

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
DECEMBER 9, 2025**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Councilmembers Steve Barrientes, David Diaz, Bill Moore (Mayor Pro Tem), Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmembers Laura Flores and Robert Ozuna

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray and City Clerk Anita Palacios

Present on behalf of HLA Engineering and Land Surveying, Inc., was City Engineer Stephen Hazzard.

3. NEW BUSINESS

A. Resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students

Over the past several years, the City and School District have forged a strong partnership to promote after-school activities for students. The programs include the Frenzy Friday program held at the Grandview Middle School on early release Fridays and currently the 'Group Fun & Fitness' program held at the Grandview Community Center weekday afternoons/evening. This Interlocal Agreement would allow the Superintendent and City Administrator authorization to execute letters of understanding with respect to these programs. The programs encompassed in such letter agreements shall be substantially similar to those that have operated in the past. The School District would reimburse the City \$8,500 per year for services rendered for the Frenzy Friday and \$10,000 per year for the community center programs.

Discussion took place.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students to the December 9, 2025 regular Council meeting for consideration.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students to the December 9, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Absent
- Councilmember Moore – Yes
- Councilmember Ozuna – Absent
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center

For several years, the City has allowed People For People to use the Community Center for the operation of a noon meal program to serve hundreds of area senior citizens. This valuable program enhances the health and social well-being of the elderly. The annual Site Use Agreement between People For People and the City to provide food and nutrition services for area senior citizens was presented. The noon meal program has offered a host of opportunities for our Parks and Recreation staff and volunteers to enhance lives with additional and meaningful recreation programs. In addition, the agreement includes a reimbursement provision for utility costs from People For People in the amount of \$500 per month. The term of the agreement was from January 1, 2026 through December 31, 2026.

Discussion took place.

Staff recommended the C.O.W. move a resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center to the December 9, 2025 regular Council meeting for consideration.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center to the December 9, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Absent
- Councilmember Moore – Yes
- Councilmember Ozuna – Absent
- Councilmember Rodriguez – Yes
- Councilmember Souders – Recused herself People for People Board Member

C. Resolution authorizing the Mayor to sign Change Order No. 4 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements

On March 12, 2024, City Council accepted the bid from C&E Trenching, LLC, and authorized the Mayor to sign all contract documents with C&E Trenching to construct the OIE (Welch) Sanitary Sewer Improvements. Change Order No. 4 was being executed to address investigation and repair work related to roadway settlement and sunken asphalt along West 5th Street that occurred after project completion. The issue was initially assumed to be the contractor's responsibility under warranty; however, subsequent investigation determined that the settlement resulted from a water main break originating within an adjacent mobile home park. C&E Trenching remobilized to the site to complete traffic control, excavation, material testing, hauling of trench spoils and aggregates, and repaving of approximately 1,100 square feet of hot mix asphalt at a 4-inch depth. The associated costs were determined to be outside the contractor's responsibility. The amount of Change Order No. 4 was \$49,669.15.

Discussion took place.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign Change Order No. 4 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements to the December 9, 2025 regular Council meeting for consideration.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 4 with C&E Trenching, LLC for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements to the December 9, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Absent
- Councilmember Moore – Yes
- Councilmember Ozuna – Absent
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Grant Agreement Project No. 3-E-183(012)-1 for the Grandridge Road Overlay from Wine Country Road to West Fifth Street and the West Fifth Street Overlay from Stassen Way to Grandridge Road

The City submitted a grant funding application to the Washington State Transportation Improvement Board for the Grandridge Road Overlay from Wine Country Road to West Fifth Street and the West Fifth Street Overlay from Stassen Way to Grandridge Road. On November 21, 2025, the Washington State Transportation Improvement Board announced that the City was awarded 90% of approved eligible project costs with a maximum grant of \$580,388 for the Grandridge Road Overlay from Wine Country Road to West Fifth Street and the West Fifth Street

Overlay from Stassen Way to Grandridge Road. The City would be required to provide a 10% local match of approximately \$65,000, which would be allocated from the Transportation Benefit District. The Grant Agreement with TIB was presented for Council consideration.

Discussion took place.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Grant Agreement Project No. 3-E-183(012)-1 for the Grandridge Road Overlay from Wine Country Road to West Fifth Street and the West Fifth Street Overlay from Stassen Way to Grandridge Road to the December 9, 2025 regular Council meeting for consideration.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Grant Agreement Project No. 3-E-183(012)-1 for the Grandridge Road Overlay from Wine Country Road to West Fifth Street and the West Fifth Street Overlay from Stassen Way to Grandridge Road to the December 9, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Absent
- Councilmember Moore – Yes
- Councilmember Ozuna – Absent
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 2 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements

The City was awarded funding through the Washington State Department of Transportation Regional Mobility Grant Program Capital Construction Grant to improve the City's existing Park and Ride located on Wine Country Road which would add transit opportunities and complete the multi-modal capabilities. The funding would include the following amenities: EV charging stations, bus cover with bench, bike rack, concrete wheel stops, asphalt overlay and new striping and concrete sidewalk. The City needs to amend the scope of work to continue construction observation and administration services after delay in construction. Construction resumed October 8, 2025 and was expected to continue beyond December 31, 2025.

Discussion took place.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 2 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements to the December 9, 2025 regular Council meeting for consideration.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Department of Transportation Supplemental Agreement Number 2 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Sidewalk and Pathway Improvements to the December 9, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Absent
- Councilmember Moore – Yes
- Councilmember Ozuna – Absent
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010126GV with the Yakima Valley Conference of Governments

Each year, the City contracts with the Yakima Valley Conference of Governments (YVCOG) for technical assistance to include planning activities and grant applications on an as needed basis as requested by the City. YVCOG has the expertise and capability of assisting the City with planning activities and projects. The maximum amount of compensation and reimbursement to be paid by the City to YVCOG under this Technical Assistance Contract was \$30,000. When assistance was requested by the City, YVCOG prepares a scope of work and cost estimate. YVCOG invoices the City based upon actual expenses incurred. This amount was appropriated in the 2026 planning budget under professional services.

Discussion took place.

Staff recommended the C.O.W. move a resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010126GV with the Yakima Valley Conference of Governments to the December 9, 2025 regular Council meeting for consideration.

On motion by Councilmember Diaz, second by Councilmember Rodriguez, the C.O.W. moved a Resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010126GV with the Yakima Valley Conference of Governments to the December 9, 2025 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Absent
- Councilmember Moore – Yes
- Councilmember Ozuna – Absent
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

4. CITY ADMINISTRATOR AND/OR STAFF REPORTS

New Street Sweeper – The City was exploring the possibility of adding an EV sweeper to the City’s Six-Year Transportation Improvement Board Program as staff had found a suitable model within the \$400,000 price range.

Capital Budget Requests – Staff was updating capital budget request applications which were due by the end of December, 2025. The City would be submitting funding requests for the new Police Department design costs, Fire Department apparatus purchase, and Wastewater Treatment Plant improvements costs.

5. MAYOR & COUNCILMEMBER REPORTS

AWC Newly Elected Training – Mayor Lara, along with Councilmember Souders and newly elected Councilmember Ramona Garibay-Rios attended the Association of Washington Cities (AWC) Newly Elected Training on December 6, 2025.

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned 6:20 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk