GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 22, 2026

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Councilmembers David Diaz, Laura Flores (6:05 p.m.), Ramona Garibay Rios, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Library Director Wendy Poteet and City Clerk Anita Palacios

3. NEW BUSINESS

A. Discuss a new Library Programming and Outreach Coordinator position and budgetary impacts

Currently, the Library was approved to have 3.20 FTE's. Due to budgeting constraints, one of the Library Page positions has been unfilled since 2023.

Current Library Staffing:	
Library Director	1.00
Library Associate	1.00
Library Aide	0.50
Library Page	0.35
Library Page(unfunded)	0.35
TOTAL FTE:	3.20

In May 2026, the Library Aide (FTE .50) retired. The plan was to advertise and backfill the Library Aide position. With the unfunded Library Page and retirement of the Library Aide, the library was currently operating on 2.35 FTE.

The Library Director proposed that, rather than backfilling the unfunded Library Page, both Library Page positions be eliminated to create a new position: Library Programming and Outreach Coordinator.

Proposed Library Staffing:	
Library Director	1.00
Library Associate	1.00
Library Outreach Coordinator	1.00
Library Aide	0.50
TOTAL FTE:	3.50

This proposal would allow the Library Director to focus on library operations and increase the number of community outreach opportunities the library can partner with.

The cost to eliminate the two (2) Library Page positions and create a new Library Programming and Outreach Coordinator position would have an approximate net budget increase in the Current Expense fund of $50,000.00.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Garibay Rios, the C.O.W. supported the concept and agreed to discuss the specific budget implications during the upcoming budget meetings.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Ordinance amending the 2026 Annual Budget

Staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2026 Annual Budget to accommodate the changes in sources and uses.

By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased appropriations for Legislative Professional Services, Professional Services – Indigent Defense, State Tax on Utility Tax, Parks Facilities Regular Salaries & Wages, Medical/Life Insurance and Professional Services. Net effect was a decrease in estimated ending fund balance.
- Street Fund: Increased appropriations for Operating Rentals & Leases. Net effect was a decrease in estimated ending fund balance.
- Capital Improvement Fund: Increase revenues for Commerce Grant – Splash Pad. Net effect was an increase in estimated ending fund balance.

- E.M.S. Fund: Increased appropriations for Salaries & Benefits. Net effect was a decrease in estimated ending fund balance.
- Water Fund: Increased appropriations for Principal & Interest on DWSRF Storage Reservoir loan. Net effect was a decrease in estimated ending fund balance.
- Irrigation Fund: Increased appropriations for Public Utility Services and Repairs & Maintenance. Net effect was a decrease in estimated ending fund balance.
- Solid Waste Fund: Increased appropriations for Miscellaneous - Tipping Fees and City Taxes. Net effect was a decrease in estimated ending fund balance.

Staff recommended the C.O.W. move an ordinance amending the 2026 Annual Budget to the September 22, 2026 regular Council meeting for consideration.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Garibay Rios, the C.O.W. moved an ordinance amending the 2026 Annual Budget to the September 22, 2026 regular Council meeting for consideration.

Vote:
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Ordinance establishing a debt service fund for repayment of Supporting Investments in Economic Diversification (SIED) Loan on the Northwest Grandview Utility and Roadway Improvements project

The City entered into a SIED contract with Yakima County for the purpose of infrastructure improvements related to the Northwest Grandview Utility and Roadway Improvements. This was an extension of the Higgins Way Truck Plaza project and would consist of work along Wine Country Road, Higgins Way and Bethany Road. The project was to be funded with 50 percent SIED loan, 50 percent SIED grant and CERB funding. This ordinance establishes a debt service fund to repay the loan portion of the roadway work.

By Fund the highlights of the budget changes were:
- SIED Loan – NW Grandview Infrastructure: The total loan amount for this project was $1,000,000. Beginning in 2027, the City of Grandview would send a payment to Yakima County Infrastructure Fund and would continue to do so annually until the obligation was satisfied in 2036. The City of Grandview's Street fund would be responsible for transferring an amount of $76,500 annually to this debt service fund.

Staff recommended the C.O.W. move an ordinance establishing a debt service fund for repayment of Supporting Investments in Economic Diversification (SIED) Loan on the Northwest Grandview Utility and Roadway Improvements project to the September 22, 2026 regular Council meeting for consideration.

Discussion took place.

Council expressed concerns about the project's current status and potential obligations, with staff planning to contact Yakima County and other funding organizations to clarify repayment requirements and explore options to return the loan if the project was not pursued.

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved an ordinance establishing a debt service fund for repayment of Supporting Investments in Economic Diversification (SIED) Loan on the Northwest Grandview Utility and Roadway Improvements project to the September 22, 2026 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. <u>Resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle)</u>

The Police Department has the following vehicle which was no longer needed for the conduct of City business and was being recommended for surplus:

- 2010 Dodge Charger, VIN #2B3AA4CT8AH170037, License #45474D (PD 213). The vehicle is inoperable and will be used for parts on the PIT maneuver vehicle.

Staff recommended the C.O.W. move a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle) to the September 22, 2026 regular Council meeting for consideration.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle) to the September 22, 2026 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

4. CITY ADMINISTRATOR AND/OR STAFF REPORTS – None

5. MAYOR & COUNCILMEMBER REPORTS – None

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. meeting adjourned at 7:00 p.m.

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Mayor Ashley Lara Anita Palacios, City Clerk