

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, JANUARY 9, 2024**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

1. CALL TO ORDER

- | | |
|---|------------|
| A. Oaths of Office | 1-2 |
| • Councilmember Steve Barrientes – Position 3 – 2-year unexpired term | 3 |
| • Councilmember Robert Ozuna – Position 4 – 4-year term | 4 |
| • Councilmember Bill Moore – Position 5 – 4-year term | 5 |
| • Councilmember David Diaz – Position 6 – 4-year term | 6 |
| • Councilmember Laura Flores – Position 7 - 4-year short/full term | 7 |
| • Mayor Ashley Lara – 4-year term | 8 |

2. ROLL CALL

- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. The public comment period is not an opportunity for dialogue with the Mayor and Councilmembers, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. For this reason, Council will accept comments, but will not directly respond to comments, questions or concerns during public comment. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.

4. NEW BUSINESS

- | | |
|--|--------------|
| A. Ordinance authorizing the payment of claims or other obligations pursuant to RCW 35A.40.020 | 9-11 |
| B. Resolution authorizing the Mayor to sign Change Order No. 2 with American Rock Products for the West Fifth and Elm Street Resurfacing | 12-16 |
| C. Resolution accepting the bid for the Wine Country Road and Higgins Way Improvements and authorizing the Mayor to sign all contract documents with Interwest Construction, Inc. | 17-22 |
| D. Resolution accepting the bid for the WWTP Influent Force Main Repair and authorizing the Mayor to sign all contract documents with Alba's Excavating & Construction, Inc. | 23-27 |
| E. Resolution approving Task Order No. 2024-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road | 28-35 |

5. OTHER BUSINESS

6. ADJOURNMENT

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, January 9, 2024 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83090513413?pwd=zU8sBngfdBNPX0Eyh7tvaK9bDNwuhr.1>

To join via phone: +1 253 215 8782

Meeting ID: 830 9051 3413

Passcode: 895243



Charles R. Ross
Yakima County Auditor

Elections Division

Kathy A Fisher, Manager

128 N 2nd St Rm 117; Yakima WA 98901

PO Box 12570; Yakima WA 98909

509.574.1340

1.800.833.0569

ivote@co.yakima.wa.us

www.yakimacounty.us/vote

RECEIVED

DEC -4 2023

CITY OF GRANDVIEW

November 29, 2023

To: Yakima County Cities, Towns, School Districts, and Special Purpose Districts

From: Kathy A Fisher, Yakima County Elections Manager

Subject: Certificate of Canvass

Enclosed you will find the certified vote totals from the November 7 General Election for the candidates in your jurisdiction.

Our office has issued Certificates of Election to those candidates who were newly elected, and now we look forward to receiving their original oaths of office from you upon completion.

If a candidate was elected to an *unexpired term*, this means that their term of office is effective upon certification of the election, and it would be appropriate for them to take their oath of office at the first meeting of the district.

If a candidate was elected to a *short/full term*, their service also begins upon certification of the election. The *short term* runs from certification of the election through December 31. An oath of office must be administered to them before assuming any duties of the office for this short period. They must also be given an oath of office for the *full term* which begins January 1.

If a candidate was elected to a *regular full term*, their term begins January 1, unless they are a school board director. School board directors' terms begin at the first official meeting following certification of the election.

If you have any questions or concerns regarding the election or this process, please feel free to call the Election Division at 574-1340.



Yakima County Elections Division

Official Statement of Canvass

General Election – November 7, 2023

City of Grandview

CITY OF GRANDVIEW	votes received
Mayor 4-year term	
Ashley Lara	642
Gloria Mendoza	479

CITY OF GRANDVIEW	votes received
Council, Position 5 4-year term	
Bill Moore	968

CITY OF GRANDVIEW	votes received
Council, Position 3 2-year unexpired term	
Juan Rodriguez	520
Steve Barrientes	587

CITY OF GRANDVIEW	votes received
Council, Position 6 4-year term	
Miguel Gonzalez	351
David S. Diaz	734

CITY OF GRANDVIEW	votes received
Council, Position 4 4-year term	
Mindie Peña	496
Robert G. Ozuna	611

CITY OF GRANDVIEW	votes received
Council, Position 7 4-year short/full term	
Laura Flores	749
Luz Maria Prieto (write-in candidate)	196

I, CHARLES R. ROSS, Auditor, Yakima County, State of Washington, hereby certify that this is a full, true and correct reporting of the votes cast at the General Election held on Tuesday, November 7, 2023, as taken from the certified Abstract of Votes.

WITNESS my hand and official seal this 28th day of November, 2023.

CHARLES R. ROSS, County Auditor and Ex-officio Supervisor of Elections
Yakima County, Washington



OATH OF OFFICE

STATE OF WASHINGTON)
 ss.
COUNTY OF YAKIMA)

I, Steve Barrientes, having been duly elected to the office of City Council Position No. 3 of the City of Grandview, Washington, do solemnly swear (or affirm) that I will faithfully and impartially discharge the duties of my office as prescribed by law to the best of my ability, and will support and maintain all valid Ordinances of the City of Grandview, Washington, the Laws and the Constitution of the State of Washington, and the Constitution of the United States of America, so help me God.

Steve Barrientes

Subscribed and sworn to before me this 9th day of January, 2024.

Notary Public in and for the State of
Washington, residing at _____
My Commission expires _____



OATH OF OFFICE

STATE OF WASHINGTON)
 ss.
COUNTY OF YAKIMA)

I, Robert Ozuna, having been duly elected to the office of City Council Position No. 4 of the City of Grandview, Washington, do solemnly swear (or affirm) that I will faithfully and impartially discharge the duties of my office as prescribed by law to the best of my ability, and will support and maintain all valid Ordinances of the City of Grandview, Washington, the Laws and the Constitution of the State of Washington, and the Constitution of the United States of America, so help me God.

Robert Ozuna

Subscribed and sworn to before me this 9th day of January, 2024.

Notary Public in and for the State of
Washington, residing at _____
My Commission expires _____



OATH OF OFFICE

STATE OF WASHINGTON)
 ss.
COUNTY OF YAKIMA)

I, Bill Moore, having been duly elected to the office of City Council Position No. 5 of the City of Grandview, Washington, do solemnly swear (or affirm) that I will faithfully and impartially discharge the duties of my office as prescribed by law to the best of my ability, and will support and maintain all valid Ordinances of the City of Grandview, Washington, the Laws and the Constitution of the State of Washington, and the Constitution of the United States of America, so help me God.

Bill Moore

Subscribed and sworn to before me this 9th day of January, 2024.

Notary Public in and for the State of
Washington, residing at _____
My Commission expires _____



OATH OF OFFICE

STATE OF WASHINGTON)
 ss.
COUNTY OF YAKIMA)

I, David Diaz, having been duly elected to the office of City Council Position No. 6 of the City of Grandview, Washington, do solemnly swear (or affirm) that I will faithfully and impartially discharge the duties of my office as prescribed by law to the best of my ability, and will support and maintain all valid Ordinances of the City of Grandview, Washington, the Laws and the Constitution of the State of Washington, and the Constitution of the United States of America, so help me God.

David Diaz

Subscribed and sworn to before me this 9th day of January, 2024.

Notary Public in and for the State of
Washington, residing at _____
My Commission expires _____



OATH OF OFFICE

STATE OF WASHINGTON)
 ss.
COUNTY OF YAKIMA)

I, Laura Flores, having been duly elected to the office of City Council Position No. 7 of the City of Grandview, Washington, do solemnly swear (or affirm) that I will faithfully and impartially discharge the duties of my office as prescribed by law to the best of my ability, and will support and maintain all valid Ordinances of the City of Grandview, Washington, the Laws and the Constitution of the State of Washington, and the Constitution of the United States of America, so help me God.

Laura Flores

Subscribed and sworn to before me this 9th day of January, 2024.

Notary Public in and for the State of
Washington, residing at _____
My Commission expires _____



OATH OF OFFICE

STATE OF WASHINGTON)
 ss.
COUNTY OF YAKIMA)

I, Ashley Lara, having been duly elected to the office of Mayor of the City of Grandview, Washington, do solemnly swear (or affirm) that I will faithfully and impartially discharge the duties of my office as prescribed by law to the best of my ability, and will support and maintain all valid Ordinances of the City of Grandview, Washington, the Laws and the Constitution of the State of Washington, and the Constitution of the United States of America, so help me God.

Ashley Lara

Subscribed and sworn to before me this 9th day of January, 2024.

Notary Public in and for the State of
Washington, residing at _____
My Commission expires _____

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

<p>ITEM TITLE</p> <p>Ordinance authorizing the payment of claims or other obligations pursuant to RCW 35A.40.020</p>	<p>AGENDA NO.: New Business 4 (A)</p> <p>AGENDA DATE: January 9, 2024</p>
<p>DEPARTMENT</p> <p>City Clerk & City Treasurer</p>	<p>FUNDING CERTIFICATION (City Treasurer) (If applicable)</p> <p>N/A</p>

DEPARTMENT HEAD REVIEW

Anita Palacios, City Clerk & Matt Cordray, City Treasurer



<p>CITY ADMINISTRATOR</p> 	<p>MAYOR</p> 
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ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

With the retirement of Cus Arteaga as City Administrator on December 15, 2023 and Gloria Mendoza's term as Mayor expired on December 31, 2023, it is necessary to remove them as individuals authorized to sign on the City of Grandview General Account for Payroll and Claim Checks.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Shane Fisher was hired as City Administrator and Ashley Lara was elected Mayor and will be individuals authorized to sign on the City of Grandview General Account for Payroll and Claim Checks.

ACTION PROPOSED

Move an ordinance authorizing the payment of claims or other obligations pursuant to RCW 35A.40.020 to a regular Council meeting for consideration.

ORDINANCE NO. 2024-_____

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE PAYMENT OF CLAIMS OR OTHER OBLIGATIONS
PURSUANT TO RCW 35A.40.020**

WHEREAS, the City previously adopted Resolution 2019-2 authorizing Mayor Gloria Mendoza, City Administrator Cus Arteaga, City Clerk Anita Palacios, and Accounting Clerk Sue Desallier to sign payroll and claims checks for payment, transfer or withdrawal of any funds or other property of the City on deposit with U.S. Bank; and

WHEREAS, Cus Arteaga retired from employment with the City on December 15, 2023, and the City has hired Shane Fisher as City Administrator; and

WHEREAS, Gloria Mendoza's term as Mayor expired on December 31, 2023, and Ashley Lara has been sworn in as the Mayor of the City of Grandview; and

WHEREAS, RCW 35A.40.020 provides that a code city may elect, by ordinance, to use checks and electronic payment options when funds are solvent and may, by ordinance, adopt a policy for the payment of claims or other obligations of the city, which are payable out of solvent funds, electing either to pay such obligations by warrant, or to pay such obligations by check: PROVIDED that no check shall be issued when the applicable fund is not solvent at the time payment is ordered, but a warrant shall be issued therefore. When checks are to be used, the legislative body shall designate the qualified public depository whereon such checks are to be drawn, and the officers authorized or required to sign or authorize such checks; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to RCW 35A.40.020, payment of claims or obligations of the City shall be by check or appropriate electronic payment option.

Section 2. The qualified public depository, whereby such checks are to be drawn or electronic payment options shall be executed, shall be U.S. Bank.

Section 3. The Mayor, City Administrator, City Clerk, and Accounting Clerk are authorized to sign, endorse, make, execute, and deliver checks, and to execute electronic payment options, for accounts maintained by the City at the qualified public depository listed in Section 2 of this Ordinance.

Section 4. This ordinance shall be in full force and effect five days after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and approved by the **MAYOR** at its regular meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution authorizing the Mayor to sign Change Order No. 2 with American Rock Products for the West Fifth and Elm Street Resurfacing

AGENDA NO.: New Business 4 (B)

AGENDA DATE: January 9, 2024

DEPARTMENT

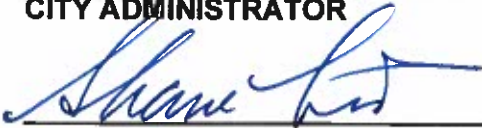
Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT HEAD REVIEW

Hector Mejia, Public Works Director

CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City has contracted with American Rock Products as the contractor for the West Fifth Street and Elm Street Resurfacing.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Change Order No. 2 with American Rock Products is to add additional working days to the contract. The additional working days would account for the loss of working days caused by events that were out of the Contractor's control, such as the asphalt plant breaking down and an obsolete watermain size. There is no financial impact for this change order.

ACTION PROPOSED

Move a resolution authorizing the Mayor to sign Change Order No.2 with American Rock Products for the West Fifth and Elm Street Resurfacing to a regular Council meeting for consideration.

Anita Palacios

From: Deanna Dillon <ddillon@hlcivil.com>
Sent: Wednesday, December 13, 2023 4:38 PM
To: Cus Arteaga; Shane Fisher; Anita Palacios
Cc: Tanner Lange; Stephen Hazzard; Angie Ringer; Taylor Denny
Subject: 23045C - Grandview Fifth and Elm Street - LDs/Additional Expenses - Change Order 02 - To City for signature
Attachments: 2023-12-13 - 23045C - CO2 - for signature.pdf

CAUTION: External Email

Good afternoon Cus and Shane,

Please see the attached Change Order 02 for the City of Grandview's review and execution. Once signed by the City of Grandview, please return a fully executed copy to our office for the project file.

If you have any questions or need anything further, please let us know.

Thank you,



Deanna Dillon, Contract Administrator 1

HLA Engineering and Land Surveying, Inc.

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000

ddillon@hlcivil.com | www.hlcivil.com

RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NO. 2 WITH AMERICAN
ROCK PRODUCTS FOR THE WEST FIFTH AND ELM STREET RESURFACING**

WHEREAS, the City of Grandview has contracted with American Rock Products as the contractor for the West Fifth and Elm Street Resurfacing; and,

WHEREAS, the City wishes to add additional working days to the contract which would account for the loss of working days caused by events that were out of the Contractor's control, such as the asphalt plant breaking down and an obsolete watermain size; and,

WHEREAS, there is no financial impact to the City for this change order;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Change Order No. 2 with American Rock Products in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CHANGE ORDER NO. 2



DATE: 12/5/2023
 PROJECT OWNER: City of Grandview
 PROJECT NAME: West Fifth Street and Elm Street Resurfacing Improvements
 TIB PROJECT NO.: 3-E-183(010)-1
 HLA PROJECT NO.: 23045C
 CONTRACTOR: American Rock Products

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$ 498,150.00
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$ 561,926.00
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$ -
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$ 561,926.00

Original Contract Completion Date:	25 working days
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	29 working days
Change in Contract Working Days due to this Change Order:	+3 working days
Revised Contract Completion Date:	32 working days

CONTRACTOR: *Kyle Smith*

Date: 12/8/23

ENGINEER: *Stephen S. Hazzard*

Digitally signed by Stephen S. Hazzard, PE
 DN: C=US, E=shazzard@hllcivil.com, O="HLA
 Engineering and Land Surveying, Inc.",
 CN="Stephen S. Hazzard, PE"
 Date: 2023.12.13 11:52:58-08'00'

Date: _____

OWNER: _____

Date: _____

HLA

CHANGE ORDER NO. 2



DATE: 12/5/2023
PROJECT OWNER: City of Grandview
PROJECT NAME: West Fifth Street and Elm Street Resurfacing Improvements
TIB PROJECT NO.: 3-E-183(010)-1
HLA PROJECT NO.: 23045C
CONTRACTOR: American Rock Products

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 2					
1				\$ -	\$ -
2				\$ -	\$ -
CHANGE ORDER NO. 2 TOTAL:					\$ -

CHANGE ORDER JUSTIFICATION:

The Contractor proposed a change order to add additional working days to the contract. The additional working days would account for the loss of working days caused by events that were out of the Contractor's control, such as the asphalt plant breaking down and an obsolete watermain size.

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution accepting the bid for the Wine Country Road and Higgins Way Improvements and authorizing the Mayor to sign all contract documents with Interwest Construction, Inc.

AGENDA NO.: New Business 4 (C)

AGENDA DATE: January 9, 2024

DEPARTMENT

Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Hector Mejia, Public Works Director

CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City received funding from the Yakima County Supporting Investments in Economic Development (SIED) program for potable water, storm water, roadway, and wastewater additions to a developing truck stop. This project will bring needed domestic water, sanitary sewer, and public roadways to approximately 12 acres of land zoned as general commercial, inside the City of Grandview City Limits.

Anticipated Project Schedule:

- Advertise for Bids: 11/29/23
- Bid Opening: 12/13/23
- Council Award: 01/09/24
- Start Construction: 02/26/24 (75 working days)
- Construction Completion: 06/10/24

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Bids for the Wine Country Road and Higgins Way Improvements were opened on December 13, 2023. A total of six (6) bids were received with Interwest Construction, Inc., of Burlington, Washington, submitting the low bid in the amount of \$1,232,321.92.

ACTION PROPOSED

Move resolution accepting the bid for the Wine Country Road and Higgins Way Improvements and authorizing the Mayor to sign all contract documents with Interwest Construction, Inc., to a regular Council meeting for consideration.

Anita Palacios

From: Deanna Dillon <ddillon@hlacivil.com>
Sent: Wednesday, December 13, 2023 4:55 PM
To: Cus Arteaga; Shane Fisher; Todd Dorsett; Anita Palacios; Sue Desallier; Lillian Veliz
Cc: Angie Ringer; Taylor Denny; Tanner Lange
Subject: 23121 - GV - Wine Country Road and Higgins Way Improvements - Recommendation of Award and Bid Summary
Attachments: 2023-12-13 - 23121E - RECAward - Interwest Construction Inc.pdf; 2023-12-13 - 23121E - Bid Summary.pdf

CAUTION: External Email

Good afternoon Cus and Shane,

Please see the attached Recommendation of Award and Bid Summary for the above referenced project. If Award is authorized by the City of Grandview, please send a copy of the authorization to our office so that we may proceed with contract execution.

Please contact us if you have any questions.

Thank you,



Deanna Dillon, Contract Administrator 1

HLA Engineering and Land Surveying, Inc.

2803 River Road, Yakima, WA 98902

Office: (509) 966-7000

ddillon@hlacivil.com | www.hlacivil.com



December 13, 2023

City of Grandview
270 West 2nd Street
Grandview, WA 98930

Attn: Mayor Gloria Mendoza

Re: City of Grandview
Wine Country road and Higgins Way Improvements
HLA Project No.: 23121
Recommendation of Award

Dear Mayor Mendoza:

The bid opening for the above referenced project was held at Grandview City Hall at 9:00 a.m. on Wednesday, December 13, 2023. A total of six (6) bids were received with the low bid of \$1,232,321.92, being offered by Interwest Construction, Inc, of Burlington, WA. This low bid is approximately 16 percent below the Engineer's Estimate of \$1,473,238.08.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Grandview award a construction contract to Interwest Construction, Inc, in the amount of \$1,232,321.92. Please send us a copy of the City of Grandview Council meeting minutes authorizing award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Very truly yours,

 Digitally signed by Stephen S. Hazzard, PE
DN: O=US, E=s-hazzard@hlacivil.com,
O=HLA Engineering and Land Surveying,
Inc., CN=Stephen S. Hazzard, PE*
Date: 2023.12.13 16:42:08-0800'

Stephen S. Hazzard, PE

SSH/dld

Enclosures

Copy: Cus Arteaga, Shane Fisher, Todd Dorsett, Anita Palacios, Sue Desallier, Lillian Veliz,
Hector Mejia - City of Grandview
Tanner Lange, Taylor Denny, Angie Ringer - HLA

BID SUMMARY

Owner: City of Grandview
 Project: Wine Country Road and Higgins Way Improvements
 HLA Project No.: 23121
 Bid Opening Date: December 13, 2023

ITEM NO.	SCH.	DESCRIPTION	QTY.	UNIT	ENGINEER'S ESTIMATE		BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	A	Minor Change	1	FA	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
2	A	Mobilization	1	LS	\$ 55,000.00	\$ 55,000.00	\$ 67,000.00	\$ 117,178.69	\$ 117,178.69	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00
3	A	Project Temporary Traffic Control	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 51,550.00	\$ 51,550.00	\$ 25,625.30	\$ 25,625.30	\$ 24,000.00	\$ 24,000.00
4	A	Clearing and Grubbing	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 8,400.00	\$ 8,400.00	\$ 10,400.56	\$ 10,400.56	\$ 17,000.00	\$ 17,000.00
5	A	Removal of Structures and Obstructions	1	LS	\$ 12,000.00	\$ 12,000.00	\$ 7,200.00	\$ 7,200.00	\$ 32,535.28	\$ 32,535.28	\$ 6,500.00	\$ 6,500.00
6	A	Unclassified Excavation Incl. Haul	915	CY	\$ 30.00	\$ 27,450.00	\$ 22.50	\$ 20,587.50	\$ 35.73	\$ 32,692.95	\$ 30.00	\$ 27,450.00
7	A	Crushed Surfacing Base Course	1,025	TON	\$ 45.00	\$ 46,125.00	\$ 32.00	\$ 32,800.00	\$ 52.89	\$ 54,212.25	\$ 32.00	\$ 32,800.00
8	A	Crushed Surfacing Top Course	225	TON	\$ 55.00	\$ 12,375.00	\$ 55.00	\$ 12,375.00	\$ 123.47	\$ 27,780.75	\$ 38.00	\$ 8,550.00
9	A	HMA Cl. 3/8-Inch PG 64H-28	500	TON	\$ 180.00	\$ 90,000.00	\$ 180.00	\$ 90,000.00	\$ 160.93	\$ 80,465.00	\$ 165.00	\$ 82,500.00
10	A	Cement Concrete Pavement	40	CY	\$ 250.00	\$ 10,000.00	\$ 560.00	\$ 22,400.00	\$ 583.61	\$ 23,344.40	\$ 480.00	\$ 19,200.00
11	A	Corrosion Resistant Dowel Bar	410	EA	\$ 15.00	\$ 6,150.00	\$ 28.00	\$ 11,480.00	\$ 25.63	\$ 10,508.30	\$ 28.00	\$ 11,480.00
12	A	PCCP Joint Matching	365	LF	\$ 10.00	\$ 3,650.00	\$ 3.50	\$ 1,277.50	\$ 3.08	\$ 1,124.20	\$ 9.00	\$ 3,285.00
13	A	Storm Sewer Pipe 12 In. Diam.	20	LF	\$ 70.00	\$ 1,400.00	\$ 210.00	\$ 4,200.00	\$ 88.57	\$ 1,771.40	\$ 90.00	\$ 1,800.00
14	A	Underdrain Pipe Infiltration Trench System 24 In. Diam.	275	LF	\$ 150.00	\$ 41,250.00	\$ 227.00	\$ 62,425.00	\$ 186.09	\$ 51,174.75	\$ 170.00	\$ 46,750.00
15	A	Roadside Swale	75	LF	\$ 65.00	\$ 4,875.00	\$ 57.00	\$ 4,275.00	\$ 79.72	\$ 5,979.00	\$ 95.00	\$ 7,125.00
16	A	Concrete Spill Apron	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 560.00	\$ 560.00	\$ 828.96	\$ 828.96	\$ 570.00	\$ 570.00
17	A	Catch Basin Type 2 48 In. Diam.	5	EA	\$ 4,500.00	\$ 22,500.00	\$ 4,500.00	\$ 22,500.00	\$ 3,273.34	\$ 16,366.70	\$ 4,500.00	\$ 22,500.00
18	A	Catch Basin Type 1	4	EA	\$ 2,500.00	\$ 10,000.00	\$ 2,865.00	\$ 11,460.00	\$ 2,461.97	\$ 9,847.88	\$ 2,600.00	\$ 10,400.00
19	A	Adjust Valve Box	2	EA	\$ 800.00	\$ 1,600.00	\$ 270.00	\$ 540.00	\$ 516.15	\$ 1,032.30	\$ 300.00	\$ 600.00
20	A	Cement Conc. Traffic Curb and Gutter	2,100	LF	\$ 30.00	\$ 63,000.00	\$ 20.00	\$ 42,000.00	\$ 17.17	\$ 36,057.00	\$ 21.00	\$ 44,100.00
21	A	Commercial Driveway Approach	4	EA	\$ 12,000.00	\$ 48,000.00	\$ 7,200.00	\$ 28,800.00	\$ 8,751.21	\$ 35,004.84	\$ 8,480.00	\$ 33,920.00
22	A	Cement Conc. Sidewalk 4-Inch Thick	550	SY	\$ 70.00	\$ 38,500.00	\$ 54.00	\$ 29,700.00	\$ 83.99	\$ 46,194.50	\$ 84.00	\$ 35,200.00
23	A	Cement Conc. Curb Ramp	12	EA	\$ 3,500.00	\$ 42,000.00	\$ 3,020.00	\$ 36,240.00	\$ 3,158.26	\$ 37,899.12	\$ 2,800.00	\$ 33,600.00
24	A	Illumination System, Complete	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 63,334.36	\$ 63,334.36	\$ 41,794.97	\$ 41,794.97	\$ 56,000.00	\$ 56,000.00
25	A	Permanent Signing	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 4,305.00	\$ 4,305.00	\$ 8,015.60	\$ 8,015.60	\$ 6,200.00	\$ 6,200.00
26	A	Pavement Markings	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 14,360.00	\$ 14,360.00	\$ 17,216.70	\$ 17,216.70	\$ 14,360.00	\$ 14,360.00
27	B	Minor Change	1	FA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
28	B	Mobilization	1	LS	\$ 31,000.00	\$ 31,000.00	\$ 16,000.00	\$ 16,000.00	\$ 1,400.87	\$ 1,400.87	\$ 42,000.00	\$ 42,000.00
29	B	Project Temporary Traffic Control	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,537.52	\$ 1,537.52	\$ 30,000.00	\$ 30,000.00
30	B	Cleaning and Grubbing	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,733.43	\$ 1,733.43	\$ 1,250.00	\$ 1,250.00
31	B	Removal of Structures and Obstructions	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,796.66	\$ 1,796.66	\$ 2,500.00	\$ 2,500.00
32	B	Manhole 48 In. Diam. Type 1	9	EA	\$ 5,000.00	\$ 45,000.00	\$ 4,800.00	\$ 43,200.00	\$ 3,338.77	\$ 30,048.93	\$ 5,400.00	\$ 48,600.00
33	B	Doghouse Manhole 48 In. Diam.	1	EA	\$ 6,000.00	\$ 6,000.00	\$ 8,250.00	\$ 8,250.00	\$ 5,102.33	\$ 5,102.33	\$ 6,500.00	\$ 6,500.00
34	B	Shoring or Extra Excavation	1,972	LF	\$ 1.00	\$ 1,972.00	\$ 1.00	\$ 1,972.00	\$ 6.13	\$ 12,088.36	\$ 1.00	\$ 1,972.00
35	B	PVC Sanitary Sewer Pipe 12 In. Diam.	980	LF	\$ 110.00	\$ 107,800.00	\$ 79.00	\$ 77,420.00	\$ 96.71	\$ 94,775.80	\$ 138.00	\$ 135,240.00
36	B	PVC Sanitary Sewer Pipe 6 In. Diam.	12	LF	\$ 150.00	\$ 1,800.00	\$ 132.00	\$ 1,584.00	\$ 409.27	\$ 4,911.24	\$ 162.00	\$ 1,944.00
37	B	C900 PVC Sanitary Sewer Pipe 12 In. Diam.	980	LF	\$ 125.00	\$ 122,500.00	\$ 103.00	\$ 100,940.00	\$ 122.87	\$ 120,412.60	\$ 158.00	\$ 154,840.00
38	B	Controlled Density Fill	10	CY	\$ 75.00	\$ 750.00	\$ 194.00	\$ 1,940.00	\$ 289.36	\$ 2,893.60	\$ 350.00	\$ 3,500.00
39	C	Minor Change	1	FA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
40	C	Mobilization	1	LS	\$ 27,000.00	\$ 27,000.00	\$ 16,000.00	\$ 16,000.00	\$ 1,400.87	\$ 1,400.87	\$ 30,000.00	\$ 30,000.00



RESOLUTION NO. 2024-_____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE BID FOR THE WINE COUNTRY ROAD AND HIGGINS WAY
IMPROVEMENTS AUTHORIZING THE MAYOR TO SIGN ALL CONTRACT
DOCUMENTS WITH INTERWEST CONSTRUCTION, INC.**

WHEREAS, the City of Grandview has advertised for bids for the Wine Country Road and Higgins Way Improvements; and,

WHEREAS, Interwest Construction, Inc., of Burlington, Washington, has submitted the lowest responsible bid, which bid has been accepted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign all contract documents with Interwest Construction, Inc., for the Wine Country Road and Higgins Way Improvements in the amount of \$1,232,321.92.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

AGENDA NO.: New Business 4 (D)

Resolution accepting the bid for the WWTP Influent Force Main Repair and authorizing the Mayor to sign all contract documents with Alba's Excavating & Construction, Inc.

AGENDA DATE: January 9, 2024

DEPARTMENT

Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

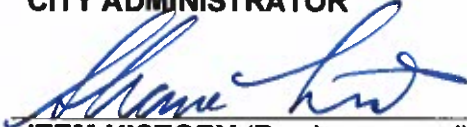
DEPARTMENT DIRECTOR REVIEW

Hector Mejia, Public Works Director



CITY ADMINISTRATOR

MAYOR




ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The existing 24-inch force main is leaking at the steel pipe coupling connection to the plug valve at the influent headworks structure. The City installed a temporary patch on the pipe until a contractor could be found. Construction plans and contract documents were provided to the City in November for review. In December, HLA will contact local contractors for bids to complete the repair work.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Bids for the WWTP Influent Force Main Repair were opened on December 13, 2023. A total of two (2) bids were received with Alba's Excavating & Construction, Inc., of Sunnyside, Washington, submitting the low bid in the amount of \$65,947.87.

ACTION PROPOSED

Move resolution accepting the bid for the WWTP Influent Force Main Repair and authorizing the Mayor to sign all contract documents with Alba's Excavating & Construction, Inc., to a regular Council meeting for consideration.

Anita Palacios

From: Jennifer Davis <jdavis@hlacivil.com>
Sent: Thursday, December 21, 2023 4:20 PM
To: Hector Mejia
Cc: Shane Fisher; Anita Palacios; Lillian Veliz; Justin Bellamy; Jakob Michael; Angie Ringer; Taylor Denny
Subject: 23007G - GV - WWTP Influent Force Main Repair - Recommendation of Award and Bid Summary
Attachments: 2023-12-21 - 23007G - RecAward.pdf; 2023-12-13 - 23007G - Bid Summary.pdf

CAUTION: External Email

Good afternoon Hector,

Please see the attached Recommendation of Award and Bid Summary for the above referenced project.

If you have any questions or if we can provide additional information, please let us know.

Thank you,



Jennifer Davis, Contract Administrator II
HLA Engineering and Land Surveying, Inc.
2803 River Road, Yakima, WA 98902
Office: (509) 966-7000 | www.hlacivil.com

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December 21, 2023

City of Grandview
207 West 2nd Street
Grandview, WA 98930

Attn: Mayor Gloria Mendoza

Re: City of Grandview
WWTP Influent Force Main Repair
HLA Project No.: 23007G
Recommendation of Award

Dear Mayor Mendoza:

The bid opening for the above referenced project was held at Grandview City Hall at 10:00 a.m. on Wednesday, December 13, 2023. A total of two (2) bids were received with the low bid of \$65,947.87, being offered by Alba's Excavating & Construction, Inc., of Sunnyside, WA. This low bid is approximately thirty-five (35) percent above the Engineer's Estimate of \$48,924.00.

We have reviewed and checked the bid proposals of all bidders and recommend the City of Grandview award a construction contract to Alba's Excavating & Construction, Inc., in the amount of \$65,947.87. Please send us a copy of the City of Grandview Council meeting minutes authorizing award of this project.

Enclosed please find the project Bid Summary for your review. Please advise if we may answer any questions or provide additional information.

Very truly yours,



Digitally signed by Justin Bellamy
Date: 2023.12.21 15:44:26-08'00'

Justin L. Bellamy, PE

JLB/jld

Enclosures

Copy: Shane Fisher, Hector Mejia, Anita Palacios – City of Grandview
Jakob Michael, Angie Ringer, Taylor Denny – HLA

RESOLUTION NO. 2024-____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE BID FOR THE WWTP INFLUENT FORCE MAIN REPAIR AND
AUTHORIZING THE MAYOR TO SIGN ALL CONTRACT DOCUMENTS WITH
ALBA'S EXCAVATING & CONSTRUCTION, INC.**

WHEREAS, the City of Grandview has advertised for bids for the WWTP Influent Force Main Repair; and,

WHEREAS, Alba's Excavating & Construction, Inc., of Sunnyside, Washington, has submitted the lowest responsible bid, which bid has been accepted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign all contract documents with Alba's Excavating & Construction, Inc., for the WWTP Influent Force Main Repair in the amount of \$65,947.87.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING

ITEM TITLE

Resolution approving Task Order No. 2024-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road

AGENDA NO.: New Business 4 (E)

AGENDA DATE: January 9, 2023

DEPARTMENT

Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

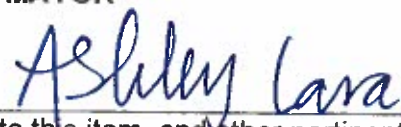
Hector Mejia, Public Works Director



CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City received Arterial Preservation Program (APP) funding from the Washington State Transportation Improvement Board (TIS) for the resurfacing of Wine Country Road, from Euclid Street to Grandridge Road. Engineering design work will begin immediately following receipt of the executed Task Order. Construction is anticipated to occur in 2024.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the city budget, personnel resources, and/or residents.

Task Order 2024-01 with HLA Engineering and Land Surveying, Inc., provides for professional engineering services for the Wine Country Road Resurfacing project in the amount of \$56,500 for design engineering and \$61,000 for construction engineering. HLA shall provide a comprehensive civil engineering construction document package (plans, specifications, and engineer's estimate) for improvements to Wine Country Road. Services will also include advertising and bidding, recommendation of contract award to the lowest responsible bidder, and engineering services during construction. Engineering design work will begin immediately following receipt of the executed Task Order. Construction is anticipated to occur in 2024.

ACTION PROPOSED

Move a resolution approving Task Order No. 2024-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road to a regular Council meeting for consideration.

Anita Palacios

From: Susan Shane <sshane@hlacivil.com>
Sent: Wednesday, January 3, 2024 3:59 PM
To: Shane Fisher
Cc: Anita Palacios; Stephen Hazzard; Tanner Lange
Subject: Wine Country Road Resurfacing
Attachments: Grandview WCR Task Order.pdf

CAUTION: External Email

Good afternoon,

Attached is the Task Order for the Wine Country Road Resurfacing project. Hard copies will follow by mail.

Please let me know if you have any questions or need anything further.

Happy New Year!

Susan



Susan Shane, Contract Specialist
HLA Engineering and Land Surveying, Inc.
2803 River Road, Yakima, WA 98902
Office: (509) 966-7000 | www.hlacivil.com



*** TRANSMITTAL ***

Date: January 3, 2024

Project No.: 24033E

To: City of Grandview
207 W. Second Street
Grandview, WA 98930

Attention: Shane Fisher
City Administrator

From: Stephen S. Hazzard, PE

Re: Wine Country Road Resurfacing
Task Order No. 2024-01

We are sending you the attached following items:

Two (2) Original Signed Task Order Agreements

Comment:

Shane,

Upon review and approval, please have the Mayor sign and date the attached Task Order No 2024-01 Agreements for the Wine Country Road Resurfacing project. Keep one original agreement for your records and return the other to our office.

We appreciate the opportunity to serve the City of Grandview. If you have any questions or need additional information, please contact our office.

Thank you.

Copy to: _____ Signed: 

RESOLUTION NO. 2024-____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
APPROVING TASK ORDER NO. 2024-01 WITH HLA ENGINEERING AND
LAND SURVEYING, INC., FOR THE WINE COUNTRY ROAD RESURFACING FROM
EUCLID STREET TO GRANDRIDGE ROAD**

WHEREAS, the City of Grandview has entered into a General Services Agreement with HLA Engineering and Land Surveying, Inc., (HLA) for work pursuant to task orders; and,

WHEREAS, the City would like to enter into a Task Order with HLA to provide professional engineering and land surveying services for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Task Order No. 2024-01 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Resurfacing from Euclid Street to Grandridge Road with an estimated fee for services in the amount of \$56,600 for design engineering and \$61,000 for construction engineering in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on _____, 2024.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

TASK ORDER NO. 2024-01

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

Wine Country Road Resurfacing
Euclid Street to Grandridge Road
HLA Project No. 24033E
TIB Project No. 3-E-183(011)-1

The City of Grandview (CITY) has received Arterial Preservation Program (APP) funding from the Washington State Transportation Improvement Board (TIB) for the resurfacing of Wine Country Road, from Euclid Street to Grandridge Road. Engineering design work will begin immediately following receipt of the executed Task Order. Construction is anticipated to occur in 2024.

SCOPE OF SERVICES:

At the direction of the CITY, HLA will provide professional engineering services for the Wine Country Road Resurfacing project (PROJECT). HLA shall provide a comprehensive civil engineering construction document package (plans, specifications, and engineer's estimate) for improvements to Wine Country Road. Services will also include advertising and bidding, recommendation of contract award to the lowest responsible bidder, and engineering services during construction.

HLA shall provide the following services:

1.0 Design Engineering

- 1.1 Provide complete PROJECT management to deliver the PROJECT within mutually determined expectations.
- 1.2 Conduct a topographic survey of the PROJECT area as required to complete design, plans, and specifications, including call for utility locates.
- 1.3 Perform field investigations necessary to design the identified improvements.
- 1.4 Attend meeting with the CITY to address technical aspects of the work related to scope, design, and schedule of the PROJECT. One (1) meeting is anticipated.
- 1.5 Notify private utilities of pending improvements.
- 1.6 Perform quality control and assurance review of all final documents.
- 1.7 Prepare complete plan set, including plan sheets with construction notes and plan details.
- 1.8 Prepare final engineer's construction cost estimate.
- 1.9 Prepare final PROJECT specifications.
- 1.10 Submit final documents to the CITY for review and approval.

- 1.11 Provide final plans and specifications to the CITY in electronic format suitable for printing and use at time of bid advertisement. It is anticipated HLA will prepare one (1) complete set of plans and specifications for one bid call; additional bid packages will be considered additional services.
- 1.12 Submit final documents to TIB for review and bid authorization.
- 1.13 Prepare advertisement for bids. Coordinate with CITY on number and location publications. All advertising fees to be paid by the CITY.
- 1.14 Post contract documents to HLA website and notify potential bidders, utility companies, and plan centers of PROJECT posting, and maintain planholder list.
- 1.15 Answer and supply information as requested by prospective bidders.
- 1.16 Prepare and issue addenda to contract documents, if necessary.
- 1.17 Attend the bid opening and participate in the evaluation process.
- 1.18 Prepare summary of bids received and review bidder's qualifications and responsiveness.
- 1.19 Make recommendation of award to the CITY for construction contract.
- 1.20 Prepare administrative documents to the appropriate agencies which have jurisdiction over funding, design, and construction of the PROJECT.

2.0 Construction Engineering

- 2.1 Following Council award authorization, prepare Notice of Award to the Contractor, assemble construction contract documents, and coordinate execution with the CITY and Contractor.
- 2.2 Review Contractor's submission of certificate of insurance and contract bond.
- 2.3 Coordinate and facilitate preconstruction meeting with the CITY, Contractor, private utilities, and affected agencies.
- 2.4 Prepare and transmit notice to proceed to Contractor.
- 2.5 Furnish a field survey crew to provide geometric control, including construction staking.
- 2.6 Furnish a qualified resident engineer (inspector) to observe construction for substantial compliance with plans and specifications and CITY Construction Standards.
- 2.7 Maintain submittal list for duration of PROJECT.
- 2.8 Respond to contractor requests for information (RFI).
- 2.9 Interpret plans and specifications when necessary.
- 2.10 Prepare daily progress reports.
- 2.11 Prepare weekly statements of working days.
- 2.12 Create and maintain accurate construction documentation for the life of the PROJECT.
- 2.13 Ensure the CITY has all necessary files for audits.
- 2.14 Consult and advise the CITY during construction and make final review and report of the completed work with CITY representatives.

- 2.15 Review acceptance sampling and testing for construction materials.
- 2.16 Review Contractor's submission of samples and shop drawings.
- 2.17 Attend construction meetings anticipated once per week during the duration of improvements.
- 2.18 Perform measurement and computation of pay items.
- 2.19 Prepare and provide monthly progress estimates to the CITY and recommend progress payments for the Contractor.
- 2.20 Prepare proposed contract change orders and/or force account computations as required.
- 2.21 Conduct final walkthrough inspection with the Contractor, CITY, and HLA. Prepare and transmit punchlist to Contractor.
- 2.22 Prepare and furnish record drawings and field notes of completed work in accordance with PROJECT field records provided by the resident engineer.
- 2.23 Prepare administrative documents to the appropriate agencies which have jurisdiction over funding, design, and construction of this PROJECT.
- 2.24 Monitor the Contractor's compliance with state labor standards.
- 2.25 Assist the CITY with funding reimbursement requests and supporting documentation.
- 2.26 Prepare and submit recommendation of PROJECT acceptance.
- 2.27 Prepare and submit Notice of Completion of Public Works Contract (NOC). Monitor lien releases from state agencies.
- 2.28 Notify CITY when retainage may be released.
- 2.29 Ensure the PROJECT is completed as designed and contract specifications are adhered to during construction.

3.0 Additional Services

Provide professional engineering and land surveying services for additional work requested by the CITY that is not included in this Task Order.

4.0 Items to be Furnished and Responsibility of CITY

The CITY will provide or perform the following:

- 4.1 Provide full information as to CITY requirements of the PROJECT.
- 4.2 Provide all available information pertinent to the PROJECT relative to completion of design and construction of the PROJECT.
- 4.3 Examine all documents presented by HLA and provide written decisions within a reasonable time so as not to delay the work of HLA.
- 4.4 Obtain approval of all governmental authorities with jurisdiction over the PROJECT, and approvals and consents from other individuals as necessary for completion of the PROJECT. Pay all review fees and costs associated with obtaining such approvals.
- 4.5 Pay for advertising, notices, or other publications as may be required.

4.6 Pay for all necessary permits and testing fees not paid by the Contractor.

TIME OF PERFORMANCE:

HLA will diligently pursue completion of the PROJECT as follows:

1.0 Design Engineering

Completion of plans, specifications, opinion of cost, and bidding services within sixty (60) working days following receipt of signed Task Order.

2.0 Construction Engineering

It is estimated construction of improvements will be completed within twenty (20) working days following award of the contract and Notice to Proceed.

3.0 Additional Services

Time for completion of work directed by the CITY under Additional Services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICE:

For the services described within this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Design Engineering

All work for design engineering services shall be performed for the lump sum fee of \$56,500.00.

2.0 Construction Engineering

All work for construction engineering services shall be performed on an hourly time-spent basis at the normal hourly billing rates included in our general Agreement, plus reimbursement for non-salary expenses for the estimated maximum fee of \$61,000.00. If the Contractor is granted additional working days beyond those identified in the Time of Performance, then work shall be considered Additional Services until an amendment to this Task Order is executed.

3.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non-salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed: Michael T. Battle 1/3/2024
HLA Engineering and Land Surveying, Inc. Date
Michael T. Battle, PE, President

Approved: _____ Date _____
City of Grandview
Ashley Lara, Mayor