

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, MARCH 26, 2024**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

REGULAR MEETING – 7:00 PM

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- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE – Malachi Anderson, student at Smith Elementary**
- 3. APPROVE AGENDA**
- 4. PRESENTATIONS**
 - A. Certificates of Extraordinary Achievement – GHS Varsity Boys State Basketball Team**
- 5. PUBLIC COMMENT – *At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.***
- 6. CONSENT AGENDA – *Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.***
 - A. Minutes of the March 12, 2024 Committee-of-the-Whole meeting 1-6**
 - B. Minutes of the March 12, 2024 Council meeting 7-9**
 - C. Payroll Check Nos. 13800-13815 in the amount of \$102,827.11**
 - D. Payroll Electronic Fund Transfers (EFT) Nos. 61283-61287 in the amount of \$97,352.64**
 - E. Payroll Direct Deposit 03/01/24-03/15/24 in the amount \$136,428.80**
 - F. Claim Check Nos. 128531-128635 in the amount of \$2,168,633.28**
 - G. Ordinance No. 2024-06 amending Grandview Municipal Code Chapter 2.44.060 Library Fees and Fines 10-11**
 - H. Ordinance No. 2024-07 amending the 2024 Annual Budget 12-14**
 - I. Resolution No. 2024-18 accepting the fuel bid from Valley Wide Co-op for the year beginning April 1, 2024 to March 31, 2025 15-24**
- 7. ACTIVE AGENDA – *Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).***
 - A. Resolution No. 2024-19 authorizing the Mayor to enter into an Interlocal Joint-Use Agreement between the City of Grandview and Grandview School District 25-27**

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B. Resolution No. 2024-20 authorizing application to the Yakima County Supporting Investments in Economic Development (SIED) Board to fund the Northwest Grandview Infrastructure Improvement Project 28-50

8. UNFINISHED AND NEW BUSINESS

9. CITY ADMINISTRATOR AND/OR STAFF REPORTS

10. MAYOR & COUNCILMEMBER REPORTS

11. ADJOURNMENT

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, March 26, 2024 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83106960320?pwd=eFlhDutLQ7n2xqzUy4Ve32J6WvAJzQ.1>

To join via phone: +1 253 215 8782

Meeting ID: 831 0696 0320

Passcode: 179872

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
MARCH 12, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Lara and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Steve Barrientes

Absent: Councilmember Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Library Director Wendy Poteet, Public Works Director Hector Mejia and City Clerk Anita Palacios

3. PUBLIC COMMENT

Japanese Beetle Eradication 2024 – Gracie Sexton, Outreach & Education Specialist with the Washington State Department of Agriculture Plant Protection-Pest Program provided an update on the Japanese beetle eradication efforts for 2024.

4. NEW BUSINESS

A. Ordinance amending Grandview Municipal Code Chapter 2.44.060 Library Fees and Fines

Library Director Poteet explained that Library fees and fines have not been addressed since 2012. She explained the proposed changes as follows:

- Part A. Registration – adding students of Grandview School District, regardless of address, would remove one barrier to library access. These were kids that were not yet coming to the library and therefore would not lose any money. The cost of library cards have rose considerably and a small increase in the cost of cards for non-city residents and replacements would assist in offsetting this increase.
- Part B. Interlibrary Loans – Most libraries have discontinued their interlibrary loan service and the Library was therefore extremely limited in who the Library could work with. Additionally, this service was not time or cost effective for the patron or City.
- Part C. Overdue Items – Libraries around the country, including Mid-Columbia Library System, Yakima Library System, and Richland Public Library, have seen an increase in library usage since ending their late-fine policy. They have also not shown an increase in

books not being returned. The Library's collection policy needed to be included in City ordinance and in line with the laws governing Yakima Valley College, which set the minimum amount of loss sent to a collection agency at \$100.

- Part D. Damages – The City needs to have consistency with how the Library was charging for damages rather than a subjective scale. Additionally, the City purchases books at a considerable discount, while charging the patron retail price as replacement value. This makes an additional service charge unnecessary.
- Part E. Printing and Photocopies – The Library now offers more services than in 2012, which needed to be reflected in this section. The addition of a color copy/print machine necessitates the need to add a color copy price, scanning services needs to be addressed, as well as adding notary services.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance amending Grandview Municipal Code Chapter 2.44.060 Library Fees and Fines to the March 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

B. Ordinance amending the 2024 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets during the first month of 2024 identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2024 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased appropriations for Liability Insurance, Police Dispatch Unemployment Compensation, Animal Control Services and Community Center Emergency Repairs. Net effect was a decrease in estimated ending fund balance.
- Street Fund: Increased revenues for the new TIB Grant Wine Country Road – Euclid to Grandridge as well as several project grants not received in 2023. Increase appropriations for Liability Insurance, Wine Country Road Overlay – Euclid to Grandridge as well as several projects not completed in 2023. Net effect was an increase in estimated ending fund balance.

- Transportation Benefit District Fund: Increased appropriations for Wine Country Road Overlay – Euclid to Grandridge as well as several projects not completed in 2023. Net effect was a decrease in estimated ending fund balance.
- Cemetery Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Capital Improvement Fund: Increased appropriations for Lower Valley Pathway project and OIE Highway Improvements. Net effect was a decrease in estimated ending fund balance.
- WCR & McCreddie Utilities Fund: Increased appropriations for WCR-McCreddie Roadway Improvements. Net effect was a decrease in estimated ending fund balance.
- WCR & Higgins Improvement Fund: Increased appropriations for WCR-Higgins Improvements. Net effect was a decrease in estimated ending fund balance.
- OIE (Welch's) & 5th Street Improvements Fund: Increased appropriations for Sewer Improvements. Net effect was a decrease in estimated ending fund balance.
- E.M.S. Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Water Fund: Increased revenues for Yakima County ARPA funds. Increase appropriations for Liability Insurance and New Well. Net effect was a decrease in estimated ending fund balance.
- Sewer Fund: Increased appropriations for Liability Insurance, Repairs – Wildfire Damage, Bio-Solid Drying Bed 100' X 200'. Decrease appropriations for Headworks Bypass. Net effect was a decrease in estimated ending fund balance.
- Irrigation Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Solid Waste Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Equipment Rental Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved an Ordinance amending the 2024 Annual Budget to the March 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

C. Resolution accepting the fuel bid from Valley Wide Co-op for the year beginning April 1, 2024 to March 31, 2025

City Clerk Palacios explained that the City used a common strategy of having bidders provide a bid that was compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder was bidding their margin of markup over the rack price for the delivery location they specified. If fuel prices increased or decreased, the price was adjusted accordingly, but the margin as bid must remain the same. Bids to provide fuel for the year beginning April 1, 2024 to March 31, 2025 were opened on March 6, 2024.

One bid was received as follows:

REGULAR UNLEADED	Valley Wide Cooperative
Seller's cost per gallon	\$2.9049
Margin bid above seller's cost excluding taxes	\$0.14
TOTAL	\$3.0449

DIESEL	Valley Wide Cooperative
Seller's cost per gallon	\$3.2260
Margin bid above seller's cost excluding taxes	\$0.14
TOTAL	\$3.366

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember , the C.O.W. moved a resolution accepting the fuel bid from Valley Wide Co-op for the year beginning April 1, 2024 to March 31, 2025 to the March 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes

- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

D. Resolution accepting the bid for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements and authorizing the Mayor to sign all contract documents with C&E Trenching, LLC

Public Works Director Mejia explained that bids for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements were opened on February 22, 2024. A total of three (3) bids were received with C&E Trenching, LLC, of Pasco, Washington, submitting the low bid in the amount of \$1,202,777.64.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the bid for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements and authorizing the Mayor to sign all contract documents with C&E Trenching, LLC to the March 12, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

E. Resolution authorizing the Mayor to sign a Construction Agreement with Yakima County for the Old Inland Empire Highway Improvements

Public Works Director Mejia explained that as part of the Old Inland Empire Highway Improvements, the City would be modifying the intersection of Old Inland Empire Highway and Old Prosser Road. In order to modify the intersection of Old Inland Empire Highway and Old Prosser Road, the City would need to enter into a Construction Agreement with Yakima County to construct certain improvements on Yakima County right-of-way.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved a Resolution authorizing the Mayor to sign a Construction Agreement with Yakima County for the Old Inland Empire Highway Improvements to the March 12, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes

- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Placier A.I. – City Administrator Fisher reported that Placier A.I. would be making a presentation at the April 9, 2024 C.O.W. meeting.

Euclid Park Pickleball Courts – City Administrator Fisher reported that the City would be submitting an RCO grant for refurbishing the tennis courts at Euclid Park for tennis and pickleball courts. The tennis courts were owned by the School District and the City would need to enter into a Facilities Use Agreement with the School District. The School District would be allocating \$50,000 and the City would be allocating \$50,000 of ARPA funds towards the project.

City Construction Projects – Public Works Director Mejia provided an update on the following City construction projects:

- Grandview Truck Plaza
- Mike Bren Memorial Park Restrooms
- WCR/McCreadie Road Roundabout
- Country Park Well

6. MAYOR & COUNCILMEMBER REPORTS

Municipal Code Update – Discussion took place regarding various revisions to the City's Municipal Code.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:55 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 12, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Lara and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Steve Barrientes

Absent: Councilmember Javier Rodriguez

On motion by Councilmember Moore, second by Councilmember Souders, Council excused Councilmember Javier Rodriguez from the meeting.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Aitana Romero, student at Smith Elementary, led the pledge of allegiance.

3. APPROVE AGENDA

On motion by Councilmember Moore, second by Councilmember Ozuna, Council approved the March 12, 2024 regular meeting agenda as presented.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

4. **PRESENTATIONS** – None
5. **PUBLIC COMMENT** – None
6. **CONSENT AGENDA**

On motion by Councilmember Flores, second by Councilmember Souders, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the February 27, 2024 Committee-of-the-Whole meeting
- B. Minutes of the February 27, 2024 Council meeting
- C. Payroll Check Nos. 13775-13799 in the amount of \$26,431.37
- D. Payroll Electronic Fund Transfers (EFT) Nos. 61272-61278 in the amount of \$107,958.28
- E. Payroll Direct Deposit 2/16/24-2/29/24 in the amount \$153,319.09
- F. Claim Check Nos. 128434-128530 in the amount of \$488,371.88
- G. Resolution No. 2024-14 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League
- H. Resolution No. 2024-15 authorizing the Mayor to sign Agreement No. 38223 between Yakima County and City of Grandview in conjunction with the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Award for the Lower Yakima Valley Pathway Improvements

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

7. **ACTIVE AGENDA**

- A. **Resolution No. 2024-16 accepting the bid for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements and authorizing the Mayor to sign all contract documents with C&E Trenching, LLC**

This item was previously discussed at the March 12, 2024 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Ozuna, Council approved Resolution No. 2024-16 accepting the bid for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements and authorizing the Mayor to sign all contract documents with C&E Trenching, LLC.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

B. Resolution No. 2024-17 authorizing the Mayor to sign a Construction Agreement with Yakima County for the Old Inland Empire Highway Improvements

This item was previously discussed at the March 12, 2024 C.O.W. meeting.

On motion by Councilmember Diaz, second by Councilmember Souders, Council approved Resolution No. 2024-17 authorizing the Mayor to sign a Construction Agreement with Yakima County for the Old Inland Empire Highway Improvements.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

8. UNFINISHED AND NEW BUSINESS – None

9. CITY ADMINISTRATOR AND/OR STAFF REPORTS – None

10. MAYOR & COUNCILMEMBER REPORTS

YVCOG General Membership Meeting – Councilmember Moore reported that the YVCOG General Membership meeting was scheduled for March 20, 2024 and would be hosted by the City of Moxee. The program would be Habitat for Humanity.

11. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the Council meeting adjourned at 7:05 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk

ORDINANCE NO. 2024-06

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING GRANDVIEW MUNICIPAL CODE CHAPTER 2.44.060
LIBRARY FEES AND FINES**

WHEREAS, the new Grandview Library opened in September 2011,

WHEREAS, Library fees and fines for the Grandview Library have been recommended by the Grandview Library Coordinating Council; and,

WHEREAS, the City Council concurs with the recommendation by the Grandview Library Coordinating Council and finds that adopting new library fees and fines in accordance with said recommendation is in the best interest of the residents of the City of Grandview and will promote the general health, safety and welfare;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Grandview Municipal Code Chapter 2.44.060 Library fees and fines, which reads as follows:

2.44.060 Library fees and fines.

The following fees and fines shall be imposed by the library:

A. Registration. There is no charge for patrons living within Grandview city limits, city employees or YVCC students/faculty/staff with current YVCC ID. Nonresident patrons will be charged \$18.00 per year per patron application. Each registered patron will be issued a library card.

Library card replacement fee is \$2.00 per card.

B. Interlibrary Loans. Patrons borrowing materials from other libraries through the library's interlibrary loan system may be required to pay postage and any other charges incurred by the library.

C. Overdue Items. For late books and periodicals the fine is \$0.15 per day; for late videos/DVDs the fine is \$1.00 per day; for late audios the fine is \$0.50 per day.

D. Damages. Patrons are responsible for damage done to an item while it is checked out and will be required to pay for those damages. The charge will be determined by the librarian and will vary according to the severity of the damage, not to exceed replacement charges. Replacement costs plus a service charge will be paid for lost or destroyed items.

E. Printing and Photocopies. All printing and photocopies are printed in black and white. Color printing is not available. All copies are \$0.15 per page.

Is hereby amended to read as follows:

2.44.060 Library fees and fines.

The following fees and fines shall be imposed by the library:

A. Registration. There is no charge for patrons living within Grandview city limits, city employees, **Grandview School District students**, or YVCC students/faculty/staff with

current YVCC ID. ~~Nonresident patrons~~ Residents living beyond Grandview City Limits will be charged ~~\$18.00~~ \$20.00 per year per patron ~~application~~ household. Each registered patron, with the exception of YVCC students, will be issued a library card. Library card replacement fee is ~~\$2.00~~ \$5.00 per card.

~~B. Interlibrary Loans. Patrons borrowing materials from other libraries through the library's interlibrary loan system may be required to pay postage and any other charges incurred by the library.~~

~~C B. Overdue Items. For late books and periodicals the fine is \$0.15 per day; for late videos/DVDs the fine is \$1.00 per day; for late audios the fine is \$0.50 per day. There is no daily fine for overdue items. Grandview Library staff will notify those with overdue via phone, email, or mail during the first week of each month. Upon reaching the third month overdue, patron will be fined for replacement cost of the item and have their account blocked from further use until fee is paid in full. Once fined for replacement cost, those charges may not be reversed. Once the patron has reached \$100.00 in unpaid fines, they will be sent to the collection agency currently being contracted. Patron is subject to the fees incurred by said collection agency and library staff will be unable to reverse the collection process once initiated.~~

~~D C. Damages. Patrons are responsible for damage done to an item while it is checked out and will be required to pay replacement cost for the item(s). those damages. The charge will be determined by the librarian and will vary according to the severity of the damage, not to exceed replacement charges. Replacement costs plus a service charge will be paid for lost or destroyed items.~~

~~E D. Printing and Photocopies. Other Services. Printing and copying costs are \$0.15 per page for black and white, and \$0.50 per page for color. Scanning services will be provided at no cost. Notary services are provided for \$10.00 each. All printing and photocopies are printed in black and white. Color printing is not available. All copies are \$0.15 per page.~~

Section 2. This ordinance shall be in full force and effect five days after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and approved by the **MAYOR** at its regular meeting on March 26, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 03/27/24
EFFECTIVE: 04/01/24

ORDINANCE NO. 2024-07

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2024 ANNUAL BUDGET**

WHEREAS, the original 2024 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2024 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 26, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 03/27/24
EFFECTIVE: 04/01/24

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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Current Expense Fund					
Original 2023 Budget	768,735	6,718,705	7,391,280	96,160	7,487,440
Amendment Amount			30,500	(30,500)	-
Amended Total	768,735	6,718,705	7,421,780	65,660	7,487,440

Street Fund					
Original 2023 Budget	365,390	5,162,700	5,326,830	201,260	5,528,090
Amendment Amount		1,130,000	1,112,000	18,000	1,130,000
Amended Total	365,390	6,292,700	6,438,830	219,260	6,658,090

TBD Fund					
Original 2023 Budget	413,460	199,000	284,250	328,210	612,460
Amendment Amount			80,500	(80,500)	-
Amended Total	413,460	199,000	364,750	247,710	612,460

Cemetery Fund					
Original 2023 Budget	241,880	337,050	456,790	122,140	578,930
Amendment Amount			1,000	(1,000)	-
Amended Total	241,880	337,050	457,790	121,140	578,930

Capital Improvement Fund					
Original 2023 Budget	1,140,350	266,500	948,000	458,850	1,406,850
Amendment Amount			70,000	(70,000)	-
Amended Total	1,140,350	266,500	1,018,000	388,850	1,406,850

WCR/McCreadie Utilities Fund					
Original 2023 Budget	53,000	-	-	53,000	53,000
Amendment Amount			53,000	(53,000)	-
Amended Total	53,000	-	53,000	-	53,000

WCR & Higgins Imp Fund					
Original 2023 Budget	930,500	766,500	1,276,000	421,000	1,697,000
Amendment Amount			421,000	(421,000)	-
Amended Total	930,500	766,500	1,697,000	-	1,697,000

Exhibit A Continued

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
OIE (Welch's) & 5th Fund					
Original 2023 Budget	1,205,000	1,000,000	2,057,000	148,000	2,205,000
Amendment Amount			148,000	(148,000)	-
Amended Total	1,205,000	1,000,000	2,205,000	-	2,205,000
E.M.S. Fund					
Original 2023 Budget	326,040	503,050	609,960	219,130	829,090
Amendment Amount			5,000	(5,000)	-
Amended Total	326,040	503,050	614,960	214,130	829,090
Water Fund					
Original 2023 Budget	8,535,145	9,760,750	10,808,760	7,487,135	18,295,895
Amendment Amount		320,000	2,312,000	(1,992,000)	320,000
Amended Total	8,535,145	10,080,750	13,120,760	5,495,135	18,615,895
Sewer Fund					
Original 2023 Budget	8,285,790	4,788,100	6,027,440	7,046,450	13,073,890
Amendment Amount			192,000	(192,000)	-
Amended Total	8,285,790	4,788,100	6,219,440	6,854,450	13,073,890
Irrigation Fund					
Original 2023 Budget	65,270	616,000	650,940	30,330	681,270
Amendment Amount			3,000	(3,000)	-
Amended Total	65,270	616,000	653,940	27,330	681,270
Solid Waste Fund					
Original 2023 Budget	691,365	1,324,525	1,620,410	395,480	2,015,890
Amendment Amount			3,000	(3,000)	-
Amended Total	691,365	1,324,525	1,623,410	392,480	2,015,890
Equipment Rental Fund					
Original 2023 Budget	1,870,730	647,500	1,092,550	1,425,680	2,518,230
Amendment Amount			15,000	(15,000)	-
Amended Total	1,870,730	647,500	1,107,550	1,410,680	2,518,230

RESOLUTION NO. 2024-18

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE FUEL BID FROM VALLEY WIDE COOPERATIVE FOR THE
YEAR BEGINNING APRIL 1, 2024 TO MARCH 31, 2025**

WHEREAS, the City has solicited bids from qualified fuel companies to provide vehicle fuel to the City of Grandview for the year beginning April 1, 2024 to March 31, 2025; and,

WHEREAS, the City received one (1) bid in response to such solicitation; and,

WHEREAS, the City Council finds and determines that Valley Wide Cooperative is the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

That the bid submitted by the Valley Wide Cooperative, as set forth in the attached bid, is hereby approved and accepted, and the Mayor is hereby authorized to execute any and all documents necessary or appropriate to accomplish such transaction.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 26, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



**CITY OF GRANDVIEW
CALL FOR BIDS TO SUPPLY VEHICLE FUEL**

NOTICE IS HEREBY GIVEN that the City of Grandview, Washington, will receive sealed bids at the office of the City Clerk, 207 West Second Street, Grandview, WA 98930, until **11:00 a.m., Wednesday, March 6, 2024**, for providing vehicle fuel using a card controlled fuel purchase system.

The City uses approximately 42,500 gallons of gasoline and diesel fuel per year. The bids shall be for the year beginning April 1, 2024 to March 31, 2024.

Bids must comply with the "Instruction to Bidders" and be submitted in envelopes marked "Fuel Bid". Bid packets are available from the City Clerk, 207 West Second Street, Grandview, WA 98930, PH: (509) 882-9200, email: anitap@grandview.wa.us.

The City of Grandview reserves the right to accept or reject any or all bids and to waive informalities.

CITY OF GRANDVIEW
Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – Wednesday, February 21, 2024

BID FORM

I/We the undersigned, having read all requirements of this call for bids, together with all the special provisions and specifications set forth herein, do agree in every particular, and will furnish petroleum products and documentation as specified herein as follows:

Bidder's Major Supplier is: Cenex/Marathon and the OPIS price adjustment reference city shall be: ___ Seattle; ___ Spokane; ___ Moses Lake; ___ Portland; or Pasco.

	<u>Regular Unleaded</u>	<u>Diesel</u>
Estimated Annual Gallons:	<u>28,000</u>	<u>14,500</u>
Seller's Cost Per Gallon for Friday, March 1, 2024 :	<u>\$ 2.9049</u>	<u>\$ 3.2260</u>
Margin Bid Above Seller's Cost Excluding Taxes:	<u>\$ 0.14</u>	<u>\$ 0.14</u>
TOTAL:	<u>\$ 30449</u>	<u>\$ 3366</u>

Location(s) of 24-Hour Pumping Facilities with a minimum number of two fueling islands:

940 E. Wine Country Rd

Description of Method to be Used to Meet Bid Specifications B Through E: _____

for sc Have been issued fuel cards

This bid shall be valid for a period of thirty (30) days from the bid opening date.

Bidders Name: Steffani Cooper

Company Name: Valley Wide

Mail Address: 940 E. Wine Country Rd

Telephone Number: (509) 882-1225 Fax Number: _____

Signature of Authorized Official: Steffani Cooper

Title of Official: Manager

**CITY OF GRANDVIEW
INSTRUCTIONS TO BIDDERS
FUEL BID**

SUBMISSION OF BIDS

Sealed bids shall be addressed or delivered to:

City Clerk
City of Grandview
207 West Second Street
Grandview, WA 98930

The bid envelope shall be clearly marked "FUEL BID."

CLOSING DATE

Bids will be received until **11:00 a.m., Wednesday, March 6, 2024.**

BID OPENING

Bids will be opened and publicly read aloud in the Council Chambers, City Hall, 207 West Second Street, Grandview, Washington, at **11:00 a.m., Wednesday, March 6, 2024**, at which time interested parties may be present to witness the bid opening.

ACCEPTABILITY OF BIDS

Bids must be submitted on the City of Grandview bid form and placed in a sealed envelope. The words "Fuel Bid" must be clearly marked on the front of the envelope.

The bid form must contain the bidders business or home address and must be signed by a duly authorized official.

Bids that are unsigned, incomplete, illegible, unbalanced, obscure, or with any other irregularities may be rejected. The City Council reserves the right to accept any or all bids or any portion thereof and to waive minor irregularities and informalities, at the City's discretion.

The bid shall be valid for thirty (30) calendar days following the bid opening date.

Prices shall be filled in where indicated on the bid form. Prices shall be net, free on board (FOB) Grandview unless otherwise stated, and shall not include any taxes, nor shall they be subject to any discounts or other conditions.

BID SPECIFICATIONS

The products shall conform to the requirements of the Tentative Specifications for Gasoline as approved by the American Society for Testing Materials, ASTM Designation D 439-81. The minimum octane rating shall conform to the Average Knock Index (R+M/2) as follows:

"Regular Unleaded" Minimum Octane 87

The seasonal variation in volatility and vapor pressure shall be substantially maintained in accordance with the schedule set up for the State of Washington as set forth in ASTM specifications above noted.

Bidders shall give the following information relative to each grade of gasoline bid in the spaces provided:

1. The name of the brand under which the gasoline is offered for sale to the general public:

"Regular Unleaded" gasoline: Cenex/ Marathon

"Diesel": Cenex/ Marathon

2. The nature of any added substances other than volatile petroleum hydrocarbons.

"Regular Unleaded" gasoline: 10% Ethanol

3. The guaranteed average and minimum Octane Number for "Regular Unleaded" grade:

"Regular Unleaded" Average 87 Minimum 87

4. The guaranteed average and maximum Sulphur Content in "Diesel"

Grade No. 2: Average less than 15ppm Minimum less than 15ppm

All bids shall be made for a card controlled fuel purchase system for regular gasoline, unleaded gasoline, and diesel fuel. Ease of City staff operation and accounting time for this system will be taken into consideration when determining the low bid.

- A. There must be a "card lock" pumping location in the City of Grandview with 24 hour service and a **minimum number of two fueling islands**.
- B. At the time of purchase, the vehicle, person obtaining fuel, and odometer reading must be identified and recorded by the supplier.
- C. The supplier shall furnish two numbered cards for each vehicle. There are approximately 70 vehicles.
- D. The supplier shall provide security codes for all City vehicle operators, to be used in conjunction with the vehicle cards for purchases of fuel. There are approximately 60 employees.
- E. The supplier must provide a monthly accounting that must include an itemized account detailing the activity of each vehicle. This accounting as a minimum must sub-total by vehicle and list: date, time, vehicle card number, person obtaining fuel, odometer reading, type of fuel, gallons and actual price charged. Each monthly billing shall also include copies of the appropriate weekly OPIS publication for that billing cycle or the major supplier's price change letter.

PRICING, PRICE ESCALATION - BULK FUELS

- A. Contract prices will be allowed to increase or decrease after bid opening and during the term of the contract. All contract price adjustments shall be based on the change in the vendor's major supplier's listed price for one of the following P.A.D cities: Seattle, Spokane, Portland, Moses Lake, or Pasco as reported in the weekly publications, Oil Price Information Service (OPIS) published by the United Communications Group. A second method shall be to reference the major supplier's price change letter which reflects changes at the location of your plant.
- B. Bidder shall specify his supplier (See Requirements and the Bid Proposal) and the price adjustment reference city (Seattle, Spokane, Portland, Moses Lake, or Pasco) to be used for contract price adjustments on the Bid Proposal. Only one supplier and one reference city may be specified by each bidder. A copy of the appropriate OPIS publication, or in the case of the second method (above) the calculation price shall be your buying price per gallon with Federal and State taxes excluded, used as a bidding reference and **must** be included with the bid submitted. If OPIS does not list one or more supplier product prices for a reference city, the listed average price for that city shall be used.
- C. Any upward or downward change in the major supplier's prices from one OPIS publication to the next, or change in the price from the major supplier's price change letter will be added or subtracted from the previous contract price but the margin as bid will remain the same. It is important to note that the difference between the Bid Price and the selected OPIS Price or major suppliers price change letter at the time of the bid, must be maintained throughout the period of the contract. The effective date of the price change will be on Thursday following the date of the publication which reflects the price change.
- D. The first price adjustment shall be based on the difference in the prices for the last OPIS publication issue or major supplier's price change letter prior to the effective date of the contract. Any upward or downward change in the comparison of prices will be added to or subtracted from bid prices with the effective date of such change to be the **first of April 2024** rather than the following Thursday.

BIDDERS QUALIFICATIONS

Bidders may be required to submit evidence as to their ability to supply and provide the above defined service and should be prepared to satisfy the City as to their competency to meet the specifications and conditions. Bidders, when required by law, shall be licensed and bonded by the State of Washington.

CONDITIONS

The bidder is fully responsible for obtaining all information for the preparation of this bid.

LIABILITY

The bidder shall ensure that the City, it's officers and employees, are held harmless from any liability whatsoever arising out of the bidder's performance or non-performance of the term of this bid, including the performance and non-performance by any sub-contractor or employee.

CONTRACTORS PROTECTIVE CLAUSE

There shall be no obligation to deliver any or all of the products included in this proposal in the customary manner when such deliveries are prevented or hindered by Act of God, fire, strike, partial or total interruptions or loss or shortage of transportation facilities, or by other similar or different acts of civil or military authorities, or by other like causes beyond the control of the contractor.

FURTHER INFORMATION

Contact Anita Palacios, City Clerk, 207 West Second Street, Grandview, Washington, 98930, or PH: (509) 882-9200, email anitap@grandview.wa.us.

Patty Bautista

From: CHS Planet Press <ENERGYRFRICING@CHSINC.COM>
Sent: Tuesday, February 27, 2024 3:20 PM
Subject: Refined Fuels Price Notification

This sender is trusted.

CHS Inc -CENEX - Rack Pricing
This e-mail is intended solely for the individual(s) named above. It contains
CONFIDENTIAL and/or proprietary information and should NOT be forwarded.

Rack Pricing for: VALLEY WIDE COOPERATIVE INC

CENEX LAST UPDATED 02/27/2024 17:17
WA HILLYARD - HFT EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	GROSS PRICE	PRODUCT - BRANDED	CHANGE	GROSS PRICE
UL 10% ETH 870	+0.0207	2.8547	MG 3B 10% ETH 890	+0.0217	3.0789
PUL 10% ETH 920	+0.0209	3.2755	CENEX ROADMASTER XL	-0.0220	3.1399
CENEX RDMSTR XL W/CFI	-0.0220	3.1624	ULSD15 RUBY FLDMSTR	-0.0220	3.1439
ULSD15 R FLDMSTR W/CF	-0.0220	3.1664	ULSD15 #2 CLEAR	-0.0220	3.0924
ULSD15 #2 DYED	-0.0220	3.0964	ULSD15 #2 CFI CLEAR	-0.0220	3.1149
ULSD15 #2 CFI DYED	-0.0220	3.1189			

CENEX LAST UPDATED 02/27/2024 17:17
WA PASCO - TWB EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	GROSS PRICE	PRODUCT - BRANDED	CHANGE	GROSS PRICE
UL 10% ETH 870	+0.0160	2.9049	MG UL 10% ETH 890	+0.0164	3.2275
PUL 10% ETH 920	+0.0195	3.4009	ETHANOL	+0.0000	1.6439
CENEX ROADMASTER XL	-0.0203	3.2735	ULSD15 RUBY FLDMSTR	-0.0203	3.2775
ULSD15 #2 CLEAR	-0.0203	3.2260	ULSD15 #2 DYED	-0.0203	3.2300

CENEX LAST UPDATED 02/27/2024 17:17
MT MISSOULA - CNX EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	GROSS PRICE	PRODUCT - BRANDED	CHANGE	GROSS PRICE
UL 10% ETH 870	+0.0500	2.6627	MG 3B 10% ETH 890	+0.0499	2.8455
PREMIUM UL 910	+0.0500	3.3087	PUL 10% ETH 930	+0.0528	3.2254
PUL 3B 10% ETH 910	+0.0527	3.0234	ULSD15 WNTRMSTR CLR	-0.0147	3.4269
ULSD15 WNTRMSTR DYE	-0.0147	3.4309	CENEX ROADMASTER XL	-0.0147	3.0650
CENEX RDMSTR XL SE	-0.0147	3.2251	CENEX RDMSTR XL WA IV	-0.0147	3.0775
ULSD15 RUBY FLDMSTR	-0.0147	3.0690	ULSD15 R FLDMSTR SE	-0.0147	3.2291
ULSD15 R FLDMSTR WA I	-0.0147	3.0815	ULSD15 #1 CLEAR	-0.0147	3.5220

22

ULSD15 #1 DYED -0.0147 3.5260 ULSD15 #2 CLEAR -0.0147 3.0175
 ULSD15 #2 DYED -0.0147 3.0215 ULSD15 #2 WA IV CLEAR -0.0147 3.0300
 ULSD15 #2 WA IV DYED -0.0147 3.0340

CENEX LAST UPDATED 02/27/2024 17:17
 MT LOGAN - CNX EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	PRICE	PRODUCT - BRANDED	CHANGE	PRICE
UL 10% ETH	870 +0.0500	2.6686	MG 3B 10% ETH	890 +0.0500	2.8520
PREMIUM UL	910 +0.0500	3.3147	PUL 10% ETH	930 +0.0510	3.2332
PUL 3B 10% ETH	910 +0.0510	3.0311	ULSD15 WNTRMSTR CLR	-0.0151	3.4230
ULSD15 WNTRMSTR DYE	-0.0151	3.4270	CENEX ROADMASTER XL	-0.0151	3.0610
CENEX #1 ROADMASTER X	-0.0151	3.5655	CENEX RDMSTR XL SE	-0.0151	3.2212
CENEX RDMSTR XL WA IV	-0.0151	3.0735	ULSD15 RUBY FLDMSTR	-0.0151	3.0650
ULSD15 #1 R FLDMSTR	-0.0151	3.5695	ULSD15 R FLDMSTR SE	-0.0151	3.2252
ULSD15 R FLDMSTR WA I	-0.0151	3.0775	ULSD15 #1 CLEAR	-0.0151	3.5180
ULSD15 #1 DYED	-0.0151	3.5220	ULSD15 #2 CLEAR	-0.0151	3.0135
ULSD15 #2 DYED	-0.0151	3.0175	ULSD15 #2 WA IV CLEAR	-0.0151	3.0260
ULSD15 #2 WA IV DYED	-0.0151	3.0300			

CENEX LAST UPDATED 02/27/2024 17:17
 MT BOZEMAN - P66 EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	PRICE	PRODUCT - BRANDED	CHANGE	PRICE
UL 10% ETH	870 +0.0501	2.6687	PREMIUM UL	910 +0.0500	3.3148
PUL 3B 10% ETH	910 +0.0510	3.0313	ULSD15 #1 CLEAR	-0.0151	3.5180
ULSD15 #1 DYED	-0.0151	3.5220	ULSD15 #2 CLEAR	-0.0151	3.0135
ULSD15 #2 DYED	-0.0151	3.0175			

CENEX LAST UPDATED 02/27/2024 17:17
 WA MOSES LAKE - P66 EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	PRICE	PRODUCT - BRANDED	CHANGE	PRICE
UL 10% ETH LAC	870 +0.0160	2.8499	MID GR 3WAY BLD	10890 +0.0160	3.0216
PREM UNL 10% ETH L920	+0.0211	3.2590	ULSD15 #2 CLEAR	-0.0380	3.4082
ULSD15 #2 DYED	-0.0380	3.4332	ULSD15 #2 CFI CLEAR	-0.0380	3.4382
ULSD15 #2 CFI DYED	-0.0380	3.4632			

CENEX LAST UPDATED 02/27/2024 17:17
 OR UMATILLA - TWB EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	PRICE	PRODUCT - BRANDED	CHANGE	PRICE
ULSD15 #2 CLEAR B20	-0.0415	3.3083	ULSD15 #2 CLEAR B5	-0.0328	3.0278
ULSD15 #2 DYED B5	-0.0328	3.0328	ULSD15 #2 DYED B20	-0.0415	3.3133

CENEX LAST UPDATED 02/27/2024 17:17
 WA SEATTLE - BPP EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	PRICE	PRODUCT - BRANDED	CHANGE	PRICE
BLENDED CLEAR UNLE870	+0.0260	3.1914	UL 10% ETH	870 +0.0341	2.9672
M 3 10% ETH	890 +0.0355	3.1579	PUL 10% ETH	920 +0.0232	3.2830
ULSD15 #1 CLEAR	-0.0315	3.4405	ULSD15 #1 DYED	-0.0315	3.4455

ULSD15 #2 CLEAR -0.0315 2.9354 ULSD15 #2 DYED -0.0315 2.9404
 ULSD15 #2 CLEAR B20 -0.0356 2.8813 ULSD15 #2 DYED B20 -0.0356 2.8863

CENEX
 WA TACOMA - USO
 LAST UPDATED 02/27/2024 17:17
 EFFECTIVE 02/27/2024 18:00

PRODUCT - BRANDED	CHANGE	GROSS PRICE	PRODUCT - BRANDED	CHANGE	GROSS PRICE
BLENDED CLEAR UNLE870	+0.0097	3.3458	UL 10% ETH	870 +0.0423	2.9951
MID GRADE UL	890 +0.0097	3.3663	MG 3B 10% ETH	890 +0.0271	3.1493
PREMIUM UL	920 +0.0262	3.8724	PUL BG 10% ETH	920 +0.0433	3.3395
CENEX ROADMASTER XL	-0.0349	2.9777	ULSD15 RUBY FLDMSTR	-0.0349	2.9817
ULSD15 #2 CLEAR	-0.0349	2.9302	ULSD15 #2 DYED	-0.0349	2.9342

...End of Message...
 NNNN

Confidential Communication: E-mails from this company normally contain confidential and privileged material, and are for the sole use of the intended recipient. Use or distribution by an unintended recipient is prohibited, and may be a violation of law. If you believe that you received this e-mail in error, please do not read this e-mail or any attached items. Please delete the e-mail and all attachments, including any copies thereof, and inform the sender that you have deleted the e-mail, all attachments and any copies thereof. Thank you.

PP7 Refined Fuels --> AA077_RF_PriceNotification_Email

RESOLUTION NO. 2024-19

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO ENTER INTO AN INTERLOCAL
JOINT-USE AGREEMENT BETWEEN THE CITY OF GRANDVIEW AND
GRANDVIEW SCHOOL DISTRICT**

WHEREAS, the City is pursuing Recreation and Conservation Office (RCO) Community Outdoor Athletic Facilities Program (COAF) Program funding for the Euclid Park Tennis Courts Rehabilitation project; and,

WHEREAS, to meet RCO requirements, the City must enter into an Interlocal Joint-Use Agreement with the Grandview School District (District); and,

WHEREAS, the City will act as the lead entity responsible for all aspects of the project, including control and tenure requirements, compliance with RCO guidelines, and implementation of post-completion stewardship; and,

WHEREAS, the District will serve as a silent partner, granting the City control of the facilities for 25 years,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

The Mayor is hereby authorized to sign the Interlocal Joint-Use Agreement between the City of Grandview and Grandview School District in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 26, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**INTERLOCAL JOINT-USE AGREEMENT
BETWEEN THE
CITY OF GRANDVIEW
AND
GRANDVIEW SCHOOL DISTRICT**

BACKGROUND:

1. The City of Grandview (City) is pursuing Recreation and Conservation Office (RCO) Community Outdoor Athletic Facilities Program (COAF) Program funding for the Euclid Park Tennis Courts Rehabilitation project.
2. To meet RCO requirements, the City will enter into an Interlocal Joint-Use Agreement with the Grandview School District (District).
3. The City will act as the lead entity responsible for all aspects of the project, including control and tenure requirements, compliance with RCO guidelines, and implementation of post-completion stewardship.
4. The District will serve as a silent partner, granting the City control of the facilities for 25 years.

TERMS OF AGREEMENT:

- a. The term of this Agreement shall commence upon final approval by the governing bodies of the District and the City and shall end on December 31, 2050, unless extended by mutual agreement.
- b. The City is solely responsible for implementing the project, ensuring post-completion stewardship, and fulfilling long-term obligations to RCO.
- c. The District agrees to grant the City control and tenure of the tennis facilities on Euclid Park for a period of 25 years, subject to RCO requirements.
- d. The City will procure and maintain all necessary leases, easements, or use agreements for the property, ensuring compliance with RCO guidelines.
- e. The City shall provide evidence to RCO that the proposed development and its intended uses align with the terms of the lease, easement, or agreement.
- f. Completed project elements may not be transferred to the District upon completion of the RCO project's required control and tenure period without approval from RCO's director.

RESPONSIBILITIES ASSOCIATED WITH RCO GRANT:

1. Performance: The City is solely responsible for project implementation, stewardship, and long-term obligations.
2. Fiscal Agent: The City will act as the fiscal agent to obtain reimbursements.
3. Payment: The City will process and pay invoices within thirty (30) days of receipt, in compliance with RCO requirements.
4. Files: The City will maintain files in accordance with RCO requirements, with original copies retained upon project closeout.
5. Audit: The City will be responsible for audit expenses associated with the project.
6. Match: No match is required for the RCO COAF Program.
7. Environmental/Cultural Resources: The City will handle all environmental and cultural resources assessments and submissions.
8. Project Design and Bid: The City will oversee project design, bid processes, and necessary permits.
9. Construction: The City will manage all aspects of construction, including inspections, administration, and final acceptance.
10. Dispute Resolution: Disputes will be resolved through designated project leads and, if necessary, mediation.

City of Grandview

Ashley Lara, Mayor

Date

Grandview School District



Rob Darling, Superintendent

3/6/24

Date

RESOLUTION NO. 2024-20

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING APPLICATION TO THE YAKIMA COUNTY SUPPORTING
INVESTMENTS IN ECONOMIC DEVELOPMENT (SIED) BOARD TO FUND THE
NORTHWEST GRANDVIEW INFRASTRUCTURE IMPROVEMENT PROJECT**

WHEREAS, to improve the economic vitality of the County, the Yakima County Supporting Investments in Economic Development (SIED) Board is authorized to make grants and loans to political subdivisions to fund projects that support tangible or potential investments in public infrastructure; and

WHEREAS, the Grandview City Council has determined that there is significant potential for private development, growth, and job creation within Grandview City limits on Wine Country Road, Higgins Way, and Bethany Road; and

WHEREAS, the City Council wishes to authorize application to the Yakima County SIED Board for grant and loan funds to be used to fund public street and infrastructure improvements as mentioned above; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

The Mayor is authorized to submit and sign all application documents to the Yakima County SIED Board for a grant/loan of up to \$2,000,000, responsibility of repayment of funds will be on the City of Grandview and private developer, to fund public street and infrastructure improvements on Wine Country Road and Higgins Way.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on March 26, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Yakima County

**Supporting Investments in
Economic Development**

**Committed Private Business
Application for Funding**

Threshold Requirements

All questions must be fully answered in order to qualify as a complete application. If you need more space for an answer, please attach additional sheets as needed noting the corresponding section, for example "C2."

- Resolution.** A resolution or ordinance of the local governmental jurisdiction authorizing the *SIED* application is required.
- Project Costs.** Engineer cost projections for public project costs are required. *SIED* will not entertain requests for project cost overruns. For the success of your project, ensure project cost estimations are realistic.
- Local Match.** A local match of twenty (20) percent of the *SIED* request is required. Local match may be demonstrated as cash or in-kind contribution.
- Other Funding Sources.** In addition to *SIED*, identify which public sources were considered to fund this project. Indicate what the outcome was.
- Planning.** A statement is required from the planning jurisdiction relating to the type of public facility for which a *SIED* investment is sought.
- Permits.** All public and private permits must be received.
- Private project description.** Job creation and private sector financing must be evident.
- Contingency Agreement.** A complete Contingency Agreement (form included) is required for all projects. The Contingency serves as the first level of convincing evidence that the private sector development will occur.
- Acceptance of Reporting Requirements.** The County is required to report annual information on the use of *SIED* funds. A signed agreement (form included) to report the use of *SIED* funds must accompany the application.
- STAFF ONLY- Application reviewed by Yakima County legal department.** Staff will submit this application prior to the *SIED* Advisory Board review.

Please submit application to:

Yakima County Development Association PO Box 1387, Yakima, WA 98907-1387
(2520 W. Washington Avenue Suite 1, Yakima WA 98903)
Or digitally to: Joe@YCDA.com

REQUEST FOR FUNDING (Funding is awarded 50% Loan and 50% Grant. No more than \$2,000,000 total award from SIED when loan and grant combined.)

Interest rates on loans are established when the County formally approves the project contract by using the County Interfund Loan Rate, as authorized by law. Loans are given for a term of 10 years and annual payments are made in equal amounts on June 1st of each year.

An interlocal agreement will be established between the County and the applicant specifying repayment dates and a loan amortization schedule. Loan payment installments are based on an ordinary annuity, compounded annually.

If an applicant needs additional flexibility on loan repayment schedules they can request a deferral. Interest on loans will continue to accrue from the date the contract is approved by the County, even if the applicant is granted a deferral on their first loan payment.

If an applicant requests a deferral of the first loan payment, the applicant must justify the request.

A SIED loan is a general obligation of the jurisdiction receiving the loan. With acceptance of a SIED loan, the jurisdiction agrees to the terms of the interlocal agreement regardless of the project which prompted the application for SIED funding.

Applicant: <u>City of Grandview</u>	Tax ID #: <u>91-6001437</u>
Contact: <u>Shane Fisher</u>	Title: <u>City Administrator</u>
Phone: <u>509-882-9200</u>	Email: <u>sfisher@grandview.wa.us</u>
Address: <u>207 W. Second Street</u>	City: <u>Grandview</u> Zip Code: <u>98930</u>
Resolution Number Authorizing this Application for SIED Funding: _____	
I hereby certify that the information given in this application to the Supporting Investments in Economic Development Board is true and correct to the best of knowledge and belief.	
Signature of Responsible Official: _____	
Printed Name and Title: <u>Ashley Lara, Mayor</u>	

Indicate the full terms requested for SIED consideration:

- Loan Terms Requested: 10
- A deferral of the first loan payment (up to five years): 2
- Total number of years for repayment: 12
- Please provide justification If requesting a deferral of the first loan payment:

The City of Grandview would like a two year deferral on the first loan payment so the private sector development activity being supported in this application has time to begin generating tax revenues for the City prior to making the first deferred loan payment.

- Please provide justification if a lower interest rate is requested:

Executive Summary

The SIED Advisory Board takes many factors into consideration when making recommendations for funding. This Project Summary highlights the main factors including: local match, funding from other sources, jobs created/retained, wage rates, jobs created/retained per SIED dollar invested, new private investment, and new tax revenues generated.

Project Title: Northwest Grandview Infrastructure Improvements

Date of Application: 4/4/24

Project Summary: Describe the public infrastructure project and the private development that will occur. Explain why the private development requires the public infrastructure project:

This project will extend needed domestic water, sanitary sewer, and public roadways to approximately 44 acres of land zoned as general commercial and industrial, inside the City of Grandview City Limits.

The project will construct water, sewer, and roadway frontage improvements along Wine Country Road, Higgins Way, and Bethany Road.

The proposed project will allow the City of Grandview to extend its utility facilities into an area that currently is not served. This will allow for proposed development to occur in this area. The construction of these improvements would be a major element in contributing to the success of developing this area because all of this land could be served by these improvements.

The proposed development consists of a combination of commercial and industrial uses including a hotel, strip malls, truck wash, truck detailing, restaurant, and a manufactured home plant. The development will require water, sanitary sewer, and frontage improvements from existing public infrastructure.

The water main will be extended by approximately 6,900', and will provide domestic and fire flow to the development. The developer is required to extend through their property. To reduce project costs, the water main will be constructed outside of the existing Wine Country Road, Higgins Way, and Bethany Road and will require easements.

Gravity sanitary sewer currently does not exist within the proposed development properties and closest sanitary sewer is currently located in Bethany Road. From that the developer proposes to construct approximately 800' of new 12" sanitary sewer main in Bethany to serve the northern most part of their current property. From the developer constructed sewer in Bethany the proposed project will construct 400' of gravity sewer in Bethany Road to the 450' of forcemain in a proposed easement within the developers property to a proposed City lift station and then an additional 400' of gravity sewer main in the easement. Per City requirements, the development is required to extend the sewer main across their property frontage. Not only will this system serve the proposed development, but could serve approximately 200 additional acres of undeveloped property.

The new roadway access to the development is proposed from Wine Country Road and Higgins Way to the sites. These roadways will not only serve the properties but is part of the planned roadway improvements. The roadway improvements will include sidewalk, illumination and storm drainage improvements on Wine Country Road and Higgins Way and curb and gutter and storm drainage improvements on Bethany Road.

Indicate the Minimum Necessary Total Public Project Infrastructure Costs (no more than \$1,000,000 total award from SIED when loan and grant combined):

SIED Loan Requested: \$ 1,000,000
 SIED Grant Requested: \$ 1,000,000
 Local Match (20% of SIED request): \$ 500,000
 All Other Funding Sources: \$ 3,910,000
 Total Public Project Cost: \$ 6,410,000

Total Private Investment in Plant/Equipment: \$ 20,000,000
 Total Jobs Created/Retained: 120
 Median Wage: \$ 19.00 Average Wage: \$ 19.24
 Fringe Benefits Offered: Dental and Health Insurance
 Estimated Assessed Value of the New Plant/Equipment: \$ 20,000,000
 Total SIED Request divided by Total Jobs Created/Retained: \$ 16,666.67
 Total Private Investment in Plant/Equipment divided by Total SIED Request: \$ 10

Other Benefits of the Public Infrastructure Project:

The public infrastructure project provides an opportunity for development of additional commercially zoned parcels in the City of Grandview at Exit 73 of I-82. The revenue that developments & businesses here would be able to provide is positive economic growth for the City of Grandview which can be further extended to serve existing properties outside the project area.

A. Public Sector Project

A1. List all funding sources for the public project and amount. Identify whether the amount has been provided or is being requested. Provide the status and date the funds were approved or the date that funds are expected to be approved:

SOURCE	STATUS	DATE	AMOUNT
SIED loan requested	Requested		\$ 1,000,000
SIED grant requested	Requested		\$ 1,000,000
City of Grandview/Private	In Process		\$ 500,000
CERB	In Process	5/13/24	\$ 3,910,000
			\$
			\$
Total project costs			\$ 6,410,000

Funding to complete the Public Project must be secured within one year of a SIED offer of financial aid

A2. Will this project upgrade an existing public facility or build a new one? Both

Describe the entire public facility project, including the parts that you are not asking SIED to fund.

Utility infrastructure and roadway improvements are required to begin developing this parcel of land. No other public facilities will be necessary at this time.

A3. Specifically, for what element(s) of the public project are SIED funds requested?

SIED funding will be applied toward the water, sewer, and street improvements needed for developing surrounding parcels.

A4. Describe how the public facility project will enhance or encourage other development in the immediate area in addition to the direct development described in this application section C.

The public facility project will encourage the continuing economic development in the immediate area because the extension of utilities will make it a more attractive location for businesses to open. Development opportunities in these areas have been missed because private sector entities are looking for sites ready for immediate construction. Also, the cost of extending and tying into utilities has been a deterrent to prospective businesses. The location of these commercial lots is quite appealing, right off of Interstate-82. A collection of businesses in this area would make it a prime location to stop for highway travelers.

A5. List all permits and environmental reviews required for the **PUBLIC SECTOR PROJECT** and give their current status (applied for, application being prepared, permit issued, etc.)

PERMIT	ISSUER	STATUS	ANTICIPATED COMPLETION DATE
SEPA		To be Completed	7/31/24
Plans and Specs	City of Grandview	To be Completed	1/31/25

Permits to complete the Public Project must be secured within six months of a SIED offer of financial aid

A6. If environmental permits are not required for the project (e.g., Shorelines Permit, Environmental Impact Statement, etc.), **please explain why they are NOT required.**

It is anticipated that the SEPA process will not result in identification of mitigation measures that would become incorporated into the project.

A shoreline permit is not required as there are no shorelines within or near the project area. An Environmental Impact Statement is not required.

A7. Estimated schedule for public project completion. Indicate the month and year when the activities listed have been, or will be, completed.

	ESTIMATED COMPLETION DATE (month/year)
Preliminary Engineering Report	N/A
Environmental Review	July 2024
All Required Permits Obtained	November 2024
Design Engineering	December 2024
Land/Right-of-Way Acquisition	N/A
Prepare Bid Documents	December 2024
Award Construction Contract	January 2025
Begin Construction	February 2025
Project Operational	November 2025

A8. What other jurisdictions, such as counties, cities, port districts, tribes, state/federal agencies are involved in the planning, design, financing, construction or operation of this project?

Port of Grandview _____
 Community Economic Revitalization Board _____

Please explain how completion of the project is coordinated between other involved parties.

The Port of Grandview previously owned the properties that were sold for the proposed development. The Port is coordinating between the City and Developer.

It is anticipated that additional funding will be sought from the Community Economic Revitalization Board.

A9. Will the SIED public facility project be totally maintained by the applicant? If not, whom? Please explain.

The City of Grandview will operate and maintain all improvements.

A10. How will this project impact utility rates and public services within the jurisdiction?

There will be no impact on utility rates or public services. This project will have a positive impact for the City as it will expand the City's facilities. The new water facilities will provide enough required fire flow to this area and the existing sewer lift station near Stover Road has enough capacity to serve a much larger area.

B. Financial Information of SIED Applicant

B1. Other public sources of funding for public economic development projects are listed below and must be investigated. In addition to SIED, identify which public sources were considered to fund this project. Indicate what the outcome was.

Federal Grant/Loan Programs:	YES	NO	OUTCOME
Economic Development Administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Timely
Rural Development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
FASTACT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	_____
State Grant/Loan Programs:			
Transportation Improvement Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Timely
Community Development Block Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Timely
Public Works Trust Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Timely
Department of Ecology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Eligible
CERB	<input checked="" type="checkbox"/>	<input type="checkbox"/>	App. Due 5/13
RTPO/MPO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Not Timely
Other	<input type="checkbox"/>	<input type="checkbox"/>	_____
Other Funding Options:			
Revenue Bonds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
General Obligation Bonds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
LID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
ULID	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	_____

B1 continued: Provide a narrative of the investigation of the above referenced funding sources and the outcomes:

The City of Grandview believes that SIED funds are the most efficient resource for this project because of the need for immediate funding availability. As the SIED request will not cover the entire project, a CERB application will be prepared for the May 13th application deadline to cover the remaining costs.

B2. In the context of the local government's overall annual budget, explain the need for SIED assistance. If the applicant has budget reserves, please explain why these funds are not available for the project.

The City of Grandview budget is constrained by the rising costs associated with law and justice, other municipal service demands and loan repayments for existing loans. The City's existing budget for utilities and transportation improvements is limited and primarily focused on maintaining existing infrastructure. Without the requested SIED assistance, this infrastructure project will not be constructed and development will not occur.

B3. Identify funds (General Fund, Utility Fund, Property taxes, etc.) that are eligible to repay a SIED loan:

The City of Grandview Transportation, Water, and Sewer Funds are eligible to repay the SIED loan.

Will a revenue stream be generated that could repay a SIED loan outside of the system's normal operations and maintenance costs? If yes, please explain:

The improvements will generate property taxes for the City. Development of properties adjacent to the proposed project will, over time, generate new tax revenue in excess of operations and maintenance and the annual cost of retiring SIED loan debt. However, timing of development on a majority of the adjacent properties is unknown. As a result, timing of the additional revenue stream is also unknown.

B4. If the local jurisdiction is not financially contributing to the project, please explain why.

All efforts to complete this application and coordinate with the developer are being paid for by the City. The City will be responsible for all loan repayment not provided by the developer.

C. Private Sector Project Complete Section C and a Contingency Agreement for each private sector entity.

In order to show that a specific private investment is ready to occur, but will do so only if SIED assistance is made available to the applicant, SIED requires a signed Contingency Agreement(s) between the applicant and the private sector representative(s). If a developer is involved, there must also be a signed Contingency Agreement between the developer and the proposed tenant.

Private Sector Business: <u>MalhiInvestment LLC</u>		
Contact: <u>RamanDeep Malhi</u>	Title: <u>Member/President</u>	
Phone: <u>360-201-8071</u>	Email: <u>ramanzira@hotmail.com</u>	
Address: <u>8804 W. 5th Ave.</u>	City: <u>Kennewick</u>	Zip Code: <u>99336</u>

C1. Describe the private development that will be supported by the public infrastructure/facility project.

Purchase of undeveloped industrial property for several building projects. The first building will be the Ready to Move Manufactured Home Production Plant and Sales office. The metal building will be built and open to start production in (July to August 2026) Homes will be stored behind the production facility as inventory starts to increase. The next building will be a truck detailing shop that is visible to Higgins Way. The remainder of the eight buildings will be built over the next 1-2 years include:

1. Equipment Rental
2. Furniture Store
3. Consignment Store
4. RV Rental/Sale
5. Auto Rental/Sale
6. Auto Repair
7. Storage Units
8. My Place Motel (2 years)

C2. Explain why the private development requires the proposed public infrastructure improvements described in this application.

Infrastructure is required for the proposed project and the private sector Business Plan. Infrastructure consists of domestic water, sanitary sewer, storm drainage, streets, curb and gutter, sidewalks, and illumination.

C3. Indicate the construction schedule (if applicable) for the proposed private sector project.

	(month/year)
Private Facility Construction Begins	August 2025
Private Facility Construction Completed	August 2026
Private Facility Operational	August 2026

C4. List all permits required for the **PRIVATE SECTOR PROJECT** and give their current status (applied for, application being prepared, permit issued, etc.)

PERMIT/ENVIROMENTAL REVIEW	ISSUER	STATUS	ANTICIPATED COMPLETION DATE
Phase 1	Port of Grandview	Completed	Completed
SEPA	Port of Grandview	Completed	Completed
Building Permit	City of Grandview	Pending	Pending

Permits to complete the Private Project must be secured within one year of a SIED offer of financial aid

C5. What private authorizations remain prior to proceeding with the proposed private development project?
Easements, Restrictions, Covenants, Site Plan Development

C6. Explain how the private sector is financing their capital investment in this project.
Cash reserves and financing

C6 continued: When will private sector financing be in place?

Beginning of 2025

Please list financial references that can verify financing sources and capacity for this project.

Columbia Bank-Richland

C7. List the number of projected jobs to be retained and/or created by the firm as a direct result of the public infrastructure project supporting the private development. Retained jobs are defined as jobs that will be lost to the county if the public project is not completed.

Jobs must be expressed in Full Time Equivalents (FTEs) and wage data should exclude fringe benefits. Management positions should be indicated as an annual salary.

Job Description	# Of Jobs Retained (In FTEs)	# Of Jobs Created Year 1 (In FTEs)	# Of Jobs Created by Year 3 (In FTEs)	Current or initial Hourly Wages	Local Occupational Hourly Wages
Mgmt./Admin*		2	3	\$22.00	
Technical/Prof.		2	3	\$22.00	
Office/Clerical		7	8	\$19.00	
Production		60-65	72-77	\$19.00	
Sales		8	10	\$19.00	
Skilled Crafts	Fork Lift	4	5	\$19.00	
Others	Fleet	7-8	9-10	\$19.00-\$20.00	
Totals		90-96	114-120		

- a) How many of these positions are for seasonal work? Give response in FTE: 0
 b) What kind of fringe benefits does the company offer to regular full time employees?

Pending

C8. How were job projections developed? Explain how the projections are realistic.

The job projections are based on current manufacturing plant strategies, demand, supply, market, and current economic situations.

C9. Will this project move existing jobs from another part of the county? If yes, please describe why the project cannot happen where the jobs are currently located.

No, this project will create jobs.

C10. Will the private sector project offer expanded employment opportunities to disadvantaged or unemployed workers? How will the firm work to hire people from Yakima County?

Yes, the Private sector business will utilize the services of the local Work Source office and the Work Source Development Council to fill positions with qualified applicants as they become available.

Attachments

1. **Resolution:** A resolution or ordinance of the local governmental jurisdiction authorizing the *SIED* application.
2. **Plan listing the project:** Attach a copy of the section of the comprehensive plan or capital facilities plan that lists the public project.
3. **Site map of the area:** Identify the location of the site, public infrastructure and private development project (existing and/or proposed). Specifically identify where *SIED* funds are proposed to be used.
Materials must be reproducible in black and white and in 8 1/2 x 11 format.
4. **Engineering estimates supporting project costs:** Identify whether estimates are from preliminary engineering or design engineering work.
SIED will not entertain requests for additional funding if projections are insufficient
5. **Contingency agreement:** A complete Contingency agreement (form included) is required for all projects. The agreement serves as the first level of convincing evidence that the private sector development will occur.
6. **Business plan or year-end financial statements of the Private Sector Business:** Attach supporting information such as a business plan or year-end financial statements (financial statements may be unaudited). The entire *SIED* application is considered a public record; however, financial and commercial information provided by the private business is exempt from disclosure to the extent permitted by RCW 42.56.270 paragraph (4).
7. **Letters of support:** If applicable, please include any letters of support for this project from partners or others entities in the community.

SAMPLE CONTINGENCY AGREEMENT

1. PARTIES.

The parties to this Agreement are *THE APPLICANT* and *THE PRIVATE BUSINESS*.

ATTENTION: If a developer is involved in the project, the tenant must also be a party to this agreement or there must be an additional agreement between the developer and the tenant.

2. PURPOSE.

The purpose of this Agreement is to clarify the intentions of the parties regarding the completion of *THE PUBLIC FACILITIES PROJECT*. This section should also contain an explanation of the need for the public improvements.

3. BACKGROUND.

The purpose of this section is to provide a description of the public improvements, which can be referenced, thereafter, as "required public improvements."

4. AGREEMENT.

This section must contain the following:

- a) A statement that the applicant agrees to construct the required public improvements providing that SIED financing is approved.
- b) A statement by the business of the projected number of permanent, full-time jobs created and/or retained as a result of the public facilities project. (Attention: Job estimates identified here must equal those in Question C5.)
- c) A statement by the business of the estimated private capital investment.
- d) An agreement by the business to contact the local One-Stop Career Center, Job Service Center, or appropriate Community Based Organization for assistance in filling new positions.
- e) An agreement by the business to provide the applicant with employment and investment data as requested by SIED.
- f) If applicable, this section must also contain a list of any public and/or private contributions to the public facilities project, such as cash contribution or donated land.

5. CONTINGENCY.

This Agreement is contingent upon receipt of SIED funds by *THE APPLICANT* and is intended to meet the first level of convincing evidence of private development as required by SIED.

All parties must sign the Agreement.

Supporting Investments in Economic Development Reporting Form

Applicant: City of Grandview

Project Title: Northwest Grandview Infrastructure Improvements

Public Infrastructure Project: Sewer, water, and road

Plan Containing the Project: Comprehensive Plan

Total Spent on the Project: _____

Amount of SIED Funds (loan and grant) spent on the project _____

Estimated Number of Businesses Created or Retained by Project: _____

Estimated Number of Jobs Created or Retained by Project: _____

Instructions to Preparer:

1. List the public facility project.
2. Indicate where the project is listed (e.g., officially adopted county economic development plan, economic development section of the county's comprehensive plan, etc.).
3. List an amount of total expenditures related to the project.
4. List an amount of expenditures paid for by SIED funding.
5. The applicant must provide an actual or estimated number of businesses jobs that will be created, attracted, expanded or retained.
6. Documentation supporting this report must be made available upon request for audit purposes and public requests.

If awarded SIED funds, I hereby agree to annually report to the SIED Board the use of those funds according to the instructions above.

Signature of Responsible Official: _____

Printed Name and Title: Ashley Lara, Mayor

should be reviewed by the appropriate City staff or consultants to identify site-specific environmental problems.

- Policy 2.4 Adequate on-site disposal of surface water runoff shall be provided by all types of development.
- Policy 2.5 Where there is a high probability of erosion, grading should be kept to a minimum and disturbed vegetation should be restored as soon as is feasible. In all cases, appropriate measures to control erosion and sedimentation shall be required.
- Policy 2.6 The City shall consider the impacts of new development on water quality as part of its review process and will require any appropriate mitigating measures. Impacts that may affect the quality of drinking water shall be a priority concern in such reviews.

GOAL 3: *To actively manage land use change and protect the City's character by developing City facilities and services in a way that directs and controls land use patterns and intensities.*

- Policy 3.1 Ensure that new development does not outpace the City's ability to provide and maintain adequate public facilities and services, by allowing new development to occur only when and where adequate facilities exist or will be provided.
- Policy 3.2 New urban development shall be encouraged to locate first within the City limits, and second within the urban growth area where municipal services and public facilities are already present.
- Policy 3.3 Development within the unincorporated portion of the urban growth area shall be encouraged to occur only on a limited scale to prevent inefficient use and distribution of public facilities and services. Urban development outside of the urban growth boundary shall be discouraged.
- Policy 3.4 To facilitate planned growth, the City encourages combining and assisting in service areas such as fire protection, public transit, water/sewer, criminal justice and administration, where such combinations implement efficient, cost-effective delivery of such services.
- Policy 3.5 Future land uses will be coordinated with the Transportation and Capital Facilities Elements of the Comprehensive Plan.

GOAL 4: *To pursue well-managed, orderly expansion of the urban area in a manner that is within the sustainable limits of the land.*

- Policy 4.1 The future distribution, extent, and location of generalized land uses will be established by the Future Land Use Map contained within this plan.
- Policy 4.2 Provide residential areas that offer a variety of housing densities, types, sizes, costs and locations to meet future demand.
- Policy 4.3 Ensure that new residential development makes efficient use of the existing transportation network and provides adequate access to all lots.

Need / Recommended Project	Estimated Timing	Estimated Cost	Potential Funding Source(s)
Bike/Pedestrian Path Development	2018-2020	\$450,000	Local Funds, CDBG, RCO
Country Park Chip Seal/Parking Lot	2016	\$23,000	Local Funds, CDBG, RCO
Benches for Swim Pool at Westside Park	2015	\$6,000	Local Funds, CDBG, RCO
Swim Pool Underwater Light Replacement at Westside Park	2015	\$3,000	Local Funds, CDBG, RCO
Courtyard at Community Center	2016-2017	\$8,000	Local Funds, CDBG, RCO

1. STP = FAST Act Surface Transportation Program, 2. TIB = Washington State Transportation Improvement Board, 3. = Public Works Trust Fund, 4. DWSRF = Washington State Drinking Water State Revolving Fund, 5. CDBG = U.S. Department of Housing and Urban Development Community Development Block Grant, 6. RCO = Washington State Recreation and Conservation Office.

XVII. GOALS AND POLICIES

This section presents the capital facilities goals and policies for the City of Grandview.

GOAL 1: *To actively manage land use change and protect the City's character by developing City facilities and services in a way that directs and controls land use patterns and intensities.*

Policy 1.1 Ensure that new development does not outpace the City's ability to provide and maintain adequate public facilities and services, by allowing new development to occur only when and where adequate facilities exist or will be provided.

Policy 1.2 Development within the unincorporated portion of the urban growth area shall be encouraged to occur only on a limited scale to prevent inefficient use and distribution of public facilities and services, and to discourage rural development from becoming urban in nature outside of the urban growth boundary.

Policy 1.3 Planning for future capital facilities will be coordinated with the Land Use and Transportation Elements of the Comprehensive Plan.

GOAL 2: *Ensure that those public facilities and services necessary to support development shall be adequate to serve the development at the time the development is available for occupancy and use without decreasing current service standards below locally established minimum standards.*

Policy 2.1 New urban development shall be encouraged to locate first, within the City limits and second, within the urban growth area where municipal services and public facilities are already present.

Policy 2.2 Development shall be allowed only when and where all public facilities are adequate, and only when and where such development can be adequately served by essential public services without reducing the levels of service elsewhere.

GOAL 3: *To facilitate planned growth through combined services.*

Finance Plan

Grandview's Six Year Transportation Improvement Program (TIP) shows City of Grandview roadway projects and their associated financing. The current Six Year TIP for 2016-2021 is shown in Table, page 4-22. Potential funding sources for each improvement project are identified in Table 2-16 of the Capital Facilities Element.

VIII. GOALS AND POLICIES

GOAL 1: *To ensure that transportation facilities and services needed to support development are available concurrent with the impacts of such development, which protects investments in existing transportation facilities and services, maximizes the use of these facilities and services, and promotes orderly compact growth.*

Policy 1.1 To maintain the City's character, Grandview adopts a level of service standard C for its arterial roadway facilities and services. Adoption of a level of service for transit will not occur until such time that a Public Transit Benefit Area (PTBA) is implemented and transit level of service definitions have been adopted.

Policy 1.2 The City shall not issue development permits where the project requires transportation improvements that exceed the City's ability to provide these in accordance with the adopted level of service standards. However, these necessary improvements in transportation facilities and services, or development of strategies to accommodate the impacts of development may be provided by the developer.

Policy 1.3 The City shall produce a financially feasible plan in the Capital Facilities Element demonstrating its ability to achieve and maintain adopted levels of service.

Policy 1.4 The design and improvements to Grandview's transportation system should accommodate not only existing conditions, but projected growth based on realistic evaluation of the impact of national, state, regional, and local planning policies.

Policy 1.5 New development shall be allowed only when and where all transportation facilities are adequate at the time of development, or unless a financial commitment is in place to complete the necessary improvements or strategies which will accommodate the impacts within six years; and only when and where such development can be adequately served by essential transportation facilities without reducing level of service elsewhere.

Policy 1.6 The City should actively solicit action by the State and Yakima County to program and construct those improvements to State and County arterial systems which are needed to maintain the adopted level of service for arterials within Grandview.

Policy 1.7 The City shall require developers to construct streets directly serving new development, and pay a fair-share fee for specific off-site improvements needed to mitigate the impacts of development. The City shall also explore with developers ways that new development can encourage van pooling, carpooling, public transit use and other alternatives and strategies to reduce single-occupant vehicle travel.

Policy 1.8 Coordinate land use and public works planning activities with an ongoing program of long-range financial planning, to conserve fiscal resources available to implement the Transportation Improvement Program (TIP).

Policy 1.9 Encourage the maintenance and safety improvements of Grandview’s existing roads as a priority over the creation of new roads, wherever such use is consistent with other objectives.

GOAL 2: *To develop, maintain, and operate a balanced, safe, and efficient multimodal transportation system to serve all persons, special needs populations and activities in the community.*

Policy 2.1 Develop a future transportation system which encourages flexible, adaptive and multiple uses of transportation facilities and services.

Policy 2.2 Implement measures that will relieve pressures on the existing transportation infrastructure by approaches that include, but are not limited to:

- a. Multimodal transportation alternatives
- b. Land use coordination
- c. Prioritized improvements

Policy 2.3 Integrate, coordinate and link the connections and transfer points between all modes of transportation.

Policy 2.4 Work with the Washington State Department of Transportation, Yakima County, and other local jurisdictions in adequately siting park-and-ride lots in the Grandview area.

Policy 2.5 Minimize potential conflicts between bicycle and automobile traffic by providing signage at intersections of bike trails with roadways.

Policy 2.6 Encourage the location of bicycle racks at appropriate destination points, such as outside of downtown commercial businesses, parks, and schools.

Policy 2.7 Provide and promote the development of pedestrian and bicycle paths to schools, parks, and activity centers, as well as linkages between these paths.

Policy 2.8 The City shall include the need to accommodate bicycles safely in its management and design of the City street network, including designating bicycle routes throughout the City.

GOAL 3: *To recognize pedestrian movement as a basic means of circulation and to assure adequate accommodation of pedestrian and handicapped persons needs in all transportation policies and facilities.*

Policy 3.1 The City shall require developers to include sidewalks in new plats.

Policy 3.2 Grandview will promote the creation of a pedestrian-oriented downtown commercial area by:

- a. Creating an environment where development of pedestrian facilities is encouraged and automobile use is optional.
- b. Modifying the placement of new buildings in ways that encourage pedestrian activities by making streets more attractive routes for walking.
- c. Encouraging side and rear yard parking areas by restricting parking lots in front of commercial businesses.

they are compatible with surrounding land uses.

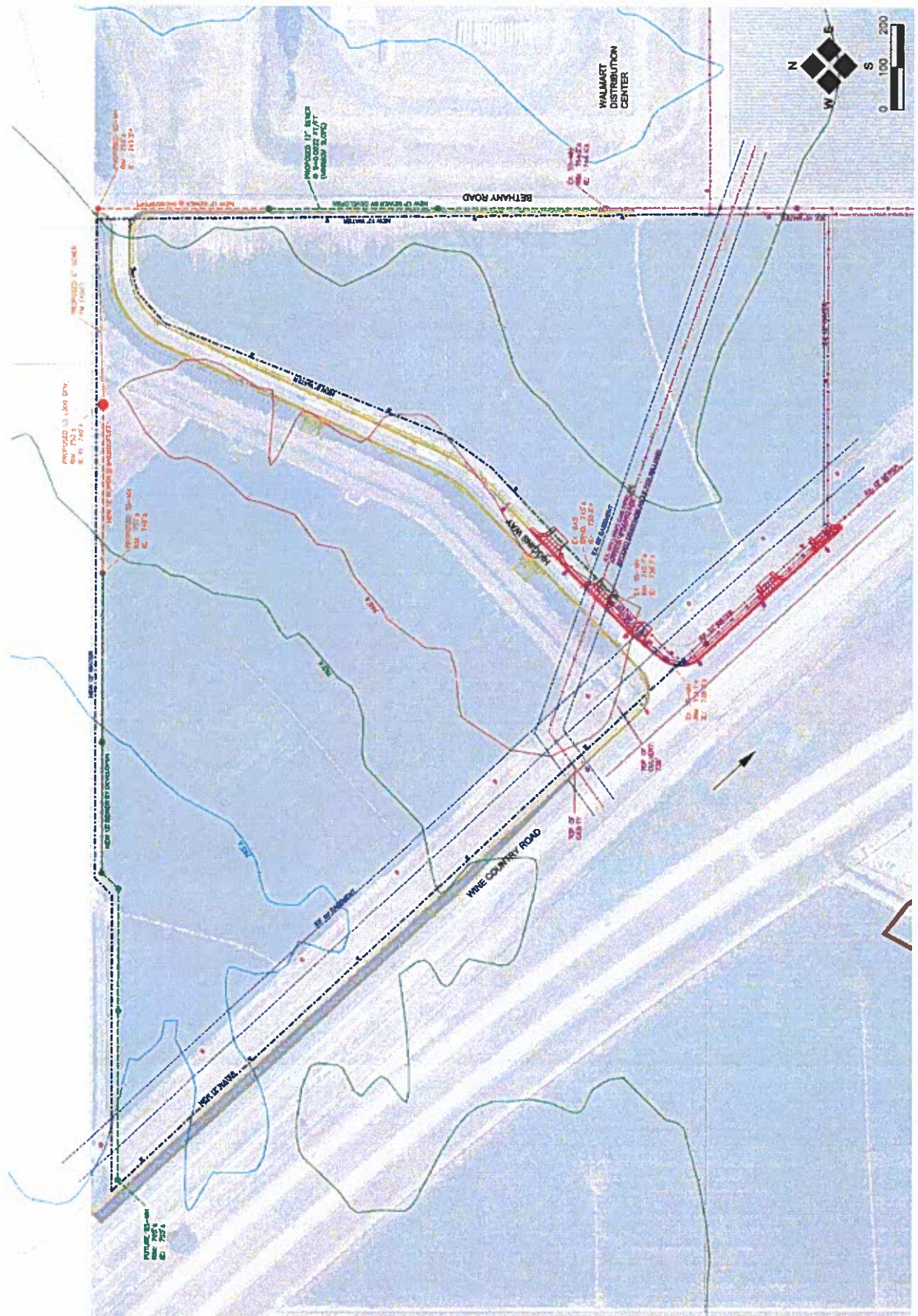
- Policy 1.5: New development shall be allowed only when and where utilities are adequate, and only when and where such development can be adequately served by essential public utilities, or provided by the developer, without significantly degrading level of service elsewhere.
- Policy 1.6: Promote the joint use of transportation rights-of-way and utility corridors wherever possible.
- Policy 1.7: To facilitate coordination of public and private trenching activities, notify affected utilities of construction, as well as maintenance and upgrades to existing roads, in a timely and effective manner.
- Policy 1.8: Consider utility permits concurrent with proposals requesting service. Where possible, approve utility permits when the project to be served is approved.
- Policy 1.9: Coordinate with adjacent jurisdictions to ensure consistency with each jurisdiction's utilities element and regional utility plans, and develop a coordinated process for siting regional utility facilities in a timely manner.

GOAL 2: *Minimize impacts associated with the siting, development, and operation of utility services and facilities on adjacent properties and the natural environment.*

- Policy 2.1: Site utility facilities away from critical areas, or site them in a manner that is compatible with critical areas.
- Policy 2.2: Electric power substations and similar facilities should be sited, designed and buffered as needed to fit in with their surroundings. When sited within or adjacent to residential areas, special attention should be given to minimizing noise, light and glare impacts.
- Policy 2.3: Cooperatively work with other agencies, surrounding municipalities and Yakima County during the siting and development of facilities of regional significance.

GOAL 3: *Develop an efficient utility system that supports the community vision (both public and private).*

- Policy 3.1: Develop adequate rights-of-way and infrastructure improvements for future development through the planning process, including, but not limited to, public and private utilities.
- Policy 3.2: Development within the unincorporated portion of the UGA should be encouraged to occur only on a limited scale to prevent the inefficient use and distribution of public facilities and services.
- Policy 3.3: Utility extensions should be designed to provide service to the maximum area possible with the least length of extension.



M