

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
NOVEMBER 14, 2023**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers Steve Barrientes, David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Administrator Shane Fisher, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Public Works Director Hector Mejia and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution authorizing the Mayor to sign the Interlocal Agreement between the City of Sunnyside and the City of Grandview for the Housing of Inmates Addendum III

Police Chief Fuller explained that the City of Grandview and City of Sunnyside enter into yearly contracts for jail services. This contract was an Interlocal Agreement outlining the specifics regarding the treatment, costs and housing of inmates within Sunnyside jail. This agreement allowed prisoners to be routinely housed in Sunnyside jail. The Addendum III of the Interlocal Agreement with City of Sunnyside was the same as previous year's agreements. The only change was an increase in per day rates of \$65.10.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign the Interlocal Agreement between the City of Sunnyside and the City of Grandview for the Housing of Inmates Addendum III to the November 28, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution authorizing the Mayor to sign the 2024 Interlocal Corrections/ Detention Agreement with Yakima County

Police Chief Fuller explained that the City and Yakima County Department of Corrections (YCDOC) enter into yearly contracts for inmate housing services. This contract was an Interlocal Agreement outlining the specifics regarding the treatment, costs, and housing of inmates within the Yakima County jail. Grandview prisoners in transition from one jurisdiction to another would be temporarily held with Yakima County until they could be transported to another facility. Grandview was charged for this temporary housing. If Sunnyside jail was unable to accommodate a prisoner, that prisoner could be housed with YCDOC. The 2024 Interlocal Agreement with Yakima County was similar to previous agreements. The change in 2024 was an increase in per-day rates to \$114.11 for regular housing and \$154.04 for special housing. This agreement would continue to allow prisoners to be temporarily housed with Yakima County. The 2024 Interlocal Agreement was reviewed by the City Attorney.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Barrientes, the C.O.W. moved a resolution authorizing the Mayor to sign the 2024 Interlocal Corrections/ Detention Agreement with Yakima County to the November 28, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Municipal Engineering Services Request for Statement of Qualifications (2024-2026) – HLA Engineering and Land Surveying, Inc.

City Administrator Fisher explained that the City's Professional Municipal Engineering Services Agreement with HLA Engineering and Land Surveying, Inc., for the years 2021-2023 would expire December 31, 2023. The City advertised for Municipal Engineering Services Request for Statement of Qualifications and received five (5) proposals for a new three-year agreement from 2024-2026. The five (5) engineering firms and evaluation combined scores were as follows:

- HLA Engineering and Land Surveying, Inc., Yakima, WA – 218
- RH2 Engineers, Richland, WA – 191
- Century West Engineering, Ellensburg, WA – 186
- Gray & Osborne, Inc., Yakima, WA – 179

- Budinger & Associates, Spokane Valley, WA – 124

The three evaluating the applications were City Administrator/Public Works Director Arteaga, City Administrator Shane Fisher and City Clerk Anita Palacios.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. approved the selection of HLA Engineering and Land Surveying, Inc., as the most qualified municipal engineering firm and directed staff to negotiate a three-year engineering services agreement, in accordance with State Law, to a regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution approving Task Order No. 2023-02 Amendment No. 1 with HLA Engineering and Land Surveying, Inc., for the West Fifth Street Resurfacing Improvements

Public Works Director Mejia explained that Task Order No. 2023-02 with HLA Engineering and Land Surveying, Inc., for the West Fifth and Elm Street Resurfacing Improvements was originally approved by City Council by Resolution No. 2023-05 on January 24, 2023. Amendment No. 1 to Task Order No. 2023-02 was to add tasks for the design of Change Order 1 and coordination of traffic loop replacement, along with providing four additional working days to the construction engineering contract. He presented Amendment No. 1 to Task Order No. 2023-02 with HLA Engineering and Land Surveying, Inc., for the West Fifth Street and Elm Street Resurfacing Improvements. The total project estimated original fee was \$123,760.00 for phases 1.0 and 2.0. Per Task Order No. 2023-02 - Amendment No. 1, the total fee would be \$133,760 by supplementing the following to the original Task Order in the amount of \$10,000.00.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. moved a resolution approving Task Order No. 2023-02 Amendment No. 1 with HLA Engineering and Land Surveying, Inc., for the West Fifth Street Resurfacing Improvements to the November 28, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution approving the final plat of Euclid Meadows PUD – Phase 2 located on North Euclid Road

City Administrator Arteaga explained that at the November 9, 2021 meeting, Council adopted Ordinance No. 2021-19 approving the final Planned Unit Development of “Euclid Meadows PUD” and approved the preliminary plat of Euclid Meadows PUD. Following approval of the preliminary plat, the developer proceeded with the public infrastructure improvements for Euclid Meadows PUD subject to the conditions as outlined in the Hearing Examiner’s report and per Grandview Municipal Code Section 16.24 Design Standards and Section 16.28 Improvements. On April 25, 2023, Council adopted Resolution No. 2023-25 approving the final plat of Euclid Meadows PUD – Phase 1. Hayden Homes, LLC has completed the construction of the public infrastructure for Phase 2 in accordance with the approved plans and specifications. The final plat map for Euclid Meadows PUD – Phase 2 was presented.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Ozuna, the C.O.W. moved a resolution approving the final plat of Euclid Meadows PUD – Phase 2 located on North Euclid Road to the November 28, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Resolution authorizing the Mayor to sign the Regional Mobility Grant Program Capital Construction Grant Agreement between the City and the Washington State Department of Transportation for the Wine Country Road Park and Ride

City Administrator Arteaga explained that the City applied for grant funding through the Washington State Department of Transportation to improve the City’s existing Park and Ride located on Wine Country Road. The City was awarded a Regional Mobility Grant Program Capital Construction Grant to revitalize the City’s existing Park and Ride on Wine Country Road which would add transit opportunities and complete the multi-modal capabilities. The funding would include the following amenities:

- EV charging stations
- Bus cover with bench
- Bike rack

- Concrete wheel stops
- Asphalt overlay and new striping
- Concrete sidewalk

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Regional Mobility Grant Program Capital Construction Grant Agreement between the City and the Washington State Department of Transportation for the Wine Country Road Park and Ride to the November 14, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

G. Ordinance amending the 2023 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2023 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for Building Permits. Increased appropriations for Advertising, Patrol Overtime, Professional Services – Jail Costs and Parks Maintenance Regular Salaries and Wages. Net effect was an increase in estimated ending fund balance.
- Street Fund: Increased revenues for Regional Mobility Grant – Wine Country Road Sidewalk, Pathway and Park & Ride project. Increased appropriations for Wine Country Road Sidewalk, Pathway and Park & Ride project. Net effect was no change in estimated ending fund balance.
- Transportation Benefit District Fund: Increased appropriations for Wine Country Road Sidewalk, Pathway and Park & Ride project. Net effect was a decrease in estimated ending fund balance.
- Cemetery Fund: Increased appropriations for Transfer Out – Cemetery Endowment. Net effect was a decrease in estimated ending fund balance.
- Water Fund: Increased revenues for DWSRF Loan – New 3MG Reservoir. Increase appropriations for New 3MG Reservoir project. Net effect was no change in estimated ending fund balance.
- Solid Waste Fund: Increased appropriations for Regular Salaries & Wages and Tipping Fees. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Ozuna, the C.O.W. moved an ordinance amending the 2023 Annual Budget to the November 28, 2023 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. OTHER BUSINESS

Public Works Director – City Administrator Fisher introduced Hector Mejia as the City’s new Public Works Director.

ARPA Funding – City Treasurer Cordray stated that there were remaining funds to be obligated of the ARPA funding. With the budget process nearing completion, he suggested that the ARPA Committee meet to obligate the remaining funds.

Cemetery Improvement Committee – Councilmember Diaz reported that the Cemetery Improvement Committee met on November 13th with HLA staff to discuss various elements intended for the future expansion of the cemetery. Elements of discussion included driveways, parking, landscaping, fencing, gates and a covered area for funeral services. The Committee planned to visit area cemeteries for additional ideas.

City Administrator Fisher noted that due to limited funding for the cemetery improvements, Council might consider allocating ARPA funding towards the project.

Dog Park Parties – Councilmember Souder reported that a dog birthday party was held at the dog park.

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Barrientes, the C.O.W. meeting adjourned at 6:40 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk