

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING AGENDA  
TUESDAY, MARCH 24, 2026**



**PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.**

**This meeting will be held in person and will also be available via teleconference.**

**REGULAR MEETING – 7:00 PM**

**PAGE**

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE** – Erick Gutierrez, student at McClure Elementary
- 3. APPROVE AGENDA**
- 4. PRESENTATIONS**
- 5. PUBLIC COMMENT** – *The public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.*
- 6. CONSENT AGENDA** – *Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.*
  - A. Minutes of the March 10, 2026 Committee-of-the-Whole meeting 1-7
  - B. Minutes of the March 10, 2026 Council meeting 8-13
  - C. Payroll Check Nos. 14795-14817 in the amount of \$112,888.99
  - D. Payroll Electronic Fund Transfers (EFT) Nos. 61845-61849 in the amount of \$103,006.08
  - E. Payroll Direct Deposit 03/01/2026-03/15/2026 in the amount of \$162,329.67
  - F. Claim Check Nos. 133102-133191 in the amount of \$845,266.13
- 7. ACTIVE AGENDA** – *Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).*
  - A. Resolution No. 2026-20 authorizing the Mayor to sign Change Order No. 3 with Culbert Construction, Inc., for the Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (Re-Bid) 14-17
  - B. Resolution No. 2026-21 authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements 18-21

**PAGE**

- |    |  |       |
|----|--|-------|
| C. | Resolution No. 2026-22 declaring certain City property from the Fire Department as surplus and authorizing disposal by public auction, sale, trade or disposal | 22    |
| D. | Resolution No. 2026-23 authorizing the Mayor to sign the 2026 Yakima County Information Technology Services Interlocal Agreement                               | 23-32 |

**8. UNFINISHED AND NEW BUSINESS**

**9. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

**10. MAYOR & COUNCILMEMBER REPORTS**

**11. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, March 24, 2026 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/87079643515?pwd=HYAsXkkU7Sk9Y5bQPEMgcIXv7tOIMJ.1>

To join via phone: +1 253 215 8782

Meeting ID: 870 7964 3515

Passcode: 571421

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
MARCH 10, 2026**

**1. CALL TO ORDER**

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Councilmembers David Diaz, Laura Flores, Ramona Garibay-Rios, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator Shane Fisher, Parks & Recreation Director Gretchen Chronis, Assistant Police Chief Seth Bailey and City Clerk Anita Palacios

**3. NEW BUSINESS**

**A. Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League**

Washington Cities Insurance Authority strongly recommends that the City enter into Recreational Use Permits between those athletic organizations that were utilizing City owned recreational facilities to conduct their respective programs.

The Recreational Use Permit between the City and the Lower Valley Cal Ripken League for the 2026 season was presented. Baseball League Coordinator Alicia Trevino of the Lower Valley Cal Ripken League has reviewed and signed the agreement.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League to the March 10, 2026 regular Council meeting for consideration.

Discussion took place.

**On motion by Councilmember Garibay-Rios, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League to the March 10, 2026 regular Council meeting for consideration.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. Resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle)**

The Police Department has the following vehicle which was no longer needed for the conduct of City business and recommended for surplus:

- 1992 Ford Armored Truck, VIN #1FDXK74P1NVA27075 (former SWAT vehicle)

Staff recommended the C.O.W. move a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle) to the March 10, 2026 regular Council meeting for consideration.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Ozuna, the C.O.W. moved a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle) to the March 10, 2026 regular Council meeting for consideration.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. Resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale, trade or disposal (computers)**

The Police Department has desktop computers and laptops on capital replacement schedules. The desktop computers and laptops were rotated out after 4-7 years and then surplus or destroyed.

The Police Department has 19 desktop computers that are surplus property. Certinet Systems would scrub the computers of all information in exchange for the component parts. Serial numbers for these computers were as follows:

<u>SERIAL #</u>	<u>BRAND</u>	<u>SERIAL #</u>	<u>BRAND</u>
696742	ALDEN	7146701	ALDEN
7146703	ALDEN	7262401	ALDEN
7262402	ALDEN	7296002	ALDEN
7357101	ALDEN	7357103	ALDEN
7418501	ALDEN	7418502	ALDEN
7418503	ALDEN	7458603	ALDEN
7528001	ALDEN	7528004	ALDEN
64400-02	ALDEN	72-96003	ALDEN
9KLXWB1	DELL	HF50KS1	DELL
MXL4402H6Y	HP		

Staff recommended the C.O.W. move a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale, trade or disposal (computers) to the March 10, 2026 regular Council meeting for consideration.

Discussion took place.

**On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. moved a resolution declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale, trade or disposal (computers) to the March 10, 2026 regular Council meeting for consideration.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**D. Resolution amending Section 27.04(A) of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual increasing credit card limits for the Police Chief and Assistant Police to \$10,000**

The City of Grandview has a policy which covers the use of City credit cards to transact official City business, Chapter 27 Credit Card Use Policy of the Grandview Personnel Manual.

The credit limit for each assigned City credit card was \$1,000, the City Administrator, Police Chief and Assistant Police Chief, Fire Chief and Public Works Director was \$5,000 and the City Clerk was \$10,000, see Chapter 27.04 (A).

The credit card amounts were last changed in September 2025. With changes in the department's ability to use other department cards for online purchases, the current Police Department card limits were being reached before the end of the month, and the cards were being declined by

vendors. Increasing credit card limits would allow for efficient purchasing throughout the month.

Staff recommended the C.O.W. move a resolution amending Section 27.04(A) of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual increasing credit card limits for the Police Chief and Assistant Police to \$10,000 to the March 10, 2026 regular Council meeting for consideration.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember, the C.O.W. moved a resolution amending Section 27.04(A) of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual increasing credit card limits for the Police Chief and Assistant Police to \$10,000 to the March 10, 2026 regular Council meeting for consideration.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**E. Resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2026 to March 31, 2027**

The City uses a common strategy of having bidders provide a bid that was compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder was bidding their margin of markup over the rack price for the delivery location they specify. If fuel prices increase or decrease, the price was adjusted accordingly, but the margin as bid must remain the same.

Bids to provide fuel for the year beginning April 1, 2026 to March 31, 2027 were opened on March 4, 2026.

Two bids were received as follows:

<b>REGULAR UNLEADED</b>	<b>Valley Wide Cooperative</b>	<b>Christensen, Inc.</b>
Seller's cost per gallon	\$2.9779	\$3.06818
Margin bid above seller's cost excluding taxes	\$0.14	\$0.10
<b>TOTAL</b>	<b>\$3.1179</b>	<b>\$3.16818</b>

<b>DIESEL</b>	Valley Wide Cooperative	Christensen, Inc.
Seller's cost per gallon	\$3.7983	\$3.99937
Margin bid above seller's cost excluding taxes	\$0.14	\$0.10
<b>TOTAL</b>	<b>\$3.9383</b>	<b>\$4.09937</b>

Staff recommended the C.O.W. move a resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2026 to March 31, 2027 to the March 10, 2026 regular Council meeting for consideration.

Discussion took place.

**On motion by Councilmember Rodriguez, second by Councilmember Souders, the C.O.W. moved a resolution accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2026 to March 31, 2027 to the March 10, 2026 regular Council meeting for consideration.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**F. Resolution accepting a request from Hugo Garibay for annexation of Parcel Nos. 230927-11424 and 230927-11425 located at 160 Hickory Road, Grandview, Yakima, County, Washington to the City of Grandview**

The City received a Letter of Intent and Petition for Annexation and Rezone signed by Hugo Garibay to annex the following parcels located at 160 Hickory Road, Grandview, Yakima County, Washington, to the City of Grandview:

<b>Parcel No.</b>	<b>Property Owner</b>	<b>Address</b>	<b>Assessed Value</b>	<b>60%</b>
230927-11424	Hugo Garibay	160 Hickory Road	\$145,500	\$145,500
230927-11425	Hugo Garibay	160 Hickory Road	\$87,800	\$87,800
			<b>\$233,300</b>	<b>\$233,300</b>

The petitioner elected to request annexation under the 60% petition method of annexation. The 60% petition method requires signatures by owners of not less than 60% of the assessed value of the total property proposed for annexation. The petition does contain sufficient signatures of the assessed value.

The petitioner requested the parcels be annexed with an R-2 Medium Density Residential zoning designation. The two parcels were included in the City's designated Urban Growth Area with a future land use of Residential.

State law requires the City Council to determine: (1) if the City will accept, modify or reject the proposed annexation, (2) whether the City will require the simultaneous adoption of a proposed zoning regulation for the subject property, and (3) whether the City will require the assumption of all or any portion of existing City indebtedness by the area to be annexed.

Upon acceptance of the Letter of Intent, the Petition would be presented to the Hearing Examiner to conduct a public hearing.

Staff recommended the C.O.W. move a resolution accepting a request from Hugo Garibay for annexation of Parcel Nos. 230927-11424 and 230927-11425 located at 160 Hickory Road, Grandview, Yakima, County, Washington to the City of Grandview to the March 10, 2026 regular Council meeting for consideration.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting a request from Hugo Garibay for annexation of Parcel Nos. 230927-11424 and 230927-11425 located at 160 Hickory Road, Grandview, Yakima, County, Washington to the City of Grandview to the March 10, 2026 regular Council meeting for consideration.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Abstained (related to petitioner)
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

## **5. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Dykstra Park Homeless Encampment – The homeless encampment at Dykstra Park was cleaned up and the trees were trimmed.

2025 Council Retreat Summary – The Council was reminded to review the 2025 Council Retreat Summary. The summary would be included on a future Council agenda for discussion.

Federal Grant Applications – The federal grant applications for the Police Department, Wastewater Treatment Plant, and Fire Department equipment were being completed and uploaded to Senator Cantwell, Senator Murray and Congressman Newhouse's portals.

Splash Pad – Construction of the new splash pad at Dykstra Park would take place following the approval of a contract through SourceWell. The contract would be presented to Council for discussion and approval in the next two weeks.

## **6. MAYOR & COUNCILMEMBER REPORTS**

Community Identity Group - The Community Identity Group consisting of Councilmembers Souders and Diaz would be implementing an “Unsung Hero Award” to recognize community members who contribute positively to the City. They would be recruiting 2-3 community members to join the Committee. The Committee would then develop an application form and nomination process for the award

Chamber of Commerce Banquet – The Chamber of Commerce banquet has been scheduled for May 8<sup>th</sup> at the Community Center.

Public Safety Committee – The Public Safety Committee met with a representative from Senator Murray’s office on February 26<sup>th</sup> to discuss funding opportunities. The Committee provided an update on the progress of the federal funding applications for the police station construction request of \$3.5 million. In addition, a grant application was submitted to the USDA for the Police Department construction.

YVCOG General Membership Meeting – The YVCOG General Membership meeting was held on February 18th in Zillah. Councilmember Moore was re-elected to the YVCOG Executive Committee.

## **7. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned 6:45 p.m.**

---

Mayor Ashley Lara

---

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
MARCH 10, 2026**

**1. CALL TO ORDER**

Mayor Ashley Lara called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Councilmembers David Diaz, Laura Flores, Ramon Garibay-Rios, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator Shane Fisher and City Clerk Anita Palacios

**2. PLEDGE OF ALLEGIANCE**

Jeremiah Ayala, 4<sup>th</sup> grade student at Smith Elementary, led the pledge of allegiance.

**3. APPROVE AGENDA**

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved the March 10, 2026 meeting agenda as presented.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**4. PRESENTATIONS – None**

**5. PUBLIC COMMENT – None**

**6. CONSENT AGENDA**

**On motion by Councilmember Rodriguez, second by Councilmember Ozuna, Council approved the Consent Agenda consisting of the following:**

- A. Minutes of the February 10, 2026 Committee-of-the-Whole meeting**
- B. Minutes of the February 10, 2026 Council meeting**
- C. Payroll Check Nos. 14763-14775 in the amount of \$112,933.64**
- D. Payroll Check Nos. 14776-14794 in the amount of \$21,656.98**
- E. Payroll Electronic Fund Transfers (EFT) Nos. 61820-61824 in the amount of \$103,187.58**
- F. Payroll Electronic Fund Transfers (EFT) Nos. 61831-61837 in the amount of \$118,251.18**
- G. Payroll Direct Deposit 02/01/2026-02/15/2026 in the amount of \$163,424.67**
- H. Payroll Direct Deposit 02/16/2026-02/28/2026 in the amount of \$184,850.08**
- I. Claim Check Nos. 132934-133101 in the amount of \$1,078,579.18**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**7. ACTIVE AGENDA**

- A. Ordinance No. 2026-03 amending the 2026 Annual Budget**

This item was previously discussed at the February 10, 2026 C.O.W. meeting.

**On motion by Councilmember Moore, second by Councilmember Diaz, Council approved Ordinance No. 2026-03 amending the 2026 Annual Budget.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. Resolution No. 2026-14 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League**

This item was previously discussed at the March 10, 2026 C.O.W. meeting.

**On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved Resolution No. 2026-14 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. Resolution No. 2026-15 declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle)**

This item was previously discussed at the March 10, 2026 C.O.W. meeting.

**On motion by Councilmember Diaz, second by Councilmember Moore, Council approved Resolution No. 2026-15 declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale or trade (vehicle).**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**D. Resolution No. 2026-16 declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale, trade or disposal (computers)**

This item was previously discussed at the March 10, 2026 C.O.W. meeting.

**On motion by Councilmember Garibay-Rios, second by Councilmember Souders, Council approved Resolution No. 2026-16 declaring certain City property from the Police Department as surplus and authorizing disposal by public auction, sale, trade or disposal (computers).**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**E. Resolution No. 2026-17 amending Section 27.04(A) of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual increasing credit card limits for the Police Chief and Assistant Police Chief to \$10,000**

This item was previously discussed at the March 10, 2026 C.O.W. meeting.

**On motion by Councilmember Rodriguez, second by Councilmember Ozuna, Council approved Resolution No. 2026-17 amending Section 27.04(A) of the Credit Card Use Policy within the City of Grandview Personnel Policy Manual increasing credit card limits for the Police Chief and Assistant Police Chief to \$10,000.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**F. Resolution No. 2026-18 accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2026 to March 31, 2027**

This item was previously discussed at the March 10, 2026 C.O.W. meeting.

**On motion by Councilmember Ozuna, second by Councilmember Garibay-Rios, Council approved Resolution No. 2026-18 accepting the fuel bid from Valley Wide Cooperative for the year beginning April 1, 2026 to March 31, 2027.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

G. **Resolution No. 2026-19 accepting a request from Hugo Garibay for annexation of Parcel Nos. 230927-11424 and 230927-11425 located at 160 Hickory Road, Grandview, Yakima, County, Washington to the City of Grandview**

This item was previously discussed at the March 10, 2026 C.O.W. meeting.

**On motion by Councilmember Moore, second by Councilmember Souders, Council approved Resolution No. 2026-19 accepting a request from Hugo Garibay for annexation of Parcel Nos. 230927-11424 and 230927-11425 located at 160 Hickory Road, Grandview, Yakima, County, Washington to the City of Grandview.**

Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Garibay-Rios – Abstained (related to petitioner)
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

8. **UNFINISHED AND NEW BUSINESS** – None

9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Lead and Cooper Report – On September 25, 2025, the U.S. Environmental Protection Agency (EPA) Region 10, issued an Administrative Order to the City addressing alleged violations of the Safe Drinking Water Act. The order required compliance with regulations of the lead and cooper rule revisions and the lead and cooper improvements, including completion and submission of an initial lead service line inventory (LSLI), providing notification to customers served by service lines consisting of materials including lead, galvanized requiring replacement or lead status unknown and certifying to the EPA that the LSLI was publicly accessible.

On March 4, 2026, the City received a letter from the EPA advising that based on a review of evidence submitted to the EPA, and in collaboration with the State of Washington Department of Health, the EPA concluded that the City complied with the terms and conditions of the order and administratively terminated the order.

AWC Annual Conference – The Mayor, Councilmembers and City Administrator have been registered for the upcoming AWC Annual Conference on June 23-26 in Spokane. Discussion took place regarding the need to limit Councilmember attendance or find more cost-effective alternatives for conference attendance due to the high cost of sending multiple Councilmembers to the various conferences throughout the year.

10. **MAYOR & COUNCILMEMBER REPORTS** – None

11. **ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the Council meeting adjourned at 7:15 p.m.**

---

Mayor Ashley Lara

---

Anita Palacios, City Clerk

**RESOLUTION NO. 2026-20**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 3 WITH CULBERT  
CONSTRUCTION, INC., FOR THE WINE COUNTRY ROAD SIDEWALK, PATHWAY,  
AND PARK AND RIDE IMPROVEMENTS**

**WHEREAS**, the City of Grandview has contracted with Culbert Construction, Inc., as the contractor for the Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements; and,

**WHEREAS**, Change Order No. 3 is necessary to complete the required electrical circuits for the installation of the EV chargers not included in the original scope of work; and,

**WHEREAS**, Change Order No. 3 is in the amount of \$12,363.32,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign Change Order No. 3 with Culbert Construction, Inc., for the Wine Country Road Sidewalk, Pathway and Park and Ride Improvements in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 24, 2026.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**



CHANGE ORDER NO. 3



DATE: March 3, 2026  
 PROJECT OWNER: City of Grandview  
 PROJECT NAME: Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (RE-BID)  
 FED. AID PROJECT NO.: TAPUS-8056(006)  
 RMG PROJECT NO.: PTD 0767-001  
 HLA PROJECT NO.: 23175 & 23177  
 CONTRACTOR: Culbert Construction Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$	394,724.57
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$	471,584.57
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$	12,363.32
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$	483,947.89

Original Contract Working Days:	25
Current Contract Working Days Adjusted by Non-Working Days and/or Previous Change Order(s):	35
Change in Contract Working Days due to this Change Order:	3
Revised Contract Working Days:	38

CONTRACTOR: Dan DeRousie

Date: March 05, 2026

ENGINEER: 

Digitally signed by Stephen S. Hazzard, PE  
 DN: C=US, E=shazzard@hlaivil.com, O=HLA  
 Engineering and Land Surveying, Inc., CN=Stephen S.  
 Hazzard, PE  
 Date: 2026.03.05 08:35:02-08'00'

Date: \_\_\_\_\_

OWNER: \_\_\_\_\_

Date: \_\_\_\_\_



CHANGE ORDER NO. 3



DATE: March 3, 2026  
 PROJECT OWNER: City of Grandview  
 PROJECT NAME: Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (RE-BID)  
 FED. AID PROJECT NO.: TAPUS-8056(006)  
 RMG PROJECT NO.: PTD 0767-001  
 HLA PROJECT NO.: 23175 & 23177  
 CONTRACTOR: Culbert Construction Inc.

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
<b>CHANGE ORDER NO. 3</b>					
35	CO3 - Substitute Electrical Conductors	LS	1	\$ 12,363.32	\$ 12,363.32
<b>CHANGE ORDER NO. 3 TOTAL:</b>					<b>\$ 12,363.32</b>

Change Order No. 3 is necessary to complete the required electrical circuits for the installation of the EV chargers not included in the original scope of work. During further coordination and review of the construction documents, it was determined that the branch-circuit conductor sizing should have been listed on a per-charging-station basis rather than as a combined total.

The original plans indicated installation of two (2) #2 conductors with one (1) #2 ground conductor serving the four charging stations. Subsequent review of the EV charger manufacturer's requirements and applicable electrical codes determined that each charging station requires two (2) #4 conductors and one (1) #8 ground conductor, resulting in a total requirement of eight (8) #4 conductors with a #8 ground conductor.

As a result of this clarification, the conductors identified in the original plans are not sufficient to support the required installation and code compliance for the EV charging equipment. The project includes four (4) EV charging stations, all of which require the revised conductor sizing.

Additional material and associated labor are therefore required to furnish and install the correct conductors necessary to complete the work in accordance with manufacturer requirements and applicable electrical codes.

Plan Sheet 8 - Electrical Note E2 shall be revised to read "INSTALL 2" CONDUIT WITH 8#4 AND #8"

Work shall begin once Change Order has been fully executed by all parties.

Change Order cost was verified using invoice data for costs of materials and labor costs were based on actual labor rates for estimated hours. The cost of this change order includes the credit for the original work of furnishing and installing two (2) #2 conductors with one (1) #2 ground conductor. Please see the Lump Sum Breakdown below:

Lump Sum Breakdown - Substitute Electrical Conductors

Total Labor (See below)		\$	3,875.21
Material and Supplies (See below)		\$	5,213.19
Expenses		\$	290.26
Subcontractor Markup	17.7%	\$	1,660.02
Prime Con. Markup	12.0%	\$	1,324.64
<b>Total Lump Sum</b>		<b>\$</b>	<b>12,363.32</b>



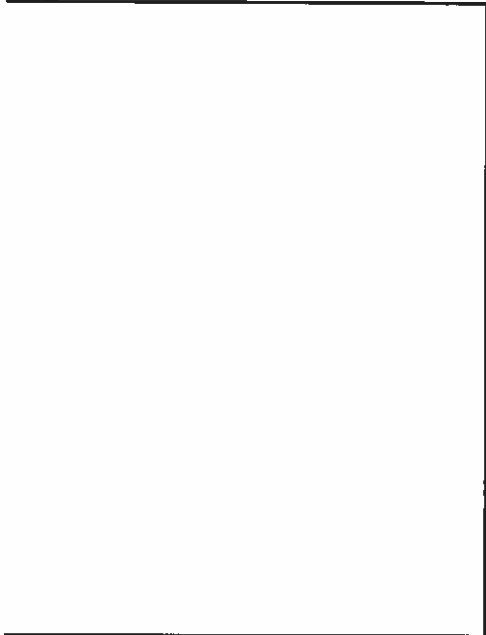
CHANGE ORDER NO. 3



DATE: March 3, 2026  
 PROJECT OWNER: City of Grandview  
 PROJECT NAME: Wine Country Road Sidewalk, Pathway, and Park and Ride Improvements (RE-BID)  
 FED. AID PROJECT NO.: TAPUS-8056(006)  
 RMG PROJECT NO.: PTD 0767-001  
 HLA PROJECT NO.: 23175 & 23177  
 CONTRACTOR: Culbert Construction Inc.

Labor Expenses	Hours	Rate	Total
Labor	45.71	\$ 134.46	\$ 6,146.17
Labor	-19.99	\$ 134.46	\$(2,687.86) Credit from Original Bid
<u>Supervisor</u>	<u>2.5</u>	<u>\$ 166.76</u>	<u>\$ 416.90</u>
<b>Total Labor</b>			<b>\$ 3,875.21</b>

Material Costs	Quantity	Cost/Ft.	Total
#4 Wire (6)	3720	\$ 1.57	\$ 5,822.97
#4 Wire (2)	1240	\$ 1.87	\$ 2,315.79
#8 Wire	620	\$ 0.82	\$ 507.73
<u>#2 Wire</u>	<u>-1860</u>	<u>\$ 1.85</u>	<u>\$(3,433.30) Credit from Original Bid</u>
<b>Total Material</b>			<b>\$ 5,213.19</b>



**RESOLUTION NO. 2026-21**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO SIGN THE WASHINGTON STATE DEPARTMENT  
OF TRANSPORTATION SUPPLEMENTAL AGREEMENT NUMBER 3 WITH HLA  
ENGINEERING AND LAND SURVEYING, INC., FOR THE WINE COUNTRY ROAD  
SIDEWALK AND PATHWAY IMPROVEMENTS**

**WHEREAS**, the Washington State Department of Transportation awarded funds to the City for the Wine Country Road Sidewalk and Pathway Improvements; and,

**WHEREAS**, the City must execute the Washington State Department of Transportation Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc., to amend the scope of work to add additional working days to the contractor's contract for work associated with Change Order Nos. 1-3,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign the Washington State Department of Transportation Supplemental Agreement Number 3 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 24, 2026.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**



**Washington State  
Department of Transportation**

<b>Supplemental Agreement Number 3</b>		Organization and Address	
Original Agreement Number 23175C		HLA Engineering and Land Surveying Inc. 2803 River Road Yakima, WA 98902 Phone: (509) 966-7000	
Project Number TAPUS-8056(006)		Execution Date Feb 2, 2026	Completion Date 12/31/2026
Project Title Wine Country Road Sidewalk and Pathway		New Maximum Amount Payable \$72,530	
Description of Work Construction Engineering services for the City of Grandview's Wine Country Road Sidewalk and Pathway.			

The Local Agency of City of Grandview, Washington  
desires to supplement the agreement entered in to with HLA Engineering and Land Surveying, Inc.  
and executed on 12/12/2023 and identified as Agreement No. LA 10764


All provisions in the basic agreement remain in effect except as expressly modified by Supplement No. 1 and this supplement. The changes to the agreement due to this supplement are described as follows:

I  
Section 1, SCOPE OF WORK, is hereby changed to include:  
Addition of ten (10) working days to the contractor's contract for work associated with change orders 1-3. HLA will provide/has provided partial day inspection for the additional ten (10) working days.

II  
Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: December 31, 2026

III  
Section V, PAYMENT, shall be amended as follows:  
This supplement adds \$17,000 to the previous agreement amount of \$55,530 for a new maximum amount payable of \$72,530. See attached Exhibits A and B for detailed budget information.

as set forth in the attached Exhibit A and by this reference made a part of this supplement.  
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: HLA Engineering and Land Surveying, Inc. By: City of Grandview  
  
\_\_\_\_\_  
Consultant Signature Approving Authority Signature

\_\_\_\_\_  
Date

**Exhibit "A"**  
**Summary of Payments**

	Basic Agreement	Supplement No. 1 (For CN Svcs)	Supplement No. 2 (For Contract Extn)	Supplement No. 3 (For CO Work)	Total
Direct Salary Cost	\$10,070	\$10,791	\$0	\$6,333	\$27,194
Overhead (Including Payroll Additives)	\$12,693	\$13,603	\$0	\$7,738	\$34,034
Direct Non-Salary Costs	\$547	\$524	\$0	\$819	\$1,890
Fixed Fee	\$3,525	\$3,777	\$0	\$2,110	\$9,412
<b>Total</b>	<b>\$26,835</b>	<b>\$28,695</b>	<b>\$0</b>	<b>\$17,000</b>	<b>\$72,530</b>



**Exhibit B**

**Consultant Fee Determination - Summary Sheet**  
(Cost Plus Fixed Fee)

**Grandview WCR Sidewalk and Pathway**

		Project Role							Total Labor Hours	Total Labor Dollars
Employee Classification	Director of Engineering, Construction	Licensed Professional Engineer	Contract Administrator (I-III)	Resident Engineer (I-II)	Engineering Technician (I-III)	Administrative (I-II)				
<b>Direct Labor Rate Used</b>		\$116.00	\$92.00	\$63.00	\$75.00					
6 Construction Engineering	6	15	20	40	0	0	81	\$6,336.00		
6.1 Staking							0	\$0.00		
6.2 Construction Inspection				40			40	\$3,000.00		
6.3 Construction Administration	6	15	20				41	\$3,336.00		
6.4 Project Closeout							0	\$0.00		
<b>Task Total Hours</b>		6	15	20	40	0	81			
<b>Task Total Direct Labor (DL)</b>		\$696.00	\$1,380.00	\$1,260.00	\$3,000.00	\$0.00		\$6,336.00		
		<b>Indirect Cost Rate (ICR) Costs</b>							122.18	\$7,741.32
		<b>Fixed Fee on DL + ICR</b>							15%	\$2,111.60
		<b>Mileage: 1.170 Miles @ \$</b>							0.70	\$819.00
		<b>Other Expenses:</b>								
		<b>Total Estimated Budget:</b>								\$17,000.00

**RESOLUTION NO. 2026-22**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
DECLARING CERTAIN CITY PROPERTY FROM THE FIRE DEPARTMENT  
AS SURPLUS AND AUTHORIZING DISPOSAL BY PUBLIC AUCTION,  
SALE, TRADE OR DISPOSAL**

**WHEREAS**, the City no longer has a need for certain personal property that has outlived its useful life and no longer needed for the conduct of City business; and,

**WHEREAS**, the City Council has determined that it is in the best interest of the City that the foregoing described equipment be declared surplus and disposed of;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW**, as follows:

Section 1. The following Fire Department equipment is hereby declared surplus and no longer needed for the conduct of City business:

Holmatro Extrication Tools:

- 2006 Holmatro Pump Model DPU-31 10,500 PSI max pressure, SN DPU3100804
- 2005 Holmatro Model#3350 Telescopic Ram HRS-22, SN335002464
- 2005 Holmatro Model#3242-UL Spreader, SN 324202542
- 2006 Holmatro Model#3050-NCT Cutter, SN305NCT0019
- 2006 Holmatro Model#3120 Combi Tool, SN 312000293
- 2010 Holmatro Model#3005 Pedal Cutter, SN 300500502

Section 2. City staff is authorized to dispose of the equipment described in Section 1 of this resolution by public auction, sale, trade-in or disposal.

Section 3. The City Administrator is authorized to establish a minimum sale/trade-in price that reflects a fair market value of the equipment described in Section 1 of this resolution as deemed necessary to protect the City's interests.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 24, 2026.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**RESOLUTION NO. 2026-23**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO SIGN THE 2026 YAKIMA COUNTY  
INFORMATON TECHNOLOGY SERVICES INTERLOCAL AGREEMENT**

**WHEREAS**, the City of Grandview and Yakima County Technology Services have previously entered into an Interlocal Agreement, and

**WHEREAS**, the Interlocal Agreement has or is about to expire, and

**WHEREAS**, the City of Grandview wishes to continue said Interlocal Agreement,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON**, as follows:

The Mayor is hereby authorized to enter into the 2026 Interlocal Agreement with Yakima County Technology Services in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 24, 2026.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**



# Yakima County Information Technology Services

Yakima County Information Technology Building  
 217 North 1st Street  
 Yakima, WA 98901  
 Phone: (509)574-2000 - FAX: (509)574-2001  
 Internet: www.co.yakima.wa.us

## INTER-LOCAL AGREEMENT

Yakima County Information  
 Technology Services  
 217 N First Street  
 Yakima, WA 98901

Agency	Grandview Police Department
Street Address	<u>207 West Second Street</u>
City, State, Zip	<u>Grandview, WA 98930</u>

### 1. Purpose

This Inter-Local Agreement Number, 2026-015 (ILA) is executed by Yakima County Information Technology Services (YCITS) and Grandview Police Department. This ILA sets forth the obligations of the parties with respect to YCITS' provision of business related technology services. Grandview Police Department will be referred to in this document as 'the Customer', and Yakima County will be referred to as 'the County'.

### 2. Term and Termination

The term of this ILA is effective upon the date of execution by both parties and shall remain in full force and effect for one year (January 1, 2026 through December 31, 2026). Renewal will occur upon customer signing a new Inter-Local Agreement Attachment C: Service Locations and Costs form which the county will send out yearly. The attachment C renewal form will include any price changes.

This Agreement will not be in effect during any period of interruption to YCITS' processing capability which is caused by a disaster, as declared by the Director of YCITS.

### 3. Scope of Agreement

The scope of this agreement includes the Inter-Local Agreement and Attachment A: Terms of Service Services, Locations and Costs, Attachment B: Disclosure, and Attachment C: Services, Locations and Costs.

All information and data produced by and for the customer is the property of the customer who is solely responsible for its stewardship, retention and production, according to the applicable laws and statutes of the State of Washington. Data and information will be made available to the customer in an agreed to form suitable to migration, should this ILA be terminated.

### 4. Service Costs, Billing and Termination Liability

The customer agrees to pay YCITS all nonrecurring costs (purchase, configuration and installation) and recurring yearly costs, fees, and charges associated with the Services that are requested. The rates for the yearly charges for the 2026 fiscal year are listed in Attachment C.

YCITS will bill the customer:      Annual      Monthly      Quarterly

for these services, with billing commencing on the date of acceptance of services to that site. Recurring yearly costs for services are recalculated each year. By signing attachment C yearly, the customer agrees to pay for services at that year's prices.

Customer agrees to pay any termination liability assessed by a third party vendor on YCITS.

#### **5. Information Technology Services Help Desk**

The YCITS Help Desk is staffed 8 hours per day, 5 days a week. The Help Desk telephone number is 509-574-2000.

There may be some shifts during normal business hours when a technician is not immediately available. If the phone is busy or if the technician is away from the phone working on other problems, the caller will be asked to leave a voice mail message.

Helpdesk tickets can also be created by sending an email with a description of the problem in the body of the email to [TS-Help@co.yakima.wa.us](mailto:TS-Help@co.yakima.wa.us).

#### **6. Network Maintenance**

YCITS reserves the right to schedule and to perform system maintenance as necessary. Notification is typically provided by e-mail five days in advance unless an emergency exists.

#### **7. Problem Management**

##### Problem Reporting

The YCITS Help Desk will collect information from the customer and open an electronic trouble ticket. Information needed for problem reporting and tracking will include:

- a. name of person reporting problem
- b. return call telephone number
- c. person and location experiencing the problem
- d. description of the problem
- e. when the problem started

The YCITS Help Desk typically refers problem tickets to technicians, during working hours, within ½ hour of initial receipt of the problem report. All requests for service should be routed through the County help desk.

Most problems will be resolved during business hours. Those issues that are deemed to be critical in nature may be addressed after hours when approved by YCITS.

##### Problem Resolution

A problem will be considered resolved when the service becomes fully functional again and service performance is acceptable to the customer.

#### **8. Inter-local Agreement Changes**

The ILA may be modified at any time upon mutual written agreement of the parties. All such modifications will be made as an amendment to the ILA and will take precedence over the original ILA. No modifications will be effective until they are attached to the Inter-Local Agreement and mutually executed by both parties.

#### **9. Authorization/Acceptance**

This ILA constitutes the entire agreement between the parties and supersedes all other communication, written or oral, related to the subject matter of this ILA. Customer hereby authorizes YCITS to perform the services described. The Parties hereby acknowledge and accept the terms and conditions of the ILA.

**10. Contact Information**

ILA management and correspondence regarding this ILA should be directed to:

Customer Contact		YCITS Contact	
Name	Kal Fuller	Name	Dale Panattoni
Agency Name	Grandview Police Department	Agency Name	Yakima County Information Technology Services
Street Address	207 West Second Street	Street Address	217 N. First Street
City, State, Zip	Grandview, WA 98930	City, State, Zip	Yakima WA 98901
Phone:	509 882-2000	Phone:	509-574-2005
Email:	kal.fuller@grandviewpd.us	Email:	dale.panattoni@co.yakima.wa.us

Here is the list of address of all servicing location (s).

Servicing Location (s) Address:	
1	201 West 2nd Street Grandview, WA 98930

Please provide a point of contact to coordinate technical services, maintenance windows, planned outages and unexpected issues.

Technical Customer Contact	
Name	Kal Fuller
Position	Police Chief
Telephone	509 882-2000
Alternate Phone:	
Email:	kal.fuller@grandviewpd.us

Please provide the point of contact for billing.

Billing Customer Contact	
Name	Seth Bailey
Street Address	207 West Second Street
City, State, Zip	Grandview, WA 98930
Phone:	509 882-2000
Email:	seth.bailey@grandviewpd.us

**Attachment A  
ILA Grandview Police Department 2026-015**

**Terms of Service**

- 1. Ownership of equipment:**
  - a. Customer will be the owner of all equipment
  - b. County will be steward of all network equipment regardless of ownership.
- 2. Purchase of equipment:**
  - a. If owned by customer then customer must pay vendor in full
  - b. If County owned County must pay and bill as appropriate
- 3. Maintenance of equipment:**
  - a. Maintenance will be defined as those activities required to keep the domain running at peak efficiency. This will include configuration, repair and troubleshooting.
- 4. Administration of equipment:**
  - a. County to administer domain operations
  - b. Replacement funding
    - i. If County owned, county responsibility
    - ii. If customer owned, customer responsibility
  - c. Administration costs
    - i. Included in customer rates for normal administration
    - ii. Billable for extraordinary operations
      1. Negotiated prior to operation taking place
      2. Billed at then current rates
- 5. Specific deliverables:**
  - a. Operations
    - i. Yakima County agrees to provide all services listed in Attachment C on a best effort basis. Yakima County maintains emergency outage protocols, alternate network pathways and spare equipment but does not guarantee operational uptime or speed of data transmission.
    - ii. The customer agrees to provide a list of persons authorized to approve operational changes in services to include user accounts, security settings, for additions, modifications and deletions.
    - iii. The customer agrees to provide a mutually agreed upon individual contact for service delivery issues.
    - iv. The customer agrees to provide adequate workspace, furniture and phone for on-site county workstation support personnel.
    - v. The customer agrees to provide a site location acceptable to the County for placing Yakima County equipment related to the delivery of services provided for in this agreement.
    - vi. Virus protection will be purchased by the customer, installed at the computer level and the customer's responsibility to keep virus definition files updated to the latest version. It shall be the responsibility of the County to keep the virus definition files updated to the latest version, if said service is contracted with the county.
    - vii. County and the customer agree to cooperate together in good faith to accomplish operational goals that benefit the customer and County constituents.

**6. Administration**

- a. Inform County Information Technology Services Admin regarding any changes of status in writing
  - i. Email will work as long as it has all of the required elements.
    - 1. What is changing
    - 2. When is it scheduled to change
    - 3. Who will be affected
    - 4. How will they be affected
    - 5. Who will make the change
    - 6. Why is change necessary
    - 7. How long will the change take
    - 8. CC will be sent to all persons for all changes.

b. Hours of operations

Normal Business hours:	8:00 AM to 5:00 PM Monday through Friday
Critical business hours:	To be determined with customer

c. Troubleshooting after business hours

- i. Call Out
  - 1. Specific procedures will be provided to the customer in writing
  - 2. Updates will be provided by County as necessary
  - 3. All initial calls will be directed to County Help Desk at 574-2000 at all hours.
- ii. Response time window
  - 1. 30 Minutes from time of initial call to first returned call
  - 2. Subsequent actions will be based upon Yakima County's priority matrix which will be provided to the customer.
- iii. Response procedures will be provided to the customer in writing and updated as necessary by County
- iv. Troubleshooting by County that is found to be caused by the customer will be reimbursed at the customer's expense.
- v. Mileage will be charged and reimbursed at current county rate, if appropriate.
- vi. Access to the customer's facilities and equipment to be ensured by the customer.
- vii. Hourly charge for a call out outside of normal business hours is identified in Attachment C.

**Attachment B**  
**ILA Grandview Police Department 2026-015**

**Disclosure**

**1. Nondisclosure of Confidential and Personal Information**

Yakima County acknowledges that some of the material and information that may come into its possession or knowledge in connection with this contract or its performance may consist of information that is exempt from disclosure to the public or other unauthorized persons under Chapter 42.56 RCW, or other state or federal statutes ("confidential information"). Confidential information includes, but is not limited to, names, addresses, Social Security numbers, financial profiles, credit card information, driver's license numbers, medical data, agency source code or object code, agency security data, etc or information identifiable to an individual that relates to any of these types of information. Yakima County agrees to hold confidential information in strictest confidence and not to make use of confidential information for any purpose other than the performance of this contract, to release it only to authorized employees or subcontractors requiring such information for the purposes of carrying out this contract, and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without purchaser's express written consent or as provided by law unless such disclosure is required by law. Yakima County agrees to release such information or material only to employees or subcontractors who have signed a non-disclosure agreement, the terms of which have been previously approved by purchaser. Yakima County agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.

"Personal information" including, but not limited to, "protected health information" (PHI) under the Health Insurance Portability and Accountability Act (HIPAA), individuals' social security numbers collected, used, or acquired in connection with this contract shall be protected against unauthorized use, disclosure, modification or loss.

HIPAA establishes national minimum standards for the use and disclosure of certain health information. Yakima County must comply with all HIPAA requirements and rules when determined applicable by the purchaser. If purchaser determines that (1) purchaser is a "covered entity" under HIPAA, and that (2) Yakima County will perform "business associate" services and activities covered under HIPAA, then at purchaser's request, Yakima County agrees to execute purchaser's business associate contract in compliance with HIPAA.

Yakima County shall ensure its directors, officers, employees, subcontractors or agents use personal information solely for the purposes of accomplishing the services set forth herein.

Yakima County and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the agency or as otherwise required by law.

Any breach of this provision may result in termination of the contract and demand for return of all personal information. Yakima County agrees to indemnify and hold harmless the State of Washington and the purchaser for any damages related to both: (1) Yakima County's unauthorized use of personal information and (2) the unauthorized use of personal information by unauthorized persons as a result of Yakima County's failure to sufficiently protect against unauthorized use, disclosure, modification, or loss.

**2. Compelled Disclosure of Information**

Notwithstanding anything in the foregoing to the contrary, Yakima County may disclose data pursuant to any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request or similar method, provided that Yakima County promptly notifies, to the extent practicable, the customer in writing of such demand for disclosure so that the customer, at its sole expense, may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the information; provided that Yakima County will disclose only that portion of the requested information that, in the written opinion of its legal counsel, it is required to disclose. Yakima County agrees that it shall not oppose and shall cooperate with efforts by, to the extent practicable, the customer with respect to any such request for a protective order or other relief. Notwithstanding the foregoing, if the customer is unable to obtain or does not seek a protective order and Yakima County is legally requested or required to disclose such information, disclosure of such information may be made without liability.

**3. Public Information Requests**

- a. The customer will be responsible for providing the tools to recover email for a public information request.
- b. The County will install and maintain those tools as a part of the process of supporting the customer's email system.
- c. The customer will be responsible for using those tools to recover email for a public information request.
- d. Customer agrees that fulfillment of a Public Information Request will result in addition hourly costs at the current hourly rate.

IN WITNESS WHEREOF, the parties have executed this Inter-local Agreement.

APPROVED  
Yakima County Information Technology  
Services

APPROVED  
City of Grandview

\_\_\_\_\_  
*Signature*  
Dale A. Panattoni, Director

\_\_\_\_\_  
*Signature*  
Ashley Lara, Mayor

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

# Attachment C

## ILA - Grandview Police Department 2026-015

**Services, Locations, and Costs**  
 Annual Cost of Services Provided to Customer  
 by Yakima County  
 Prepared On: 3-5-2026

Description Of Services Offered	Quantity	Unit Cost	Annual Cost
<b>Datacenter Rack Space</b>			
Rack space - full rack	0	\$ 10,694.25	\$ -
Rack space - 1/3 rack (14u)	0	\$ 4,189.50	\$ -
Rack space - per U	0	\$ 336.00	\$ -
<b>Dedicated Internet Access</b>			
Dedicated Internet Access (10Mbps). Includes static IP /29 (5 addresses).	0	\$ 1,320.00	\$ -
Dedicated Internet Access (25Mbps). Includes static IP /29 (5 addresses).			
Circuit ID: INT509	0	\$ 2,310.00	\$ -
Dedicated Internet Access (50Mbps). Includes static IP /29 (5 addresses).	0	\$ 3,850.00	\$ -
Dedicated Internet Access (100Mbps). Includes static IP /29 (5 addresses).	0	\$ 5,492.00	\$ -
Dedicated Internet Access (500Mbps). Includes static IP /29 (5 addresses).	0	\$ 11,000.00	\$ -
Dedicated Internet Access (1Gbps). Includes static IP /29 (5 addresses).	0	\$ 13,750.00	\$ -
Static IP Address	0	\$ 240.00	\$ -
<b>Dedicated Ethernet Access</b>			
Dedicated Ethernet 10 Mbps.			
Circuit ID: ETH255.14 (Grandview water tower for YSO dispatch)	1	\$ 1,320.00	\$ 1,320.00
Dedicated Ethernet 25 Mbps.	0	\$ 4,620.00	\$ -
Dedicated Ethernet 100 Mbps.	0	\$ 15,400.00	\$ -
Dedicated Ethernet 500 Mbps.	0	\$ 19,800.00	\$ -
Dedicated Ethernet 1Gbps.	0	\$ 22,440.00	\$ -
<b>E-Mail Licensing</b>			
Email Administration (1-5 mailboxes). Not to exceed 8 hours/year	0	\$ 517.50	\$ -
Email Administration (6-15 mailboxes). Not to exceed 16 hours/year	0	\$ 1,035.00	\$ -
Email Administration (16-30 mailboxes). Not to exceed 24 hours/year	0	\$ 1,552.50	\$ -
Email Administration (31-50 mailboxes). Not to exceed 32 hours/year	0	\$ 2,070.00	\$ -
FireEye email protection	0	\$ 31.78	\$ -
Microsoft Email license - E2 Includes MFA, EMS, and P2 licenses	0	\$ 196.00	\$ -
<b>Application Licensing</b>			
MS Project 3	0	\$ 360.00	\$ -
MS PowerBI License	0	\$ 203.06	\$ -
Backup Administration	0	\$ 517.50	\$ -
Beast licensing by Porter Lee	0	\$ 1,076.35	\$ -
Beast Support	0	\$ 947.60	\$ -
Data Storage Backup - per Tb	0	\$ 50.00	\$ -
Dedicated Virtual Server	0	\$ 2,060.00	\$ -
Desktop Support	0	\$ 1,165.18	\$ -

Desktop Telephone	0	\$ 575.00	\$ -
Duo	23	\$ 29.46	\$ 677.58
Firewall setup, maintenance, and operations	0	\$ 517.50	\$ -
Malware Bytes	0	\$ 24.62	\$ -
MDT Support	0	\$ 517.50	\$ -
Microsoft desktop software license - E3/G3	0	\$ 444.34	\$ -
Netmotion Vendor Support	21	\$ 109.18	\$ 2,292.78
Ricoh AX	0	\$ 105.55	\$ -
Ricoh Kofax	0	\$ 61.15	\$ -
Security Cameras Software license	0	\$ 9.17	\$ -
Server Support	0	\$ 1,552.50	\$ -
Smartnet for Cisco	0	\$ 123.60	\$ -
Veeam Backup license	0	\$ 66.05	\$ -
Workday ERP License	0	\$ 726.87	\$ -
<b>Total</b>			<b>\$ 4,290.36</b>

Rates are reviewed and adjusted annually. Call out for support outside of normal business hours will be charged at \$200/hour with one hour minimum. After hours support may require additional costs for overtime and other expenses.

Only services and/or support items listed are included in this agreement. YCITS has the right to decline any work requests not listed in this agreement. Accepted requests made by the customer to YCITS for items not listed in this agreement will be charged at \$150/hour at quarter hour increments for services provided during working hours. Outside normal business hours will be charged \$200/hour in quarter hour increments, with a minimum one hour charge. Other services and support may be negotiated upon request.

APPROVED  
Yakima County Information Technology

APPROVED  
Grandview Police Department

\_\_\_\_\_  
*Signature*  
Dale A. Panattoni, Director

\_\_\_\_\_  
*Signature*  
Ashley Lara, Mayor

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*