

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
JANUARY 24, 2023**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole (C.O.W.) meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Laura Flores

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT

YVC Grandview Campus – Jessica Rodriguez, YVC Grandview Campus Student Body President, provided an update on activities and events at the YVC Grandview Campus.

Pedro Navarrate, YVC Grandview Campus Assistant Dean, advised that the Grandview Campus enrollment has increased 15% with approximately 2,915 enrolled students.

Mainstreet Grandview – Ray Vining on behalf of Mainstreet Grandview, provided comments, a copy of which is attached hereto and incorporated herein as part of these minutes.

4. NEW BUSINESS

A. Marketing Promotion for Business Development Grants – Field Group Marketing & Advertising

Nicole Donegan, Account Manager with Field Group Marketing & Advertising presented the marketing promotion for the business development grants.

B. Resolution No. 2023-05 approving Task Order No. 2023-02 with HLA Engineering and Land Surveying, Inc., for the West Fifth Street Resurfacing Improvements –Euclid to Avenue E & Elm Street Resurfacing Improvements – Bonnieview Road to Wine Country Road

City Administrator Arteaga explained that the City received Arterial Preservation Program funding from the Washington State Transportation Improvement Board for the resurfacing of West Fifth Street, Euclid Road to Avenue E and Elm Street, Bonnieview Road to Wine Country Road. Engineering design work would begin immediately following receipt of the executed Task Order.

Construction was anticipated to occur in 2023. He presented Task Order No. 2023-02 with HLA Engineering and Land Surveying, Inc., to provide professional engineering and land surveying services for the West Fifth Street Resurfacing Improvements – Euclid to Avenue E & Elm Street Resurfacing Improvements – Bonnieview Road to Wine Country Road with an estimated fee for services in the amount of \$59,590.00 for design engineering and \$64,170.00 for construction engineering.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a Resolution No. 2023-05 approving Task Order No. 2023-02 with HLA Engineering and Land Surveying, Inc., for the West Fifth Street Resurfacing Improvements –Euclid to Avenue E & Elm Street Resurfacing Improvements – Bonnieview Road to Wine Country Road to the January 24, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution authorizing the adoption of the 2022 Yakima County Multi-Jurisdictional Hazard Mitigation Plan

Fire Chief Mason explained that Yakima County was required to maintain a Hazard Mitigation Plan for the County. All of the jurisdictions located in Yakima County and Yakima County itself benefit from this opportunity to recognize potential hazards located in their areas. It also gives the cities the opportunity to implement plans to help lessen the impact of those hazards if they occur. This could include such things as flooding, windstorms, hazardous materials incidents, major road closures and etc. The current plan was updated in 2015. From March to October of 2022, Fire Chief Mason was part of a team that worked on updating the plan. The 2015 Yakima County Hazard Mitigation Plan was revised based on current data and needs from March to October of 2022. It was updated and submitted for review to Washington State and the Federal Emergency Management Agency. It now has to be adopted by the local jurisdictions that want to participate in the implementation. Participation in the plan allows the City to identify any areas of concern. It also makes the City eligible for any funding that may become available to either limit any damage that may be done if an event happens and/or receive funding to help mitigate an emergency that happens after the fact.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. moved a Resolution authorizing the adoption of the 2022 Yakima County Multi-Jurisdictional Hazard Mitigation Plan to the February 14, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Economic Development Executive Summary – Councilmember Diaz

Councilmember Diaz presented the Economic Development Executive Summary and the 2022 Council Retreat Priorities.

Discussion took place.

Mayor Mendoza suggested that a Council committee be formed to review the Economic Development Strategic Guide and the Council Retreat Priorities to determine short term, intermediate and long term progress to date.

Councilmembers Diaz and Flores volunteered to meet with the Mayor and City Administrator to address economic development.

5. RECESS & RECONVENE OF C.O.W. MEETING

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. recessed the Committee-of-the-Whole meeting at 7:00 p.m., to reconvene following the regular Council meeting.

On motion by Councilmember Moore, second by Councilmember Souders, Council reconvened the Committee-of-the-Whole meeting to discuss the following items at 7:20 p.m.

E. ARPA Funding Update

City Treasurer Cordray provided an update on the overall ARPA budget balance as follows:

2021 Revenue	\$1,547,711	Actual
2022 Revenue	\$1,547,712	Actual
Total	\$3,095,423	
2021 Expenditures	\$34,128	Actual
2022 Expenditures	\$2,134,000	Budget
Total	\$2,168,128	

ARPA Fund Balance \$927,295 (needs to be allocated by 2024)

He also presented the pending ARPA projects as follows:

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ARPA Pending Projects			
Project	Budget	Balance	Balance
New Small Business Grants - ARPA	\$ 50,000.00	\$ 49,889.42	On schedule for new year
Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase to \$50,000 - use Food Banks
Chamber of Commerce Support	\$ 20,000.00	\$ 20,000.00	Bill to ask CofC and revisit in April
Fair/Rodeo Support	\$ 10,000.00	\$ 10,000.00	Revisit in April
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	Eliminate - no need
Retention Incentive for New PD Hire	\$ 30,000.00	\$ 29,995.44	Revisit in April - Cus to talk to Chief
Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine with Entrance Beautification
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	Combine with Downtown Beautification
Youth Center Activities	\$ 50,000.00	\$ 26,040.93	Keep for Summer 2023 activities
Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Combine with Pool Splash Pad - Use up to \$30K for design of skatepark
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	Combine with Skateboard Park - Diaz & Espinosa will work on this.
Grandview/Sunnyside Pathway	\$ 50,000.00	\$ 49,995.43	Cus to look into this for status of project
Totals	\$ 538,000.00	\$ 513,916.66	
Action for City Council Approval			DRAFT
Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase Food & Nutrition Assistance to \$50,000 from Utilities - use Food
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	Banks for distribution of grants. Eliminate Resident's Utilities - No need.
Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine these together into one overall amount. Use for same purposes.
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	Businesses will submit applications for façade improvements.
Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Move Pool Splash Pad amount of \$100K to Skateboard Park for new balance
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	of \$110,000. Use up to \$30K for design of park & perhaps hire fundraiser to help with fundraising for skateboard park.

Discussion took place. The pending projects would be further discussed at the February 14, 2023 C.O.W. meeting.

Councilmember Ozuna presented the 2023 New or Relocating Small Business Grant guidelines, application and scoring rubric.

Discussion took place.

Councilmembers Espinoza and Flores volunteered to help review and vet the grant applications.

- F. **Ordinance granting to Ziplly Fiber Pacific, LLC, (ZFP), a Delaware limited liability company, the nonexclusive right, privilege, authority and franchise to locate, construct, install, own, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along, and across the franchise area for purposes of the transmission, distribution and sale of telecommunications and communications services**

AND

G. Ordinance granting to Ziplly Wireless, LLC, (ZW), a Delaware limited liability company, the nonexclusive right, privilege, authority and franchise to locate, construct, install, own, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along, and across the franchise area for purposes of the transmission, distribution and sale of telecommunications and communications services

City Administrator Arteaga explained that Ziplly Fiber Pacific and Ziplly Wireless contacted the City in November 2022 requesting a franchise agreement to provide fiber telecommunication services within the City. Ziplly submitted two proposed franchise agreements for legal review. The City Attorney reviewed the proposed franchise agreements and recommended approval.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Rodriguez, the C.O.W. moved an ordinance granting to Ziplly Fiber Pacific, LLC, (ZFP), a Delaware limited liability company, the nonexclusive right, privilege, authority and franchise to locate, construct, install, own, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along, and across the franchise area for purposes of the transmission, distribution and sale of telecommunications and communications services AND an ordinance granting to Ziplly Wireless, LLC, (ZW), a Delaware limited liability company, the nonexclusive right, privilege, authority and franchise to locate, construct, install, own, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along, and across the franchise area for purposes of the transmission, distribution and sale of telecommunications and communications services to the February 14, 2023 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Flores – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

6. OTHER BUSINESS – None

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. meeting adjourned at 8:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk