# GRANDVIEW CITY COUNCIL
# COMMITTEE-OF-THE-WHOLE
# MEETING AGENDA
# TUESDAY, NOVEMBER 24, 2026

**This meeting will be held in person and will also be available via teleconference.**

**PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.**

**COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM** **PAGE**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. NEW BUSINESS**

| | | |
|---|---|---|
| A. | Ordinance amending the City of Grandview 2027 non-union salary schedule | 1-3 |
| B. | Ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2027 | 4-5 |
| C. | Ordinance establishing a committee to study the potential harmful impacts of data centers and consider the proper procedural requirements to protect health, safety, welfare and natural environment | 6-7a |
| D. | Resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2027 | 8-15 |
| E. | Resolution authorizing the Mayor to sign an Addendum to the Interlocal Agreement between the City of Sunnyside and the City of Grandview for the Housing of Inmates | 16-20 |
| F. | Resolution authorizing the Mayor to execute an Interlocal Agreement for the Yakima Valley Local Crime Lab | 21-33 |
| G. | Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Grant Agreement Project No. 3-E-183(013)-1 for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street | 34-44 |

**4. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

**5. MAYOR & COUNCILMEMBER REPORTS**

A. Sub-Committee Updates

B. Council Retreat Updates
- Priority 1: Finalize EMS/Emergency Response Plan
- Priority 2: Continue Police Station Design/Build
- Priority 3: Police Staffing and Equipment
- Priority 4: Irrigation Infrastructure Upgrades

C. AWC Center for Quality Communities Scholarship – Councilmember Garibay Rios 45-54

**6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, November 24, 2026 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.
Join Zoom Meeting
https://us06web.zoom.us/j/82571952500?pwd=UYuZNWxqq4HFQTEhsyAJTTHtmf2q03.1
To join via phone: +1 253 215 8782
Meeting ID: 825 7195 2500
Passcode: 710960

**ORDINANCE NO. 2026-____**

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON, AMENDING THE CITY OF GRANDVIEW 2027 NON-UNION SALARY SCHEDULE**

**WHEREAS,** the City Council of the City of Grandview, Washington has adopted a budget for 2027; and,

**WHEREAS,** the City Council determined during the budget process that a 3.5% general salary increase for all non-union employees be allocated and included on the monthly salary matrix as an integral part thereof;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:**

**SECTION 1.** The City of Grandview 2027 Non-Union Monthly Salary Schedule is hereby amended to include the salary increases attached hereto as Exhibit 1 and incorporated herein by reference.

**SECTION 2.** This Ordinance shall be in full force and effect five (5) days after its passage and publication as required by law.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on _____, 2026.

**MAYOR**

_____
**ATTEST:**

_____
**CITY CLERK**

**APPROVED AS TO FORM:**

_____
**CITY ATTORNEY**

PUBLISHED:
EFFECTIVE:

**EXHIBIT 1**
**CITY OF GRANDVIEW**
**2027 NON-UNION MONTHLY SALARY SCHEDULE**

| Position | Monthly Minimum | Monthly Maximum |
|---|---|---|
| City Administrator | $9,557 | $14,342 |
| Police Chief | $8,288 | $12,430 |
| Fire Chief | $8,288 | $12,430 |
| Public Works Director | $8,031 | $12,044 |
| City Treasurer | $7,801 | $11,875 |
| City Clerk/Human Resource Assistant | $7,410 | $11,113 |
| Assistant Police Chief | $7,258 | $10,883 |
| Deputy Fire Chief | $7,258 | $10,883 |
| Parks & Recreation Director | $6,353 | $9,522 |
| Public Works Facilities Supervisor | $6,317 | $9,467 |
| Public Works Utilities Supervisor | $6,317 | $9,467 |
| Wastewater Treatment Plant Supervisor | $6,317 | $9,467 |
| Fire Captain | $6,099 | $9,149 |
| Library Director | $5,136 | $7,705 |
| Public Works Assistant | $4,278 | $6,418 |
| Accounting Clerk | $3,992 | $5,991 |
| Utility Billing Clerk | $3,771 | $5,740 |
| Library Associate | $3,589 | $5,466 |
| Confidential Police Admin Clerk | $3,420 | $5,204 |
| Public Works Office Clerk | $3,420 | $5,204 |
| Receptionist | $3,420 | $5,204 |

**CITY EMPLOYEES COLA COMPARISON**

| Year | Patrol/Sgt Union # Employees 17 | Police Support Union # Employees 5 | Public Works Union # Employees 18 | Non-Union # Employees 21 |
|---|---|---|---|---|
| **2028** | Unsettled | 3.5 | Unsettled | |
| **2027** | Unsettled | 3.5 | 3.5 | Proposed 3.5 |
| **2026** | Unsettled | 3.5 | 3.5 | 3.5 |
| **2025** | 4 | 3 | 3 | 3.5 |
| **2024** | 4 | 3 | 3 | 3.5 |
| **2023** | 5 | 3 | 3 | 3 |
| **2022** | 3.5 | 3.5 | 3.5 | 3 |
| **2021** | 3 | 3 | 3 | 3 |
| **2020** | 3 | 3 | 3 | 3 |
| **2019** | 3 | 3 | 3 | 3 |
| **2018** | 4 | 3 | 2.25 | 2 |
| **2017** | 3 | 3 | 2.25 | 2 |
| **2016** | 4 | 3 | 2 | 2 |
| **2015** | 5 | 3 | 3 | 2 |
| Total | 41.5 | 44 | 38 | 33.5 |

**ORDINANCE NO. 2026-____**

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON, ADOPTING THE BUDGET AND CONFIRMING TAX LEVIES FOR REVENUE TO CARRY ON THE GOVERNMENT FOR THE FISCAL YEAR ENDING DECEMBER 31, 2027**

**WHEREAS**, the City Clerk did publish notice that the Council of the City of Grandview, Washington, would meet on the 24th day of November, 2026, at 7:00 p.m., in the Council Chambers of the City Hall of said City for the purpose of making and adopting the budget for the fiscal year 2027, and confirming a tax levy based upon the same fiscal year, and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

**WHEREAS**, said City Council did meet at said time and place and did then consider the matter of said proposed budget and tax levy, no objections to the same having been filed with the City Clerk, and no persons appearing to make objections to the same, the Council concluded that the budget was in accord with the needs of the citizens of Grandview; and

**WHEREAS**, said proposed budget does not exceed the lawful limits of taxation allowed by law to be levied on the property of the City of Grandview for the purposes set forth in said budget, being all necessary to carry on the government of said City during said period,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON**, as follows:

**SECTION I.** That the City Council of the City of Grandview hereby adopts by reference the 2027 Annual Budget, which is on file in the Office of the City Clerk of Grandview. That required expenditures for the various departments and needs and operation of government of the City of Grandview, Washington, for the fiscal year ending December 31, 2027, are fixed in the following amounts, to-wit:

**RECAPITULATION -- ALL FUNDS**

| Fund | Beginning Balance | Revenue | Expenditures | Ending Balance |
|---|---|---|---|---|
| **Current Expense** | 890,340 | 8,516,250 | 9,155,880 | 250,710 |
| **Law & Justice Tax** | 79,660 | 442,500 | 488,500 | 33,660 |
| **Street** | 686,665 | 1,235,800 | 1,500,630 | 421,835 |
| **Transportation Benefit District** | 556,460 | 211,500 | 290,000 | 477,960 |
| **Cemetery** | 193,410 | 243,020 | 361,700 | 74,730 |
| **SIED Loan – WCR/McCreadie** | 70 | 18,730 | 18,730 | 70 |
| **SIED Loan – WCR/Higgins** | 100 | 55,100 | 55,100 | 100 |
| **SIED Loan – NW Grand Infra** | 0 | 76,500 | 76,500 | 0 |

| | | | | |
|---|---|---|---|---|
| **Capital Improvements** | 1,249,070 | 563,500 | 830,000 | 982,570 |
| **NW Grandview Infrastructure** | 929,710 | 0 | 0 | 929,710 |
| **EMS** | 416,670 | 723,750 | 685,700 | 454,720 |
| **Water** | 9,006,975 | 5,520,350 | 9,337,930 | 5,189,395 |
| **Sewer** | 8,813,830 | 16,847,650 | 16,423,030 | 9,238,450 |
| **Irrigation** | 60,000 | 813,300 | 831,750 | 41,550 |
| **Solid Waste** | 223,840 | 1,730,550 | 1,880,520 | 73,870 |
| **Equipment Rental** | 1,185,480 | 848,000 | 835,650 | 1,197,830 |
| **Total** | 24,292,280 | 37,846,500 | 42,771,620 | 19,367,160 |

**SECTION II.** That a regular levy of $2,266,000 levied upon the taxable real and personal property situated within the City of Grandview, taxable under the laws of the State of Washington as City taxes, as 2027 taxes, as affixed by Ordinance No. 2026-11 is hereby affirmed and said amount shall be appropriated.

**SECTION III.** The City Clerk is hereby instructed to forthwith certify said budget and tax levy to the County Assessor of Yakima County, Washington, for the purpose of having said taxes extended on the tax roll as provided by law, and said assessor is hereby authorized to extend said taxes accordingly.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026

**MAYOR**

_____

**ATTEST:**

_____

**CITY CLERK**

**APPROVED AS TO FORM:**

_____

**CITY ATTORNEY**

PUBLISH:
EFFECTIVE:

**CITY OF GRANDVIEW**
AGENDA ITEM HISTORY/COMMENTARY
**COMMITTEE-OF-THE-WHOLE MEETING**

| **ITEM TITLE** | **AGENDA NO.:** New Business 3 (C) |
|---|---|
| Ordinance establishing a committee to study the potential harmful impacts of data centers and consider the proper procedural requirements to protect health, safety, welfare and natural environment | **AGENDA DATE:** November 24, 2026 |
| **DEPARTMENT**<br><br>Administration | **FUNDING CERTIFICATION** (City Treasurer)<br>(If applicable)<br><br>N/A |

**DEPARTMENT HEAD REVIEW**

Shane Fisher, City Administrator

**CITY ADMINISTRATOR** **MAYOR**

**ITEM HISTORY** (Previous council reviews, action related to this item and other pertinent history)

At the October 13, 2026 meeting, Council approved Ordinance No. 2026-09 imposing an immediate one-year Citywide moratorium on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers; and setting a public hearing.

At the November 10, 2026 meeting, Council held a public hearing for the purpose of receiving comments on the implementation of a one-year moratorium on the filing, acceptance, processing, review and approval of applications to establish data centers.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

At the November 10, 2026 Council meeting, staff advised that an ordinance establishing a committee charged with studying and developing draft regulations regarding the siting of data centers within the City would be presented for consideration at the November 24, 2026 C.O.W. meeting. The committee would consist of the City Administrator; two City Councilmembers appointed by the Mayor; a Planning Commission member; a representative of the Yakima Valley Conference of Government's Land Use Planning Department; a representative of the City's Engineering Firm; and the Public Works Director.

**ACTION PROPOSED**

Move an ordinance establishing a committee to study the potential harmful impacts of data centers and consider the proper procedural requirements to protect health, safety, welfare and natural environment to the November 24, 2026 regular Council meeting for consideration.

**ORDINANCE NO. 2026-___**

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON, ESTABLISHING A COMMITTEE TO STUDY THE POTENTIAL HARMFUL IMPACTS OF DATA CENTERS AND CONSIDER THE PROPER PROCEDURAL REQUIREMENTS TO PROTECT HEALTH, SAFETY, WELFARE AND NATURAL ENVIRONMENT**

**WHEREAS,** the Grandview Municipal Code does not currently have a definition for data centers, nor have current regulations and processes been developed by the City with adequate consideration of the unique impacts of data centers; and

**WHEREAS,** the City of Grandview has adopted a moratorium on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers within the city limits; and

**WHEREAS,** the moratorium serves the purpose of providing the City with additional time to analyze and determine how best to address the siting and regulation of data centers within the city limits of Grandview; and

**WHEREAS,** pursuant to RCW 36.70A.390, the City must establish a work plan for analyzing and determining how best to address the siting and regulation of data centers within the city limits of Grandview; and

**WHEREAS,** the City Council has determined that it is in the best interest of the residents of Grandview to establish a committee charged with studying and developing draft regulations regarding the siting of data centers within the City, and thereby comply with RCW 36.70A.390.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1.** A Data Center Study Committee is hereby established.

**Section 2.** The Data Center Study Committee shall have no more than five members. The members shall include (1) the City Administrator; (2) two City Council members appointed by the Mayor; (3) a Planning Commission member; (4) a representative of the Yakima Valley Conference of Government's Land Use Planning Department; (5) a representative of the City's Engineering Firm; and (6) the Public Works Director. The Mayor may, at the Mayor's discretion, appoint no more than one additional member based on demonstrated subject-matter expertise, professional experience, or specialized knowledge that would assist the committee in carrying out its responsibilities.

**Section 3.** The Data Center Study Committee shall meet at least monthly, with meetings to convene at City Hall. All meetings shall be open to the public.

**Section 4.** The City Administrator shall serve as the chairperson responsible for scheduling meetings, making and keeping meeting minutes, and shall preside over committee meetings. A copy of the meeting minutes for each committee meeting shall be promptly delivered to the City Clerk.

**Section 5.** The Data Center Study Committee shall evaluate the potential harmful impacts of data centers and consider the proper procedural requirements to protect health, safety, welfare, and the natural environment. The Data Center Study Committee shall hold at least one public hearing to receive input from the public. No later than April 30, 2027, the Data Center Study Committee shall present the City Council with written recommendations regarding the siting and permitting of data centers within the city limits of Grandview.

**Section 6.** This ordinance shall be in full force and effect five days after its passage and publication as required by law.

**PASSED** by the **CITY COUNCIL** and approved by the **MAYOR** at its regular meeting on _____.

_____
**MAYOR**

**ATTEST:**

_____
**CITY CLERK**

**APPROVED AS TO FORM:**

_____
**CITY ATTORNEY**

PUBLICATION:
EFFECTIVE:

**CITY OF GRANDVIEW**
*AGENDA ITEM HISTORY/COMMENTARY*
**COMMITTEE-OF-THE-WHOLE MEETING**

| **ITEM TITLE** | **AGENDA NO.** New Business 3 (D) |
|---|---|
| Resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2027 | **AGENDA DATE**: November 24, 2026 |
| **DEPARTMENT** | **FUNDING CERTIFICATION** (City Treasurer) (If applicable) |
| City Clerk | |

**DEPARTMENT DIRECTOR REVIEW**

Anita Palacios, City Clerk

**CITY ADMINISTRATOR** **MAYOR** Ashley Lara

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

RCW 35.23.352(7) provides that bids are required to secure the services of the official newspaper.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Bids to serve as the Official City Newspaper for the year 2027 were opened on November 18, 2026. The City received one (1) bid from the Grandview Herald. The bid was as follows:

| Newspaper | Type of Publication | Rate (per column inch) |
|---|---|---|
| Grandview Herald | Legal Notices | $8.50 |
| | Display Advertising | $9.55 |

**ACTION PROPOSED**

Move a resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2027 to the November 24, 2026 regular Council meeting for consideration.

**CITY OF GRANDVIEW**
**CALL FOR BIDS FOR OFFICIAL NEWSPAPER**

NOTICE IS HEREBY GIVEN that the City of Grandview, Washington, will receive sealed bids at the office of the City Clerk, 207 West Second Street, Grandview, WA 98930, until **11:00 a.m., Wednesday, November 18, 2026**, from qualified legal newspapers to serve as the OFFICIAL NEWSPAPER of the City of Grandview for the year **2027**, at which time they will be opened and read aloud.

Bids must comply with the "Specifications for Sealed Bids for Official Newspaper" and be submitted in envelopes marked "Official Newspaper Bid". Bid packets are available from the City Clerk at the above address, PH: (509) 882-9208.

The City of Grandview reserves the right to accept or reject any or all bids, and to waive minor irregularities in the bidding process.

**CITY OF GRANDVIEW**
Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – Wednesday, November 4, 2026

**CITY OF GRANDVIEW**

**SPECIFICATIONS FOR SEALED BIDS**
**FOR OFFICIAL NEWSPAPER**

The City of Grandview is soliciting sealed bids from qualified legal newspapers to serve as the OFFICIAL NEWSPAPER of the City of Grandview for the year **2027**. These specifications are prepared for qualified bidders.

**General Information**
The City of Grandview is a municipal corporation of the State of Washington, situated in Yakima County. The population of the City of Grandview is approximately 11,010. Grandview is organized as an Optional Municipal Code City pursuant to Title 35A RCW, with a Mayor-Council form of government.

**General Needs of Publication**
The City of Grandview publishes official documents and notices, including but not limited to: Notices of Public Hearing for City Council, Planning Commission, Civil Service Commission and administrative reviews for land use actions; publications of ordinances and/or ordinance summaries; advertising and requests for bids and proposals; and land use environmental review notices.

**Qualifications of Bidders**
Qualified bidders must meet the requirements set forth for legal newspapers in Chapter 65.16 RCW. Qualified newspapers must be approved as a legal newspaper by order of the Yakima County Superior Court, must currently be a legal newspaper, and must have been so qualified for at least six (6) months prior to the date of this solicitation. The newspaper must be published regularly, at least once per week, in the English language. The newspaper must be of general circulation in the City of Grandview, and must be compiled in whole or in part in an office maintained at the place of publication. The newspaper must contain news of general interest as contrasted with news of interest primarily to an organization, group or class. The rate charged to the City of Grandview shall not exceed the national advertising rate extended by the newspaper to all general advertisers and advertising agencies in its published rate card.

By signing and submitting the Bid Documents in this packet, the bidder certifies that it meets the above qualifications. Qualifications are subject to confirmation by the City of Grandview.

## INSTRUCTIONS TO BIDDERS
## OFFICIAL NEWSPAPER

**Submission of Bids**
Sealed bids must be addressed or delivered to:

City Clerk
City of Grandview
207 West Second Street
Grandview, WA 98930

**Closing Date**
Bids will be received until **11:00 a.m., Wednesday, November 18, 2026.**

**Bid Opening**
Bids will be opened and publicly read aloud in the Council Chambers, City Hall, 207 West Second Street, Grandview, Washington, at **11:00 a.m., Wednesday, November 18, 2026**, at which time interested parties may be present to witness the bid opening.

**Acceptability of Bids**
Bids must be submitted on the City of Grandview bid form and placed in a sealed envelope. The words "Official Newspaper Bid" must be clearly marked on the front of the envelope.

The bid form must contain the bidder's business address and must be signed by a duly authorized official.

The bidder is fully responsible for obtaining all information for the preparation of this bid.

Bids that are unsigned, incomplete, illegible, unbalanced, obscure or with any other irregularities may be rejected. The City of Grandview reserves the right to accept or reject any or all bids, and to waive minor irregularities and informalities in the bidding process, at the City's discretion.

The bid shall be valid for thirty (30) calendar days following the bid opening date.

The successful bidder will be asked to enter into a contract to provide legal publications and publication services for the City of Grandview beginning **January 1, 2027 through December 31, 2027.** State law requires bidding for the Official Newspaper of the City of Grandview on an annual basis.

The City of Grandview is an Equal Opportunity Employer.

**Further Information**
Contact Anita Palacios, City Clerk, 207 West Second Street, Grandview, Washington, 98930, PH: (509) 882-9200, Email: anitap@grandview.wa.us.

**BID FORM**
**OFFICIAL NEWSPAPER**

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will provide the service as specified herein as follows:

Name of Newspaper: Valley Publishing/Grandview Herald

Number of days per week newspaper is published: one days per week.

Size of column inch: 2" Number of characters in column inch: 256

Total circulation: 1000 Total circulation for 98930 zip code: 1000

**Services and Rates.**
Describe rate(s) to be charged to the City of Grandview for publications. Please describe all rates to be charged, and note different rates, if any, for different types of publication (i.e., legal notices, advertising, etc.). Please describe rate per column inch of publication:

| Type of Publication | Rate (per column inch) |
|---|---|
| Legal Notice | $8.50 |
| Display Advertising | $9.55 |

NOTE: Rates must not exceed the national advertising rate as defined in RCW 65.16.091.

Bidder's Name: Valley Publishing/Grandview Herald

Address (Office of Publication): 308 Division

Mailing Address: same

Telephone Number: (509)=882-3712 Email: Editor@thegrandviewherald.com

Signature of Authorized Official: Victoria Walker

Print Name: Victoria Walker Title of Official: General Manager

1. Are there any charges, surcharges, taxes or other fees in addition to the above-described rates? If so, please describe:

None

2. If the City of Grandview desires publication of an item on a particular date, how much lead time is required by the bidder?

8:30 am Tuesday prior to publication

3. Please describe the services to be provided by bidder to the City of Grandview, together with any other information which bidder feels makes its newspaper the best choice for the Official Newspaper of the City of Grandview:

It has been our pleasure to be representatives of the City of Grandview in 2026.
We have been in the Grandview community for over 100 years.
We pledge to continue to work with the community to bring current, up to date Grandview hometown news. Our focus is Grandview businesses, development, education, and city news.
The Herald and it's staff will continue to work hard for the city and our hometown

IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON
IN AND FOR YAKIMA COUNTY

COMPARED

| | |
|---|---|
| IN THE MATTER OF THE APPROVAL OF THE GRANDVIEW HERALD AS A LEGAL NEWSPAPER | No. 32151 ORDER APPROVING GRANDVIEW HERALD AS A LEGAL NEWSPAPER. |

This matter having come on to be heard upon the petition of TULIUS J. BROWN for an order approving the GRANDVIEW HERALD as a legal newspaper of Yakima County, Washington, and the petitioner appearing by N. K. BUCK, his attorney, and evidence having been introduced and the court being fully advised in the premises;

IT IS NOW HEREBY ORDERED

That the GRANDVIEW HERALD is a newspaper which has been published regularly in the English language, once a week, being a newspaper of general circulation and so published in Grandview, Yakima County, Washington, and has been so published for more than six (6) months prior to the date of the application herein filed, and that said newspaper at all times since its initial publication has been printed in whole in an office maintained by the publisher in Grandview, Washington.

That said publication has and does in all respects comply with Chapter 213 of the Session Laws of the State of Washington for the year 1941, pertaining to legal publications.

That the said GRANDVIEW HERALD be and it is hereby approved as a legal newspaper for the publication of any advertisement, notice, summons, report, proceeding, or other offical document now or hereinafter required by law to be published.

That the Clerk of the above entitled court shall post and keep posted in a prominent place in his office the name of the GRANDVIEW HERALD in the list of newspapers published in said Yakima County, and which has been approved as legal newspapers.

DONE in open court, June 28, 1941.

Joseph Barnett
Judge

Presented by:
Attorney for Petitioner

14

**RESOLUTION NO. 2026-____**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON, ACCEPTING THE BID AND AUTHORIZING THE GRANDVIEW HERALD AS THE OFFICIAL CITY NEWSPAPER FOR THE YEAR 2027**

**WHEREAS,** RCW 35.23.352(7) requires that bids be called annually for the publication in a newspaper of general circulation in the City of all notices or newspaper publications required by law and that the contract be awarded to the lowest responsible bidder; and,

**WHEREAS,** the City has solicited bids from qualified legal newspapers to serve as the official newspaper of the City of Grandview for the year 2027; and,

**WHEREAS,** the City received one bid in response to such solicitation from the Grandview Herald; and,

**WHEREAS,** the City Council finds and determines that the Grandview Herald is the lowest responsible bidder;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON**, as follows:

That the bid submitted by the Grandview Herald to serve as the official newspaper of the City of Grandview for the year 2027, including the rate for legal notices of $8.50 per column inch and display advertising of $9.55, all as set forth in the attached proposal, is hereby approved and accepted, and the Mayor is hereby authorized to execute any and all documents necessary or appropriate to accomplish such transaction.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

**MAYOR**

_____

**ATTEST**:

_____

**CITY CLERK**

**APPROVED AS TO FORM**:

_____

**CITY ATTORNEY**

**CITY OF GRANDVIEW**
AGENDA ITEM HISTORY/COMMENTARY
**COMMITTEE-OF-THE-WHOLE MEETING**

| **ITEM TITLE** | **AGENDA NO.:** New Business 3 (E) |
|---|---|
| Resolution authorizing the Mayor to sign an Addendum to the Interlocal Agreement between the City of Sunnyside and the City of Grandview for the Housing of Inmates | **AGENDA DATE:** November 24, 2026 |
| **DEPARTMENT**<br><br>Police Department | **FUNDING CERTIFICATION** (City Treasurer)<br>(If applicable) |

**DEPARTMENT DIRECTOR REVIEW**

Kal Fuller, Police Chief

**CITY ADMINISTRATOR** **MAYOR**

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

The City of Grandview and the City of Sunnyside enter into contracts for jail services. The contract is an Interlocal Agreement outlining the specifics regarding the treatment, costs and housing of inmates within Sunnyside jail. This agreement allows prisoners to be routinely housed in Sunnyside Jail. The yearly cost of housing is changed as needed through an addendum to the contract.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The previously signed Interlocal Agreement with the City of Sunnyside remains the same. This Addendum represents an increase in per day rates from $78.91 per day to $110.00 per day.

**ACTION PROPOSED**

Move a resolution authorizing the Mayor to sign an Addendum to the Interlocal Agreement between the City of Sunnyside and the City of Grandview for the Housing of Inmates to the November 24, 2026 regular Council meeting for consideration.

Outlook

**Sunnyside Police Department – Housing Increase**

**From** Miranda Maravilla <mmaravilla@sunnyside-wa.gov>
**Date** Tue 11/3/2026 12:29 PM
**To** Anita Palacios <anitap@grandview.wa.us>

1 attachment (418 KB)
Grandview.pdf;

**CAUTION:** External Email

Hello,

The Sunnyside Police Department will be increasing its housing. Please see the attached form for review.
Please complete the form and email it back to me by Friday, November 6, 2026.

Thank you!

**Miranda Maravilla**
**Deputy City Clerk/Executive Assistant**
**City of Sunnyside**
***https://www.sunnyside-wa.gov/***

City of SUNNYSIDE WASHINGTON

Office of the Chief of Police
City of Sunnyside
401 Homer Street
Sunnyside, Washington 98944
Office: (509) 836-6200 Fax: (509) 837-5873
www.sunnyside-wa.gov

October 20, 2026

Kal Fuller, Chief
201 W. Second
Grandview, WA 98930

I want to first thank you for your continued support of our jail and housing your incarcerated persons here. We are raising our rates a significant amount and I felt like it should be justified to each of you. We have traditionally had our own dispatch center which was housed in the middle of our jail and was the control room for our jail. This allowed us to keep our rates down as we didn't include the dispatch positions in our jail rate calculations. In 2026 it was decided to move to a regional dispatch center with the Yakima County Sheriff's Office with the plan to consolidate even further in the near future.

This has required us to add three additional staff to our jail ranks to be control room operators and handle the functions in the jail as far as paperwork, phones, visual observation of inmates and control doors.

If you have any questions please reach out to me.

Sincerely,

Robert Layman
Chief of Police

**RESOLUTION NO. 2026-____**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AN ADDENDUM TO THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE, WASHINGTON AND THE CITY OF GRANDVIEW, WASHINGTON FOR THE HOUSING OF INMATES**

**WHEREAS,** the City of Grandview and the City of Sunnyside have previously entered into an Interlocal Agreement for the housing of inmates, and

**WHEREAS,** the City of Sunnyside desires to modify Section 6(a) Compensation of the Interlocal Agreement,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON**, as follows:

The Mayor is hereby authorized to sign an Addendum to the Interlocal Agreement between the City of Sunnyside, Washington and the City of Grandview, Washington for the housing of inmates replacing the compensation rate per day from $78.91 to $110.00 effective January 1, 2027 in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

**MAYOR**

_____

**ATTEST**:

_____

**CITY CLERK**

**APPROVED AS TO FORM**:

_____

**CITY ATTORNEY**

City of Sunnyside
818 East Edison Avenue
Sunnyside, Washington 98944
(509) 836-6305 Office

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE, WASHINGTON AND THE CITY OF GRANDVIEW, WASHINGTON, FOR THE HOUSING OF INMATES**

**ADDENDUM**

THIS ADDENDUM TO OUR INTERLOCAL AGREEMENT (hereinafter referred to as "Addendum") is made and entered into by and between the City of Sunnyside, Washington and the City of Grandview, Washington;

WHEREAS, the City of Sunnyside and the City of Grandview already have an existing Agreement for the housing of inmates;

WHEREAS, the City of Sunnyside desires to further modify the existing Agreement as set forth in this Addendum;

NOW THEREFORE, in consideration of the mutual covenants, conditions, and promises contained herein, the parties hereto mutually agree as follows:

SECTION 6(a) COMPENSATION shall be repealed and replaced with:

(a) Rates. Sunnyside agrees to accept and house Grandview inmates for compensation per inmate at the rate of **$110.00** per day. The date of booking into the Sunnyside Jail of any Grandview inmate shall be charged a minimum of a full daily rate per inmate regardless of the time of booking within a 24-hour period. The date of release from the Sunnyside Jail and/or return to Grandview, regardless of the time frame within a 24-hour day, shall not constitute a charge by the City of Sunnyside against the City of Grandview.

This Addendum shall be effective from January 1, 2027, or once fully endorsed by both parties, whichever is later.

The remainder of the original Agreement remains unchanged.

CITY OF SUNNYSIDE

_____
City Manager

DATE: _____

ATTEST:

_____
City Clerk

CITY OF GRANDVIEW

_____
~~City Manager~~ Mayor

DATE: November 24, 2026

ATTEST:

_____
City Clerk

**CITY OF GRANDVIEW**
*AGENDA ITEM HISTORY/COMMENTARY*
**COMMITTEE-OF-THE-WHOLE MEETING**

| **ITEM TITLE** | **AGENDA NO.:** New Business 3 (F) |
|---|---|
| Resolution authorizing the Mayor to execute an Interlocal Agreement for the Yakima Valley Local Crime Lab | **AGENDA DATE:** November 24, 2026 |
| **DEPARTMENT** | **FUNDING CERTIFICATION** (City Treasurer) (If applicable) |
| Police Department | |

**DEPARTMENT DIRECTOR REVIEW**

Kal Fuller, Police Chief

**CITY ADMINISTRATOR** **MAYOR**

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

The City of Grandview has been a member of the Yakima Valley Local Crime Lab (YVLCL) since its origin in 2023. During creation and setup of the YVLCL, employees were managed by Yakima Valley Conference of Governments. During this time, all valley police chiefs (except Yakima) were members of an executive oversight board for the YVLCL. Once the lab was fully operational, the oversight board determined that it was in the best interest of the YVLCL to transition to full control by the oversight board.

An Interlocal Agreement was drafted to allow the City of Union Gap to become the new fiduciary and administrative manager of the YVLCL with operations oversight to continue to be handled by the existing Executive Board.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The City of Union Gap has offered to handle the fiduciary and administrative duties for the YVLCL. Operations will continue to be handled by an Executive Board made up of valley police chiefs. This will provide stability for the three (3) employees and allow police chiefs with expertise in law enforcement operations to handle policy and evaluate operational performance.

This change in administration represents no change in the current budget for the City of Grandview. Current assessment fees are included in the City of Grandview's proposed budget. Rates are assessed every year based upon population.

**ACTION PROPOSED**

Move a resolution authorizing the Mayor to execute an Interlocal Agreement for the Yakima Valley Local Crime Lab to the November 24, 2026 regular Council meeting for consideration.

**RESOLUTION NO. 2026-___**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON, AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT FOR THE YAKIMA VALLEY LOCAL CRIME LAB**

**WHEREAS,** the City has for several years contracted with the Yakima Valley Conference of Governments for crime lab services; and

**WHEREAS,** the crime lab is being reconstituted as the Yakima Valley Local Crime Lab operating pursuant to an interlocal agreement between member jurisdictions, with administrative and financial services provided by the City of Union Gap; and

**WHEREAS**, the City has benefited from the services provided by the crime lab and wishes to continue to receive crime lab services; and

**WHEREAS,** Chapter 39.34 RCW, the Interlocal Cooperation Act, authorizes public agencies to enter into agreements with one another for joint or cooperative action; and

**WHEREAS,** the YVLCL will provide DNA testing, NIBIN operations, digital forensics, firearms analysis, and trace evidence examinations to participating law enforcement agencies, under the oversight of an Executive Board that includes the police chief of each participating city; and

**WHEREAS,** the interlocal agreement takes effect January 1, 2027, for an initial three-year term with automatic renewal, and provides that operating costs are shared among the member jurisdictions in proportion to population, plus an administrative fee to the City of Union Gap of five percent of operating costs; and

**WHEREAS,** the City Council has determined that it is in the best interest of the residents of Grandview to approve the interlocal agreement for the YVLCL.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON HEREBY RESOLVES AS FOLLOWS:**

**Section 1.** The Interlocal Agreement: Yakima Valley Local Crime Lab in substantially the form attached hereto is approved. The Mayor is authorized to execute the Agreement on behalf of the City and to take such other actions as may be necessary to effectuate and implement the Agreement.

**Section 2.** All actions taken by City officials before the effective date of this resolution that are consistent with its terms are ratified and confirmed. Upon execution, the City Clerk is directed to file the Agreement with the Yakima County Auditor or post it on the City's website, as required by RCW 39.34.040.

**Section 3.** This resolution shall be effective immediately upon its passage.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a regular meeting on _____, 2026.

_____
**MAYOR**

**ATTEST:**

_____
**CITY CLERK**

**APPROVED AS TO FORM:**

_____
**CITY ATTORNEY**

**Interlocal Agreement:**

**Yakima Valley Local Crime Lab (YVLCL)**

**1. Parties.**

This Agreement is entered into by City of Grandview, City of Granger, City of Harrah, City of Mabton, City of Moxee, City of Naches, City of Selah, City of Sunnyside, City of Tieton, City of Toppenish, City of Union Gap, City of Wapato, City of Yakima, Yakima County and City of Zillah on _____(date). Each Party commits to supporting the Yakima Valley Local Crime Lab (herein referenced as YVLCL) through funding, participation in governance, evidence submission, and regional collaboration.

**2. Purpose.**

The purpose of this Agreement is to establish, operate, and sustain a regional forensic laboratory serving law enforcement agencies across Yakima County and participating jurisdictions. YVLCL enhances regional investigative capabilities by providing timely forensic analyses, modern evidence-processing technologies, and consistent standards to support regional crime reduction and public safety initiatives.

**3. Administrative Manager (Union Gap).**

The City of Union Gap shall serve as the Fiduciary and Administrative Manager overseeing all administrative and financial functions of YVLCL. Union Gap shall manage all financial, personnel, procurement, and administrative duties associated with YVLCL. This includes maintaining payroll, ensuring regulatory compliance, preparing budgets, managing facility needs, supporting audits, and considering policy recommendations made by the Executive Board.

**4. Responsibilities of All Parties.**

Parties shall participate in regional information-sharing, evidence submission, policy development, and operational planning. Each Party agrees to comply with submission protocols, support training standards, and provide operational feedback as needed to improve lab functions.

**5. Term.**

This Agreement/ILA becomes effective on January 1st 2027. This Agreement shall remain in effect for an initial term of three (3) years and will automatically renew for additional three-year terms unless terminated under Section 14. The Executive Board may recommend adjustments during renewal cycles.

**6. Funding & Cost-Sharing.**

The term "Operating Costs" as used in this section means all costs reasonably incurred by the City of Union Gap in operating YVLCL, including but not limited to personnel costs (salaries, benefits, and overtime), equipment purchase, maintenance, and calibration, laboratory supplies and consumables, facility costs (rent, utilities, janitorial, and maintenance allocable to YVLCL), accreditation and certification fees, insurance and liability coverage attributable to YVLCL, and training.

The term "Population" as used in this section means the official population of each Member City as most recently determined by the Washington State Office of Financial Management ("OFM") pursuant to RCW 43.62.030, as published annually on April 1.

Each party's proportionate share of Operating Costs for a given fiscal year ("Cost Share") shall be calculated by dividing that party's Population by the sum of the Populations of all parties, and applying that percentage to the total Operating Costs for the applicable billing period, as follows:

Member party Cost Share = (Member party Population ÷ Total Population of All Member parties) × Total Operating Costs

Population figures shall be updated annually using the Office of Financial Management population determination in effect as of April 1 of each year, and the updated figures shall apply to invoices issued for the fiscal year beginning [January 1 / the following billing cycle].

Jurisdiction cost share will be invoiced immediately after budget approval but no later than December 31st of each year. Invoices will be due January 31st for the following year. If a member's cost share is not paid by February 10th, lab services will be suspended until paid in full.

**7. Nondiscrimination.**

All parties agree not to discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, sexual orientation, gender identity, veteran status, pregnancy, age, marital status, political affiliation or belief, or the presence of any sensory, mental or physical disability in violation of the Washington State Law Against

Discrimination (RCW chapter 49.60) or the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) or any other applicable state, federal or local law, rule or regulation.

**8. Budgeting.**

By September 1st of each year, the City of Union Gap shall prepare and distribute to each Member City a proposed annual YVLCL budget for the following fiscal year, including estimated Operating Costs and each Member City's estimated Cost Share.

Member Cities shall have [30] days to review and comment on the proposed budget. The City of Union Gap shall consider comments in good faith but retains final budget authority.

Within [90] days after the close of each fiscal year, the City of Union Gap shall provide each Member City with a reconciliation statement comparing actual Operating Costs to budgeted Operating Costs. Any surplus or deficit shall be reallocated to the reserve fund of the YVLCL.

**9. Administrative Fee.**

In addition to the YVLCL's annual operating costs, Union Gap shall assess an administrative fee equal to five percent (5%) of the total operating costs. The fee shall reimburse Union Gap for administrative services provided in support of YVLCL operations, including payroll administration, procurement and contracting, policy administration, fiscal management and accounting, and other general administrative support.

**10. Records & Audits.**

Union Gap shall maintain all records in accordance with state law. Records will also be retained according to the Secretary of State's Retention schedule.

**11. Relationship of Parties.**

Union Gap acts as fiduciary and administrative manager. This Agreement does not create employment relationships between YVLCL personnel and any jurisdiction other than Union Gap. The YVLCL personnel are employees of the City of Union Gap and, as such, do not report to or take direction from any other member agency.

**12. Executive Board.**

The Executive Board consists of the Police Chiefs of all participating cities, the Yakima County Sheriff, and the Yakima County Prosecutor (non-voting). The Board provides oversight, reviews policy proposals, evaluates operational performance, and makes strategic recommendations to ensure alignment with regional needs. The Executive Board has no direct supervisory authority over employees. The Board does not

conduct discipline, evaluation, or personnel actions but may provide recommendations. Any direction from the Board flows to Union Gap management, not straight to employees.

The members of the Board shall elect a presiding officer to serve a term of two (2) years. The Board may also elect a deputy presiding officer from its membership to act as the presiding officer when the presiding officer is unavailable. The presiding officer and deputy presiding officer will serve staggered two-year terms, except that the presiding officer's first term will be three years and the deputy presiding officer's first term will be two years.

The presiding officer is responsible for facilitating meetings, providing notice of meetings, and providing any materials in advance so that all participants are fully advised of the agenda and items being discussed.

The Board shall meet quarterly unless otherwise determined by the Board. The presiding officer shall provide no less than seventy-two (72) hours' notice of all meetings to all members of the Board. However, in an emergency, the presiding officer may conduct a telephonic or virtual meeting to resolve any issues related to the emergency.

**13. Confidentiality.**

All forensic data, reports, and information generated by YVLCL shall be confidential except as required by law. Parties shall safeguard forensic materials and adhere to public records and evidence-handling standards. At all times, the entities will comply with the Public Records Act ( RCW 42.56 et seq and other disclosure laws.

**14. Compliance with Laws.**

In operating the YVLCL, the City of Union Gap and the other Parties to this agreement will comply with all laws. This includes any and all applicable laws, rules, and regulations adopted or promulgated by any governmental agency or regulatory body, whether federal, state, local, or otherwise, including policies adopted by the County, as those laws, ordinances, rules, regulations, and policies now exist or may hereafter be amended or enacted.

**15. Property Ownership.**

All equipment, software, and supplies purchased using YVLCL funds before January 1, 2027, shall remain titled to Yakima County (equipment purchased with ARPA funds). Any equipment purchased after January 1, 2027, shall remain titled to Union Gap. Property reassignment or disposal must comply with state and federal guidelines.

**16. Termination and Withdrawal.**

Any Party may withdraw with 180 days' written notice. Union Gap may, in consultation with the executive board, terminate a Party for failure to pay assessments, a material breach, or conduct that impedes lab operations. Remaining Parties may continue YVLCL operations following withdrawal. Annual assessments are non-refundable. If a Party withdraws, its payment obligations remain in effect through the end of the current budget year.

**17. Employee Status.**

All YVLCL positions are contingent upon the continued existence of YVLCL. Should YVLCL dissolve or undergo significant structural changes, Union Gap may modify or eliminate positions. Union Gap shall consider the Executive Board's feedback and recommendations when making hiring, restructuring, or employment decisions.

**18. Grievances and Complaints.**

YVLCL employees shall follow Union Gap's established personnel policies and procedures for reporting workplace grievances, complaints, or disciplinary matters. The Administrative Manager shall notify the Executive Board of issues that may affect lab operations, interagency relations, or policy compliance. The Executive Board may provide advisory input but shall not override Union Gap's role as the employer of record.

**19. Scope of Work.**

The YVLCL provides DNA testing, NIBIN operations, digital forensics, firearms analysis, and trace evidence examinations. Additional services and technologies may be added with Executive Board approval and available funding.

**20. External Government Agency Participation.**

Government entities outside Yakima County may utilize YVLCL on a fee-for-service basis or request full membership. Full membership grants equal rights, responsibilities, and participation in governance. Agencies seeking membership must submit a written request to the Executive Board, which will evaluate the request and issue recommendations. Final approval requires unanimous consent of all Parties via a formal amendment. Cost allocation formulas may be updated to include new member agencies.

**21. Annual Reports.**

Union Gap shall deliver an annual report summarizing service volume, case types, turnaround times, staffing, budget performance, achievements, challenges, and strategic recommendations. Reports support transparency and planning.

**22. Liability.**

Each Party shall indemnify and hold harmless the other Parties, and their officers, employees, and agents, from all claims, losses, damages, judgments, and costs, including reasonable attorneys' fees, to the extent caused by the negligent or wrongful acts or omissions of the indemnifying Party or its own officers, employees, or agents. The City of Union Gap is responsible for the acts and omissions of Lab personnel it employs, within the scope of their employment. Each other Party is responsible for the acts and omissions of its own personnel, including their handling and submission of evidence to the Lab and their use or disclosure of Lab results. Where fault is shared, each Party's responsibility is limited to its proportionate share of fault. Each Party's personnel remain its own employees or agents for all purposes under this Agreement. Nothing in this Agreement waives any Party's immunities or defenses or creates rights in third parties. This section survives termination of this Agreement and any Party's withdrawal.

**23. Amendments.**

Amendments must be in writing and signed by all Parties in order to be effective.

**24. Integration.**

This Agreement replaces all prior agreements related to the YVLCL.

**25. Execution of Multiple Original Counterparts.**

This Agreement may be reproduced in any number of original counterparts. Each party needs to sign only one counterpart, and when the signature pages are all assembled with one original counterpart, the compilation constitutes a fully executed and effective agreement among all the participating jurisdictions. If fewer than all named parties execute this agreement, the agreement once recorded as specified in Section 26 shall be effective as between the parties that have executed the agreement to the same extent as if no other party had been named.

**26. Recording.**

This interlocal agreement will be recorded in compliance with RCW 39.34.040.

**27. Severability.**

The parties agree that if any term of this ILA is held invalid by any court of competent jurisdiction, that the remainder of the ILA terms shall remain valid and in full force and effect.

**28. Law, Venue & Jurisdiction.**

This ILA shall be governed by the laws of the State of Washington. Any action, suit, or judicial proceeding for the enforcement of this Agreement shall be brought in Yakima County Superior Court.

**SIGNATURES**

City of Yakima

_____

Authorized Signature

Date: _____

City of Selah

_____

Authorized Signature

Date: _____

City of Union Gap

_____

Authorized Signature

Date: _____

City of Moxee

_____

Authorized Signature

Date: _____

City of Wapato

_____

Authorized Signature

Date: _____

City of Toppenish

_____

Authorized Signature

Date: _____

City of Zillah

_____

Authorized Signature

Date: _____

City of Sunnyside

_____

Authorized Signature

Date: _____

City of Grandview

_____

Authorized Signature

Date: _____

City of Mabton

_____

Authorized Signature

Date: _____

City of Tieton

_____

Authorized Signature

Date: _____

City of Granger

_____

Authorized Signature

Date: _____

Town of Harrah

_____

Authorized Signature

Date: _____

Town of Naches

_____

Authorized Signature

Date: _____

Yakima County

_____

Authorized Signature

Date: _____

**5GCITY OF GRANDVIEW**
AGENDA ITEM HISTORY/COMMENTARY
**COMMITTEE-OF-THE-WHOLE MEETING**

| **ITEM TITLE** | **AGENDA NO.:** New Business 3 (G) |
|---|---|
| Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Grant Agreement Project No. 3-E-183(013)-1 for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street | **AGENDA DATE:** November 24, 2026 |
| **DEPARTMENT**<br>Public Works Department | **FUNDING CERTIFICATION** (City Treasurer) (If applicable) N/A |

**DEPARTMENT HEAD REVIEW**

John Simmons, Public Works Director

**CITY ADMINISTRATOR** **MAYOR**

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

The City submitted a grant funding application to the Washington State Transportation Improvement Board for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

On November 6, 2026, the Washington State Transportation Improvement Board announced the selection of the City's project, 2027 Overlay, Multiple Locations, TIB project number 3-E-183(013)-1. TIB awarded 84.9999% of approved eligible project costs with a maximum grant of $367,255 for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street. The City will be required to provide a 15% local match which will be allocated from the Transportation Benefit District. Attached is the Grant Agreement with TIB that would require Council approval.

**ACTION PROPOSED**

Move a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Grant Agreement Project No. 3-E-183(013)-1 for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street to the November 24, 2026 regular Council meeting for consideration.

Outlook

# Fw: Congratulations on Selection – City of Grandview – 2027 Overlay - TIB Project Number 3-E-183(013)-1

**From** Ashley Lara <LaraA@grandview.wa.us>
**Date** Mon 11/9/2026 1:52 PM
**To** Anita Palacios <anitap@grandview.wa.us>

3 attachments (495 KB)
Funded - 4 - Grandview - 2027 Overlay.pdf; Grant Agreement - 4 - Grandview - 2027 Overlay.pdf; APP Segments - 4 - Grandview - 2027 Overlay.pdf;

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**From:** Heusman, Jonathan (TIB) <JonathanH@tib.wa.gov>
**Sent:** Monday, November 9, 2026 9:38 AM
**To:** Ashley Lara <LaraA@grandview.wa.us>; John Simmons <jsimmons@grandview.wa.us>
**Subject:** Congratulations on Selection – City of Grandview – 2027 Overlay - TIB Project Number 3-E-183(013)-1

CAUTION: External Email

Congratulations! On November 6th, 2026 the Transportation Improvement Board (TIB) approved funding for the subject project. Please find attached the grant agreement and project selection letter with further grant details. Please read the letter carefully for important dates and requirements. Prior to beginning any reimbursable work, please "wet" sign a copy of the attached grant agreement and return it to me as well as an excerpt from the agency's adopted six-year transportation improvement program (TIP) listing the project, if applicable (these are not needed for preservation projects). Please send scanned copies of the document(s) back to me in PDF format.

If you have any questions, please give me a call at (360) 586-1143 or reply to this email.

Congratulations on receiving funding and I look forward to working with you on this project.

**TIB Members**

Chair
Mayor Hilda González
City of Granger

Vice Chair
Councilmember Sam Low
Snohomish County

Susan Carter
Hopelink

Kent Cash
Port of Vancouver

Jay Drye
WSDOT

Dongho Chang
WSDOT

Scott Chesney
Spokane County

Vicky Clarke
Cascade Bicycle Club & Washington Bikes

Brent Timm
Link Transit

Andrew Denham
Town of Twisp

Stephanie Forman
Forman Consulting

Preston Frederickson
City of Walla Walla

Commissioner Al French
Spokane County

Commissioner Dan Sutton
Douglas County

Councilmember Jon Pascal
City of Kirkland

Les Reardanz
Whatcom Transportation Authority

Mayor Erin McCardle
City of Chelan

Maria Thomas
Office of Financial Management

John Vicente
City of Kenmore

Jennifer Walker
Thurston County

Jane Wall
County Road Administration Board

Ashley Probart
Executive Director

P.O. Box 40901

November 06, 2026

John Simmons
Public Works Director
City of Grandview
207 West 2nd Street
Grandview, WA 98930-1398

Dear John Simmons:

Congratulations! The Transportation Improvement Board (TIB) is pleased to announce the selection of your project, 2027 Overlay, Multiple Locations, TIB project number 3-E-183(013)-1.

TIB is awarding 84.9999% of approved eligible project costs with a maximum grant of $367,255.

Before any work is permitted on this project, you must complete and email the following items to your TIB engineer:

- Verify the information on the attached Grant Agreement Form. If necessary, revise section 3.0 Project Funding Partners.
- Sign and **email** a copy of the Grant Agreement Form to your TIB Engineer.

TIB approval is required prior to incurring reimbursable expenses.

In accordance with RCW 47.26.084, you must certify full funding by November 6, 2027, or the grant may be terminated. Grants may also be rescinded due to unreasonable project delays as described in WAC 479-05-211.

If you have questions, please contact Jonathan Heusman, TIB Region Engineer, at JonathanH@TIB.wa.gov.

Sincerely,

Ashley Probart
Executive Director

Enclosures

**RESOLUTION NO. 2026-____**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN THE WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD GRANT AGREEMENT PROJECT NUMBER 3-E-183(013)-1 FOR THE ELM SREET OVERLAY FROM CORNELL ROAD TO EAST FOURTH STREET AND THE WILSON HIGHWAY OVERLAY FROM WINE COUNTRY ROAD TO JACKSON STREET**

**WHEREAS,** the City of Grandview has been selected by the Washington State Transportation Improvement Board to receive TIB grant funds in the amount of $367,255 for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street; and

**WHEREAS,** the City must execute a Grant Agreement with the Washington State Transportation Improvement Board setting forth the terms and conditions and the regulations by which the City must comply in order to receive said funding,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign the Grant Agreement between the City of Grandview and the Washington State Transportation Improvement Board for Project Number 3-E-183(013)-1 for the Elm Street Overlay from Cornell Road to East Fourth Street and the Wilson Highway Overlay from Wine Country Road to Jackson Street in the form as is attached hereto and incorporated herein by reference

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

**MAYOR**

_____

**ATTEST:**

_____

**CITY CLERK**

**APPROVED AS TO FORM:**

_____

**CITY ATTORNEY**

City of Grandview
3-E-183(013)-1
2027 Overlay
Multiple Locations

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Grandview
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the 2027 Overlay, Multiple Locations (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Grandview, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

## 1.0 PURPOSE

For the project specified above, TIB shall pay 84.9999 percent of approved eligible project costs up to the amount of $367,255, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW and/or chapter 47.04 RCW, title 479 WAC, and the terms and conditions listed below.

## 2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT's Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

## 3.0 PROJECT FUNDING PARTNERS

The RECIPIENT anticipates receiving additional funding from the following funding partners, in the following amounts. However, in no event shall any non-party to this Agreement, even if referenced as a funding partner below, be considered a third party beneficiary to this Agreement.

| Funding Partners | Amount | Revised Funding |
|---|---|---|
| GRANDVIEW | 64,810 | |
| WSDOT | 0 | |
| Federal Funds | 0 | |
| | | |
| | | |
| | | |

| | | |
|---|---|---|
| | | |
| | | |
| | | |
| TOTAL LOCAL FUNDS | **64,810** | |

## 4.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT's submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

a) Bid Authorization Form with plans and engineers estimate
b) Award Updated Cost Estimate
c) Bid Tabulations
d) Contract Completion Updated Cost Estimate with final summary of quantities
e) Project Accounting History

## 5.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than $50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

## 6.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

## 7.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

## 8.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

## 9.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

## 10.0 DEFAULT AND TERMINATION

### 10.1 NON-COMPLIANCE

a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.

b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.

c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.

d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

### 10.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

a) RECIPIENT is not making reasonable progress toward correction and compliance.
b) TIB denies the RECIPIENT's request to amend the Project.
c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

### 10.3 TERMINATION

a) In the event of default by the RECIPIENT as determined pursuant to Section 10.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.

b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.

c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

10.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

## 11.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue and other revenue sources. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 10. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

## 12.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060 and/or WAC 479-10-575. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.

## 13.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

## 14.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims

under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

## 15.0 DISPUTE RESOLUTION

a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.

b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.

c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.

d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.

e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.

## 16.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington and/or 47.04 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

## 17.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General

By:

Signature on file

Albert H. Wang
Assistant Attorney General

| Lead Agency | | Transportation Improvement Board | |
|---|---|---|---|
| Chief Executive Officer | Date | Executive Director | Date |
| Print Name | | Print Name | |

**Arterial Preservation Program (APP)**

# *Approved Segment Listing*

**FY 2028 Overlay Program**

## GRANDVIEW

| Street | Termini | Pavement Length | Pavement Width |
|---|---|---|---|
| **Elm Street** | Cornell Rd to 4th St | **1,440 feet** | **38 feet** |
| **Wilson Highway** | Wine Country Rd to Jackson St | **1,640 feet** | **42 feet** |

# Scholarships for student leaders!

## 2027

is now accepting applications for the AWC Center for Quality Communities scholarship for civic-minded student leaders.

**Submit your application to:**

**Deadline:**

- The AWC Center for Quality Communities is awarding up to **four $4,000 scholarships** in 2027.
- Graduating seniors in Washington who plan to pursue college or trade school in Fall 2027 are eligible to apply. (There may be other local eligibility requirements.)
- The city will review applications and select **one** student to nominate.
- Scholarship recipients will be announced in Spring 2027.

**Apply now! Scan the QR code for more information.**

AWC ASSOCIATION OF WASHINGTON CITIES

CQC AWC Center for Quality Communities

### What is AWC?

Founded in 1933, the Association of Washington Cities (AWC) is a private, nonprofit, nonpartisan corporation that represents Washington's cities. AWC's mission is to serve our members through advocacy, education, and services.

**For more information visit wacities.org.**

### What is CQC?

The AWC Center for Quality Communities (CQC) is a 501(c)(3) partner to AWC that promotes municipal leadership development and civic engagement in student leaders.

**For more information, visit us at cfqc.org.**

# Tips for cities

**Check out some ideas and resources to help with your community's scholarship process!**

These are suggestions—feel free to approach your local scholarship process in whatever way works best for your city or town.

## Organize

- Review the Center for Quality Communities Scholarship process and eligibility requirements.
- Designate a city contact to receive scholarship applications.
- Set a local application deadline. (Be sure to allow enough time to review applications and select a nominee by the CQC nomination deadline of **January 25, 2027**.)
- Determine whether your city will set any local eligibility criteria. Consider:
  - Whether applicants must live within city limits
  - Whether eligibility is limited to city program volunteers or includes school and community leadership
  - Whether to partner with schools or service organizations to promote the scholarship and recruit applicants

## Outreach – Spread the word

**Outreach toolkit**

Let us help make it easy with these recruitment resources. These are optional, feel free to create your own!

- Sample social media posts
- Sample press release (/docs/default-source/cqc-docs/recruitmentpressrelease.docx?sfvrsn=4ac5254f_16) (Word)
- Recruitment flyer (/docs/default-source/cqc-docs/cqcscholarshipflyer.pdf?sfvrsn=77b32a4f_4) – Standard
- Recruitment flyer (/docs/default-source/cqc-docs/cqcscholarshipflyercustomizable.pdf?sfvrsn=85972c4f_2) – Customizable

**Community-wide recruitment:**

- Share information on the city website, in city publications, and at council meetings.
- Promote the scholarship on social media. Sample posts and graphics
- Send information to your local media outlets. Sample press release (/docs/default-source/cqc-docs/recruitmentpressrelease.docx?sfvrsn=4ac5254f_16) (Word)
- Print and distribute flyers at city hall, local high schools, libraries, and community centers.
    - Student recruitment flyer (/docs/default-source/cqc-docs/cqcscholarshipflyer.pdf?sfvrsn=77b32a4f_4) – Standard
    - Student recruitment flyer (/docs/default-source/cqc-docs/cqcscholarshipflyercustomizable.pdf?sfvrsn=85972c4f_2) – Customizable
- Ask counselors at local high schools to help spread the word and identify potential applicants.
- Promote the opportunity through your local youth council.

**Recruiting from city volunteers:**

- Ask city staff who work with student volunteers or high school students to share the opportunity and identify potential applicants.
- Send information directly to student volunteers and encourage them to apply.

**Working directly with local high schools:**

- Send scholarship information and flyers to college counselors at local high schools. Ask them to share the opportunity and help identify potential applicants.
- Ask school newspapers to publicize the opportunity.

## Nominations

**For a competitive process:**

- Name a selection committee to review the applications and select a scholarship nominee.
- Before reviewing applications, be sure to confirm that each applicant meets all CQC and local eligibility criteria.

**Once you have selected a nominee:**

- Write a letter of support for your nominee.
- Submit your student nomination to the CQC through this online nomination form (https://awc.co1.qualtrics.com/jfe/form/SV_9mer850iVrqWCma) by **January 25, 2027.**

**2027 nomination checklist**

- Student's CQC Scholarship application (/docs/default-source/cqc-docs/cfqcapplication.pdf?sfvrsn=eac2254f_12)
- Student's letter of recommendation from nonrelative
- City/town letter of support
- 2027 CQC Scholarship nomination form (https://awc.co1.qualtrics.com/jfe/form/SV_9mer850iVrqWCma)

## Sample social media posts

**Example 1:**

[City or town] is looking for one exceptional local youth leader to nominate for the 2027 Center for Quality Communities Scholarship, offered through the Association of Washington Cities.

To be considered, students should have a track record of leadership with local government, school, or community, and be planning to pursue higher education in Fall 2027.

Does this describe you? Submit your application by [local deadline] by [submission method, ex. email, online form, etc.].

Learn more about the CQC Scholarship at: https://wacities.org/cqc-home/scholarships (/cqc-home/scholarships)

**Example 2:**
[City or town] is now accepting applications for the 2027 Center for Quality Communities Scholarship, designed to help Washington's most locally engaged young leaders pay for higher education.

Offered through the Association of Washington Cities, each city or town may nominate one graduating student with a passion for civic engagement and a record of service in the community.

Let us help you pursue your higher education goals. Apply by [deadline] through [submission method].

Learn more at: https://wacities.org/cqc-home/scholarships (/cqc-home/scholarships)

## Click here to download the graphic of your choice (/cqc-home/images)

1076 Franklin St. SE, Olympia, WA 98501

360.753.4137 | 1.800.562.8981

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**PLACE ON CITY LETTERHEAD**

**NEWS RELEASE**

**Media contacts**
**<INSERT LOCAL CONTACT(S)>**

**CITY NAME seeks applicants for AWC Center for Quality Communities Scholarship**

CITY NAME is now accepting applications for the Association of Washington Cities (AWC) Center for Quality Communities (CQC) Scholarship. The scholarship is available through a statewide competitive process for high school seniors who are active in leadership in their city government, community, or school and plan to pursue college or trade school in the fall of 2027.

The CQC is awarding up to four $4,000 scholarships in 2027. Scholarship recipients will also receive a travel stipend to attend AWC's Annual Conference in Tacoma in June 2027.

To be eligible, a student must be:

- A Washington resident;
- Graduating from high school, completing homeschooling, or receiving a GED in spring/summer 2027;
- Planning to continue their education at an accredited college or trade school in the 2027-2028 academic year on at least a half-time basis; and
- Active in leadership in their city government, community, or school.

Information and application materials can be found on the city website (CITY WEB ADDRESS) or the CQC website (https://wacities.org/cqc-home/scholarships). Completed applications are due to the city no later than **CITY DUE DATE**.

Submit completed application and materials to:

**CITY NAME**
**Attention: CITY/TOWN CONTACT**
**EMAIL ADDRESS**

Contact CITY CONTACT, EMAIL ADDRESS, PHONE NUMBER with any questions.

The AWC Center for Quality Communities is a 501(c)(3) partner with the nonprofit Association of Washington Cities. The Center's goal is to help residents understand the important role cities and towns play in Washington. The Center promotes municipal leadership development and civic engagement and works to support students who demonstrate community leadership and commitment to their city. We believe in growing leaders and healthy, resilient quality communities.

###

AWC Center for Quality Communities

# 2027 scholarship application

The AWC Center for Quality Communities (CQC) offers scholarships to graduating high school students. Student applications must be submitted directly to your city. Check with your city to find out the local process and application deadline. For more information, visit http://cfqc.org.

Note: Application can be saved and completed as a fillable PDF.

**1**

First name: _____ Last name: _____

Pronouns: _____

**2**

Mailing address
Street/P.O. Box: _____

City: _____ State: _____ Zip: _____

**3**

Best phone number to reach you: _____ Email: _____

**4**

Current high school: _____

If home-schooled, please check box: ☐

If GED, please indicate date received or expected: _____

Expected graduation date

_____

**5**

Have you been accepted into an accredited post-secondary program or college for the 2027-28 school year? ☐ Yes ☐ No

If yes, please provide institution name(s):

If not, please indicate the name of the institution(s) you are applying to, starting with Washington-based schools (if applicable):

**6**

Contact information of parent(s) or legal guardian(s)

Name(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Primary phone: _____ Email address: _____

7 Career goals (please be specific):

8 List your city, community, and civic involvement activities. **(No additional materials will be accepted.)**

9 List your school involvement and any academic honors and awards. **(No additional materials will be accepted.)**

10 Please describe your financial need. Include any financial aid you expect to receive and/or any circumstances that would help the committee understand your financial situation.

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## Personal essay

Write a concise essay in response to the following question. Please limit the length to 700 words or less.

*Good leaders can guide and help others through both good and challenging times. This requires high standards of responsibility, empathy, and cooperation. Share a leadership experience you've had in serving your community, school, or family that has helped you understand the perspectives, motivations, and desires of people different from you. How has this experience, along with your civics education, helped you become a more effective leader?*

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## Statement of accuracy

- ☐ I hereby affirm that all of the information provided above is true and correct to the best of my knowledge.
- ☐ I agree that scholarship funds will be sent directly to my accredited post-secondary institution once I have submitted proof of registration.
- ☐ I agree that if I don't use the funds awarded to me by May 31, 2028, they will be returned to the scholarship fund.

**Signature of scholarship applicant:** _____ Date: _____

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## Release and consent

The purpose of this form is to request permission to share your scholarship application with requesting Washington state academic institutions for the purpose of determining eligibility for other scholarship opportunities, and if selected as a scholarship recipient, to use your photo/image and name in our scholarship program materials, website, and/or social media as part of the AWC Center for Quality Communities.

If you or your parent or guardian wish to rescind this agreement and remove your information or photo, you may do so at any time by notifying the AWC Center for Quality Communities at cqc@awcnet.org. Such rescission will take effect upon receipt by the AWC Communications department.

Nothing herein shall constitute any obligation on the part of the AWC Center for Quality Communities to make any use of any of the materials or rights granted.

**Use of photo/image and name** **Initials**

If selected as a scholarship recipient, I grant permission for my (or my child's) photo/image and name to be used in connection with the AWC Center for Quality Communities scholarship program materials, website, and/or social media, including any and all uses of video and any portraits, still pictures, or other photographic reproductions and sound recordings in which I (or my child) may be portrayed. _____

**Share information with academic institutions** **Initials**

I grant permission for my (or my child's) scholarship application to be shared with requesting Washington state academic institutions for the purpose of determining eligibility for other scholarship opportunities. _____

I hereby grant permission and execute this release as of the date and year below.

| | |
|---|---|
| Signature | Signature of parent or guardian (required for minors under 18 years of age) |
| Printed name | Relationship to minor |
| Date | |

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## Applicant checklist (Send completed application packet to city for consideration):

- ☐ Complete sections 1-14
- ☐ Sign sections 12-13
- ☐ Attach a letter of recommendation

**Note:**
Must be in good academic standing.
Must be eligible to graduate spring/summer 2027.