

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING AGENDA  
TUESDAY, FEBRUARY 13, 2024**



**PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.**

**This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.**

**REGULAR MEETING – 7:00 PM**

**PAGE**

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE – Casen Chavez, student at H.T. Elementary**
- 3. APPROVE AGENDA**
- 4. PRESENTATIONS**
  - A. 2024 Proclamation – Grandview High School Career and Technical Education Month 1-3
  - B. Japanese Beetle Eradication 2023 – Gracie Sexton, Outreach & Education Specialist 4-13  
Plant Protection-Pest Program/Washington State Department of Agriculture
- 5. PUBLIC COMMENT – *At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.***
- 6. CONSENT AGENDA – *Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.***
  - A. Minutes of the January 23, 2024 Committee-of-the-Whole meeting 14-16
  - B. Minutes of the January 23, 2024 Council meeting 17-25
  - C. Payroll Check Nos. 13733-13759 in the amount of \$26,173.53
  - D. Payroll Electronic Fund Transfers (EFT) Nos. 61250-61256 in the amount of \$108,861.54
  - E. Payroll Direct Deposit 1/16/24-1/31/24 in the amount \$156,668.57
  - F. Claim Check Nos. 128221-128351 in the amount of \$717,279.28
- 7. ACTIVE AGENDA – *Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).***
  - A. Resolution No. 2024-05 approving Task Order No. 2024-02 with HLA Engineering and Land Surveying, Inc., for the Mike Bren Memorial Park Restroom Construction Engineering 26-30

**PAGE**

- B. Resolution No. 2024-06 approving Task Order No. 2021-06 – Amendment No. 1 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road and McCreadie Road Roundabout Center Island Landscaping Treatment

31-33

- 8. **UNFINISHED AND NEW BUSINESS**
- 9. **CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 10. **MAYOR & COUNCILMEMBER REPORTS**
- 11. **ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, February 13, 2024 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/86422679361?pwd=tactnVdScVpChCbaW0EFrfX95cEzAf.1>

To join via phone: +1 253 215 8782

Meeting ID: 864 2267 9361

Passcode: 527331

**Anita Palacios**

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**From:** Anita Palacios  
**Sent:** Tuesday, January 9, 2024 5:23 PM  
**To:** Charvet, Mackenzie M.  
**Cc:** Reser, Kurtis L; Diaz, Griselda; Charvet, Brad  
**Subject:** RE: CTE Month and DECA presentations

I will schedule for the February 13<sup>th</sup> City Council meeting at 7:00 p.m.

Anita G. Palacios, MMC  
City Clerk/Human Resources  
City of Grandview  
207 West Second Street  
Grandview, WA 98930  
PH: (509) 882-9208 or 882-9200  
Fax: (509) 882-3099  
[anitap@grandview.wa.us](mailto:anitap@grandview.wa.us)  
[www.grandview.wa.us](http://www.grandview.wa.us)

**From:** Charvet, Mackenzie M. <mmcharvet@gsd200.org>  
**Sent:** Monday, January 8, 2024 8:20 PM  
**To:** Anita Palacios <anitap@grandview.wa.us>  
**Cc:** Reser, Kurtis L <klreser@gsd200.org>; Diaz, Griselda <GDiaz@gsd200.org>; Charvet, Brad <BCharvet@gsd200.org>  
**Subject:** CTE Month and DECA presentations

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**CAUTION:** External Email

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Hello Anita,

I hope you are well, and you are in high spirits. I am writing to formally request that the City of Grandview declare the month of February as “Career and Technical Education (CTE) Month” in our community. CTE plays a crucial role in our community by providing students with invaluable opportunities for personal and professional growth. The Grandview High School CTE programs empowers our youth with the knowledge, skills, and real-world experience they need to excel in their chosen career paths and become responsible citizens.

The DECA officers would also like to present to the City Hall. Is there a possibility we can present on Tuesday, February 13<sup>th</sup>?

By declaring February as “CTE Month,” and inviting our DECA Officers to present, we can achieve the following objectives:

1. Raise Awareness
2. Celebrate Achievements
3. Encourage Participation
4. Foster Community Engagement

Our chapter moto this year is *“Committed to Progress and Community” - Grandview DECA 23-24*. During our presentation, we hope to explain our goals and our motto to the board.

Please let me know if you have any questions. Thank you for your time and consideration.

I look forward to hearing from you.

*Sincerely,*

Mackenzie Charvet  
Marketing Teacher GHS  
DECA Advisor  
509-882-8770  
GSD #1676



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**2024 PROCLAMATION  
GRANDVIEW HIGH SCHOOL  
CAREER AND TECHNICAL EDUCATION**

**WHEREAS**, February 2024 has been designated Career and Technical Education Month by the Association for Career and Technical Education (ACTE); and

**WHEREAS**, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, placing new and additional responsibilities on our educational system; and

**WHEREAS**, Career and Technical Education provides Americans with a school-to-careers connection and is the backbone of a strong, well educated work force, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

**WHEREAS**, Career and Technical Education gives high school students the opportunity to take advantage of a rigorous program of study that includes applicable academic and technical courses and experiences to provide students with a pathway, motivating them to graduate and leave school both college and career ready; and

**WHEREAS**, Career and Technical Education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

**WHEREAS**, the ever-increasing cooperative efforts of Career and Technical educators, businesses and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecasted to experience the largest and fastest growth in the next decade.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and City Council of the City of Grandview, Washington, proclaim February 2024 as Career and Technical Education month in the City of Grandview and urge all citizens to become familiar with the services and benefits offered by the Career and Technical Education programs in this community and to support and participate in these programs to enhance their individual work skills and productivity.

Dated this 13<sup>th</sup> day of February, 2024

Mayor Ashley Lara

**Anita Palacios**

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**From:** Sexton, Gracie (AGR) <Gracie.Sexton@agr.wa.gov>  
**Sent:** Thursday, January 18, 2024 7:22 AM  
**To:** Anita Palacios  
**Subject:** WSDA 2/13/24 Council Mtg Presentation  
**Attachments:** WSDAJapaneseBeetleEradication2023WrapUpEnglish.pdf

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**CAUTION:** External Email

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Good morning, Anita.

Thank you for allowing me a few minutes to give an update on the Japanese Beetle infestation throughout Grandview.

Here is the end of year summary for the project for council packets.

Please let me know a good time to show up, and if you have any questions.

Thanks again!

Gracie Sexton  
Outreach & Education Specialist  
Plant Protection-Pest Program|WSDA  
Email: [gracie.sexton@agr.wa.gov](mailto:gracie.sexton@agr.wa.gov)  
Cell: 360-529-1604



Washington  
State Department of  
Agriculture

# JAPANESE BEETLE ERADICATION 2023





For decades the Washington State Department of Agriculture (WSDA) has monitored for the presence of Japanese beetle throughout the state. Japanese beetle is an invasive pest of more than 300 plants including turf, roses, grapes, and hops. They are destructive, challenging, and expensive to control. Adults feed by skeletonizing leaves, flowers, buds, and fruit. Their larvae (grubs) feed on grass and ornamental plant roots.

In 2020, WSDA trapped two Japanese beetles in Grandview and one in Sunnyside. In 2021 and 2022 WSDA captured over 24,000 and 23,000 beetles, respectively, in Grandview and surrounding areas. Also, almost 200 beetles were captured in Wapato and one in Richland. In 2023 WSDA captured over 19,600 beetles in Grandview, Mabton, and Sunnyside, over 1,100 beetles in Wapato, and five beetles in Pasco.

	2020	2021	2022	2023
<b>Wapato</b>	0	0	184	1,163
<b>Outlook</b>	0	0	0	
<b>Sunnyside</b>	2	0	7	
<b>Grandview</b>	1	24,048	23,760	18,488
<b>Mabton</b>	0	0		
<b>Prosser</b>	0	0	15	31
<b>Richland</b>	0	0	1	0
<b>Pasco</b>	0	0	0	5

WSDA’s Japanese beetle eradication project is a multi-year project to remove all beetles from infested areas. The project utilizes treating lawns with larvicide treatment (it kills the grubs, not the adults), mass trapping for adult beetles, establishing a quarantine to prevent the spread of the beetle, and community involvement.

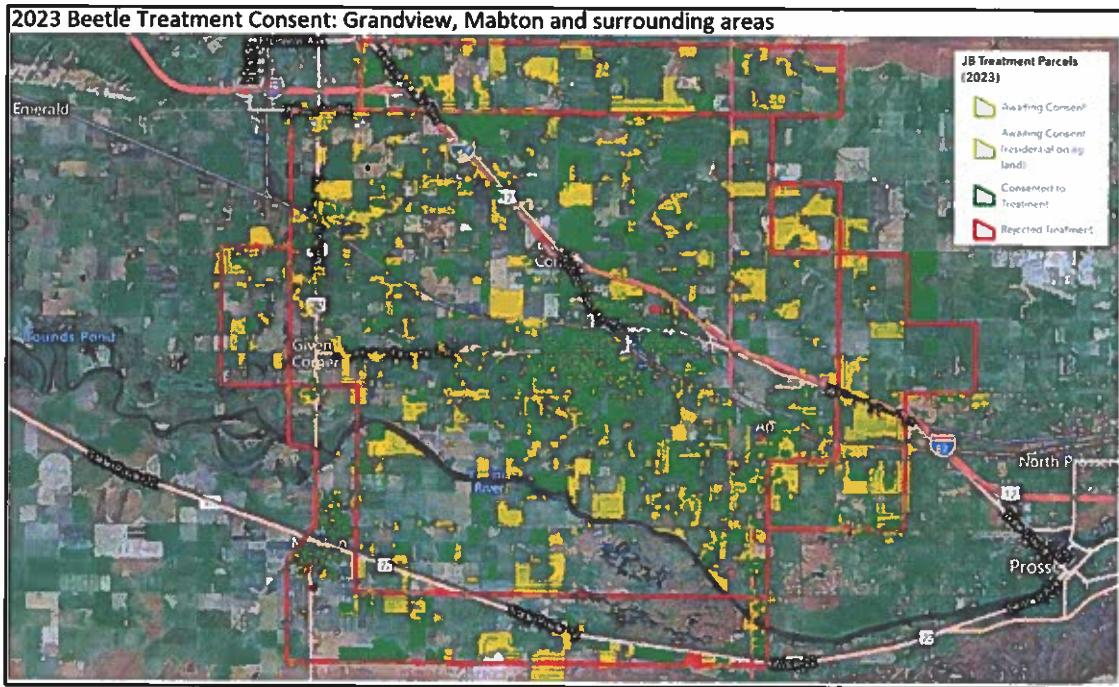
## 2023 Treatment

With the support and partnership of community members, landowners, and growers Washington has a better chance to successfully eliminate this pest. This is a multi-year project and treatments may be required for several years. Treatments are free for residents within treatment boundaries.

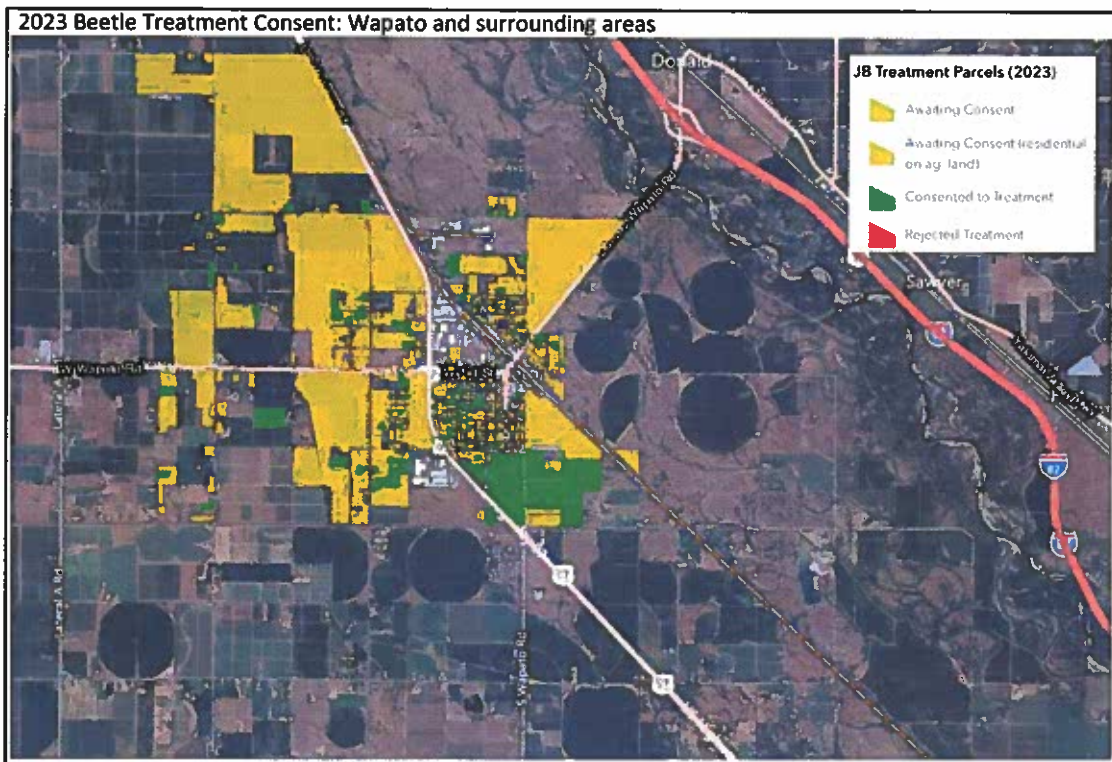
Between winter and early spring of 2023, WSDA contacted property owners and renters for permission to access and treat their properties for Japanese beetle treatments. Consent forms were delivered by mail, door-knocking, shared at community events, and available at city halls.

In April, May, and June, WSDA sprayed a Washington Department of Health-reviewed “reduced risk” larvicide Acelepryn© to grass and lawns of consented properties. WSDA treated 2,987 properties which covered 1,331 acres total. One treatment area was in and around Grandview and Mabton; the other was in Wapato.





2,742 properties were treated in and around Grandview and Mabton which covered 1,184.5 acres.



245 properties were treated in and around Wapato covering 146.5 acres. This is the first year Wapato and surrounding areas were treated.

According to the Washington State Department of Health, the “reduced risk” larvicide is not considered to be a health risk for humans, pets, wildlife, or other beneficial insects (including bees) when applied according to label directions. The treatment is approved for grass on athletic fields, parks, playgrounds, and lawns, as well as flowerbeds and bushes planted around homes, schools, and businesses.

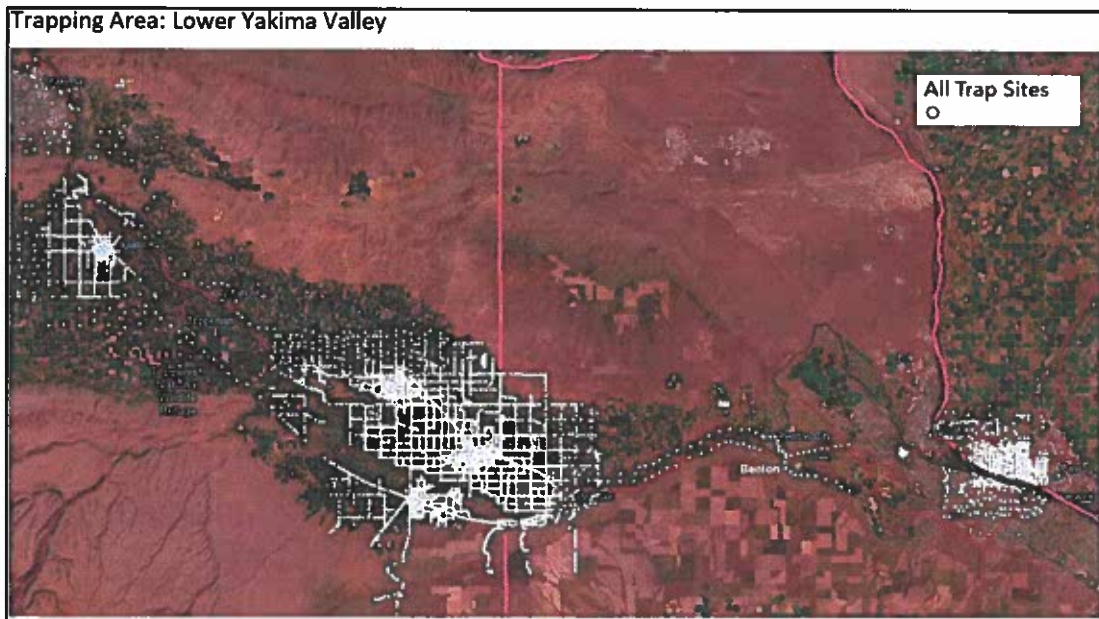
WSDA is seeking consent again this winter to treat a growing number of properties.

## 2023 Trapping

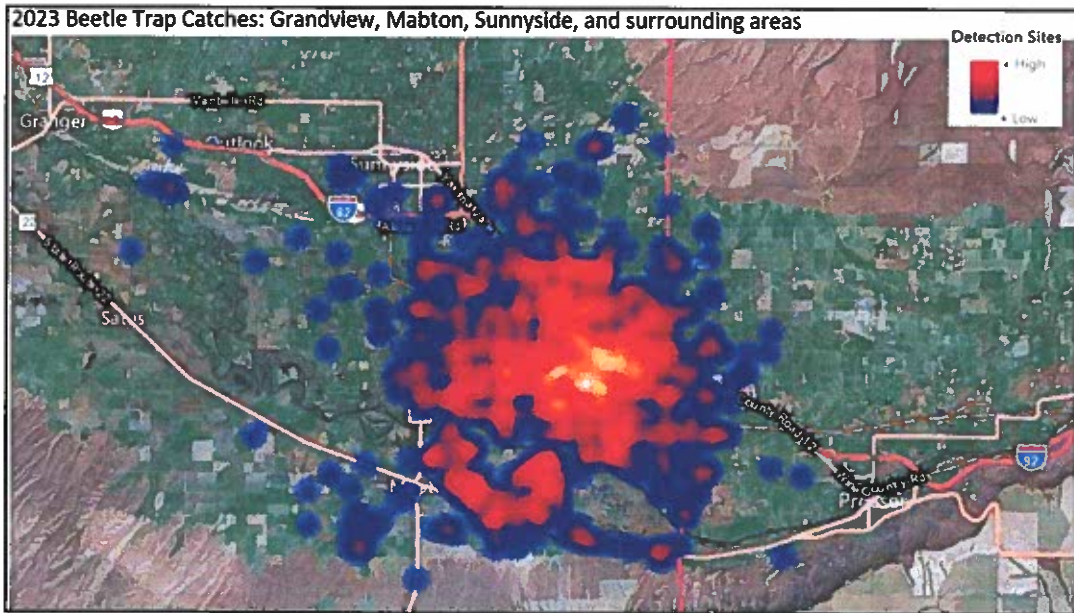
Each year WSDA places traps to detect and remove beetles. WSDA sets thousands of bag traps in the late spring. The traps are checked regularly and removed in the fall. The trap has a scented lure to attract nearby beetles.

Capturing beetles in an infested area can help lower their population by preventing them from laying eggs, but it will not eradicate them. Placing traps for beetles outside of infested areas can monitor their spread and detect new beetle populations.

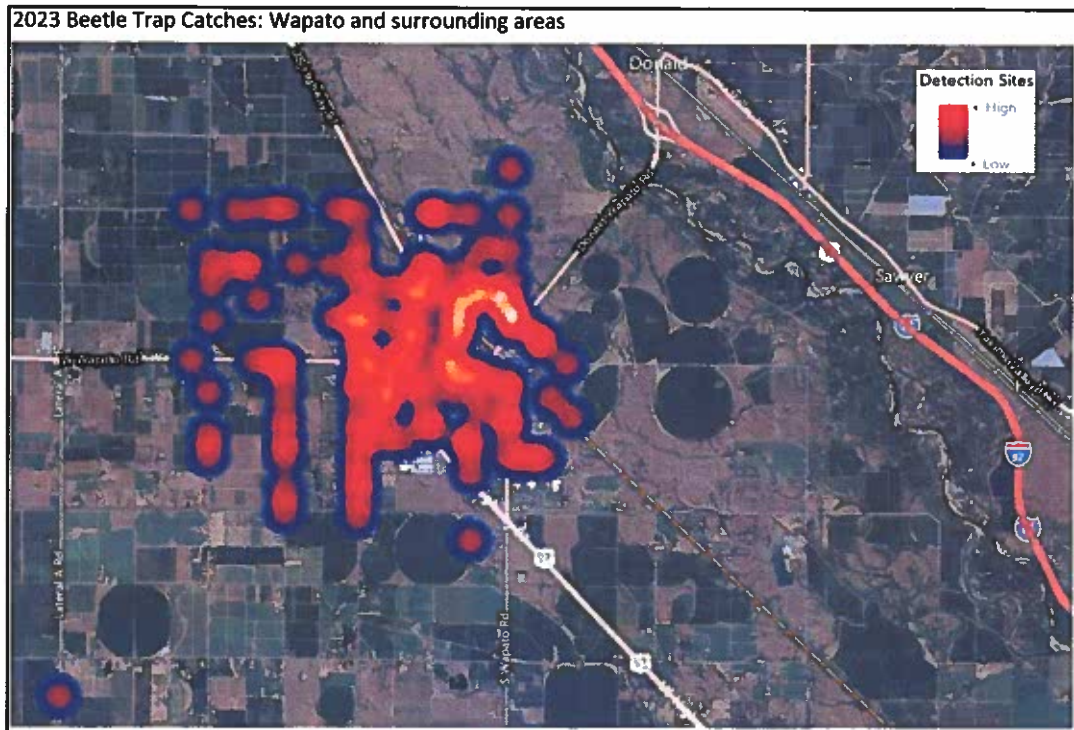
In 2023, WSDA placed 4,074 traps throughout the lower Yakima Valley from Yakima to the Tri-Cities. Traps were placed around fields, roads, transfer stations, neighborhoods, and other highly traveled areas. Most traps were placed in the infested areas in and around Grandview, Mabton, Sunnyside, and Wapato and surrounding areas. Later in the season, more traps were added in and around Pasco after beetles were detected there.



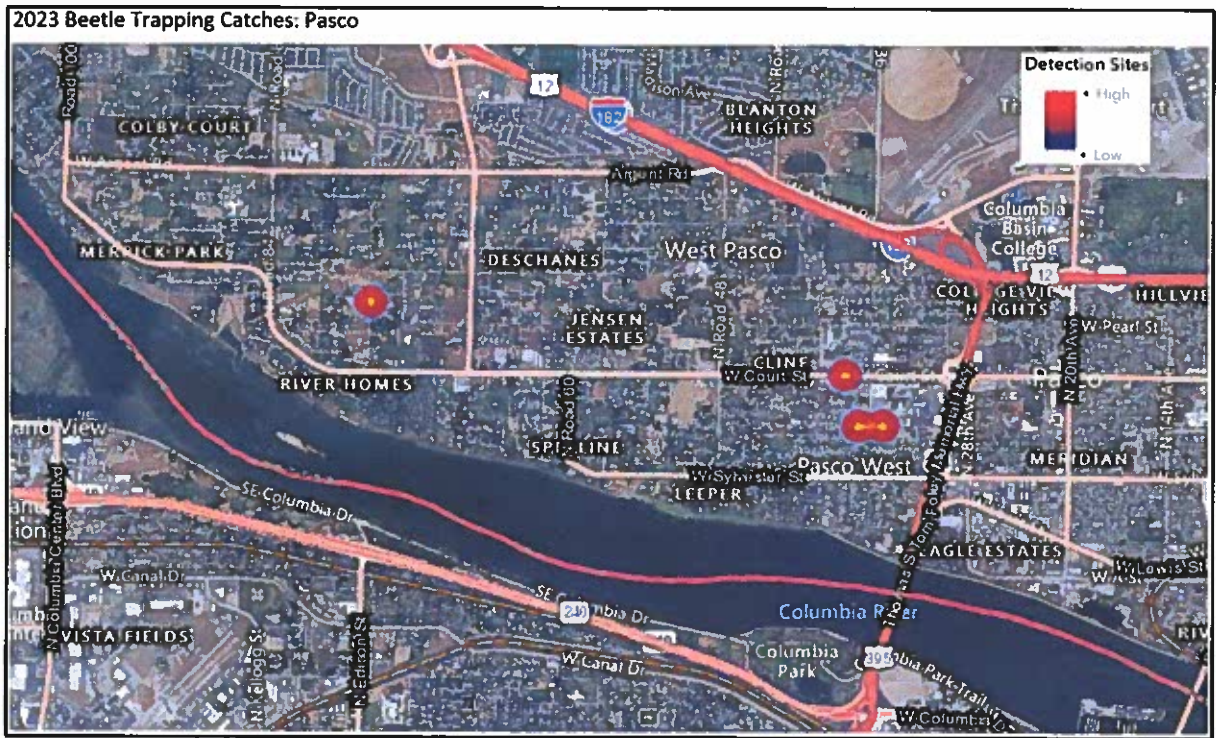
In 2023 WSDA captured 19,655 beetles. Most of the beetles were captured in and around the quarantine area. The second area with most beetles captured was in and around Wapato. A few beetles were captured in Pasco.



18,488 beetles were captured in and around Grandview, Mabton, and Sunnyside areas, and surrounding areas. This is lower than the 23,760 beetles caught in 2022. However, catches spread further out in 2023. This is the third year this area has been trapped.



1,163 beetles were captured in and around Wapato. More beetles were captured in this area than in 2022. This is the second year this area has been trapped.



Five beetles were captured in Pasco. This is the first time beetles were captured in Pasco. After the first beetle was captured, WSDA placed 250 more traps in the area to help remove and detect additional adult beetles that may have been there.

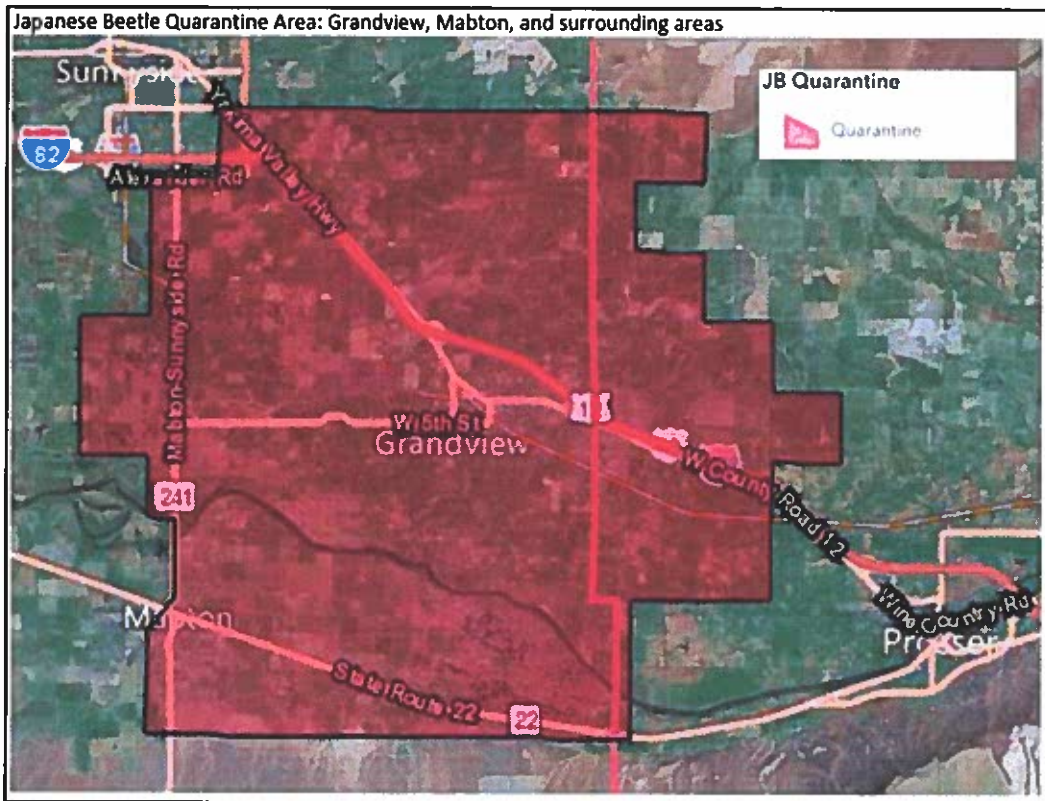
Residents are encouraged to remove and report Japanese beetles. Beetles are safe to touch as they do not sting or bite. They can be picked off vegetation and dropped in a bowl of soapy water. A wide variety of beetle traps are also available for purchase online and at local home and garden stores. Once the beetles are dead, they are safe to discard.

Beetle sightings and catches should be reported to WSDA. Take a photo of the beetle and count the total found. Reports can be made online at [agr.wa.gov/beetles](http://agr.wa.gov/beetles), by emailing [pestprogram@agr.wa.gov](mailto:pestprogram@agr.wa.gov), or by calling 1-800-443-6684.

## Quarantine

WSDA established a rule prohibiting the movement of certain items out of the Japanese beetle quarantine area. The quarantine can impact community members, farmers, growers, landscapers, and others who live, work, or travel through the quarantine area.

The quarantine area is a boundary created around an infested area. The goal is to protect resources outside of the infested area. A Japanese beetle quarantine is in place for Grandview, Mabton, and surrounding areas. WSDA will expand the quarantine boundaries to reflect new catches regularly, so check back often to be aware of the current quarantine boundaries.



Items that may move Japanese beetle adults or young grubs should stay inside the quarantine area. Soil or sod, brush, branches, roots, leaves, grass clippings, plant cuttings, weeds, flowers, plants, shrubs, nursery stock, and potted plants must remain in the area. For full details on the quarantine rule and regulations, visit the quarantine page at [agr.wa.gov/beetles](http://agr.wa.gov/beetles).




Yard debris items from the quarantine area was disposed of for free at the Yard Waste Drop-Off at 875 Bridgeview Rd. Grandview, WA 98930 through November 2023. The drop-off was also open on the second Saturday of each month. In 2023, the drop-off site collected 3,969 cubic yards of green waste to help prevent beetles from spreading.

**A note for growers:**

From May 15 – October 15 hop bines, cones, unshucked corn ears, cut flowers, and plant parts and cuttings, should stay in the quarantine area.

Dormant plants and bulbs free from soil, and harvested cherries, apples, peaches, apricots, grapes, bailey hay, grains, dried mint, and processed hop cones may move outside of the quarantine zone if no beetles are present.

ALWAYS PROHIBITED	PROHIBITED MAY 15 - OCT 15	NEVER PROHIBITED
<ul style="list-style-type: none"> <li>• Soil or sod (turf)</li> <li>• Plants not free from soil, such as mint roots, fruit trees and bushes, nursery stock, and potted plants</li> </ul> 	<ul style="list-style-type: none"> <li>• Hop bines and cones</li> <li>• Unshucked corn ears</li> <li>• Cut flowers</li> <li>• All plants and plant cuttings: brush, branches, roots, leaves, grass clippings, weeds, and other yard or farm waste</li> </ul>	<ul style="list-style-type: none"> <li>• Dormant plants and bulbs free from all soil</li> <li>• Harvested and with no beetles present:               <ul style="list-style-type: none"> <li>- cherries</li> <li>- apples</li> <li>- peaches</li> <li>- apricots</li> <li>- grapes</li> <li>- baled hay</li> <li>- grains</li> <li>- dried mint</li> <li>- processed hop cones</li> </ul> </li> </ul>

Growers may move items with a compliance agreement created with WSDA. For more information, please contact Plant Services at [plantservices@agr.wa.gov](mailto:plantservices@agr.wa.gov), email [Anthony.Ayers@agr.wa.gov](mailto:Anthony.Ayers@agr.wa.gov), or call 360-870-5069.

## Outreach

WSDA worked to educate about the Japanese beetle project through newsletters provided regular stakeholder updates and attended several events throughout the year. The Pest Program held an open house was held houses in Grandview and Wapato. Team members attended Chick Days at Valley Wide Co-op, multiple grower’s conferences, and tabled outside local businesses and city halls. Communication efforts continued through hour-long programs on the KNDA radio station and multiple radio advertisements. Grandview’s electronic billboard displayed messages and Brewed Awakening Deli and Treats stickered coffee cups. WSDA also produced seven press releases, two blogs, and ten stakeholder updates to help educate and inform residents. The current mayor and chamber of commerce helped record videos to teach people about the project.



## How You Can Help

If Japanese beetle were to establish in Washington, it would pose a serious threat to gardens, parks, lawns, and farms. Communities will experience loss of landscapes, rising pest control costs, and long-term pesticide use. Costly quarantines could make it difficult and expensive to move plants and products out of Washington.

To help:

- Allow WSDA to place traps on your property when needed.
- Give permission to treat your property when needed, and support WSDA's eradication efforts.
- Educate yourself and your neighbors about Japanese beetle.
- Learn about the project and sign up for Japanese beetle alerts at [agr.wa.gov/beetles](http://agr.wa.gov/beetles).



**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
JANUARY 23, 2024**

**1. CALL TO ORDER**

Mayor Ashley Lara called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Lara and Councilmembers Steve Barrientes, David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmember Laura Flores

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia and City Clerk Anita Palacios

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Resolution approving Task Order No. 2024-02 with HLA Engineering and Land Surveying, Inc., for the Mike Bren Memorial Park Restroom Construction Engineering**

Public Works Director Mejia explained that the City previously contracted with HLA Engineering and Land Surveying, Inc. (HLA), to provide plans, specifications, and a bid package to add a public restroom facility to the Mike Bren Memorial Park. With these tasks and documents complete, the City requested HLA provide bidding support and construction engineering services. Task Order 2024-02 with HLA Engineering and Land Surveying, Inc., provided for bidding services and construction engineering administration for the Mike Bren Memorial Park Restroom - Construction Engineering project in the amount of \$3,500 for bidding services and \$21,500 for construction engineering. It was intended that the City would provide on-site observation, photographs, measurements, monitoring, and preparation of daily reporting for use by HLA in providing construction administration and documentation.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Barrientes, the C.O.W. moved a resolution approving Task Order No. 2024-02 with HLA Engineering and Land Surveying, Inc., for the Mike Bren Memorial Park Restroom Construction Engineering to the February 13, 2024 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. Resolution approving Task Order No. 2021-06 – Amendment No. 1 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road and McCreadie Road Roundabout Center Island Landscaping Treatment**

Public Works Director Mejia explained that the City received funding from the Washington State Transportation Improvement Board (TIB) for safety and function improvements to the Wine Country Road and McCreadie Road intersection. The project reconstructed and improved the Wine Country Road and McCreadie Road intersection with a roundabout. Task Order No. 2021-06 was originally approved by Resolution No. 2021-57 on December 14, 2021. The reason for Amendment No. 1 to Task Order No. 2021-06 was for additional construction engineering efforts, in the form of contract and project administration, which were necessary due to Change Order work by the Contractor. Amendment No. 1 adds thirty (30) additional construction engineering working days associated with Change Order No. 2 for the landscaping treatment to the center island of the roundabout. Task Order No. 2021-06 provided for an estimated maximum fee of \$182,180, plus \$27,000 for the additional construction engineering efforts for the center island landscaping treatment due to Change Order No. 2, for a total fee of \$209,180.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution approving Task Order No. 2021-06 – Amendment No. 1 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road and McCreadie Road Roundabout Center Island Landscaping Treatment to the February 13, 2024 regular Council meeting for consideration.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**5. OTHER BUSINESS**

Ambulance Services Interlocal Agreement – City Administrator Fisher reported that staff met with the City of Sunnyside to discuss a revised Ambulance Services Interlocal Agreement. The City of Sunnyside has proposed a significant rate increase for the revised agreement. Staff would be presenting options at the February 13, 2024 C.O.W. meeting for consideration.

Snow Removal – Councilmember Diaz and Souders commended the Public Works Department for their snow removal efforts.

**6. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. meeting adjourned at 6:15 p.m.**

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Mayor Ashley Lara

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Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL  
REGULAR MEETING MINUTES  
JANUARY 23, 2024**

**1. CALL TO ORDER**

Mayor Ashley Lara called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Lara and Councilmembers Steve Barrientes, David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Public Works Director Hector Mejia and City Clerk Anita Palacios

**2. PLEDGE OF ALLEGIANCE**

Lia Rose Atwood-Martinez led the pledge of allegiance.

**3. APPROVE AGENDA**

**On motion by Councilmember Moore, second by Councilmember Ozuna, Council approved the January 23, 2024 regular meeting agenda as presented.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**4. PRESENTATIONS – None**

**5. PUBLIC COMMENT**

Alicia Fajardo, Executive Director of Mainstreet Grandview, 205 East Second Street, Grandview, WA, distributed the finalized 2024 Mainstreet Grandview Calendar of Events. She provided an Event Outcome Summary of the Holiday Market on Main Street that was held on December 9, 2023, a copy of which was attached hereto and incorporated herein as part of these minutes.

**6. CONSENT AGENDA**

**On motion by Councilmember Rodriguez, second by Councilmember Diaz, Council approved the Consent Agenda consisting of the following:**

- A. Minutes of the January 9, 2024 Committee-of-the-Whole meeting**
- B. Minutes of the January 9, 2024 Council meeting**
- C. Payroll Check Nos. 13718-13732 in the amount of \$206,409.41**
- D. Payroll Electronic Fund Transfers (EFT) Nos. 61239-61243 in the amount of \$98,049.18**
- E. Payroll Direct Deposit 1/1/24-1/15/24 in the amount \$139,876.57**
- F. Claim Check Nos. 128117-128220 in the amount of \$1,863,859.00**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**7. ACTIVE AGENDA**

- A. Closed Record Public Hearing – Wyckoff Farms, Inc., Comprehensive Plan Amendment and Rezone**

Mayor Lara opened the closed record public hearing to consider a Comprehensive Plan Amendment and Rezone submitted by Wyckoff Farms, Inc., for Parcel Nos. 230915-32001, 230915-31006 and 230915-32002 located north of Forsell Road in between Forrest Road and Puterbaugh Road, Grandview, Washington, by reading the public hearing procedure.

There was no one in the audience who objected to her participation as Mayor or any of the Councilmembers' participation in these proceedings. None of the Councilmembers had an interest in this issue nor did any stand to gain or lose any financial benefit as a result of the outcome of this hearing and all indicated they could hear and consider the issue in a fair and objective manner.

The purpose of the hearing was for the Council to review the record and consider the pertinent facts relating to this issue. No new public testimony was allowed.

City Clerk Palacios provided the following review of the record:

- The City received a Comprehensive Plan Amendment and Rezone Application submitted by property owner Wyckoff Farms, Inc., requesting a comprehensive plan amendment and rezone of Parcel Nos. 230915-32001, 230915-31006 and 230915-32002. The location of the three parcels comprising 145.36 acres was north of Forsell Road in between Forrest Road and Puterbaugh Road. The comprehensive plan amendment would change the future land use of the parcel from industrial to residential and rezone the property from AG

Agriculture District to R-1 Low Density Residential District. The current use of the property was agriculture and was a hop field.

- On December 6, 2023, the Hearing Examiner conducted an open record public hearing to receive comments on the proposed comprehensive plan amendment and rezone. A copy of the Hearing Examiner's Recommendation in the matter of application for a Comprehensive Plan Amendment and for Rezone of three parcels submitted by Wyckoff Farms, Inc., dated December 20, 2023 was presented.
- On December 27, 2023, a Notice of Intent to Adopt Amendment as required by RCW 36.70A.106 for the Wyckoff Comprehensive Plan Amendment application was submitted to the Washington State Department of Commerce. The 60-day notice period ends on February 25, 2024. Following the 60-day notice period, staff would present for Council approval an ordinance amending the Comprehensive Plan Future Land Use Map Designation, changing the zoning classification of certain lands and amending the zoning map of the City of Grandview as requested by Wyckoff Farms, Inc.
- Staff recommended Council accept the Hearing Examiner's conclusions and recommendation that the City Council approve the requested amendment to the Comprehensive Plan Future Land Use Map designation of Parcel Nos. 230915-32001, 230915-31006 and 230915-32002 from industrial to residential and rezone the property from AG Agriculture District to R-1 Low Density Residential District as outlined in the Hearing Examiner's Recommendation dated December 20, 2023.

Planning Manager Byron Gumz with the Yakima Valley Conference of Governments, acting as staff for the City, recommended that Council include the smaller lot (Parcel No. 230915-34001) addressed 641 Forsell Road to the Comprehensive Plan Amendment and Rezone in order not to create a spot zone.

No clarification of the record was requested.

The public hearing was declared closed.

On motion by Councilmember Moore, second by Councilmember Flores, Council accepted the Hearing Examiner's conclusions and recommendation that the City Council approve the requested amendment to the Comprehensive Plan Future Land Use Map designation of Parcel Nos. 230915-32001, 230915-31006, 230915-32002 and 230915-34001 from industrial to residential and rezone the property from AG Agriculture District to R-1 Low Density Residential District as outlined in the Hearing Examiner's Recommendation dated December 20, 2023.

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Recused from the vote
- Councilmember Souders – Yes

**B. Resolution approving No. 2024-04 Task Order No. 2024-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road**

This item was previously discussed at the January 9, 2024 C.O.W. meeting.

**On motion by Councilmember Ozuna, second by Councilmember Souders, Council approved Resolution approving No. 2024-04 Task Order No. 2024-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road.**

Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**8. UNFINISHED AND NEW BUSINESS – None**

**9. CITY ADMINISTRATOR AND/OR STAFF REPORTS**

Source Well Improvements – Public Works Mejia provided an update on the Source Well Improvements for the Country Park Well.

Animal Control Services – City Administrator Fisher reported that an Interlocal Agreement with the City of Sunnyside for Animal Control Services would be presented to Council at the February 13, 2024 C.O.W. meeting for consideration.

**10. MAYOR & COUNCILMEMBER REPORTS**

Yakima County SIED Applications – Councilmember Ozuna reported that the Yakima County Supporting Investments in Economic Development (SIED) Board were continuing to take applications for funding SIED grants and loans to finance public infrastructure to support private investment and job creation.

**11. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the Council meeting adjourned at 7:25 p.m.**

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Mayor Ashley Lara

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Anita Palacios, City Clerk

# EVENT OUTCOME SUMMARY

## Holiday Market on Main Street



Saturday, December 9, 2023 10am - 3pm

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Grandview Days themed "Holiday Market on Main Street," hosted by Main Street Grandview Association. The Holiday Market took place in Casa Tequila Venue, 225 Division Street. Including 20 vendors joining us from Yakima and Benton County. Gloria Casa de Vino, 150 Division Street was generous to donate her venue for our Painting Class from 11am -1pm guided by Andrea Martinez.

A volunteer tallied approximately 280 people in attendance for the Holiday Market. This

During the event we received positive feedback from community members for having the following activities for children and families:

- Family Photobooth
- Shopping and Dining Local
- Guided Painting class

### SMALL BUSINESSES OUTCOME:

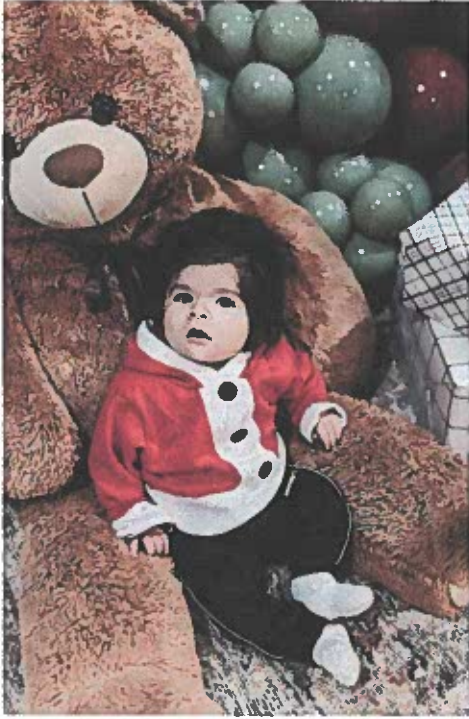
- Photos of behind the scenes of small businesses and owners. Great for marketing.
- Eagerness of other small businesses to participate in future events.
- Bee Fused participated by having a scavenger hunt to encourage customers to visit her business.



**Downtown Small Businesses**



Community



**Vendors**



**Guided Painting Class**



**RESOLUTION NO. 2024-05**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
APPROVING TASK ORDER NO. 2024-02 WITH HLA ENGINEERING AND  
LAND SURVEYING, INC., FOR THE MIKE BREN MEMORIAL PARK RESTROOM  
CONSTRUCTION ENGINEERING**

**WHEREAS**, the City of Grandview has entered into a General Services Agreement with HLA Engineering and Land Surveying, Inc., (HLA) for work pursuant to task orders; and,

**WHEREAS**, the City would like to enter into a Task Order with HLA to provide bidding support and construction engineering services for the Mike Bren Memorial Park Restroom Construction Engineering project,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign Task Order No. 2024-02 with HLA Engineering and Land Surveying, Inc., for the Mike Bren Memorial Park Restroom Construction Engineering project with an estimated fee for services in the amount of \$3,500 for bidding services and \$21,500 for construction engineering in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on February 13, 2024.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**TASK ORDER NO. 2024-02**

REGARDING GENERAL AGREEMENT BETWEEN THE CITY OF GRANDVIEW  
AND  
HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

**PROJECT DESCRIPTION:**

**Mike Bren Memorial Park Restroom – Construction Engineering**  
**HLA Project No. 23108C**

The City of Grandview (CITY) contracted with HLA Engineering and Land Surveying, Inc. (HLA), to provide plans, specifications, and a bid package to add a public restroom facility to the Mike Bren Memorial Park. With these tasks and documents complete, the CITY has requested HLA provide bidding support and construction engineering services.

**SCOPE OF SERVICES:**

At the direction of the CITY, HLA will provide bidding services and construction engineering administration for the Mike Bren Memorial Park Restroom – Construction Engineering project (PROJECT). It is intended that the CITY will provide on-site observation, photographs, measurements, monitoring, and preparation of daily reporting for use by HLA in providing construction administration and documentation. HLA shall provide the following services:

**1.0 Bidding Services**

- 1.1 Provide final plans and specifications to the CITY in electronic format suitable for printing and use at time of bid advertisement. It is anticipated HLA will prepare one (1) complete set of plans and specifications for one bid call; additional bid packages will be considered additional services.
- 1.2 Prepare advertisement for bids. Coordinate with CITY on number and location publications. All advertising fees to be paid by the CITY.
- 1.3 Post documents to HLA website and notify potential bidders, utility companies, and plan centers of PROJECT posting and maintain planholder list.
- 1.4 Answer and supply information as requested by prospective bidders.
- 1.5 Prepare and issue addenda to contract documents, if necessary.
- 1.6 Attend the bid opening and participate in the evaluation process.
- 1.7 Prepare summary of bids received and review bidder's qualifications and responsiveness.
- 1.8 Make recommendation of award to the CITY for construction contract.

**2.0 Construction Engineering**

- 2.1 Following Council award authorization, prepare Notice of Award to the Contractor, assemble construction contract documents, and coordinate execution with the CITY and Contractor.
- 2.2 Review Contractor's submission of certificate of insurance and contract bond.
- 2.3 Coordinate and facilitate preconstruction meeting with the CITY, Contractor, private utilities, and affected agencies.

- 2.4 Prepare and transmit notice to proceed to Contractor.
- 2.5 Furnish a field survey crew to provide geometric control, including construction staking.
- 2.6 Respond to contractor requests for information (RFI).
- 2.7 Interpret plans and specifications when necessary.
- 2.8 Create and maintain accurate construction documentation for the life of the PROJECT.
- 2.9 Ensure the CITY has all necessary files for audits.
- 2.10 Consult and advise the CITY during construction and make final review and report of the completed work with CITY representatives.
- 2.11 Review acceptance sampling and testing for construction materials.
- 2.12 Review Contractor's submission of samples and shop drawings.
- 2.13 Attend construction meetings as requested by the CITY, anticipated no more twice per month during the duration of improvements.
- 2.14 Perform measurement and computation of pay items.
- 2.15 Prepare and provide monthly progress estimates to the CITY and recommend progress payments for the Contractor.
- 2.16 Monitor the Contractor's compliance with federal and state labor standards.
- 2.17 Conduct final walkthrough inspection with the Contractor, CITY, and HLA. Prepare and transmit punchlist to Contractor.
- 2.18 Prepare and submit Notice of Completion of Public Works Contract (NOC). Monitor lien releases from state agencies.
- 2.19 Notify CITY when retainage may be released.
- 2.20 Ensure the PROJECT is completed as designed and contract specifications are adhered to during construction.

### **3.0 Additional Services**

Provide professional engineering services for additional work requested by the CITY that is not included in this Task Order.

### **4.0 Items to be Furnished and Responsibility of the CITY**

The CITY will provide or perform the following:

- 4.1 Provide full information as to CITY requirements for the PROJECT.
- 4.2 Provide all available information pertinent to the PROJECT relative to completion of construction of the PROJECT.
- 4.3 Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA.

- 4.4 Obtain approval of all required governmental authorities for the PROJECT, and approvals and consents from other individuals as necessary for completion of the PROJECT. Pay all review fees and costs associated with obtaining such approvals.
- 4.5 Pay for advertising, notices, or other publications as may be required.
- 4.6 Pay for all necessary permits and testing fees not paid by the Contractor.
- 4.7 Furnish qualified staff to observe construction for substantial compliance with plans and specifications and CITY Construction Standards, and provide HLA with daily reports, photographs, measurements, and contractor communications.
- 4.8 Prepare proposed contract change orders and/or force account computations as required.
- 4.9 Prepare and submit recommendation of PROJECT acceptance.

**TIME OF PERFORMANCE:**

HLA will diligently pursue completion of the PROJECT as follows:

**1.0 Bidding Services**

- 1.1 HLA will assist the CITY to advertise the PROJECT for bids in February 2024.

**2.0 Construction Engineering**

- 2.1 Construction engineering services shall begin upon construction contract award by the CITY to the lowest responsible bidder and extend through the completion of construction, and completion of as-constructed drawings.
- 2.2 A maximum of forty (40) working days has been assumed for the construction of the improvements, utilizing a standard 40-hour work week.
- 2.3 Should the Contractor be granted time extensions for construction completion due to recognized delays, requested additional work, and/or change orders, services during construction beyond the forty (40) working days shall be considered additional services.

**3.0 Additional Services**

Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

**FEE FOR SERVICES:**

For the services furnished by HLA as described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

**1.0 Bidding Services**

All work for bidding services shall be performed for the lump sum fee of \$3,500.

**2.0 Construction Engineering**

All work for construction engineering services shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for the estimated fee of \$21,500.



**3.0 Additional Services**

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

**Proposed:**  1/4/2024  
HLA Engineering and Land Surveying, Inc. Date  
Michael T. Battle, PE, President

**Approved:** \_\_\_\_\_ Date \_\_\_\_\_  
City of Grandview  
Ashley Lara, Mayor

**RESOLUTION NO. 2024-06**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
APPROVING AMENDMENT NO. 1 TO TASK ORDER NO. 2021-06 WITH HLA  
ENGINEERING AND LAND SURVEYING, INC., FOR THE WINE COUNTRY ROAD  
AND MCCREADIE ROAD ROUNDAOUT CENTER ISLAND  
LANDSCAPING TREATMENT**

**WHEREAS**, the City of Grandview has entered into a General Services Agreement with HLA Engineering and Land Surveying, Inc., (HLA) for work pursuant to task orders; and,

**WHEREAS**, the City Council adopted Resolution No. 2021-57 on December 14, 2021 approving Task Order No. 2021-06 with HLA to provide professional engineering services for the Wine Country Road and McCreadie Road Roundabout; and

**WHEREAS**, Amendment No. 1 to Task Order No. 2021-06 revises the Scope of Services and Fee for Services for additional construction engineering efforts, in the form of contract and project administration, which were necessary due to Change Order work by the Contractor and adds thirty (30) additional construction engineering working days associated with Change Order No. 2 for the landscaping treatment to the center island of the roundabout;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:**

The Mayor is hereby authorized to sign Amendment No. 1 to Task Order No. 2021-06 with HLA Engineering and Land Surveying, Inc., to provide professional engineering services for the Wine Country Road and McCreadie Road Roundabout for the estimated maximum fee of \$182,180 plus the additional amount of \$27,000 for added services due to Change Order No. 2, for a total fee of \$209,180 in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on February 13, 2024.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**AMENDMENT NO. 1**  
**TASK ORDER NO. 2021-06**

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

**PROJECT DESCRIPTION:**

**Wine Country Road and McCreadie Road Roundabout**  
**HLA Project No. 21250C**  
**TIB Project No. 8-4-183 (004)-1**

The City of Grandview (CITY) has received funding from the Washington State Transportation Improvement Board (TIB) for safety and function improvements to the Wine Country and McCreadie Roads intersection. This project will reconstruct and improve the Wine Country Road and McCreadie Road intersection with a roundabout.

**REASON FOR AMENDMENT NO. 1**

Additional construction engineering efforts, in the form of contract and project administration, are necessary due to Change Order work by the Contractor. Amendment No. 1 adds thirty (30) additional construction engineering working days associated with Change Order No. 2 for the landscaping treatment to the center island of the roundabout.

**SCOPE OF SERVICES:**

The following is added to the Task Order 2021-06 scope of services:

**3.0 Construction Engineering**

- 3.16 HLA will provide construction project and contract administration services only for the additional working days due to Change Order No. 2 including:
  - 3.16.1 Provide limited construction staking, including structures and curb.
  - 3.16.2 Provide submittal review for PROJECT materials as provided by the Contractor per the PROJECT Specifications and any applicable Traffic Control Plans.
  - 3.16.3 Recommend progress payments for the Contractor to the CITY.
  - 3.16.4 Prepare administrative documents for the appropriate agencies which have jurisdiction over funding, design, and construction of the PROJECT.
  - 3.16.5 Monitor Contractor's compliance with the Contract documents for labor standards and review Statements of Intent to pay Prevailing Wages and Affidavits of Wages Paid.

**TIME OF PERFORMANCE:**

The time of performance for Task Order No. 2021-06 is revised to add the following:

**3.0 Construction Engineering**


HLA will provide construction engineering services in the form of project and contract administration for thirty (30) additional construction days due to Change Order No. 2, added to the original eighty (80) working days, utilizing standard 40-hour work weeks, increasing total working days to one hundred and ten (110).

**FEE FOR SERVICE:**

**3.0 Construction Engineering**

All work for construction engineering services shall be completed on an hourly basis, at normal hourly billing rates, for the estimated maximum fee of \$182,180.00, plus the additional amount of \$27,000 for added services due to Change Order No. 2, for a total fee of \$209,180.00.

**Proposed:**

  
\_\_\_\_\_  
HLA Engineering and Land Surveying, Inc.  
Michael T. Battle, PE, President

1/10/2024  
Date

**Approved:**

\_\_\_\_\_  
City of Grandview  
Ashley Lara, Mayor

\_\_\_\_\_  
Date