CITY OF GRANDVIEW

SPECIFICATIONS FOR SEALED BIDS
FOR OFFICIAL NEWSPAPER

The City of Grandview is soliciting sealed bids from qualified legal newspapers to serve as the OFFICIAL NEWSPAPER of the City of Grandview for the year **2027**. These specifications are prepared for qualified bidders.

General Information

The City of Grandview is a municipal corporation of the State of Washington, situated in Yakima County. The population of the City of Grandview is approximately 11,010. Grandview is organized as an Optional Municipal Code City pursuant to Title 35A RCW, with a Mayor-Council form of government.

General Needs of Publication

The City of Grandview publishes official documents and notices, including but not limited to: Notices of Public Hearing for City Council, Planning Commission, Civil Service Commission and administrative reviews for land use actions; publications of ordinances and/or ordinance summaries; advertising and requests for bids and proposals; and land use environmental review notices.

Qualifications of Bidders

Qualified bidders must meet the requirements set forth for legal newspapers in Chapter 65.16 RCW. Qualified newspapers must be approved as a legal newspaper by order of the Yakima County Superior Court, must currently be a legal newspaper, and must have been so qualified for at least six (6) months prior to the date of this solicitation. The newspaper must be published regularly, at least once per week, in the English language. The newspaper must be of general circulation in the City of Grandview, and must be compiled in whole or in part in an office maintained at the place of publication. The newspaper must contain news of general interest as contrasted with news of interest primarily to an organization, group or class. The rate charged to the City of Grandview shall not exceed the national advertising rate extended by the newspaper to all general advertisers and advertising agencies in its published rate card.

By signing and submitting the Bid Documents in this packet, the bidder certifies that it meets the above qualifications. Qualifications are subject to confirmation by the City of Grandview.

INSTRUCTIONS TO BIDDERS
OFFICIAL NEWSPAPER

Submission of Bids
Sealed bids must be addressed or delivered to:

City Clerk
City of Grandview
207 West Second Street
Grandview, WA 98930

Closing Date
Bids will be received until **11:00 a.m., Wednesday, November 18, 2026.**

Bid Opening
Bids will be opened and publicly read aloud in the Council Chambers, City Hall, 207 West Second Street, Grandview, Washington, at **11:00 a.m., Wednesday, November 18, 2026**, at which time interested parties may be present to witness the bid opening.

Acceptability of Bids
Bids must be submitted on the City of Grandview bid form and placed in a sealed envelope. The words "Official Newspaper Bid" must be clearly marked on the front of the envelope.

The bid form must contain the bidder's business address and must be signed by a duly authorized official.

The bidder is fully responsible for obtaining all information for the preparation of this bid.

Bids that are unsigned, incomplete, illegible, unbalanced, obscure or with any other irregularities may be rejected. The City of Grandview reserves the right to accept or reject any or all bids, and to waive minor irregularities and informalities in the bidding process, at the City's discretion.

The bid shall be valid for thirty (30) calendar days following the bid opening date.

The successful bidder will be asked to enter into a contract to provide legal publications and publication services for the City of Grandview beginning **January 1, 2027 through December 31, 2027.** State law requires bidding for the Official Newspaper of the City of Grandview on an annual basis.

The City of Grandview is an Equal Opportunity Employer.

Further Information
Contact Anita Palacios, City Clerk, 207 West Second Street, Grandview, Washington, 98930, PH: (509) 882-9200, Email: anitap@grandview.wa.us.

BID FORM
OFFICIAL NEWSPAPER

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will provide the service as specified herein as follows:

Name of Newspaper: _____

Number of days per week newspaper is published: _____ days per week.

Size of column inch: _____ Number of characters in column inch: _____

Total circulation: _____ Total circulation for 98930 zip code: _____

Services and Rates.
Describe rate(s) to be charged to the City of Grandview for publications. Please describe all rates to be charged, and note different rates, if any, for different types of publication (i.e., legal notices, advertising, etc.). Please describe rate per column inch of publication:

Type of Publication	Rate (per column inch)

NOTE: Rates must not exceed the national advertising rate as defined in RCW 65.16.091.

Bidder's Name: _____

Address (Office of Publication): _____

Mailing Address: _____

Telephone Number: _____ Email: _____

Signature of Authorized Official: _____

Print Name: _____ Title of Official: _____

1. Are there any charges, surcharges, taxes or other fees in addition to the above-described rates? If so, please describe:

2. If the City of Grandview desires publication of an item on a particular date, how much lead time is required by the bidder?

3. Please describe the services to be provided by bidder to the City of Grandview, together with any other information which bidder feels makes its newspaper the best choice for the Official Newspaper of the City of Grandview: