



**NOTICE OF SPECIAL MEETING
GRANDVIEW CIVIL SERVICE COMMISSION**

You are hereby notified, pursuant to RCW 42.30.080, that the **GRANDVIEW CIVIL SERVICE COMMISSION** will conduct a Special Meeting on **WEDNESDAY, APRIL 15, 2026 at 9:00 a.m.**, in the City Hall Council Chambers, 207 West Second Street, Grandview, Washington, with the following agenda:

AGENDA

- 1. CALL TO ORDER & ROLL CALL**
- 2. MINUTE APPROVAL – December 11, 2025 Special Meeting**
- 3. NEW BUSINESS**
 - A. Certify Lateral Dispatcher Eligibility List
- 4. ADJOURNMENT**

CITY OF GRANDVIEW

Anita G. Palacios, MMC, City Clerk

NOTIFICATION:

Grandview Civil Service Commission
Mayor and Council
Shane Fisher, City Administrator
Kal Fuller, Police Chief
News Media

**GRANDVIEW CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES
DECEMBER 11, 2025**

1. CALL TO ORDER & ROLL CALL

Commissioner Andrea Arteaga called the special meeting to order at 9:00 a.m.

The meeting was held in person and was also available via teleconference.

Present in person: Commissioners Andrea Arteaga and Darrel McCallum

Present via teleconference: Commissioner John Garcia

Absent: None

Staff present: Secretary/Chief Examiner Anita Palacios, City Administrator Shane Fisher and Police Chief Kal Fuller

2. MINUTE APPROVAL – MAY 23, 2025 SPECIAL MEETING

On motion by Commissioner McCallum, second by Commissioner Garcia, the Commission approved the minutes of the May 23, 2025 special meeting.

3. NEW BUSINESS

The examination to establish an eligibility list for the classification of Entry Level/Lateral Police Officer was held on December 2, 2025 for entry level applicants and December 9, 2025 for the lateral applicant. In attendance were eight (8) entry level applicants and one (1) lateral entry applicant.

Examination Parts and Weights. The examination consisted of three segments—written test, physical ability test and oral board. Percentage weights were assigned to two of the three segments of the examination. The segments were as follows:

Written Test. The maximum score for the written test was 100 points with a 50% weighted average factor. The City uses the National Criminal Justice Center Selection Inventory-Integrity test purchased from Industrial/Organizational Solutions, Inc. This test combines the two most powerful predictors of job performance: cognitive ability and integrity. Upon completion of the written test, the test booklets and answer sheets were collected and returned to I/O Solutions for computer scoring. The applicants must have passed with a 70% or better test score. Two (2) applicants passed the written test.

Physical Ability Test. The physical ability test (PAT) was comprised of squat thrusts, push-ups, sit-ups and 1.5-mile run. The PAT was pass or fail. Five (5) applicants passed the PAT.

Oral Board. The maximum score for the oral board was 100 points with a 50% weighted average factor. This segment consisted of 10 questions with the applicant being rated on appearance, manner, speech, comprehension, ability to express qualifications, and general impression. The applicants must have passed with a 70% or better score. Four (4) applicants passed the oral board.

The lateral entry applicant was only required to complete the PAT and oral board. The lateral entry applicant failed the PAT and therefore did not proceed to an oral board.

Application of Veterans' Preference: No applicants were eligible for veterans' preference. State law provides for a scoring criteria status, commonly called a "preference," in civil service competitive examinations for certain veterans. RCW 41.04.010 provides that veterans who served during a period of war or armed conflict and do not receive military retirement benefits are entitled to have 10% added to their passing scores for their first civil service appointment.

Eligibility List: Following was the eligibility list:

Applicant Name	Written Score	Oral Score	Subtotal	10% Veteran Credit	Total Score	Ranking
Saul Macias	84.27	79.75	82	-0-	82	1
Christopher Burk	87.38	74.5	80.9	-0-	80.9	2

On motion by Commissioner McCallum, second by Commissioner Garcia, the Civil Service Commission certified the Police Officer eligibility list for a one year period to December 11, 2026 and directed that the applicants names from the eligibility list be provided to the Police Chief to determine the candidates best qualified for appointment to any vacant positions.

4. ADJOURNMENT

The meeting was adjourned at 9:10 a.m.

Commissioner Andrea Arteaga

Anita Palacios, Secretary/Chief Examiner

**GRANDVIEW CIVIL SERVICE COMMISSION
AGENDA ITEM SUMMARY SHEET**

Meeting Date: April 15, 2026 – Special Meeting
Agenda Item: Certify Lateral Police Dispatcher Eligibility List
Title: Rule 8.19 - Report of Examination
Presented by: Anita Palacios, Secretary/Chief Examiner

Summary: The City advertised for Lateral Police Dispatcher applicants.

The examination to establish an eligibility list for the classification of Lateral Police Dispatcher was held on April 9, 2026. The City has one (1) vacant Police Dispatcher position. Three (3) applicants were in attendance.

Examination Parts and Weights. The examination consisted of an oral board. The maximum score for the oral board was 100 points. The oral board consisted of ten (10) questions with the applicant being rated on appearance, manner, speech, comprehension, ability to express qualifications, and general impression. Applicants must pass with a 70% or better score. Two (2) applicants passed the oral board.

Application of Veteran Credit: None of the applicants were eligible for veteran credit.

Eligibility List: Following is the eligibility list:

Applicant Name	Oral Score	10% Vet. Credit	Total Score	Ranking
Charles Sanchez	80	NA	80	1
Emma Perez	74.67	NA	74.67	2

Recommendation and Suggested Motion: "I move that the Civil Service Commission certify the Lateral Police Dispatcher eligibility list for a one (1) year period to April 15, 2027 and direct that the top two (2) names be provided to the Police Chief to determine the candidate best qualified for appointment to any vacant positions."