

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
MARCH 12, 2024**

1. CALL TO ORDER

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Lara and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Steve Barrientes

Absent: Councilmember Javier Rodriguez

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Library Director Wendy Poteet, Public Works Director Hector Mejia and City Clerk Anita Palacios

3. PUBLIC COMMENT

Japanese Beetle Eradication 2024 – Gracie Sexton, Outreach & Education Specialist with the Washington State Department of Agriculture Plant Protection-Pest Program provided an update on the Japanese beetle eradication efforts for 2024.

4. NEW BUSINESS

A. Ordinance amending Grandview Municipal Code Chapter 2.44.060 Library Fees and Fines

Library Director Poteet explained that Library fees and fines have not been addressed since 2012. She explained the proposed changes as follows:

- Part A. Registration – adding students of Grandview School District, regardless of address, would remove one barrier to library access. These were kids that were not yet coming to the library and therefore would not lose any money. The cost of library cards have rose considerably and a small increase in the cost of cards for non-city residents and replacements would assist in offsetting this increase.
- Part B. Interlibrary Loans – Most libraries have discontinued their interlibrary loan service and the Library was therefore extremely limited in who the Library could work with. Additionally, this service was not time or cost effective for the patron or City.
- Part C. Overdue Items – Libraries around the country, including Mid-Columbia Library System, Yakima Library System, and Richland Public Library, have seen an increase in library usage since ending their late-fine policy. They have also not shown an increase in

books not being returned. The Library's collection policy needed to be included in City ordinance and in line with the laws governing Yakima Valley College, which set the minimum amount of loss sent to a collection agency at \$100.

- Part D. Damages – The City needs to have consistency with how the Library was charging for damages rather than a subjective scale. Additionally, the City purchases books at a considerable discount, while charging the patron retail price as replacement value. This makes an additional service charge unnecessary.
- Part E. Printing and Photocopies – The Library now offers more services than in 2012, which needed to be reflected in this section. The addition of a color copy/print machine necessitates the need to add a color copy price, scanning services needs to be addressed, as well as adding notary services.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance amending Grandview Municipal Code Chapter 2.44.060 Library Fees and Fines to the March 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

B. Ordinance amending the 2024 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets during the first month of 2024 identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2024 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased appropriations for Liability Insurance, Police Dispatch Unemployment Compensation, Animal Control Services and Community Center Emergency Repairs. Net effect was a decrease in estimated ending fund balance.
- Street Fund: Increased revenues for the new TIB Grant Wine Country Road – Euclid to Grandridge as well as several project grants not received in 2023. Increase appropriations for Liability Insurance, Wine Country Road Overlay – Euclid to Grandridge as well as several projects not completed in 2023. Net effect was an increase in estimated ending fund balance.

- Transportation Benefit District Fund: Increased appropriations for Wine Country Road Overlay – Euclid to Grandridge as well as several projects not completed in 2023. Net effect was a decrease in estimated ending fund balance.
- Cemetery Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Capital Improvement Fund: Increased appropriations for Lower Valley Pathway project and OIE Highway Improvements. Net effect was a decrease in estimated ending fund balance.
- WCR & McCreadie Utilities Fund: Increased appropriations for WCR-McCreadie Roadway Improvements. Net effect was a decrease in estimated ending fund balance.
- WCR & Higgins Improvement Fund: Increased appropriations for WCR-Higgins Improvements. Net effect was a decrease in estimated ending fund balance.
- OIE (Welch's) & 5th Street Improvements Fund: Increased appropriations for Sewer Improvements. Net effect was a decrease in estimated ending fund balance.
- E.M.S. Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Water Fund: Increased revenues for Yakima County ARPA funds. Increase appropriations for Liability Insurance and New Well. Net effect was a decrease in estimated ending fund balance.
- Sewer Fund: Increased appropriations for Liability Insurance, Repairs – Wildfire Damage, Bio-Solid Drying Bed 100' X 200'. Decrease appropriations for Headworks Bypass. Net effect was a decrease in estimated ending fund balance.
- Irrigation Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Solid Waste Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.
- Equipment Rental Fund: Increased appropriations for Liability Insurance. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved an Ordinance amending the 2024 Annual Budget to the March 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

C. Resolution accepting the fuel bid from Valley Wide Co-op for the year beginning April 1, 2024 to March 31, 2025

City Clerk Palacios explained that the City used a common strategy of having bidders provide a bid that was compared to the Oil Information Price Service (OPIS) rack price for a specified location. The bidder was bidding their margin of markup over the rack price for the delivery location they specified. If fuel prices increased or decreased, the price was adjusted accordingly, but the margin as bid must remain the same. Bids to provide fuel for the year beginning April 1, 2024 to March 31, 2025 were opened on March 6, 2024.

One bid was received as follows:

REGULAR UNLEADED	Valley Wide Cooperative
Seller's cost per gallon	\$2.9049
Margin bid above seller's cost excluding taxes	\$0.14
TOTAL	\$3.0449

DIESEL	Valley Wide Cooperative
Seller's cost per gallon	\$3.2260
Margin bid above seller's cost excluding taxes	\$0.14
TOTAL	\$3.366

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember , the C.O.W. moved a resolution accepting the fuel bid from Valley Wide Co-op for the year beginning April 1, 2024 to March 31, 2025 to the March 26, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes

- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

D. Resolution accepting the bid for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements and authorizing the Mayor to sign all contract documents with C&E Trenching, LLC

Public Works Director Mejia explained that bids for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements were opened on February 22, 2024. A total of three (3) bids were received with C&E Trenching, LLC, of Pasco, Washington, submitting the low bid in the amount of \$1,202,777.64.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the bid for the Old Inland Empire Highway (Welch) Sanitary Sewer Improvements and authorizing the Mayor to sign all contract documents with C&E Trenching, LLC to the March 12, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

E. Resolution authorizing the Mayor to sign a Construction Agreement with Yakima County for the Old Inland Empire Highway Improvements

Public Works Director Mejia explained that as part of the Old Inland Empire Highway Improvements, the City would be modifying the intersection of Old Inland Empire Highway and Old Prosser Road. In order to modify the intersection of Old Inland Empire Highway and Old Prosser Road, the City would need to enter into a Construction Agreement with Yakima County to construct certain improvements on Yakima County right-of-way.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved a Resolution authorizing the Mayor to sign a Construction Agreement with Yakima County for the Old Inland Empire Highway Improvements to the March 12, 2024 regular Council meeting for consideration.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes

- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Absent
- Councilmember Souders – Yes

5. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Placier A.I. – City Administrator Fisher reported that Placier A.I. would be making a presentation at the April 9, 2024 C.O.W. meeting.

Euclid Park Pickleball Courts – City Administrator Fisher reported that the City would be submitting an RCO grant for refurbishing the tennis courts at Euclid Park for tennis and pickleball courts. The tennis courts were owned by the School District and the City would need to enter into a Facilities Use Agreement with the School District. The School District would be allocating \$50,000 and the City would be allocating \$50,000 of ARPA funds towards the project.

City Construction Projects – Public Works Director Mejia provided an update on the following City construction projects:

- Grandview Truck Plaza
- Mike Bren Memorial Park Restrooms
- WCR/McCreadie Road Roundabout
- Country Park Well

6. MAYOR & COUNCILMEMBER REPORTS

Municipal Code Update – Discussion took place regarding various revisions to the City’s Municipal Code.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:55 p.m.

Mayor Ashley Lara

Anita Palacios, City Clerk