

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
MARCH 24, 2026**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Councilmembers David Diaz, Laura Flores, Ramona Garibay-Rios, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator Shane Fisher, Fire Chief George Saenz, Police Chief Kal Fuller, Public Works Director John Simmons and City Clerk Anita Palacios

Also present was City Engineer Stephen Hazzard with HLA Engineering and Land Surveying, Inc.

3. NEW BUSINESS

A. Resolution authorizing the Mayor to sign Change Order No. 3 with Culbert Construction, Inc., for the Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (Re-Bid)

On January 28, 2025, City Council accepted the bid for Schedule A from Culbert Construction, Inc., and authorized the Mayor to sign all contract documents with Culbert Construction, Inc., to construct the Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements.

Change Order No. 3 was necessary to complete the required electrical circuits for the installation of the EV chargers not included in the original scope of work. During further coordination and review of the construction documents, it was determined that the branch-circuit conductor sizing should have been listed on a per-charging-station basis rather than as a combined total.

The original plans indicated installation of two (2) #2 conductors with one (1) #2 ground conductor serving the four charging stations. Subsequent review of the EV charger manufacturer's requirements and applicable electrical codes determined that each charging station required two (2) #4 conductors and one (1) #4 ground conductor, resulting in a total requirement of eight (8) #4 conductors with a #4 ground conductor.

As a result of this clarification, the conductors identified in the original plans were not sufficient to support the required installation and code compliance for the EV charging equipment. The project included four (4) EV charging stations, all of which required the revised conductor sizing.

Additional material and associated labor were therefore required to furnish and install the correct conductors necessary to complete the work in accordance with manufacturer requirements and applicable electrical codes. The cost for Change Order No. 3 was in the amount of \$12,363.32.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign Change Order No. 3 with Culbert Construction, Inc., for the Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (Re-Bid) to the City of Grandview to the March 24, 2026 regular Council meeting for consideration.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 3 with Culbert Construction, Inc., for the Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (Re-Bid) to the March 24, 2026 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements

The City was awarded funding through the Washington State Department of Transportation Regional Mobility Grant Program Capital Construction Grant to improve the City's existing Park and Ride located on Wine Country Road which would add transit opportunities and complete the multi-modal capabilities. The funding would include the following amenities: EV charging stations, bus cover with bench, bike rack, concrete wheel stops, asphalt overlay and new striping and concrete sidewalk.

The scope of work was changed to add an additional ten (10) working days to the contractor's contract for work associated with Change Orders Nos. 1-3. This supplement adds \$17,000 to the previous agreement amount of \$55,530 for a new maximum amount payable of \$72,530.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements to the City of Grandview to the March 24, 2026 regular Council meeting for consideration.

Discussion took place.

On motion by Councilmember Garibay-Rios, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements to the March 24, 2026 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution declaring certain City property from the Fire Department as surplus and authorizing disposal by public auction, sale, trade or disposal

The Fire Department has the following set of Holmatro extrication equipment that has exceeded their service life and was no longer in service:

Holmatro Extrication Tools:

- 2006 Holmatro Pump Model DPU-31 10,500 PSI max pressure, SN DPU3100804
- 2005 Holmatro Model#3350 Telescopic Ram HRS-22, SN335002464
- 2005 Holmatro Model#3242-UL Spreader, SN 324202542
- 2006 Holmatro Model#3050-NCT Cutter, SN305NCT0019
- 2006 Holmatro Model#3120 Combi Tool, SN 312000293
- 2010 Holmatro Model#3005 Pedal Cutter, SN 300500502

Two years ago, the Grandview Fire Department and Yakima County Fire District #5 partnered to purchase new extrication equipment that were self-contained battery powered tools to increase efficiency and dependability.

Benton County Fire Protection District #5 submitted a letter of interest in purchasing the surplus extrication equipment for the sum of \$500, as is. It would be the recommendation of the Fire Chief that the City surplus the tools and sell to Benton County Fire Protection District #5.

Staff recommended the C.O.W. move a resolution declaring certain City property from the Fire Department as surplus and authorizing disposal by public auction, sale, trade or disposal to the City of Grandview to the March 24, 2026 regular Council meeting for consideration.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution declaring certain City property from the Fire Department as surplus and authorizing disposal by public auction, sale, trade or disposal to the March 24, 2026 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution authorizing the Mayor to sign the 2026 Yakima County Information Technology Services Interlocal Agreement

The Grandview Police Department contracts with Yakima County Information Technology Services to provide internet collections, mobile data terminal connections, and related support services. This contract represents a continuation of current services through December 31, 2026.

The 2026 Yakima County Information Technology Services Interlocal Agreement was the same as prior years, with the exception of a decrease in costs from \$5,638 in 2023 to \$4,290.36 in 2026. This decrease represents a reduction in needed internet services.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign the 2026 Yakima County Information Technology Services Interlocal Agreement to the City of Grandview to the March 24, 2026 regular Council meeting for consideration.

Discussion took place.

On motion by Councilmember Garibay-Rios, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign the 2026 Yakima County Information Technology Services Interlocal Agreement to the March 24, 2026 regular Council meeting for consideration.

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. 2025 Council Retreat Summary

Council reviewed the 2025 Council Retreat Summary and discussed the following ongoing projects:

- Police Department Construction: Continue exploring funding sources.
- Ambulance Services: Staff to prepare and present a full financial analysis of costs and service impacts for in-house ambulance service, including comparison to outside services and potential ambulance fee increases needed.
- Unused Ambulance: Staff to provide information regarding options and feasibility for the unused ambulance, including potential use cases, costs to get it operational, and possible sale or alternative uses.
- Utility Rate Revenue: Staff to provide quarterly utility rate increase revenue data.
- Utility Connection Fees: Staff to provide proposal for phased-in utility connection fee increases over 3 years, including draft numbers for water and sewer fees.
- Impact Fees: Staff to provide an analysis of impact fees for new construction.
- Revenue Forecasts: Staff to provide revenue forecasts (utility taxes, housing developments, etc.) for use in the upcoming retreat.
- Fire Hydrant Repairs: Staff to continue repairs and replacement of fire hydrants, with focus on the hydrant near the middle school during spring break, and address the hydrant at Euclid and Stassen as scheduled.
- Sidewalk Repairs: Staff to continue removal and replacement of hazardous sidewalk panels and address dead trees as identified, including grinding stumps and planting new trees as needed.
- Downtown Handicap Parking: Staff to follow up with City Engineer on pricing for 3-4 potential handicapped parking spaces in the downtown business district.

Council also discussed planning for an upcoming retreat.

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Splash Pad – The splash pad scope of work was finalized and the design was submitted for permitting.

State and Federal Appropriation Funding – The Congressional Direct Spending applications for the Police Department construction, Fire Department equipment purchases and Wastewater Treatment Plant improvements were submitted, with funding decisions expected by year-end. State funding applications were unsuccessful.

Police Union Negotiations – Police union negotiations were ongoing with dispatchers expected to conclude soon before moving to patrol/sergeant negotiations.

6. MAYOR & COUNCILMEMBER REPORTS

Community Identity Group - The Community Identity Group consisting of Councilmembers Souders and Diaz met and created a nomination application for the “Unsung Hero” award. They

would be recruiting 2-3 community members to join the Committee. At the next meeting, Council would consider the formal approval of the creation and structure of the “Unsung Hero” award committee, including number of members and application process.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned 7:00 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk