

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, FEBRUARY 27, 2024**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – *At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.*
- 4. NEW BUSINESS**
 - A. Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League 1-7
 - B. 2023 Yakima Valley Conference of Governments Annual Report – Vicki Baker, YVCOG Deputy Director 8-35
 - C. Yakima Valley Local Crime Lab – Vicki Baker, YVCOG Deputy Director
 - D. Resolution authorizing the Mayor to sign Agreement No. 38223 between Yakima County and City of Grandview in conjunction with the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Award for the Lower Yakima Valley Pathway Improvements 36-80
 - E. Resolution authorizing the Mayor to sign a Satellite Management Contract for Contract Operator of the City of Grandview Group A Community Water System in Yakima County 81-93
- 5. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 6. MAYOR & COUNCILMEMBER REPORTS**
- 7. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, February 27, 2024 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting




<https://us06web.zoom.us/j/82321927276?pwd=YtQacGNFHLC3wNqy5Zg1eN8KHK8jtp.1>

To join via phone: +1 253 215 8782

Meeting ID: 823 2192 7276

Passcode: 012677

**CITY OF GRANDVIEW
 AGENDA ITEM HISTORY/COMMENTARY
 COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League	AGENDA NO.: New Business 4 (A) AGENDA DATE: February 27, 2024
DEPARTMENT Parks & Recreation Department	FUNDING CERTIFICATION (City Treasurer) (If applicable)
DEPARTMENT DIRECTOR REVIEW Gretchen Chronis, Parks & Recreation Director 	
CITY ADMINISTRATOR 	MAYOR 

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Washington Cities Insurance Authority strongly recommends that the City enter into Recreational Use Permits between those athletic organizations that are utilizing City owned recreational facilities to conduct their respective programs.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Attached is the Recreational Use Permit between the City and the Lower Valley Cal Ripken League for the 2024 season. Baseball League Coordinator Alicia Trevino of the Lower Valley Cal Ripken League has reviewed and signed the agreement.

ACTION PROPOSED

Move resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League to a regular Council meeting for consideration.

RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN A RECREATIONAL USE PERMIT
BY AND BETWEEN THE CITY OF GRANDVIEW AND THE
LOWER VALLEY CAL RIPKEN LEAGUE**

WHEREAS, the City of Grandview and the Lower Valley Cal Ripken League desire to enter into a Recreational Use Permit regarding the use of the Ralph Scott Memorial Ballfields at the Country Park Events Center;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

The Mayor is hereby authorized to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

RECREATIONAL USE PERMIT

By and Between
City of Grandview and Lower Valley Cal Ripken League

This Agreement entered into this 27th day of February, 2024, by and between the City of Grandview, and Lower Valley Cal Ripken League for the uses and purposes stated herein and below.

1. Recitals

A. The City of Grandview, hereafter called the "City" is a municipal corporation of the State of Washington, with City Hall located at 207 W. 2nd Street, Grandview, WA 98930.

B. Lower Valley Cal Ripken League, hereafter called "Baseball League" is a non-profit organization with organized and stated purposes of organizing baseball competition between teams of the organization.

C. City owns Ralph Scott Memorial Ball Fields at the Country Park Events Center. Such facilities include baseball fields suitable for competition, hereafter called the "Baseball Facility".

D. City and Baseball League desire to enter into a Recreational Use Permit regarding the use of Baseball Facility.

2. Agreement

Wherefore, in consideration of mutual covenants, conditions and promises herein, the parties agree as follows:

Responsibilities of Baseball League:

A. Baseball League seeks to gain access for the use of Baseball Facility to conduct a program of baseball, in accordance with its own rules and regulations.

B. Baseball League shall pay the City a Recreational Use Permit fee of \$25 for each use of the ball field lights. An accurate account of each use of the ball field lights will be recorded by the league and submitted to the City at the end of the season for appropriate billing. The Recreational Use Permit authorizes Baseball League to use the Baseball Facility as mutually scheduled between March 12 and July 31, 2024. Baseball League acknowledges that City sponsored programs and community events have scheduling priority over Baseball League's use of the Baseball Facility under this Agreement, and that Baseball League may not use the Baseball Facility if such use conflicts with a City sponsored program or community event. Baseball League shall not use the Baseball Facility additionally without first obtaining further written permission from the City and the payment of additional fees as established by the City.

C. At no time shall Baseball League participants, coaches, officials, spectators, vendors, or any other people drive or park any vehicles on the Baseball Facility, except maintenance and emergency response vehicles. No vehicles shall be allowed on the field or the grass at the Country Park Events Center, except maintenance and emergency response vehicles. All vehicles must be parked in spaces designated for parking. Only individuals with a current Washington State Disabled Parking Permit will be allowed to park in designated disabled parking areas. All other vehicles associated with the Baseball League will park in the main parking lot at the Country Park Events Center.

D. Baseball League shall be solely and completely responsible for maintaining the dirt infields, facility fencing, dugout shelters, benches, storage units/areas and on-site equipment in a clean, neat and safe condition. The City will be responsible for mowing and trimming of grass, restroom maintenance and garbage dumpsters. Baseball League shall provide routine litter clean-up and shall properly dispose of all trash on or surrounding the Baseball Facility, including parking areas, during the period of time that Baseball League shall be using the Baseball Facility. Baseball League shall be responsible for any damage that occurs to the Baseball Facility as a result or incidental to, Baseball League's use of the Baseball Facility under this Agreement. It is the responsibility of the Baseball league to keep all participants and spectators out of the livestock building and amphitheater areas. Baseball League will be allowed to engage in off-season field and structure maintenance of the baseball facility as scheduled through the parks and recreation department.

E. Should Baseball League desire to make improvements and/or install equipment for use on the Baseball Facility, Baseball League shall seek prior written approval of the City before any equipment may be installed. Baseball League shall be solely responsible to ensure that said equipment meets the requirements of the U.S. Consumer Products Commission or other state or federal agency charged with the establishment of safety standards for such equipment. Upon installation of said equipment, such equipment shall remain the sole property of the City unless otherwise specifically agreed upon in writing by both parties.

F. Baseball League is aware of and will abide by all elements of the Grandview Municipal Code of Chapter 12.20 (Park Code).

G. Indemnification/Hold Harmless. User shall defend, indemnify and hold harmless the City of Grandview, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of the use of Premises or from any activity, work or thing done, permitted, or suffered by User in or about the Premises, except only such injury or damage as shall have been occasioned by the sole negligence of the City of Grandview.

H. Insurance Term. User shall procure and maintain for the duration of the use or rental period insurance against claims for injuries to persons or damage to property which may arise from or in connection with the use of the facilities and the activities of the User and his or her guests, representatives, volunteers and employees.

I. No Limitation. User's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the User to the coverage provided by such insurance, or otherwise limit the City of Grandview's recourse to any remedy available at law or in equity.

J. Required Insurance. User's required insurance shall be as follows: General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 covering premises, operations, products-completed operations and contractual liability. The City of Grandview shall be named as an additional insured on User's General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or an endorsement providing at least as broad coverage. The General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate. General Liability insurance shall also include coverage for participant liability with limits of not less than \$1,000,000 per occurrence. The insurance policy shall contain or be endorsed to contain that the User's insurance coverage shall be primary insurance as respect the City of Grandview. Any insurance, self-insurance, or self-insured pool coverage maintained by the City of Grandview shall be excess of the User's insurance and shall not contribute with it.

K. City of Grandview Full Availability of User Limits. If the User maintains higher insurance limits than the minimums shown above, the City of Grandview shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the User, irrespective of whether such limits maintained by the User are greater than those required by this contract or whether any certificate of insurance furnished to the City of Grandview evidences limits of liability lower than those maintained by the User.

L. Certificate of Insurance and Acceptability of Insurers. The User shall provide a certificate of insurance evidencing the required insurance before using the Premises. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

M. Baseball League has inspected the Baseball Facility and the Country Park Events Center and any equipment located upon such facility, and finds such to be adequate for Baseball Leagues use. Baseball League and those individuals using such facilities and equipment through Baseball League and this Agreement do so at their own risk.

N. Under a separate Concession Agreement, the Baseball League shall be entitled to operate a concession stand upon site approved by the City. Baseball League shall comply with all applicable health code requirements, including but not limited to food preparation, storage, sanitation and waste removal. Baseball League shall be solely responsible for compliance with all applicable laws and regulations pertaining to sales tax and tax reporting.

O. Users of athletic fields and facilities for youth sports shall comply with the guidance of RCW 28A.600.190 and RCW 28A.600.195 regarding youth sports concussion, head injuries and sudden cardiac arrest.

P. Baseball League agrees to comply with RCW 49.60.500, made applicable to community athletic programs by RCW 35A.21.350, and prohibit discrimination on the basis of gender with respect to all activities undertaken in connection with this Agreement.

Q. Independent Contractors. The parties are independent contractors, and nothing in this Agreement shall be construed to create a partnership, joint venture or any other relationship than independent contractors. Baseball League shall be and remain in sole charge, supervision and control of all Baseball League activities, games, training and programs. City shall remain in sole charge, supervision and control of all its parks and recreation programs of the City of Grandview.

R. Term of Agreement. The term of this Agreement shall be for the term of the season set forth in Section B above. Notwithstanding termination of this Agreement through expiration of the term, the provisions relating to insurance and indemnification in Section H arising out of occurrences within the coverage of such insurance and/or use of Baseball League's equipment at any time, shall survive termination of this Agreement.

S. Termination. Either party may terminate this Agreement for any reason upon thirty (30) days written notice to the other. In the event Baseball League fails to abide by the terms and conditions of this Agreement or in the event of an Emergency, the City may terminate this Agreement upon such terms and at such time as the City deems necessary and appropriate, provided notice of termination for cause shall be provided to Baseball League. For purposes of this section, the term "Emergency" means any changes of the Comprehensive Plan or Parks & Recreation Plan mandated by governmental authorities and agencies with jurisdiction. Notwithstanding an early termination of this Agreement, the provisions relating to insurance and indemnification in Sections G and H arising out of occurrences within the coverage of such insurance and/or use of Baseball League's equipment at any time, shall survive termination of this Agreement.

T. Entire Agreement. This Agreement, with Baseball League's application for use of City's park facilities, constitutes the entire agreement of the parties, and shall not be amended except in writing signed by both parties. All terms and provisions of the City's application for use of park facilities shall apply to this Agreement and are incorporated herein by this reference. In the event of conflict between this Agreement and the terms and provisions of such application, the terms of this Agreement shall control.

U. Assignment. This Agreement and the terms and provisions herein are personal to Baseball League and shall not be assigned to any third party without the written authorization of the City, which approval shall not be unreasonably withheld.

Wherefore, this Agreement is deemed executed and effective on the date first referenced above.

City of Grandview

Baseball League

By: _____
Mayor Ashley Lara

By:  _____
Baseball League Coordinator

ATTEST:

By: _____
Anita Palacios, City Clerk

APPROVED AS TO FORM:

By: _____
City Attorney

Anita Palacios

From: Vicki Baker <vicki.baker@yvcog.us>
Sent: Monday, February 12, 2024 3:59 PM
To: Anita Palacios
Subject: RE: Council Presentation

CAUTION: External Email

Hi Anita,

I am checking on the schedule for me presenting to your Council. I have two separate presentations to give, one is the YVCOG annual report, and the other is a short briefing on a case using NIBIN that Chief Fuller would like us to share.

I am uncertain of the date our annual report will be printed for distribution – and wanted to make sure we are coordinating closely. 😊

Maybe we could talk tomorrow?

Vicki



Vicki Baker
Deputy Director
YAKIMA VALLEY CONFERENCE OF
GOVERNMENTS

Phone: 509-574-1550 x 114
Mobile: 509-759-7983
Email: Vicki.Baker@yvcog.us
Website : www.YVCOG.org

311 North 4th Street Suite 204
Yakima WA 98901





Your Trusted Partner Since 1966

2023 Members' Report



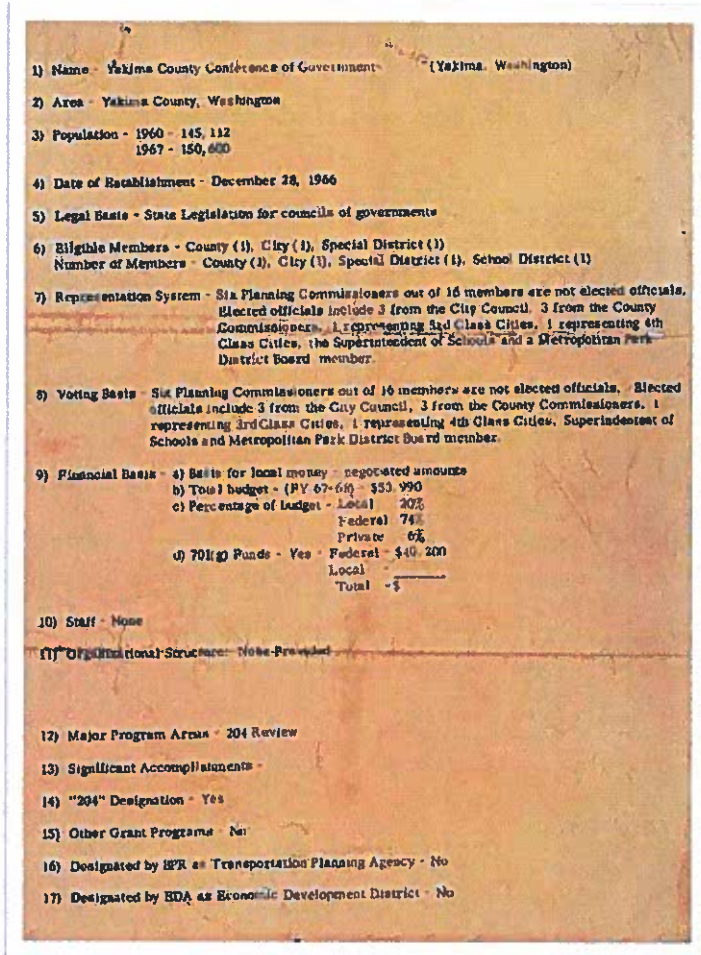
Purpose

Your Trusted Partner since 1966! Yakima County Conference of Governments was born with sixteen members and a budget of \$53,990! Yes... Yakima County Conference of Governments which eventually became Yakima Valley Conference of Governments to recognize the *independence* of the COG representing all municipalities.

Each municipality appoints an elected official to represent their interests on the YVCOG General Membership. The General Membership then votes on an Executive Committee to govern the day-to-day operations at YVCOG.

At the time of conception, COG was established for elected officials to work on issues together and address concerns in a collaborative manner. Offering a local government, formed by them, provided each municipality a means to work across jurisdictional boundaries. This structure allowed them to maintain authority within their own jurisdictional boundaries for projects and programs while sharing in the cost of projects and programs.

Yakima Valley Conference of Governments became the designated Federal Transportation Planning Organization in 1972 and the state Transportation Planning Organization in 1990 for the Yakima Valley. A Transportation Policy Board was established to govern the transportation program, housed within YVCOG. The Transportation Policy Board consists of the YVCOG Executive Committee + WSDOT, a public transit agency, and an economic development agency. We continue to reach out to the Yakima Nation for participation on this Board.



Today, YVCOG is a thriving government with the same purpose it was formed. YVCOG provides a round-table for collaboration, administers programs, and offers services, crossing jurisdictional boundaries, for all municipalities. We continue to offer planning, transportation, GIS, outreach, housing, and public safety programs. Compliance is our number focus as we continue to represent our members with grants and assist them to administer grants on their behalf.



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YVCOG Staff

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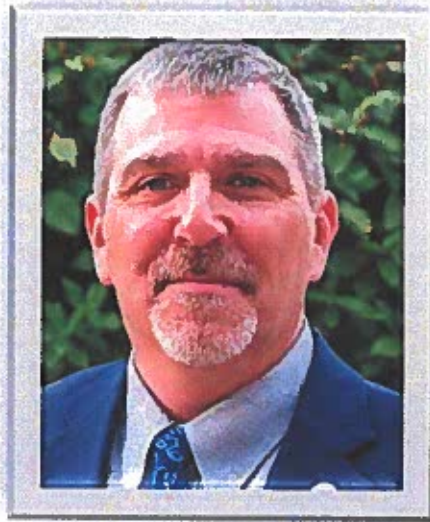
- Local Crime Lab
- Facilitation Services
- Transportation
- Land Use
- Geographic Information Systems
- Community Law Enforcement Partnership
- Community Outreach Services
- Emergency Home Repair Services
- Health & Housing Services
- Housing

Looking into the Future

2023 Budget Expenditures



Message from Our Chair



On behalf of the Yakima Valley Conference of Governments, it is my honor to submit to you the YVCOG 2023 Annual Report, highlighting the work accomplished during the year on behalf of our membership and the valley.

2023 was an exciting time for the Yakima Valley and that was true for the YVCOG as well. We saw numerous programs and initiatives advance to fruition, including the first-in-the-Nation, locally owned and operated crime lab!

Through our partnerships with our members, and county and state agencies, we were able to move our priorities on transportation, housing, and crime prevention forward by investing time, effort, and resources focused on solutions.

As your chairman, I could not be prouder of the work accomplished by our YVCOG staff this year, they went above and beyond, to ensure that our members received the resources and funding they needed to achieve their goals.

As we continue to work together to strengthen our valley. Each city, town, and the County are equally essential. What one community does will affect its neighbors. As we share knowledge and resources, we will continue to provide solutions to our members' issues and challenges.

I look forward to a great year!

James A. Restucci
YVCOG Chair

2023 Outstanding Service Award



The Yakima Valley Local Crime Lab Operations Board was awarded the 2023 Outstanding Service Award. This board is comprised of police chiefs from the region's police agencies, Board Chair Sheriff Bob Udell, and ex-officio member Prosecutor Joe Brusic. Each board member represents one vote for their city, town, or Yakima County – all with equal voices. Throughout 2023, the board met and worked with YVCOG staff and consultants to create a new public safety agency that allows our region's law enforcement agencies access to cutting edge technology and expert staff.

The top three public safety concerns in a 2023 county-wide survey of Yakima Valley residents included Gang Activity, Drug Crimes, and Gun Violence. The Local Crime Lab is working to assist law enforcement in all these important areas. Special equipment and programs to support these needs were purchased by YVCOG using a federal grant. The equipment included NIBIN (National Integrative Ballistic Information Network), a database to assist in tracking crime guns, Cellebrite/Graykey (cell phone analysis tools), Rapid Hit DNA (90-minute DNA processing), and several intelligence subscription programs. Most importantly, YVCOG hired expert staff to assist in compliant processing of evidence, intelligence gathering, and case support for our valley's law enforcement agencies.

The Operations Board began working with lab and intelligence staff as the three lab employees were onboarded throughout mid-2023. They worked to approve proposed workflows and helped to determine best practices for timely processing of their agencies' evidence. They helped guide and support the local crime lab's access to regional resources like the Spillman public safety database. Each month, the Operations Board meets to work through challenges, answer crime lab staff questions about their needs, and provide essential feedback on the services being provided. Feedback is the best way to ensure that the agencies are receiving the best services possible, while making sure that the lab remains affordable for all jurisdictions. They also receive reports on intelligence and regionally significant public safety issues that the lab identifies.

In August 2023, the Yakima Valley Local Crime Lab opened its doors for evidence processing. Within the first quarter of work, the lab had achieved unprecedented statistics for providing gun crime leads to detectives. The Yakima Valley Local Crime Lab has been identified as a prototype program for state and federal agencies.

Several board members also worked alongside the YVCOG team to ensure strong support from the Washington State Patrol, WSP Crime Lab, Washington Association of Sheriffs and Police Chiefs, Governor Inslee's Office, as well as state and federal legislators. The Operations Board also united to form a new Regional SWAT team to improve public safety response for the whole valley in 2023. Their commitment to excellence and willingness to create something new and groundbreaking has left a wonderful legacy for the people of the Yakima Valley.

2023 Executive Committee & Transportation Policy Board



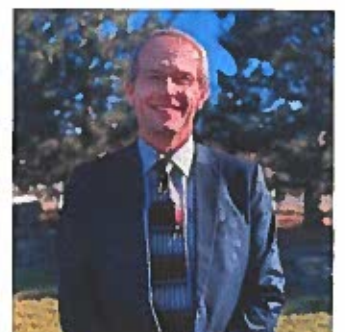
Jim Restucci, Sunnyside



John Hodkinson, Union Gap



Janice Gonzales, Zillah



LaDon Linde, Yakima County



Jose Trevino, Granger



Patricia Byers, Yakima



Sherry Raymond, Selah



Madelyn Carlson, PFP



Jon Smith, YCDA



Brian White, WSDOT

2023 General Membership

Grandview: Bill Moore, Council Member
Granger: Ryan Stonemetz, Council Member
Harrah: Pat Krueger, Council Member
Mabton: Arturo De La Fuente, Council Member
Moxee: Rob Layman, Council Member
Naches: Paul Williams, Mayor
Selah: Sherry Raymond, Mayor
Sunnyside: Julia Hart, Council Member

Tieton: Ed Marquand, Council Member
Toppenish: Elpidia Saavedra, Mayor
Union Gap: James Murr, Council Member
Wapato: Margaret Estrada, Mayor
Yakima: Patricia Byers, Council Member
Yakima County: LaDon Linde, Commissioner
Zillah: Janice Gonzales, Council Member

Meet Your Staff

Chris



Vicki



Byron



Alan



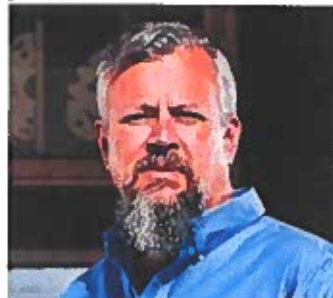
Angelica



Kathy



John



Jeff



Jodi



Charity



Albert



Mikaela



Maria



Alma



Tami



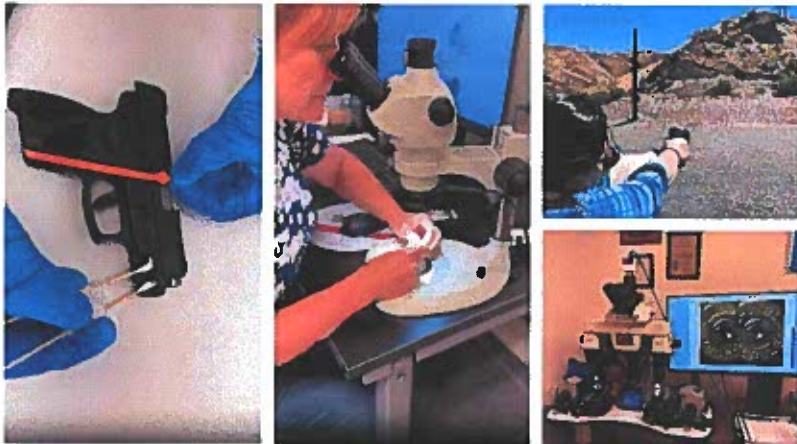
Shane



Yakima Valley Local Crime Lab

The Yakima Valley Local Crime Lab opened its doors on August 7, 2023, with a Ribbon Cutting, Lab Tours, Cake, and a lot of excitement! The room was packed with over 200 partners including federal and state law enforcement agencies. We had federal and state legislators, Yakama Tribal participants, and local elected officials. Media buzzed around interviewing lab staff, Sheriff Udell, and Police Chiefs. Celebrating the Local Crime Lab Opening was the beginning of something HUGE in our valley!

Triaging evidence in a timely manner to provide investigative support is assisting officers with open cases. The work we perform is meant to increase law enforcement's ability to work on a case more effectively, utilizing technology and tools available to them.



<u>2023 statistics</u>	
# of firearms/test fires:	96
# of cartridge cases:	465
# of NIBIN entries:	173
# of NIBIN leads:	107
NIBIN Lead rate:	62%
Cell phone analysis:	18
Investigative assistance:	16

What is “# of firearms/test fires”? If a firearm is in law enforcement custody, trained staff shoots the firearm, in a controlled setting. The test fires provide a cartridge case to enter into the NIBIN instrument at the Lab. Agencies may submit test fires from a firearm or the firearm.

What is “# of cartridge cases”? Evidence cartridge cases submitted from shooting scenes are screened into groups. A representative from the group is entered into the NIBIN.

What is “# of NIBIN entries”? NIBIN is the National Integrated Ballistic Information Network controlled by Alcohol, Tobacco & Firearms (ATF). Trained staff insert the evidence or test fired cartridge case into the lab's NIBIN instrument. The NIBIN instrument takes high-resolution images exposing the markings stamped (like a fingerprint) on the cartridge case. These images are uploaded into the national database to cross reference similar images to reveal investigative leads.

What is a NIBIN lead? Leads are unconfirmed associations between two or more cartridge case entries. Leads assist law enforcement to work together to investigate other gun crimes that could be associated with the same gun used in the investigation they are working on. NIBIN offers ballistic evidence giving law enforcement



information they can then follow up during their investigation. This forensic evidence allows law enforcement to quickly piece evidence together when working on a crime involving a gun.

What does the “NIBIN Lead rate” mean? The lead rate determines the number of unconfirmed associations divided by the number of NIBIN entries. This indicates the possibility of multiple crimes connected in the Yakima Valley. The national average for NIBIN lead rates is 28%. Yakima Valley is 62% which could mean the same gun is used during different gun related crimes.

What is “cell phone analysis”? Cell phone analysis assists law enforcement with extracting data from a phone, which is then given to law enforcement to assist them with gathering additional evidence.

What does “investigative assistance” mean? Investigative assistance is the leg work provided to gather information, data, and forensic evidence for law enforcement with cases they are working on. Law enforcement can review information provided to them to determine if they would like to follow up on this information.

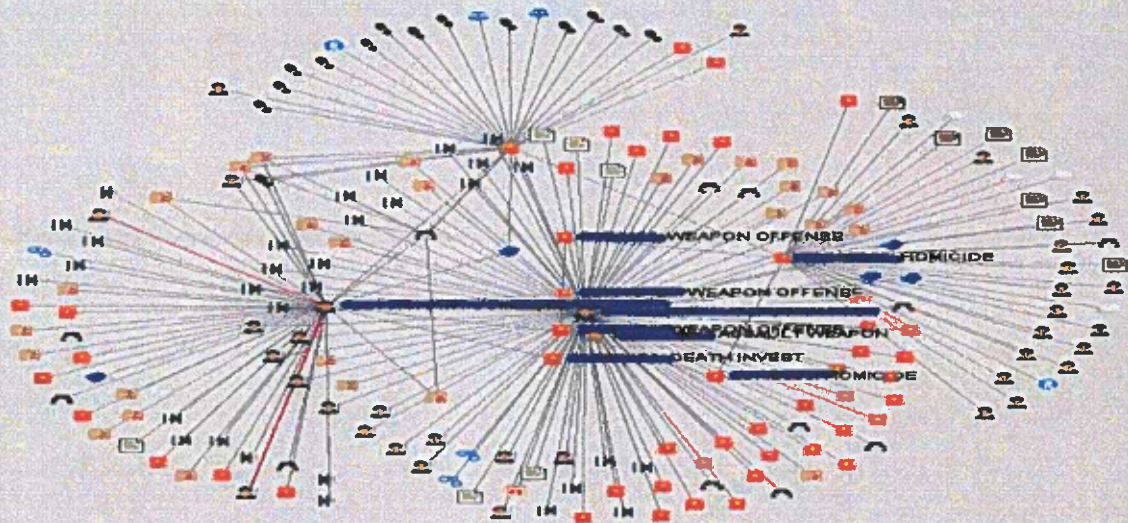
**In 2023, YVCOG Crime Lab Staff test fired a gun and entered the casing into NIBIN. The gun was seized during a DUI and there were no indications that the gun had been used in a crime, at that time.

This test fire entry into NIBIN provided leads with possible associations to **35 other crime events** (shown in the bottom picture) in the Yakima Valley.



Associations to DUI Seized Gun

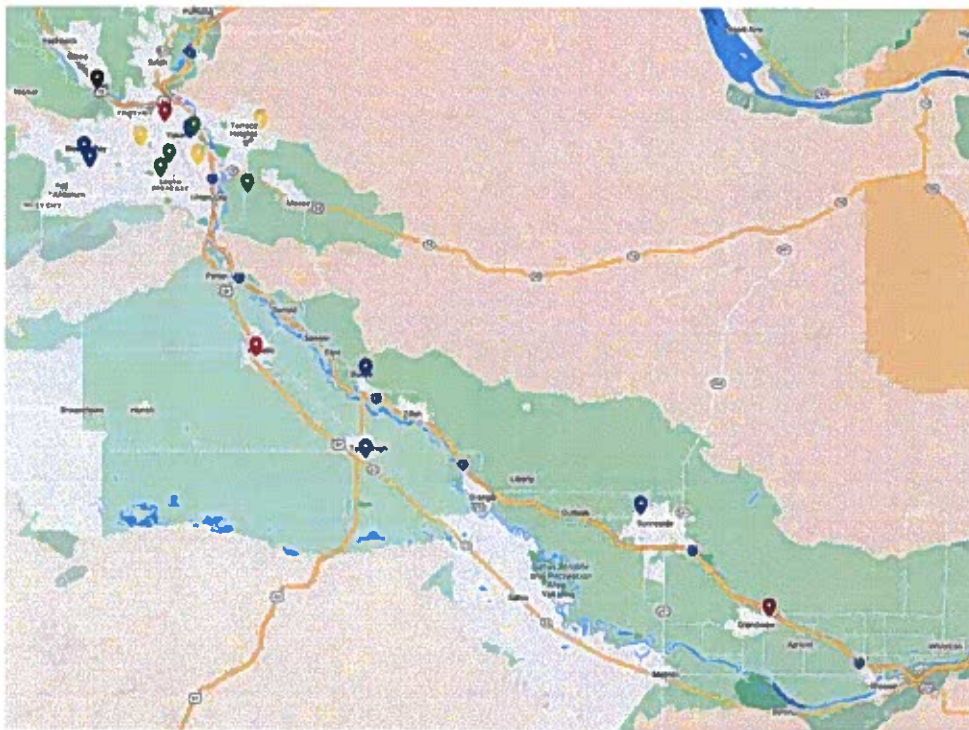
- 14 Drive by shootings
- 9 Assaults
- 3 Homicides
- 2 Weapon Offenses
- 2 Shots Fired
- 2 Robberies
- 1 Weapon Violation
- 1 Found Property
- 1 Reckless Discharge



Shown in the map below, you see how one gun can associate multiple events for law enforcement in different jurisdictions. **Law enforcement would not possibly know about an association to another gun crime without NIBIN.** Crime travels up and down our valley. By working together, law enforcement has information quickly, while the case is still 'hot'. This is valuable when interviewing witnesses.

Once this evidence is presented to the Prosecuting Attorney's Office, they can make decisions to prosecute or not based on a full span of evidence they have not had previously. Prosecutors can now link possible crimes committed by the same gun.

Crime Lab Staff can provide forensic evidence, analyze cell phones, offer investigative lead opportunities, and network neighboring officers putting the pieces together of crimes that could be related either through weapons or individuals.



The Local Crime Lab is continuing to partner with multiple law enforcement agencies as they work through analyzing evidence. Our goal remains the same as when this program was presented to the members, 'To provide timely, impartial, and quality forensic laboratory services and investigative intelligence to the Yakima Valley criminal justice community'. We do this work through interagency partnerships and collective participation. We continue to work diligently to provide access to expeditious, impartial, forensic, and investigative services for all our participating members to elevate the quality of life to those living and visiting the Yakima Valley.

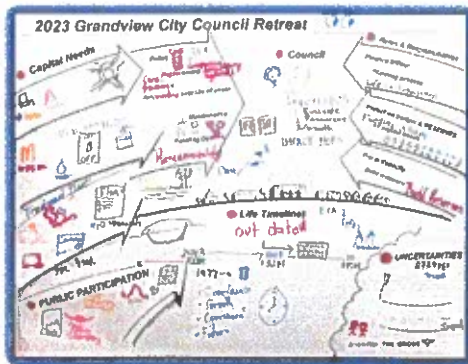


Strategic Facilitation

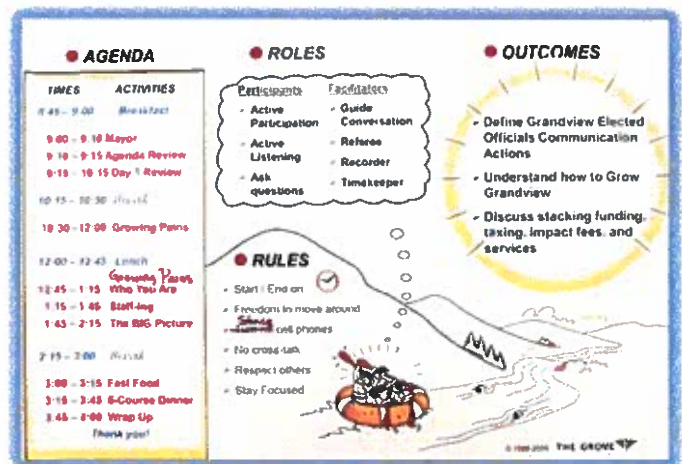
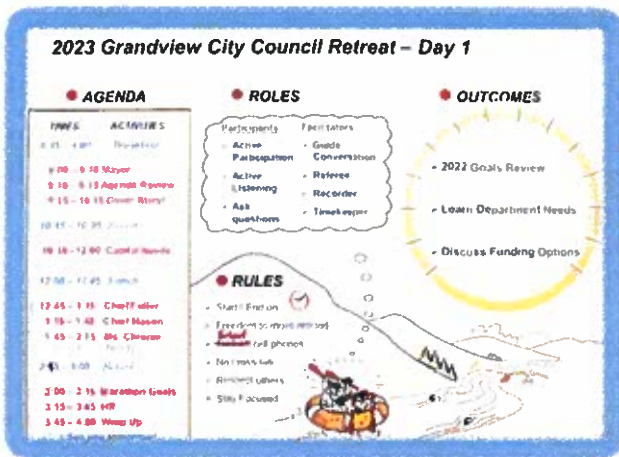
YVCOG assisted Grandview by facilitating their Board Retreat again in 2023. The retreat was able to review the process the Board had made since setting their goals in 2022. By reviewing their 2022 priorities for 2023 that had been accomplished, the Board was able to push forward with their new 2024 priorities.

Grandview decided to include their department heads on day one of their retreat. Each department was allowed 20 minutes to share a high overview of their 2024 budget priorities they would be bringing to Council. Adding this step to their Board Retreat allowed Council to ask questions and hear from the department heads before beginning their budget process.

2023 Grandview City Council Retreat



YVCOG structures facilitations to fit the needs of each municipality. Depending on the desired outcomes for the meeting, YVCOG brings in different exercises for the group to participate in. By the end of the meeting, the group will have actionable steps to accomplish their priorities or goals determined by the group participating.



YVCOG facilitates and guides discussions by asking specific questions and then recording what is said. Some recording is done with pictures and some with words. Those who participate in the meeting walk away with more retention and understanding from the discussion during the meeting because of how they participated.

Transportation Planning

YVCOG Project (Federal) Obligations for 2023 \$10,151,112

20-YEAR REGIONAL TRANSPORTATION PLAN KICKED OFF!

YVCOG began the development of the 2024-2045 Metropolitan & Regional Long Range Transportation Plan. This document will address our region's jurisdictions and transportation agencies' *current and future planning* opportunities over the next 20 years in a myriad of transportation areas including:

- Road/Bridge Maintenance, Preservation, Construction and Expansion
- Airport Facilities and Services
- "Potential" return of Passenger Rail Services lost in 1981.
- Trails, Pathways and Bicycle Facilities
- Environmental and Wildlife Mitigation and Protection
- Local/Regional/National/International Freight Movement
- Public Transportation (Regional and Intercity Transit Services / Micro-Transit / Active Transportation)
- Electric/Hydrogen Vehicles and Fueling infrastructure / Automation Technologies.

7 PROJECTS OBLIGATED \$10,151,112 IN YVCOG- Administered *Federal* transportation Funds :

- \$ 50,000: Air Quality
- \$ 38,000: Pathways, sidewalk improvements
- \$ 600,000: Regional Planning (traffic modeling, counts, various studies)
- \$ 5,205,638: Roadway reconstruction, preservation, and planning
- **\$ 4,857,474: Roadway construction from Stateside Redistributed Funds (out of region)**
- Anticipate over \$4.75 million in YVCOG-administered obligations in 2024

YVCOG performed Public Outreach events in September and October asking the public how they think the government should be using their tax money over the next 20 years for transportation. One outreach activity resulted in 792 participants with a "Taxpayer Investment" Game. Each participant was given \$10.00 in monopoly money to 'invest' in 10 different transportation areas. Considering the different transportation needs, the public was asked to put their monopoly money where they felt we should be investing taxpayer money. They could spread out their money and put a little in each area, or they could put all their money in one area.



The results are:

1. Road and Bridge Maintenance
2. Passenger Rail
3. Public Transit
4. Road and Bridge New Construction
5. Bike and Pedestrian Pathways
6. Air Travel
7. Environmental
8. Freight
9. Electric Vehicle Infrastructure
10. Drone Technology



YVCOG continued outreach by attending different community events throughout the Yakima Valley. Talking with community members and offering a quick and easy survey provided an additional 258 (239 English/19 Spanish) perspectives. The survey was also available through a QR code on posters and business cards we put up around the communities. Our goal was to give every person an opportunity to have their voice heard. The survey could be taken on paper or online, depending on a person's comfort level.

YVCOG then took the information we learned through outreach to be our Valley's priorities for the next 20 years.

March 2024 Adoption of the 20-Year Transportation Plan helps ensure our valley's eligibility to receive federal and state funding for different transportation projects over the next four years.

TRAFFIC COUNTS:

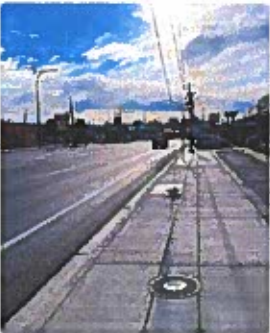
YVCOG again partnered with a consulting firm to provide regional traffic counts for our members. This year, the Regional Traffic Count Program performed 206 tube counts, turning movements, and pathway video counts for all 14 municipalities.

Member jurisdictions use this data to determine traffic volumes on street systems, project effects of land use changes, and measure mobility impacts. They then use this data to help determine different future project needs for roads, sidewalks, trails, and transit corridors.

The Traffic Count Program will be extended through 2025 to assist members with their needs.

Other Highlights

- Partnered with WSDOT and member jurisdictions to develop regional corridor studies including:
 - SR24 East Valley Active Transportation Solutions (Completed)
 - SR12/Naches Active Transportation Connections (to be completed in spring 2024)
 - Scheduled to begin the I-82/SR 97 Freight Express Route Study in 2024
 - Scheduled to begin the Yakima Valley Regional Safety Action Plan in 2024 (*pending federal award*)
- Completed the 2023 YVCOG Public Participation Plan Update (and TRANSLATED INTO SPANISH !!!)
- Awarded funds towards the Yakima Valley Regional Transit Feasibility Study (Phase II)
- YVCOG Transportation Program staff continued to provide transportation planning and coordination assistance on a variety of transportation areas including:
 - WSDOT's Commute Trip Reduction (CTR) Statewide Implementors and Technical Advisory Committees
 - WSDOT's Statewide "Investment Strategies Workgroup"
 - Federal Rail Administration's "Long Distance Passenger Rail Service" Multi-State Workgroup
 - Yakama Nation's Transportation Safety and Heritage Connectivity Trail Project Committees
 - Yakima Region Transit and Para-Transit Agencies, Citizen Advisory Committees



CONGRATULATIONS!

- Mabton Main Street Reconstruction award \$2,199,306
- Grandview Old Inland Empire Hwy award \$3,006,332
- Naches Trail Improvements award \$38,000
- Yakima N. 1st Street Reconstruction award \$4,857,474

Land Use Planning

Planning for anticipated population growth under the Washington State Growth Management Act (GMA).

One of our major accomplishments for our members was the completion of six Housing Action Plans. Working with Grandview, Tieton, Toppenish, Union Gap, Wapato, and Zillah's City Councils, each city developed and adopted a Housing Action Plan for their community. The goal of the Housing Action Plan is to identify actions the Council can implement to create more housing and more diversity in housing options in their individual communities.

Each community is different and has different perspectives for housing in their communities. Depending on the direction the Council would like to take determined their plan. The next step is to work with our cities on updating their codes and regulations to reflect the changes they would like to see to help create more housing.



YVCOG provided land use planning for many of our communities throughout 2023 to ensure that they remained compliant with the Growth Management Act (GMA), their Comprehensive Plans, and their development regulations. Some of the services we provided included processing conditional use permits, subdivisions, annexations, rezones, and text amendments to Comprehensive Plans and development regulations. Some of the specific projects we worked on are listed below:



In **Grandview**, we processed an application to amend their Comprehensive Plan in order to change the minimum lot size requirements within residential zoning districts, we updated development standards within a chapter of the zoning ordinance, updated the Future Land Use Map designation and zoning of several parcels, and processed a 145-lot subdivision. We also saw several inquiries into multifamily development and local retail businesses.

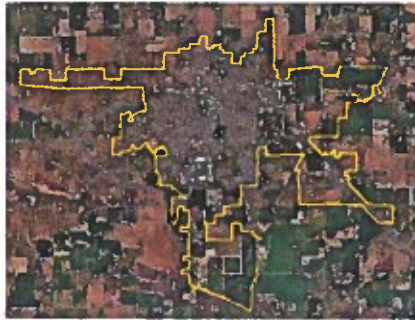
Granger had a busy year as well, with a large expansion of an animal feed production facility being permitted, several subdivision inquiries, and plans for a new hotel and community event center, as well as a large residential mini-storage facility being proposed on the east side of town.





YVCOG's planning work with **Harrah** in 2023 involved updating their Comprehensive Plan maps to reflect an annexation. During that process, we also worked with Commerce and city staff to ensure that their Critical Areas Ordinance, Subdivision Ordinance, and Zoning Ordinance were compliant with the Growth Management Act.

Mabton projects this year were primarily related to residential development. We assisted the city navigate the annexation of residential land on the east side of town, as well as the review of a proposed 31-lot subdivision. There have also been several requests for assistance with development on existing lots, including a potential new church and single-family residences.



Since we have completed the HAPs for other communities, **Sunnyside** requested that YVCOG assist with creating a Housing Needs Assessment (HNA) for their community. We are also working with Sunnyside to explore the potential value of establishing an Historic Preservation Program.

Tieton's requests this year were limited to a critical area review to identify the ordinary high-water mark of a stream on a property in order to determine the permitting needed for a proposal. We also assisted Tieton with providing information when they applied for a Middle Housing Grant.



Union Gap saw a lot of business development, including a new car dealership, the expansion of aerospace and recreational vehicle manufacturing facilities, the expansion of a trucking business, the relocation and expansion of an HVAC company, a new shipping and receiving facility for a bakery, People for People's new Meals on Wheels facility, and a new communication tower. In addition, we assisted with updating development regulations within the Airport Safety Overlay as well as an update to the Future Land Use Map and a rezone.

YVCOG assisted **Wapato** with a 21-lot subdivision on the eastern side of town, the permitting of a new daycare facility, and several boundary line adjustments. We're also helping with the update of their Parks and Recreation Comprehensive Plan, which is funded through a grant with the Washington State Recreation and Conservation Office.



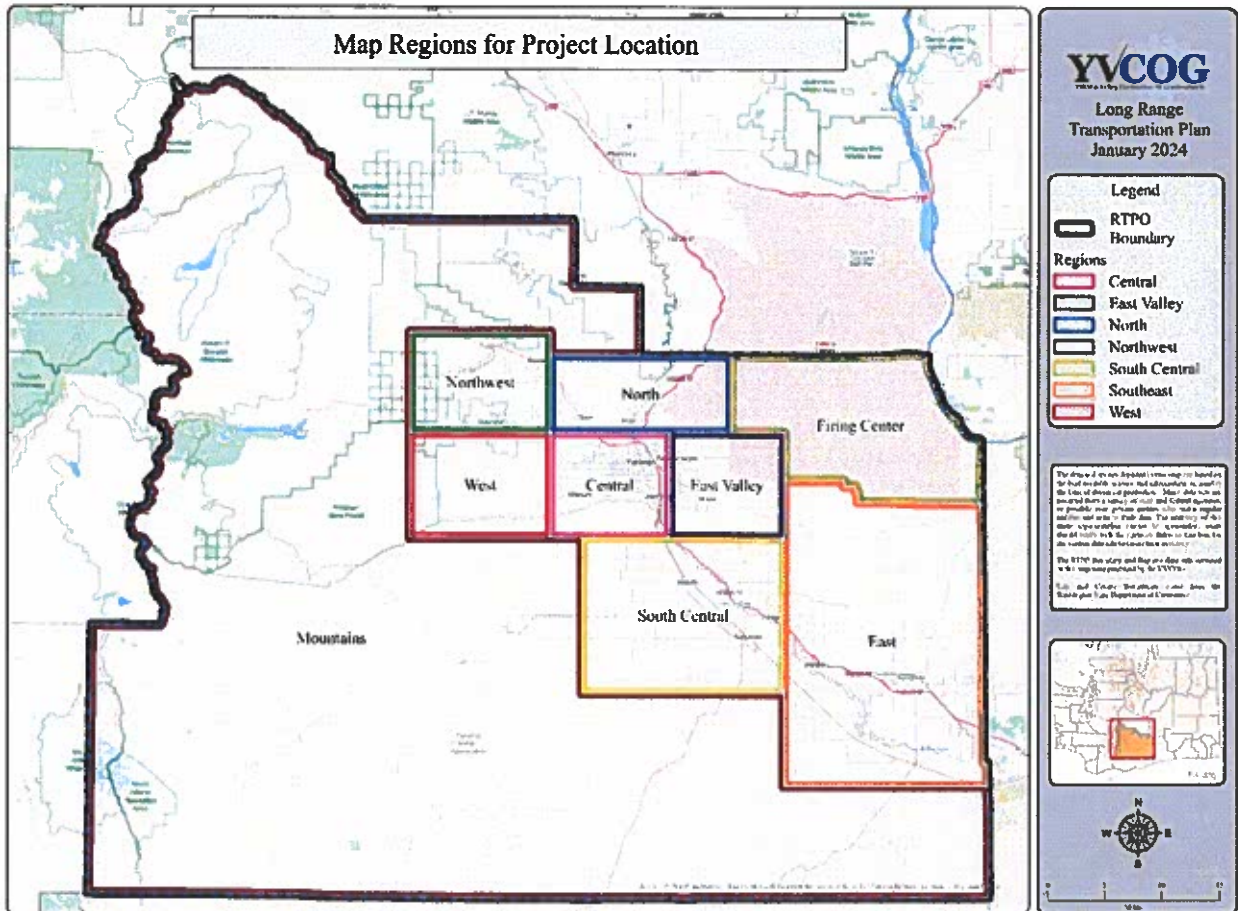
Geographic Information Systems

YVCOG was busy with updating the 2020 Census Federal Functional Class and Urban Highways maps. When the census is updated, the new data affects all our data used for jurisdictions. This can be a time-consuming project but essential for all your programs.

The census affects all our member jurisdiction in how they will federally classify their urban and rural roadways. This will determine their eligibility for both state and federal transportation funding. We have spent significant time preparing data and updating mapping in a variety of modal, environment, and project planning demographic maps in relation to the Transportation 20-Year Plan, known as the Long-Range Plan.



The map below shows how projects will be identified within our valley.



Passenger Rail

YVCOG was selected to participate in the Northwest State's Region Long-Distance Study Work Group by the Federal Rail Administration and their consultant Jacob's Engineering.

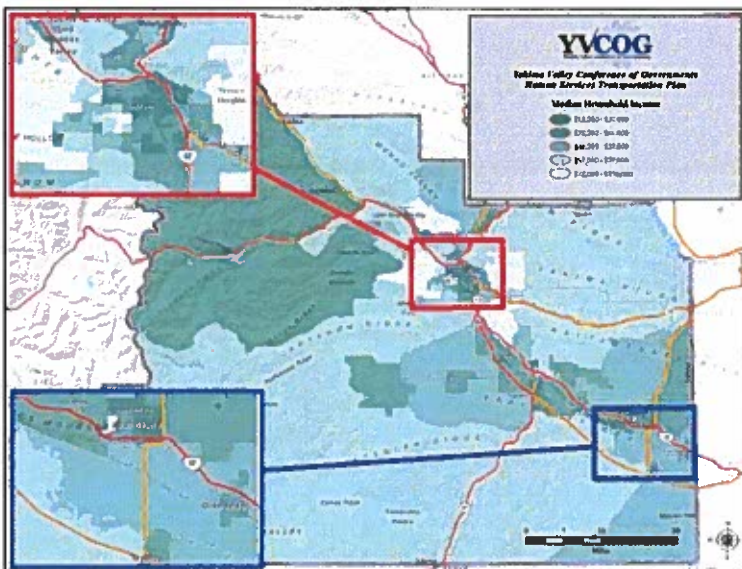
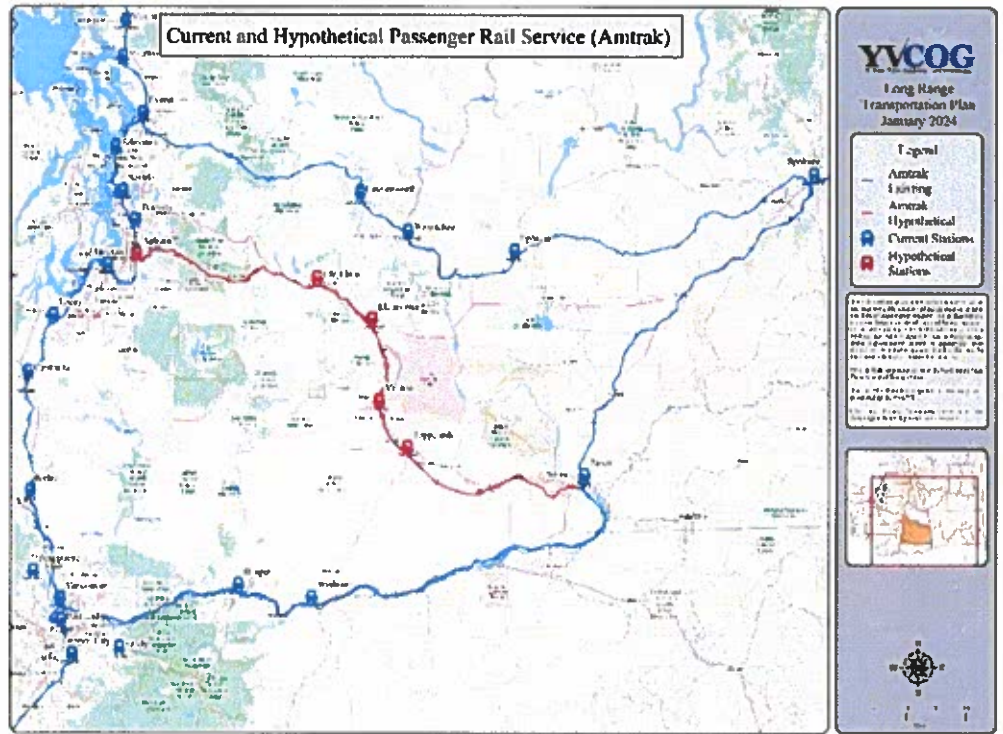
The federal passenger rail route study is the consideration of reintroducing passenger rail services to underserved, formerly served communities, including the Central Washington Region.

The map to the right shows where Amtrak currently operates (blue line), and the route being considered (red line).

Our GIS program is heavily used to gather and analyze data for decision makers for more complex projects in communities. As

YVCOG works with Councils on their new Climate Element and their updated Comprehensive Plan, maps will assist in studying your jurisdictional boundaries to maintain compliance with the Growth Management Act (GMA).

Data and maps are developed in support of comprehensive planning map changes and to prepare for the upcoming GMA amendment cycle.



Maps can be a visual to assist in understanding some of the financial needs that may be in your community. Understanding the income levels in your community can allow decision makers to determine specific needs that may be in your community including different types of housing, the use of public transit or foodbank needs.

Community Law Enforcement Partnership



In 2023 YVCOG successfully developed a Yakima Valley Public Safety Plan for all jurisdictions which was shared with local law enforcement agencies to be presented to their local city council members. YVCOG successfully implemented the Handle with Care in 6 of the 14 jurisdictions throughout the Yakima Valley. In 2024 we will continue our collaboration with law enforcement agencies and schools so that it is implemented throughout all jurisdictions in the Yakima Valley. YVCOG was able to coordinate Hidden In Plain Sight presentations to three cities through collaboration with SAFE Yakima and the Yakima School District. These presentations conveyed information and raised awareness about drug and alcohol

abuse as well as gang affiliation. This presentation was also presented to council members at one of our General Membership Meetings.

YVCOG pursued another CLEP grant and was awarded in July 2023. With this funding round our goal is to continue collaborating with all local jurisdictions and law enforcement to continue fostering relationships. One of our goals is to continue to partner with ESD 105 to implement Handle with Care throughout the entire valley. In addition, YVCOG is working with specific cities to implement 'Block Watch' programs throughout the valley, by empowering community members to partner with their local law enforcement agencies and become the eyes and ears assisting in crime prevention. YVCOG will also partner with many communities to assist in "Clean-up Days" and "Graffiti Abatement". The goal of this grant is to open communication between law enforcement and our community. Many community members have found this to be a positive change in the Yakima Valley.



Kicking off our 2nd awarded year in August, YVCOG attended Wapato and Mabton's National Night Out events, Menudo Festival in Granger, SAFE Yakima's Pathways to Healthy Living event, SAFE Yakima's Overdose Awareness Day event, Tamale Festival in Wapato, Harvest Festival in Mabton, Grandview WE CAN event, and presented an informational meeting regarding Block Watch to the Granger Lion's Club.



Block Watch Meetings were held at the Grandview and Sunnyside Police Stations with the outcome of two communities establishing a Block Watch group in their neighborhood.



Neighborhood Watch we lookout for each other....

Community Outreach

YVCOG provides “Outreach Services” for all programs and services throughout the Yakima Valley. Throughout 2023 outreach services were provided for many of our programs and services. Outreach was provided throughout the valley for our Transportation, Planning, Housing, and CLEP programs.

For Transportation, outreach was provided for Bike to Work week and the Long-Range Plan survey and activity. We were able to provide information throughout the valley, at the entrances of bike paths, SunDome, and community centers. Community members had the opportunity to share their experience and opinion on the importance of transportation in our valley and what they would like to see happen in the Yakima Valley.



For Planning, outreach was provided during the Housing Action Plan (HAP). A survey was provided to six cities in the valley asking community members to share their thoughts about the “Missing Middle” of housing. People were excited to hear about affordable attainable housing. Communities were given the opportunity to voice their opinion on the types of housing they would like to see in the future for the Yakima Valley.

For Housing, outreach was provided to distribute a survey asking for public participation regarding priorities in their community. Toppenish, Wapato, and Mabton were cities that participated in this survey. Community members were open about sharing what they felt was a priority in their community. Mid-Valley TV was used to reach folks along with community events. We also provided these cities with information about the CDBG Emergency Home Rehabilitation program and our Healthy Home Rehabilitation Program. We attended the Veteran’s Stand-Down at the SunDome, Wapato Tamale & Harvest Festival, and Mabton Harvest Festival to share information regarding these programs.



Through the CLEP grant, outreach was done to inform and educate communities on the importance of Block Watch. It’s also an opportunity to engage our communities with their local law enforcement agencies. This has been a great opportunity to see communication between community members and law enforcement. Through these events, people are empowered, equipped, educated, and encouraged to take back their community from crime while being part of building a safer community.



The importance of “Outreach” is to connect with our community, build trusting relationships and give the community a voice regarding their community.

Emergency Repair Services

Community outreach, engagement, and data leads to thriving communities!

Yakima Valley Conference of Governments was awarded a CDBG grant in partnership with the City Toppenish, for the purpose of providing emergency home repair services to senior citizens and persons with



(Partially Burnt Home)

disabilities to prevent them from becoming displaced.

Before YVCOG was able to access the funding for projects, we had to meet specific requirements outlined by the Department of Commerce. YVCOG

created policies and procedures, conducted a needs assessment and gap analysis to illustrate the need for such a program throughout the Yakima Valley.

YVCOG engaged with various agencies that provide services throughout Yakima County to understand their programs and requirements, aiming to avoid service duplication. Additionally, we surveyed other communities to assess their community needs and priorities. This approach enabled us to demonstrate the significant need across the entire Yakima Valley, extending beyond the Cities of Toppenish, Wapato, and Mabton. Consequently, we can now offer services county-wide.



(Furnace in need of replacement)



(Safety Hazard Electrical Panels)

YVCOG began accepting applications for our Senior and or Disabled Emergency Home Rehabilitation Program in October 2023.

Eligible Repairs: no heating or air conditioning, no water, plumbing, roofing, no electricity or electrical problems, ADA accessibility, and other repairs for hazardous conditions as determined by the housing manager.

Program requirements consist of the following: Applicants must be Age 55 or older, disabled, or parent of disabled person, be the homeowner, reside in the home all year round and meet the income limits as established by HUD (US Department of Housing and Urban Development).

We aim to assist individuals and families, not only in preventing displacement but also in ensuring they can live comfortably and safely in their own home. We hope to receive continued funding to continue this program for years to come.



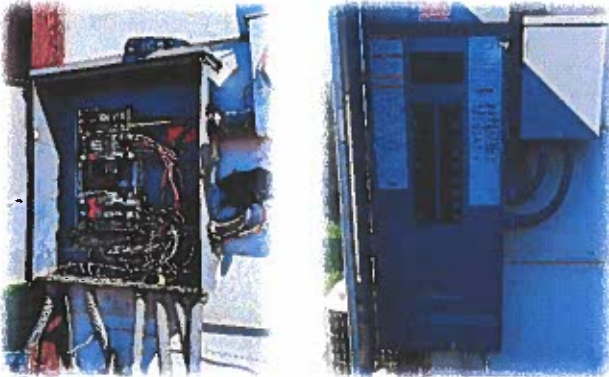
(Safety Hazard Home Entry Door)

Taking care of those who took care of us.....

Healthy Homes

In 2023, our primary objective was to initiate our Healthy Homes Rehabilitation Program, and we successfully met that goal. We began accepting applications in June 2023.

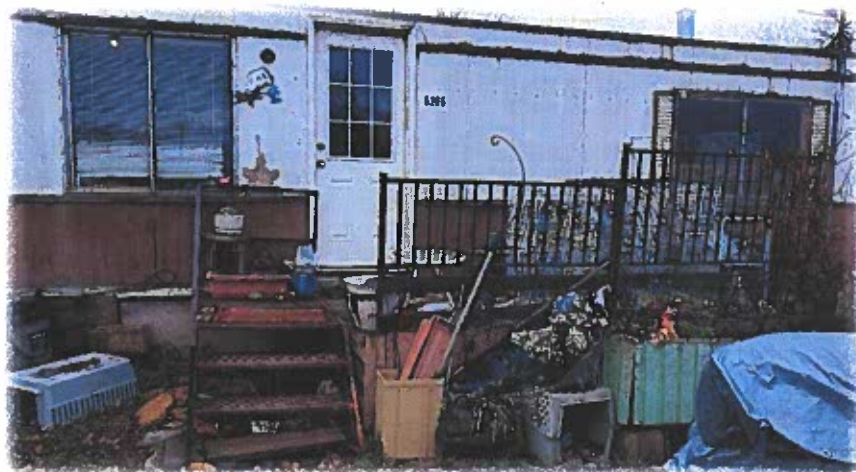
Since the program's launch, we adjusted our service area, extending our reach county wide. The insights gained from our gap analysis and needs assessment, supported by the Community Development Block Grant, highlighted the necessity for a county-wide approach.



The photos to the left are before and after photos of our first Kresge applicant. This individual was without power and had been couch surfing because power was cut to the home by the power company because of the risk of fire due to the electrical panel. This individual has many health concerns and without assistance of our program would not be able to be in the home resting and healing. We also assisted this individual with their water heater. Our first prevention of displacement.

Program requirements consist of the following: Be the legal homeowner, reside in the home all year and be at or below 60% of the Federal Median Income.

Eligible Repairs: Wheelchair ramps, widening of doorways, mold and asbestos remediation, ventilation, water quality, handrails and grab bars, other repairs for hazards that are detrimental to your health will be determined by the program Housing Manager.



ADA Accessibility, this applicant is unable to get in and out of the home. We are providing the applicant with a ramp and ADA accessibility hardware for the home



(Porous Moldy Windows)

Attainable Housing Opportunities

Another objective was to further our understanding and knowledge of Community Land Trusts. Our goal is to collaborate with local partners such as Habitat for Humanity to share and acquire knowledge and benefits for affordable, attainable housing through a Land Trust model.

Part of the **Housing Action Plan (HAP)** process included conducting surveys in participating communities asking what the housing wants and needs are for those who already live there. The findings revealed distinct perspectives on housing needs, with the top three preferences being single family dwellings, cottage housing, and duplex/triplex/fourplex housing. Community land trusts address community needs by making homeownership accessible in our high-cost market. By developing Community Land Trusts, your community can provide attainable home ownership through creative means. Homeowners would own the structure of their home but the land the home sits on is part of a trust. This allows people to cut the cost of a home by only paying for the structure. Utilizing a land trust model will allow us to help meet housing needs in Yakima County which is an estimate of 21,100 housing units by 2044. Of those housing units an estimate of 15,000 need to be affordable attainable housing units.

Housing and Planning staff attended training specific to Community Land Trusts models. This training series was over four months and was funded by the Department of Commerce. Staff continue to participate in various training courses to enhance our understanding and establish partnerships with Community Land Trust organizations not only in the state of Washington but nationwide. We look forward to continued partnerships with various organizations.

In addition to these objectives as a requirement, we surveyed two more cities to better understand priorities in their communities. Gathering valuable data and insights helps us identify needs, preferences, and concerns.

Enabling YVCOG to assist communities with informed decision making for effective community planning, resource allocations, and program development. Promoting community engagement, giving residents a voice that directly impacts their lives.



YVCOG aims to maintain our collaboration with the Kresge Foundation. Through our persistence and commitment to our community's well-being, we will focus on ensuring people can live safely in their homes. We will continue our ongoing efforts to seek opportunities to provide safe, healthy, attainable housing options for our member communities.

Future Priorities

I am excited to share 2024 priorities with our membership!

NEW FACILITY YVCOG will be working with our federal, state, and local governments to obtain funding for a new facility. The facility is necessary to continue services for the Crime Lab in an efficient manner. Currently, there are 3 full-time YVCOG Staff and 1 full-time ATF Staff crammed into 535 sq. ft. Our contract for this space ends at the end of 2026 when we will be required to vacate our current location. Our objective is to stay centrally located in the valley to assist all members.

PODCASTS YVCOG is developing a more effective way to reach out to the public with information and give them an opportunity to engage more in the decisions governments make. We are considering the frequency of podcasts and putting together a list of topics and who to interview. Take advantage of this opportunity to involve your initiatives and to hear the public's responses! We would love to hear from you.

WEBPAGE The goal of updating our website is to provide more information and resources for the programs we operate on your behalf. Developing an 'Easy to Use' webpage that gives our members information they may be looking for and to offer online services will bring us into the 21st century! We will create online forms for the public to use including applications, surveys, interactive mapping, podcasts, and community data. We will continue to post our records for transparency including agendas, minutes, contracts, financial documents, and any other information requested.

WORKFORCE DEVELOPMENT is the opportunity to begin to introduce and train people in government careers. Our objective is to partner with colleges and universities to offer work study internships and paid internships for individuals who would like to gain experience in their field of study. To begin, we will focus on government planning and government accounting.

TRANSPORTATION YVCOG is going to have a 'Call for Projects' with approximately \$4,000,000 in federal money allocated to the Yakima Valley. It has been 11 years since our last call for projects and we are excited to begin this process again. Each year, YVCOG receives approximately \$4,600,000 in federal funding for road projects. Members must have their project in the state's online system, provide a 20% non-federal match, and be able to identify their project start date. Once this funding is obligated, the municipality has 10 years to spend out the funding before moving on to the next phase of the project.

PLANNING YVCOG Staff will be responsible for the creation of the new required climate element in our members' comprehensive plans for those who have requested our assistance. This is a new element, and our staff will be working closely with Commerce and other agencies to provide you with a new element that makes sense to your community. Beginning in July, YVCOG will begin working on updating the members' Comprehensive Plans for those who have requested our assistance. The work for the climate element and the Comprehensive Plan Update is funded by Commerce.

COMMUNITY LAW ENFORCEMENT PROGRAM (CLEP) OUTREACH YVCOG will continue to develop and foster relationships with communities and law enforcement. Our emphasis will be on creating and supporting community block watch groups, by providing communities with the necessary knowledge and tools. We will be collaborating with local agencies and the Department of transportation to educate communities on the importance of human trafficking. We will continue to educate and form partnerships with school districts and law enforcement to implement the Handle with Care program. YVCOG will pursue another CLEP grant to continue engaging communities and law enforcement.

HEALTH AND HOUSING Our primary focus will be to continue to support qualifying individuals and families through our Healthy Homes rehabilitation program. We will learn from communities how to enhance our program for continued success. We will also concentrate on securing additional funding to sustain our program. YVCOG will also prioritize affordable attainable housing by fostering existing partnerships and new partnerships to bring more housing options to the Yakima Valley. Continuing to expand our knowledge of Community Land Trusts to be able to assist and partner with agencies like Habitat for Humanity for a successful Community Land Trust project.

SENIOR HOUSING EMERGENCY REPAIR Our program is underway, and we are committed to diligently supporting senior and disabled households. By ensuring they can stay in their homes preventing displacement throughout the Yakima Valley. Sharing the impact of our program to the Washington State Department of Commerce will allow our valley to receive more funding to sustain and continue our program. Currently our program is structured for emergency repairs. If funding allows, we would like to provide a nonemergency rehabilitation program in the future.

LOCAL CRIME LAB is gearing up to begin using the new Rapid DNA instrument we have received. Supporting our law enforcement with another tool to use when working on a crime is going to bring another level to collaborating in our Valley. The forensic Rapid DNA profile will be available in less than 2 hours for quick information. Fighting crime with science and speed is a game changer.

Thank you for your continued support!



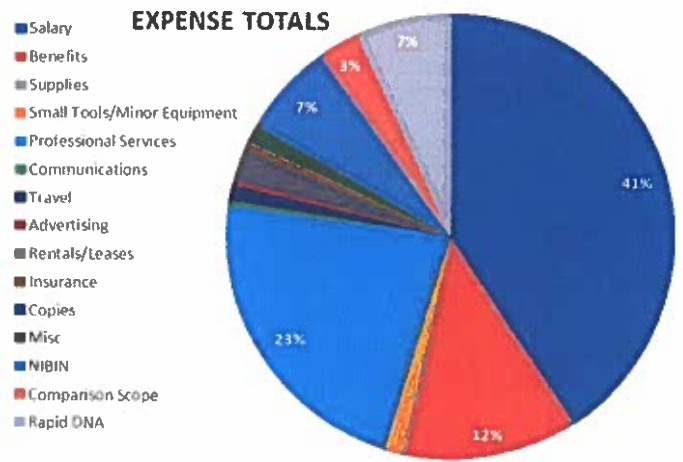
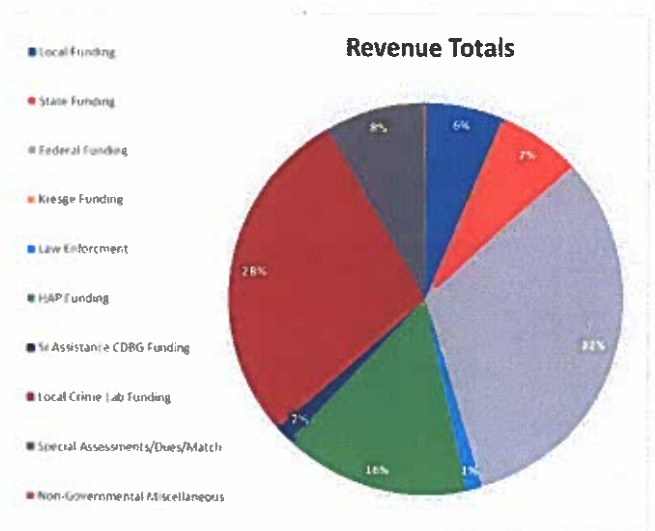
Chris Wickenhagen, Executive Director
chris.wickenhagen@yvcog.us
www.yvcog.us

2023 Revenue & Expenses

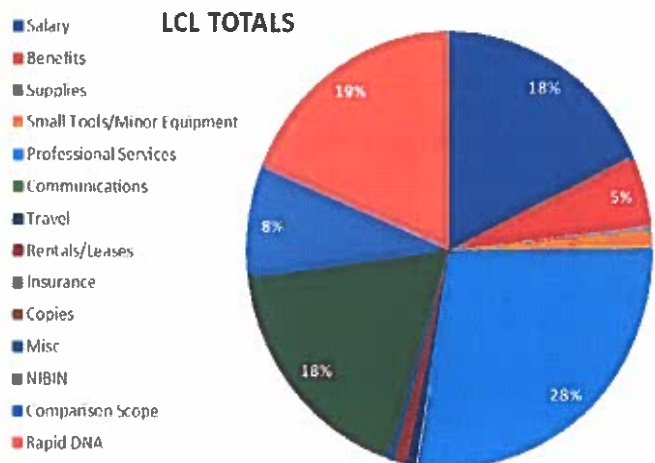
Revenues Totals	Revenue Totals
Local Funding	\$ 166,002.68
State Funding	\$ 176,506.36
Federal Funding	\$ 840,414.71
Kresge Funding	\$ 567.06
Law Enforcement	\$ 32,978.59
HAP Funding	\$ 405,311.93
Sr Assistance CDBG Funding	\$ 36,875.74
Local Crime Lab Funding	\$ 731,667.98
Special Assessments/Dues/Match	\$ 215,173.00
Non-Governmental Miscellaneous	\$ 5,167.24
Total	\$ 2,610,665.29

Expenses Totals	Expense Totals
Salary	\$ 1,332,181.85
Benefits	\$ 401,015.04
Supplies	\$ 10,927.57
Small Tools/Minor Equipment	\$ 42,777.81
Professional Services	\$ 729,813.25
Communications	\$ 11,670.73
Travel	\$ 38,086.77
Advertising	\$ 9,821.35
Rentals/Leases	\$ 80,245.75
Insurance	\$ 15,006.00
Copies	\$ 1,843.20
Misc	\$ 43,247.91
NIBIN	\$ 218,534.91
Comparison Scope	\$ 99,441.06
Rapid DNA	\$ 227,474.46
Total	\$ 3,262,087.66

LCL Expenses Totals	LCL Totals
Salary	\$ 215,359.52
Benefits	\$ 64,853.99
Supplies	\$ 4,838.50
Small Tools/Minor Equipment	\$ 14,917.25
Professional Services	\$ 333,663.59
Communications	\$ 1,641.82
Travel	\$ 9,320.38
Rentals/Leases	\$ 10,980.07
Insurance	\$ 3,750.00
Copies	\$ 21.80
Misc	\$ 3,863.04
NIBIN	\$ 218,534.91
Comparison Scope	\$ 99,441.06
Rapid DNA	\$ 227,474.46
Total	\$ 1,208,660.39



Local Crime Lab



2024 Approved Budget



YAKIMA VALLEY CONFERENCE OF GOVERNMENTS MEMBERSHIP ASSESSMENTS FOR 2024

Members	% Population	OFM		General		MATCH FUNDS		Total		Difference	2023-2024 Change %
		Population		Assessment*				Assessment			
		2023	2024	2023	2024	2023	2024	2023	2024		
GRANDVIEW	4.31%	11,020	11,250	\$ 5,664	\$ 6,014	\$ 3,607	\$ 3,732	\$ 9,271	\$ 9,746	\$ 474	5.1%
GRANGER	1.45%	3,740	3,775	\$ 1,922	\$ 2,018	\$ 1,630	\$ 1,665	\$ 3,553	\$ 3,683	\$ 130	3.7%
HARRAH	0.22%	580	580	\$ 298	\$ 310	\$ 598	\$ 602	\$ 896	\$ 912	\$ 16	1.8%
MABTON	0.75%	1,975	1,965	\$ 1,015	\$ 1,050	\$ 1,083	\$ 1,096	\$ 2,098	\$ 2,147	\$ 49	2.3%
MOXEE	1.83%	4,665	4,785	\$ 2,398	\$ 2,558	\$ 2,786	\$ 2,843	\$ 5,184	\$ 5,401	\$ 217	4.2%
NACHES	0.43%	1,125	1,120	\$ 578	\$ 599	\$ 1,690	\$ 1,697	\$ 2,268	\$ 2,296	\$ 28	1.2%
SELAH	3.24%	8,365	8,450	\$ 4,300	\$ 4,517	\$ 4,410	\$ 4,489	\$ 8,709	\$ 9,006	\$ 296	3.4%
SUNNYSIDE	6.33%	16,500	16,530	\$ 8,481	\$ 8,836	\$ 4,781	\$ 4,912	\$ 13,262	\$ 13,749	\$ 487	3.7%
TIETON	0.59%	1,505	1,545	\$ 774	\$ 826	\$ 1,004	\$ 1,022	\$ 1,777	\$ 1,848	\$ 71	4.0%
TOPPENISH	3.41%	8,870	8,900	\$ 4,559	\$ 4,758	\$ 2,995	\$ 3,068	\$ 7,554	\$ 7,826	\$ 272	3.6%
UNION GAP	2.55%	6,640	6,660	\$ 3,413	\$ 3,560	\$ 3,619	\$ 3,673	\$ 7,032	\$ 7,234	\$ 202	2.9%
WAPATO	1.77%	4,615	4,620	\$ 2,372	\$ 2,470	\$ 1,778	\$ 1,814	\$ 4,150	\$ 4,284	\$ 134	3.2%
YAKIMA	37.77%	98,200	98,650	\$ 50,475	\$ 52,734	\$ 21,049	\$ 21,880	\$ 71,524	\$ 74,615	\$ 3,091	4.3%
YAKIMA CO.	34.13%	88,955	89,155	\$ 45,723	\$ 47,659	\$ 19,491	\$ 20,207	\$ 65,214	\$ 67,866	\$ 2,652	4.1%
ZILLAH	1.23%	3,195	3,215	\$ 1,642	\$ 1,719	\$ 1,538	\$ 1,566	\$ 3,181	\$ 3,285	\$ 104	3.3%
TOTALS	100.00%	253,000	261,200	\$ 133,614	\$ 139,627	\$ 72,058	\$ 74,268	\$ 205,672	\$ 213,895	\$ 8,223	4.0%

Yakima Transit Total Trans Assessment 6500 6,700
78,558 80,968

Members	% Population	OFM Population	Yakima Valley Local Crime Lab Contribution 2023 - 2025		
			2023	2024	2025
			GRANDVIEW	4.25%	10,960
GRANGER	1.43%	3,690	\$ 3,437	\$ 5,448	\$ 5,448
HARRAH	0.22%	580	\$ 540	\$ 856	\$ 856
MABTON	0.77%	1,975	\$ 1,839	\$ 2,916	\$ 2,916
MOXEE	1.71%	4,405	\$ 4,103	\$ 6,504	\$ 6,504
NACHES	0.43%	1,110	\$ 1,034	\$ 1,639	\$ 1,639
SELAH	3.19%	8,235	\$ 7,670	\$ 12,159	\$ 12,159
SUNNYSIDE	6.35%	16,400	\$ 15,275	\$ 24,215	\$ 24,215
TIETON	0.55%	1,430	\$ 1,332	\$ 2,111	\$ 2,111
TOPPENISH	3.44%	8,870	\$ 8,261	\$ 13,097	\$ 13,097
UNION GAP	2.56%	6,595	\$ 6,142	\$ 9,738	\$ 9,738
WAPATO	1.79%	4,610	\$ 4,294	\$ 6,807	\$ 6,807
YAKIMA	37.90%	97,810	\$ 91,099	\$ 144,418	\$ 144,418
YAKIMA CO.	34.19%	88,240	\$ 82,185	\$ 130,288	\$ 130,288
ZILLAH	1.24%	3,190	\$ 2,971	\$ 4,710	\$ 4,710
TOTALS		258,100	\$ 240,390	\$ 381,090	\$ 381,090

- The YVCOG General Membership reviews and votes on YVCOG’s budget during the October General Membership Meeting.
- YVCOG Staff are given a cost of living increase each year, based on our members’ average cost of living increases.
- The YVCOG Executive Committee is responsible for the day-to-day operations.

**Yakima Valley Conference of Governments
Approved Budget - 2024**

Consolidated:

Revenue	2024	2023	Change	%
Programs & Projects				
Local Projects	\$ 480,500	\$ 309,000	\$ 171,500	36%
State	\$ 198,000	\$ 200,000	\$ (2,000)	-1%
Federal	\$ 1,350,000	\$ 1,197,000	\$ 153,000	11%
Grants	\$ 1,364,740	\$ 1,640,500	\$ (275,760)	-20%
Miscellaneous	\$ 6,493	\$ 8,528	\$ (2,035)	-31%
Total Programs & Projec	\$ 3,399,733	\$ 3,355,028	\$ 44,705	1.31%
Dues				
Grandview	\$ 9,746	\$ 9,271	\$ 475	5%
Granger	\$ 3,683	\$ 3,553	\$ 130	4%
Harrah	\$ 912	\$ 896	\$ 16	2%
Mabton	\$ 2,147	\$ 2,098	\$ 49	2%
Moxee	\$ 5,401	\$ 5,184	\$ 217	4%
Naches	\$ 2,296	\$ 2,268	\$ 28	1%
Selah	\$ 9,006	\$ 8,709	\$ 297	3%
Sunnyside	\$ 13,749	\$ 13,262	\$ 487	4%
Tieton	\$ 1,848	\$ 1,777	\$ 71	4%
Toppenish	\$ 7,826	\$ 7,554	\$ 272	3%
Union Gap	\$ 7,234	\$ 7,032	\$ 202	3%
Wapato	\$ 4,284	\$ 4,150	\$ 134	3%
Yakima	\$ 74,615	\$ 71,523	\$ 3,092	4%
Yakima Transit	\$ 6,700	\$ 6,500	\$ 200	3%
Yakima Co	\$ 67,866	\$ 65,214	\$ 2,652	4%
Zillah	\$ 3,285	\$ 3,181	\$ 104	3%
Total Dues	\$ 220,595	\$ 212,172	\$ 8,423	3.82%
Local Crime Lab Contribution				
Grandview	\$ 16,183	\$ 10,280	\$ 5,903	36%
Granger	\$ 5,448	\$ 3,437	\$ 2,011	37%
Harrah	\$ 856	\$ 540	\$ 316	37%
Mabton	\$ 2,916	\$ 1,839	\$ 1,077	37%
Moxee	\$ 6,504	\$ 4,103	\$ 2,401	37%
Naches	\$ 1,639	\$ 1,034	\$ 605	37%
Selah	\$ 12,159	\$ 7,670	\$ 4,489	37%
Sunnyside	\$ 24,215	\$ 15,275	\$ 8,940	37%
Tieton	\$ 2,111	\$ 1,332	\$ 779	37%
Toppenish	\$ 13,097	\$ 8,261	\$ 4,836	37%
Union Gap	\$ 9,738	\$ 6,142	\$ 3,596	37%
Wapato	\$ 6,807	\$ 4,294	\$ 2,513	37%
Yakima	\$ -	\$ 91,099	\$ (91,099)	
Yakima Co	\$ 130,288	\$ 82,185	\$ 48,103	37%
Zillah	\$ 4,710	\$ 2,971	\$ 1,739	37%
Total Dues	\$ 236,672	\$ 240,462	\$ (3,790)	-1.60%
Total Revenue:	\$ 3,857,000	\$ 3,807,662	\$ 49,338	1.3%

**Yakima Valley Conference of Governments
Approved Budget - 2024**

Consolidated:

Expenses	2024	2023	change	%
Salaries and Benefits				
Salaries	\$ 1,700,000	\$ 1,620,000	\$ 80,000	5%
Health Insurance	\$ 249,340	\$ 230,160	\$ 19,180	8%
Life Insurance	\$ 2,860	\$ 2,640	\$ 220	8%
Retirement Contribution	\$ 230,100	\$ 212,400	\$ 17,700	8%
Social Security Equivalent	\$ 136,500	\$ 126,000	\$ 10,500	8%
Unemployment Insurance	\$ 22,360	\$ 20,640	\$ 1,720	8%
Workers Compensation	\$ 8,840	\$ 8,160	\$ 680	8%
Total Salaries & Benefits	\$ 2,350,000	\$ 2,220,000	\$ 130,000	5.53%
Other Expenses				
Communication Services	\$ 15,000	\$ 17,000	\$ (2,000)	-13%
Professional Services	\$ 1,117,800	\$ 725,000	\$ 392,800	35%
Advertising	\$ 17,000	\$ 65,000	\$ (48,000)	-282%
Insurance - Property & Libability	\$ 24,500	\$ 25,462	\$ (962)	-4%
Office Equipment	\$ 3,000	\$ 50,000	\$ (47,000)	-1567%
Registration & Dues	\$ 79,000	\$ 250,000	\$ (171,000)	-216%
Prof. Tech Services	\$ 25,000	\$ 50,000	\$ (25,000)	-100%
Rentals & Leases	\$ 87,000	\$ 110,000	\$ (23,000)	-26%
Repair & Maintenance	\$ 4,500	\$ 10,000	\$ (5,500)	-122%
Supplies	\$ 24,000	\$ 35,000	\$ (11,000)	-46%
Travel	\$ 100,000	\$ 200,000	\$ (100,000)	-100%
Interest / Debt Service	\$ 200	\$ 200	\$ -	0%
Assets/Equipment	\$ -	\$ 50,000	\$ (50,000)	
Vehicle	\$ 10,000	\$ -	\$ 10,000	100%
Total Other Expenses	\$ 1,507,000	\$ 1,587,662	\$ (80,662)	-5.35%
Total Expenses	\$ 3,857,000	\$ 3,807,662	\$ 49,338	1.3%



**CITY OF GRANDVIEW
 AGENDA ITEM HISTORY/COMMENTARY
 COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution authorizing the Mayor to sign Agreement No. 38223 between Yakima County and the City of Grandview in conjunction with the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Award for the Lower Yakima Valley Pathway Improvements

AGENDA NO.: New Business 4 (D)

AGENDA DATE: February 27, 2024

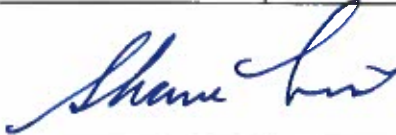
DEPARTMENT

Administration

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Shane Fisher, City Administrator



CITY ADMINISTRATOR

MAYOR




ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Yakima County has awarded ARPA grant funds in the amount of \$600,000 to the City of Grandview for the Lower Yakima Valley Pathway Improvements.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

This project will involve resurfacing six miles of recreational pathway from the City of Sunnyside's Park and Ride facility to the City of Grandview's Park and Ride facility and will include vegetation removal, crack sealing and resurfacing of the pathway, and increasing the shoulder width of this highly traveled pedestrian pathway bordering the Yakima Valley Highway.

ACTION PROPOSED

Move a resolution authorizing the Mayor to sign Agreement No. 38223 between Yakima County and the City of Grandview in conjunction with the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Award for the Lower Yakima Valley Pathway Improvements to a regular Council meeting for consideration.

RESOLUTION NO. 2024-____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN AGREEMENT NO. 38223
BETWEEN YAKIMA COUNTY AND CITY OF GRANDVIEW IN CONJUNCTION
WITH THE AMERICAN RESCUE PLAN, CORONAVIRUS STATE AND
LOCAL FISCAL RECOVERY FUNDS AWARD FOR THE
LOWER YAKIMA VALLEY PATHWAY IMPROVEMENTS**

WHEREAS, Yakima County has awarded ARPA grant funds in the amount of \$600,000 to the City of Grandview for the Lower Yakima Valley Pathway Improvements; and,

WHEREAS, this project will involve resurfacing six miles of recreational pathway from the City of Sunnyside's Park and Ride facility to the City of Grandview's Park and Ride facility and will include vegetation removal, crack sealing and resurfacing of the pathway, and increasing the shoulder width of this highly traveled pedestrian pathway bordering the Yakima Valley Highway; and,

WHEREAS, the City must execute the Agreement No. 38223 between Yakima County and the City of Grandview in conjunction with the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Award for the Lower Yakima Valley Pathway Improvements setting forth the terms and conditions and the regulations by which the City must comply in order to receive said funding,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign the Agreement No. 38223 between Yakima County and the City of Grandview in conjunction with the American Rescue Plan, Coronavirus State and Local Fiscal Recovery Funds Award for the Lower Yakima Valley Pathway Improvements in the form as are attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**AGREEMENT NO. 38223 BETWEEN YAKIMA COUNTY AND
CITY OF GRANDVIEW IN CONJUNCTION WITH THE AMERICAN RESCUE PLAN,
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS AWARD**

1. Contracted Firm City of Grandview 207 West Second Street Grandview, WA 98930		2. Award Amount \$600,000.00		3. Contractor is a: <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Vendor	
4. Contracted Firm Representative City of Grandview Shane Fisher, City Administrator 207 West Second Street Grandview, WA 98930		5. Yakima County Financial Services Craig Warner, Financial Services Director Yakima County 128 N. 2 nd St Rm 231 Yakima, WA 98901 509-574-1313 craig.warner@co.yakima.wa.us			
6. Yakima County Contract Manager Stefanie Truex, Sr Manager Yakima County 128 N. 2 nd St Rm 231 Yakima, WA 98901 509-574-1504 Stefanie.Truex@co.yakima.wa.us		7. Start Date 08/01/2023		8. End Date 08/31/2026	
		9. ALN # 21.027 – Coronavirus State and Local Fiscal Recovery Funds			
		10. Federal Agency: U.S. Department of Treasury			
11. UEI # M457DH5364J6	12. Contract Number ARPA-38223	13. Fain Number SLFRP2815	14. Federal Award Date 06/02/2021		
15. Contract Purpose & Description: The American Rescue Plan (ARP) /Coronavirus State and Local Fiscal Recovery Funds (SLFRF) requires that the payments from the Coronavirus State and Local Fiscal Recovery Funds be used to cover expenses: (1) that respond to the COVID-19 public health emergency or its' negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality; (2) that respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers; (3) for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent fiscal year prior to the emergency; and (4) that make necessary investments in water, sewer, or broadband infrastructure.					
16. IN WITNESS WHEREOF YAKIMA COUNTY and the AGENCY NAME acknowledge and accept the terms of this AGREEMENT, including all referenced Exhibits and Attachments which are hereby incorporated in and made a part hereof, and have executed this AGREEMENT as of the date below. This AGREEMENT Face Sheet; Statement of Work (Exhibit A); Budget (Exhibit B); and all other documents, exhibits and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this AGREEMENT. No other understandings, oral or otherwise, regarding the subject matter of this AGREEMENT shall be deemed to exist or to bind any of the parties hereto.					
FOR THE CONTRACTED FIRM:			BOARD OF COUNTY COMMISSIONERS		
Signature _____ Ashley Lara		Date _____ LaDon Linde, Chairman			
Name _____ Mayor		Amanda McKinney, Commissioner			
Title _____		Kyle Curtis, Commissioner			
Approved as to Form: Yakima County Deputy Prosecuting Attorney			DATED _____ Attest: Julie Lawrence, Clerk of the Board		
			Agreement Number: _____		

(FACE SHEET)

WHEREAS, pursuant to the provisions of the Revised Code of Washington (RCW) §36.32.120(6), the Board of County Commissioners has the care of County property and the management of County funds and business; and

WHEREAS, this AGREEMENT is entered into between the local government ARPA recipient YAKIMA County (herein call COUNTY) and City of Grandview (herein called FIRM).

NOW, THEREFORE, in consideration of the mutual promises and conditions set forth herein, the parties mutually agree as follows:

SECTION NO. 1: SERVICES

FIRM shall provide those services set forth in the Scope of Work attached hereto as Attachment "A" consisting of one page and is incorporated herein by reference. Services provided by FIRM shall be performed to the standard set by the County Representative, listed on the contract.

SECTION NO. 2: FINANCIAL REQUIREMENTS

FIRM agrees to comply with all applicable state and federal laws, rules, regulations, requirements and program guidance identified or referenced in this AGREEMENT, and the federal regulations and any executive orders commonly applicable to federal grants.

SECTION NO. 3: TERM

The term of this AGREEMENT shall commence as of the start date on the FACE SHEET and shall terminate on the end date on the FACE SHEET.

SECTION NO. 4: RELATIONSHIP OF THE PARTIES

The PARTIES intend that an independent contracted FIRM relationship will be created by this AGREEMENT. FIRM and/or employees, agents or any subrecipient to this contracted FIRM performing under this AGREEMENT are not employees or agents of the COUNTY in any manner whatsoever. FIRM will not be presented as, nor claim to be, an officer or employee of the COUNTY by reason of this AGREEMENT nor will FIRM make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the COUNTY by reason of this AGREEMENT, including but not limited to, Workmen's Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under Chapter 41.06 RCW.

The above section requirements shall not be applicable if the Firm is a Yakima County department.

SECTION NO. 5: COMPLIANCE WITH LAWS

FIRM and the COUNTY agree that all activity pursuant to this AGREEMENT will be in accordance with all applicable current federal, state and local laws, rules and regulations. As a recipient of federal financial assistance under this AGREEMENT, FIRM shall comply with all applicable state and federal statutes, regulations, executive orders and guidelines, including but not limited to the following:

- A. FIRM must comply with the Americans with Disabilities Act (ADA) of 1990, Public Law 101-336, 42 U.S.C. 12101 et seq. and its implementing regulations also referred to as the ADA 28 CFR Part 35. The ADA provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services and telecommunications.
- B. FIRM shall solely comply with any and all applicable federal, state and local laws, regulations, executive orders, OMB Circulars and/or policies and the COUNTY will not be responsible for determining FIRM's compliance. This obligation includes, but is not limited to: nondiscrimination laws and/or policies, Energy Policy and Conservation Act (PL 94-163, as amended), the Americans with Disabilities Act (ADA), Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Civil Rights Act of 1968, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (PL 93-288, as amended), Ethics in Public Services (RCW 42.52), Covenant Against Contingent Fees (48 CFR Section 52.203-5), Public Records Act (RCW 42.56), Prevailing Wages on Public Works (RCW 39.12), State Environmental Policy Act (RCW 43.21C), Shoreline Management Act of 1971 (RCW 90.58), State Building Code (RCW 19.27), Energy Related Building Standards (RCW 19.27A), Provisions in Buildings for Aged and Handicapped Person (RCW 70.92), and safety and health regulations.

FIRM shall comply with all applicable federal/state non-discrimination laws, regulations and policies and the COUNTY will not be responsible for determining FIRM's compliance. No person shall on the grounds of age, race, creed, color, sex, sexual orientation, religion, national origin, marital status, honorably discharged veteran or military status, or disability (physical, mental or sensory) be denied the benefits of, or otherwise be subjected to discrimination under any project, program, or activity, funded in whole or in part, under this AGREEMENT.

In the event of noncompliance or refusal to comply with any applicable law, regulation, executive order, OMB Circular or policy by FIRM, the COUNTY may rescind, cancel or terminate the AGREEMENT in whole or in part in its sole discretion. FIRM is responsible for all costs or liability arising from its failure to comply with application laws, regulations, executive orders, OMB Circulars or policies.

SECTION NO. 6: EQUAL OPPORTUNITY TREATMENT FOR FAITH-BASED ORGANIZATIONS

FIRM agrees to comply with the applicable requirements of 28 CFR Part 38.

SECTION NO. 7: NEW CIVIL RIGHTS PROVISION

FIRM shall comply with the Violence Against Women Reauthorization Act of 2013 provision that prohibits recipients from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by this AGREEMENT and the COUNTY will not be responsible for determining FIRM's compliance.

SECTION NO. 8: LIMITED ENGLISH PROFICIENCY (CIVIL RIGHTS ACT OF 1964 TITLE VI)

FIRM must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with Limited English Proficiency (LEP) to their programs and services and the COUNTY will not be responsible for determining FIRM's compliance. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. Department of Homeland Security (DHS) published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768 (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. Assistance and information regarding language access obligations can be accessed at DHS Recipient Guidance at <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

SECTION NO. 9: EQUAL EMPLOYMENT OPPORTUNITY PROGRAM (EEOP)

FIRM will determine whether it is required to formulate an Equal Employment Opportunity Program (EEOP), in accordance with 28 C.F.R. 42.301 et. seq. If FIRM is not required to formulate an EEOP, it will submit a certification to the Office of Civil Rights (OCR) and the COUNTY indicating that it is not required to develop an EEOP and the COUNTY will not be responsible for determining FIRM's compliance.

If FIRM is required to develop an EEOP but not required to submit the EEOP to the OCR, FIRM will certify in writing to the COUNTY that it has an EEOP on file which meets the applicable requirements. If FIRM is awarded a grant of \$500,000 or more and has 50 or more employees, it will submit a copy of its EEOP to the OCR and the COUNTY. Non-profit organizations, federally recognized Indian Tribes, and medical and educational institutions are exempt from the EEOP requirement, but are required to submit a certification form to the OCR to claim the exemption. A copy of the certification will also be submitted to the COUNTY. Information about civil rights obligations of grantees can be found at <http://www.opi.usdoj.gov/program/civil-rights/overview>.

SECTION NO. 10: CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR INELIGIBILITY AND VOLUNTARY EXCLUSION – PRIMARY AND LOWER TIER COVERED TRANSACTION

- A. FIRM, defined as the primary participant and its principal, certifies by signing these General Terms and Conditions that to the best of its knowledge and belief that they:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 2. Have not within a three-year period preceding this AGREEMENT, been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction, violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses enumerated in paragraph (A)(2) of this section; and
 4. Have not within a three (3) year period preceding the signing of this AGREEMENT had one or more public transactions (Federal, state, or local) terminated for cause of default.
- B. Where FIRM is unable to certify to any of the statements in this AGREEMENT, FIRM shall attach an explanation to this AGREEMENT.
- C. FIRM agrees by signing this AGREEMENT that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the COUNTY.
- D. FIRM further agrees by signing this AGREEMENT that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," as follows, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

LOWER TIER COVERED TRANSACTIONS

- a) The lower tier grantee certifies, by signing this AGREEMENT that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
 - b) Where the lower tier grantee is unable to certify to any of the statements in this AGREEMENT, such grantee shall attach an explanation to this AGREEMENT.
- E. The terms **covered transaction, debarred, suspended, ineligible, lower tier covered transaction, person, primary covered transaction, principal, and voluntarily excluded**, as used in this section, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the COUNTY for assistance in obtaining a copy of these regulations.

SECTION NO. 11: COMPENSATION/REIMBURSEMENT/INVOICING PROCEDURES

- A. The COUNTY shall reimburse FIRM an amount up to and not exceeding the award amount referenced on the face sheet. This reimbursement amount is based upon the budget line items set forth in Exhibit "B", attached hereto consisting of two pages and hereby incorporated herein by reference. There will be no initial payment.

- B. The COUNTY shall make no payments in advance or in anticipation of goods or services to be provided under this AGREEMENT. FIRM shall not invoice the COUNTY in advance of delivery and invoicing of such goods or services.
- C. FIRM will submit monthly reimbursement requests to the COUNTY by detailing the expenditures for which reimbursement is sought. Payment for the expenditures will only occur if the request is submitted with the appropriate supporting documentation, including, but not limited to timesheets and time/effort certifications. Requests for reimbursement shall be uploaded directed to COUNTY ARP portal.
- D. In conjunction with each reimbursement request, FIRM shall certify that services performed under this AGREEMENT do not duplicate any services charged against any other grant, subgrant, or other funding source.
- E. Unless otherwise set forth in the bid, quote, submittal, and accepted by the COUNTY in the AGREEMENT, payment shall be timely if made by the COUNTY no later than thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by FIRM.
- F. The pricing submitted by FIRM and accepted by the COUNTY is inclusive of applicable payment terms, as well as, any and all fees incurred by FIRM in accepting payment. No additional fees or charges shall apply, unless otherwise preapproved by the COUNTY.
- G. Contract pricing (fees, commissions, mark-ups, etc.) will remain firm for the duration of this AGREEMENT.
- H. Eligible invoice reimbursement documentation must be dated on or after 03/03/2021.

SECTION NO. 12: RECOVERY OF FUNDS

Whenever, under the AGREEMENT, any sum of money shall be recoverable from or payable by FIRM to the COUNTY the same amount may be deducted from any sum due to FIRM under the AGREEMENT or under any other contract between FIRM and the COUNTY including reasonable attorney fees and or any other collection costs. The rights of the COUNTY are in addition and without prejudice to and do not waive, alter or affect any other right the COUNTY may have to claim the amount of any loss or damage suffered by the COUNTY on account of the acts or omissions of FIRM.

SECTION NO. 13: INDEPENDENT AUDIT REQUIREMENTS

- A. FIRM shall have an annual independent fiscal audit conducted of its financial statement and condition, regarding the performance of the Agreement, readily delineating ARP/SLFRF funds.
 - 1. FIRM shall submit its audit report, including any "Management Letter" and/or all other correspondences referred to in the audit report, along with FIRM's response to the audit and a corrective action plan, if any, no later than six (6) months after the end of FIRM's fiscal year. FIRM hereby consents to COUNTY's receipt and review of the independent auditor's working papers, upon request by the COUNTY.
 - 2. Failure to engage auditors and provide proof of such engagement shall be considered contractual non-performance and may result in corrective action and withholding of payment.

3. If, under separate agreement, FIRM is required to provide a 2 CFR Part 200 annual audit, which, at a minimum, meets the requirements of this AGREEMENT, then compliance with the other separate agreement will also serve as compliance with the Agreement, provided that said audit is provided to the COUNTY.

SECTION NO. 14: SINGLE AUDIT ACT REQUIREMENTS

- A. Non-federal entities, as subrecipients of a federal award, that expend \$750,000 or more in one fiscal year of federal funds from all sources, direct and indirect, are required to have a single or a program-specific audit conducted in accordance with 2 CFR Part 200 Subpart F. Non-federal entities that spend less than \$750,000 a year in federal awards are exempt from federal audit requirements for that year, except as noted in 2 CFR Part 200 Subpart F. The term “non-federal entity,” as defined in 2 CFR Part 200, means a State, local government, Indian tribe, institution of higher education, or non-profit organization, that carries out a federal award as a recipient or subrecipient.
- B. If FIRM is required to have an audit, it must ensure the audit is performed in accordance with Generally Accepted Government Auditing Standards (GAGAS) as found in the Government Auditing Standards (the Revised Yellow Book) developed by the United States Comptroller General and the OMB Compliance Supplement. FIRM has the responsibility of notifying its auditor and requesting an audit in compliance with 2 CFR Part 200 Subpart F, to include the Washington State Auditor’s Office, a federal auditor, or a public accountant performing work using GAGAS, as appropriate. Costs of the audit may be an allowable grant expenditure as authorized by 2 CFR Part 200.425.
- C. FIRM shall maintain auditable records and accounts to facilitate the audit requirement and shall ensure that any sub-recipients to the contracted FIRM also maintain auditable records. FIRM is responsible for any audit exceptions incurred by its own organization or of its sub-recipients. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report.
- D. FIRM must respond to the COUNTY’s requests for information or corrective action concerning audit issues or findings within thirty (30) days of the date of request. The COUNTY reserves the right to recover from FIRM all disallowed costs resulting from the audit.
- E. Once the single audit has been completed and if it includes any audit findings, FIRM must send a full copy of the audit and its corrective action plan to the COUNTY at the following addresses no later than nine (9) months after the end of FIRM’s fiscal year(s):

**Stefanie Truex
Senior Manager
Yakima County
128 N. 2nd St Rm 231
Yakima, WA 98901**

- F. If FIRM claims it is exempt from the audit requirements of 2 CFR Part 200 Subpart F, FIRM must send a completed “2 CFR Part 200 Subpart F Audit Certification Form” to the COUNTY at the address listed above identifying this AGREEMENT and explaining the criteria for exemption no later than nine (9) months after the end of the FIRM’s fiscal year(s).
- G. The COUNTY retains the sole discretion to determine whether a valid claim for an exemption

from the audit requirements of this provision has been established.

- H. FIRM shall include the above audit requirements in any sub-contracts.
- I. Conducting a single or program-specific audit in compliance with 2 CFR Part 200 Subpart F is a material requirement of this AGREEMENT. In the absence of a valid claim of exemption from the audit requirements of 2 CFR Part 200 Subpart F, FIRM's failure to comply with said audit requirements may result in one or more of the following actions in the COUNTY's sole discretion: a percentage of federal awards being withheld until the audit is completed in accordance with 2 CFR Part 200 Subpart F; the withholding or disallowing of overhead costs; and, the suspension of federal awards until the audit is conducted.

SECTION NO. 15: VENUE STIPULATION

This AGREEMENT shall be construed and enforced in accordance with, and the validity and performance shall be governed by the laws of the state of Washington. Venue of any suit between the PARTIES arising out of this AGREEMENT shall be the Superior Court of Yakima County, Washington. FIRM, by execution of this AGREEMENT, acknowledges the jurisdiction of the courts of the State of Washington.

SECTION NO. 16: SEVERABILITY

If any court of rightful jurisdiction holds any provision or condition of this AGREEMENT or its application to any person or circumstances invalid, this invalidity does not affect other provisions, terms or conditions of the AGREEMENT, which can be given effect without the invalid provision. To this end, the terms and conditions of this AGREEMENT are declared severable.

SECTION NO. 17: AMENDMENTS AND MODIFICATIONS

- A. FIRM and/or the COUNTY may request, in writing, an amendment or modification of this AGREEMENT. However, such amendment or modification shall not be binding, take effect or be incorporated herein until made in writing and signed by the authorized representatives of the COUNTY and FIRM. No other understandings or agreements, written or oral, shall be binding on the parties.
- B. The COUNTY reserves the right to make changes in the Work, including alterations, reductions therein or additions thereto. Upon receipt by FIRM of the COUNTY's notification of a contemplated change, FIRM shall (1) if requested by the COUNTY, provide an estimate for the increase or decrease in cost due to the contemplated change, (2) notify the COUNTY of any estimated change in the completion date, and (3) advise the COUNTY in writing if the contemplated change shall affect FIRM's ability to meet the completion dates or schedules of this AGREEMENT.
- C. If the COUNTY so instructs in writing, FIRM shall suspend work on that portion of the Work affected by a contemplated change, pending the COUNTY's decision to proceed with the change.
- D. If the COUNTY elects to make the change, the COUNTY shall issue a Contract Amendment and FIRM shall not commence work on any such change until such written amendment has been issued and signed by each of the PARTIES.

SECTION NO. 18: CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

As required by 44 CFR Part 18, FIRM hereby certifies that to the best of its knowledge and belief: (1) no federally appropriated funds have been paid or will be paid by or on behalf of FIRM to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; (2) that if any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this AGREEMENT, FIRM will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; (3) and that, as applicable, FIRM will require that the language of this certification be included in the award documents for all subawards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into, and is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code.

SECTION NO. 19: PERSONNEL

- A. FIRM represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the COUNTY.
- B. All of the services required herein shall be performed by FIRM or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized, licensed or permitted under state and local law to perform such services.
- C. Any changes or substitutions on FIRM's key personnel as may be listed herein must be made known to the COUNTY's Contract Manager prior to execution, and written approval granted by the COUNTY before said change or substitution can become effective.
- D. FIRM warrants that all services shall be performed by skilled and competent personnel who shall meet or exceed the professional standards in the field(s) of the work and that services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the work.

SECTION NO. 20: TAXES, FEES, AND LICENSES

Unless otherwise provided in this AGREEMENT, FIRM shall be responsible for paying and maintaining the current status of all taxes, unemployment contributions, fees, licenses, assessments, permit charges and expenses of any other kind for FIRM required by statute or regulation that are applicable to the AGREEMENT performance.

SECTION NO. 21: CONFLICT OF INTEREST

No officer or employee or governing body member of the COUNTY or FIRM exercising any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this AGREEMENT.

The COUNTY may, in its sole discretion, by written notice to FIRM terminate this AGREEMENT if it is found after due notice and examination by the COUNTY that there is a violation of the Conflict of Interest provisions contained within this AGREEMENT.

In the event this AGREEMENT is terminated as provided in this conflict of interest clause, the COUNTY shall be entitled to pursue the same remedies against FIRM as it could pursue in the event of a breach of the AGREEMENT by FIRM. The rights and remedies of the COUNTY provided for in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law. The existence of facts upon which the COUNTY makes any determination under this clause shall be an issue and may be reviewed as provided in the "Disputes" clause of this AGREEMENT.

SECTION NO. 22: CONTRACTED FIRM SUB-RECIPIENT

The FIRM shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to the subcontracts.

Every subcontract prepared by FIRM regarding this AGREEMENT shall bind the sub-recipient to follow all applicable terms of this AGREEMENT. FIRM shall be responsible to the COUNTY if the sub-recipient fails to comply with any applicable term or condition of this AGREEMENT. FIRM shall appropriately monitor the activities of the sub-recipient to ensure fiscal conditions of this AGREEMENT. In no event shall the existence of a subcontract operate to release or reduce the liability of FIRM to the COUNTY for any breach in the performance of FIRM's duties.

Every subcontract written related to this AGREEMENT shall include a term that the COUNTY is not liable for claims or damages arising from a subcontractor's performance of the subcontract.

SECTION NO. 23: PROCUREMENT

FIRM shall comply with all procurement requirements of 2 CFR Part 200.318 through 200.326 and all of FIRM's procurement policies and procedures.

SECTION NO. 24: EQUIPMENT, REAL PROPERTY, AND SUPPLY MANAGEMENT (IF APPLICABLE)

A. "Equipment and Real Property Management. Any purchase of equipment or real property with SLFRF funds must be consistent with the Uniform Guidance at 2 CFR Part 200, Subpart D. Equipment and real property acquired under this program must be used for the originally authorized purpose, unless stated otherwise by Treasury. Consistent with 2 CFR 200.311 and 2 CFR 200.313, any equipment or real property acquired using SLFRF funds shall vest in the non Federal entity, consistent with any guidance that Treasury may issue. Any acquisition and maintenance of equipment or real property must also be in compliance with relevant laws and regulations."

B. FIRM and any non-federal entity to which FIRM makes a subaward shall comply with 2 CFR

200.318 – 200.326 when procuring any equipment or supplies under this AGREEMENT, 2 CFR 200.313 for management of equipment, and 2 CFR 200.314 for management of supplies, to include, but not limited to:

1. Upon successful completion of the terms of this AGREEMENT, all equipment and supplies purchased through this AGREEMENT will be owned by FIRM, or a recognized non-federal entity to which FIRM has made a subaward, for which a contract, subrecipient grant agreement, or other means of legal transfer of ownership is in place;
2. All equipment, and supplies as applicable, purchased under this AGREEMENT will be recorded and maintained in FIRM's inventory system;
3. Inventory system records shall include:
 - a. A description of the property;
 - b. The manufacturer's serial number, model number, or other identification number;
 - c. The funding source for the equipment, including the Federal Award Identification Number (FAIN);
 - d. The Assistance Listings Number [formerly Catalog of Federal Domestic Assistance (CFDA) number];
 - e. The identity of the entity who holds the title;
 - f. The acquisition date;
 - g. The cost of the equipment and the percentage of federal participation in the cost;
 - h. The location, use, and condition of the equipment at the date the information was reported; and
 - i. The disposition data including the date of disposal and sale price of the property.
4. FIRM must take a physical inventory of the equipment, and supplies as applicable, and reconcile the results with the property records at least once every two (2) years. Any differences between quantities determined by the physical inspection and those shown in the records shall be investigated by FIRM to determine the cause of the difference. FIRM shall, in connection with the inventory, verify the existence, current utilization, and continued need for the equipment.
5. FIRM shall be responsible for any and all operational and maintenance expenses and for the safe operation of their equipment and supplies including all questions of liability. Further, if applicable, FIRM shall develop appropriate maintenance schedules and procedures to ensure the equipment, and supplies as applicable, are well-maintained and kept in good operating condition.
6. FIRM must develop a control system to ensure adequate safeguards to prevent loss, damage, and theft of the property. Any loss, damage or theft shall be investigated and a report generated and sent to the COUNTY.
7. FIRM shall obtain and maintain all necessary certifications and licenses for the equipment.
8. If FIRM is authorized or required to sell the property, proper sales procedures shall be established and followed to ensure the highest possible return. For disposition, if upon

termination or at the AGREEMENT end date, when original or replacement supplies or equipment acquired under a federal award are no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, FIRM shall comply with the following procedures:

- a. For Supplies: If there is a residual inventory of unused supplies exceeding \$5,000 in total aggregate value upon termination or completion of the project or program and the supplies are not needed for any other federal award, FIRM shall retain the supplies for use on other activities or sell them, but shall, in either case, compensate the federal government for its share. The amount of compensation must be computed in the same manner as for equipment.
- b. For Equipment:
 1. Items with a current per-unit fair-market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further obligation to the federal awarding agency; or
 2. Items with a current per-unit fair-market value in excess of \$5,000 may be retained or sold. FIRM shall compensate the federal-sponsoring agency in accordance with the requirements of 2 CFR 200.313 (e)(2).
9. Records for equipment shall be retained by FIRM for a period of six (6) years from the date of disposition, replacement, or transfer. If any litigation, claim, or audit is started before the expiration of the six (6) year period, the records shall be retained by FIRM until all litigation, claims, or audit findings involving the records have been resolved.
- C. Unless expressly provided otherwise, all equipment shall meet all mandatory regulatory and/or federal adopted standards to be eligible for purchase using Federal award funds.
- D. As a subrecipient of federal funds, FIRM shall pass on equipment and supply management requirements that meet or exceed the requirements outlined above to any non-federal entity to which FIRM makes a subaward of federal award funds under this AGREEMENT.

SECTION NO. 25: DISPUTE RESOLUTION

Except as otherwise provided in this AGREEMENT, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute resolution panel to resolve the dispute. For the purpose of this AGREEMENT, disputes shall not include the following: 1) failure to fulfill in a timely and proper manner the obligations contained within this AGREEMENT, 2) financial insolvency or in a financial condition so as to endanger the performance contained within the AGREEMENT or 3) violation of any laws or regulations that renders FIRM unable to perform any aspect of the AGREEMENT. A request for a dispute resolution panel shall be in writing, shall state the disputed issue(s), shall state the relative positions of the parties and shall be sent to all parties. The panel shall consist of a representative appointed by the COUNTY, a representative by FIRM and a third party mutually agreed upon by both parties, who shall be a member in good standing of the Washington State Bar Association with a minimum of ten (10) years' relevant experience. In the event that the parties are unable to reach agreement on the third panel member the dispute over such member the appointment issue shall be submitted to the Yakima County Superior whom shall have the authority to appoint any person as the third panel member with relevant experience and licensure as set forth above. The panel shall by majority vote, resolve the

dispute. Each party shall bear the cost for its panel member and its own attorney fees and costs and share equally the cost of the third panel member. The decision of the Panel shall be final and binding upon the parties. The Panel shall be governed by the duly promulgated rules and regulations of the American Arbitration Association or its successor, and RCW 7.04A. The situs of any proceeding before the panel shall occur in Yakima County, Washington. The decision of the panel may be entered as a judgment in any court of the State of Washington or elsewhere.

SECTION NO. 26: INDEMNIFICATION

The COUNTY shall protect, defend, indemnify, and hold harmless FIRM while acting within the scope of this AGREEMENT as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and/or property). The COUNTY will not be required to indemnify, defend, or save harmless FIRM if the claim, suit, or action for injuries, death, or damages (both to persons and/or property) is caused by the sole negligence of FIRM. Where such claims, suits, or actions result from the concurrent negligence of both PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of each Party's own negligence.

FIRM agrees to protect, defend, indemnify, and hold harmless the COUNTY, its officers, officials, employees, and agents while acting within the scope of their employment as such, from any and all costs, claims, judgments and/or awards of damages (both to persons and/or property). FIRM will not be required to indemnify, defend, or save harmless the COUNTY if the claim, suit, or action for injuries, death, or damages (both to persons and/or property) is caused by the sole negligence of COUNTY. Where such claims, suits, or actions result from the concurrent negligence of both PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of each Party's own negligence.

The COUNTY and FIRM agree that the obligations under this section extend to any claim, demand and/or cause of action brought by, or on behalf of, any COUNTY employees or agents or FIRM while performing work authorized under this AGREEMENT. For this purpose, the COUNTY and FIRM, by mutual negotiation, hereby waive any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions of chapter 51.12 RCW.

These indemnifications and waiver shall survive the termination of this AGREEMENT.

SECTION NO. 27: SUCESORS AND ASSIGNS

A. The COUNTY and FIRM each bind itself and its partners, successors, executors, administrators, and assigns to the other party of this Contract and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this AGREEMENT. Except as above, neither the COUNTY nor FIRM shall assign, sublet, convey, or transfer its interest in this AGREEMENT without the written consent of the other.

B. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the COUNTY which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the

COUNTY and FIRM.

SECTION NO. 28: EXECUTION AND APPROVAL

The signatories to this AGREEMENT represent that they have the authority to bind their respective organizations to this AGREEMENT. Only the PARTIES' authorized representatives shall have the express, implied or apparent authority to alter, amend, modify or waive any clause or condition of this AGREEMENT. Any alteration, amendment, modification, or waiver of any clause or condition of this AGREEMENT is not effective or binding unless made in writing and signed by both PARTIES' authorized representatives. Further, only the Authorized Signature representatives or the designee of the Authorized Signature representative shall have signature authority to sign reimbursement requests, time extension requests, amendment and modification requests, requests for changes to projects or work plans and other requests, and certifications and documents authorized by or required under this AGREEMENT.

SECTION NO. 29: LOSS OR REDUCTION OF FUNDING

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this AGREEMENT and prior to normal completion or end date, the COUNTY may unilaterally reduce the scope of work and budget or unilaterally terminate this AGREEMENT in whole or in part by providing thirty (30) calendar days' written notice, beginning on the third day after mailing to FIRM as a "Termination for Cause" without providing FIRM an opportunity to cure. Alternatively, the PARTIES may renegotiate the terms of this AGREEMENT under "Amendments and Modifications" to comply with new funding limitations and conditions, although the COUNTY has no obligation to do so.

The COUNTY shall have the unilateral power to determine by 08/31/2024 or any date after if this contract as a whole has the ability to be spent down completely by the contract end date referenced on the face sheet of this contract. In the event the County believes this contract will not be spent down by the contract end date the COUNTY may unilaterally reduce the scope of work and budget or unilaterally terminate this AGREEMENT in whole or in part by providing thirty (30) calendar days' written notice, beginning on the third day after mailing to FIRM as a "Termination for Cause" without providing FIRM an opportunity to cure. Alternatively, the PARTIES may renegotiate the terms of this AGREEMENT under "Amendments and Modifications" to comply with new funding limitations and conditions, although the COUNTY has no obligation to do so.

SECTION NO. 30: NONASSIGNABILITY

Neither this AGREEMENT, nor any claim arising under this AGREEMENT, shall be transferred or assigned by FIRM.

SECTION NO. 31: NOTICES

Except as provided to the contrary herein, all notices or other communications given hereunder shall be deemed given on: (i) the day such notices or other communications are received when sent by personal delivery; or (ii) the third day following the day on which the same have been mailed by first class delivery, postage prepaid addressed to the COUNTY or FIRM at the address set forth

on the FACE SHEET of this AGREEMENT for such Party, or at such other address as either Party shall from time-to-time designate by notice in writing to the other Party.

SECTION NO. 32: POLITICAL ACTIVITY

No portion of the funds provided herein shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

SECTION NO. 33: RECORDS

- A. FIRM agrees to maintain all books, records, documents, receipts, invoices and all other electronic or written records necessary to sufficiently and properly reflect FIRM's contracts, subawards, grant administration, and payments, including all direct and indirect charges, and expenditures in the performance of this AGREEMENT (the "records").
- B. FIRM's records relating to this AGREEMENT and the projects funded may be inspected and audited by the COUNTY and/or its designee, by the Office of the State Auditor, or by other state or federal officials authorized by law, for the purposes of determining compliance by FIRM with the terms of this AGREEMENT and to determine the appropriate level of funding to be paid under the AGREEMENT.
- C. The records shall be made available by FIRM for such inspection, and audit together with suitable space for such purpose, at any and all times during FIRM's normal working day.
- D. FIRM shall retain and allow access to all records related to this AGREEMENT and the funded project(s) for a period of at least six (6) years following final payment and closure of the grant under this AGREEMENT. If any litigation, claim, or audit is started before the expiration of the six (6) year period, the records shall be retained by FIRM until all litigation, claims, or audit findings involving the records have been resolved.

SECTION NO. 34: CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - 1. All material provided to FIRM by the COUNTY that is designated as "confidential" by the COUNTY;
 - 2. All material produced by FIRM that is designated as "confidential" by the COUNTY; and
 - 3. All personal information in the possession of FIRM that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, date of birth, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- B. FIRM shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. FIRM shall use Confidential Information solely for the purposes of this AGREEMENT and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of the

COUNTY or as may be required by law. FIRM shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, FIRM shall provide the COUNTY with its policies and procedures on confidentiality. The COUNTY may require changes to such policies and procedures as they apply to this AGREEMENT whenever the COUNTY reasonably determines that changes are necessary to prevent unauthorized disclosures. FIRM shall make the changes within the time period specified by the COUNTY. Upon request, FIRM shall immediately return to the COUNTY any Confidential Information that the COUNTY reasonably determines has not been adequately protected by FIRM against unauthorized disclosure, and FIRM shall ensure destruction of any and all retained copies of such CONFIDENTIAL materials after the period of retention of records required herein.

- C. Unauthorized Use or Disclosure. FIRM shall notify the COUNTY within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

SECTION NO. 35: PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this AGREEMENT shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the Grant which is the basis of funding this AGREEMENT or any other approval or concurrence under this AGREEMENT. Provided, however, that reasonable fees for bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as costs.

SECTION NO. 36: PUBLICITY

FIRM agrees not to publish or use any advertising or publicity materials in which the COUNTY's name is mentioned, or language used from which the connection with the COUNTY's name may reasonably be inferred or implied, without the prior written consent of the COUNTY.

SECTION NO. 37: TERMINATION FOR CONVENIENCE

Notwithstanding any provisions of this AGREEMENT, FIRM may terminate this AGREEMENT by providing written notice of such termination to the COUNTY's Key Personnel identified in the AGREEMENT, specifying the effective date thereof, at least thirty (30) days prior to such date.

Except as otherwise provided in this AGREEMENT, the COUNTY, in its sole discretion and in the best interests of the COUNTY, may terminate this AGREEMENT in whole or in part by providing thirty (30) calendar days' written notice, beginning on the third day after mailing to FIRM. Upon notice of termination for convenience, the COUNTY reserves the right to suspend all or part of the AGREEMENT, withhold further payments pending calculation of any amounts owed FIRM pursuant to Section No. 38 below, or prohibit FIRM from incurring additional obligations of funds. In the event of termination, FIRM shall be liable for all damages as authorized by law. The rights and remedies of the COUNTY provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

SECTION NO. 38: TERMINATION OR SUSPENSION FOR CAUSE

In the event the COUNTY, in its sole discretion, determines FIRM has failed to fulfill in a timely and proper manner its obligations under this AGREEMENT, is in an unsound financial condition so as to endanger performance hereunder, is in violation of any laws or regulations that renders FIRM unable to perform any aspect of the AGREEMENT, or has violated any of the covenants, agreements or stipulations of this AGREEMENT, the COUNTY has the right to immediately suspend or terminate this AGREEMENT in whole or in part.

The COUNTY shall, except as otherwise provided herein, notify FIRM in writing of the need to take corrective action and provide a period of time in which to cure. The COUNTY is not required to allow FIRM an opportunity to cure if it is not feasible as determined solely within the COUNTY'S discretion. Any time allowed for cure shall not diminish or eliminate FIRM's liability for damages or otherwise affect any other remedies available to the COUNTY. If the COUNTY allows FIRM an opportunity to cure, the COUNTY shall notify FIRM in writing of the need to take corrective action. If the corrective action is not taken within ten (10) calendar days or as otherwise specified by the COUNTY, or if such corrective action is deemed by the COUNTY to be insufficient, the AGREEMENT may be terminated in whole or in part.

The COUNTY reserves the right to suspend all or part of the AGREEMENT, withhold further payments, pending calculation of any amounts owed FIRM pursuant to Section No. 39 below, or prohibit FIRM from incurring additional obligations of funds during investigation of the alleged compliance breach, pending corrective action by FIRM, if allowed, or pending a decision by the COUNTY to terminate the AGREEMENT in whole or in part. In the event of termination for cause, FIRM shall be liable for all damages as authorized by law, including but not limited to, any cost difference between the original AGREEMENT and the replacement or cover AGREEMENT and all administrative costs directly related to the replacement AGREEMENT, e.g., cost of administering the competitive solicitation process, mailing, advertising and other associated staff time. The rights and remedies of the COUNTY provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law. If it is determined that FIRM: (1) was not in default or material breach, or (2) failure to perform was outside of FIRM's control, fault or negligence, the termination shall be deemed to be a "Termination for Convenience."

SECTION NO. 39: TERMINATION PROCEDURES

In addition to the procedures set forth below, if the COUNTY terminates this AGREEMENT, FIRM shall follow any procedures specified in the termination notice. Upon termination of this AGREEMENT and in addition to any other rights provided in this AGREEMENT, the COUNTY may require FIRM to deliver to the COUNTY any property specifically produced or acquired for the performance of such part of this AGREEMENT..

If the termination is for convenience, the COUNTY shall pay to FIRM an agreed upon price, if separately stated, for properly authorized and completed work and services rendered or goods delivered to and accepted by the COUNTY prior to the effective date of AGREEMENT termination, in the amount agreed upon by FIRM and the COUNTY for (i) completed work and services and/or equipment or supplies provided for which no separate price is stated, (ii) partially completed work and services and/or equipment or supplies provided which are accepted by the COUNTY, (iii) other work, services and/or equipment or supplies and services which are accepted by the COUNTY, and (iv) necessary for the protection and preservation of property.

Failure to agree with such amounts shall be a dispute within the meaning of the "Disputes" clause

of this AGREEMENT. If the termination is for cause, the COUNTY shall determine the extent of the liability of the COUNTY. The COUNTY shall have no other obligation to FIRM for termination. The COUNTY may withhold from any amounts due to FIRM such sum as the COUNTY determines to be necessary to protect the COUNTY against potential loss or liability. The rights and remedies of the COUNTY provided in this AGREEMENT shall not be exclusive and are in addition to any other rights and remedies provided by law.

After receipt of a notice of termination, and except as otherwise directed by the COUNTY in writing, FIRM shall:

- A. Stop work under the AGREEMENT on the date, and to the extent specified, in the notice;
- B. Place no further orders or sub-contracts for materials, services, supplies, equipment and/or facilities in relation to this AGREEMENT except as may be necessary for completion of such portion of the work under the AGREEMENT as is not terminated;
- C. Assign to the COUNTY, in the manner, at the times, and to the extent directed by the COUNTY, all of the rights, title, and interest of FIRM under the orders and sub-contracts so terminated, in which case the COUNTY has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and sub-contracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and sub-contracts, with the approval or ratification of the COUNTY to the extent the COUNTY may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Complete performance of such part of the work not having been completed may be completed by the COUNTY, or its assigns, at COUNTY's discretion, in compliance with all contractual requirements. Further, COUNTY may, at its discretion, allow for FIRM to complete any parts or portions of the agreement not terminated by COUNTY to be completed by FIRM; and
- F. Take such action as may be necessary, or as the COUNTY may require, for the protection and preservation of the property related to this AGREEMENT which is in the possession of FIRM and in which the COUNTY has or may acquire an interest.

SECTION NO. 40: WAIVER

No conditions or provisions to this AGREEMENT can be waived unless approved in advance in writing. Either PARTY's failure to insist upon strict performance of any provision of the AGREEMENT or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this AGREEMENT.

SECTION NO. 41: UTILIZATION OF MINORITY AND WOMEN BUSINESS ENTERPRISES (MWBE)

FIRM is encouraged to utilize business firms that are certified as minority-owned and/or women-owned in carrying out the purposes of this AGREEMENT. FIRM may set utilization standards, based upon local conditions or may utilize the state of Washington MWBE goals, as identified in the Washington Administrative Code (WAC) 326-30-041.

SECTION NO. 42: INSURANCE

FIRM shall furnish and maintain all insurance as required herein and comply with all limits, terms and conditions stipulated therein, at their expense, for the duration of the AGREEMENT. The following is a list of the required AGREEMENT coverage requirements:

GENERAL LIABILITY INSURANCE: Firm agrees to maintain a policy with a limit of liability of not less than two million (\$2,000,000.00) each occurrence and five million (\$5,000,000.00) General Aggregate coverage. Insurance shall be written on ISO occurrence form CG 00 01 or an alternative form providing equal or broader liability coverage. Such coverage shall not contain any endorsement(s) excluding or limited Products Completed, Operations, or Contractual Liability and/or Cross Liability.

AUTOMOBILE LIABILITY INSURANCE with a combined single limit, or the equivalent of not less than \$2,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

ADDITIONAL INSURED ENDORSEMENT: General Liability Insurance must provide that YAKIMA COUNTY, it's officers, agents and employees, and any other entity specifically required by the provisions of this AGREEMENT will be specifically named as additional insured(s) for all coverage provided by this policy of insurance and shall be fully and completely protected by this policy from all claims. Language such as the following should be used "Yakima County, Its' Officers, Agents and Employees Are Named As An Additional Insured As Respects To AGREEMENT BETWEEN YAKIMA COUNTY AND FIRM, IN CONJUNCTION WITH THE AMERICAN RESCUE PLAN, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND AWARD".

WORKERS COMPENSATION: If FIRM has employees, it shall show proof of Worker's Compensation coverage effective in Washington State by providing its State Industrial Account Identification Number. Provision of this number will be FIRM's assurance that coverage is in effect.

PROFESSIONAL LIABILITY INSURANCE: FIRM shall provide errors & omissions coverage in the form of Professional liability insurance coverage in the minimum amount of \$2,000,000.00.

Any exclusion to FIRM's insurance policies that may restrict coverage required in the AGREEMENT's insurance requirements must be pre-approved by the Yakima County Corporate Counsel. FIRM's insurer shall have a minimum A.M. Best's rating of A-VII and shall be authorized to do business in the State of Washington. Evidence of such insurance shall consist of a completed copy of the certificate of insurance, signed by the insurance agent for FIRM and either the additional insured policy language or a copy of any required endorsement(s) and returned to the Yakima County Risk Manager. The insurance policy or policies will not be canceled, materially changed or altered without forty-five (45) days prior notice submitted to the COUNTY. The policy shall be endorsed and the certificate shall reflect that the COUNTY is named as an additional insured on FIRM's general liability policy with respect to activities under the AGREEMENT. The policy shall provide and the certificate shall reflect that the insurance afforded applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

The policy shall be endorsed and the certificate shall reflect that the insurance afforded therein shall be primary insurance and any insurance or self-insurance carried by the COUNTY shall be excess and not contributory insurance to that provided by FIRM.

Failure of FIRM to fully comply with the insurance requirements set forth herein, during the term of the AGREEMENT, shall be considered a material breach of contract and cause for immediate termination of the AGREEMENT at the COUNTY's discretion.

Providing coverage in the above amounts shall not be construed to relieve FIRM from liability in excess of such amounts.

ADDITIONAL INSURED ENDORSEMENT: General Liability Insurance must provide that Yakima County, its officers, agents and employees, and any other entity specifically required by the provisions of this AGREEMENT will be specifically named as additional insured(s) for all coverage provided by this policy of insurance and shall be fully and completely protected by this policy from all claims. Language such as the following should be used, "Yakima County, Its' Officers, Agents, and Employees are Named As An Additional Insured as Respects To AGREEMENT BETWEEN YAKIMA COUNTY AND FIRM, IN CONJUNCTION WITH THE AMERICAN RESCUE PLAN, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND AWARD."

ALTERNATIVE ADEQUATE INSURANCE COVERAGE VERIFICATION: In the event that FIRM is a government agency that is covered by a Risk Pool insurance carrier is not able to comply with the ADDITIONAL INSURED ENDORSEMENT requirement above, upon written consent and acceptance by Yakima County, FIRM may satisfy the additional insured requirement by timely providing a letter from their Risk Pool insurance carrier that indicates that they have adequate and sufficient coverage to be responsible for any claim made in connection with this AGREEMENT in conjunction with the AMERICAN RESCUE PLAN, CORONA VIRUS STATE AND LOCAL FISCAL RECOVERY FUND AWARD.

SECTION NO. 43: MONITORING

The COUNTY will monitor the activities of FIRM from the award date to closeout. The goal of the monitoring activities will be to ensure that FIRM, as an agency receiving federal pass-through funds, is in compliance with the federal grant award requirements as well as federal/state audit requirements. To document compliance with the 2 CFR Part 200 Subpart F requirements, FIRM shall complete and return to the COUNTY the attached Audit Certification Form which is incorporated herein and made part of this AGREEMENT. The Audit Certification Form must be signed each fiscal year thereafter until the completion of this AGREEMENT.

Monitoring activities performed by the COUNTY may include, but are not limited to:

- a. Review of financial and performance reports; and
- b. Review of reimbursement requests and supporting documentation, including time sheets as well time and effort certifications to ensure compliance with federal rules and regulations.

FIRM is required to pass on this monitoring language in all subcontract awards and to perform all monitoring activities regarding any sub-recipient.

SECTION NO. 44: NON-SOLICITATION AGREEMENT

A. Each Party understands that the other Party's individual employees are some of the most valuable assets within their organization, responsible for the creative forces behind each Party's advancements in technology and business development. Recognizing the value each Party places on its individual employees and each Party's interest in retaining its employees, it is agreed that during the term of this AGREEMENT, neither Party shall, directly or indirectly, induce or try to induce any employee of the other Party to leave the employment of the other Party or that of any of its subsidiaries or affiliates to work for another person or company that does or may be expected to compete with the non-soliciting Party or any of its subsidiaries or affiliates.

SECTION NO. 45: EXCUSABLE DELAYS

FIRM shall not be considered in default by reason of any failure in performance if such failure arises out of causes reasonably beyond FIRM's control and without its fault or negligence. Such causes may include, but are not limited to: acts of God; the COUNTY's omissive and commissive failures; natural or public health emergencies; labor disputes; freight embargoes; and severe weather conditions.

SECTION NO. 46: ANTI-KICKBACK

- A. No officer or employee of the COUNTY, having the power or duty to perform an official act or action related to this AGREEMENT, shall have or acquire any interest in this AGREEMENT, or have solicited, accepted or be granted a present or future gift, favor, service, or other thing of value from or to any person involved in this AGREEMENT.
- B. FIRM warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for FIRM to solicit or secure this AGREEMENT and that it has not paid or agreed to pay any person, company, corporation, individual, or Firm, other than a bona fide employee working solely for FIRM any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this AGREEMENT.

SECTION NO. 46: PRECEDENCE

Contract Documents: The Contract Documents consist of this agreement and the other documents listed below and all modifications and modifications issued subsequent thereto. These form a contract and all are as fully a part of the contract as if attached to this agreement or repeated herein. In the event of any inconsistency between the provisions of this Agreement and the documents listed below, the provisions of this Agreement will control and the order of precedence will be in the order listed. An enumeration of the contract documents is set forth below:

1. Modifications; and
2. This Agreement; and
3. The Request For Proposals P5001ARP; and
4. FIRM Response to the Request for Proposal.

EXHIBIT A

STATEMENT OF WORK

Services performed under this contract may consist of, but are not limited to, the following tasks. Upon mutual agreement by the County and the Subrecipient of a detailed work program and time schedule, the Subrecipient shall, in a satisfactory and proper manner, perform the following types of services:

CITY OF GRANDVIEW:

- Resurface approximately 3 to 4 miles of the 7-mile asphalted Recreational Pathway from Sunnyside to Grandview. Residents access this auto-free pathway for recreation, safe travel, walking, biking also wheelchair and baby carriages.

YAKIMA COUNTY RESPONSIBILITIES:

- Provide ARPA Fund Grant reimbursements for up to \$600,000.00
- Submit the ARPA Reporting documentation, provided by to the Federal Government, for the County's quarterly report for ARPA Compliance.
- Review ARPA Reporting documentation for completeness and compliance

for reimbursement.

5. Quarterly Reporting must be submitted via the online ARPA Portal within 15 days of the end of the quarter.

**EXHIBIT C
FFATA FORM**

Subrecipient Agency: _____				
Grant and Year: _____		Agreement Number: _____		
Completed by: _____				
<i>Name</i>		<i>Title</i>		<i>Telephone</i>
Date Completed: _____				
STEP 1				
Is your grant agreement less than \$25,000?	YES <input type="checkbox"/>	STOP, no further analysis needed, GO to Step 6	NO <input type="checkbox"/>	GO to Step 2
STEP 2				
In your preceding fiscal year, did your organization receive 80% or more of its annual gross revenues from federal funding?	YES <input type="checkbox"/>	GO to STEP 3	NO <input type="checkbox"/>	STOP, no further analysis needed, GO to Step 6
STEP 3				
In your preceding fiscal year, did your organization receive \$25,000,000 or more in federal funding?	YES <input type="checkbox"/>	GO to STEP 4	NO <input type="checkbox"/>	STOP, no further analysis needed, GO to Step 6
STEP 4				
Does the public have access to information about the total compensation* of senior executives in your organization?	YES <input type="checkbox"/>	STOP, no further analysis needed, GO to step 6	NO <input type="checkbox"/>	GO to STEP 5
STEP 5				
Executive #1	Name: _____			
	Total Compensation amount: \$ _____			
Executive #2	Name: _____			
	Total Compensation amount: \$ _____			
Executive #3	Name: _____			
	Total Compensation amount: \$ _____			
Executive #4	Name: _____			
	Total Compensation amount: \$ _____			
Executive #5	Name: _____			
	Total Compensation amount: \$ _____			
STEP 6				
If your organization does not meet these criteria, specifically identify below <u>each</u> criteria that is not met for your organization: <u>For Example: "Our organization received less than \$25,000."</u>				

Signature: _____ Date: _____

* Total compensation refers to:

- Salary and bonuses
- Awards of stock, stock options, and stock appreciation rights
- Other compensation including, but not limited to, severance and termination payments
- Life insurance value paid on behalf of the employee

Additional Resources:

<http://www.whitehouse.gov/omb/open>

<http://www.hrsa.gov/grants/ffata.html>

<http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf>

<http://www.grants.gov/>

EXHIBIT D
2 CFR Part 200 Subpart F Audit Certification Form
Audits of States, Local Governments, Indian Tribes and Non-Profit Organizations

<i>Contact Information</i>	
Subrecipient Name: _____	
Authorized Chief Financial Officer: _____	
Address: _____	
Email: _____	Phone #: _____

Purpose: As a pass-through entity of federal grant funds, YAKIMA COUNTY is required by 2 CFR Part 200 Subpart F to monitor activities of subrecipients to ensure federal awards are used for authorized purposes and verify that subrecipients expending \$750,000 or more in federal awards during their fiscal year have met the 2 CFR Part 200 Subpart F Audit Requirements. Your entity is a subrecipient subject to such monitoring by YAKIMA COUNTY because it is a non-federal entity that expends federal grant funds received from YAKIMA COUNTY as a pass-through entity to carry out a federal program. 2 CFR Part 200 Subpart F should be consulted when completing this form.

Directions: As required by 2 CFR Part 200 Subpart F, non-federal entities that expend \$750,000 in federal awards in a fiscal year shall have a single or program-specific audit conducted for that year. If your entity is not subject to these requirements, you must complete Section A of this form. If your entity is subject to these requirements, you must complete Section B of this form. When completed, you must sign, date and return this form with your grant agreement and every fiscal year thereafter until the grant agreement is closed. Failure to return this completed Audit Certification Form may result in delay of grant agreement processing, withholding of federal awards or disallowance of costs and suspension or termination of federal awards.

SECTION A: Entities NOT subject to the audit requirements of 2 CFR Part 200 Subpart F

Our entity is not subject to the requirements of 2 CFR Part 200 Subpart F because (check all that apply):

We did not expend \$750,000 or more of *total* federal awards during the fiscal year.

We are a for-profit agency.

We are exempt for other reasons (describe): _____

However, by signing below, I agree that we are still subject to the audit requirements, laws and regulations governing the program(s) in which we participate, that we are required to maintain records of federal funding and to provide access to such records by federal and state agencies and their designees, and that YAKIMA COUNTY may request and be provided access to additional information and/or documentation to ensure proper stewardship of federal funds.

SECTION B: Entities that ARE subject to the requirements of 2 CFR Part 200 Subpart F
 (Complete the information below and check the appropriate box)

We completed our last 2 CFR Part 200 Subpart F Audit on [enter date] _____ for Fiscal Year ending [enter date] _____. There were no findings related to federal awards from YAKIMA COUNTY. No follow-up action is required by YAKIMA COUNTY as the pass-through entity. A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is either provided electronically to the YAKIMA COUNTY Office of Financial Assistance, is enclosed or is available online at: http://www:_____.

We completed our last 2 CFR Part 200 Subpart F Audit on [enter date] _____ for Fiscal Year ending [enter date] _____. There were findings related to federal awards. A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is either provided electronically to the YAKIMA COUNTY Office of Financial Assistance, is enclosed or is available online at: http://www:_____.

Our completed 2 CFR Part 200 Subpart F Audit will be available on [enter date] _____ for Fiscal Year ending [enter date] _____. We will forward a copy of the audit report to YAKIMA COUNTY Office of Financial Assistance at that time or provide the state auditor report number: _____.

I hereby certify that I am an individual authorized by the above identified entity to complete this form. Further, I certify that the above information is true and correct and all relevant material findings contained in audit report/statement have been disclosed. Additionally, I understand this Form is to be submitted every fiscal year for which this entity is a subrecipient of federal grant funds from YAKIMA COUNTY until the grant agreement contract is closed.

Signature of Authorized Financial Official: _____ Date: _____
 Print Name & Title: _____

EXHIBIT E - CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name:	
Address:	
Is agency a; <input type="checkbox"/> Direct or <input type="checkbox"/> Sub recipient	Law Enforcement Agency? <input type="checkbox"/> Yes <input type="checkbox"/> No
DUNS Number:	Vendor Number (only if direct recipient)
Name and Title of Contact Person:	
Telephone Number:	E-Mail Address:

Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- | | | |
|---|--|--|
| <input type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe | <input type="checkbox"/> Medical Institution. |
| <input type="checkbox"/> Nonprofit Organization | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, _____ [responsible official], certify that _____ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R § 42.302. I further certify that _____ [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title

Signature

Date

Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R § 42.305):

I, _____ [responsible official], certify that _____ [recipient], which has fifty or more employees and is receiving a single award of \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

[organization],

[address].

Print or Type Name and Title

Signature

Date

Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, _____ [responsible official], certify that _____ [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____ [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title

Signature

Date

EXHIBIT F

DEBARMENT, SUSPENSION, INELIGIBILITY OR VOLUNTARY EXCLUSION CERTIFICATION FORM

NAME		Doing business as (DBA)	
ADDRESS	Applicable Procurement or Solicitation #, if any:	WA Uniform Business Identifier (UBI)	Federal Employer Tax Identification #:
This certification is submitted as part of a request to contract.			

Instructions For Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

READ CAREFULLY BEFORE SIGNING THE CERTIFICATION. Federal regulations require contractors and bidders to sign and abide by the terms of this certification, without modification, in order to participate in certain transactions directly or indirectly involving federal funds.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the department, institution or office to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable CFR, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under applicable CFR, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business activity.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under applicable CFR, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction

The prospective lower tier participant certifies, by submission of this proposal or contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this form.

Bidder or Contractor Signature: _____ **Date:** _____

Print Name and Title: _____

EXHIBIT G
ONLY IF APPLICABLE

DATA SHARING, NON-DISCLOSURE AND USE AGREEMENT (IF APPLICABLE)
BETWEEN YAKIMA COUNTY AND FIRM

This Data Sharing, Non-Disclosure and Use Agreement (“Agreement”) is entered into by and between YAKIMA COUNTY, a political subdivision of the State of Washington (hereinafter “COUNTY”) and FIRM, (hereinafter “FIRM”) to enable the sharing of Data and other confidential and proprietary information between the COUNTY and FIRM, as the COUNTY’S ARP recipient. The COUNTY and FIRM may be hereinafter referred to individually as a “Party” or collectively as the “Parties.”

AGENCIES PROVIDING DATA: YAKIMA COUNTY AND FIRM

DATA RECIPIENTS: YAKIMA COUNTY AND FIRM

1. Purpose

The purpose of this AGREEMENT is to provide the requirements and authorization for the COUNTY to have access to disparate datasets captured through COUNTY ARP funded Programs. FIRM acknowledges access to the disparate dataset captured in and through the COUNTY’S ARP funded Programs.

2. Definitions

- A. “Agreement” means this Data Sharing Agreement, including all documents attached or incorporated by reference.
- B. “Data Access” refers to rights granted to COUNTY to directly connect to FIRM’s ARP Program agency submitted disparate datasets related to participants, recipients, systems, networks, requests for proposals and/or applications with required information needed to implement these rights.
- C. “Data Transmission” refers to the methods and technologies to be used to move a copy of the data between systems, networks and/or employee workstations.
- D. “Data Storage” refers to the data when at rest. Data can be stored on off-line devices such as CD’s or on-line on servers or employee workstations.
- E. “Data Encryption” refers to ciphers, algorithms or other encoding mechanisms that will encode data to protect its confidentiality. Data encryption can be required during data transmission or data storage depending on the level of protection required for this data.

3. Period of Agreement

This Agreement shall begin when FIRM agrees to the terms and shall automatically renew yearly, unless terminated due to expiration of the COUNTY ARP funding program and its required reporting requirements.

4. Justification for Data Sharing

Data sharing agreements are required under RCW 39.26.340 and 43.105.054.

5. Description of Data to be Shared

Data shared will include data containing the COUNTY funded ARP program, applicants, recipients and participants' financial, labor, application, technology infrastructure and any other datasets deemed necessary to support performance of the compliance requirements for federal funding under the ARP/SLFRF funding provisions as set forth by the U.S. Department of Treasury.

6. Data Access

Enterprise datasets will be accessed through the Parties' Server and Network systems. FIRM will generate and submit agency owned datasets to COUNTY for consideration, review and compliance purposes.

7. Data Transmission

Datasets will be transmitted through the servers, networks and systems established and agreed to by the PARTIES.

8. Data Storage and Handling Requirements

All data provided by FIRM and COUNTY will be stored in an encrypted form on a server with access limited to the least number of staff needed to complete the purpose of this Data Sharing Agreement.

9. DATA ENCRYPTION (If Applicable)

All captured data shall be encrypted at rest.

10. Intended Use of Data

The data described above shall be used for review, analysis and reporting on ARP programs. The data will be used to prepare and publish required quarterly and annual reports.

11. Constraints on Use of Data

This Agreement does not constitute a release of the data for FIRM's discretionary use, but instead, FIRM may access the data only to carry out the responsibilities and for the purposes described herein, as well as in the related Contract No. 22ARPFIRM.

FIRM is not authorized to update or change any supplied datasets and any ad hoc analyses or other use of the supplied datasets, not specified in this Agreement and Contract No.22ARPFIRM. Any additional use is not permitted without the prior written agreement of the COUNTY.

12. Security of Data

- A. **Data Protection.** FIRM shall take due care and take reasonable precautions to protect the Category 3 data, as well as the COUNTY's data, from unauthorized physical and electronic access as well as meet or exceed the requirements of the Washington State Technology Services Board (TSB) policies and standards for data security and access controls to ensure the confidentiality, availability and integrity of all data shared.
- B. **Data Security Technology Standards.** FIRM will be responsible for providing data security technology standards that will ensure acceptable levels of data security to the COUNTY. These data security technology standards will include clear definitions outlining when and where data should be encrypted and by what technologies.
- C. **IT Data Security Administration.** FIRM will exchange documentation that outlines the data security program components supporting this Agreement with COUNTY IT Data Security Administrators. This documentation will define all data security methods and technology for each individual data exchange to ensure COUNTY and FIRM are in compliance with all appropriate Washington State Technology Service Board (TSB) security standards.

13. NON-DISCLOSURE OF DATA

Before receiving the data identified above, the COUNTY shall notify all authorized users in writing who will have access to the data of the following requirements. This notification shall include all authorized users who will use the data. A copy of this notification shall be provided to FIRM at the same time it is provided to relevant authorized users.

A. Non-Disclosure of Data

- 1. Authorized users shall not disclose, in whole or in part, the data provided by COUNTY, applicants, or FIRM to any individual or agency, unless this Agreement specifically authorizes the disclosure. Data may be disclosed only to persons and entities that have the need to use the data to achieve the stated purposes of this Agreement or the related Contract No. 22 ARPFIRM.
- 2. Authorized users shall not access or use the data for any commercial or personal purpose.
- 3. Any exceptions to these limitations must be approved in writing COUNTY.

B. **Penalties for Unauthorized Disclosure of Information.** In the event a FIRM authorized user fails to comply with any terms of this Agreement, COUNTY shall have the right to take such action as it deems appropriate. The exercise of remedies pursuant to this paragraph shall be in addition to all sanctions provided by law, and to legal remedies available to parties injured by unauthorized disclosure. FIRM accepts full responsibility and liability for any violations of the Agreement.

C. **Employee Awareness of Use/Non-Disclosure Requirements.** FIRM shall ensure that all staff with access to the data described in this Agreement are aware of the use and disclosure requirements of this Agreement and will advise new staff of the provisions of this Agreement. FIRM will provide an annual reminder to authorized users of these requirements.

14. Data Confidentiality

- A. Acknowledgement of Confidentiality. FIRM acknowledges the confidential nature of the applicants, recipients, participants data, as well as the aggregate server, application name, operating system versions, and IP addresses. This data is confidential under state RCW 42.56.420 (4) and use of this information will be limited only to persons whose staff function requires such access.
- B. Disclosures under subpoena-
 - 1. If a Party, its employees, agents, or contractors, or Vendor, is required by law, government regulations, subpoena or court order to disclose any Data, the Party shall give ten (10) business days prior written notice of the proposed disclosure to the other Party and the Vendor, at the contact information listed herein, in order to allow that Party or Vendor the opportunity to file documents seeking a court order preventing disclosure of the Data. The notice shall include the name of the requester, so the Party and/or Vendor may name the requester as a party to any action to enjoin disclosure.
 - 2. Upon receipt of written notice of the requirement to disclose the Data, the Party and/or Vendor, at their expense, may then seek appropriate protective relief to prevent all or part of such disclosure. Should the Party and/or Vendor not file for protective relief in superior court in the ten (10) business day time-frame provided, the Party shall disclose Data only in compliance with, and only to the extent required by, any applicable law, regulation, subpoena, or court order.
 - 3. If a Party or Vendor becomes aware of any unauthorized use or disclosure of the Data of the other Party, such Party or Vendor shall promptly advise the other Party of all facts regarding such unauthorized use or disclosure.

15. Oversight

FIRM agrees that COUNTY will have the right, at any time, to monitor, audit, and review activities and methods in implementing this Agreement in order to assure compliance therewith, within the limits of the other party's technical capabilities.

16. Termination

COUNTY may terminate this Agreement pursuant to No. 38097 All data captured by FIRM prior to termination are to be retained and remain available to meet any necessary reporting requirements.

17. Governance

- A. Severability- The provisions of this Data Sharing Agreement are severable. If any provision of this Agreement is held invalid by any court that invalidity shall not affect the other provisions of this Data Sharing Agreement and the invalid provision shall be considered modified to conform to the existing law.
- B. Venue - In the event of a lawsuit involving this Data Sharing Agreement, venue shall be proper only in Yakima County, Washington.

18. Damages and Injunctive Relief

Because of the unique and highly confidential nature of the Data, the Parties acknowledge and agree that a Party (or Vendor) may suffer irreparable harm if a Party (or Vendor) breaches any of its obligations under this Agreement, and that monetary damages may be inadequate to compensate for such breach. Accordingly, in addition to any other rights and remedies that may be available to a Party (or Vendor) at law and in equity, a Party (or Vendor) shall be entitled to seek enforcement of the provisions of this Agreement by seeking injunctive relief.

19. HEADINGS

The article headings in this Agreement have been inserted solely for the purpose of convenience and ready reference. In no way, do they purport to, and shall not be deemed to, define, limit, or extend the scope or intent of the articles to which they appertain.

I, hereby declare that I have the authority to bind FIRM to this Agreement, and acknowledge that by signing below, I have read, understand and accept this Agreement, and that this Agreement along with the contract constitute the entire Data Sharing agreement between the PARTIES.

Dated this ____ day of _____, 2023.

Signature of Authorized representative

Printed Name and Title

EXHIBIT H

- State and Local Fiscal Recovery Funds (SLFRF) Final Rule PDF
- SLFRF: Overview of the Final Rule PDF
- Coronavirus State and Local Fiscal Recovery Funds- Frequently Asked Questions as of July 27, 2023 PDF
- 2 CFR Part 200

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1>



Yakima County

Submission Details

Submitted By: Stan Bos

Submitted On: 9/12/2023 1:32:46 PM (UTC)

Status: Approved

Amount: 600000.00

Attachments: [View Attachments \(/applications/download-attachments?id=578551db-7051-ee11-a81c-6045bd024e5b\)](/applications/download-attachments?id=578551db-7051-ee11-a81c-6045bd024e5b)

Approvals

First Approval: Stefanie Truex on 11/2/2023 4:50:53 PM (UTC)

Second Approval: Craig Warner on 11/2/2023 4:54:11 PM (UTC)

Entity

Name: Lower Yakima Valley Trails & Recreational Pathway Foundation

EIN:

DUNS/UEI:

Primary Contact Name: Stan Bos

Primary Contact Title: Foundation President

Primary Contact Email: Stanbos11@gmail.com

Primary Contact Phone:

Certification

APPLICATION (TERMS AND CONDITIONS)

For sub-award of ARPA Grant

This application is being submitted by Lower Yakima Valley Trails & Recreational Pathway Foundation, Washington (the "Entity") for a grant in the amount of \$600,000.00 (the "Grant Amount") from Yakima County, Washington (the "County"). If awarded, the Entity will be required to enter into a Grant Agreement, to which this application will be attached as an Exhibit (the "Grant Agreement").

The grant, if awarded, will be funded as a sub-award of the County's federal State & Local Fiscal Recovery Funds (CFDA No. 21.027), as authorized under the American Rescue Plan Act (ARPA), in the total amount of \$600,000.00 identified as federal award identification number SLFRP2815 (the "ARPA Grant") with a federal award date of June 7, 2021 provided by the United States Treasury ("Treasury") to the County. The Entity, as sub-recipient (the "Sub-recipient") of the ARPA Grant, agrees to comply with the terms and conditions of such federal award applicable to sub-awards and sub-recipients, including the following terms and conditions:

1. Use of Fund.

- a. Sub-recipient understands and agrees that the funds disbursed under this sub-award may only be used in compliance with section 603(c) of the Social Security Act (the "Act"), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing
- b. Sub-recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, auditing, and completion of such project.

2. Period of Performance. The period of performance for this sub-award begins on the date the Grant Agreement is executed and ends on June 30, 2024 (subject to extension in the sole discretion of the County, but not later than December 31, 2024), provided that eligible uses for Grant funds may extend from March 3, 2021 to such end date.

3. Reporting. Sub-recipient agrees to cooperate fully and promptly with the County with any and all reporting obligations established by Treasury and/or the County as they relate to this award, including without limitation the reporting described in Schedule A to the Grant Agreement.

4. Maintenance of and Access to Records.

- a. Sub-recipient shall maintain records and financial documents sufficient to support the County's production of evidence of compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
- b. The County, the Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of the sub-recipient, in order to conduct audits or other investigations.
- c. Records shall be maintained by sub-recipient for a period of seven (7) years after all funds have been expended or returned to the County, whichever is later.

5. **Pre-award Costs.** Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. **No R&D Award.** The sub-award shall not constitute an R&D award within the meaning of 2 CFR §200.332.

7. **No Administrative Costs.** Sub-recipient may use funds provided under this award to cover direct costs only. Indirect costs shall not be paid or reimbursed with the sub-award

8. **Cost Sharing.** Cost sharing or matching funds are not required to be provided by sub-recipient.

9. **Conflicts of Interest.** Sub-recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Sub-recipient and its sub-recipients (if any) must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

10. Compliance with Applicable Law and Regulations.

a. Sub-recipient agrees to comply with, and to fully cooperate with the County with respect to its compliance with, the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Sub-recipient agrees to comply with all applicable federal statutes, regulations, and executive orders. Sub-recipient also agrees to comply with, and to fully cooperate with the County with respect to its compliance with, all other applicable federal statutes, regulations, and executive orders, and sub-recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this sub-award.

b. Federal regulations applicable to this sub-award include, without limitation, the following:

- i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this sub-award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this sub-award.
- ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the sub-award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the sub-award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
- iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the sub-award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- v. Recipient Integrity and Performance Matters, pursuant to which the sub-award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
- vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
- viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
- ix. Generally applicable federal environmental laws and regulations.

c. Statutes and regulations prohibiting discrimination applicable to this sub-award include, without limitation, the following:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
- iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities

- receiving federal financial assistance; and
- v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
11. **Remedial Actions.** In the event of the County's noncompliance (including without limitation as a result of the sub-recipient's non-cooperation with the County or other sub-recipient noncompliance) with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the County (and, thereby, the sub-recipient) of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
 12. **Hatch Act.** Sub-recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
 13. **False Statements.** Sub-recipient understands that making false statements or claims in connection with this sub-award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
 14. **Publications.** Any publications produced with funds from this sub-award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [SLFRP2815] awarded to [Yakima] County, Washington by the U.S. Department of the Treasury."
 15. **Debts Owed the Federal Government.**
 - a. Any funds paid to sub-recipient (1) in excess of the amount to which sub-recipient is finally determined to be authorized to retain under the terms of this sub-award; (2) that are determined by the County or the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by sub-recipient shall constitute a debt to the County and the federal government.
 - b. Any debts determined to be owed the County and the federal government must be paid promptly by the sub-recipient. A debt is delinquent if it has not been paid by the date specified in the initial written demand for payment, unless other satisfactory arrangements have been made or if the sub-recipient knowingly or improperly retains funds that are a debt as defined in paragraph 15(a). The County and Treasury will take any actions available to it to collect such a debt.
 16. **Disclaimer.**
 - a. The County expressly disclaims (and the sub-recipient understands that the United States also disclaims) any and all responsibility or liability to sub-recipient or third persons for the actions of sub-recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this sub-award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this sub-award.
 - b. The acceptance of this award by sub-recipient does not in any way establish an agency relationship between the County (or the United States) and sub-recipient.
 17. **Protections for Whistleblowers.**
 - a. In accordance with 41 U.S.C. § 4712, sub-recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
 - b. The list of persons and entities referenced in the paragraph above includes the following:
 - i. A member of Congress or a representative of a committee of Congress;
 - ii. An Inspector General
 - iii. The Government Accountability Office
 - iv. A Treasury employee responsible for contract or grant oversight or management
 - v. An authorized official of the Department of Justice or other law enforcement agency;
 - vi. A court or grand jury; or
 - vii. A management official or other employee of sub-recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
 - c. Sub-recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce

18. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), sub-recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.
19. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), sub-recipient should encourage its employees, its sub-recipients (if any), and its contractors to adopt and enforce policies that ban text messaging while driving, and sub-recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

Certifications

The representative of the Entity submitting this Application certifies, represents and warrants as follows:

1. I am duly authorized by the Entity to submit this Application on its behalf.
2. I have read and understand this Application and the Grant Agreement that will be required if this Application is accepted (including, without limitation, the provisions of the Grant Agreement related to reporting, recoupment, and indemnification).
3. I understand that award of the grant is and will remain subject to the availability of funds to make the grant. The County is not and will not be obligated to fund the grant from any funds other than proceeds of the ARPA Grant that are actually received by the County.
4. No funds received from the Grant, if awarded, will be used to pay or reimburse any costs that have been (or will be) paid or reimbursed through another COVID-19 relief program (whether federal, state, county, local or non-governmental).
5. As part of this Application, I have provided the reports associated with the Entity's most recently completed independent audit (e.g. financial statements, management letter, "Yellow Book" report, and Single Audit (if applicable)) and that if the grant is awarded, the Entity will provide such reports each year through the closeout (as defined in 2 C.F.R. Section 200.344) of the grant
6. Notices to the Entity shall be in writing and addressed to [Entity CONTACT INFORMATION] and notices to the County shall in writing and delivered to [Yakima County, 128 N 2nd Street, Yakima, WA 98901, Attention: Mr. Craig Warner, Finance Director], or to such other address as either party shall provide to the other in writing. The Applicant is responsible for notifying Yakima County for any changes to the contact information.
7. To the best of my knowledge, no person or entity involved in submitting this Application or that is expected to be involved in the grant or the project funded thereby (i) has been debarred, suspended or otherwise excluded from participation in federal or state assistance programs or activities or (ii) has violated or is currently the subject of any actual or threatened investigation or audit involving allegations of fraud, bribery, dishonesty, or any other action that bears upon the trustworthiness or responsibility of such person.
8. The Entity is registered with the System for Award Management ("SAM") and I confirm that the name of the Entity and the Data Universal Numbering System (DUNS) number provided with this Application are correct and consistent with the name and number appearing in the SAM. Furthermore, the Applicant will maintain an active SAM registration at all times it has an active federal award or application for federal award in process.
9. All information provided to the County in connection with this Application (including without limitation the information entered into the County's online portal) is true, accurate and complete in all material respects as of and on the date hereof.

I certify that I have read and understand the above agreement and am legally authorized to sign on the City or Town's behalf

Answer: Yes

Certified By: Gary Martin

Certified Date: 11/2/2023 4:24:43 PM

Application ARPA-1070

Application Type *

Economic Impact

Funding Type *

Advance

Project Name *

Repaving the Lower Valley Pathway

Project Description (Max 1,500 characters) *

The current pathway between Sunnyside and Grandview is 30 years old and 7 miles in length. The current asphalt is severely deteriorating and has cracked in hundreds of places. These cracks range from 1 to 3 inches wide and make using the pathway difficult. The cracks have been filled multiple times over the 30 years but professional who have seen the problem are in agreement that filling is no longer a solution.

We have brought in two large asphalt contractors American Rock and Nothwest Asphalt, striping and Sealing to review the condition of pathway. Their recommendation is to grind off the existing pavement, lay the grinding back down as a base for new asphalt and repave the entire pathway. We received bid ranging from \$1.1 million to \$1.5 million.

To ensure that the work is done to industry standards, we have sought the assistance of the cities of Sunnyside and Grandview both of which have pledged financial and engineering support for the project. Sunnyside Irrigation District has also pledged in-kind support during the paving process.

This pathway is highly critical to the support of the health for our communities and to help re-energize the commerce of business in both cities.

Economic Impact

Subcategory: *

2.22 Strong Healthy Communities: H&S Neighborhood Features^

Amount being requested: *

\$600,000.00

Does this project include a capital expenditure?

No Yes

Choose the total value of the capital expenditure, including pre-development costs

Less than 1 million

Type of Capital Expenditure

Parks, green spaces, Recreational facilities, sidewalks pedestrian safety features like crosswalks, streetlights, neighborhood cleanup and other projects to revitalize public spaces.

Capital Expenditure Description

The Lower Valley Pathway and Recreational Trails Foundation will use ARPA funds to resurface a 7-mile asphalted Recreational Pathway from Sunnyside to Grandview. Residents access this auto-free pathway for recreation, safe travel, walking, biking also wheelchair and baby carriages. Pre- COVID, it was used for community events like 5K RUNS. The pathway has been patched periodically but not resurfaced since 1986, has developed some unsafe sections that should be corrected.

Capital Expenditure Justification

This project supports "Reconnecting Community " through the refurbishment of trails' and vibrant public spaces'. Since COVID, the pathway has been used for health outdoor recreation (walking and biking) but also urgent need for safe car-free pathway, also wheelchairs and baby carriages for residents of all backgrounds ds and ages. Evidence (Wal-mart bags hanging on handlebars) shows it supports residents without cars. If repaired the pathway could support 5 and 10K runs and family bike rides.

If this is evidence-based, please provide the dollar amount of the total project spending that is allocated towards evidence-based interventions: *

\$0.00

Is a program evaluation of the project being conducted?

No Yes

Number of households receiving eviction prevention services (including legal representation):

—

Number of affordable housing units preserved or developed:

—

Number of workers enrolled in sectoral job training programs:

—

Number of workers completing sectoral job training programs:

—

Number of people participating in summer youth employment programs:

—

Number of students participating in evidence-based tutoring programs:

—

Number of children served by childcare and early learning services (pre-school/pre-K/ages 3-5)

—

Number of families served by home visiting:

—

Number of Non-Profits served (by program if recipient establishes multiple separate non-profit assistance programs)

—

Brief description of structure and objectives of assistance program(s), including public health or negative economic impact experienced:

This pathway is a critical resource for the residents of Sunnyside and Grandview and the neighborhoods in between. COVID devastated many rural families in high density living arrangements; families need a safe path to access services .

Brief Description of how a recipient’s response is related and reasonably and proportional to a public health or negative economic impact of COVID-19

COVID devastated many rural families in high density living arrangements; families needed healthy outdoor opportunities for recreation for social and emotional healing g, provided by this pathway.

Brief description of the structure and objectives of assistance program(s) (e.g., grants for additional costs related to Covid-19 mitigation)

Number of small businesses served (by program if recipient establishes multiple separate small businesses assistance programs)

—

Brief description of recipient’s approach to ensuring that aid to small businesses responds to a negative economic impact of COVID-19, as described in the Interim Final Rule

If aid is provided to industries other than travel, tourism, and hospitality (EC 2.36), describe if the industry experienced at least 8 percent employment loss from prepandemic levels, or the industry is experiencing comparable or worse economic impacts as the national tourism, travel, and hospitality industries as of the date of the final rule, and rationale for providing aid to the industry

—

Brief Description of structure and objectives of assistance program(s), including public health or negative economic impact experienced:

What Impacted and/or Disproportionally Impacted population does this project primarily serve? *

1 Imp General Public

Sector of employer (Note: see list of sectors to be provided in a Treasury's Reporting Users' Guide):

Purpose of funds (e.g., payroll support, safety measure implementation):

—

Number of government FTEs responding to COVID-19 supported under this authority

—

The National Center for Education Statistics ("NCES") School ID or NCES District ID. List the School District if all schools within the school district received some funds. If not all schools within the school district received funds, list the School ID of the schools that received funds. These can allow evaluators to link data from the NCES to look at school-level demographics and, eventually, student performance.




Certify: I have read the below information on evidence-based interventions and project demographic distribution. If my project has either denotation, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence-based interventions and/or project demographic distribution in the verbiage of the project description. *

No Yes

[Evidence Based Interventions \(../clad_evidencebased.png\)](#)

[Project Demographic Distribution \(../clad_demographicsdist.png\)](#)

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution authorizing the Mayor to sign a Satellite Management Contract for Contract Operator of the City of Grandview Group A Community Water System in Yakima County	AGENDA NO.: New Business 4 (E) AGENDA DATE: February 27, 2024
DEPARTMENT Administration	FUNDING CERTIFICATION (City Treasurer) (If applicable)
DEPARTMENT DIRECTOR REVIEW Shane Fisher, City Administrator <div style="text-align: right; margin-top: 20px;">  </div>	
CITY ADMINISTRATOR 	MAYOR 

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

When City Administrator/Public Works Director Cus Arteaga retired on December 15, 2023, the City did not have a certified water system operator per the Washington State Department of Health (DOH). Cus held a Water Distribution Manager 3 (WDMIII) certification and was the City's responsible operator in charge. The City is required by DOH to have a Water Distribution Manager 2 (WDMII) on staff.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Staff reached out to DOH to find out what options were available. On December 29, 2023, DOH sent the City a letter giving the City until March 2, 2024, to have a responsible operator in-charge. The Public Works (PW) Department has two employees who are in the process of taking the certification test, but have not yet passed. The City has two options: Option 1 – one of the City's PW employees passes the certification or Option 2 – the City contracts with a Satellite Management Agency (SMA) to be the responsible operator in charge. An SMA is another agency who is certified by DOH to oversee and manage other agency water systems. For example, a very small municipality might not have the certified staff to manage their system and will contract with an SMA to stay in compliance with DOH.

DOH provided a list of SMA's to contact for this service. I contacted Evergreen Valley Utilities to see if they would be interested in conducting oversight of the City's water system until one of the PW employees is certified. After speaking with them and explaining the City's situation, they agreed to contract with the City. The cost of the service is \$1,000 per month and if the City has any additional work or issues that the SMA needs to address, the cost is \$100 per hour. This will be paid out of the water fund and a budget amendment will reflect these costs.

I have confidence that the PW employees will pass their certification test in the very near future. But for right now, the City will need to enter into a contract with Evergreen Valley Utilities to be the responsible operator in charge in order to stay in compliance with DOH.

ACTION PROPOSED

Move a resolution authorizing the Mayor to sign a Satellite Management Contract for Contract Operator of the City of Grandview Group A Community Water System in Yakima County to a regular Council meeting for consideration.

RESOLUTION NO. 2024-__

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN A SATELLITE MANAGEMENT CONTRACT
FOR CONTRACT OPERATOR OF THE CITY OF GRANDVIEW GROUP A
COMMUNITY WATER SYSTEM IN YAKIMA COUNTY**

WHEREAS, the City of Grandview is responsible for providing domestic water service to the City's service area;

WHEREAS, the water system is owned by the City of Grandview and is operated as an independent water system;

WHEREAS, the water system owned by the City of Grandview is located within the Satellite Management Agency's Washington State Department of Health approved service area as identified in the Evergreen Valley Utilities Satellite Management Agency Plan and on file with Yakima County; and

WHEREAS, the City of Grandview desires to contract with Satellite Management Agency to operate and maintain the Satellite Water System.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign a Satellite Management Contract for Contract Operator of the City of Grandview Group A Community Water System in Yakima County in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Satellite Management Contract
For Contract Operator of
City of Grandview
Group A Community Water System in Yakima County

THIS CONTRACT made and entered into this 21st day of February, 2024, by and between **City of Grandview**, (System Owner) the owner of a Group A Community public water system public water system in the State of Washington, hereinafter called the Satellite Water System (“SWS”), whose address is 207 W. 2nd St Grandview WA 98930 and *LCU, Inc.* (dba Evergreen Valley Utilities, a Washington Corporation) (“LCU”) approved by the Washington State Department of Health as an approved Satellite Management Agency (“SMA”), whose address is P.O. Box 394, Cle Elum WA 98922 hereinafter called the Satellite Management Agency (SMA).

Whereas, the SWS is owned by System Owner;

Whereas, System Owner is responsible for providing domestic water service to the property described on Exhibit A;

Whereas, the SWS owned by System Owner is operated as an independent water system;

Whereas, the SWS owned by System Owner is located within the SMA’s Washington State Department of Health (“DOH”) approved service area as identified in the Evergreen Valley Utilities SMA Plan and on file with Yakima County;

Whereas, System Owner desires to contract with SMA to operate and maintain the SWS.

NOW, therefore, for and in consideration of the payment of fees and the mutual covenants set forth herein, the parties agree to the following:

1. **Definitions:** The following words, when used in this Contract, shall have the following meanings unless otherwise expressly provided herein:
 - 1.1. “Satellite Water System” (SWS) means a public water system owned by System Owner located in the State of Washington capable of being served by an approved SMA.
 - 1.2. “Satellite Management Agency” (SMA) means LCU, an entity that is approved by the Secretary of the Washington State Department of Health to own or operate more than one public water system on a regional or countywide basis, without the necessity for a physical connection between such systems.
 - 1.3. “Fee Schedule” means those rates charged by the SMA to the System Owner

and/or the Customers which may be modified from time to time by the SMA.

- 1.4. "As Built" means a construction drawing that depicts the final installed configuration and location of components of the SWS.
- 1.5. "Property" means a parcel of land served by or containing components of the SWS.
- 1.6. "WFI" means the Water Facilities Inventory form # 331-011 from the DOH.
- 1.7. "Initial Term" shall mean a term of thirty six (36) months beginning at the signature of this Agreement, unless agreed upon by both parties to terminate.
2. **Legal Description of Property Served:** The property served by the SWS is located within Yakima County, Washington, and is legally described in Exhibit A attached hereto.
3. **SMA Services:** The SMA shall provide the following services, identified as the Basic Service Package (BSP), to the System Owner:
 - 3.1. **Operation and Maintenance:** The SMA, shall be the operator of record and act accordingly as needed.
 - 3.2. **Reporting Services:** The SMA along with SWS shall provide the following reporting services as needed:
 - 3.2.1. Prepare and file reports and other data (including water sample testing) required by governmental agencies including but not limited to the Satellite Water System's WFI form.
 - 3.2.2. Provide for and meet public notification requirements.
4. **SMA To Act as Agent:** The System Owner hereby appoints the SMA to act as its agent to the extent necessary for SMA to fulfill its obligations under this Contract.
5. **SMA Charges and Payments:**
 - 5.1. **Basic Service Charge:** System Owner agrees that SMA, as compensation for receipt of services included in the BSP, shall collect a fee from the System Owner as provided for in the Fee Schedule, which is attached as Exhibit C. Said Fee Schedule shall be established by the SMA and approved by System Owner and may be modified from time to time by the SMA.
 - 5.1.1. **Additional Services:** SMA will charge for any additional services not included in the Basic Service Package (BSP), on a time, materials, and administrative overhead basis as set forth in the SMA's Fee Schedule. These fees may be changed without notice. All additional services must be pre-approved by the System Owner.
 - 5.2. **Administrative Fee:** System Owner will pay to the SMA within ten (10) days of signing this Contract \$ n/a for the SMA's initial administrative and record keeping setup charges.
6. **Terms and Conditions:** Without limiting the foregoing, it is further agreed as follows:

- 6.1. The SMA does not own the SWS. The SMA's responsibility is limited to the services set forth above.
 - 6.2. The SMA has no responsibility in the event that the SWS water source is interrupted, the volume thereof is reduced, or the water is contaminated, unless through SMA's negligence, or the water source is insufficient to meet demand.
 - 6.3. The System Owner hereby grants the SMA a license and access for so long as this Contract is in full force and effect to enter onto the well site and any properties that contain any and all SWS treatment, distribution, or other water system facilities in performance of the SMA's responsibilities. The System Owner grants to the SMA the rights to enter all locations where SWS facilities are located for the purpose of operating and maintaining the SWS.
 - 6.4. System Owner shall indemnify, protect and hold SMA, and its respective agents, employees, invitees, heirs, successors and assigns (collectively, the "SMA Indemnitees"), harmless from and against any and all Claims arising as a result of the design, construction and installation of the SWS and the operation of the SWS prior to the effective date of this agreement. "Claims" shall include all claims, causes of action, damages, including all costs and attorney's fees, arising from the design, construction and installation of the SWS and the operation of the SWS, prior to the effective date of this agreement, by System Owner and System Owner's contactors, sub contractors and employees and System Owner's Predecessors in interest and their contactors, sub contractors and employees. In the event that any action or proceeding is brought against any SMA Indemnitee by reason of such Claim, System Owner upon notice from such SMA Indemnitee, shall defend the same at System Owner's expense by Owner's counsel satisfactory to such SMA Indemnitee in SMA Indemnitee's reasonable discretion.
 - 6.5. Each Party to this agreement and their successors and assigns respectively agree to defend, indemnify and hold each other harmless from and against any claim, cause of action, or other assertions of liability, including attorney fees and costs, arising as a result of their negligence or intentional acts or omissions or the negligent or intentional act or omission of their authorized agents, employees, or contractors relating to or arising out of this agreement or either parties performance of their duties and obligations pursuant to this agreement. Notwithstanding the indemnity provisions of this section, in the event of the concurrent negligence of any party hereto, their successor, and/or their agents, employees, or contractors which concurrent negligence results in injury or damage to persons or property relating to or arising out of this agreement or either parties performance of their duties and obligations pursuant to this agreement, each such party's obligation to defend, indemnify and hold harmless the other shall be limited to the extent of such party's own negligence, and that of its agents', employees', or contractors' damage.
7. **Duration:** This Contract shall remain in force and effect for an initial term of thirty-six (36) months and shall remain in effect thereafter until terminated in writing by either party. Unless both parties agree for termination.

8. **Miscellaneous Terms:**

- 8.1. **Resolution of Disputes:** If any dispute arises between the parties, the parties agree to the following dispute resolution procedures:
- 8.1.1. A director or other senior representative of each party will first, at the request of either party, meet in a good faith effort to resolve the dispute. If the dispute is not resolved at that meeting or if no such meeting takes place within ten (10) days of it being requested, either party may propose in writing that the dispute be referred to mediation and the other party will consider this proposal in good faith. The mediator shall be appointed by agreement between the parties. The rules of procedure for the mediation shall be determined by the mediator in consultation with the parties. The cost of the mediation shall be paid by the substantially prevailing party.
 - 8.1.2. If no mediation occurs within thirty (30) days of a written request for mediation or if the dispute is not resolved within thirty (30) days of the conclusion of the mediation, either party may then pursue resolution of the dispute through legal process.
- 8.2. **Attorney Fees:** If either party hereto is required to retain an attorney to enforce any provision of this Agreement, whether or not a legal proceeding is commenced, the substantially prevailing party shall be entitled to reasonable attorneys' fees regardless of whether at trial, on appeal, in any bankruptcy proceeding, arbitration matter or without resort to suit.
- 8.3. **Governing Law:** This Contract shall be interpreted, construed and enforced according to the laws of the State of Washington of any disputes arising out of or as a result of this agreement in Kittitas County, Washington.
- 8.4. **Notices:** Subject to the requirements of any applicable statute, any notices required or permitted by law or under this Agreement shall be in writing and shall be (i) personally delivered, (ii) sent by first class certified or registered mail, return receipt requested, with postage prepaid, or (iii) dispatched by facsimile transmission (accompanied with reasonable evidence of receipt of transmission and with a confirmation copy mailed no later than the day after transmission) to the parties' addresses set forth above. Either party may change such address for notice. All notices which are so addressed and paid for shall be deemed effective when personally delivered, or, if mailed, on the earlier of receipt or two (2) days after deposit thereof in the U.S. mail.
- 8.5. **Time of Performance:** Time is of the essence of this Agreement and of all acts required to be done and performed by the parties hereto, including, but not limited to, the proper tender of each of the sums required by the terms hereof to be paid.
- 8.6. **Section Headings:** The word or words appearing at the commencement of sections and subsections of this Agreement are included only as a guide to the contents

thereof and are not to be considered as controlling, enlarging or restricting the language or meaning of those sections or subsections.

- 8.7. **Invalidity:** In the event any portion of this Agreement should be held to be invalid by any court of competent jurisdiction, such holding shall not affect the remaining provisions hereof unless the court's ruling includes a determination that the principal purpose and intent of this Agreement are thereby defeated.
- 8.8. **Legal Relationships:** No partnership, joint venture or joint undertaking shall be construed from these presents, and except as herein specifically provided, neither party shall have the right to make any representation for, act on behalf of, or be liable for the debts of the other. All terms, covenants and conditions to be observed and performed by either of the parties hereto shall be joining and several if entered into by more than one person on behalf of such party, and a default by any one or more of such persons shall be deemed a default on the part of the party with whom said person or persons are identified. Any married person executing this Agreement hereby pledges his or her separate property and such person's and his or her spouse's marital communities in satisfaction hereof.
- 8.9. **Assignment; Successors:** Neither the SMA nor System Owner may sell, transfer, assign, pledge or encumber its interest in this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld. Subject to the restrictions contained herein, the rights and obligations of the parties shall inure to the benefit of and be binding upon their respective estates, heirs, executors administrators, successors, successors-in-trust and assigns.
- 8.10. **Entire Agreement:** All understandings and agreements previously existing between the parties, if any, are merged into this Agreement, which alone fully and completely expresses their agreement, and the same is entered into after full investigation, neither party relying upon any statement or representation made by the other not embodied herein. This Agreement may be modified only by a written amendment executed by all parties.
- 8.11. **Interpretation.** This Agreement has been reviewed by both parties and each party has had the opportunity to consult with independent counsel with respect to the terms hereof and has done so to the extent that such party desired. No strict construction or interpretation of the terms hereof shall be applied against either party as the drafter hereof.
- 8.12. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original instrument. All such counterparts together shall constitute a fully executed Agreement.
- 8.13. **Amendment.** This Agreement may not be modified or amended except by the written agreement of the parties.


IN WITNESS WHEREOF, We have executed this Contract effective the day and year first written above.

LCU, Inc., dba Evergreen Valley Utilities

City of Grandview

Satellite Management Agency Name

Satellite Water System Name

By: 

By: _____

Ashley Lara

Title: Manager

Title: Mayor

Date: 2/21/2024

Date: 2/27/2024

Exhibit A
Legal Description or Tax Parcel #

Approved service area for the City of Grandview

Exhibit B

Operation and Maintenance Plan		
City of Grandview Water System		
2/21/2024		
Water Sampling-Over seeing as Contract Operator-as needed		
Yes	No	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Take Bacteriological Water Samples as mandated by the State Department of Health
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Take follow-up Bacteriological Water Samples as needed
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Take additional water test samples as required by DOH
Wellhouse/Pumphouse-Over seeing as Contract Operator-as needed		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check for proper operation, vandalism, leaks, building temperature, oil levels in motors and discharge pressure. Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Monitor storage tank levels if applicable Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check indicator lamps on control panels if applicable Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check and record readings of static level monitors for well if applicable Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Calculate and record total system production Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check water storage tanks for leaks and security if applicable Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check pump house heaters for proper operation and settings Frequency: times per in .
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Read and record source meter readings Frequency: 1 time per month when samples are required.
Distribution System-Over seeing as Contract Operator-as needed		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Read service meters if applicable. Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check for nonworking meters if applicable. Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check for leaks Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check for broken meter box or other distribution system components Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Exercise all critical valves through a full close and full open cycle. Record data for each valve including number of turns to open and ease of operation. Frequency: 1 times per year.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Exercise all non-critical valves. Record data for each valve including number of turns to open and ease of operation. Frequency: 1 times per 2 years.

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Exercise all hydrants through a full open and full close cycle and check for leaks and proper drainage of hydrant barrels if applicable. Record data including any maintenance work that needs to be done. Frequency: 1 times per year.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	On metered systems, at the end of each year, summarize consumption records and compare with production records to determine unaccounted for water. Frequency: 1 times per year.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	On metered systems check insulation of shallow meters . Frequency: 1 times per year in fall.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	On metered systems test service meters suspected, either by the Customer or by SMA, of reading inaccurately. Limit meters per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Flush distribution system through hydrants and blowoffs if applicable Frequency: times per .
Pressure Reducing Stations-Over seeing as Contract Operator-as needed		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check pressure settings Frequency: 2 times per year.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Check pressure reducing valve operation including inspecting the disc retainers in the CRD pilot controls, exercising the main valves, checking and cleaning the strainers, and recalibration of the valve. Frequency: 1 times per year.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rebuild main valve and pilot Frequency: 1 times per 5 years.
Storage Reservoirs-Over seeing as Contract Operator-as needed		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Visually inspect reservoir for leakage, vandalism, or exterior irregularities Frequency: times per .
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Visually inspect the interior of each reservoir above the water surface for corrosion or spawling concrete. Check water surface for signs of contamination or debris. Inspect vent screen and roof hatch integrity Frequency: 1 times per year.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drain, clean and inspect Frequency: 1 times per 5 years.
Other		
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	

Exhibit C

**Evergreen Valley Utilities
Satellite Management Agency #149
Transient Non-Community Water System (TNC)
Fee Schedule**

Basic Service Package (BSP) Fee

Fee to System Owner \$ 1000.00 per month

Hourly Rate to include travel time \$ 100.00 per hour