

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, FEBRUARY 14, 2023**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 4. NEW BUSINESS**
 - A. Resolution No. 2023-07 approving Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., for the East Game Pond Pipeline Replacement 1-6
 - B. Ordinance amending the 2023 Annual Budget 7-18
 - C. ARPA Pending Projects 19-21
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, February 14, 2023 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/89663537471?pwd=Nk02UDhWU2hpY01ITU5ETzFyZW5Vdz09>

To join via phone: +1 253 215 8782

Meeting ID: 896 6353 7471




Passcode: 576056

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution No. 2023-07 approving Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., for the East Game Pond Pipeline Replacement	AGENDA NO.: New Business 4 (A) AGENDA DATE: February 14, 2023
DEPARTMENT Public Works Department	FUNDING CERTIFICATION (City Treasurer) (If applicable)

DEPARTMENT DIRECTOR REVIEW

 Cus Arteaga, City Administrator/Public Works Director

CITY ADMINISTRATOR	 MAYOR
	

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The existing irrigation pipeline serving the East Game Ponds at the City's Wastewater Treatment Plant (WWTP) was severely damages in a wildfire and needs to be replaced. The City received authorization from their insurance provider for \$750,000 to complete the repairs. Additional funding up to \$300,000 is also anticipated to be provided by the Washington Department of Fish and Wildlife (WDFW) to support the pipeline replacement project through pre-purchase of materials and/or reimbursement of engineering costs. WDFW funding must be spent by June 30, 2023.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the city budget, personnel resources, and/or residents.

The scope of services included in Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., will include furnishing final plans and specifications, bidding support services, and construction engineering services for the East Game Pond Pipeline Replacement. The estimated fee includes \$95,000 for design engineering and \$110,000 for construction engineering. It is anticipated that construction would begin June 19, 2023 with completion on September 1, 2023.

ACTION PROPOSED

Move Resolution No. 2023-07 approving Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., for the East Game Pond Pipeline Replacement to the February 14, 2023 regular Council meeting for consideration.

RESOLUTION NO. 2023-07

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
APPROVING TASK ORDER NO. 2023-01 WITH HLA ENGINEERING AND LAND
SURVEYING, INC., FOR THE EAST GAME POND PIPELINE REPLACEMENT**

WHEREAS, the City of Grandview has entered into a General Services Agreement with HLA Engineering and Land Surveying, Inc., (HLA) for work pursuant to task orders; and,

WHEREAS, the City would like to enter into a Task Order with HLA to provide professional engineering and land surveying services for the East Game Pond Pipeline Replacement,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Task Order No. 2023-01 with HLA Engineering and Land Surveying, Inc., for the East Game Pond Pipeline Replacement with an estimated fee for services in the amount of \$95,000.00 for design engineering and \$110,000.00 for construction engineering, in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on February 14, 2023.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

TASK ORDER NO. 2023-01

REGARDING GENERAL AGREEMENT BETWEEN CITY OF GRANDVIEW

AND

HLA ENGINEERING AND LAND SURVEYING, INC. (HLA)

PROJECT DESCRIPTION:

East Game Pond Pipeline Replacement
HLA Project No. 23037E

The existing irrigation pipeline serving the East Game Ponds at the City's Wastewater Treatment Plant (WWTP) was severely damaged in a wildfire and needs to be replaced. The City received authorization from their insurance provider for \$750,000 to complete the repairs. Additional funding up to \$300,000 is also anticipated to be provided by the Washington Department of Fish and Wildlife (WDFW) to support the pipeline replacement project through pre-purchase of materials and/or reimbursement of engineering costs. WDFW funding must be spent by June 30, 2023. The scope of services included in this Task order will include furnishing final plans and specifications, bidding support services, and construction engineering services.

SCOPE OF SERVICES:

At the direction of the City of Grandview (CITY), HLA shall provide professional engineering services for the East Game Pond Pipeline Replacement project (PROJECT). HLA services shall include the following:

1.0 Design Engineering

- 1.1 Perform field investigations as necessary to design the identified improvements.
- 1.2 Call for utility locates prior to survey and perform topographic survey of the PROJECT area as required to complete design, plans, and specifications.
- 1.3 Prepare site topographic survey in AutoCAD format showing field-located improvements and utilities.
- 1.4 Attend two (2) design meetings with the CITY to obtain input regarding existing and proposed improvements.
- 1.5 Assist CITY with preparation of an interlocal agreement with WDFW for participation in the PROJECT. WDFW participation in the project is anticipated to include pre-purchase of pipeline replacement materials and reimbursement of engineering expenses. Provide material quantities and specifications to WDFW for material pre-purchase bid package. Bid package, advertisement, and contract award to be completed by WDFW.
- 1.6 Prepare final design plans, specifications, and estimate for the CITY and provide a complete plan set, including plan sheets with construction notes and plan details.
- 1.7 Upon authorization from the CITY, furnish electronic copies of final documents suitable for bidding. Five (5) printed copies of the contract documents will be made for later distribution to the CITY and Contractor after the contract is awarded. It is assumed no more than one (1) bid package will be prepared corresponding to one (1) construction phase.
- 1.8 Prepare the advertisement for bids and transmit to newspapers as selected by the CITY. Advertising fees will be paid by the CITY.

- 1.9 Post contract documents to HLA website for potential bidders and plan center access and maintain planholder list.
- 1.10 Notify dry utility companies of pending construction, including power, cable, natural gas, and telephone and direct them to HLA website for plans and specifications.
- 1.11 Answer and supply such information as requested by prospective bidders.
- 1.12 Prepare and issue addenda to contract documents, if necessary.
- 1.13 Attend PROJECT bid opening, check and tabulate bids, and make recommendation of award to lowest responsible bidder.
- 1.14 Prepare administrative documents to the appropriate agencies which have jurisdiction over funding, design, and construction of the PROJECT.

2.0 Construction Engineering

- 2.1 Following award of the Contract by the CITY, prepare and transmit Notice of Award to the Contractor.
- 2.2 Coordinate execution of construction contract with the CITY and Contractor, including review of bond and insurance requirements.
- 2.3 Coordinate and facilitate the preconstruction meeting with the CITY, Contractor, private utilities, and affected agencies.
- 2.4 Prepare and issue Notice to Proceed to the Contractor.
- 2.5 Furnish field survey crew necessary to set horizontal and vertical control for the PROJECT, including construction staking.
- 2.6 Furnish a qualified resident engineer (inspector) to observe PROJECT construction for substantial compliance with plans and specifications and CITY Construction Standards.
- 2.7 Provide submittal review for PROJECT materials as provided by the Contractor per the PROJECT specifications.
- 2.8 Field measure and/or compute pay item quantities. Prepare and file PROJECT progress reports with the CITY, and provide monthly progress pay estimates to the CITY.
- 2.9 Interpret plans and specifications when necessary.
- 2.10 Administer coordinated construction progress meetings for the PROJECT, anticipated to be a maximum of one (1) per week throughout construction duration.
- 2.11 Consult and advise the CITY during construction and make a final report of the completed work.
- 2.12 If required, monitor Contractor and subcontractor compliance with State labor standards during construction, including checking monthly certified payrolls, conducting employee interviews in the field, and issuing letters of non-compliance and/or letters of missing documents.
- 2.13 Review materials testing results for compliance with the plans and specifications.
- 2.14 Prepare and submit proposed contract change orders when applicable.
- 2.15 Conduct final PROJECT walk-through inspection with the CITY and Contractor and prepare final punch list of items to be corrected by the Contractor and provide to the CITY.

- 2.16 Prepare and furnish record drawings and field notes of all completed work from as built drawings and field records provided by the resident engineer and Contractor.
- 2.17 Prepare final pay estimate and contract closeout package.

3.0 Additional Services

- 3.1. Provide professional engineering and construction services for additional work requested by the CITY that is not included in this Task Order.

4.0 Items to be Furnished and Responsibility of the CITY

The CITY will provide or perform the following:

- 4.1. Provide full information as to CITY requirements of the PROJECT.
- 4.2. Assist HLA by providing all available information pertinent to the PROJECT, including previous reports, drawings, plats, surveys, utility records, and any other data relative to design and construction.
- 4.3. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals, and other documents presented by HLA, and provide written decisions within a reasonable time so as not to delay the work of HLA.
- 4.4. Obtain approval of all governmental authorities with jurisdiction over the PROJECT, and approvals and consents from other individuals or bodies as necessary for completion. Pay all review fees and costs associated with obtaining such approvals.
- 4.5. Pay for project bid advertisement costs.

TIME OF PERFORMANCE:

Following receipt of signed Task Order, HLA will diligently pursue completion of the PROJECT as follows:

1.0 Design Engineering

HLA will provide plans, specifications, and estimate within sixty (60) calendar days from the date of receipt of signed Task Order. Final plans, specifications, and estimate for the PROJECT are intended to be completed in time for bid advertisement in April 2023 and construction contract award in May 2023.

2.0 Construction Engineering

Construction engineering services for the PROJECT shall begin upon construction contract award by the CITY to the lowest responsible bidder and shall extend through the completion of construction, and completion of as-constructed drawings. A maximum of fifty (50) working days has been assumed for the construction of all improvements. Should either the Contractor be granted time extensions for construction completion due to recognized delays, requested additional work, and/or change orders, construction engineering services beyond fifty (50) total working days shall be considered additional services.

3.0 Additional Services

Time for completion of work directed by the CITY under additional services shall be negotiated and mutually agreed upon at the time service is requested by the CITY.

FEE FOR SERVICE:

For the services furnished by HLA as described in this Task Order, the CITY agrees to pay HLA the fees as set forth herein. The amounts listed below may be revised only by written agreement of both parties.

1.0 Design Engineering

All work for design engineering shall be performed for the lump sum fee of \$95,000.00.

2.0 Construction Engineering

All work for construction engineering services shall be performed on a time-spent basis at the normal hourly billing rates included in our General Agreement, plus reimbursement for non-salary expenses for an estimated fee of \$110,000.00.

3.0 Additional Services

Additional work requested by the CITY not included in this Task Order shall be authorized by the CITY and agreed upon by HLA in writing prior to proceeding with services. HLA will perform additional services as directed/authorized by the CITY on a time-spent basis at the hourly billing rates included in our General Agreement, plus reimbursement for direct non salary expenses such as laboratory testing, printing expenses, vehicle mileage, out-of-town travel costs, and outside consultants.

Proposed:



HLA Engineering and Land Surveying, Inc.
Michael T. Battle, PE, President

1/25/2023

Date

Approved:

City of Grandview
Gloria Mendoza, Mayor

Date

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE	AGENDA NO.: New Business 4 (B)
Ordinance amending the 2023 Annual Budget	AGENDA DATE: February 14, 2023
DEPARTMENT	FUNDING CERTIFICATION (City Treasurer) (If applicable)
City Treasurer	

DEPARTMENT DIRECTOR REVIEW

Matthew Cordray, City Treasurer 

CITY ADMINISTRATOR	MAYOR
	

ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Staff monitoring and review of fund and department budgets during the first month of 2022 has identified numerous budget accounts to be amended. An ordinance will be prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

- By Fund the highlights of the budget changes are:
- CURRENT EXPENSE FUND:** Increase estimated beginning fund balance. Increase appropriations for Opioid Epidemic Supplies. Net effect is an increase in estimated ending fund balance.
 - AMERICAN RESCUE PLAN ACT FUND:** Increase estimated beginning fund balance. Increase appropriations for project balances not spent in 2022 and decrease appropriations for Resident’s Utilities Support. Net effect is an increase in estimated ending fund balance.
 - YAKIMA CO. LAW & JUSTICE TAX FUND:** Increase estimated beginning fund balance with equal change in estimated ending fund balance.
 - STREET FUND:** Increase estimated beginning fund balance. Increase revenues for OIE Highway, McCreadie Rd Roundabout and W 5th and Elm Street grants. Increase appropriations for OIE Highway, McCreadie Rd Roundabout and W 5th and Elm Street projects. Net effect is an increase in estimated ending fund balance.
 - TRANSPORTATION BENEFIT DISTRICT FUND:** Increase estimated beginning fund balance. Increase appropriations for Rocky Ford Overlay and W 5th and Elm Street projects. Net effect is a decrease in estimated ending fund balance.
 - CEMETERY FUND:** Increase estimated beginning fund balance with equal change in estimated ending fund balance.

CAPITAL IMPROVEMENT FUND: Increase estimated beginning fund balance. Increase appropriations for McCreadie Rd Roundabout and Pool Tank Restoration. Net effect is an increase in estimated ending fund balance.

WCR & McCREADIE UTILITIES FUND: Increase revenues for Yakima County SIED Grant and Loan. Increase appropriations for Water, Sewer and Roadway improvements. Net effect is no change to the estimated ending fund balance.

E.M.S. FUND: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

WATER FUND: Increase estimated beginning fund balance. Increase appropriations for Water Meters, Wells and Willoughby Irrigation System. Net effect is a decrease in estimated ending fund balance.

SEWER FUND: Reduction of estimated beginning fund balance. Increase revenues for DOE – 21" Main Construction Loan. Increase appropriations for 21" Sewer Main Construction and Wildfire Damage at WWTP. Net effect is an increase in estimated ending fund balance.

IRRIGATION FUND: Reduction of estimated beginning fund balance with equal change in estimated ending fund balance.

SOLID WASTE FUND: Increase estimated beginning fund balance with equal change in estimated ending fund balance.

EQUIPMENT RENTAL FUND: Reduction of estimated beginning fund balance. Increase appropriations in Machinery & Equipment. Net effect is a decrease in estimated ending fund balance.

ACTION PROPOSED

Move an ordinance amending the 2023 Annual Budget to a regular Council meeting for consideration.

Ordinance No. 2023-X

to Sue 21xx/2023 - mc

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
Current Expense Fund					
001 000 000 308 51 00 00	Beginning Fund Balance - Assigned	10,000		10,000	
001 000 000 308 91 00 00	Beginning Fund Balance - Unassigned	727,750	62,000	789,750	Beginning Balance greater than estimated
	Revenues/Sources	6,138,280		6,138,280	
	Current Exp. Fund Total	6,876,030	62,000	6,938,030	
Supplies to Fight Opioid Epidemic					
001 032 000 521 22 31 02	Expenditures/Uses	6,810,480	8,500	6,819,080	Opioid settlement expenditures
American Rescue Plan Act Fund					
001 099 000 508 51 00 00	Ending Fund Balance - Assigned	10,000		10,000	
001 099 000 508 91 00 00	Ending Fund Balance - Unassigned	55,550	53,400	108,950	
	Current Exp. Fund Total	6,876,030	62,000	6,938,030	
American Rescue Plan Act Fund					
010 000 000 308 91 00 00	Beginning Fund Balance - Unassigned	2,046,040	218,000	2,264,040	Beginning Balance greater than estimated
	Revenues/Sources				
	ARPA Fund Total	2,046,040	218,000	2,264,040	
ARPA Fund Total					
010 001 000 511 60 49 00	Council Retreat		4,000		Balance not spent in 2022, carry over to 2023
010 001 000 594 11 64 02	Council Chambers Sound System		30,000		Balance not spent in 2022, carry over to 2023
010 002 000 557 57 49 01	Chamber of Commerce Support		20,000		Balance not spent in 2022, carry over to 2023
010 002 000 558 58 49 01	Main Street Program		10,000		Balance not spent in 2022, carry over to 2023
010 002 000 573 90 49 01	Fair/Rodeo Support		10,000		Balance not spent in 2022, carry over to 2023
010 002 000 573 90 49 00	Business Revenue Recovery Funds		22,000		Removing this from ARPA funding
010 002 033 534 80 49 01	Resident's Utilities Support		(50,000)		Balance not spent in 2022, carry over to 2023
010 062 000 558 70 31 01	Marketing Materials		15,000		Balance not spent in 2022, carry over to 2023
010 080 000 575 20 49 00	Youth Center Activities		16,000		Balance not spent in 2022, carry over to 2023
010 082 000 594 76 63 01	Dykstra Park Asphalt Paving		78,000		Balance not spent in 2022, carry over to 2023
	Expenditures/Uses	1,144,200		1,299,200	
010 099 000 508 91 00 00	Ending Fund Balance - Unassigned	901,840	63,000	964,840	
	ARPA Fund Total	2,046,040	218,000	2,264,040	

Ordinance No. 2023-X

to Sue 2/xx/2023 - mc

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
106 000 000 308 31 00 00	Yakima Co. Law & Jstc Tax Beginning Fund Balance - Restricted	365,950	17,000	382,950	Beginning Balance greater than estimated
	Revenues/Sources	378,300		378,300	
	Yakima Co. LJ Fund Total	744,250	17,000	761,250	
106 000 099 508 31 00 00	Ending Fund Balance - Restricted	216,250	17,000	233,250	
	Yakima Co. LJ Fund Total	744,250	17,000	761,250	
	Street Fund				
110 000 000 308 31 00 00	Beginning Fund Balance - Restricted	50,000		50,000	
110 000 000 308 51 00 00	Beginning Fund Balance - Assigned	330,875	39,000	369,875	Beginning Balance greater than estimated
110 000 000 333 20 20 04	STP Grant - OIE		60,000		
110 000 000 334 03 81 14	TIB Grant - McCreddie Rd Roundabout		54,000		
110 000 000 334 03 81 15	TIB Grant - W 5th and Elm Street Overlay		524,000		
	Revenues/Sources	5,599,360		6,237,360	Balance of reimbursements not received in 2022 Balance of reimbursements not received in 2022 Grant funds for W 5th and Elm Street project
	Street Fund Total	5,980,235	677,000	6,657,235	
110 000 065 595 30 63 25	OIE (Design)		69,000		
110 000 065 595 30 63 32	McCreddie Rd Roundabout		54,000		
110 000 065 595 30 63 33	W 5th and Elm Street Overlay		524,000		
	Expenditures/Uses	5,809,685		6,456,685	Balance of projected expenditures not spent in 2022 Balance of projected expenditures not spent in 2022 W 5th and Elm Street Overlay project
110 000 099 508 31 00 00	Ending Fund Balance - Restricted	5,500		5,500	
110 000 099 508 51 00 00	Ending Fund Balance - Assigned	165,050	30,000	195,050	
	Street Fund Total	5,980,235	677,000	6,657,235	

Ordinance No. 2023-X

to Sue 2/xx/2023 - mc

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
115 000 000 308 31 00 00	TBD Fund				
	Beginning Fund Balance - Restricted	385,440	135,000	520,440	Beginning Balance greater than estimated
	Revenues/Sources	188,850		188,850	
	TBD Fund Total	574,290	135,000	709,290	
115 000 070 595 30 63 11	Rocky Ford Overlay		120,000		
115 000 070 595 30 63 12	W 5th and Elm Street Overlay		58,300		
	Expenditures/Uses	244,750		423,050	
115 000 099 508 31 00 00	Ending Fund Balance - Restricted	329,540	(43,300)	286,240	Balance of projected expenditures not spent in 2022 City's match for the W 5th and Elm Street overlay project
	TBD Fund Total	574,290	135,000	709,290	
130 000 000 308 51 00 00	Cemetery Fund				
	Beginning Fund Balance - Assigned	50,000		50,000	
130 000 000 308 51 00 01	Beginning Fund Balance - Assigned	160,710	40,000	200,710	Beginning Balance greater than estimated
	Revenues/Sources	182,550		182,550	
	Cemetery Fund Total	393,260	40,000	433,260	
	Expenditures/Uses	302,520		302,520	
130 000 099 508 51 00 00	Ending Fund Balance - Assigned	20,000		20,000	
130 000 099 508 51 00 01	Ending Fund Balance - Assigned	70,740	40,000	110,740	
	Cemetery Fund Total	393,260	40,000	433,260	

to Sue 2/xx/2023 - mc Ordinance No. 2023-X

	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
	Capital Improvement Fund				
□	301 000 000 308 51 00 00	978,780	55,000	1,033,780	Beginning Balance greater than estimated
	Beginning Fund Balance - Assigned				
	Revenues/Sources	257,150		257,150	
	Capital Improvements Fund Total	1,235,930	55,000	1,290,930	
□	301 000 070 595 30 63 01	6,000			Balance of projected expenditures not spent in 2022
□	301 000 090 594 76 62 07	30,000			Balance of projected expenditures not spent in 2022
	McCreadie Rd Roundabout Pool Tank Restoration				
	Expenditures/Uses	689,000		725,000	
□	301 000 099 508 51 00 00	546,930	19,000	565,930	
	Ending Fund Balance - Assigned				
	Capital Improvements Fund Total	1,235,930	55,000	1,290,930	
□	WCR & McCreadie Utilities Fund				
□	335 000 000 308 31 00 00	-	-	-	
	Beginning Fund Balance - Restricted				
□	335 000 000 337 14 00 00	259,050			Grant funds for the WCR & McCreadie Utilities project
□	335 000 000 391 80 00 00	259,050			Loan for the WCR & McCreadie Utilities project
	Yakima Co. SIED Grant Yakima Co. SIED Loan				
	Revenues/Sources	-		518,100	
	WCR & McCreadie Utilities Fund Total	-	518,100	518,100	
□	335 000 010 594 34 65 00	87,600			WCR & McCreadie Utilities project
□	335 000 010 594 35 65 00	262,400			WCR & McCreadie Utilities project
□	335 000 010 595 30 63 00	168,100			WCR & McCreadie Utilities project
	WCR-McCreadie Water Improvements WCR-McCreadie Sewer Improvements WCR-McCreadie Roadway Improvements				
	Expenditures/Uses	-		518,100	
□	335 000 099 508 31 00 00	-	518,100	-	
	Ending Fund Balance - Restricted				
	WCR & McCreadie Utilities Fund Total	-	518,100	518,100	

Ordinance No. 2023-X

to Sue 2/xx/2023 - mc

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
405 000 000 308 31 00 00	Emergency Medical Svcs Fund				
	Beginning Fund Balance - Restricted	138,100	8,000	146,100	Beginning Balance greater than estimated

Revenues/Sources	Amount
	446,150
E.M.S. Fund Total	584,250

Expenditures/Uses	Amount
	508,690
E.M.S. Fund Total	584,250

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
410 000 000 308 31 00 01	Water				
	USDA Water Loan Reserve - Restricted	21,600		21,600	
	USDA Water Loan SL Assets - Restricted	397,360		397,360	
	USDA Water Loan O&M - Restricted	248,035		248,035	
	Beginning Fund Balance - Assigned	6,687,265	207,000	6,894,265	Beginning Balance greater than estimated
	Revenues/Sources	2,939,000		2,939,000	
	Water Fund Total	10,293,260	207,000	10,500,260	

Revenues/Sources	Amount
	15,000
	90,000
	95,000
	10,000
Revenues/Sources	5,050,825
Water Fund Total	10,293,260

Expenditures/Uses	Amount
	21,600
	447,030
	248,035
	4,525,770
	(3,000)
	207,000
Expenditures/Uses	5,260,825
Water Fund Total	10,500,260

Account	Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
410 000 099 508 31 00 01	USDA Water Loan Reserve - Restricted	21,600		21,600	
410 000 099 508 31 00 02	USDA Water Loan SL Assets - Restricted	447,030		447,030	
410 000 099 508 31 00 03	USDA Water Loan O&M - Restricted	248,035		248,035	
	Ending Fund Balance - Assigned	4,525,770	(3,000)	4,522,770	
	Water Fund Total	10,293,260	207,000	10,500,260	

Balance of projected expenditures not spent in 2022
Balance of projected expenditures not spent in 2022
Balance of projected expenditures not spent in 2022

Beginning Balance greater than estimated

Ordinance No. 2023-X

to Sue 2/xx/2023 - mc

Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
Sewer Fund				
415 000 000 308 31 00 01 USDA WW Loan Reserve - Restricted	102,400		102,400	
415 000 000 308 31 00 02 USDA WW Loan SL Assets - Restricted	73,500		73,500	
415 000 000 308 31 00 03 USDA WW Loan O&M - Restricted	415,050		415,050	
415 000 000 308 51 00 00 Beginning Fund Balance - Assigned	7,321,690	(227,000)	7,094,690	Beginning Balance less than estimated
DOE - 21" Main Constructin Loan				
415 000 000 391 80 00 07 DOE - 21" Main Constructin Loan	4,100,105	1,400,000	5,500,105	Balance of reimbursements not received in 2022
Revenues/Sources				
Sewer Fund Total	12,012,745	1,173,000	13,185,745	
21" Sewer Main - Construction				
415 000 034 594 35 63 17 21" Sewer Main - Construction	300,000	300,000		Balance of projected expenditures not spent in 2022
415 000 035 535 80 48 01 Repairs - Wildfire Damage	750,000	750,000		Repairs to WWTP from wildfire damage
Expenditures/Uses				
Sewer Fund Total	12,012,745	1,173,000	13,185,745	
USDA WW Loan Reserve - Restricted				
415 000 099 508 31 00 01 USDA WW Loan Reserve - Restricted	115,700		115,700	
415 000 099 508 31 00 02 USDA WW Loan SL Assets - Restricted	80,850		80,850	
415 000 099 508 31 00 03 USDA WW Loan O&M - Restricted	415,050		415,050	
415 000 099 508 51 00 00 Ending Fund Balance - Assigned	6,346,685	123,000	6,469,685	
Sewer Fund Total	12,012,745	1,173,000	13,185,745	
Irrigation Fund				
420 000 000 308 51 00 00 Beginning Fund Balance - Assigned	95,270	(6,000)	89,270	Beginning Balance less than estimated
Revenues/Sources				
Irrigation Fund Total	651,600	(6,000)	645,600	
Expenditures/Uses				
420 000 099 508 51 00 00 Ending Fund Balance - Assigned	12,405	(6,000)	6,405	
Irrigation Fund Total	651,600	(6,000)	645,600	

to Sue 2/xx/2023 - mc **Ordinance No. 2023-X**

Description Fund/Account	Original Estimate	Amendment Amount	New Estimate	Treasurer's notes
--------------------------	-------------------	------------------	--------------	-------------------

430 000 000 308 51 00 00	764,090	2,000	766,090	Beginning Balance greater than estimated
Solid Waste Fund				
Beginning Fund Balance - Assigned				

Revenues/Sources	1,264,075		1,264,075	
------------------	-----------	--	-----------	--

Solid Waste Fund Total	2,028,165	2,000	2,030,165	
Expenditures/Uses	1,364,070		1,364,070	

430 000 099 508 51 00 00	664,095	2,000	666,095	
Ending Fund Balance - Assigned				
Solid Waste Fund Total	2,028,165	2,000	2,030,165	

Account				Beginning Balance less than estimated
510 000 000 308 51 00 00	1,969,060	(62,000)	1,907,060	
Equipment Rental Fund				
Beginning Fund Balance - Assigned				

Revenues/Sources	571,400		571,400	
------------------	---------	--	---------	--

Equipment Rental Fund Total	2,540,460	(62,000)	2,478,460	
-----------------------------	-----------	----------	-----------	--

510 000 010 594 48 64 00	160,000		160,000	Equipment not purchased in 2022, pushed to 2023
Machinery & Equipment				
Expenditures/Uses	882,810		1,042,810	

510 000 099 508 51 00 00	1,657,650	(222,000)	1,435,650	
Ending Fund Balance - Assigned				
Equipment Rental Fund Total	2,540,460	(62,000)	2,478,460	

ORDINANCE NO. 2023-____

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2023 ANNUAL BUDGET**

WHEREAS, the original 2023 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2023 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on February ____, 2023.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION:
EFFECTIVE:

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Current Expense Fund					
Original 2023 Budget	737,750	6,138,280	6,810,480	65,550	6,876,030
Amendment Amount	62,000		8,600	53,400	62,000
Amended Total	799,750	6,138,280	6,819,080	118,950	6,938,030
ARPA Fund					
Original 2023 Budget	2,046,040	-	1,144,200	901,840	2,046,040
Amendment Amount	218,000		155,000	63,000	218,000
Amended Total	2,264,040	-	1,299,200	964,840	2,264,040
Yakima Co. Law & Justice Tax					
Original 2023 Budget	365,950	378,300	528,000	216,250	744,250
Amendment Amount	17,000			17,000	17,000
Amended Total	382,950	378,300	528,000	233,250	761,250
Street Fund					
Original 2023 Budget	380,875	5,599,360	5,809,685	170,550	5,980,235
Amendment Amount	39,000	638,000	647,000	30,000	677,000
Amended Total	419,875	6,237,360	6,456,685	200,550	6,657,235
TBD Fund					
Original 2023 Budget	385,440	188,850	244,750	329,540	574,290
Amendment Amount	135,000		178,300	(43,300)	135,000
Amended Total	520,440	188,850	423,050	286,240	709,290
Cemetery Fund					
Original 2023 Budget	210,710	182,550	302,520	90,740	393,260
Amendment Amount	40,000			40,000	40,000
Amended Total	250,710	182,550	302,520	130,740	433,260
Capital Improvement Fund					
Original 2023 Budget	978,780	257,150	689,000	546,930	1,235,930
Amendment Amount	55,000		36,000	19,000	55,000
Amended Total	1,033,780	257,150	725,000	565,930	1,290,930
WCR/McCreadie Utilities Fund					
Original 2023 Budget	-	-	-	-	-
Amendment Amount	-	518,100	518,100	-	518,100
Amended Total	-	518,100	518,100	-	518,100
E.M.S. Fund					
Original 2023 Budget	138,100	446,150	508,690	75,560	584,250
Amendment Amount	8,000			8,000	8,000
Amended Total	146,100	446,150	508,690	83,560	592,250

Exhibit A Continued

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
Water Fund					
Original 2023 Budget	7,354,260	2,939,000	5,050,825	5,242,435	10,293,260
Amendment Amount	207,000		210,000	(3,000)	207,000
Amended Total	7,561,260	2,939,000	5,260,825	5,239,435	10,500,260
Sewer Fund					
Original 2023 Budget	7,912,640	4,100,105	5,054,460	6,958,285	12,012,745
Amendment Amount	(227,000)	1,400,000	1,050,000	123,000	1,173,000
Amended Total	7,685,640	5,500,105	6,104,460	7,081,285	13,185,745
Irrigation Fund					
Original 2023 Budget	95,270	556,330	639,195	12,405	651,600
Amendment Amount	(6,000)			(6,000)	(6,000)
Amended Total	89,270	556,330	639,195	6,405	645,600
Solid Waste Fund					
Original 2023 Budget	764,090	1,264,075	1,364,070	664,095	2,028,165
Amendment Amount	2,000			2,000	2,000
Amended Total	766,090	1,264,075	1,364,070	666,095	2,030,165
Equipment Rental Fund					
Original 2023 Budget	1,969,060	571,400	882,810	1,657,650	2,540,460
Amendment Amount	(62,000)		160,000	(222,000)	(62,000)
Amended Total	1,907,060	571,400	1,042,810	1,435,650	2,478,460

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES EXCERPT
JANUARY 24, 2023**

4. NEW BUSINESS

E. ARPA Funding Update

City Treasurer Cordray provided an update on the overall ARPA budget balance as follows:

2021 Revenue	\$1,547,711	Actual
2022 Revenue	\$1,547,712	Actual
Total	\$3,095,423	

2021 Expenditures	\$34,128	Actual
2022 Expenditures	\$2,134,000	Budget
Total	\$2,168,128	

ARPA Fund Balance \$927,295 (needs to be allocated by 2024)

He also presented the pending ARPA projects as follows:

ARPA Pending Projects

Project	Budget	Balance	Balance
New Small Business Grants - ARPA	\$ 50,000.00	\$ 49,889.42	On schedule for new year
Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase to \$50,000 - use Food Banks
Chamber of Commerce Support	\$ 20,000.00	\$ 20,000.00	Bill to ask CofC and revisit in April
Fair/Rodeo Support	\$ 10,000.00	\$ 10,000.00	Revisit in April
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	Eliminate - no need
Retention Incentive for New PD Hire	\$ 30,000.00	\$ 29,995.44	Revisit in April - Cus to talk to Chief
Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine with Entrance Beautification
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	Combine with Downtown Beautification
Youth Center Activities	\$ 50,000.00	\$ 26,040.93	Keep for Summer 2023 activities
Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Combine with Pool Splash Pad - Use up to \$30K for design of skatepark
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	Combine with Skateboard Park - Diaz & Espinosa will work on this.
Grandview/Sunnyside Pathway	\$ 50,000.00	\$ 49,995.43	Cus to look into this for status of project
Totals	\$ 538,000.00	\$ 513,916.66	

Action for City Council Approval

DRAFT

Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase Food & Nutrition Assistance to \$50,000 from Utilities - use Food Banks for distribution of grants. Eliminate Resident's Utilities - No need.
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	

Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine these together into one overall amount. Use for same purposes. Businesses will submit applications for façade improvements.
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	

Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Move Pool Splash Pad amount of \$100K to Skateboard Park for new balance of \$110,000. Use up to \$30K for design of park & perhaps hire fundraiser to help with fundraising for skateboard park.
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	

Discussion took place. The pending projects would be further discussed at the February 14, 2023 C.O.W. meeting.

Overall ARPA Budget Balance

2021 Revenue	\$ 1,547,711	Actual
2022 Revenue	\$ 1,547,712	Actual
<u>Total</u>	<u>\$ 3,095,423</u>	
2021 Expenditures	\$ 34,128	Actual
2022 Expenditures	\$ 2,134,000	Budget
<u>Total</u>	<u>\$ 2,168,128</u>	
ARPA Fund Balance*	\$ 927,295	

* Needs to be allocated by 2024

ARPA Pending Projects

Project	Budget	Balance	Balance
New Small Business Grants - ARPA	\$ 50,000.00	\$ 49,889.42	On schedule for new year
Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase to \$50,000 - use Food Banks
Chamber of Commerce Support	\$ 20,000.00	\$ 20,000.00	Bill to ask CofC and revisit in April
Fair/Rodeo Support	\$ 10,000.00	\$ 10,000.00	Revisit in April
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	Eliminate - no need
Retention Incentive for New PD Hires	\$ 30,000.00	\$ 29,995.44	Revisit in April - Cus to talk to Chief
Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine with Entrance Beautification
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	Combine with Downtown Beautification
Youth Center Activities	\$ 50,000.00	\$ 26,040.93	Keep for Summer 2023 activities
Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Combine with Pool Splash Pad - Use up to \$30K for design of skatepark
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	Combine with Skateboard Park - Diaz & Espinosa will work on this.
Grandview/Sunnyside Pathway	\$ 50,000.00	\$ 49,995.43	Cus to look into this for status of project
Totals	\$ 538,000.00	\$ 513,916.66	

Action for City Council Approval

DRAFT

Food & Nutrition Assistance	\$ 18,000.00	\$ 18,000.00	Increase Food & Nutrition Assistance to \$50,000 from Utilities - use Food Banks for distribution of grants. Eliminate Resident's Utilities - No need.
Resident's Utilities Support	\$ 50,000.00	\$ 50,000.00	

Downtown Beautification	\$ 100,000.00	\$ 100,000.00	Combine these together into one overall amount. Use for same purposes. Businesses will submit applications for façade improvements.
Entrance Beautification	\$ 50,000.00	\$ 50,000.00	

Skateboard Park for Youth	\$ 10,000.00	\$ 9,995.44	Move Pool Splash Pad amount of \$100K to Skateboard Park for new balance of \$110,000. Use up to \$30K for design of park & perhaps hire fundraiser to help with fundraising for skateboard park.
Pool Splash Pad	\$ 100,000.00	\$ 100,000.00	