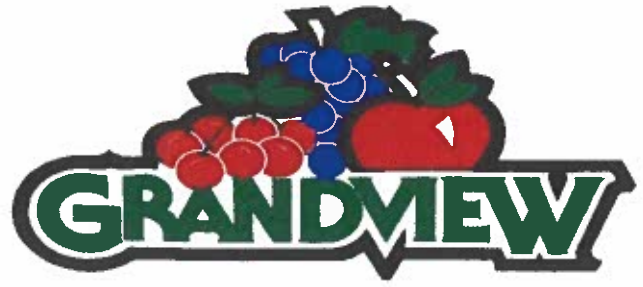


**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, OCTOBER 13, 2026**



This meeting will be held in person
and will also be available via teleconference.

PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. NEW BUSINESS**
 - A. Resolution accepting the E. Elm Street Transmission Main Improvements as complete 1-6
 - B. Resolution authorizing the filing of the plat of Grandview Cemetery East Phase 1 with Yakima County 7-10
 - C. Resolution adopting a Current Expense Fund Balance Policy 11-17
 - D. Resolution declaring certain City property from the Public Works Department as surplus and authorizing disposal by public auction, sale, trade or disposal 18-20
 - E. Ordinance imposing an immediate one-year Citywide moratorium on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers; and setting a public hearing 21-25
 - F. 2026 Council Retreat Summary 26-39
- 4. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 5. MAYOR & COUNCILMEMBER REPORTS**
 - A. Sub-Committee Updates
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, October 13, 2026 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/89997293813?pwd=WgWMH0r5ZsmIXcEm3o6dUESKwmyZd0.1>

To join via phone: +1 253 215 8782

Meeting ID: 899 9729 3813

Passcode: 865336

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution accepting the E. Elm Street Transmission Main Improvements as complete

AGENDA NO.: New Business 3 (A)

AGENDA DATE: October 13, 2026

DEPARTMENT

Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

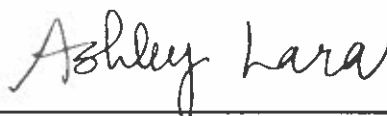
N/A

DEPARTMENT DIRECTOR REVIEW

John Simmons, Public Works Director

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

None

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Culbert Construction, Inc., completed the E. Elm Street Transmission Main Improvements. Staff recommends Council accept the project as complete once the requirements in the September 24, 2026 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

ACTION PROPOSED

Move a resolution accepting the E. Elm Street Transmission Main Improvements as complete to the October 13, 2026 regular Council meeting for consideration.

23192B - E. Elm St. - Project Acceptance to City

From Janell Hayden <jhayden@hlacivil.com>

Date Thu 9/24/2026 2:52 PM

To Shane Fisher <sfisher@grandview.wa.us>; Anita Palacios <anitap@grandview.wa.us>; John Simmons <jsimmons@grandview.wa.us>; Pam Dobrauc <pdobrauc@grandview.wa.us>

Cc Jakob Michael <jmichael@hlacivil.com>; Angie Ringer <aringer@hlacivil.com>; Taylor Denny <tdenny@hlacivil.com>

 1 attachment (1 MB)

2026-09-24 - 23192B - Project Acceptance.pdf

CAUTION: External Email

Good afternoon,

Attached, please find the Engineer's recommendation for project acceptance by the City of Grandview for the "E. Elm Street Transmission Main Improvements" project.

The items being provided to the City of Grandview by our office are in the link below; the record drawings will be uploaded to the link once finalized.

23192B Closeout Documents

Password: Mq8H7Vg9M1cq

<https://hlacivil.egnyte.com/fl/dmVHHbfKtTQw>

It has been our pleasure working with the City of Grandview. Should you need anything further, please feel free to contact our office at (509) 966-7000.

Thank you,



Janell Hayden, Contract Administrator II

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000 | jhayden@hlacivil.com

www.hlacivil.com

-
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From: Janell Hayden
Sent: Wednesday, September 23, 2026 11:51 AM
To: Taylor Denny <tdenny@hlacivil.com>
Cc: Angie Ringer <aringer@hlacivil.com>
Subject: 23192B Record Drawings

Taylor,

The final records drawing for the Elm St. phase of 23192 are not in the file.

Thanks,



Janell Hayden, Contract Administrator II
2803 River Road, Yakima, WA 98902
Office: (509) 966-7000 | jhayden@hlacivil.com
www.hlacivil.com

-
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September 24, 2026

City of Grandview
207 W. 2nd Street
Grandview, WA 98930

Attn: Shane Fisher, City Administrator

Re: City of Grandview
E. Elm Street Transmission Main Improvements
DWSRF Project No. DWL28174-0
HLA Project No. 23192-B
Project Acceptance

Dear Shane:

This letter serves as our recommendation for acceptance of the above-referenced project by your City Council. We have reviewed the work performed by Culbert Construction, Inc. and believe it has been completed satisfactorily.

Once the project has been accepted as complete by Grandview City Council, the required "Notice of Completion of Public Works Contract" will be completed by our office and sent to the Department of Revenue (DOR), Department of Labor and Industries (L&I), and Employment Security Department (ESD), through our access to the City's L&I Awarding Agency Portal. If the City prefers to submit the Notice of Completion, please notify our office.

Following submission of the Notice of Completion, when lien releases have been received from DOR, L&I, and ESD, and when the City confirms no liens have been received related to the project, Retainage Bond No. 2378301 may be released to the Contractor.

The City will receive the following from HLA Engineering and Land Surveying, Inc. (HLA) in a One Drive Link for download:

- A completed copy of project punch list items identified during the final walk-through inspection.
- A PDF set of Record Drawings for the project.
- Final Contract Voucher Certification from the Contractor certifying all labor and materials furnished on this project have been paid for.
- Required project labor and equal employment opportunity documents including:
 - Requests to Sublet and verifications for the Prime Contractor and all subcontractors who performed work on this project.
 - Statements of Intent to Pay Prevailing Wages and Affidavits of Wages Paid approved by the Washington State Department of Labor and Industries.
 - Certified Payroll Reports for work performed by Prime Contractor and their subcontractors.

Our office will retain an electronic copy of the project files should the City need them in the future.

Please forward a copy of your Council Resolution authorizing project acceptance and release of Retainage to our office for inclusion in the project file.

Contact our office if you have any questions or if we may provide additional information.

Sincerely,



Digitally signed by Jakob
Michael
Date: 2026.09.24
14:11:22-07'00'

Jakob W. Michael, PE

JWM/jdh

Enclosures

Copy: John Simmons, Anita Palacios, Pam Dobrauc (City of Grandview)
Taylor Denny, Angie Ringer (HLA)

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE E. ELM STREET TRANSMISSION MAIN IMPROVEMENTS
AS COMPLETE**

WHEREAS, the City contracted with Culbert Construction, Inc., to perform work for the E. Elm Street Transmission Main Improvements; and,

WHEREAS, the City's Engineer has determined that the work performed by Culbert Construction, Inc., on this project is complete and ready for final acceptance by the City Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The City of Grandview accepts the E. Elm Street Transmission Main Improvements as complete and authorizes staff to release the retainage to Culbert Construction, Inc., once the conditions in the September 24, 2026 letter from HLA Engineering and Land Surveying, Inc., have been satisfied.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution authorizing the filing of the Plat of Grandview Cemetery East Phase 1 with Yakima County

AGENDA NO.: New Business 3 (B)

AGENDA DATE: October 13, 2026

DEPARTMENT

Public Works Department

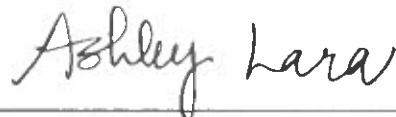
FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Shane Fisher, City Administrator

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

As of 2024, the Grandview Cemetery had approximately two years of remaining burial capacity. To address both near-term and long-term needs, the City has identified and designed improvements to three areas within the existing cemetery that could provide approximately two years of capacity. In addition, Phase 1 of the planned cemetery expansion on City-owned property is anticipated to provide approximately 10 years of additional capacity.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Staff recommends that City Council authorize the filing of the plat to allow for additional internments in the current cemetery.

ACTION PROPOSED

Move a resolution authorizing the filing of the Plat of Grandview Cemetery East Phase 1 with Yakima County to the October 13, 2026, regular Council meeting for consideration.

RESOLUTION 2026-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE FILING OF THE PLAT OF GRANDVIEW
CEMETERY EAST PHASE 1 WITH YAKIMA COUNTY**

WHEREAS, at the direction of City Council, City staff have been working with the City's contracted engineering firm to expand the Grandview City Cemetery; and

WHEREAS, the City's engineers have prepared the Plat of Grandview Cemetery East Phase 1, a copy of which is attached to this resolution; and

WHEREAS, RCW 68.24.030 authorizes the City to file the plat directly with the Yakima County Auditor's Office, along with a written declaration of dedication of the property delineated on the plat;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, AS FOLLOWS:

The City Council of the City of Grandview approves the Plat of Grandview Cemetery East Phase 1 in the manner and form attached hereto, and directs City staff to file the plat with the Yakima County Auditor's Office along with a written declaration of dedication of the property identified thereon for cemetery purposes, and to take such other action necessary and appropriate to this undertaking.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____.

MAYOR

ATTEST:

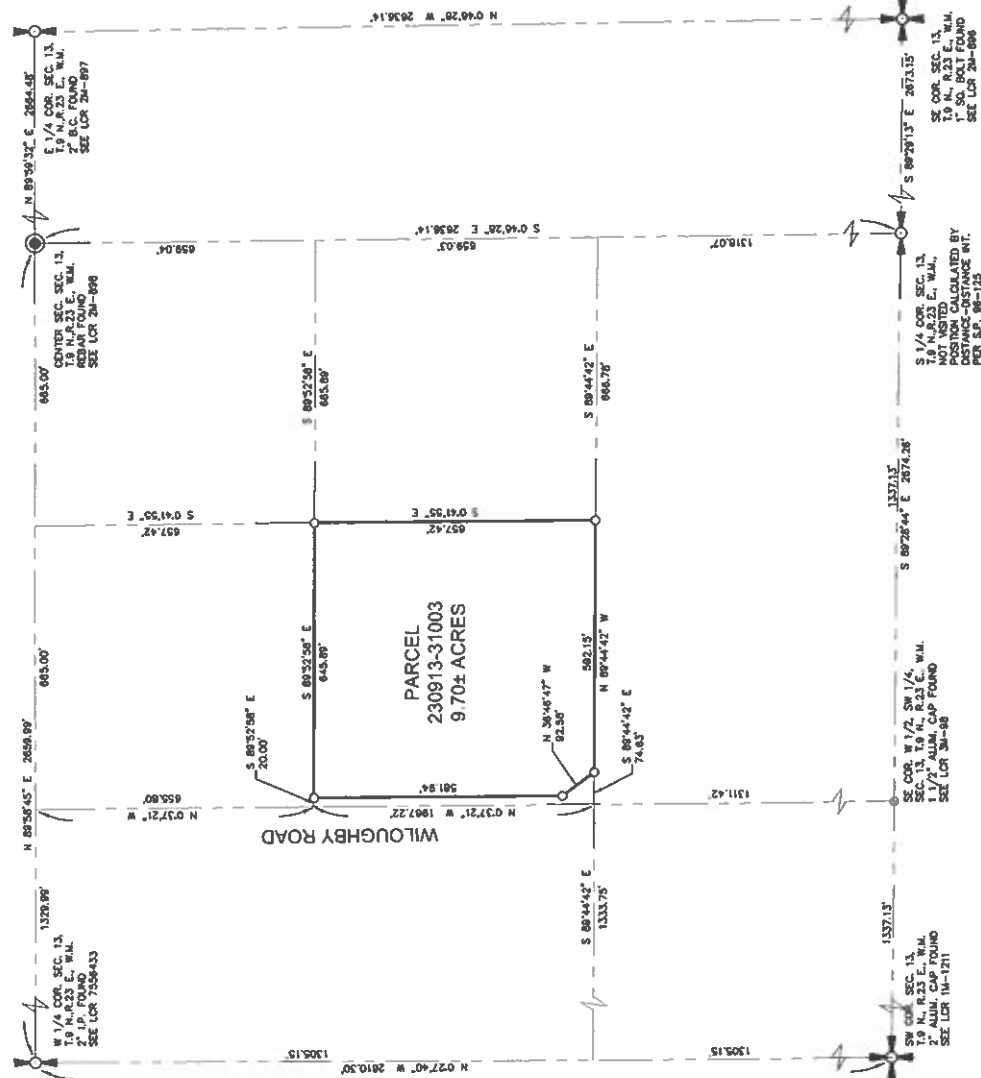
CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PLAT OF GRANDVIEW CEMETERY EAST PHASE 1

(PART OF NE 1/4 OF SW 1/4 SEC. 13, T. 9 N., R. 23 E. W.M.)

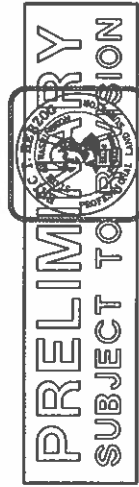


NOTES

1. ○ DENOTES 5/8" REBAR WITH YELLOW CAP MARKED HLA IS 33132/HLA IS 4461 SET.
2. ● DENOTES PROPERTY CORNER FOUND AS NOTED.
3. ● DENOTES MONUMENT AS NOTED.
4. ⊕ DENOTES SECTION CORNER FOUND AS NOTED.
5. ⊕ DENOTES QUARTER CORNER FOUND AS NOTED.
6. ⊙ DENOTES CENTER OF SECTION FOUND AS NOTED.
7. ——— DENOTES SECTION SUBDIVISION LINE.
8. ——— DENOTES SURVEYED BOUNDARY LINE.
9. - - - - - DENOTES EXISTING RIGHT OF WAY AND PROPERTY LINES.
10. — X ——— DENOTES EXISTING FENCE.
11. THE NORTH LINE OF THE SOUTHWEST QUARTER OF SECTION 13, T. 9 N., R. 23 E., W.M. IS ASSIGNED TO HAVE A BEARING OF N 89°58'45" E.
12. SURVEY PERFORMED WITH A LEICA DISTO GPS RECEIVER UTILIZING FAST STATIC AND REAL TIME KINEMATIC PROCEDURES.
13. MONUMENTS SHOWN HEREON AS FOUND WERE VISITED IN SEPTEMBER, 2008.
14. THIS SURVEY MEETS OR EXCEEDS THE STANDARDS CONTAINED IN WAC 332-130-090.

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF _____ IN _____ 20____.



CERTIFICATE NO. _____

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____ 20____ AT _____, WA. UNDER AUDITOR'S FILE NUMBER _____, RECORDS OF YAKIMA COUNTY, WASHINGTON, AT THE REQUEST OF HLA ENGINEERING AND LAND SURVEYING, INC.

YAKIMA COUNTY AUDITOR _____ BY DEPUTY _____

PARCEL NUMBERS: 230913-31003

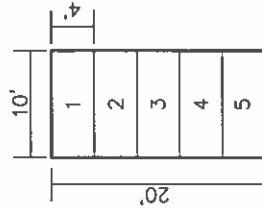
JOB NO. 24163
FILE NAME: 24163 NEW CEM PLAT.DWG
DATE: 9-30-26
SHEET 1 OF 2



SEE SHEET 2 FOR LOT DETAILS, ADDITIONAL NOTES, LEGAL DESCRIPTION, SIGNATURES AND APPROVALS.

NOTES

(PART OF NE 1/4 OF SW 1/4 SEC. 13, T. 9 N., R. 23 E. W.M.)



LOTS- PLOT DETAIL
N.T.S.

LEGAL DESCRIPTION

SW 1/4, NE 1/4, SW 1/4, SECTION 13, TOWNSHIP 9 NORTH,
RANGE 23 EAST, N.M.,

EXCEPT THE WEST 20 FEET FOR ROAD,

EXCEPT STATE ROUTE 82 RIGHT OF WAY.

SITUATE IN YAGUA COUNTY, WASHINGTON.

DEDICATION AND WAIVER OF CLAIMS

KNOW ALL MEN BY THESE PRESENTS THAT THE CITY OF GRANDVIEW, WASHINGTON ARE THE PARTIES HAVING ITS OWNERSHIP INTEREST IN THE LAND HEREON DESCRIBED; HAS WITH ITS FREE CONSENT AND IN ACCORDANCE WITH ITS DESIRES CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN HEREON; DO HEREBY DEDICATE THE PROPERTY DESCRIBED HEREON EXCLUSIVELY FOR COMFORTY PURPOSES, AND DO HEREBY GRANT AND DEDICATE THE EASEMENTS SHOWN HEREON FOR THE USES INDICATED.

12:45 PM

ACKNOWLEDGMENT

STATE OF WASHINGTON)
COUNTY OF YAKIMA)

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT _____ IS THE PERSON WHO APPEARED BEFORE ME, AND SAID PERSON ACKNOWLEDGED THAT HE SIGNED THIS INSTRUMENT, OR GAIN STATED THAT HE WAS AUTHORIZED TO EXECUTE THE INSTRUMENT AND ACKNOWLEDGED IT AS THE MAYOR OF THE CITY OF GRANDVIEW TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATE:

NOTARY PUBLIC

MY APPOINTMENT EXPIRES:

YAKIMA COUNTY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL CHARGES, FEES, REDEMPTION AND SPECIAL ASSESSMENTS COLLECTIBLE BY THIS OFFICE THAT ARE DUE AND OWING ON THE PROPERTY DESCRIBED HEREON ON DATE OF THIS CERTIFICATION HAVE BEEN PAID.

DATED THIS _____ DAY OF _____

[illegible]

APPROVALS

APPROVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW:

DATE _____

STREET CITY ORIGIN

APPROVED AS TO THE SURVEY DATA AND LAYOUT OF STREETS,
ALLEYS, AND OTHER RIGHT-OF-WAY SHOWN HEREON.

CITY OF GRANDVIEW PUBLIC WORKS DEPARTMENT

[illegible]

PARCEL NUMBERS: 230913-31003

2803 River Road Yakima, WA 98902 (509) 966-7000 www.hiacvt.com	JOB NO. 24163 FILE NAME: 24163 NEW-DEM PLATDWC DATE: 9-30-26 SHEET
---	---

2
8
2

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution adopting a Current Expense Fund Balance Policy

AGENDA NO.: New Business 3 (C)

AGENDA DATE: October 13, 2026

DEPARTMENT

Finance

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

N/A

DEPARTMENT HEAD REVIEW

Shane Fisher, City Administrator

CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item and other pertinent history)

A formal reserve policy establishes a clear financial safeguard, improves consistency in annual budgeting, and provides the City Council and public with an objective measure of the City's financial condition.

Washington municipal practice supports adoption of formal minimum fund-balance targets. The Washington State Auditor's BARS framework recognizes the Current Expense Fund as the principal operating fund. Washington jurisdictions use reserve policies to protect against revenue volatility, emergencies, cash-flow needs, and unforeseen expenditures.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The proposed policy establishes a minimum unassigned Current Expense Fund balance equal to 10% of annual adopted Current Expense Fund expenditures. If the balance falls below the minimum, the City Administrator and City Treasurer must prepare a restoration plan, with a general goal of restoring the reserve within two fiscal years.

The policy also discourages use of reserves for recurring operating costs and provides guidance for the use of amounts above the minimum, emphasizing one-time expenditures, capital needs, equipment replacement, debt reduction, and other non-recurring purposes.

Adoption of the policy does not itself appropriate or expend City funds. It establishes a financial target that will guide future budget development and Council decisions. Each annual budget will identify the dollar amount necessary to satisfy the 10% minimum based on that year's adopted Current Expense Fund expenditures.

Staff recommends that the City Council adopt a resolution establishing the City of Grandview Current Expense Fund Balance Policy with a minimum reserve equal to 10% of annual budget at the end of the fiscal year.

ACTION PROPOSED

Move a resolution adopting a Current Expense Fund Balance Policy to the October 13, 2026 regular Council meeting for consideration.

RESOLUTION NO. 2026-___

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ADOPTING A CURRENT EXPENSE FUND BALANCE POLICY**

WHEREAS, the City Council has a responsibility to maintain the financial stability and fiscal integrity of the City of Grandview;

WHEREAS, maintaining an adequate Current Expense Fund balance provides financial resources to address emergencies, unforeseen expenditures, economic downturns, revenue shortfalls, cash-flow requirements, and other unanticipated financial circumstances;

WHEREAS, a formally adopted fund balance policy promotes sound financial management, long-term financial planning, transparency, and accountability;

WHEREAS, maintaining an adequate fund balance reduces the likelihood that the City will need to make significant reductions in essential public services or incur short-term debt in response to unexpected financial circumstances; and

WHEREAS, the City Council desires to establish a minimum Current Expense Fund balance equal to ten percent (10%) of annual budgeted Current Expense Fund expenditures;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

Section 1. Adoption of Policy. The City Council hereby adopts the City of Grandview Current Expense Fund Balance Policy attached to this Resolution as Exhibit A and incorporated herein by this reference.

Section 2. Administration. The City Administrator and City Treasurer are authorized and directed to administer the policy and incorporate its requirements into the City's annual budget development, financial forecasting, and financial reporting processes.

Section 3. Effective Date. This Resolution shall become effective immediately upon passage and adoption.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**EXHIBIT A
CITY OF GRANDVIEW
CURRENT EXPENSE FUND BALANCE POLICY**

1. PURPOSE

The purpose of this policy is to establish guidelines for maintaining an adequate Current Expense Fund balance to protect the financial stability of the City of Grandview and ensure the City's ability to provide essential municipal services during periods of financial uncertainty.

An adequate fund balance provides the City with resources to respond to emergencies, economic downturns, unexpected expenditures, revenue shortfalls, cash-flow fluctuations, and other unforeseen circumstances without unnecessarily disrupting City services.

2. POLICY

It is the policy of the City of Grandview to maintain a financially prudent Current Expense Fund balance while balancing the need to provide municipal services and responsibly use public resources.

The City shall maintain a minimum unassigned Current Expense Fund balance equal to ten percent (10%) of the adopted annual Current Expense Fund expenditure budget.

For purposes of calculating the minimum reserve, the 10% requirement shall be based upon total budgeted Current Expense Fund expenditures for the applicable fiscal year, excluding extraordinary one-time expenditures funded from accumulated fund balance when specifically authorized by the City Council.

3. MINIMUM FUND BALANCE

The minimum fund balance shall be calculated as follows:

Annual Adopted Current Expense Fund Expenditures × 10% = Minimum Required Fund Balance

For example, if annual Current Expense Fund expenditures are \$8,000,000, the minimum required fund balance would be \$800,000.

The minimum reserve represents a financial safeguard and should not be considered an available resource for funding normal recurring operating expenditures.

4. PURPOSE OF THE RESERVE

The minimum Current Expense Fund balance is intended to provide financial resources for circumstances including, but not limited to:

- Significant and unexpected revenue reductions;
- Economic downturns or recessions;
- Declared emergencies or natural disasters;

- Unanticipated expenditures necessary to protect public health or safety;
- Significant increases in operating costs that could not reasonably have been anticipated;
- Temporary cash-flow requirements;
- Unexpected loss or reduction of state, federal, or other outside revenues;
- Emergency repairs or replacement of critical City facilities or equipment;
- Unanticipated legal or financial obligations; and
- Other extraordinary circumstances determined by the City Council to warrant use of the reserve.

5. USE OF FUND BALANCE

The minimum Current Expense Fund balance shall not normally be used to finance recurring operating expenditures.

Use of the reserve below the established 10% minimum shall require authorization by the City Council through adoption or amendment of the City's budget or other appropriate legislative action.

When considering use of the minimum reserve, the City Council should consider:

- The nature and severity of the financial circumstance;
- The availability of alternative funding sources;
- The effect upon essential City services;
- The projected duration of the financial condition;
- The City's long-term financial outlook; and
- The City's ability to restore the reserve.

Use of fund balance for temporary or one-time purposes shall be preferred over use for ongoing expenditures.

6. RESTORATION OF FUND BALANCE

If the Current Expense Fund balance falls below the required 10% minimum at the end of the fiscal year, the City Administrator and City Treasurer shall prepare a Fund Balance Restoration Plan for consideration by the City Council.

The plan shall identify:

- The amount by which the fund balance is below the required minimum;
- The circumstances resulting in the reduction;
- Proposed expenditure reductions, revenue adjustments, transfers, or other corrective actions;
- The anticipated schedule for restoring the reserve; and
- Any anticipated effects on City services.

The City should restore the Current Expense Fund balance to the required minimum within two fiscal years following the fiscal year in which the reserve falls below the minimum.

The City Council may authorize a longer restoration period when extraordinary economic or financial circumstances make restoration within two fiscal years impractical.

7. FUND BALANCE ABOVE THE MINIMUM

A Current Expense Fund balance exceeding the 10% minimum does not automatically constitute excess or surplus funds.

When the projected fund balance exceeds the minimum requirement, the City Council may consider using amounts above the minimum for appropriate one-time purposes, including:

- Capital improvements;
- Equipment and vehicle replacement;
- Facility maintenance or replacement;
- Debt reduction;
- Contributions to capital reserves;
- Contributions to equipment replacement reserves;
- Contributions to stabilization or contingency reserves;
- One-time expenditures that reduce future operating costs;
- Unfunded or underfunded liabilities; or
- Other nonrecurring expenditures determined by the City Council to be in the City's long-term financial interest.

Fund balance above the minimum should generally not be used to establish or expand ongoing programs, staffing, salaries, or other recurring expenditures unless sustainable ongoing revenues have been identified.

8. BUDGET DEVELOPMENT

During preparation of the annual City budget, the City Administrator and City Treasurer shall provide the City Council with:

- The estimated beginning Current Expense Fund balance;
- Projected revenues;
- Projected expenditures;
- Estimated ending fund balance;
- The dollar amount necessary to meet the 10% minimum;
- The projected fund balance percentage; and
- An explanation of any projected balance below the minimum.

The proposed annual budget should be developed in a manner that maintains compliance with this policy.

9. FINANCIAL FORECASTING

The City should maintain a multi-year financial forecast for the Current Expense Fund when practicable.

The forecast should identify significant anticipated changes in revenues, expenditures, staffing, labor costs, capital obligations, debt obligations, and other financial conditions that may affect the City's ability to maintain the minimum fund balance.

10. ANNUAL REVIEW

The City Administrator and City Treasurer shall review compliance with this policy at least annually as part of the budget development process.

The City Council shall be informed whenever financial projections indicate that the Current Expense Fund balance may fall below the 10% minimum.

11. FUND BALANCE CLASSIFICATION

Fund balance shall be accounted for and reported in accordance with applicable Washington State Budgeting, Accounting and Reporting System (BARS) requirements and generally accepted accounting principles, as applicable to the City's basis of accounting.

Nothing in this policy is intended to alter the accounting classification of restricted, committed, assigned, nonspendable, or unassigned fund balance required by applicable accounting standards.

12. POLICY EXCEPTIONS

The City Council may temporarily suspend or modify the requirements of this policy when it determines that extraordinary financial circumstances, emergencies, or significant economic conditions warrant such action.

Any exception should be documented through appropriate City Council action and, when applicable, accompanied by a plan for returning the Current Expense Fund to compliance with this policy.

13. POLICY REVIEW

This policy should be reviewed periodically by the City Administrator and City Treasurer and updated as necessary to reflect changes in the City's financial condition, accounting standards, state requirements, or recognized municipal financial management practices.

Any substantive amendment to the minimum reserve requirement shall be approved by the City Council.

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution declaring certain City property from the Public Works Department as surplus and authorizing disposal by public auction, sale, trade or disposal

AGENDA NO.: New Business 3 (D)

AGENDA DATE: October 13, 2026

DEPARTMENT

Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

John Simmons, Public Works Director

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

None

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The Public Works Department has several pieces of computer equipment (towers, monitors, keyboards, printers, etc.) which are no longer needed for City business and are being recommended for surplus, list attached to resolution as Exhibit A.

ACTION PROPOSED

Move a resolution declaring certain City property from the Public Works Department as surplus and authorizing disposal by public auction, sale, trade or disposal to the October 13, 2026 regular Council meeting agenda for consideration.

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
DECLARING CERTAIN CITY PROPERTY FROM THE PUBLIC WORKS
DEPARTMENT AS SURPLUS AND AUTHORIZING DISPOSAL BY PUBLIC
AUCTION, SALE, TRADE OR DISPOSAL**

WHEREAS, the City no longer has a need for certain personal property that has outlived its useful life and no longer needed for the conduct of City business; and,

WHEREAS, the City Council has determined that it is in the best interest of the City that the foregoing described equipment be declared surplus and disposed of;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

Section 1. The Public Works Department computer equipment (towers, monitors, keyboards, printers, etc.) listed in Exhibit A attached hereto and incorporated herein by reference are hereby declared surplus and no longer needed for the conduct of City business.

Section 2. City staff is authorized to dispose of the equipment described in Section 1 of this resolution by public auction, sale, trade-in or disposal for an amount that represents a fair market value of the equipment.

Section 3. The City Administrator is authorized to establish a minimum sale/trade-in price that reflects a fair market value of the equipment described in Section 1 of this resolution as deemed necessary to protect the City's interests.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

EXHIBIT A

- ACER LCD MONITOR ETL730821664906A81421D
- HP TOWER 2763104419
- HP MONITOR CNC721QN93
- ASUS MONITOR CALMTF059655
- DELL TOWER B547942
- LG MONITOR 905TPHG0T689
- HP TOWER MXL8371JTJ
- HP TOWER 2MD60804WB
- OKI PRINTER AK81024160A0
- GATEWAY MONITOR MR95750H01294
- GATEWAY MONITOR MG35A70P04055
- GATEWAY MONITOR MPC5C50H00783
- DELL MONITOR MX08R339476053A9E186
- OKI PRINTER AE5C05337A0
- OKI PRINTER AE5C012398A0
- DELL TOWER 77N1271
- DELL TOWER 2J1GT71
- HP TOWER MXV00404CT
- HP PAVILION TOWER 2MD1440B49
- INTEL TOWER 0032638902
- DELL MONITOR CN 0459314663355T7XLU
- INTEL WINDOWS XP TOWER 0026176454
- HP ENVEY TOWER 2MD60804WC
- WINDOWS VISTA DELL LAPTOP 00144313335899
- PANASONIC LAPTOP DFQX3993XA
- BOX OF KEYBOARDS
- 2 BOXES OF MISC DISCS

CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING

ITEM TITLE

Ordinance imposing an immediate one-year Citywide moratorium on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers; and setting a public hearing

AGENDA NO.: New Business 3 (E)

AGENDA DATE: October 13, 2026

DEPARTMENT

City Attorney

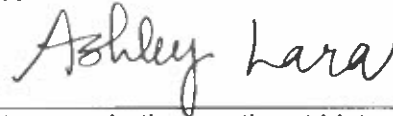
FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Quinn Plant, City Attorney

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

At the September 22, 2026 C.O.W. meeting, Council discussed implementing a moratorium on data center development to allow time for study and consideration of potential impacts on the community. Councilmembers expressed concerns about rising electricity bills, noise levels, and limited community benefits from data centers, citing examples from other cities.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

This ordinance would impose a moratorium on the filing, acceptance, processing, review, and approval of applications to establish data centers. Under the ordinance, the moratorium would remain in effect for a period of one year, beginning on the date of its adoption. During this period, the City would evaluate the impacts of data centers in the context of the City's Comprehensive Plan and economic development strategy. The ordinance directs the City to conduct a work plan and establish a Data Center Study Committee to evaluate the potential harmful impacts of data centers and consider the proper procedural requirements to protect health, safety, welfare and the natural environment. The ordinance sets a public hearing for the moratorium on Tuesday, November 10, 2026.

ACTION PROPOSED

Move an ordinance imposing an immediate one-year Citywide moratorium on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers; and setting a public hearing to the October 13, 2026 regular Council meeting for consideration.

ORDINANCE NO. 2026-_____

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
IMPOSING AN IMMEDIATE ONE-YEAR CITYWIDE MORATORIUM ON THE FILING,
ACCEPTANCE, PROCESSING, REVIEW, AND APPROVAL OF APPLICATIONS TO
ESTABLISH OR EXPAND DATA CENTERS; AND SETTING A PUBLIC HEARING**

WHEREAS, the proliferation of data centers has the potential to significantly impact the City of Grandview's energy and water infrastructure, utility affordability and reliability, jobs and economic development, public health, and the environment; and

WHEREAS, data centers consume large amounts of electricity and use significant amounts of water for cooling equipment; and

WHEREAS, data centers can produce a significant amount of noise and heat, which can negatively impact the health and well-being of surrounding communities; and

WHEREAS, the Washington State Department of Revenue's Data Center Workgroup Preliminary Report found "The global electricity requirements of data centers are substantial and growing rapidly in response to businesses and consumers demanding more data services. Data centers are the largest source of expected load growth in the Pacific Northwest. Potential growth in data centers in Washington would require significant electric power grid expansion, including generating resources, substations, and local and regional transmission capacity;" and

WHEREAS, the combined and cumulative impacts of large electrical loads, emissions, and water use associated with new or expanded data centers may exceed available infrastructure capacity and resources, and may require substantial unplanned capital investments, may affect environmental quality, including watershed and aquatic systems, and waste treatment, may impair the City's ability to meet climate and resource management goals, and may affect the health and wellbeing of residents from air pollution, noise, and heat emissions; and

WHEREAS, the City of Grandview recognizes that data centers have the potential to contribute to the local economy, but require consideration for potential harmful impacts; and

WHEREAS, the Grandview Municipal Code does not currently have a definition for data centers, nor have current regulations and processes been developed by the City with adequate consideration of the unique impacts of data centers; and

WHEREAS, the City of Grandview is in the middle of its Comprehensive Plan periodic update process; and

WHEREAS, the City of Grandview needs additional time to analyze and determine how best to update regulations to address data centers; and

WHEREAS, the City of Grandview intends to evaluate the impacts of data centers in the context of the City's Comprehensive Plan and economic development strategy; and

WHEREAS, the City of Grandview intends to develop consistent processes for mitigating the harmful impacts of data centers, recognizing their potential economic benefit, establishing transparency and opportunities for public comment in review, and upholding private property rights.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Findings of Fact. The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the citywide moratorium established by this ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 6 below.

Section 2. Definition. "Data Center" is defined as a business or commercial activity: (1) devoted to the housing, operation, or co-location of computer and networking equipment and the handling, storage, management, processing, and backing up of digital data; (2) requiring electrical capacity in excess of 20 megavolt-Amperes (MVA); and (3) requiring uninterruptible power supplies and associated infrastructure such as cooling systems, backup power systems, and battery storage. For purposes of this Section 2, a site may have multiple uses, but only those uses satisfying the definition of a "data center" shall be restricted under this ordinance.

Section 3. Moratorium Imposed. A citywide moratorium is imposed on the filing, acceptance, processing, review, and approval of applications to establish or expand data centers, either as principal or accessory uses, or through a change of use to a data center as defined in Section 2 of this ordinance, whether as a component of a project or as the entire project for which a permit is sought.

Section 4. Duration of Moratorium. The moratorium imposed by this Ordinance shall be in effect for a period of one year, beginning on the date of its adoption. During this period, the City will evaluate the impacts of data center projects in the context of the City's Comprehensive Plan, Water System Plan, and economic development strategy, and update its Comprehensive Plan and development regulations accordingly.

Section 5. Work Plan. Pursuant to RCW 36.70A.390, the City Council shall by separate resolution, and within thirty (30) days of the enactment of this ordinance, establish a "Data Center Study Committee" charged with evaluating the potential harmful impacts of data centers and considering the proper procedural requirements to protect health, safety, welfare, and the natural environment. The Data Center Study Committee shall prepare and present to the City Council its written recommendations regarding the siting and permitting of data centers no later than six (6) months from the date this ordinance is adopted.

Section 6. Public Hearing. Pursuant to RCW 35.63.200 and 36.70A.390, the City Council will hold a hearing on this moratorium on Tuesday, November 10, 2026. Immediately after the public hearing, the City Council may adopt additional findings of fact on the subject of this moratorium.

Section 7. Clerical Errors. Upon approval by the City Attorney, the City Clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; reference to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances of their sections and subsections.

Section 8. Effective date. This ordinance shall be in full force and effect five days after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and approved by the **MAYOR** at its regular meeting on _____.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Council Retreat Summary

From Shane Fisher <sfisher@grandview.wa.us>

Date Thu 9/24/2026 4:56 PM

To 1 Ashley <ashleylara06@gmail.com>; Ashley Lara <LaraA@grandview.wa.us>; Bill Moore <MooreB@grandview.wa.us>; Ramona Garibay-Rios <garibay-riosr@grandview.wa.us>; Javier Rodriguez <RodriguezJ@grandview.wa.us>; Flores 1 Laura <lauraflores05@live.com>; Joan Souders <SoudersJ@grandview.wa.us>; David Diaz <dsdiaz9@hotmail.com>; Robert Ozuna <robert@rgicorporation.com>; kal.fuller@grandviewpd.us <kal.fuller@grandviewpd.us>; George Saenz <gsaenz@grandview.wa.us>; John Simmons <jsimmons@grandview.wa.us>; wpoteet <wpoteet@yvcc.edu>; Gretchen Chronis <gretchen@grandview.wa.us>; Matt Cordray <mattc@grandview.wa.us>; Anita Palacios <anitap@grandview.wa.us>

 2 attachments (189 KB)

Grandview_Council_Retreat_Summary_2026.pdf; Grandview_Council_Retreat_Summary_2026_Traditional.pdf;

Attached are the Council Retreat Summaries provided by Transcend Leadership Collective. They sent us two versions, and both have the same information. One has more color/ graphics, and the other is just a text document.

Please review in the next couple of weeks and I hope to get some feedback during our next City Council meeting.

Thanks,

Shane Fisher

City Administrator

207 West Second Street

Grandview, WA 98930

(509)882-9206 – Direct

(509)882-9200 – City Hall

sfisher@grandview.wa.us

www.grandview.wa.us

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CITY COUNCIL RETREAT SUMMARY

From shared *direction* to visible progress.



A story of what Grandview heard, chose, and
can now carry forward together.

A good retreat does more than name priorities. It gives them somewhere to go.

On August 26, Grandview's Council, Mayor, City Administrator, and department heads spent a full working day together at the Grandview Library. The room moved from shared reflection, to real departmental needs, to a ranked set of priorities with people attached and deadlines named.

"Being all together, mission, community and goal is the same."

RETREAT PARTICIPANT

9.32

Average rating (out of 10)

6

Priorities in the Goal
Tracker

4

Forward priorities with
deadlines

Nov 1

First major decision
deadline

Grandview's work starts with a clear promise.



"Grandview will be a vibrant, safe, and economically strong community by promoting sustainable growth, enhancing public safety, and ensuring high-quality services for all residents."

Shared vision statement, reaffirmed as the foundation for the day

The group unpacked what "vibrant" actually means in Grandview: alive, excitement, growth, lights downtown, parks and library that are beautiful, low crime. They named evidence that vibrancy can increase: downtown storefronts, celebration of community culture, and a shared definition of city identity that has not been created yet.

What the room said is already working

Meeting community where they are on social media AND hard copies

Open and consistent communication

Transparent and approachable leadership

Resourcing people as needed, turning no one away

Community leaders engaging the public with intentionality

Getting input from community via surveys

Essential services creating physical and mental safety

Vital groundwork laid around trust

What we learned about priorities, and where we got in our own way.

Each Council member reflected on what they learned from managing prior priorities and where the group got stuck.

What we learned

Joan

Importance of having the right information in teachable, digestible pieces that can be shared with others.

Robert

Get aligned and focused on a few priorities. Take them one at a time.

Laura

Patience. Listen to department heads. Base decisions on mission and values. We are responsible for fiduciary health.

Bill

Four goals from the strategic plan over five years, and we are gaining on all of them.

Ashley

Breaking it into manageable pieces. Trusting and supporting department heads.

David

The increased fees worked because we did the market research and presented it well.

Ramona

Listen to department heads. Ask great questions.

Where we got stuck

Laura

Not allocating enough time to the work of the Council.

Bill

Waiting on others. Looking for divergent pathways instead of acting.

Robert

The dance of politics and relationship building. Need to share alignment, not walk through concrete.

Ashley

We need a clearly defined vision for our identity.

David

Being proactive. Need to push in person for the money and not take no for an answer.

Joan

Recognizing we are not only a community of one type. We are the 3rd largest population in Yakima County.

The room scored the retreat a 9.32 out of 10.

9.5

Very productive day and I got to get out of the office.

9

Important to have tools to do our work.

9

Very productive and sees the unity.

9.6

First opportunity to speak to everyone.

9.8

First time all together. Real sense of togetherness, same goals.

10

Glad we got together and focused on 3 things.

10.1

Being all together, mission, community and goal is the same.

9.5

Loved the team discussions, the plan, the accountability tools.

Every department came with the same message: the work is growing faster than the resources.

Finance

- Current expense fund only grows through taxes and limiting expenditures.

Public Works

- Need investment in major equipment for in-house maintenance.
- Still losing money on garbage with no recovery plan.
- Irrigation infrastructure will need upgrades.
- Deferred maintenance gets more expensive.

Parks & Rec

- Reviewing group categories, fees, alcohol policies, and banquet permits.
- Exploring whether to shift the event form and fee structure.

Fire & EMS

- Call volume doubled since 2011 (400 to 900).
- Fleet replacements needed, no funding plan.
- 5-year runway for ambulance services presented.

Library

- Decide: grow or stay level, and do it intentionally.
- Request for F/T Programs coordinator or 2 P/T pages.

Police

- Can wait now but not forever. Equipment must match officer numbers.
- Current building is full; new facility coming.

THE THROUGH-LINE

Don't lose sight of essential service delivery. Safe means physical AND mental safety.

The room had plenty to be proud of.

Laura

People are noticing the committee work. Proud of how the group communicates.

Robert

Opened communication with the governor, pulled in more money, made a congressional request.

Mayor Ashley

Become more comfortable with the concept of trying new things.

David

Proud of supporting the museum and amphitheater. New business into the port.

Bill

The whole community is proud and the Council is listening. People are getting engaged.

Joan

Advocating for those not tech-savvy. Including their voices and educating with patience.

Four priorities, named owners, real deadlines.

Mayor Ashley committed to bring status update requests to Council and staff on each of these.

01

DECISION BY NOV. 1, 2026

Finalize EMT / Emergency Response Plan

CHAMPION

George (Council)

STAFF LEAD

Bill Moore

- Decide whether to partner with Sunnyside or not by November 1.
- If yes: build implementation timeline, raise ERU rates, plan public education and outreach, request Sunnyside contract for review by June 30, 2027.
- If no: maintain status quo.

02

ONGOING

Continue Momentum for Police Station Build

CHAMPION

Robert Ozuna

STAFF LEAD

Kal Fuller

- Submit additional requests for state and federal funding.
- Review ARC plans and get Council input.
- Continue education for Council to lead public outreach.

03

BUDGET CYCLE

Police Staffing, Then Equipment

CHAMPION

Laura Flores

STAFF LEAD

Kal Fuller

- Approve budget request for FTE line item.
- Post-hire: equipment purchase timeline and funding plan.

04

REAL NUMBERS BY JUNE 2027

Invest in Irrigation Infrastructure Upgrade

CHAMPION

John

STAFF LEAD

Joan Souders

-
- Request education/info session on needed upgrades and order of operations.
 - Create a plan to educate the public on needed upgrades and associated expense.
 - By end of June 2027, have real numbers for tax increase ready for the public.

Six priorities. Six points of ownership. One shared direction.

01

PUBLIC SAFETY

New Police Facility

Move from need to concept: lead the committee work that will define the architectural direction and bring it back to Council.

CHAMPION

Bill Moore

STAFF LEAD

Shane Fisher

02

PUBLIC SAFETY

Staffing

Keep the staffing conversation visible, including the Council considerations needed to support hiring one additional officer.

CHAMPION

Joan Souders

STAFF LEAD

Police Chief

03

FISCAL SUSTAINABILITY

Fee Study

Clear the roadblocks, compare peer cities, and bring the research back to Council for a grounded decision.

CHAMPION

Robert Ozuna

STAFF LEAD

Matt Cordray

04

ECONOMIC DEVELOPMENT

Business Retention

Build relationships with the city's top employers and surface regulatory or infrastructure concerns.

CHAMPION

David Diaz

STAFF LEAD

Shane Fisher

05

COMMUNITY ENGAGEMENT

Bilingual Outreach

Support the hire or contract for a bilingual outreach coordinator so engagement can match Grandview's community.

CHAMPION

Laura Flores

STAFF LEAD

Shane Fisher

06

COUNCIL GOVERNANCE

Operating Norms

Adopt and post operating norms, then use the tracker to keep commitments from disappearing between meetings.

CHAMPION

Mayor Lara

STAFF LEAD

Shane Fisher

Current action items and status at a glance.

WHO	WHAT	STATUS
Bill Moore	Lead Committee to finalize architectural concept and present to Council	 ON TRACK
Joan Souders	Ensure council considerations are made to facilitate the hire of 1 additional officer (2026 budget)	 ON TRACK
Robert Ozuna	Clear any roadblocks that impede the research on impact fees and compare to peer cities	 ON TRACK
Robert Ozuna	Work with key staff to confirm date of report-out and get in agenda	 ON TRACK
David Diaz	Build relationships with Top 10 Employers and identify regulatory/infrastructure concerns	 ON TRACK
David Diaz	Ensure findings are reported to City Council once all visits are complete	 ON TRACK
Laura Flores	Support staff in expediting the hire or contract of bilingual outreach coordinator	 ON TRACK
Mayor Lara	Adopt and post Council operating norms	 PENDING

 ON TRACK
  PENDING
  BEHIND
  DONE
  PAUSE

The tracker is not a report. It is a meeting habit.

The goal tracker works when it is used as a decision tool, not filed as a status artifact.

01 BEFORE EACH COUNCIL MEETING Update the tracker

Shane refreshes status, dates, and blockers. Champions review their priority before the meeting.

02 WORKSHOP PORTION Run the high-level check-in

Spend a deliberate block on what moved, what stalled, and what Council needs to decide or unblock.

03 EVERY 90 DAYS Revisit, don't rehash

Refresh milestones and identify the next 90-day moves. Quarterly is the strongest rhythm.

04 AT SIX MONTHS Take a deeper reset

If budget or capacity makes quarterly unrealistic, use a six-month refresh to recalibrate priorities and ownership.

A SIMPLE COUNCIL CHECK-IN

"Where are we, what changed, and what do you need?"

1 Status

On track, paused, behind, or done?

2 Evidence

What moved since the last check-in?

3 Blocker

What decision or support is needed?

Continued implementation support to keep Grandview's momentum visible.

The retreat produced the priorities, the tracker, and the ownership. What comes next is the rhythm that keeps all of it alive.

RECOMMENDED

Quarterly Implementation Sessions

EVERY 90 DAYS

The strongest rhythm for maintaining momentum. Each quarter, TLC returns to facilitate a focused working session where Council revisits its priorities, updates milestones, addresses what stalled, and sets the next 90-day action steps.

EACH SESSION INCLUDES

- Priority progress review with champions and staff leads
- Goal tracker update and recalibration
- Development of a Grandview-specific Council Scorecard: a monthly health-check tool designed collaboratively with Council (an example was introduced at the retreat; the real version would be built through this process)
- Facilitated discussion on blockers, budget impacts, and decisions needed
- Updated 90-day action plan with clear owners and deadlines

Quarterly keeps the "we're paying for this, we better be doing it" accountability effect. It also gives enough time between sessions for real progress to happen.

Six-Month Refresh

MID-YEAR CHECK-IN

If budget or capacity makes quarterly sessions unrealistic, a six-month refresh provides a single, deeper reset to recalibrate priorities and rebuild the action plan.

THE SESSION INCLUDES

- Full priority and goal tracker review
- Scorecard development (if not yet adopted)
- Facilitated reset of milestones and ownership
- Guidance on sustaining the check-in rhythm independently

Six months is the practical alternative. The risk is that momentum fades, which is exactly the historical challenge the room identified.

What happens now

Shane will gather Council feedback on this summary and on the preferred cadence at the next Council meeting. Once Council has had time to digest the materials, the decision on quarterly or six-month support can be confirmed and budgeted accordingly.

THE CLOSE

Grandview already has the direction.

Now make it visible.

The retreat gave you the priorities, the tracker, and the ownership. Implementation support gives you the rhythm, the facilitation, and the accountability tools to make sure none of it disappears between meetings.

Layci Nelson

TRANSCEND LEADERSHIP COLLECTIVE