

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JUNE 13, 2023**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers Steve Barrientes, David Diaz, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. ARPA New Business Grant Recipient – Anthony Rodriguez dba Anthony’s Decals

Anthony Rodriguez with Anthony’s Decals was introduced as a new business grant recipient.

B. Ordinance amending Grandview Municipal Code Section 2.48.070 Headstones regarding the City Cemetery

City Administrator Arteaga explained that in 2007, Council approved installation of upright headstones for Blocks 8 and 9 at the City Cemetery. Prior to that, upright headstones were also allowed in Blocks 1, 2 and 3. Upright headstones were not allowed in Blocks 4, 5, 6 and 7. A request to amend the headstone section of the City Cemetery regulations was received requesting that upright headstones be allowed in the baby section of the City Cemetery.

Staff recommended upright headstones be allowed in all Blocks of the City Cemetery.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. moved an ordinance amending Grandview Municipal Code Section 2.48.070 Headstones regarding the City Cemetery to the June 27, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution accepting the bid for the Sludge Drying Bed Phase 2 Improvements and authorizing the Mayor to sign all contract documents with Goodman & Mehlenbacher Enterprises, Inc.

City Administrator Arteaga explained that bids for the Sludge Drying Bed Phase 2 Improvements were opened on May 17, 2023. A total of eight (8) bids were received with Goodman & Mehlenbacher Enterprises, Inc., of Kennewick, Washington, submitting the low bid in the amount of \$854,893.44.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Rodriguez, the C.O.W. moved a resolution accepting the bid for the Sludge Drying Bed Phase 2 Improvements and authorizing the Mayor to sign all contract documents with Goodman & Mehlenbacher Enterprises, Inc., to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution accepting the bid for the West Fifth Street and Elm Street Resurfacing Improvements and authorizing the Mayor to sign all contract documents with American Rock Products

City Administrator Arteaga explained that bids for the West Fifth Street and Elm Street Resurfacing Improvements were opened on May 31, 2023. A total of four (3) bids were received with American Rock Products of Yakima, Washington, submitting the low bid in the amount of \$498,150.00.

In addition, he recommended the C.O.W. consider a change order to the project to complete water main additions on Elm Street. The engineer's preliminary estimate was \$107,898. He would provide a formal recommendation at the next C.O.W. meeting.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution accepting the bid for the West Fifth Street and Elm Street Resurfacing Improvements and authorizing the Mayor to sign all contract documents with American Rock Products to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution authorizing the Mayor to sign the Local Agency Federal Aid Project Prospectus and Local Agency Agreement with the Washington State Department of Transportation for the Stover Road Railroad Crossing Improvements

City Administrator Arteaga explained that in 2022, Washington Central/BNSF Railroad notified the City that the lights and gates located on East Stover Road and Exit 73 were obsolete and in need of replacement. The Railroad maintains the current equipment and the City was responsible for purchasing the new replacement equipment. The City partnered with the Railroad and had HLA assist with locating a funding source to help off-set the cost for replacing the outdated equipment. In 2023, the City was able to secure approximately \$1,000,000 for this project from the Washington State Department of Transportation. In order to obligate the funds, the City would need to approve the Local Agency Federal Aid Project Prospectus and Local Agency Agreement with the Washington State Department of Transportation. Approval of these documents would allow the City to get the design started with construction in the fall of 2023.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign the Local Agency Federal Aid Project Prospectus and Local Agency Agreement with the Washington State Department of Transportation for the Stover Road Railroad Crossing Improvements to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Resolution authorizing the Mayor to sign an Interagency Agreement between the City of Grandview and Washington Department of Fish and Wildlife for the East Game Pond Pipeline Replacement

City Administrator Arteaga explained that the existing irrigation pipeline serving the East Game Ponds at the City's Wastewater Treatment Plant (WWTP) was severely damaged in a wildfire and needs to be replaced. The City received authorization from their insurance provider for \$750,000 to complete the repairs. Additional funding up to \$300,000 was also anticipated to be provided by the Washington Department of Fish and Wildlife (WDFW) to support the pipeline replacement project through pre-purchase of materials and/or reimbursement of engineering costs. He presented the Interagency Agreement between the City and Washington State Department of Fish and Wildlife for the \$300,000 additional funding.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Rodriguez, the C.O.W. moved a resolution authorizing the Mayor to sign an Interagency Agreement between the City of Grandview and Washington Department of Fish and Wildlife for the East Game Pond Pipeline Replacement to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

G. Resolution authorizing the Police Chief to sign the Managed Information Technology Support Agreement between Certinet Systems and the Grandview Police Department

Police Chief Fuller explained that for over 12 years, the Grandview Police Department (GPD) contracted with Benton Rural Electrical Association (Benton REA) for Information Technology (IT) services. Benton REA discontinued providing that service and would not support GPD after June of 2023. GPD contacted several companies to attempt to find a provider that met their criminal justice needs. After review, it was determined that Certinet Systems based in Yakima, Washington, would best meet the GPD's IT needs. Certinet Systems provided a quote for managed IT support for GPD. An agreement was drawn up and reviewed by the City Attorney. The contract represents an increase for IT services of approximately \$4,800 for 2023, however, there were funds in the current budget to cover the increase.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Police Chief to sign the Managed Information Technology Support Agreement between Certinet Systems and the Grandview Police Department to the June 27, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

H. Resolution authorizing the Mayor to sign an amendment to the Interlocal Agreement for the Establishment of the Yakima Consortium for Regional Public Safety

Police Chief Fuller explained that the Yakima Consortium for Regional Public Safety (YAKCORPS) was a County-wide public agency that provides technical and professional assistance on public safety related subjects. YAKCORPS manages the County-wide Spillman computer system used by police and fire services. This Interlocal Agreement was similar to previous agreements going back to 2010. This year there were some minor changes to who disburses funds for the agency and adds a Public Safety Radio Communications committee onto the list of YAKCORPS operating committees.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign an amendment to the Interlocal Agreement for the Establishment of the Yakima Consortium for Regional Public Safety to the June 27, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

I. Ordinance amending the 2023 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2023 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for Brokered Natural Gas Use Tax, Utility Tax – Natural Gas and Contributions to Library and Museum – Wal-Mart grant. Increased appropriations for Mayor, Councilmember, Police Chief, Fire Chief, City Treasurer and Assistant Police Chief Salaries & Wages, advertising for job openings, PD Operating Rentals & Leases and Library/Museum Operating & Office Supplies – Wal-Mart grant. Net effect was a decrease in estimated ending fund balance.
- Capital Improvements Fund: Increased appropriations for Pool Splash Pad. Net effect was a decrease in estimated ending fund balance.
- Water Fund: Increased appropriations for City Treasurer Salaries & Wages. Net effect was a decrease in estimated ending fund balance.
- Sewer Fund: Increased appropriations for City Treasurer Salaries & Wages, Professional Services for OIE sanitary sewer improvements and 21” Sewer Main Construction costs. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance amending the 2023 Annual Budget to the June 27, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

J. Resolution approving Task Order No. 2023-06 with HLA Engineering and Land Surveying, Inc., for Wine Country Road and Higgins Way Improvements

City Administrator Arteaga explained that Task Order No. 2023-06 with HLA Engineering and Land Surveying, Inc., was to provide professional engineering and land surveying services for the Wine Country Road and Higgins Way Improvements with an estimated fee for services in the amount of \$221,020.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. moved a resolution approving Task Order No. 2023-06 with HLA Engineering and Land Surveying, Inc., for Wine Country Road and Higgins Way Improvements to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes

- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

K. Resolution authorizing the Mayor to sign Change Order No. 1 with Industrial Construction of WA for the Headworks Bypass Improvements

City Administrator Arteaga explained that the City contracted with Industrial Construction of WA, as the contractor for the Headworks Bypass Improvements. Change Order No. 1 in the amount of \$51,529.41 with Industrial Construction of WA was to add installation of an owner-furnished polymer feed system at the Wastewater Treatment Plant sludge dewatering building.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 1 with Industrial Construction of WA for the Headworks Bypass Improvements to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

L. Resolution accepting the Sanitary Sewer Trunk Main Replacement – Phase 2 as complete

City Administrator Arteaga explained that Culbert Construction, Inc., completed the construction of the Sanitary Sewer Trunk Main Replacement – Phase 2. Staff recommended Council accept the project as complete once the requirements in the June 7, 2023 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. moved a resolution accepting the Sanitary Sewer Trunk Main Replacement – Phase 2 as complete to the June 13, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Barrientes – Yes
- Councilmember Diaz – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes

- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

6. **OTHER BUSINESS** – None

7. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned at 6:55 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk