

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, SEPTEMBER 22, 2026**



This meeting will be held in person
and will also be available via teleconference.

PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. NEW BUSINESS**
 - A. Discuss a new Library Programming and Outreach Coordinator position and budgetary impacts 1-4
 - B. Ordinance amending the 2026 Annual Budget 5-11
 - C. Ordinance establishing a debt service fund for repayment of Supporting Investments in Economic Diversification (SIED) Loan on the Northwest Grandview Utility and Roadway Improvements project 12-14
 - D. Resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle) 15-16
- 4. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 5. MAYOR & COUNCILMEMBER REPORTS**
 - A. Sub-Committee Updates
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, September 22, 2026 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/89475073353?pwd=uh06gC9DOEun49CjSlCobZ4W9L2T72.1>

To join via phone: +1 253 215 8782

Meeting ID: 894 7507 3353

Passcode: 408871

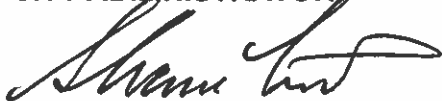
**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE	AGENDA NO.: New Business 3 (A)
Discuss a new Library Programming and Outreach Coordinator position and budgetary impacts	AGENDA DATE: September 22, 2026
DEPARTMENT	FUNDING CERTIFICATION (City Treasurer) (If applicable)
Library	N/A

DEPARTMENT HEAD REVIEW

Wendy Poteet, Library Director

CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item and other pertinent history)

Currently, the Library is approved to have 3.20 FTE's. Due to budgeting constraints, one of the Library Page positions has not been filled since 2023.

Current Library Staffing:

Library Director	1.00
Library Associate	1.00
Library Aide	0.50
Library Page	0.35
Library Page(unfunded)	0.35
TOTAL FTE:	3.20

In May 2026, the Library Aide (FTE .50) retired. The plan was to advertise and backfill the Library Aide position. With the unfunded Library Page and retirement of the Library Aide, the library is currently operating on 2.35 FTE.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The Library Director is proposing to not backfill the unfunded Library Page and Library Aide positions, and combine them into a new Library Programming Outreach Coordinator. The proposal would also eliminate the other Library Page position. These (3) three positions would be combined to create a Library Programming Outreach Coordinator position.

Proposed Library Staffing:

Library Director	1.00
Library Associate	1.00
Library Programming and Outreach Coordinator	1.00
Library Aide	0.50
TOTAL FTE:	3.50

This proposal allows the Library Director to focus on library operations and increase the number of community outreach opportunities the library can partner with.

The cost to combine the two (2) Library Page positions and the Library Aide position into one (1) Library Programming and Outreach Coordinator position will have an approximate net budget increase in the Current Expense fund of \$50,000.00.

ACTION PROPOSED

For discussion only and to provide feedback to staff and administration on City Council's desire on this new position proposal.

POSITION DESCRIPTION

Position: Library Programming and Outreach Coordinator

Report to: Library Director

Department: Library

Position Summary

The Library Programming and Outreach Coordinator develops and promotes engaging library programs and outreach activities consistent with the Grandview Library's strategic goals. This position builds partnerships with the City of Grandview, Yakima Valley College, Grandview School District, neighboring libraries, and community organizations to expand awareness of and access to library services.

The Library Programming and Outreach Coordinator provides bilingual English/Spanish communication and translation, develops marketing materials, maintains the library website and social media accounts, and works to strengthen library engagement throughout the community, with particular emphasis on reaching Latino and traditionally underserved populations.

Essential Duties and Responsibilities

- Develop, coordinate, promote, and participate in library programs and community outreach activities.
- Create program implementation plans in coordination with the Library Director and staff responsible for scheduling.
- Represent Grandview Library, the City of Grandview, and Yakima Valley College professionally at meetings, events, presentations, and community activities.
- Develop bilingual English/Spanish marketing and informational materials for print, radio, television, email, website, and social media.
- Identify community needs, emerging trends, and opportunities for new programs, partnerships, and outreach.
- Learn library systems and provide general assistance to patrons and staff as needed.
- Perform other related duties as assigned.

Minimum Qualifications

- Must be at least 18 years of age.
- Proficient with computers, social media, and common office technology.
- Experience maintaining websites and creating digital content.
- Experience using Canva or similar design software.
- Ability to work effectively and respectfully with people of diverse ages, backgrounds, cultures, beliefs, and abilities.
- Ability to handle basic cash transactions accurately.

Working Conditions and Physical Requirements

Work is performed both inside the library and at community locations and events.

The position may require the employee to:

- Sit, stand, and walk for extended periods.
- Lift, carry, push, pull supplies, carts, tables, and equipment.
- Reach, bend, stoop, kneel, crouch, and occasionally work at floor level.
- Occasionally use a step stool or ladder.
- Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the position.

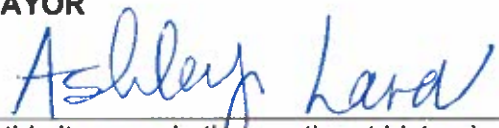
Approved:

Mayor _____ Date _____

City Administrator _____ Date _____

CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING

ITEM TITLE	AGENDA NO.: New Business 3 (B)
Ordinance amending the 2026 Annual Budget	AGENDA DATE: September 22, 2026
DEPARTMENT	FUNDING CERTIFICATION (City Treasurer) (If applicable)
City Treasurer	
DEPARTMENT DIRECTOR REVIEW	
Matthew Cordray, City Treasurer	

CITY ADMINISTRATOR	MAYOR
	

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Staff monitoring and review of fund and department budgets has identified numerous budget accounts to be amended. An ordinance will be prepared to provide for the amending of the 2026 Annual Budget to accommodate the changes in sources and uses.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

CURRENT EXPENSE FUND: Increase appropriations for Legislative Professional Services, Professional Services – Indigent Defense, State Tax on Utility Tax, Parks Facilities Regular Salaries & Wages, Medical/Life Insurance and Professional Services. Net effect is a decrease in estimated ending fund balance.

STREET FUND: Increase appropriations for Operating Rentals & Leases. Net effect is a decrease in estimated ending fund balance.

CAPITAL IMPROVEMENT FUND: Increase revenues for Commerce Grant – Splash Pad. Net effect is an increase in estimated ending fund balance.

E.M.S. FUND: Increase appropriations for Salaries & Benefits. Net effect is a decrease in estimated ending fund balance.

WATER FUND: Increase appropriations for Principal & Interest on DWSRF Storage Reservoir loan. Net effect is a decrease in estimated ending fund balance.

IRRIGATION FUND: Increase appropriations for Public Utility Services and Repairs & Maintenance. Net effect is a decrease in estimated ending fund balance.

SOLID WASTE FUND: Increase appropriations for Miscellaneous - Tipping Fees and City Taxes. Net effect is a decrease in estimated ending fund balance.

ACTION PROPOSED

Move an ordinance amending the 2026 Annual Budget to the September 22, 2026 regular Council meeting for consideration.

2026 Budget Amendment - September

Ordinance No. 2026-X

Setting funds aside for future street sweeper

to Sue 9/xx/2026 - mc

Ordinance No. 2026-X

Description Fund/Account Original Estimate Amendment Amount New Estimate Treasurer's notes

Account
301 000 000 308 51 00 00 Capital Improvement Fund Beginning Fund Balance - Assigned 679,680 679,680

301 000 000 334 04 20 01 Commerce Grant - Splash Pad Revenues/Sources 901,500 104,500 1,006,000

State legislative funds for new splash pad

Capital Improvements Fund Total 1,581,180 104,500 1,685,680

Expenditures/Uses 901,000 901,000

301 000 099 508 51 00 00 Ending Fund Balance - Assigned 680,180 104,500 784,680
Capital Improvements Fund Total 1,581,180 104,500 1,685,680

Emergency Medical Svcs Fund
405 000 000 308 31 00 00 Beginning Fund Balance - Restricted 381,180 381,180

Revenues/Sources 670,100 670,100

E.M.S. Fund Total 1,051,280 - 1,051,280

405 000 047 522 20 11 00 Regular Salaries & Wages 5,000
405 000 047 522 20 12 00 Overtime 10,000
405 000 047 522 20 21 00 Social Security 2,000
405 000 047 522 20 22 00 Retirement 1,000
405 000 047 522 20 23 00 Workman's Compensation 1,500
405 000 047 522 20 24 01 Family Medical Leave Premium 800
Expenditures/Uses 664,100 684,400

EMS personnel higher than originally budgeted and more calls
EMS personnel higher than originally budgeted and more calls
EMS personnel higher than originally budgeted and more calls
EMS personnel higher than originally budgeted and more calls
EMS personnel higher than originally budgeted and more calls
EMS personnel higher than originally budgeted and more calls

405 000 099 508 31 00 00 Ending Fund Balance - Restricted 387,180 (20,300) 366,880
E.M.S. Fund Total 1,051,280 - 1,051,280

to Sue 9/xx/2026 - mc

Ordinance No. 2026-X

Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
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Account

Water Fund

410 000 000 308 31 00 01	USDA Water Loan Reserve - Restricted	21,600		21,600
410 000 000 308 31 00 02	USDA Water Loan SL Assets - Restricted	546,370		546,370
410 000 000 308 31 00 03	USDA Water Loan O&M - Restricted	248,035		248,035
410 000 000 308 51 00 00	Beginning Fund Balance - Assigned	8,377,220		8,377,220

Revenues/Sources

12,535,050

12,535,050

Water Fund Total 21,728,275 - 21,728,275

Drawdowns on project higher than estimated
Drawdowns on project higher than estimated

410 000 036 591 34 78 15	Principal DWSRF Storage Reservoir	280,000		
410 000 036 592 34 83 15	Interest DWSRF Storage Reservoir	115,000		
	Expenditures/Uses	17,502,610		17,897,610

410 000 099 508 31 00 01	USDA Water Loan Reserve - Restricted	21,600		21,600
410 000 099 508 31 00 02	USDA Water Loan SL Assets - Restricted	596,040		596,040
410 000 099 508 31 00 03	USDA Water Loan O&M - Restricted	248,035		248,035
410 000 099 508 51 00 00	Ending Fund Balance - Assigned	3,359,990	(395,000)	2,964,990
	Water Fund Total	21,728,275	-	21,728,275

Irrigation Fund

420 000 000 308 51 00 00	Beginning Fund Balance - Assigned	70,410		70,410
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Revenues/Sources

720,750

720,750

Irrigation Fund Total 791,160 - 791,160

Pacific Power costs higher than anticipated
VFD at Stassen and other repairs

420 000 010 539 20 47 00	Public Utility Services		5,000	
420 000 010 539 20 48 00	Repairs & Maintenance		10,000	
	Expenditures/Uses	738,300		753,300

420 000 099 508 51 00 00	Ending Fund Balance - Assigned	52,860	(15,000)	37,860
	Irrigation Fund Total	791,160	-	791,160

to Sue 9/xx/2026 - mc **Ordinance No. 2026-X**

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
☐ 430 000 000 308 51 00 00	Solid Waste Fund				
	Beginning Fund Balance - Assigned	353,790		353,790	
	Revenues/Sources	1,547,050		1,547,050	
	Solid Waste Fund Total	1,900,840	-	1,900,840	
☐ 430 000 010 537 80 49 10	Miscellaneous - Tipping Fees		30,000		Increased tipping fee costs Utility Taxes coming in higher than budgeted
☐ 430 000 010 537 80 49 15	Miscellaneous - City Taxes		15,000		
	Expenditures/Uses	1,714,090		1,759,090	
☐ 430 000 099 508 51 00 00	Ending Fund Balance - Assigned	186,750	(45,000)	141,750	
	Solid Waste Fund Total	1,900,840	-	1,900,840	

ORDINANCE NO. 2026-_____

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2026 ANNUAL BUDGET**

WHEREAS, the original 2026 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2026 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Exhibit A

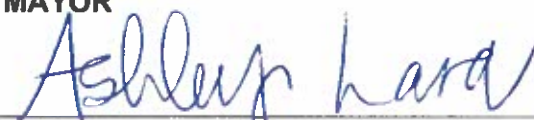
	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Current Expense Fund					
Original 2026 Budget	912,525	8,103,505	8,642,660	373,370	9,016,030
Amendment Amount			63,000	(63,000)	-
Amended Total	912,525	8,103,505	8,705,660	310,370	9,016,030
Street Fund					
Original 2026 Budget	568,610	2,774,700	2,845,720	497,590	3,343,310
Amendment Amount			15,000	(15,000)	-
Amended Total	568,610	2,774,700	2,860,720	482,590	3,343,310
Capital Improvement Fund					
Original 2026 Budget	679,680	901,500	901,000	680,180	1,581,180
Amendment Amount		104,500		104,500	104,500
Amended Total	679,680	1,006,000	901,000	784,680	1,685,680
E.M.S. Fund					
Original 2026 Budget	381,180	670,100	664,100	387,180	1,051,280
Amendment Amount			20,300	(20,300)	-
Amended Total	381,180	670,100	684,400	366,880	1,051,280
Water Fund					
Original 2026 Budget	9,193,225	12,535,050	17,502,610	4,225,665	21,728,275
Amendment Amount			395,000	(395,000)	-
Amended Total	9,193,225	12,535,050	17,897,610	3,830,665	21,728,275
Irrigation Fund					
Original 2026 Budget	70,410	720,750	738,300	52,860	791,160
Amendment Amount			15,000	(15,000)	-
Amended Total	70,410	720,750	753,300	37,860	791,160
Solid Waste Fund					
Original 2026 Budget	353,790	1,547,050	1,714,090	186,750	1,900,840
Amendment Amount			45,000	(45,000)	-
Amended Total	353,790	1,547,050	1,759,090	141,750	1,900,840

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Ordinance establishing a debt service fund for repayment of Supporting Investments in Economic Diversification (SIED) Loan on the Northwest Grandview Utility and Roadway Improvements project	AGENDA NO.: New Business 3 (C) AGENDA DATE: September 22, 2026
DEPARTMENT City Treasurer	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW

Matthew Cordray, City Treasurer

CITY ADMINISTRATOR 	MAYOR 
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ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City of Grandview entered into a SIED contract with Yakima County for the purpose of infrastructure improvements related to Northwest Grandview Utility and Roadway Improvements. This is an extension of the Higgins Way Truck Plaza project and will consist of work along Wine Country Road, Higgins Way and Bethany Road. The project was to be funded with 50 percent SIED loan, 50 percent SIED grant and CERB funding. This ordinance establishes a debt service fund to repay the loan portion of the roadway work.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

SIED LOAN – NW GRANDVIEW INFRASTRUCTURE: The total loan amount for this project was \$1,000,000. Beginning in 2027 the City of Grandview will send a payment to Yakima County Infrastructure Fund and will continue to do so annually until the obligation is satisfied in 2036. The City of Grandview's Street fund will be responsible for transferring an amount of \$76,500 annually to this debt service fund.

ACTION PROPOSED

Move an ordinance establishing the debt service fund to the September 22, 2026 regular Council meeting for consideration.

ORDINANCE NO. 2026-_____

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
ESTABLISHING A DEBT SERVICE FUND FOR REPAYMENT OF A SUPPORTING
INVESTMENTS IN ECONOMIC DIVERSIFICATION (SIED) LOAN FROM YAKIMA
COUNTY FOR COSTS ASSOCIATED WITH INFRASTRUCTURE IMPROVEMENTS
RELATED TO NORTHWEST GRANDVIEW UTILITY AND ROADWAY**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW,
WASHINGTON, AS FOLLOWS:**

Section 1. Statement of Purpose: The City Council for the City of Grandview, Washington, has determined that for accounting purposes it would be in the best interest of the city to establish a Debt Service Fund for the repayment of a Supporting Investments in Economic Diversification (SIED) loan as per Contract No. YC-NWG-24, from Yakima County for costs associated with roadway infrastructure improvements along Wine Country Road, Higgins Way and Bethany Road.

Section 2. SIED (NW Grandview Infrastructure) Loan Fund: The SIED (NW Grandview Infrastructure) Loan Fund (230) is hereby created. Said fund shall be available for deposit of any interest accrued or funds that may be received pertaining to repayment of said loan.

Section 3. Expenditures of Fund: Monies in the SIED Loan Fund shall be expended exclusively for repayment of debt associated with repayment of the SIED Loan with Yakima County as per SIED Contract No. YC-NWG-24.

Section 4. Severability: If any provision of this Ordinance or its application to any person or circumstances is held to be invalid the remainder of this Ordinance or the application of the provisions to other persons or circumstances shall not be affected.

Section 5. Effect: This Ordinance shall be in full force and effect five (5) days after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

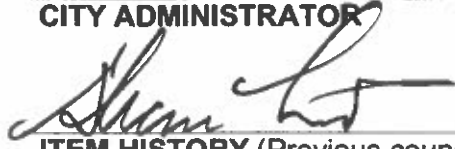
CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle)	AGENDA NO.: New Business 3 (D) AGENDA DATE: September 22, 2026
DEPARTMENT Police Department	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW Kal Fuller, Police Chief

CITY ADMINISTRATOR 	MAYOR 
ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)	

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The Police Department has the following vehicle which is no longer needed for the conduct of City business and is being recommended for surplus:

- 2010 Dodge Charger, VIN #2B3AA4CT8AH170037, License #45474D (PD 213). The vehicle is inoperable and will be used for parts on the PIT maneuver vehicle.

ACTION PROPOSED

Move a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle) to the September 22, 2026 regular Council meeting for consideration.

RESOLUTION NO. 2026-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
DECLARING CERTAIN CITY PROPERTY FROM THE POLICE DEPARTMENT
AS SURPLUS AND AUTHORIZING DISPOSAL BY PUBLIC AUCTION,
SALE OR TRADE**

WHEREAS, the City no longer has a need for certain personal property that has outlived its useful life and no longer needed for the conduct of City business; and,

WHEREAS, the City Council has determined that it is in the best interest of the City that the foregoing described equipment be declared surplus and disposed of;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

Section 1. The following Police Department vehicle is hereby declared surplus and no longer needed for the conduct of City business:

- 2010 Dodge Charger, VIN #2B3AA4CT8AH170037, License #45474D (PD 213). The vehicle is inoperable and will be used for parts on the PIT maneuver vehicle.

Section 2. City staff is authorized to dispose of the equipment described in Section 1 of this resolution by public auction, sale, trade-in or disposal.

Section 3. The City Administrator is authorized to establish a minimum sale/trade-in price that reflects a fair market value of the equipment described in Section 1 of this resolution as deemed necessary to protect the City's interests.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2026.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY