CITY OF GRANDVIEW
JOB POSTING
PUBLIC WORKS MAINTENANCE TECHNICIAN

The City of Grandview has an opening for a Public Works Maintenance Technician. Duties of this position and the terms of employment are in accordance with the City of Grandview Personnel Policy Manual and the Public Works Bargaining Unit Agreement between the City and Teamsters Local No. 760.

2027 salary $4,859 – $5,708 per month depending upon qualifications. A valid Commercial Driver's License (CDL) is required. Benefits include medical, dental, orthodontia and vision insurance for employee and dependents; $25,000 life insurance; paid vacations, holidays and sick leave; participation in the Washington State Department of Retirement System.

Application and job description is available at Grandview City Hall, 207 West Second Street, Grandview, WA 98930, (509) 882-9200 and will be mailed upon request. Application and job description are also available on the City's website at www.grandview.wa.us. This position is open until filled.

The City of Grandview is an Equal Opportunity Employer.

Publish: Grandview Herald/Prosser Record Bulletin – November 11 & 18
City of Grandview Website www.grandview.wa.us
City of Grandview Facebook Page

POSITION DESCRIPTION

Class Title: Public Works Maintenance Technician, Water Plant Operator and Wastewater Treatment Plant Operator (Full or Part-Time)
Department: Public Works
Report to: Public Works Foreman and/or Wastewater Treatment Plant Superintendent

GENERAL PURPOSE

Performs a variety of unskilled or semi-skilled maintenance and construction work, and operates various equipment in the construction, operation, repair, and maintenance, of City buildings, water, irrigation water, sewer, street, storm drainage, cemetery, and garbage facilities and systems.

SUPERVISION RECEIVED

Works under the general supervision of the Public Works Foreman and/or Wastewater Treatment Plant Superintendent.

ESSENTIAL JOB FUNCTIONS

Assists with the planning, scheduling and implementation of construction, maintenance, and operation activities designed to provide quality water, irrigation water, sewer, street, storm drainage, cemetery, and garbage systems for the city.

Assists in the training of lower level employees performing the duties of maintenance, construction and repair of the above named systems and facilities.

Inspects and/or repairs above named systems and facilities at frequent intervals to insure that all aspects of the systems and facilities are functioning properly.

Maintains a variety of records relating to inspections and maintenance activity of the above systems and facilities.

Determines the locations of gas, telephone, power, television, water and sewer lines from the appropriate sources prior to excavation.

Responds to complaints from the public regarding the above named systems such as: water leaks, pressure loss or no water, street "pot holes," misuse of garbage containers, improper use of any of the above named facilities; evaluates the situations; explains findings to the foreman verbally and if requested in writing.

Contacts residents and business owners in areas where services will be discontinued and explains when services will be temporarily terminated and how soon services will resume.

Ensures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.

Ensures maintenance of inventory by checking and reporting uses and needs to the foreman.

Drives trucks of various sizes and weights in the loading, hauling and unloading of various parts and equipment, dirt, gravel, snow and sand.

Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to the foreman; cleans equipment.

Operates light to heavy construction and power equipment, such as mechanized broom, jetter/ inductor truck, dump trucks, weed cutter, or backhoe/loader.

Provides lawn care, weed spraying, refuse collection and other house-keeping duties.

Performs all duties in conformance to appropriate safety and security standards.

Performs required labor involved in construction and maintenance projects as part of a crew, including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, pipe laying and backfilling.

Cuts, fits, lays, repairs, taps, cleans and flushes water, irrigation water, or sewer mains, pipe, gates, valves and fittings during repair of mains and services and installation of services, to include fire hydrants and drinking fountains.

Assists in or shuts off utility lines and mains to repair broken sections.

Assists in the training of lower level employees to increase their skills in the maintenance, construction and repair of the above-named systems and facilities.

Services water supply, sewer lift and other pumps.

Operates a variety of power construction and maintenance equipment used by the Public Works Department.

Performs other related work as assigned.

PERIPHERAL DUTIES
Serves on various employee or other committees as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) High School Diploma or GED equivalent, and
(B) Must have experience relating to construction, maintenance, or repair, or
(C) Any equivalent combination of education and experience.

Necessary knowledge, Skills and Abilities:

(A) Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities;
(B) Skill in operation of some of the listed tools and equipment.
(C) Ability to perform heavy manual tasks for extended periods of time; ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments and the public; ability to understand and carry out written and oral instructions.
(D) Fluency, verbal and written, in English. In addition, Spanish is preferred, but not required.

SPECIAL REQUIREMENTS
Valid Washington State Motor Vehicle Operator's license.
Valid Commercial Driver's License (CDL)
Washington State Water/Wastewater Certification or be able to obtain within one year.
Must be bondable.

TOOLS AND EQUIPMENT USED
Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, street sweeper, backhoe, loader, road grader, jetter/inductor truck, street roller, manlift, tamper, plate compactor, saws, pumps, aeroil propane kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, ditch witch.

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud.

SELECTION GUIDELINES
Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ADDITIONAL CERTIFICATIONS WITH PREMIUM PAY: The Employer has the right to require employees to receive the below listed certifications and those employees would be eligible for the premium pay if approved by the employer. Except as provided above, certifications and licenses will be assigned based on the needs of the employer.

1. Water Distribution Manager (WDM) 1
2. Water Distribution Manager (WDM) 2
3. Water Distribution Manager (WDM) 3
4. Wastewater Treatment Plant Operator (WTPO) 1
5. Wastewater Treatment Plant Operator (WTPO) 2
6. Wastewater Treatment Plant Operator (WTPO) 3
7. Cross Connection Certification
8. Building Code Official
9. Swimming Pool Certification

Employees are limited to receiving additional certification pay to a maximum of three (3) certifications. If an employee holds more than three (3) certifications he/she will receive pay equal to the three (3) highest value certifications.

ALL PUBLIC WORKS EMPLOYEES – MANDATORY CERTIFICATIONS: Effective January 1, 2022, all Public Works employees shall be required to obtain and maintain the following mandatory certifications:

1. Washington State Class B Commercial Driver's License.
2. Washington State Pesticide Licensing for Public Employees, excluding Aquatic applications.
3. City approved First-Aid and CPR certification.
4. Washington State (or approved) Flagger certification.

All employees who are employed prior to January 1st, 2022 and who have not obtained the required certifications shall have until July 1, 2023 to obtain the required certifications.

All employees who are hired after January 1st, 2022 shall obtain the mandatory certifications/licenses as listed below within the timelines below:

- First Aid/CPR – within 12 months from the date of hire.
- Flagging Card – within 12 months from the date of hire.
- CDL/Class B – within 18 months from the date of hire.
- Pesticide License – within 18 months from the date of hire.

Revised August 10, 2022