

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
DECEMBER 12, 2023**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Mendoza and Councilmembers Steve Barrientes (6:20 p.m.) David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders (6:05 p.m.)

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Public Works Director Hector Mejia, Library Director Wendy Poteet and City Clerk Anita Palacios

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Resolution authorizing the Mayor to sign a Professional Services Contract for Hearing Examiner Services with Gary M. Cuillier**

City Clerk Palacios explained that pursuant to Grandview Municipal Code Section 2.50, the City has contracted with Gary M. Cuillier for professional hearing examiner services since January 15, 2008. The current contract expires December 31, 2023. Mr. Cuillier has agreed to continuation of the contract for professional hearing examiner services. He has requested an increase in his hourly compensation from \$155 to \$165 per hour. She recommended Council consider continuation of the contract for Hearing Examiner Services with Mr. Cuillier effective January 1, 2024 through December 31, 2027.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved a resolution authorizing the Mayor to sign a Professional Services Contract for Hearing Examiner Services with Gary M. Cuillier to the December 12, 2023 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes

- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**B. Resolution approving Task Order No. 2023-10 with HLA Engineering and Land Surveying, Inc., for the Butternut Well Control Upgrades**

Public Works Director Mejia explained that the City plans to upgrade electrical systems at the Butternut Well. The existing well electrical distribution equipment and control panel equipment were over 30 years old and were installed between 1990 and 1991. The City has experienced recent equipment failures and given the reliance on this water source all aging equipment was planned to be replaced. The first phase of this project involved designing a replacement control panel for the well. Design for replacement of other electrical equipment would be provided in future project phases by amendment to this task order. Connetix Engineering, Inc., would provide electrical engineering services for the project. He presented Task Order No. 2023-10 with HLA Engineering and Land Surveying, Inc., to provide design, construction and electrical engineering services for the Butternut Well Control Upgrades with an estimated fee for services in the amount of \$105,970.

Discussion took place.

**On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. moved a resolution approving Task Order No. 2023-10 with HLA Engineering and Land Surveying, Inc., for the Butternut Well Control Upgrades to the December 12, 2023 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. Resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement Project Number 3-E-183(011)-1 for the Wine Country Road Overlay from Euclid Street to Grandridge Road**

Public Works Director Mejia explained that the City submitted a grant funding application to the Washington State Transportation Improvement Board for the Wine Country Road Overlay from Euclid Street to Grandridge Road. On December 4, 2023, the Washington State Transportation Improvement Board announced that the City was awarded 90% of approved eligible project costs with a maximum grant of \$470,790 for the Wine Country Road Overlay from Euclid Street to Grandridge Road. The City would be required to provide a 10% local match which would be allocated from the Transportation Benefit District. He presented the Fuel Tax Grant Agreement with TIB that would require Council approval.

Discussion took place.

**On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement Project Number 3-E-183(011)-1 for the Wine Country Road Overlay from Euclid Street to Grandridge Road to the December 12, 2023 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**D. Resolution authorizing the Mayor to sign a Public Sector Service Agreement with Yakima County Development Association for Economic Development Services**

City Administrator Fisher explained that the City was nearing the end of its Public Sector Service Agreement with Yakima County Development Association (YCDA) for economic development services. YCDA has played a key role in Grandview's economic development activities for many years. He presented YCDA's Public Sector Service Agreement with the City for the period of January 1, 2024 to December 31, 2028 in the annual amount of \$14,000. YCDA requested an annual agreement increase from \$10,000 to \$14,000 per year.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign a Public Sector Service Agreement with Yakima County Development Association for Economic Development Services to the December 12, 2023 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**E. Resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010124GV with the Yakima Valley Conference of Governments**

City Clerk Palacios explained that each year, the City contracts with the Yakima Valley Conference of Governments (YVCOG) for technical assistance to include planning activities and grant applications on an as needed basis as requested by the City. YVCOG has the expertise

and capability of assisting the City with planning activities and projects. The maximum amount of compensation and reimbursement to be paid by the City to YVCOG under this Technical Assistance Contract was \$30,000. When assistance was requested by the City, YVCOG would prepare a scope of work and cost estimate. YVCOG invoices the City based upon actual expenses incurred. This amount was appropriated in the 2024 planning budget under professional services.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010124GV with the Yakima Valley Conference of Governments to the December 12, 2023 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**F. Resolution approving Task Order No. 2023-11 with HLA Engineering and Land Surveying, Inc., for the 3.0 MG Reservoir Storage Improvements**

Public Works Director Mejia explained that the City would like to construct a new 3.0 MG potable water storage reservoir and 3,100 linear feet of 12-inch transmission main to connect to the existing distribution system. This project would improve water system reliability and resiliency by fortifying its storage component and providing redundancy. The project was partially funded through the Drinking Water State Revolving Fund (DWSRF) loan program. The estimated total project cost was \$11,809,740, which included \$9,090,000 of DWSRF funds. He presented Task Order 2023-11 with HLA Engineering and Land Surveying, Inc., to provide project administration, environmental historical, and cultural review, design, construction and electrical engineering services for the 3.0 MG potable water storage reservoir with an estimated fee for services in the amount of \$50,000 for project administration, \$20,000 for environmental, historical and cultural review, \$1,043,200 for design engineering, \$1,208,700 for construction engineering, and \$72,500 for electrical engineering services.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved a resolution approving Task Order No. 2023-11 with HLA Engineering and Land Surveying, Inc., for the 3.0 MG Reservoir Storage Improvements to the December 12, 2023 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**G. ARPA Project Recommendations**

City Treasurer Cordray reminded Council that the remaining ARPA funds would need to be obligated by 2024 and spent by 2026. The following ARPA project recommendations were presented:

- Cemetery Improvement Project - \$125,000
- Splash Pad Project at Westside Park - \$50,000
- New playground equipment at Eastside Park and Meadowlark Park - \$120,000
- Pickleball Courts - \$75,000
- Grandview PD Training Facility Improvements - \$13,000
- FLOCK Camera Annual Maintenance - \$62,000
- Community Survey - \$25,000
- Developing of Marketing Material and Recruitment to Attract New Businesses - \$25,000
- Replace Existing Extrication Tool (Jaws of Life) - \$34,000
- Stassen Irrigation Pump Station - \$50,000
- Mainstreet Grandview Additional Community Events - \$10,000

Discussion took place.

**On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. directed the City Treasurer to prepare a budget amendment for Council consideration during the month of February 2024 for the following ARPA projects:**

- **Cemetery Improvement Project - \$125,000**
- **Splash Pad Project at Westside Park - \$50,000**
- **New playground equipment at Eastside Park and Meadowlark Park - \$120,000**
- **Pickleball Courts - \$75,000**
- **Grandview PD Training Facility Improvements - \$13,000**
- **FLOCK Camera Annual Maintenance - \$62,000**
- **Community and Business Surveys - \$25,000**
- **Develop Marketing Material and Recruitment to Attract New Businesses - \$25,000**
- **Replace Existing Extrication Tool (Jaws of Life) - \$34,000**
- **Stassen Irrigation Pump Station - \$50,000**
- **Mainstreet Grandview Additional Community Events - \$10,000**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes

- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:55 p.m.**

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk