

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
NOVEMBER 28, 2023**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: Councilmember Steve Barrientes

Staff present: City Administrator/Public Works Director Cus Arteaga, City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Gretchen Chronis, Public Works Director Hector Mejia and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center

Parks and Recreation Director Chronis explained that for several years, the City has allowed People For People the use of the Community Center for the operation of a noon meal program to serve hundreds of area senior citizens. This valuable program enhances the health and social well-being of the elderly. She presented the annual Site Use Agreement between People For People and the City to provide food and nutrition services for area senior citizens. The noon meal program has offered a host of opportunities for the Parks and Recreation staff and volunteers to enhance lives with additional and meaningful recreation programs. In addition, the agreement included a reimbursement provision for utility costs from People For People in the amount of \$500 per month. The term of the agreement was from January 1, 2024 through December 31, 2024.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Flores, the C.O.W. moved a resolution approving a Site Use Agreement between People For People and the City of Grandview Community Center to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Abstained

B. Beautification Commission Appointments

Parks and Recreation Director Chronis explained that there were currently two vacancies on the Beautification Commission. The following appointments were being presented by the Mayor to Council for confirmation:

Beautification Commission

- Brenda Shephard
- Erin Olsen

Term

12/31/2029
12/31/2029

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Souders, the C.O.W. moved the confirmation of the following Beautification Commission appointments as recommended by the Mayor to the December 12, 2023 regular Council meeting for consideration:

- **Brenda Shephard**
- **Erin Olsen**

12/31/2029
12/31/2029

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution authorizing the Mayor to sign the Washington State Department of Transportation Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with HLA Engineering and Land Surveying, Inc., for design engineering services on the Wine Country Road Park and Ride Improvements

City Administrator Arteaga explained that the City received funding through the Regional Mobility Grant program by the Washington State Legislature, administered by the Washington State Department of Transportation (WSDOT), in the amount of \$323,384. Funding was for the design and resurfacing of the parking lot, relocation of the existing pathway, construction of a bus shelter, and installation of two (2) electric charging stations necessary to improve vehicular and transportation passenger safety. He presented the WSDOT Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with HLA Engineering and Land Surveying, Inc., for design engineering services on the Wine Country Road Park and Ride Improvements services in the amount of \$26,835.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Washington State Department of Transportation Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with HLA Engineering and Land Surveying, Inc., for design engineering services on the Wine Country Road Park and Ride Improvements to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution approving Task Order No. 2023-12 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Park and Ride Improvements

City Administrator Arteaga explained that the City received funding through the Regional Mobility Grant program by the Washington State Legislature, administered by the Washington State Department of Transportation, in the amount of \$323,384. Funding was for the design and resurfacing of the parking lot, relocation of the existing pathway, construction of a bus shelter, and installation of two (2) electric charging stations necessary to improve vehicular and transportation passenger safety. He presented Task Order 2023-12 with HLA Engineering and Land Surveying, Inc., which provided for design and construction engineering services for the Wine Country Road Park and Ride Improvements with an estimated fee for services in the amount of \$41,312 for design engineering and \$43,632 for construction engineering. HLA services would include a comprehensive civil engineering construction document package (plans, specifications, and estimate) to resurface the parking lot, relocate the existing pathway, construct a bus shelter, and install electric charging stations.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Rodriguez, the C.O.W. moved a resolution approving Task Order No. 2023-12 with HLA Engineering and Land Surveying, Inc., for the Wine Country Road Park and Ride Improvements to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution approving the final plat of Grandridge Estates – Phase 5 located on Grandridge Road

City Administrator Arteaga explained that at the March 24, 2020 meeting, Council adopted Resolution No. 2020-13 approving the Grandridge Estates Subdivision 227-lot preliminary plat. Following approval of the preliminary plat, the developer proceeded with the infrastructure improvements for Grandridge Estates subject to the conditions as outlined in the Hearing Examiner's report and per Grandview Municipal Code Section 16.24 Design Standards and Section 16.28 Improvements. Phase 1 consisting of 25 lots was approved by the Council on September 8, 2020. Phase 2 consisting of 47 lots was approved by the Council on November 10, 2020. Phase 4 consisting of 22 lots was approved by the Council on April 13, 2021. Phase 8 consisting of 27 lots was approved by Council on November 9, 2021. Phase 9 consisting of 33 lots was approved by Council on April 12, 2022. Phase 10 consisting of 32 lots was approved by Council on November 8, 2022. The infrastructure improvements for Grandridge Estates Phase 5 consisting of 32 lots was completed to the City's standards. The final plat map for Phase 5 was presented for consideration.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Rodriguez, the C.O.W. moved a resolution approving the final plat of Grandridge Estates – Phase 5 located on Grandridge Road to the November 28, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Resolution approving the final plat of Eldorado Estates – Phase 1 located on Wilson Highway

City Administrator Arteaga explained that at the November 23, 2021 City Council meeting, Council adopted Resolution No. 2021-47 approving the Eldorado Estates Residential Subdivision 92-Lot Preliminary Plat. Following approval of the preliminary plat, the developer proceeded with the public infrastructure improvements for Eldorado Estates subject to the conditions as outlined in the Hearing Examiner's recommendation and per Grandview Municipal Code Section 16.24 Design Standards and Section 16.28 Improvements. The infrastructure improvements for Eldorado Estates – Phase 1 consisting of 30 lots was completed to the City's standards. The final plat map for Eldorado Estates – Phase 1 was presented for consideration.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution approving the final plat of Eldorado Estates – Phase 1 located on Wilson Highway to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

G. Resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2024

City Clerk Palacios explained that RCW 35.23.352(7) provides that bids were required to secure the services of the official newspaper. Bids to serve as the Official City Newspaper for the year 2024 were opened on November 15, 2023. The City received one (1) bid from the Grandview Herald. The bid was as follows:

<u>Newspaper</u>	<u>Type of Publication</u>	<u>Rate (per column inch)</u>
Grandview Herald	Legal Notices	\$7.25
	Display Advertising	\$8.75

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. moved a resolution accepting the bid and authorizing the Grandview Herald as the Official City Newspaper for the year 2024 to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

H. Ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2024

City Treasurer Cordray explained that during the months of August through November, there were numerous staff reviews, budget discussions and City Council special meetings regarding the 2024 preliminary budget.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance adopting the budget and confirming tax levies for revenue to carry on the government for the fiscal year ending December 31, 2024 to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

I. Ordinance amending the City of Grandview 2024 non-union salary schedule

City Treasurer Cordray explained that the 2024 preliminary budget included a 3% salary increase for non-union employees.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Ozuna, the C.O.W. moved an ordinance amending the City of Grandview 2024 non-union salary schedule to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

J. Ordinance amending Grandview Municipal Code Section 2.28.450 Compensation for Volunteer Firefighters

City Treasurer Cordray explained that the 2024 preliminary budget included a compensation increase for volunteer firefighters.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved an ordinance amending Grandview Municipal Code Section 2.28.450 Compensation for Volunteer Firefighters to the December 12, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes

- Councilmember Souders – Yes

5. **OTHER BUSINESS**

Cemetery Improvement Committee – City Administrator Fisher reported that the Cemetery Improvement Committee would be visiting area cemeteries for additional ideas.

ARPA Funding – City Administrator reported that the ARPA Committee met on November 17, 2023 to discuss the need to allocate remaining ARPA funds in 2024. The ARPA Committee focused on new projects that align with ARPA's final rule and community surveys. The Committee's goal was to get all projects selected and presented to Council for consideration at the December 12, 2023 C.O.W. meeting.

YVCOG Christmas Celebration & General Membership Meeting – Councilmember Moore reported that the YVCOG Christmas Celebration and General Membership meeting was scheduled for December 13, 2023 in Yakima.

Mainstreet Grandview – Councilmember Flores reported that the Mainstreet Grandview Small Business Resource and Network Forum was held on November 20, 2023 at Herb's Bar and Grill. Small Business Saturday was held on November 25, 2023. Mainstreet Grandview would be scheduling a strategic planning meeting in the near future.

Cocoa and Carols – Councilmember Moore reported that the Chamber of Commerce Cocoa and Carols was scheduled for December 1, 2023, 6:00 p.m., at the Museum.

Jingle Trot – Councilmember Moore reported that the Chamber of Commerce Jingle Trot was scheduled for December 16, 2023.

6. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Flores, the C.O.W. meeting adjourned at 6:30 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk