

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
FEBRUARY 14, 2023**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Laura Flores, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Resolution No. 2023-07 approving Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., for the East Game Pond Pipeline Replacement

City Administrator Arteaga explained that the existing irrigation pipeline serving the East Game Ponds at the City's Wastewater Treatment Plant (WWTP) was severely damaged in a wildfire and needs to be replaced. The City received authorization from their insurance provider for \$750,000 to complete the repairs. Additional funding up to \$300,000 was also anticipated to be provided by the Washington Department of Fish and Wildlife (WDFW) to support the pipeline replacement project through pre-purchase of materials and/or reimbursement of engineering costs. WDFW funding must be spent by June 30, 2023. The scope of services included in Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., would include furnishing final plans and specifications, bidding support services, and construction engineering services for the East Game Pond Pipeline Replacement. The estimated fee included \$95,000 for design engineering and \$110,000 for construction engineering. It was anticipated that construction would begin June 19, 2023 with completion on September 1, 2023.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved Resolution No. 2023-07 approving Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., for the East Game Pond Pipeline Replacement to the February 14, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Ordinance amending the 2023 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets during the first month of 2022 identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increase estimated beginning fund balance. Increase appropriations for Opioid Epidemic Supplies. Net effect was an increase in estimated ending fund balance.
- American Rescue Plan Act Fund: Increase estimated beginning fund balance. Increase appropriations for project balances not spent in 2022 and decrease appropriations for Resident's Utilities Support. Net effect was an increase in estimated ending fund balance.
- Yakima Co. Law & Justice Tax Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.
- Street Fund: Increase estimated beginning fund balance. Increase revenues for OIE Highway, McCreadie Rd Roundabout and W 5th and Elm Street grants. Increase appropriations for OIE Highway, McCreadie Rd Roundabout and West Fifth and Elm Street projects. Net effect was an increase in estimated ending fund balance.
- Transportation Benefit District Fund: Increase estimated beginning fund balance. Increase appropriations for Rocky Ford Overlay and West Fifth and Elm Street projects. Net effect was a decrease in estimated ending fund balance.
- Cemetery Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.
- Capital Improvement Fund: Increase estimated beginning fund balance. Increase appropriations for McCreadie Rd Roundabout and Pool Tank Restoration. Net effect was an increase in estimated ending fund balance.
- WCR & McCreadie Utilities Fund: Increase revenues for Yakima County SIED Grant and Loan. Increase appropriations for Water, Sewer and Roadway improvements. Net effect was no change to the estimated ending fund balance.
- E.M.S. Fund: Increase estimated beginning fund balance with equal change in estimated ending fund balance.
- Water Fund: Increase estimated beginning fund balance. Increase appropriations for Water Meters, Wells and Willoughby Irrigation System. Net effect was a decrease in estimated ending fund balance.
- Sewer Fund: Reduction of estimated beginning fund balance. Increase revenues for DOE – 21" Main Construction Loan. Increase appropriations for 21" Sewer Main Construction and Wildfire Damage at WWTP. Net effect was an increase in estimated ending fund balance.
- Irrigation Fund: Reduction of estimated beginning fund balance with equal change in estimated ending fund balance.
- Solid Waste Fund: Increase estimated beginning fund balance with equal change in

estimated ending fund balance.

- Equipment Rental Fund: Reduction of estimated beginning fund balance. Increase appropriations in Machinery & Equipment. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

On motion by Councilmember Espinoza, second by Councilmember Souders, the C.O.W. moved an ordinance amending the 2023 Annual Budget to the February 28, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. ARPA Pending Projects

City Treasurer Cordray presented the pending ARPA projects as follows:

ARPA Pending Projects			
Project	Budget	Balance	Balance
New Small Business Grants - ARPA	\$ 50,000.00	\$ 49,889.42	On schedule for new year
Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase to \$50,000 - use Food Banks
Chamber of Commerce Support	\$ 20,000.00	\$ 20,000.00	Bill to ask CofC and revisit in April
Fair/Rodeo Support	\$ 10,000.00	\$ 10,000.00	Revisit in April
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	Eliminate - no need
Retention Incentive for New PD Hire	\$ 30,000.00	\$ 29,995.44	Revisit in April - Cus to talk to Chief
Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine with Entrance Beautification
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	Combine with Downtown Beatification
Youth Center Activities	\$ 50,000.00	\$ 26,040.93	Keep for Summer 2023 activities
Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Combine with Pool Splash Pad - Use up to \$30K for design of skatepark
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	Combine with Skateboard Park - Diaz & Espinosa will work on this.
Grandview/Sunnyside Pathway	\$ 50,000.00	\$ 49,995.43	Cus to look into this for status of project
Totals	\$ 538,000.00	\$ 513,916.66	
Action for City Council Approval			DRAFT
Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase Food & Nutrition Assistance to \$50,000 from Utilities - use Food
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	Banks for distribution of grants. Eliminate Resident's Utilities - No need.
Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine these together into one overall amount. Use for same purposes.
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	Businesses will submit applications for façade improvements.
Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Move Pool Splash Pad amount of \$100K to Skateboard Park for new balance
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	of \$110,000. Use up to \$30K for design of park & perhaps hire fundraiser to help with fundraising for skateboard park.

Discussion took place.

Following discussion, Council consensus was as follows:

- Food & Nutrition Assistance in the amount of \$18,000 – eliminate and reappropriate funding to ARPA fund.
- Resident’s Utilities Support in the amount of \$50,000 – eliminate and reappropriate funding to ARPA fund.
- Downtown Beautification in the amount of \$100,000 and Entrance Beautification in the amount of \$50,000 – combine together into one overall amount and use for same purposes. Businesses would submit applications for façade improvements.
- Skateboard Park for Youth in the amount of \$10,000 – leave as initially appropriated.
- Pool Splash Pad in the amount of \$100,000 – leave as initially appropriated.

City Treasurer Cordray and Councilmember Ozuna provided an update on the 2023 New and Relocating Small Business Grant applications.

6. OTHER BUSINESS

City Administrator/Public Works Director Retirement Timeline – City Administrator Arteaga presented his retirement timeline with an anticipated retirement date of December 15, 2023.

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. meeting adjourned at 6:55 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk