

2022 Budget

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**2022 BUDGET
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November 2, 2021

Dear Councilmembers and the Citizens of Grandview:

The COVID-19 pandemic continued into 2021 and we were again challenged to find ways of providing services to our community. We continued to see stay-at-home work orders, we saw business closures and we had some restrictions regarding in-person meetings for part of the year. All these restrictions required for us to get creative very quickly and find ways of continuing to support our residents and businesses.

As your Mayor, I want to express my appreciation to you and to the citizens of this "Great City" for all the support that has been provided to me this past year. My dream and my goals are that TOGETHER we will continue to make HISTORY by expanding our services and by recruiting new commercial business opportunities. Grandview is blessed to have Councilmembers with a vision of supporting a better Economic Development Program which will provide a "better tomorrow" and most importantly, for the talented and dedicated staff to help get us there.

The 2022 budget contains plans for allocation of public resources towards a variety of City programs and activities which will promote and enhance the quality of life of our citizens. It also continues to support new and existing businesses and, most importantly, it will continue to support the very important economic development efforts.

Budgets are hard to understand; therefore, we are providing an easy-to-follow budget message. We are providing information regarding this year's accomplishments, revenue estimates, expenditure estimates, staffing levels, rate information and/or other city utility comparisons and projected capital expenditures.

This year's budget was developed with Council's leadership in identifying the operations and capital priorities. This guidance provided the basis for the Department Directors to submit their budget proposals and new program requests for consideration as we worked to develop the 2022 budget.

The development of the 2022 budget required some creative thinking in order to provide a balanced budget as required by law. Staff is committed to providing the citizens with a financially healthy budget with efficient services.

Some of this year's accomplishments are as follows:

- Asphalt grind/overlay of Wine Country Road, 100 Block of Elm and the 200 Block of Elm.
- Construction of the 21-inch sewer main.
- Revising both the Water/Sewer Comp-plans.

COMMUNITY SAFETY

The Police and Fire Departments continue to make great strides towards the enhancement of our community's safety. This year, Grandview was recognized as one of the top 50 safest cities in Washington State. This accolade meets Council's goal of a safe, walkable, and great place to live city.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2022 to December 31, 2022.

The key components are as follows:

- 2022 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2022 BUDGET HIGHLIGHTS

- The proposed budget includes 2022 expenditures of \$6,729,555 in the Current Expense Fund. This represents a 0.6% decrease from the 2021 projected expenditures and a decrease of 10.0% from the adopted 2021 budget. The projected 12/31/22 Current Expense Fund balance is \$67,405, which represents a fund balance equal to approximately 1.0% of the proposed 2022 expenditures. At this time, this does not meet the City Council's direction to maintain a minimum 10% fund balance.
- The 2021/2022 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2022 will increase from the 2021 level of \$1,600,000. This is due to an increase in property assessed value of about 13.3%. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$263.76 or \$21.98 per month. *Attachment A* entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by the residents are distributed.
- We estimate that sales tax revenue in the Current Expense Fund will increase to \$787,250 in 2022. Actual sales taxes collected in 2020 were \$736,086. Sales tax revenue represents about 14% of the Current Expense Fund revenue in 2022.

- Property taxes, sales tax, private utility taxes and City utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 82% of total Current Expense Fund revenue. *Attachment B* displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. *Attachment C* displays the various program service costs and their respective percentage allocations.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 - Association of Washington Cities – \$8,650
 - Yakima Valley Conference of Governments – \$9,170
 - Yakima County Development Association – \$11,000
 - Yakima Regional Clean Air Agency – \$4,500
 - Yakima County Emergency Management – \$11,000
 - D.R.Y.V.E – \$1,000
- The 2022 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Directors were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes 3% rate increase for irrigation.
- The budget for 2022 is formatted into specific programs within each department. The purpose of this approach is to identify, and segregate services provided by a department into program budgets and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single-family residence. A water and sewer rate analysis was conducted by the City's engineering firm HLA Engineering and Land Surveying, Inc., in October 2021. This is done on an annual basis to make certain that the various utility rates are sufficient to support operation and maintenance, and capital projects in the respective funds. HLA has recommended that there be no increases in the Water or Sewer funds. The recommended 3% irrigation rate increase is needed in order to sustain rate increases from Sunnyside Valley Irrigation District. The 2021 rate review and analysis is included as *Attachment D*. Also included as *Attachment E* is a survey which shows 2021 and 2022 utility rates of similar sized cities in the area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2020 Rate	2021 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0.00	N/A	\$14.23	\$14.23	2021	\$0
Water	\$0.00	N/A	\$29.24	\$29.24	2018	\$0
Wastewater	\$0.00	N/A	\$35.32	\$35.32	2020	\$0
Irrigation	\$0.36	3%	\$12.09	\$12.45	2021	\$15,000
TOTAL	\$0.36		\$90.88	\$91.24		\$15,000

PERSONNEL

The proposed budget provides for 54 full-time and 9 part-time employees in 2021. Since 2006, the City has reduced the following 13 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – Deputy City Clerk/Treasurer
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Administrative Assistant
- 1 FTE – Library Technician

As positions have become vacant, we have and will continue to evaluate and/or consider alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting that service. Again, this year, we will continue with the combination of the City Administrator/Public Works Director position.

The 3% general wage increase was incorporated into the salary schedules for all City employees effective January 1, 2022.

Rate increases for medical insurance were 1.8% for Plan A (Police Sgt/Patrol Union employees and Police Support Union employees) and 1.7% for Plan B (Public Works Union employees and non-union employees). Rate increases for dental and ortho insurance was 2%. There were no projected rate increases for vision and life insurance.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of the challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$185,000
Utility tax on public utilities	City Council	1% increase = \$ 65,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2022 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus and local transportation infrastructure. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

The Grandview Transportation Benefit District (TBD) established an annual vehicle fee in the amount of \$20 which is estimated to generate approximately \$185,000 annually to be used to fund transportation improvements.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction
- Major fire apparatus
- Building Maintenance
- Wastewater Treatment Plant up-grades
- Water System upgrades

VEHICLE REPLACEMENT

The following are scheduled for replacement in 2022:

- Replace #242 Ford Sedan (Patrol) \$60,000
- Replace #251 Ford Sedan (Patrol) \$60,000

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2022 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

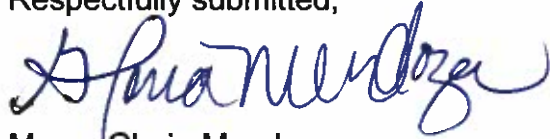
Property tax revenues in 2022 are expected to increase by \$50,000 or 3%. While the levy increase is capped at 1%, the cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is healthy and responsible and will provide staff with the means to deliver priority services.

I want to thank the Department Directors for carefully reviewing their budget submittals and for recognizing that we continue to see limited funding resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement the City-wide goals and objectives. The Department Directors continue to approach this year's budget process as a "TEAM" and from the perspective of identifying the services citizens expect and deserve and not from their own departmental prospective.

We will continue to make progress towards realizing the goal of building a more safe, vibrant community for all of us to live, work and play. In addition, I challenge Council to continue your efforts of improving the City by funding and participating in a community beautification project.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gloria Mendoza", written in a cursive style.

Mayor Gloria Mendoza

ATTACHMENT A

2022 Budget

Where Does Your Property Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.215
Yakima County	\$ 0.146
Local & State School Total	\$ 0.610
Port of Grandview	\$ 0.029
TOTAL	\$ 1.000

Grandview School District \$.37

State Schools \$.24

City of Grandview \$.21

* Yakima County \$.15

Port of Grandview \$.03



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

Tax Code Area 440 - City

	2021		Total Rate	Total Tax
	Non-Voted	Voted		
City of Grandview	2.64	-	2.64	263.76
County Emergency Services	0.20	-	0.20	20.41
County Flood Control	0.07	-	0.07	7.42
Grandview Port District	0.35	-	0.35	34.95
Grandview School Bonds	-	2.70	2.70	270.42
Grandview School	-	1.80	1.80	180.42
State School Levy	1.92	-	1.92	192.31
State School Levy Part 2	1.03	-	1.03	103.42
Yakima County	1.52	-	1.52	151.50
Total	7.74	4.51	12.25	1,224.60

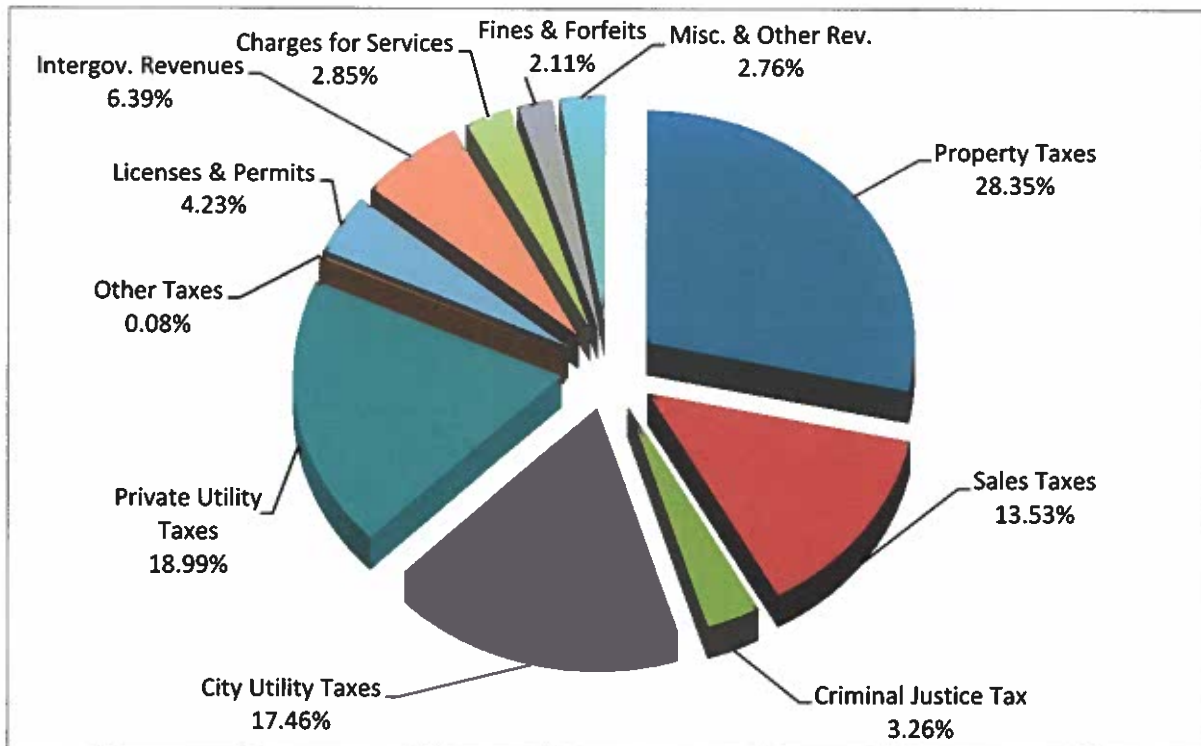
* Rates rounded to nearest cent

City Total	263.76	22%
County Total	179.33	15%
Local & State School Total	746.57	60%
Port Total	34.95	3%
Total	1,224.60	100%

ATTACHMENT B

City of Grandview 2022 Budget Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$ 1,650,000	28.35%
Sales Taxes	787,250	13.53%
Criminal Justice Tax	190,000	3.26%
City Utility Taxes	1,016,500	17.46%
Private Utility Taxes	1,105,000	18.99%
Other Taxes	4,500	0.08%
Licenses & Permits	246,000	4.23%
Intergov. Revenues	371,700	6.39%
Charges for Services	165,750	2.85%
Fines & Forfeits	122,900	2.11%
Misc. & Other Rev.	160,670	2.76%
Total Revenue	\$ 5,820,270	



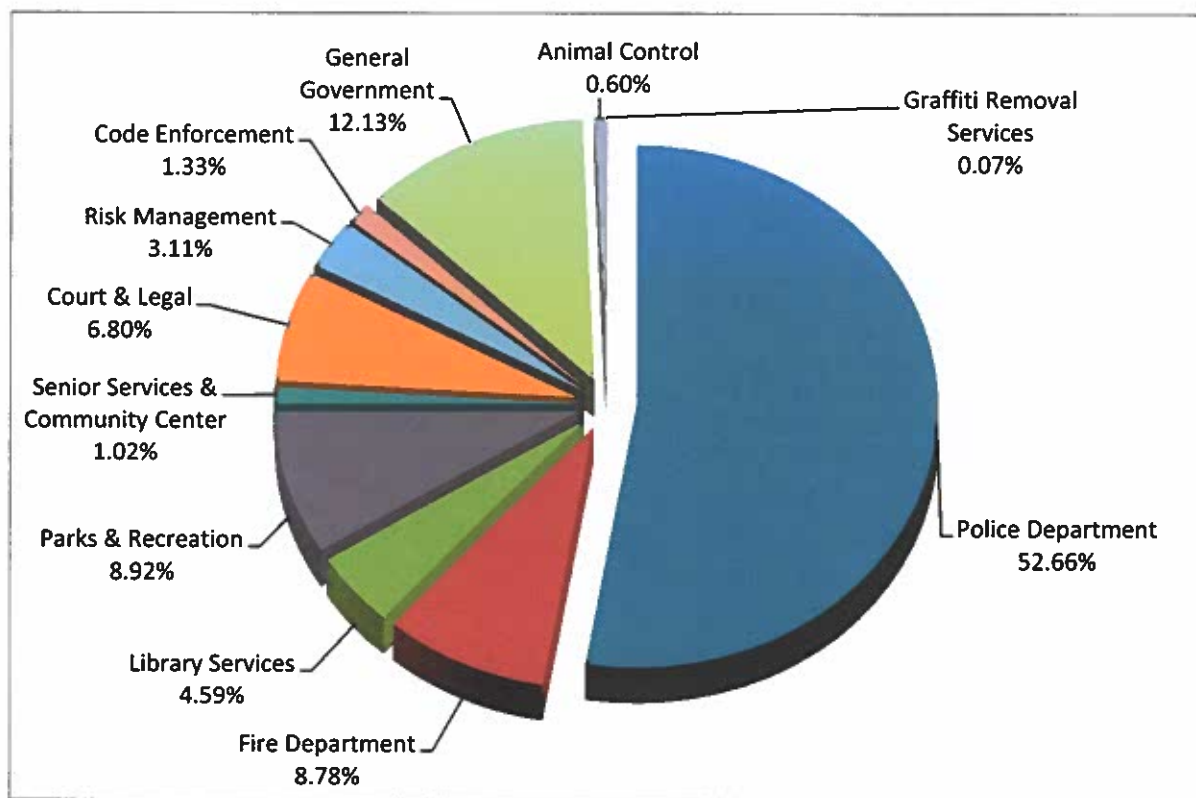
ATTACHMENT C

City of Grandview 2022 Budget

Current Expense Expenditures

Department/Services	Amount	
Police Department	\$ 3,543,450	52.66%
Fire Department	590,820	8.78%
Library Services	308,675	4.59%
Parks & Recreation	600,335	8.92%
Senior Services & Community Center	68,845	1.02%
Court & Legal	457,865	6.80%
Risk Management	209,420	3.11%
Code Enforcement	89,190	1.33%
General Government	816,220	12.13%
Animal Control	40,150	0.60%
Graffiti Removal Services	4,585	0.07%
Total Expenditures	\$ 6,729,555	

See Note below *



*Note: General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D
2022 Budget

City of Grandview
2022 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW
October 25, 2021

Project Background

Revenues and expenditures for Grandview's water and sewer funds are reviewed annually as part of the budget planning process. Prior to 2020, revenues and expenditures were combined into a single Water/Sewer Fund, but each department was tracked separately to ensure revenues collected for each system were enough to offset expenses. Now each individual fund is examined, and a long-term financial plan has been updated to assess future needs, so revenues can be reasonably adjusted to meet operating expenses and capital improvement costs.

This method of analysis has served Grandview well. No water or sewer rate increases were required in 2016 and 2017. In 2018, 2019, and 2020, no increase in water rates was necessary. However, sewer rates were increased 4% in 2018 and 3% in both 2019 and 2020 in anticipation of a major project to replace the main trunk sewer between the City and the Yakima River, and treatment plant improvements to address Department of Ecology requirements. No water or sewer rate increases were recommended in 2021.

After a significant drop in 2016, sewer revenues have grown steadily at a rate just slightly above the sewer charge increases adopted by City Council. Conversely, water revenues decreased in 2019 and 2020, but are expected to increase slightly in 2021. Revenue changes are tied to industrial activity, crop size, and weather, which cannot be controlled by the City. Therefore, the City's control of expenditures remains an important factor in financial health. In 2021, year-end water department operating expenses are projected to be \$15,000 below budget, and sewer department operating expenses are projected to be \$260,000 below budget. This control of expenses, and the conservative approach to budgeting, has placed the City of Grandview Water and Sewer Funds in a good financial position.

October 2021 Analysis

Our recent analysis included the following major work items:

- A review of 2020 revenues and expenses;
- Projection of 2021 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. The downward trend in water revenues over the last two years is projected to flatten in 2021, so the revenue generated from water charges for service was assumed to be about 1.3% higher than 2020. Sewer charge revenue in 2021 is also expected to be about 1.3% higher than 2020. Although industrial activity

can affect water usage and sewer discharges, we anticipated water and sewer charge revenue would hold constant in 2022. Cash flow was then updated to reflect these revised revenue projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The Department of Ecology requested an analysis and report to address groundwater concerns at the wastewater treatment plant (WWTP). The report was submitted to Ecology and the proposed schedule for improvements are included in the City's current Ecology discharge permit. Based on the permit requirements, improvements to the facility are planned in 2023 and 2024. The estimated cost of those improvements (\$14 million and the associated debt service) is included in the cash flow analysis.
- In late 2017, a major sewer system capital improvement project was identified: replacement of the trunk sewer line between the City and the Euclid Road Pump Station. Failures of the pipeline highlighted the poor condition of the sewer, and the City received a Department of Ecology SRF (State Revolving Fund) loan with principal forgiveness (i.e., grant) for funding the replacement pipeline. Funding of the \$5.34 million project is summarized below:

Ecology Design Loan.....	\$300,500
Ecology Design Grant.....	\$300,500
Ecology Construction Loan.....	\$3,888,500
Ecology Construction Grant.....	\$100,000
CDBG Grant.....	<u>\$750,000</u>
Total Project Funding	\$5,339,500

Debt service (20 years at 2% interest) to repay the loan amounts (\$4,189,000) is included in the analysis.

- Another proposed sewer system capital improvement project is construction of additional paved sludge drying beds. The first phase of the improvements will be completed in 2021, and the second phase is proposed in 2023 at an estimated cost of \$860,000. "Large Equipment Replacement" money will be used to pay for these improvements.
- The "Large Equipment Replacement" sewer fund line item includes an additional \$400,000 for other miscellaneous repairs in 2022.
- The sewer department paid off the Public Works Trust Fund (PWTF) portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt was paid off in 2019, further reducing sewer expenses by \$420,000 per year.
- Grandview is currently updating its Water System Plan. Therefore, this year's analysis did not focus on the improvements included in the previous plan. Instead, the following projects were considered:

3MG Standpipe Reservoir Rehabilitation and Recoating -	\$930,000
Butternut Well (S14) Cleaning and Rehabilitation -	\$450,000
New Source Well and Reservoir -	\$8,300,000

Expenditures for these improvements were planned in 2022 and 2023. Funding using a combination of City reserves and low interest loans was included in the analysis.

- Other smaller water system O&M improvements proposed in the 2022 budget, funded with City money, are also included in the financial plan.
- Ending fund balances are adequate to provide a typical minimum balance of at least 50% of annual expenditures, which provides more than six months of reserve.

Results

Water Department

- Future water system capital improvements have been discussed with City staff and will also be considered in the ongoing update to the City's Water System Plan. Capital improvements should be re-examined each year as part of the budget process, and the long-term financial plan should be updated accordingly.
- Since projected water revenues and expenditures continue to show a positive Water Department fund balance, no water rate increase is recommended for 2022. Based on the current timing of future capital improvements, rate increases may not be needed for several years.

Sewer Department

- Our rate analysis includes future improvements to the WWTP needed to address potential groundwater contamination. The recommendations included were incorporated into the Ecology NPDES permit in the form of a compliance schedule for the submittal of a detailed Engineering Report. Therefore, the current plan is to begin design of the future improvements in 2022, with construction proposed in 2023 and 2024. The financing plan includes building reserves to pay for a portion of the project cost to reduce future debt.
- Our analysis also includes replacement of the City's trunk sewer. Construction began in 2020 and will continue into 2022. Therefore, repayment of the \$4,189,000 loan amount is expected to begin in 2022.
- Sewer revenues are projected to increase by more than \$45,000 from 2020 to 2021, or about 1.3%, which is more than the 0% rate increase implemented by the City. Industrial revenues have fluctuated in the past, and likely account for the added revenue. Though future industrial discharges could be lower leading to reduced income, revenue demands are also reduced by shifting the scheduled WWTP improvements. As a result of the 2021 increase in revenue and a shift in construction expenses, no increase in sewer rates is recommended for 2022.
- Additional sewer rate increases will be needed in the future, but the timing and amount of the increase will depend on when capital improvements are completed, as well as the type of financing. Therefore, the City should continue to monitor sewer revenues and update the rate analysis as more information concerning capital improvements is available.

PROJECTED RATE INCREASES - October 2021 ANALYSIS

	2018	2019	2020	2021	2022	2023
<u>Water Department</u>						
Proposed Rates	0%	0%	0%	0%	0%	0%
October 2019 Review	Adopted by Council	Adopted by Council	Adopted by Council			
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Proposed Rates	0%	0%	0%	0%	0%	0%
October 2020 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Proposed Rates	0%	0%	0%	0%	0%	0%
October 2021 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Sewer Department</u>						
Proposed Rates	4%	3%	3%	3%	3%	3%
October 2019 Review	Adopted by Council	Adopted by Council	Adopted by Council			
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$50.16	\$51.67	\$53.22	\$54.81	\$56.46	\$58.15
Increase Over Previous Year	\$1.93	\$1.50	\$1.55	\$1.60	\$1.64	\$1.69
Proposed Rates	4%	3%	3%	0%	3%	3%
October 2020 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$50.16	\$51.67	\$53.22	\$53.22	\$54.81	\$56.46
Increase Over Previous Year	\$1.93	\$1.50	\$1.55	\$0.00	\$1.60	\$1.64
Proposed Rates	4%	3%	3%	0%	0%	0%
October 2021 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$50.16	\$51.67	\$53.22	\$53.22	\$53.22	\$53.22
Increase Over Previous Year	\$1.93	\$1.50	\$1.55	\$0.00	\$0.00	\$0.00

ATTACHMENT E 2022 Budget

Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2021/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	24.53	14.5% 3.56	47.33	14.5% 6.86	16.54	14.5% 2.40	101.22
Union Gap	28.30	-	48.59	-	12.88	-	89.77
Toppenish	49.87	-	95.68	-	24.61	-	170.16
Sunnyside	24.97	29.0% 7.24	55.09	29.0% 15.98	13.38	29.0% 3.88	120.54
Prosser	32.56	20.6% 6.71	44.58	22.1% 9.85	16.48	5% 0.82	111.00
West Richland	44.40	13.5% 5.99	48.00	13.5% 6.48	23.11	16.0% 3.70	131.68
Grandview	29.24	24.2% 7.08	35.32	6.0% 2.12	14.23	38.0% 5.41	93.40

2022 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	Utility Tax Total	note/ comment
Selah	25.27	14.5% 3.66	48.75	14.5% 7.07	17.55	14.5% 2.54	104.84	13.27	(1)
Union Gap	31.22	-	53.57	-	12.88	-	97.67	-	(2)
Toppenish	51.87	-	99.51	-	25.59	-	176.97	-	(3)
Sunnyside	26.22	29.0% 7.60	56.18	29.0% 16.29	13.38	29.0% 3.88	123.55	27.77	(4)
Prosser	32.56	20.6% 6.71	44.58	22.1% 9.85	16.48	5% 0.82	111.00	17.38	(5)
West Richland	45.00	13.5% 6.08	49.25	13.5% 6.65	23.11	16.0% 3.70	133.79	16.43	(6)
Grandview	29.24	24.2% 7.08	35.32	6.0% 2.12	14.23	38.0% 5.41	93.40	14.61	(7)

- 1) 3% increase, water, sewer and garbage. Utility tax decreased from 21% to 14.5 October 2020.
- 2) Water +3%, sewer +5%. Rated listed in municipal code through 2025.
- 3) 4% increase, water, sewer and garbage for next 3 years (2022). Utility tax is included in each rate.
- 4) Water +5%, sewer +2%. Garbage is contracted with Yakima Waste.
- 5) There will be increases. Amounts unknown. Garbage is contracted with BDI.
- 6) Fees are already established in their master fee schedule. Garbage is contracted with BDI.
- 7) 3% increase irrigation only

2022 BUDGET SUMMARY

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Fund No.	Fund	1/1/2021 Beg. Balance	Projected Est. 2021 Revenue	Projected Est. 2021 Expenditures	2021 Difference Rev/Exp	Projected Beginning Balance 1/1/2022	Estimated 2022 Revenue	Estimated 2022 Expenditures	2022 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE	1,344,910	6,402,710	6,770,930	(368,220)	976,690	5,820,270	6,729,555	(909,285)	67,405
010	AMERICAN RESCUE PLAN ACT	-	1,547,710	34,500	1,513,210	1,513,210	1,546,200	50,000	1,496,200	3,009,410
105	EMERGENCY MEDICAL SERVICES	52,280	377,160	362,720	14,440	66,720	426,900	435,950	(9,050)	57,670
106	LAW & JUSTICE TAX .3%	279,250	341,200	272,450	68,750	348,000	331,200	360,500	(29,300)	318,700
110	STREET	375,800	994,800	982,715	12,085	387,885	595,500	875,155	(279,655)	108,230
115	TRANSPORTATION BENEFIT DIST	307,820	193,200	157,825	35,375	343,195	186,200	66,750	119,450	462,645
130	CEMETERY	183,420	236,050	210,440	25,610	209,030	172,300	275,050	(102,750)	106,280
205	SIED LOAN - EWC PLAZA	10	331,700	331,710	(10)	-	-	-	-	-
210	SIED LOAN - EUCLID/WCR	10	23,300	23,300	-	10	23,300	23,300	-	10
301	CAPITAL IMPROVEMENTS	392,050	401,500	5,000	396,500	788,550	201,500	550,000	(348,500)	440,050
410	WATER	6,474,190	2,508,730	2,198,295	310,435	6,784,625	2,532,350	2,716,075	(183,725)	6,600,900
415	SEWER	6,462,600	7,065,500	6,316,425	749,075	7,211,675	5,127,355	4,968,270	159,085	7,370,760
420	IRRIGATION	161,400	505,250	550,235	(44,985)	116,415	520,250	572,400	(52,150)	64,265
430	SOLID WASTE	693,500	1,192,935	1,141,420	51,515	745,015	1,174,200	1,202,870	(28,670)	716,345
510	EQUIPMENT RENTAL	2,011,600	587,000	805,500	(218,500)	1,793,100	582,000	482,000	100,000	1,893,100
		18,738,840	22,708,745	20,163,465	2,545,280	21,284,120	19,239,525	19,307,875	(68,350)	21,215,770

2022 Budget Summary Work
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Fund No.	Fund	Program	Balance 1/1/2021	Projected Est. 2021 Revenue	Projected Est. 2021 Exp.	2021 Difference Rev/Exp	Est. Balance 1/2/2022	Est. 2022 Revenue	Est. 2022 Exp.	2022 Difference Rev/Exp	Est. Ending Balance
001	CURRENT EXPENSE FUND		1,344,910	6,402,710	6,770,930	(368,220)	976,690	5,820,270	6,729,555	(909,285)	67,405
		Legislative Services			49,180				53,250		
		Community Support Services			37,900				48,325		
		Court Services			376,780				369,175		
		Executive Services			116,720				118,020		
		Clerk Services			50,990				45,390		
		Accounting Services			185,315				173,370		
		Risk Management Services			187,530				209,420		
		Legal Services			81,860				88,690		
		Human Resource Services			67,290				58,890		
		General Facilities Services			48,095				51,945		
		Police Administrative Services			357,230				330,000		
		Police Investigation Services			393,575				408,600		
		Police Patrol Services			1,828,150	3,336,680			2,078,800	3,543,450	
		Police Community Programs			31,475				22,750		
		Police Correction Services			89,050				109,000		
		Police Communication Services			612,200				564,300		
		Police Res. Balance			25,000				30,000		
		Graffiti Removal Services			2,405				4,585		
		Fire - Administrative Services			179,410				189,410		
		Fire - Suppression Services			340,060	519,470			401,410	590,820	
		Code Enforcement Services			84,610				89,190		
		Animal Control Services			37,400				40,150		
		Senior Services			13,530				14,445		
		Planning Services			85,240				76,930		
		Economic Development Services			47,665				35,360		
		Inspection & Permitting Services			67,400				117,910		
		Library Services			741,050				308,675		
		Recreation Services			122,915				143,790		
		Aquatics Services			111,525	476,960			145,835	600,335	
		Parks Maintenance Services			242,520				310,710		
		Museum			23,030	26,230			32,630	36,830	
		Museum Res. Balance			3,200				4,200		
		Community Center			38,630				54,400		
		SI & Transfers Out			92,000				-		
010	AMERICAN RESCUE PLAN ACT FUND		-	1,547,710	34,500	1,513,210	1,513,210	1,546,200	50,000	1,496,200	3,009,410
105	EMERGENCY MED. SERVICES FUND		52,280	377,160	362,720	14,440	66,720	426,900	435,950	(9,050)	57,670
106	LAW & JUSTICE TAX .3% FUND		279,250	341,200	272,450	68,750	348,000	331,200	360,500	(29,300)	318,700
110	STREET FUND		375,800	994,800	982,715	12,085	387,885	595,500	875,155	(279,655)	108,230
		Road & Street Maintenance			87,160				134,270		
		Storm Drainage			54,170				61,140		
		Structures			1,025				3,975		
		Sidewalks			13,465				28,660		
		Street Lighting			113,500				135,000		
		Traffic Control Devices			66,210				95,370		
		Snow & Ice Control			46,200				103,220		
		Street Cleaning			19,480				28,410		
		Roadside			121,410				134,350		
		Maintenance Administration			69,295				77,460		
		Construction Project			367,500				50,000		
		Transfers Out - SIED Loan			23,300				23,300		
115	TRANSPORTATION BENEFIT DIST		307,820	193,200	157,825	35,375	343,195	186,200	66,750	119,450	462,645
130	CEMETERY FUND		183,420	236,050	210,440	25,610	209,030	172,300	275,050	(102,750)	106,280
205	SIED LOAN - EWC PLAZA		10	331,700	331,710	(10)	-	-	-	-	-
210	SIED LOAN - EUCLID/WCR FUND		10	23,300	23,300	-	10	23,300	23,300	-	10
301	CAPITAL IMPROVEMENTS FUND		392,050	401,500	5,000	396,500	788,550	201,500	550,000	(348,500)	440,050
410	WATER FUND		6,474,190	2,508,730	2,198,295	310,435	6,784,625	2,532,350	2,716,075	(183,725)	6,600,900
		Water			1,976,050				2,495,910		
		Water Debt Svc			222,245				220,165		
		Water Special Item			-				-		
415	SEWER FUND		6,462,600	7,065,500	6,316,425	749,075	7,211,675	5,127,355	4,968,270	159,085	7,370,760
		Sewer Collection			3,879,680				2,043,950		
		Sewer Treatment			2,303,065				2,530,630		
		Sewer Debt Svc			133,680				393,690		
420	IRRIGATION FUND		161,400	505,250	550,235	(44,985)	116,415	520,250	572,400	(52,150)	64,265
430	SOLID WASTE FUND		693,500	1,192,935	1,141,420	51,515	745,015	1,174,200	1,202,870	(28,670)	716,345
		Collection			1,131,460				1,184,380		
		Neighborhood Clean-Up			9,960				18,490		
510	EQUIPMENT RENTAL FUND		2,011,600	587,000	805,500	(218,500)	1,793,100	582,000	482,000	100,000	1,893,100
			18,738,840	22,708,745	20,163,465	2,545,280	21,284,120	17,693,325	19,257,875	(1,564,550)	19,719,570

2022 PERSONNEL SUMMARY

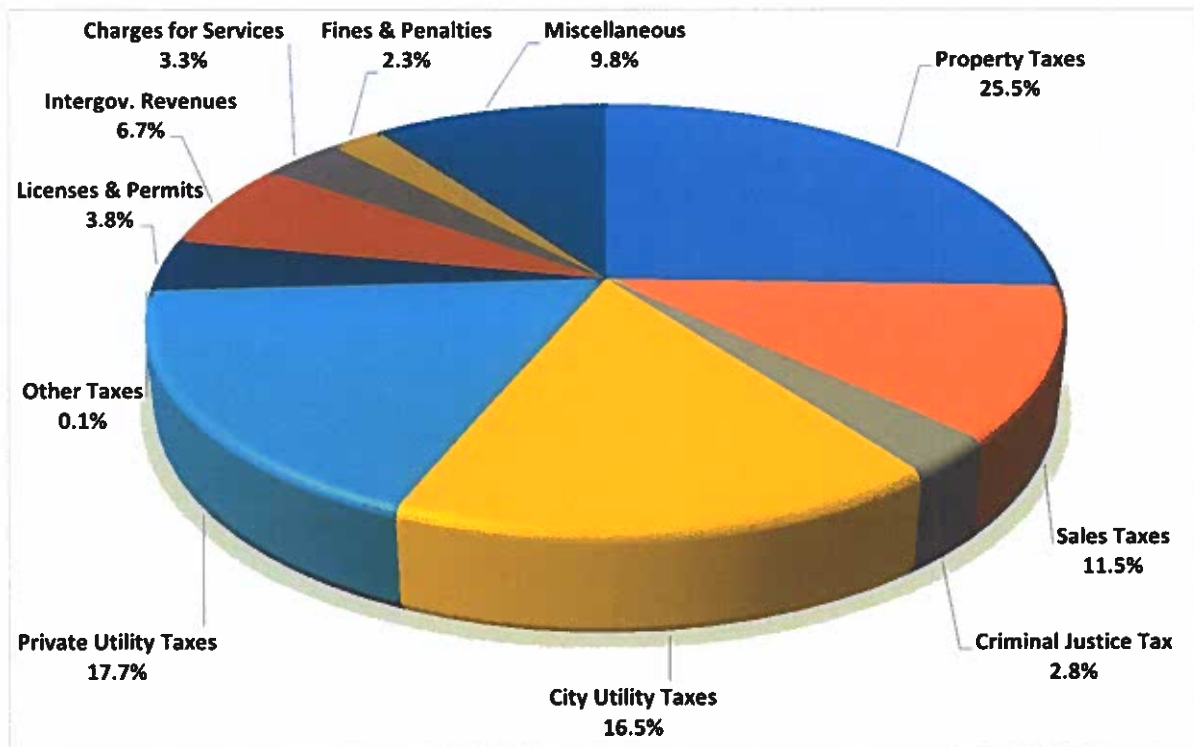
The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2022 FTE	2022 Projected Revenues (1)	2022 Projected Expenses
001	Legislative Services	0	\$ 0	\$ 53,250
002	Community Support Services	0	0	48,325
003	Municipal Court Services	0	131,900	369,175
006	Executive Administration	0.40	0	118,020
008	Clerk Services	0.25	47,000	45,390
009	Accounting Services	0.70	137,250	173,370
013	Risk Management Services	0	0	209,420
015	Legal Services	0	0	88,690
020	Human Resource Services	0.25	0	58,890
025	General Facilities Services	0	85,750	51,945
030	Police Administration Services	2.00	0	330,000
031	Police Investigation Services	2.00	0	408,600
032	Police Patrol Services	11.90	0	2,078,800
033	Police Community Programs	.10	60,000	22,750
034	Police Correction Services	0	0	109,000
035	Police Communications Services	4.00	3,000	564,300
036	Graffiti Removal Services	0.20	0	4,585
037	Fire Administrative Services	1.00	0	189,410
038	Fire Suppression Services	.75	3,500	401,410
040	Code Enforcement Services	0.625	0	89,190
055	Animal Control Services	0	4,000	40,150
058	Senior Center Programs	0.10	6,100	14,445
060	Planning & Community Development Services	0.25	15,000	76,930
062	Economic Development Services	0.10	0	35,360
065	Inspection and Permitting Services	1.30	185,000	117,910
075	Library Services	3.20	7,000	308,675
080	Recreation Services	1.40	19,000	143,790
081	Aquatics Services	2.635	18,000	145,835
082	Parks Maintenance Services	2.00	0	310,710
085	Grandview Museum Services	.225	0	32,630
087	Community Center	0	1,600	54,400
Subtotal Current Expense Fund		35.40	\$ 724,100	\$ 6,695,355
105	Emergency Medical Services	0.25	284,700	435,950
106	Yakima County Law & Justice Tax	2.00	330,000	360,500
110	Street & Transportation Benefit District	2.10	417,000	941,905
130	Cemetery Services	1.175	84,000	275,050
310	Capital Improvements	0.00	200,000	550,000
410	Water Pumping, Treatment & Delivery	6.30	1,946,000	2,716,075
415	Wastewater Collection Services	3.10	3,535,005	2,437,640
415	Wastewater Treatment Services	6.95	0	2,530,630
420	Irrigation Water Delivery Services	1.30	505,000	572,400
430	Solid Waste	4.35	833,700	1,202,870
510	Equipment Rental	0.20	560,000	482,000
Grand Total		63.10	\$ 9,419,505	\$ 19,200,375

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes. It also does not include any grants or loans that may be received for capital projects.

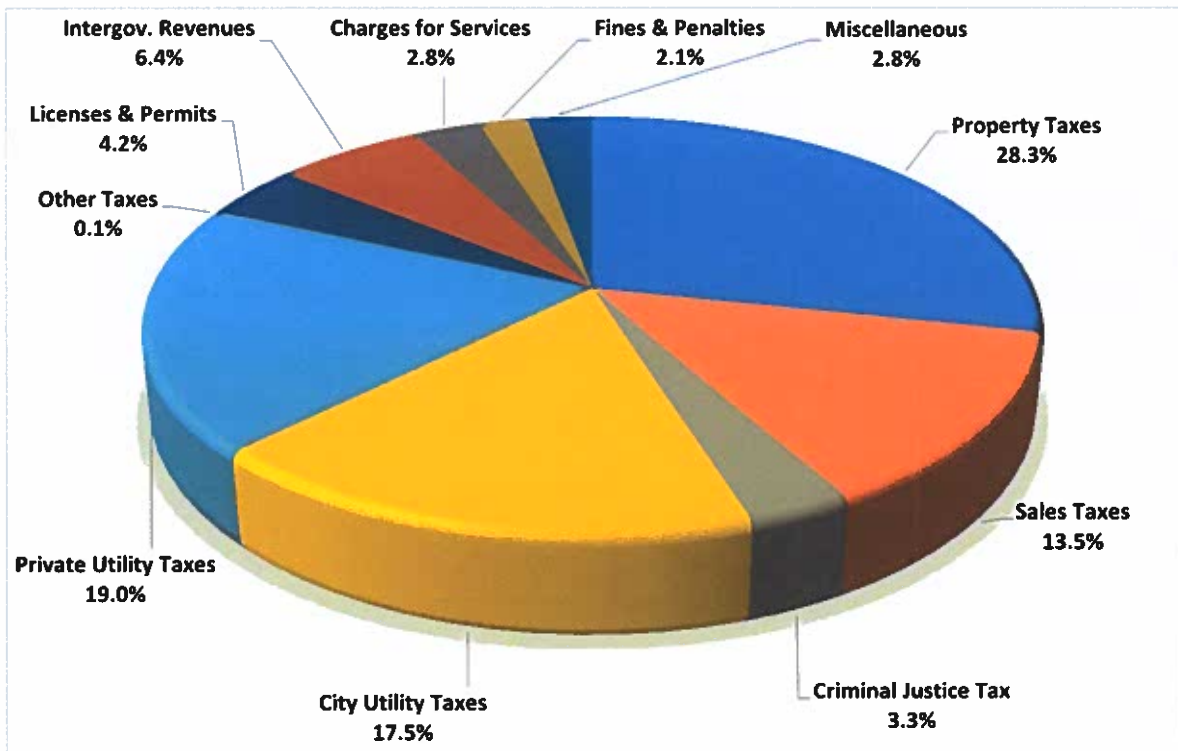
**City of Grandview
2021 Budget
Current Expense Fund**

Revenues	Amount	
Property Taxes	\$ 1,600,000	25.5%
Sales Taxes	720,250	11.5%
Criminal Justice Tax	175,000	2.8%
City Utility Taxes	1,033,000	16.5%
Private Utility Taxes	1,110,000	17.7%
Other Taxes	4,300	0.1%
Licenses & Permits	241,000	3.8%
Intergov. Revenues	416,600	6.7%
Charges for Services	203,850	3.3%
Fines & Penalties	142,100	2.3%
Miscellaneous	616,220	9.8%
Total Revenues	\$ 6,262,320	



**City of Grandview
2022 Budget
Current Expense Fund**

Revenues	Amount	
Property Taxes	\$ 1,650,000	28.3%
Sales Taxes	787,250	13.5%
Criminal Justice Tax	190,000	3.3%
City Utility Taxes	1,016,500	17.5%
Private Utility Taxes	1,105,000	19.0%
Other Taxes	4,500	0.1%
Licenses & Permits	246,000	4.2%
Intergov. Revenues	371,700	6.4%
Charges for Services	165,750	2.8%
Fines & Penalties	122,900	2.1%
Miscellaneous	160,670	2.8%
Total Revenues	\$ 5,820,270	



City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Beginning Fund Balance - Assigned	33,300.00	25,900	25,900	74,060	74,060
Beginning Fund Balance - Unassigned	1,327,478.03	1,324,230	1,319,010	902,630	902,630
Total Beginning Cash Balance	1,360,778.03	1,350,130	1,344,910	976,690	976,690
Taxes					
Real & Personal Property Taxes	1,622,636.55	1,600,000	1,635,000	1,615,000	1,650,000
Local Sales Tax	736,085.55	720,250	785,000	770,500	787,250
Hotel/motel Tax	2,039.06	1,800	2,200	2,000	2,000
Brokered Natural Gas Use Tax	60,380.56	65,000	54,000	60,000	60,000
Criminal Justice Tax - 1/10%	180,044.44	175,000	198,000	190,000	190,000
Utility Tax - Electricity	619,239.55	625,000	620,000	620,000	620,000
City Water Utility Tax	466,896.44	495,000	472,500	478,500	478,500
Utility Tax - Natural Gas	137,797.79	130,000	140,000	140,000	140,000
City Sewer Utility Tax	228,117.93	220,000	229,000	220,000	220,000
Utility Tax - Garbage	138,603.73	120,000	140,000	130,000	130,000
City Garbage Utility Tax	319,852.80	318,000	326,000	318,000	318,000
Utility Tax - Cable T.V.	39,791.43	40,000	40,000	40,000	40,000
Utility Tax - Telephone	124,333.78	130,000	105,000	115,000	115,000
Leasehold Excise Taxes	2,664.49	2,500	2,750	2,500	2,500
Total Taxes	4,678,484.10	4,642,550	4,749,450	4,701,500	4,753,250
Licenses and Permits					
Amusement Licenses & Permits	400.00	4,500	4,500	4,500	4,500
Franchise Fees-Charter Cable	46,225.49	45,000	46,000	45,000	45,000
Business Licenses & Permits	35,141.71	30,000	35,000	35,000	35,000
Other Non-Bus License & Permit	3,648.00	7,500	14,000	7,500	7,500
Building Permits	107,696.33	150,000	210,000	150,000	150,000
Animal Licenses	3,231.00	4,000	3,300	4,000	4,000
Total Licenses and Permits	196,342.53	241,000	312,800	246,000	246,000
Intergovernmental Revenues					
USDA Rural Grant - SCBAs	88,500.00	0	0	0	0
Arbor Day Tree Planting Grant	0.00	300	350	350	350
L.E.A.D. Task Force Grant	14,726.12	20,000	15,000	15,000	15,000
Bulletproof Vest Grant	0.00	0	0	0	8,000
Traffic Safety Comm. Grant	6,658.32	10,000	3,000	10,000	10,000
Commerce CARES Grant	428,023.81	0	0	0	0
Dept of Ecology Growth Grant - SMP	0.00	16,800	11,930	0	0
P.U.D. Privilege Tax	45,360.85	45,000	45,455	45,000	45,000
LE & CJ Legislative Assistance	0.00	45,000	44,860	0	0
City-County Assistance	109,309.32	105,000	117,600	110,000	110,000
Criminal Justice Tax - Pop.	3,509.36	3,600	3,650	3,900	3,900
Criminal Justice Tax - DCD	12,559.84	13,000	13,000	13,500	13,500
DUI Distribution	1,628.21	1,500	1,800	1,800	1,800
Liquor Excise Tax	70,609.36	63,000	77,500	72,000	72,000
Liquor Board Profits	89,920.07	88,500	88,000	87,250	87,250
In-Lieu of Taxes	969.83	1,000	1,000	1,000	1,000
In-Lieu of Taxes - G.F.H.L.P.	405.00	400	405	400	400
Intergov. Charges For Services	3,561.78	3,500	4,500	3,500	3,500
Total Intergovernmental Revenues	875,741.87	416,600	428,050	363,700	371,700

City of Grandview ~ 2022 Revenue Estimates

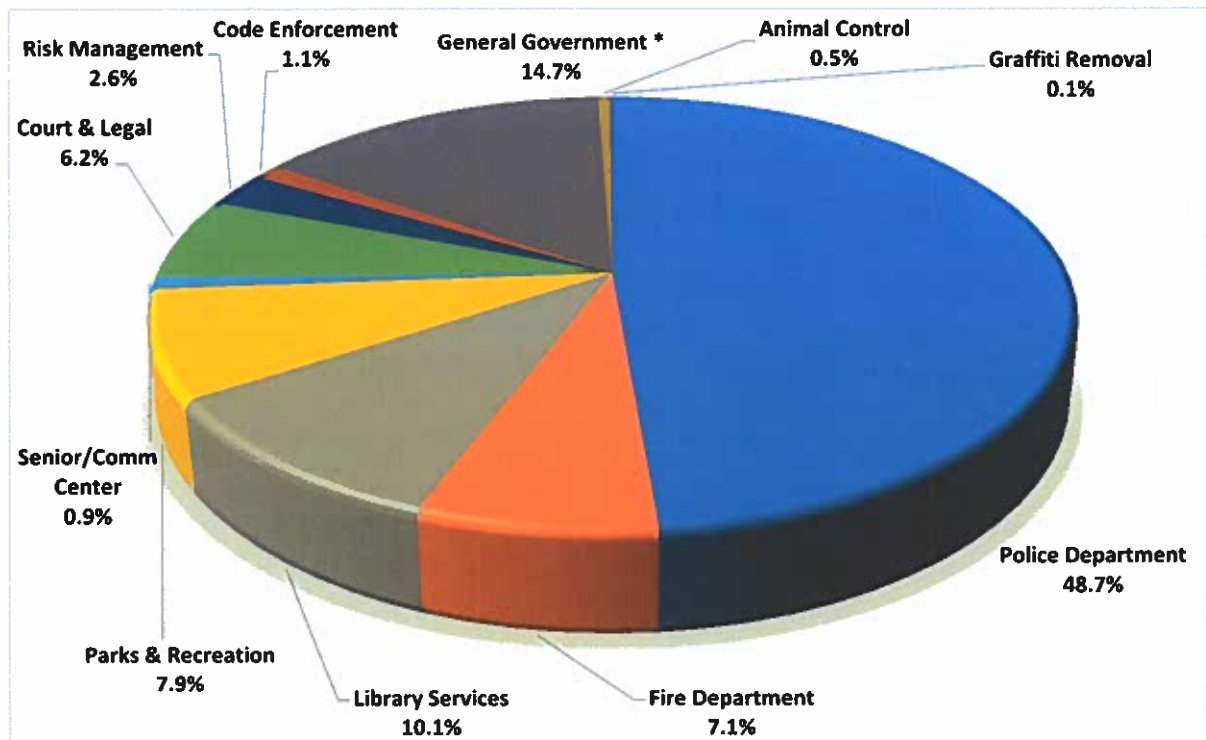
Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Charges for Goods and Services					
Court Admin Fees	3,071.06	4,000	2,200	2,000	2,000
Records Search	3,503.88	3,000	3,500	3,500	3,500
Photostatting	647.78	1,500	1,200	1,000	1,000
Sales of Merchandise: T-Shirts	73.17	50	200	100	100
Library Photocopies	698.46	2,500	750	2,000	2,000
Law Enforcement Services	3,360.00	4,000	5,000	4,000	4,000
PD SRO Services - School Dist.	58,493.28	58,500	60,200	60,000	60,000
Detention and Correction Services	8,461.42	12,000	7,000	7,000	7,000
Abatement Charges-Property Clean	0.00	300	0	150	150
Zoning & Subdivision Fees	12,925.00	36,000	35,000	15,000	15,000
Plan Checking Fees	29,224.34	38,000	40,000	35,000	35,000
Library Use Fees	922.19	2,500	1,200	2,500	2,500
Swimming Pool Fees - *t*	0.00	11,500	14,630	14,000	14,000
Swimming Lesson Fees	0.00	6,500	2,830	4,000	4,000
Recreation Program Fees - *t*	11,177.56	15,000	13,500	12,000	12,000
School Recreation Programs	5,000.00	8,500	0	3,500	3,500
Total Charges for Goods and Services	137,558.14	203,850	187,210	165,750	165,750
Fines and Penalties					
Proof of Moter Vehicle Insurance	1,097.01	1,200	850	800	800
Traffic Infraction Penalties	88,717.16	105,000	78,000	85,000	85,000
Non Traffic Infractions	1,701.79	1,500	1,500	1,200	1,200
Civil Parking Inf. Penalties	293.99	250	250	250	250
DUI Fines	10,726.88	11,000	15,000	12,000	13,000
Other Criminal Traffic Misc.	9,429.74	10,000	8,500	9,000	9,000
DUI Investigative Fund	2,812.33	2,500	4,500	3,200	3,500
Other Crim Non-Traffic Fines	4,107.10	5,000	7,500	6,000	6,000
Public Defender Fees	2,278.79	2,500	1,200	1,500	1,500
Library Late Returns	1,052.16	3,000	1,200	2,500	2,500
Building Code Violation Fee	458.80	150	140	150	150
Total Fines and Penalties	122,675.75	142,100	118,640	121,600	122,900

City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	65,043.93	57,500	50,000	55,000	50,000
Interest On Taxes	2,043.52	1,750	1,200	1,200	1,200
Interest - Other - Gen. Acct.	12,134.16	13,000	10,000	10,000	10,000
Country Park Facilities Rental	100.00	1,900	1,100	1,600	1,600
Community Center Rental	1,512.00	1,800	800	1,600	1,600
Lease - Inspire Development Centers	15,171.65	14,000	14,100	14,250	14,250
Lease - Chamber of Commerce	2,860.00	1,320	660	0	0
Lease - AT&T - Tower Park	12,375.00	13,500	13,500	13,500	13,500
Lease - Verizon - Tower Park	13,930.05	14,000	14,250	14,250	14,250
Lease - Alba	10,951.45	10,950	15,450	21,800	21,800
Lease - Baker	10,508.73	11,500	11,700	12,250	12,250
Concession/jail Phone Proceeds	0.00	10	0	10	10
Contributions - Port of Grandview	50,000.00	0	0	0	0
Contributions To Police Dept.	200.00	1,000	200	200	200
Contributions To Library	8.40	10	10	10	10
Contrib. - Friends of the Library	0.00	5	5	5	5
Contributions To Park	4,663.52	3,500	5,200	3,500	3,500
Contributions to Dykstra Park	25,000.00	0	0	0	0
Contributions to Dog Park	50.00	0	0	0	0
Contributions-Park - Trees	0.00	300	400	300	300
Contributions to Museum	79.00	1,300	2,000	1,300	1,300
Contributions to Community Center	5,800.00	6,000	6,400	6,100	6,100
Confiscated & Forfeited Property	178.13	500	180	500	500
Judgments And Settlements	3,211.45	1,000	200	1,000	1,000
Cashier's Overages & Shortages	(91.18)	50	50	50	50
Library Over & Short	33.20	25	25	25	25
Other Miscellaneous Revenue	26.01	150	1,000	200	200
Other Miscellaneous Revenue - Courts	1.15	20	0	20	20
L&I Retro Refund	22,731.70	10,000	5,000	5,000	5,000
NSF Checks Receivable	1,998.35	0	2,000	0	2,000
Total Miscellaneous Revenues	260,520.22	165,090	155,430	163,670	160,670
Nonrevenues					
Rental Property Damage Deposit	950.00	0	0	0	0
Due Others - Misc. & Deposits	83.15	0	0	0	0
Total Nonrevenues	1,033.15	0	0	0	0
Other Financing Sources					
Premium on Debt Issued	0.00	81,130	81,130	0	0
Refunding of Long Term Debt	0.00	370,000	370,000	0	0
Total Other Financing Sources	0.00	451,130	451,130	0	0
Total Current Expense Fund	7,633,133.79	7,612,450	7,747,620	6,738,910	6,796,960

**City of Grandview
2021 Budget
Current Expense Fund**

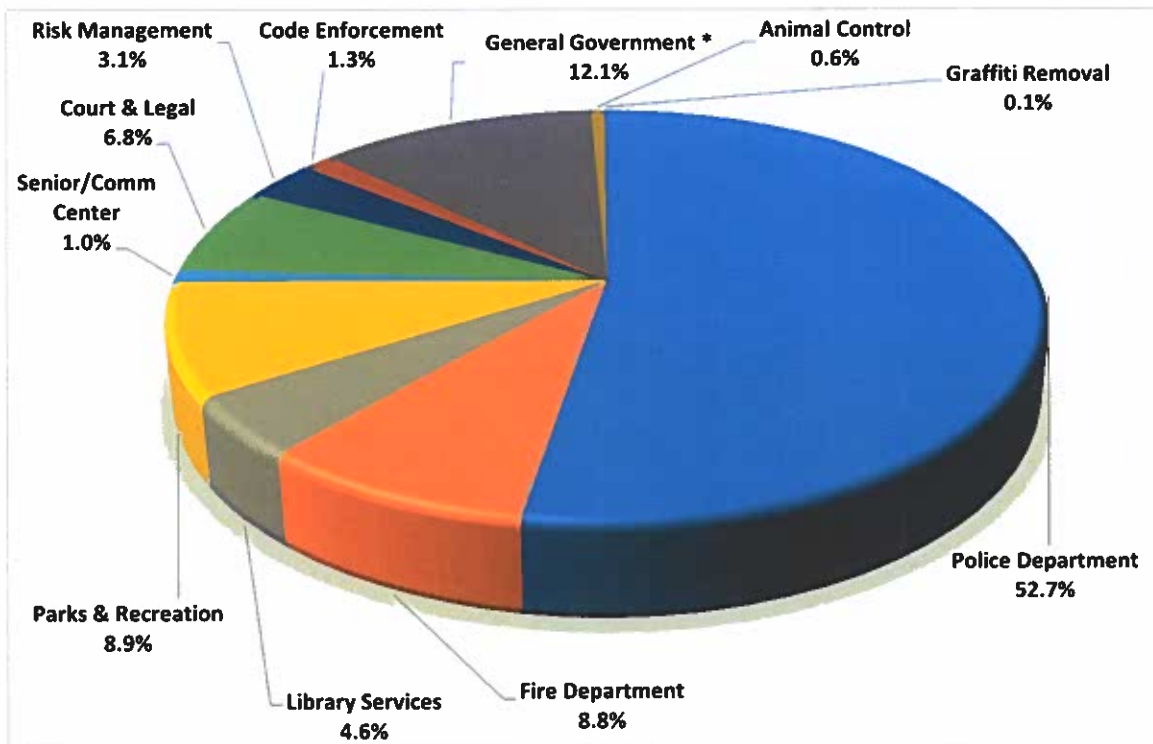
Expenditures	Amount	
Police Department	\$ 3,638,450	48.7%
Fire Department	531,450	7.1%
Library Services	757,410	10.1%
Parks & Recreation	591,175	7.9%
Senior & Community Center	68,480	0.9%
Court & Legal	464,070	6.2%
Risk Management	197,660	2.6%
Code Enforcement	83,310	1.1%
General Government *	1,100,470	14.7%
Animal Control	38,150	0.5%
Graffiti Removal	4,745	0.1%
Total Expenditures	\$ 7,475,370	



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

**City of Grandview
2022 Budget
Current Expense Fund**

Expenditures	Amount	
Police Department	\$ 3,543,450	52.7%
Fire Department	590,820	8.8%
Library Services	308,675	4.6%
Parks & Recreation	600,335	8.9%
Senior & Community Center	68,845	1.0%
Court & Legal	457,865	6.8%
Risk Management	209,420	3.1%
Code Enforcement	89,190	1.3%
General Government *	816,220	12.1%
Animal Control	40,150	0.6%
Graffiti Removal	4,585	0.1%
Total Expenditures	\$ 6,729,555	



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2022 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	24,750.00	26,000	25,750	27,500	26,000
Social Security	1,893.38	1,990	1,930	2,100	2,000
Workman's Compensation	87.45	300	100	340	340
Family Medical Leave Premium	36.30	40	40	40	40
Office & Operating Supplies	881.69	1,800	1,000	1,800	1,800
COVID-19 Office Supplies	2,710.59	0	1,770	0	0
Professional Services	0.00	5,100	0	5,000	0
Advertising	299.85	700	100	700	700
Communications	480.07	800	750	800	800
Travel	406.47	3,000	500	3,000	3,000
Operating Rentals & Leases	120.00	250	120	250	250
Miscellaneous	17.00	500	250	500	500
Miscellaneous - COVID-19	155.38	0	0	0	0
Misc. - Dues - AWC	8,057.00	8,170	8,080	8,200	8,650
Misc. - Dues - YVCOG	8,779.00	8,790	8,790	9,000	9,170
Total Legislative Services	48,674.18	57,440	49,180	59,230	53,250
Capital Expenditures					
COVID-19 Electronic Upgrades	12,094.75	0	0	0	0
Total Capital Expenditures	12,094.75	0	0	0	0
Total Legislative Services	60,768.93	57,440	49,180	59,230	53,250

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Minimal

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site and Facebook page
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2022

- Increase in Election Services for election year
- Archiving the Grandview website and Facebook pages

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Election Services - County	14,080.51	10,000	5,300	12,500	12,000
Total Voter Registration Costs	14,080.51	10,000	5,300	12,500	12,000
Small Business Grants - COVID-19	413,674.00	0	0	0	0
Emergency Services					
Emergency Preparedness Service	10,304.00	10,560	10,560	11,000	11,500
Total Emergency Services	10,304.00	10,560	10,560	11,000	11,500
Pollution Control					
Yakima Clean Air - Pollution Control	4,472.00	4,500	4,480	4,500	4,500
Total Pollution Control	4,472.00	4,500	4,480	4,500	4,500
Information Services					
Office & Operating Supplies	0.00	50	10	25	25
Professional Services	238.84	10,300	10,300	10,000	10,000
Website/Social Media Archiving	5,997.87	0	0	5,000	5,000
Communications	110.00	100	50	100	100
Misc Chamber of Comm - Tourism	2,039.06	1,800	2,200	2,000	2,000
Total Information Services	8,385.77	12,250	12,560	17,125	17,125
Mental and Physical Health					
Yakima Co. Substance Abuse Program	0.00	3,200	5,000	3,200	3,200
Total Mental and Physical Health	0.00	3,200	5,000	3,200	3,200
Total Community Support Services	450,916.28	40,510	37,900	48,325	48,325

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The City Clerk manages the Municipal Court Services program. The City contracts with Yakima County for prosecution and probation services on behalf of the Grandview Municipal Court. The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Prosecution and probation services provided by Yakima County in Grandview Municipal Court actions.
- Oversees service contracts with indigent defense counsel and alternates.

Notable Changes in 2022 – Yakima County District Court costs decreased from \$208,266 in 2021 to \$194,033 in 2022. Each year, the City pays the County a sum equal to the City's percentage of the County's budget. The percentage is determined based on a 4-year running average of the total District Court cases divided by the average number of City cases. For example: if the 4-year average of the District Court cases including Grandview is 10,000 and Grandview's portion 4-year average is 1,000 – the City pays the county 10% of the total budget for that year. The cost to the City for probation services decreased from \$4,480 in 2021 to \$3,885 in 2022. The public defender agreement with the Law Firm of Beck and Phillips, PLLC was renewed in 2018 for a five-year period. The Public Defender compensation in a total fixed fee increased from \$85,400 in 2021 to \$88,816 in 2022. The Public Defender Agreement reflects a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. The City also contracts with other defense attorneys in the case of public defender conflicts.

Mandated Programs – Federal and State – Requirements under Washington State Criminal Code regarding traffic offenses including driving under the influence of alcohol and/or drugs.

Revenue Generated

Court Fees & Charges	\$ 2,000
Detention & Correction/Law Enforcement	\$ 7,000
Fines & Penalties	\$122,900

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Municipal Court Services					
Prof Svcs - Indigent Defense	86,073.76	93,500	91,530	99,000	99,000
Advertising	0.00	100	0	100	100
Yakima County District Court	193,896.01	208,300	208,740	194,040	194,040
Yakima County Prosecution Services	72,000.00	72,000	72,000	72,000	72,000
Yakima County Probation Services	3,360.00	4,480	4,480	3,885	3,885
Communications	31.00	50	30	50	50
Misc - Witness Fees	0.00	100	0	100	100
Total Municipal Court Services	355,360.77	378,530	376,780	369,175	369,175

FUND: CURRENT EXPENSE

PROGRAM: EXECUTIVE ADMINISTRATION

PROGRAM STATEMENT

This program provides for the day-to-day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level

- City Administrator .40 FTE

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2022 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –
1 – Nissan Rogue

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Executive Administration - Mayor/City Administrator					
Regular Salaries & Wages	80,521.17	84,000	84,000	86,000	86,000
Longevity	2,848.28	3,100	2,950	3,100	3,100
Social Security	4,190.47	6,820	6,650	6,900	6,820
Retirement	9,209.24	11,560	11,280	9,130	9,130
Workman's Compensation	626.15	1,050	1,020	1,010	1,010
Medical/life Insurance	7,315.96	8,500	8,500	9,440	8,830
Family Medical Leave Premium	99.67	130	130	130	130
Office & Operating Supplies	249.48	650	400	650	650
Communications	1,446.55	1,250	1,370	1,450	1,450
Travel	365.00	1,000	300	1,000	200
Operating Rentals & Leases	120.00	250	120	300	300
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	0.00	200	0	200	200
Misc. - Training Registration	0.00	100	0	100	100
Total General Management	106,991.97	118,710	116,720	119,510	118,020

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary to the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk .25 FTE

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepares agendas and minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF1 Retirees and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code supplement services.
- Respond to public information requests.

Notable Changes in 2022 – Adjusted FTE from 0.30 in 2021 to 0.25 in 2022.

Mandated Programs – Federal and State – RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 4,500 (incl. dance/arcade/solicitor/special event)
Business Licenses & Permits	\$35,000 (incl. home occupations/itinerant)
Non-Business Licenses & Permits	\$ 7,500 (incl. gun/yard sale/transient/sign)

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Records Services - City Clerk					
Regular Salaries & Wages	33,132.25	34,300	34,300	29,450	29,450
Longevity	1,278.24	1,330	1,330	1,150	1,150
Social Security	2,595.69	2,730	2,730	2,350	2,350
Retirement	4,158.59	4,620	4,620	3,150	3,150
Workman's Compensation	65.84	90	90	80	80
Medical/life Insurance	5,306.57	5,400	5,400	4,750	4,560
Family Medical Leave Premium	64.81	150	150	130	130
Office & Operating Supplies	1,918.27	2,500	500	1,500	1,500
Advertising	40.37	0	0	0	0
Communications	1,350.85	1,500	1,500	1,500	1,500
Travel	0.00	500	0	500	500
Operating Rentals & Leases	120.00	120	120	120	120
Repairs & Maintenance	0.00	50	0	50	50
Miscellaneous	272.00	350	250	350	350
Misc. - Training Registration	0.00	500	0	500	500
Total Clerk Services	50,303.48	54,140	50,990	45,580	45,390

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

<u>Staffing Level</u> –	City Treasurer	.40 FTE
	Accounts Payable Clerk	<u>.30</u>
		.70 FTE

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2022 – None

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ WA St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

<u>Revenue Generated</u> –	Interest on Investments, All Funds:	\$ 137,250
	Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of XEROX WorkCentre 7855 color printer/copier/scanner; Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	54,023.48	55,500	55,500	57,500	57,500
Longevity	1,222.75	1,300	1,300	1,350	1,350
Social Security	4,226.37	4,400	4,350	4,500	4,500
Retirement	6,845.40	7,400	6,900	6,300	6,300
Workman's Compensation	136.73	200	150	220	220
Medical/life Insurance	12,444.67	12,500	12,500	13,500	12,800
Family Medical Leave Premium	80.96	100	80	100	100
Office & Operating Supplies	444.63	500	300	500	500
Professional Services	0.00	50	0	50	50
Advertising	0.00	50	50	50	50
Communications	812.54	1,000	900	1,000	1,000
Travel	0.00	400	0	400	400
Operating Rentals & Leases	120.00	150	120	150	150
Miscellaneous	40.00	50	40	50	50
Misc - Bank Service Fees	5,939.28	6,000	6,000	7,000	9,000
Registration - Training	125.00	400	125	400	400
State Tax on Utility Tax	45,191.63	45,000	45,000	45,000	45,000
Nsf Checks Remitted	2,290.74	0	2,000	0	2,000
Total Operating Expenses	133,944.18	135,000	135,315	138,070	141,370
Auditing					
Professional Services-S.A.O.	3,313.83	55,000	50,000	32,000	32,000
Total Auditing	3,313.83	55,000	50,000	32,000	32,000
Total Accounting Services	137,258.01	190,000	185,315	170,070	173,370

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The City Clerk manages the Risk Management program which provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, notary public, liability, and property insurance. This program also provides for the payment of medical costs for retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversees City-wide risk management programs.
- Manages bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, notary public, liability and property insurance.
- Oversees payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board. Currently, the City has seven (7) LEOFF 1 retirees.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met and the annual audit is completed.

Notable Changes in 2022 – The City's liability assessment with WCIA increased from \$158,115 in 2021 to \$170,693 in 2022. The main reason for the rate increase was loss exposures and the changing insurance market in Washington State. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, auto physical damage, boiler and machinery, and crime/fidelity coverages are also provided by WCIA. The property rate will increase 4% from \$95,389 in 2021 to \$99,205 in 2022; auto physical damage rate will increase 3% from \$14,823 in 2021 to \$15,300 in 2022; boiler and machinery rate will increase 10% from \$3,198 in 2021 to \$3,500 in 2022; and crime/fidelity rate will increase 10% from \$590 in 2021 to \$650 in 2022.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	39,905.98	62,000	50,000	65,000	65,000
Leoff 1 Med. Benefits - Fire	7,677.45	11,500	12,000	10,000	10,000
Total Operating Expenses	47,583.43	73,500	62,000	75,000	75,000
Other Expenditures					
Insurance - Leg.	129.46	130	130	140	140
Insurance - Court	129.46	130	130	140	140
Insurance - Exec.	1,211.75	1,220	1,210	1,300	1,300
Insurance - Treas.	1,884.94	1,890	1,880	2,030	2,030
Insurance - Clerk	807.83	810	810	870	870
Insurance - Attorney	129.46	130	130	140	140
Insurance - H.R.	807.83	810	810	870	870
Insurance - Gen. Fac.	3,309.00	3,590	3,740	3,900	3,900
Insurance - PD Admin	5,385.54	5,360	5,370	5,790	5,790
Insurance - PD Investigation	5,385.54	5,360	5,470	5,890	5,890
Insurance - PD Patrol	48,412.75	48,700	48,810	52,490	52,490
Insurance - Fire Administration	2,692.77	2,680	2,690	2,890	2,890
Insurance - Fire Suppression	6,750.93	4,620	5,320	5,660	5,660
Insurance - PD Corrections	129.46	130	130	140	140
Insurance - Code Enforcement	1,682.98	1,680	1,680	1,810	1,810
Insurance - PD Communications	13,463.85	13,410	13,410	14,470	14,470
Insurance - Animal Control	129.46	130	130	140	140
Insurance - Insp. & Permits	1,346.38	1,340	1,340	1,450	1,450
Insurance - Planning	860.91	860	860	930	930
Insurance - Economic Development	134.64	130	140	140	140
Insurance - Sr. Center	1,921.84	2,070	2,100	2,200	2,200
Insurance - Library	10,046.29	10,140	10,170	10,910	10,910
Insurance - PK Admin.	369.46	130	200	210	210
Insurance - Recreation	3,164.13	3,160	3,160	3,250	3,250
Insurance - Museum	1,960.99	2,130	2,170	2,260	2,260
Insurance - Community Center	2,864.31	3,000	3,040	3,210	3,210
Insurance - Aquatics	2,184.36	2,300	2,340	2,460	2,460
Insurance - PK Maint.	7,979.95	8,120	8,160	8,730	8,730
Total Other Expenditure	125,276.27	124,160	125,530	134,420	134,420
Total Risk Management Services	172,859.70	197,660	187,530	209,420	209,420

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinions and reviews and prepares legal documents for the City Council and Staff.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provides legal opinions and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Assists the City in the response of public records requests.
- Provides labor services for union negotiations.
- Legal services provided by the law firm of Menke Jackson Beyer, LLP.

Notable Changes in 2022 – Effective January 1, 2022, the Police Department will be doing audio/video recordings of juvenile and felony involved cases. This will increase the City Attorney's review of audio/video redactions for public records request. Continuation of union contract negotiations. All three union contracts expire December 31, 2021.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Legal Services					
City Attorney Services-General	48,000.00	48,000	48,000	48,000	48,000
City Attorney Services-Other	9,195.90	7,000	8,200	15,000	15,000
City Attorney - Labor Negotiations	14,111.30	30,000	25,000	25,000	25,000
Advertising	0.00	30	0	30	30
Communications	471.75	450	600	600	600
Operating Rentals & Leases	60.00	60	60	60	60
Total Legal Services	71,838.95	85,540	81,860	88,690	88,690

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retention of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk .25 FTE

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug and alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and administer City payroll, including pay adjustments/increases, employee benefits and employee health care benefits.
- Coordinate and administer human resource related programs and policies.

Notable Changes in 2022 – Adjusted FTE from 0.30 in 2021 to 0.25 in 2022.

Mandated Programs – Federal and State

- WA State Department of Transportation – commercial driver's license testing
- WA State Employment Security Department – unemployment claims
- WA State Department of Labor & Industries – worker compensation claims
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act
- Washington State Paid Family Leave Law
- Paid Family and Medical Leave Program
- WA Cares Fund Program (long-term care coverage)

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	33,294.76	34,300	34,300	29,450	29,450
Longevity	1,282.49	1,330	1,330	1,150	1,150
Social Security	2,650.61	2,730	2,730	2,350	2,350
Retirement	4,301.29	4,620	4,620	3,150	3,150
Workman's Compensation	75.55	90	90	80	80
Medical/life Insurance	5,347.44	5,400	5,400	4,750	4,560
Family Medical Leave Premium	50.72	150	150	130	130
Office & Operating Supplies	241.01	500	250	300	300
Professional Services	10,489.22	15,000	15,000	15,000	15,000
Advertising	289.42	2,500	2,000	1,000	1,000
Communications	802.44	700	1,000	1,000	1,000
Travel	0.00	300	0	300	300
Operating Rentals & Leases	120.00	100	120	120	120
Miscellaneous	35.00	300	300	300	300
Total Human Resource Services	58,979.95	68,020	67,290	59,080	58,890

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk manages the General Facilities Services program for maintenance and improvements of City-owned buildings in the general fund.

Staffing Level – None

Overview of Ongoing and Present Activities

- Maintenance and improvements for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road currently rented to the Grandview Chamber of Commerce.

Notable Changes in 2022 – City Hall's phone system was installed in 2000. \$7,500 has been included in line item "Communications" to upgrade the phone system at City Hall. \$2,100 increase in professional services for janitorial services at City Hall. \$4,000 increase in operating supplies is for audio equipment in Council Chambers. The Chamber of Commerce terminated their lease with the City for the building at 303 West Wine Country Road.

Mandated Programs – Federal and State – None

Revenue Generated

Inspire Development Center - Learning Center Lease	\$14,250
AT&T – Water Tower Lease	\$18,000
Verizon – Water Tower Lease	\$19,000
Alba Excavating Lease	\$21,800
Baker Commodities Lease	\$12,700

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
General Facilities					
Regular Salaries & Wages	1,493.18	1,800	1,600	2,000	2,000
Overtime	152.13	100	0	0	0
Social Security	125.88	150	130	150	150
Retirement	40.05	80	30	100	100
Workman's Compensation	98.57	180	115	115	115
Medical/life Insurance	103.66	100	40	50	50
Family Medical Leave Premium	2.44	10	10	10	10
Office & Operating Supplies	1,592.45	2,500	2,400	2,500	6,500
COVID-19 Office Supplies	10.99	0	0	0	0
Small Tools & Minor Equipment	0.00	50	0	50	50
Professional Services	5,000.00	5,000	5,900	7,300	7,300
Advertising	0.00	50	0	50	50
Communications	2,137.66	3,000	3,200	11,000	11,000
Operating Rentals & Leases	120.00	120	120	120	120
Public Utility Services	10,097.69	11,450	10,500	12,000	12,000
Repairs & Maintenance	6,756.67	37,500	23,500	12,000	12,000
Miscellaneous	298.25	500	550	500	500
Total General Facilities Services	28,029.62	62,590	48,095	47,945	51,945

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained, and laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	1.0
	Asst. Police Chief	<u>1.0</u>
		2.0 FTE

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2022 – None

Mandated Programs – Federal and State

- Manage contracting of jail operations.

Revenue Generated – None

Equipment Assigned - 2020 Ford Explorer (ER-205)
2020 Chevrolet Tahoe (ER-271)

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	206,411.30	239,000	240,000	254,000	205,000
Overtime	1,140.12	5,000	5,000	8,000	8,000
Longevity	7,134.00	7,350	7,350	7,600	7,600
Social Security	16,315.83	20,200	18,500	21,000	17,000
Retirement	11,224.72	11,500	11,000	16,500	12,000
Workman's Compensation	4,959.82	6,000	6,300	8,000	6,500
Medical/life Insurance	35,181.99	36,800	37,000	57,000	38,000
Family Medical Leave Premium	314.81	350	350	500	500
Uniforms & Clothing	493.17	1,500	1,000	1,500	1,500
Office & Operating Supplies	974.32	2,500	2,400	1,500	1,500
Fuel Consumed	395.72	1,400	600	1,400	1,400
Small Tools & Minor Equipment	706.72	1,000	700	1,000	1,000
Advertising	32.78	1,300	1,150	1,500	1,500
Communications	1,320.88	2,000	1,500	2,000	2,000
Travel	1,848.34	2,000	1,500	3,000	3,000
Operating Rentals & Leases	14,510.00	18,500	18,500	18,500	18,500
Repairs & Maintenance	404.63	1,500	1,000	1,500	1,500
Miscellaneous	1,183.25	2,000	1,900	2,000	2,000
Miscellaneous - Training	158.00	1,500	1,480	1,500	1,500
Total Police Administration	304,710.40	361,400	357,230	408,000	330,000

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.0 (1 In-house, 1 LEAD)

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2022 –

Cash-out for one retiring detective \$35,000

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2015 Ford Explorer (ER, 215)
- 2003 Ford Explorer (CE, 9999)
- 2003 Ford Expedition (CE, 203)
- 2007 Dodge Charger (CE, 210)
- Evidence Trailer, Dodge Box Van
- LEAD Hyundai (9995)

City of Grandview – 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	245,405.99	289,000	250,000	251,000	240,000
Overtime	14,948.25	15,000	10,000	15,000	15,000
Overtime - LEAD	12,634.70	20,000	10,000	15,000	15,000
Longevity	7,373.98	6,000	6,000	7,500	7,500
Social Security	20,982.67	25,000	21,000	23,000	22,000
Retirement	14,943.38	17,500	13,000	16,000	13,500
Workman's Compensation	8,426.12	9,000	9,000	11,000	8,500
Medical/life Insurance	54,294.15	56,500	48,000	50,000	48,000
Family Medical Leave Premium	411.14	1,000	375	600	600
Uniforms & Clothing	676.41	1,500	800	1,500	1,500
Office & Operating Supplies	1,099.68	1,500	1,200	1,500	1,500
Evidence Room Supplies	53.95	1,600	1,600	1,500	1,500
Fuel Consumed	2,381.29	4,000	2,400	4,000	4,000
Small Tools & Minor Equipment	1,991.28	2,000	2,000	2,000	2,000
Professional Services	2,265.10	4,500	4,500	4,000	4,000
Communications	1,766.02	2,000	1,800	2,000	2,000
Travel	124.05	3,500	1,500	3,500	3,500
Operating Rentals & Leases	0.00	5,900	5,500	6,000	6,000
Repairs & Maintenance	1,071.87	5,000	2,500	5,000	5,000
Lighting Upgrade	0.00	1,000	0	1,000	1,000
Miscellaneous	159.57	1,000	500	2,000	2,000
Misc. - Training	463.20	2,500	400	2,500	2,500
Misc - Investigative Expenses	313.09	1,000	500	1,000	1,000
Special Investigations Unit - YVSIU	0.00	1,000	1,000	1,000	1,000
Total Police Investigation	391,785.89	477,000	393,575	427,600	408,600

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	7.0	
	Patrol Sergeants	4.0	NEW: 3 Start April 2022
	School Officer	.9	
	Total	11.9 FTE	

Overview of Ongoing and Present Activities

- Provide a visible deterrent to crime.
- Respond to citizens request for service
- Investigate criminal complaints
- Testify in Federal, County, and Municipal courts.
- Arrest, transport and book prisoners.
- Assist LEAD Task Force.
- Investigate traffic accidents and enforce traffic laws.
- Perform community policing functions and programs.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Develops information on gang activity, and target repeat offenders.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2022 –

Cash-out for two retiring officers	\$107,000
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New Hire Costs

Wages

3 starting April 1, 2022	\$147,000
Professional Services (\$1400 each x 4)	\$6,000
Background investigations	
Polygraph test	
Psychological test	
Drug test	
Small Tools & Minor Equipment	\$3,000
SWAT Equipment	\$5,000
Body Worn Camera program (5 year contract)	\$35,000

2 Patrol Vehicle Replacements paid from Equipment Rental	\$120,000
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Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement

50% Reimbursement from School District for School Resource Officer

Equipment Assigned – 1 Patrol Fleet (Equipment Rental; 213), 7 Take Home (CE; 281, 216, 217, 241, 242, 252, 261), 4 Assigned (CE; 251, 201, 202, 204), 3 Training (CE; 209, 211, 212)

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	919,211.68	983,000	910,000	1,160,000	1,060,500
Regular Salaries - Part Time	1,603.14	9,000	9,000	5,000	5,000
Overtime	232,605.45	280,000	280,000	280,000	280,000
Longevity	16,949.57	20,000	20,000	10,500	10,500
Social Security	84,649.00	98,000	94,000	112,000	105,000
Retirement	62,884.35	68,500	65,000	80,000	72,000
Workman's Compensation	34,549.45	41,000	42,000	53,000	50,000
Medical/life Insurance	204,979.78	205,000	190,000	293,000	238,500
Family Medical Leave Premium	1,649.34	3,000	2,000	3,000	3,000
Uniforms & Clothing	3,631.10	10,000	7,000	10,000	10,000
Reserves Pension Fund	470.00	500	0	0	0
Office & Operating Supplies	21,257.06	24,000	22,000	24,000	24,000
COVID-19 Office Supplies	1,702.60	0	0	0	0
Fuel Consumed	466.70	4,000	1,000	3,000	3,000
Small Tools & Minor Equipment	2,857.75	4,500	4,500	7,000	7,000
Dui/impaired Driving Safety	1,388.62	1,500	1,350	1,500	1,500
Professional Services	630.93	1,500	1,500	7,000	7,000
Communications	17,133.60	16,000	16,000	16,500	16,500
Travel	5,284.59	16,000	14,500	16,000	16,000
Operating Rentals & Leases	96,460.00	90,000	95,000	95,000	95,000
Repairs & Maintenance	7,037.49	8,500	6,500	8,500	8,500
Range Maintenance	4,061.96	4,100	4,100	4,100	4,100
Miscellaneous	3,220.09	5,400	5,000	6,000	6,000
Misc. - Training	11,782.29	15,000	5,000	15,000	15,000
EVOC Training	0.00	700	700	700	700
Total Operating Expenses	1,736,466.54	1,909,200	1,796,150	2,210,800	2,038,800
Capital Expenditures					
Vests	0.00	27,000	27,000	0	0
TASER	0.00	1,500	0	0	0
SWAT Equipment	4,715.83	5,000	5,000	5,000	5,000
Body Worn Cameras	0.00	0	0	35,000	35,000
Total Capital Expenditures	4,715.83	33,500	32,000	40,000	40,000
Total Police Patrol Services	1,741,182.37	1,942,700	1,828,150	2,250,800	2,078,800

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level School Resource Officer .10 FTE

Overview of Ongoing and Present Activities

- Community – Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide presentations on gang activity
- Provide security for community functions, eg: parades, dances, and events
- Assist schools with student and parent presentations or information
- Place live view camera in public areas as needed.

Notable Changes in 2022 – None

Mandated Programs – Federal and State - None

Revenue Generated - 50% Reimbursement from School District for School Resource Officer

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup (CE, 9994)
- Live View cellular/internet camera
- Live View cellular covert surveillance camera

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	8,266.00	8,500	8,000	9,000	9,000
Overtime	2,362.13	5,000	2,500	5,000	5,000
Longevity	318.40	350	350	350	350
Social Security	822.54	1,200	900	1,200	1,200
Retirement	690.28	750	650	750	750
Workman's Compensation	313.72	350	350	400	400
Medical/life Insurance	1,806.48	1,950	1,800	2,000	2,000
Family Medical Leave Premium	16.03	50	25	50	50
Crime Prevention Supplies	1,644.93	3,000	3,100	3,000	3,000
Communications	480.22	1,000	800	1,000	1,000
Total Operating Expenses	16,720.73	22,150	18,475	22,750	22,750
Capital Expenditures					
Live Camera	0.00	13,000	13,000	0	0
Total Capital Expenditures	0.00	13,000	13,000	0	0
Total Police Community Services	16,720.73	35,150	31,475	22,750	22,750

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners. The Grandview Jail facility will provide a safe environment for offenders to be temporarily housed until transport can be arranged to a contract facility.

Staffing Level – None

Overview of Ongoing and Present Activities

- Arrange care and custody of prisoners.
- Transport prisoners to and from a contract facility.
- Maintain a temporary housing facility.

Notable Changes in 2022 - None

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care

Revenue Generated

None

Equipment Assigned

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Police Correction Services					
Office & Operating Supplies	2,491.19	2,500	2,000	2,500	2,500
COVID-19 Office Supplies	626.76	0	0	0	0
Fuel Consumed - Transport Van	35.92	0	0	0	0
Professional Services	107,026.32	140,000	85,000	140,000	100,000
Communications	438.10	500	500	500	500
Repairs & Maintenance	2,321.92	5,000	1,500	5,000	5,000
Miscellaneous	749.29	1,000	50	1,000	1,000
Total Police Correction Services	113,689.50	149,000	89,050	149,000	109,000

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 4.0 FTE (+On-call Provisionals)

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Witness searches of prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2022 –

Capital Expenditure Items:

Computer Replacements (3 computers)	\$5,000
Call transfer equipment (2021 Carryover)	\$3,000

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Base Radio; one (1) Repeater; one (1) Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

City of Grandview – 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	165,369.25	200,000	190,000	256,000	205,000
Regular Salaries - Part Time	3,608.99	6,500	2,500	4,500	4,500
Overtime	131,095.62	130,000	140,000	60,000	40,000
Longevity	1,081.99	1,700	1,700	1,800	1,800
Social Security	21,552.99	26,000	26,000	26,000	26,000
Retirement	32,589.63	40,000	37,000	34,000	34,000
Workman's Compensation	13,384.52	19,000	18,000	20,000	20,000
Medical/life Insurance	64,842.38	80,000	75,000	98,000	86,500
Family Medical Leave Premium	423.11	500	500	1,000	1,000
Unemployment Compensation	0.00	2,000	0	2,000	2,000
Uniforms & Clothing	980.01	3,000	1,500	2,500	2,500
Office & Operating Supplies	6,648.40	8,000	7,500	8,000	8,000
COVID-19 Office Supplies	521.46	0	0	0	0
Professional Services	14,142.47	17,000	16,000	17,000	17,000
Communications	59,243.24	59,000	57,000	59,500	59,500
Off-Site Calls	0.00	3,000	0	3,000	3,000
Travel	404.00	5,000	3,500	5,000	5,000
Operating Rentals & Leases	7,283.71	7,500	5,000	7,500	7,500
Public Utility Services	15,793.66	17,000	16,500	17,000	17,000
Repairs & Maintenance	6,874.05	14,000	9,000	14,000	14,000
Miscellaneous	610.72	2,000	1,500	2,000	2,000
Total Operating Expenses	546,450.20	641,200	608,200	638,800	556,300
Capital Expenditures					
Computers	3,798.22	4,000	4,000	5,000	5,000
Call Transfer Equipment	6,995.00	3,000	0	3,000	3,000
Wiring Update	2,113.46	0	0	0	0
Network Server	9,162.30	0	0	0	0
Total Capital Expenditures	22,068.98	7,000	4,000	8,000	8,000
Total Police Communication Services	568,519.18	648,200	612,200	646,800	564,300
Reserve for Capital Replacement	0.00	25,000	25,000	30,000	30,000
Total Police Department	3,136,608.07	3,638,450	3,336,680	3,934,950	3,543,450

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level

- Maintenance Employee .20 FTE

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2022 - None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	634.87	1,700	700	1,600	1,600
Overtime	39.55	300	100	300	300
Social Security	51.60	150	60	150	150
Retirement	87.03	260	110	190	190
Workman's Compensation	23.83	70	30	60	60
Medical/life Insurance	228.34	460	200	510	480
Family Medical Leave Premium	0.98	5	5	5	5
Graffiti Removal Supplies	852.34	1,800	1,200	1,800	1,800
Total Graffiti Removal	1,918.54	4,745	2,405	4,615	4,585

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0 FTE

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2022

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2021 as well as expected insurance cost increases.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2020 Chevrolet Tahoe (Grandview 1)

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	105,288.00	110,550	110,550	113,870	113,870
Longevity	2,106.00	3,260	3,260	3,360	3,360
Social Security	8,113.27	8,800	8,600	9,000	9,000
Retirement	5,724.17	6,100	6,100	6,300	6,300
Workman's Compensation	3,406.88	4,200	4,600	5,000	5,000
Medical/Life Insurance	16,666.68	17,000	17,000	18,100	18,100
Family Medical Leave Premium	157.41	280	200	280	280
Uniforms & Clothing	358.45	900	900	900	900
Office & Operating Supplies	1,026.51	1,400	1,300	1,400	1,400
Public Education Supplies	2,003.31	2,550	2,100	2,600	2,600
Small Tools & Minor Equipment	379.97	2,000	1,000	2,000	2,000
COVID-19 Small Tools & Minor Equipment	1,606.17	0	0	0	0
Advertising	96.10	300	100	300	300
Communications	11,008.04	12,900	12,400	13,800	13,800
Travel	20.38	400	200	400	400
Operating Rentals & Leases	4,800.00	5,000	5,000	5,000	5,000
Miscellaneous	3,235.56	6,150	5,900	6,500	6,500
Misc - Training	0.00	600	200	600	600
Total Fire Administrative Services	165,996.90	182,390	179,410	189,410	189,410

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captains	.75 FTE
	Firefighters / Volunteers	12.80

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving the fire dept.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 320+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2022

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2021 as well as expected insurance cost increases.
- Volunteer Compensation has been increased to cover the cost of increased participation.
- Anticipated increase of \$1.66 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%).

- \$25,500 added to Capital Expenditures for our share of replacing the anticipated \$42,364 cost of a new Self Contained Breathing Apparatus compressor. This cost would be split with Yakima County Fire District # 5. We would pay 60 % of the cost and they would pay 40% of the cost.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years and replacement of complete pack and bottles every 15 years.
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500

Equipment Assigned

- 2018 KME Fire Engine (Grandview 11)
- 1995 E-One Fire Engine (Grandview 13)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 2005 Ford Expedition (Grandview 6 / Training)
- 2009 Chevrolet Tahoe (Grandview 3 / Duty Officer)
- 2009 Chevrolet Tahoe (Grandview 4 / EMS Officer)
- 28 Self Contained Breathing Apparatus

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	51,291.73	56,350	56,350	60,800	60,800
Volunteer Compensation	43,985.01	51,700	60,000	63,000	63,000
Overtime	9,374.69	14,500	11,000	14,800	14,800
Social Security	4,988.31	5,600	6,500	5,800	5,800
Retirement	3,233.55	3,800	3,700	4,000	4,000
Workman's Compensation	2,955.34	3,900	3,900	4,350	4,350
Medical/life Insurance	13,292.35	13,700	13,600	14,600	14,600
Family Medical Leave Premium	152.72	200	200	200	200
Uniforms & Clothing	12,472.65	11,500	11,500	11,500	11,500
Pension And Disability Payment	870.00	2,700	1,900	2,700	2,700
Office & Operating Supplies	2,044.30	3,000	2,100	3,000	3,000
Fuel Consumed	2,426.28	3,300	2,800	3,300	3,300
Small Tools & Minor Equipment	9,290.43	9,500	9,500	9,500	9,500
COVID-19 Small Tools & Equipment	414.16	0	0	0	0
Professional Services	4,083.19	5,000	5,000	30,600	5,600
Communications	8,599.22	10,700	9,000	11,050	11,050
Travel	328.21	2,000	600	2,000	2,000
Operating Rentals & Leases	52,977.00	53,000	59,000	59,000	59,000
Repairs & Maintenance	5,242.29	8,000	7,500	8,000	8,000
Miscellaneous	1,336.65	2,000	1,400	2,000	2,000
Misc - Training	3,424.29	3,000	1,800	3,000	3,000
Total Operating Expenses	232,782.37	263,450	267,350	313,200	288,200

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	262.06	600	600	600	600
COVID-19 Office Supplies	276.95	0	0	0	0
Supplies For Repairs	2,791.71	3,000	2,000	3,000	3,000
Small Tools & Minor Equipment	55.00	600	400	600	600
Professional Services	2,259.32	2,900	2,700	2,900	2,900
Public Utility Services	11,179.71	16,000	13,500	18,100	18,100
Repairs & Maintenance	37,740.07	27,000	18,000	27,000	27,000
Total Facilities	54,564.82	50,100	37,200	52,200	52,200
Long Term Debt					
Debt Service - Fire Truck - Principal	17,950.63	18,570	18,570	19,205	19,205
Debt Service - Fire Truck - Interest	17,557.37	16,940	16,940	16,305	16,305
Total Long Term Debt	35,508.00	35,510	35,510	35,510	35,510
Capital Expenditures					
Self Contained Breathing Apparatuses	161,364.01	0	0	0	0
SCBA Compressor	0.00	0	0	25,500	25,500
Total Capital Expenditures	161,364.01	0	0	25,500	25,500
Total Fire Suppression Services	484,219.20	349,060	340,060	426,410	401,410
Total Fire Department	650,216.10	531,450	519,470	615,820	590,820

FUND: CURRENT EXPENSE
,19
PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

- | | |
|-----------------------------|-------------|
| • Code Enforcement Officer | .600 |
| • Public Works Office Clerk | <u>.025</u> |
| | .625 FTE |

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g., weed abatement, unsafe conditions, etc.)

Notable Changes in 2022 - None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned – 2012 Ford Escape

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	42,066.24	47,000	49,000	71,000	49,000
Wages - Administration	1,251.37	1,350	1,290	1,330	1,330
Overtime	0.00	200	200	200	200
Longevity	1,239.35	1,630	1,630	1,700	1,700
Social Security	3,407.71	3,840	4,000	5,680	4,000
Retirement	5,745.74	6,510	6,300	7,610	6,700
Workman's Compensation	1,061.24	1,350	1,490	1,920	1,600
Medical/Life Insurance	12,309.94	12,100	13,800	16,460	14,000
Family Medical Leave Premium	65.47	80	80	110	110
Uniforms & Clothing	302.10	400	300	500	500
Office & Operating Supplies	396.20	1,000	700	1,600	1,600
Small Tools & Minor Equipment	0.00	200	0	200	200
Professional Services	1,493.69	2,000	1,600	2,000	2,000
Advertising	0.00	100	100	100	100
Communications	1,218.02	1,350	1,100	1,350	1,350
Travel	0.00	200	0	200	200
Operating Rentals & Leases	2,064.00	2,200	2,070	2,200	2,200
Public Utility Services	403.86	600	400	600	600
Repairs & Maintenance	585.49	500	450	600	600
Miscellaneous-Abatement	74.72	500	100	1,000	1,000
Misc - Training	0.00	200	0	200	200
Total Code Enforcement Services	73,685.14	83,310	84,610	116,560	89,190

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Yakima Humane Society

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2022 – We will continue contracting for services with Yakima Humane Society for animal control (15 hours a week) coverage. Last contract expired in 2020. There was no increase in 2021. Average increases have been about 3% per year in the past. I have included a 3% increase pending notification of actual 2022 rates.

2020 basic rate was contracted at \$32,868

2021 basic rate was budgeted at \$34,000.

2022 basic rate is budgeted at 35,000.

\$3,500 is included for emergency transport hours or kenneling charges, if needed.

Mandated Programs – Federal and State

Revenue Generated

Animal Licenses \$4,000

Equipment Assigned

All major equipment provided by the Humane Society

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Animal Control Services					
Office & Operating Supplies	521.95	1,200	1,200	1,200	1,200
Professional Services	29,782.00	36,500	36,000	38,500	38,500
Advertising	0.00	50	0	50	50
Communications	187.50	200	200	200	200
Operating Rentals & Leases	0.00	200	0	200	200
Total Animal Control Services	30,491.45	38,150	37,400	40,150	40,150

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center. The department also builds partnerships and engages in networking to maximize program benefits.

Staffing Level Parks and Recreation Director .10 FTE

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Senior Network to offer quarterly events.

Notable Changes in 2022 – None

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

People For People Program Agreement: \$6,100

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	8,915.41	9,160	9,100	9,450	9,450
Longevity	342.52	375	375	385	385
Social Security	708.13	730	700	750	750
Retirement	1,151.71	1,240	1,030	1,050	1,050
Workman's Compensation	170.03	195	210	220	220
Medical/life Insurance	1,785.89	1,850	1,800	1,900	1,850
Family Medical Leave Premium	13.49	30	15	40	40
Office & Operating Supplies	233.33	700	300	700	700
Total Senior Citizen Services	13,320.51	14,280	13,530	14,495	14,445

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level City Clerk .25 FTE

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to City staff, Planning Commission and Hearing Examiner.

The City Clerk, along with YVCOG, administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2022 – Adjusted FTE from 0.15 in 2021 to 0.25 in 2022 due to substantial increase in land use and development inquiries and applications. Professional services is for contracted planner and hearing examiner for land use applications.

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.
- State statutory requirements for Shoreline Master Plan.

Revenue Generated

Fees for Permits and Applications \$15,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	16,647.44	17,150	17,150	29,450	29,450
Longevity	641.25	670	670	1,150	1,150
Social Security	1,312.79	1,370	1,370	2,350	2,350
Retirement	2,150.62	2,310	2,310	3,150	3,150
Workman's Compensation	36.96	50	50	80	80
Medical Insurance	2,658.60	2,700	2,700	4,750	4,560
Family Medical Leave Premium	25.38	70	30	130	130
Office & Operating Supplies	217.37	2,200	2,000	1,200	1,200
Professional Services	16,147.39	60,000	55,000	30,000	30,000
Advertising	464.64	2,500	2,100	2,500	2,500
Communications	961.89	1,400	1,700	1,500	1,500
Travel	0.00	100	100	500	500
Operating Rentals & Leases	60.00	100	60	60	60
Miscellaneous	222.10	300	0	300	300
Total Planning & Community Services	41,546.43	90,920	85,240	77,120	76,930

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level

- City Administrator 0.10 FTE

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2022 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	8,180.91	8,700	8,650	69,000	9,000
Longevity	315.11	340	325	350	350
Social Security	534.85	700	690	5,310	725
Retirement	1,056.79	1,170	1,160	7,110	1,200
Workman's Compensation	80.74	110	110	2,190	125
Medical/life Insurance	832.34	870	850	15,760	900
Family Medical Leave Premium	10.06	20	20	110	110
Office & Operating Supplies	0.00	100	0	100	100
Professional Services	0.00	400	0	10,000	500
Advertising	0.00	2,500	0	2,500	2,500
Economic Development Prof Svcs	0.00	37,000	25,000	40,000	0
Communications	106.66	250	150	250	250
Travel	1,347.97	6,000	300	6,000	6,000
Operating Rentals & Leases	60.00	100	60	100	100
Miscellaneous	331.00	2,500	350	2,500	2,500
Misc - Y.C.D.A.	10,000.00	11,000	10,000	11,000	11,000
Total Economic Development Services	22,856.43	71,760	47,665	172,280	35,360

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

• Building Official/Code Enforcement Officer	1.00
• Public Works Office Clerk	0.10
• Building Inspection Support	<u>0.20</u>
	1.30 FTE

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2022

- | | |
|---|-----------|
| • Increase to a full-time (FTE) Building Official | \$ 27,000 |
|---|-----------|

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

- Building Permits	\$150,000
- Plan Review Fees	<u>\$ 35,000</u>
Total	\$185,000

Equipment and Vehicles Assigned – 2012 Ford Escape

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Inspection & Permitting Services					
Regular Salaries & Wages	27,371.59	47,000	34,000	70,000	70,000
Wages - Administration	5,004.01	5,500	5,200	5,500	5,500
Overtime	0.00	500	500	500	500
Longevity	951.31	980	980	1,300	1,300
Social Security	2,545.35	4,130	3,100	5,920	5,920
Retirement	4,297.91	7,000	4,760	7,930	7,930
Workman's Compensation	574.94	1,450	990	2,000	2,000
Medical/life Insurance	9,142.18	14,200	11,000	15,760	14,740
Family Medical Leave Premium	48.90	80	60	120	120
Uniforms & Clothing	372.67	400	350	500	500
Office & Operating Supplies	2,411.83	1,500	1,000	1,500	1,500
Small Tools & Minor Equipment	0.00	150	0	150	150
Professional Services	1,493.69	1,700	1,600	1,700	1,700
Advertising	0.00	100	0	100	100
Communications	475.62	500	450	500	500
Travel	0.00	600	0	600	600
Operating Rentals & Leases	2,076.00	2,300	1,800	2,300	2,300
Public Utility Services	356.34	1,000	360	1,000	1,000
Repairs & Maintenance	585.49	500	500	600	600
Miscellaneous	499.73	450	250	450	450
Miscellaneous - Training	0.00	500	500	500	500
Total Inspection & Permitting Services	58,207.56	90,540	67,400	118,930	117,910

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Library Page	.35
Assistant Librarian	1.00	Library Page	<u>.35</u>
Library Aide	.50		3.20 FTE

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books, e-audios.
- Provide information services and research assistance.
- Provide public access to the internet, word processing, e-reading materials, periodical database and other computer programs and assist in training patrons in their use.
- Provide reader's advisory and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials.
- Maintain automated library system for accuracy in bibliographic and patron information.

Notable Changes in 2022

- Federal funding has decreased for the OCLC bibliographic database and the e-books/e-audio subscription which makes our costs increase.
- YVC continues to contribute to our cost for the OCLC bibliographic database.
- Depend on Friends of Grandview Library to pay for four newspaper subscriptions.
- Revenue is not consistent year to year; took big hit in 2020/21. Difficult to project for 2022.
- Decreased Books by \$1,300; increased Online Databases by \$300 (Newsbank) and increased e-media by \$1,000 (digital content).

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

\$2,500 Library Late Returns
\$2,000 Library Photocopies
\$2,500 Library Use Fees

Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Library Services					
Regular Salaries & Wages	117,015.41	114,070	114,860	120,750	120,750
Regular Wages - Part Time	23,037.25	31,940	23,500	36,670	36,670
Longevity	1,286.15	1,530	1,530	1,575	1,575
Social Security	10,812.41	12,560	10,800	12,170	12,170
Retirement	14,896.06	16,740	14,900	14,100	14,100
Workman's Compensation	675.73	830	840	450	450
Medical/life Insurance	35,056.91	35,500	34,300	36,500	34,800
Family Medical Leave Premium	206.97	220	200	220	220
Unemployment Compensation	0.00	3,000	1,500	0	0
Office & Operating Supplies	1,878.73	2,500	2,000	2,500	2,500
COVID-19 Office Supplies	2,337.91	0	230	0	0
Professional Services	0.00	5,700	4,500	5,700	5,700
Advertising	0.00	50	50	50	50
Communications	186.81	300	300	300	300
Travel	0.00	1,000	100	1,000	1,000
Miscellaneous	0.00	50	50	50	50
Total Operating Expenses	207,390.34	225,990	209,660	232,035	230,335
Capital Expenditures					
Books	12,675.54	12,300	12,300	11,000	11,000
Periodicals	153.74	650	620	450	450
Other Media	1,804.43	1,800	1,800	1,800	1,800
Online Databases	2,400.59	2,840	2,840	3,140	3,140
e-media, e-books & e-audio	8,196.87	7,000	7,000	8,000	8,000
Total Capital Expenditures	25,231.17	24,590	24,560	24,390	24,390
Redemption Of Long-Term Debt					
Debt Service - St. Loan - Principal	35,000.00	35,000	35,000	35,000	35,000
Debt Service - St. Loan - Interest	22,100.00	20,700	20,700	18,950	18,950
Issuance Cost	0.00	1,620	1,620	0	0
Underwriter Cost	0.00	600	600	0	0
Compensation for Premium Amount Issued	0.00	1,380	1,380	0	0
Payment to Refund Library Debt	0.00	447,530	447,530	0	0
Total Debt Service	57,100.00	506,830	506,830	53,950	53,950
Total Library Services	289,721.51	757,410	741,050	310,375	308,675

FUND: CURRENT EXPENSE

PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for our patrons. We strive to offer innovative activities to reflect the needs of our diverse community. We embrace partnerships and volunteers that help enhance the quality of life for our community.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	<u>.60</u>
		1.40 FTE

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; compile flyers and offer support to website updates.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2022 – None

Mandated Programs – Federal and State – None

<u>Revenue Generated</u> -	United Way Contributions:	\$ 3,500
	Recreation Fees:	\$ 2,000
	School District Programs:	<u>\$ 13,500</u> (\$3,500 FF)
	TOTAL:	\$ 19,000

Equipment and Vehicles Assigned - Vehicle #439 2012 Ford Escape (Equipment Rental).
#437 2005 Ford Ranger has been moved to the Public Works Department

City of Grandview – 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	71,140.61	73,300	73,300	75,500	75,500
Regular Wages - Part Time	6,965.00	12,500	5,000	11,700	11,700
Longevity	2,740.00	3,000	3,000	3,025	3,025
Social Security	6,184.78	7,100	5,900	6,900	6,900
Retirement	9,190.25	9,900	8,300	8,000	8,000
Workman's Compensation	1,466.62	1,800	2,050	2,100	2,100
Medical/life Insurance	14,178.38	14,500	14,400	15,270	14,600
Family Medical Leave Premium	118.49	200	125	265	265
Unemployment Compensation	857.29	2,600	800	2,400	2,400
Office & Operating Supplies	1,937.30	9,000	2,500	8,000	8,000
Professional Services	33.00	150	0	200	200
Rec. Program Instructor Fees	427.25	2,500	800	2,500	2,500
Communications	1,084.52	1,300	1,300	1,900	1,900
Travel	0.00	500	0	500	500
Operating Rentals & Leases	2,940.00	3,000	2,940	3,000	3,000
Miscellaneous	1,353.34	2,500	2,500	3,200	3,200
Total Recreational Services	120,616.83	143,850	122,915	144,460	143,790

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40-yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.100
	Pool Manager	.150
	Asst. Pool Manager	.150
	Lifeguards (18)	<u>2.160</u>
		2.635 FTE

Overview of Ongoing and Present Activities

- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and monitor operating supplies.
- Schedule open swim, family swim, pool parties and adaptive aquatics.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit of fees and receipts with true and accurate accounting.
- Overall administration of swim pool facility.
- Work closely with Public Works staff to orchestrate pool maintenance.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2022 -

Request to redirect the \$180,000 (within the Capital Improvement Fund) from future swim pool Splash Pad Project to swim pool tank restoration & park pathway project.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections/State Regulations for Water Recreation Facilities
- Safe Chemical Usage/Storage and MDS Sheets
- Red Cross Lifeguard Certification.

Revenue Generated – Swimming Pool Revenues \$ 18,000

Equipment and Vehicles Assigned – N/A

City of Grandview - 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	6,669.60	6,900	6,900	7,200	7,200
Regular Salaries & Wages	48.68	55,000	41,000	56,500	56,500
Regular Sal & Wages -Maint.	0.00	5,900	3,000	5,900	5,900
Overtime	0.00	3,800	7,400	5,500	5,500
Longevity	256.87	300	280	300	300
Social Security	533.57	5,500	4,500	6,500	6,500
Retirement	867.88	1,200	1,400	1,300	1,300
Workman's Compensation	128.73	4,300	3,800	4,800	4,800
Medical/life Insurance	1,334.01	3,200	2,800	4,000	4,000
Family Medical Leave Premium	10.17	150	235	260	260
Unemployment Compensation	807.93	2,000	1,000	1,500	1,500
Uniforms & Clothing	0.00	500	0	500	500
Office & Operating Supplies	5,267.65	26,000	20,500	26,000	26,000
Professional Services	11,957.76	5,000	500	2,000	2,000
Advertising	116.20	225	230	275	275
Communications	300.00	600	380	500	500
Operating Rentals & Leases	537.96	800	0	800	800
Public Utility Services	1,026.30	10,500	9,100	10,500	10,500
Repairs & Maintenance	0.00	7,500	5,000	7,500	7,500
Miscellaneous	411.07	3,400	3,500	4,000	4,000
Total Operating Expenses	30,274.38	142,775	111,525	145,835	145,835
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Aquatics	30,274.38	142,775	111,525	145,835	145,835

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

- | | |
|--|-------------|
| • Public Works Maintenance Technicians | 2.00 |
| • Part-time Seasonal Maintenance Employees | <u>0.80</u> |
| | 2.80 FTE |

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2022

- Add one Full-time Employee (FTE) \$ 46,000

Mandated Programs – Federal and State - None

Equipment and Vehicles Assigned

1 – Nissan Rogue	3 – Full size truck	2 – 1 Ton Trucks
1 – Mixer	2 – Backhoes	3 – Tractors
1 – 4 Track	2 – Generators	1 – Grass Sweeper
3 – Weed-eaters	4 – Mowers	

City of Grandview - 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries & Wages	49,068.82	66,000	63,000	112,000	102,000
Regular Wages - Seasonal	391.44	4,000	4,000	4,000	4,000
Overtime	53.46	2,500	1,500	1,500	1,500
Longevity	543.00	3,090	1,130	1,140	1,140
Social Security	3,827.19	6,180	5,250	9,080	8,500
Retirement	6,401.87	7,080	6,840	12,160	11,500
Workman's Compensation	1,663.58	3,770	3,000	3,740	3,740
Medical/life Insurance	18,063.15	21,500	19,000	23,870	28,250
Family Medical Leave Premium	73.43	80	100	180	180
Unemployment Compensation	0.00	1,000	0	1,000	1,000
Uniforms & Clothing	1,427.73	1,600	1,450	1,600	1,600
Office & Operating Supplies	26,807.98	56,000	37,000	50,000	44,000
COVID-19 Office Supplies	268.71	0	0	0	0
Dog Park Supplies	0.00	2,000	250	2,000	2,000
Professional Services	16,509.47	3,000	500	2,000	2,000
Advertising	0.00	400	0	400	400
Communications	1,549.16	1,550	1,500	1,600	1,600
Travel	57.61	600	0	600	600
Travel - Training	0.00	400	0	400	400
Operating Rentals & Leases	25,000.00	25,000	22,000	25,000	25,000
Public Utility Services	39,804.55	42,000	43,000	43,500	43,500
Repairs & Maintenance	18,966.78	30,000	20,000	26,000	26,000
Miscellaneous	1,408.24	1,700	1,000	1,700	1,700
Misc - Training	0.00	100	0	100	100
Total Operating Expenses	211,886.17	279,550	230,520	323,570	310,710
Capital Expenditures					
Improve. Other Than Buildings	13,726.59	5,000	0	15,000	0
Dykstra Park Improvements	0.00	20,000	12,000	15,000	0
Total Capital Expenditures	13,726.59	25,000	12,000	30,000	0
Total Parks Maintenance Services	225,612.76	304,550	242,520	353,570	310,710
Total Parks & Recreations	376,503.97	591,175	476,960	643,865	600,335

FUND: CURRENT EXPENSE

PROGRAM: GRANDVIEW MUSEUM

PROGRAM STATEMENT

The Grandview Museum facility is open to the public based on the regular schedule. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	.025
	Part-Time Museum Staff	<u>.200</u>
		.225 FTE

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours upon request.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and donations
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and meeting minutes.
- Recruitment and supervision of volunteers.
- Manage departmental budget.

Notable Changes in 2022 – None

Mandated Programs – Federal and State – N/A

Revenue Generated - None

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Museum					
Regular Salaries & Wages	2,269.22	2,400	2,400	2,700	2,700
Regular Wages - Part Time	4,002.75	5,000	3,100	5,000	5,000
Overtime	0.00	200	100	200	200
Longevity	85.63	120	100	125	125
Social Security	486.48	600	425	580	580
Retirement	293.20	350	275	300	300
Workman's Compensation	82.89	150	90	140	140
Medical/life Insurance	469.97	500	475	500	460
Family Medical Leave Premium	9.58	20	15	25	25
Office & Operating Supplies	1,321.85	6,200	5,500	6,200	6,200
COVID-19 Office & Operating Supplies	27.22	0	30	0	0
Professional Services	3,390.40	5,500	3,000	5,500	5,500
Advertising	0.00	100	0	100	100
Communications	2,807.89	3,300	3,000	3,500	3,500
Public Utility Services	4,061.37	6,500	4,000	6,500	6,500
Repairs & Maintenance	0.00	1,000	500	1,200	1,200
Miscellaneous	4.63	100	20	100	100
Total Operating Expenses	19,313.08	32,040	23,030	32,670	32,630
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	3,800	3,200	4,200	4,200
Total Ending Fund Balance	0.00	3,800	3,200	4,200	4,200
Total Museum	19,313.08	35,840	26,230	36,870	36,830

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be an optimal facility in meeting the leisure time needs of Grandview and beyond. The facility is available to the community for rentals.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Ensure mandated inspections are conducted.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.
- Coordinate maintenance with Public Works Department.

Notable Changes in 2022 – None

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, security alarm system and monthly testing of exit lighting.

Revenue Generated – Facilities Rental \$1,600

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Community Center					
Office & Operating Supplies	1,651.69	4,300	1,500	4,300	4,300
COVID-19 Office & Operating Supplies	27.22	0	30	0	0
Professional Services	9,870.20	16,500	8,500	20,000	20,000
Communications	4,555.86	5,400	4,600	5,600	5,600
Public Utility Services	10,181.36	16,000	12,000	16,500	16,500
Repairs & Maintenance	3,141.31	12,000	12,000	8,000	8,000
Total Operating Expenses	29,427.64	54,200	38,630	54,400	54,400
Capital Expenditures					
Improvements Other Than Buildings	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Community Center	29,427.64	54,200	38,630	54,400	54,400

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2022 - None

Mandated Programs – Federal and State - None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Current Expense Fund					
Nonexpenditures					
Cntry Park Deposit Remitted	200.00	0	0	0	0
Community Center Deposit Remitted	900.00	0	0	0	0
Total Nonexpenditures	1,100.00	0	0	0	0
Transfers					
Transfer Out - Street Fund	50,000.00	50,000	50,000	50,000	0
Transfer Out - Emergency Med Svc Fund	0.00	170,000	42,000	0	0
Total Transfers	50,000.00	220,000	92,000	50,000	0
Ending Fund Balance					
Ending Fund Balance - Assigned	25,900.00	73,800	74,060	10,000	10,000
Ending Fund Balance - Unassigned	1,319,009.70	63,280	902,630	(678,545)	57,405
Total Ending Fund Balance	1,344,909.70	137,080	976,690	(668,545)	67,405
Total Current Expense Fund	7,633,133.79	7,612,450	7,747,620	6,738,910	6,796,960

**City of Grandview
2021 Budget
American Rescue Plan Act Fund**

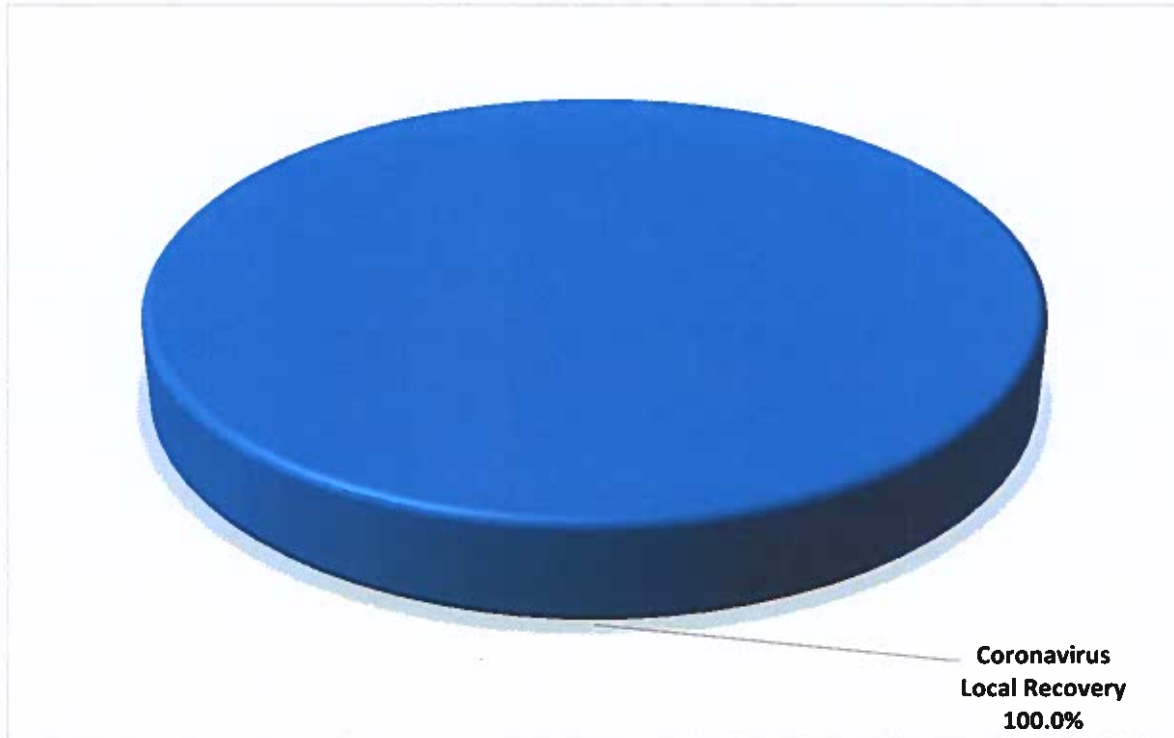
Revenues	Amount	
Coronavirus Local Recovery	\$ 1,546,200	100.0%
Total Revenues	\$ 1,546,200	



**Coronavirus Local
Recovery
100.0%**

**City of Grandview
2022 Budget
American Rescue Plan Act Fund**

Revenues	Amount	
Coronavirus Local Recovery	\$ 1,546,200	100.0%
Total Revenues	\$ 1,546,200	

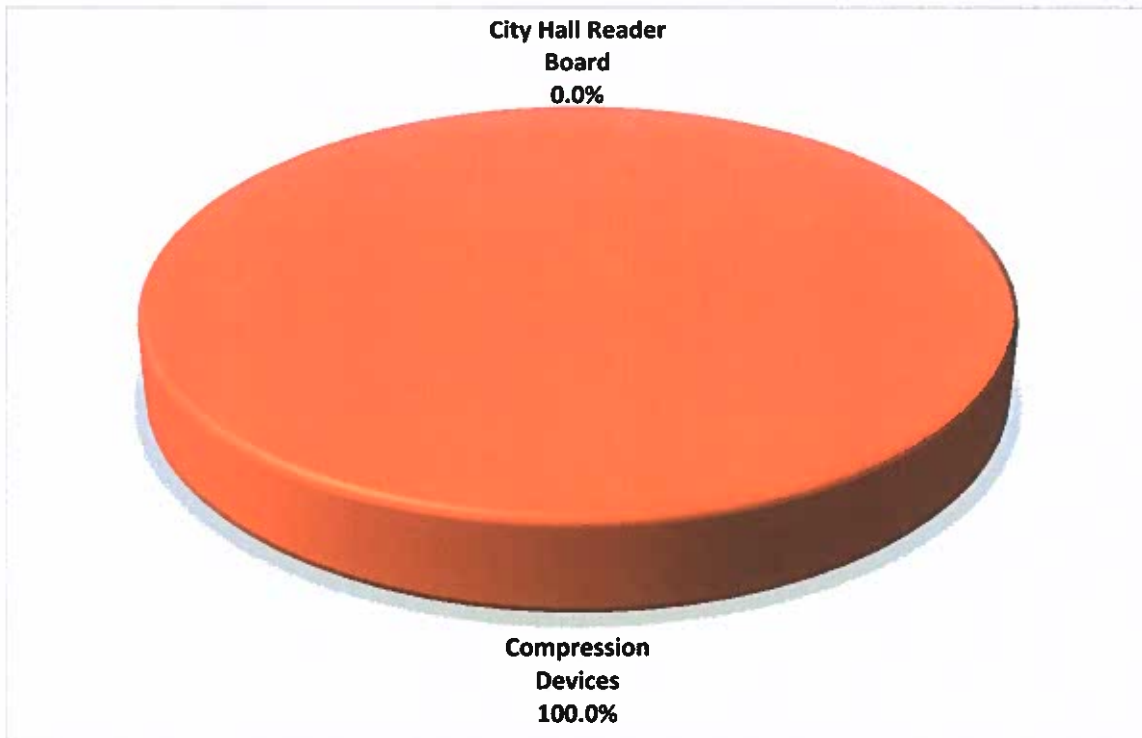


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
American Rescue Plan Act Fund					
Beginning Fund Balance - Assigned	0.00	0	0	0	0
Beginning Fund Balance - Unassigned	0.00	0	0	1,513,210	1,513,210
Total Beginning Cash Balance	0.00	0	0	1,513,210	1,513,210
Intergovernmental Revenues					
Coronavirus Local Fiscal Recovery	0.00	1,546,200	1,547,710	1,546,200	1,546,200
Total Intergovernmental Revenues	0.00	1,546,200	1,547,710	1,546,200	1,546,200
Total American Rescue Plan Act	0.00	1,546,200	1,547,710	3,059,410	3,059,410

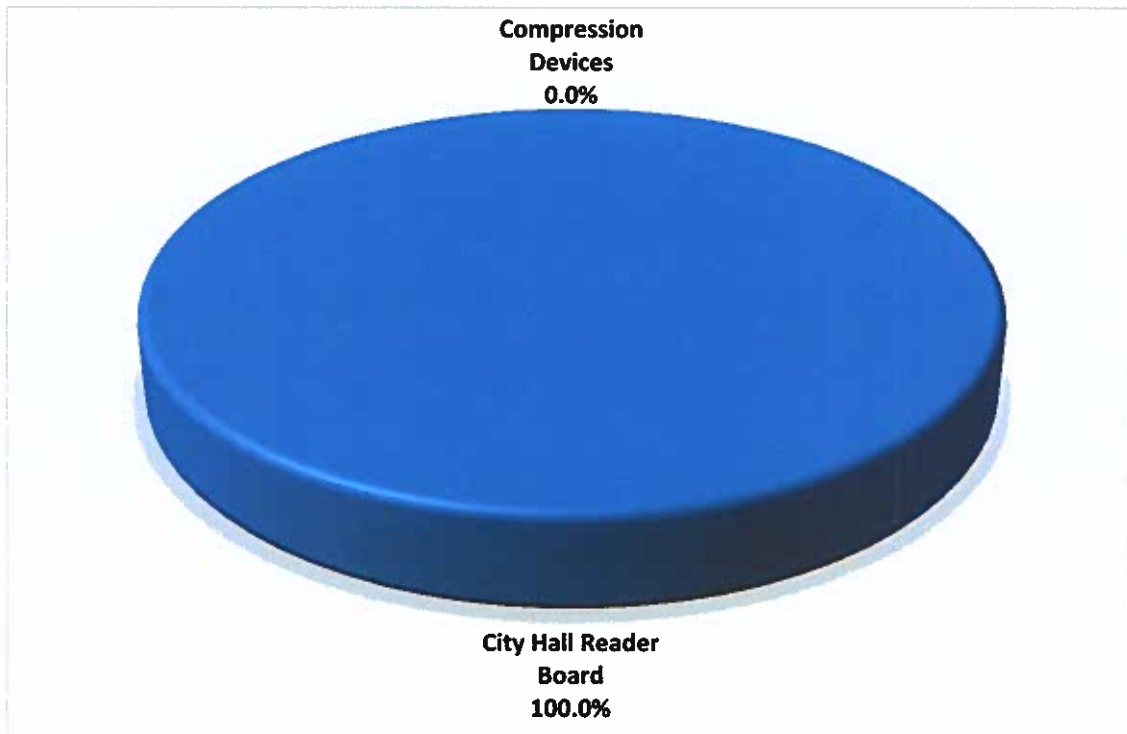
**City of Grandview
2021 Budget
American Rescue Plan Act Fund**

Expenditures	Amount	
City Hall Reader Board	\$ -	0.0%
Compression Devices	34,500	100.0%
Total Expenditures	\$ 34,500	



**City of Grandview
2022 Budget
American Rescue Plan Act Fund**

Expenditures	Amount	
City Hall Reader Board	\$ 50,000	100.0%
Compression Devices	-	0.0%
Total Expenditures	\$ 50,000	



FUND: AMERICAN RESCUE PLAN ACT

PROGRAM: AMERICAN RESCUE PLAN ACT

PROGRAM STATEMENT

The City was eligible to receive Coronavirus Local Fiscal Recovery Funds from the American Rescue Plan Act (ARPA). Fifty percent of the funds were received in 2021 and the other fifty percent will be received in 2022. The City has until 2024 to obligate use of the funds and until 2026 to expend the funds. The City Treasurer will oversee the ARPA revenues to make sure use of funds are for eligible expenditures.

Staffing Level – Minimal

Overview of Ongoing and Present Activities

- Funds are to be used on expenditures that meet pandemic response needs that rebuild a stronger and more equitable economy as the country recovers.

Notable Changes in 2022 – Installation of a new City Hall reader board for \$50,000.

Mandated Programs – Federal and State –

- Funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

Revenue Generated – Coronavirus Local Fiscal Recovery Funds \$1,546,200

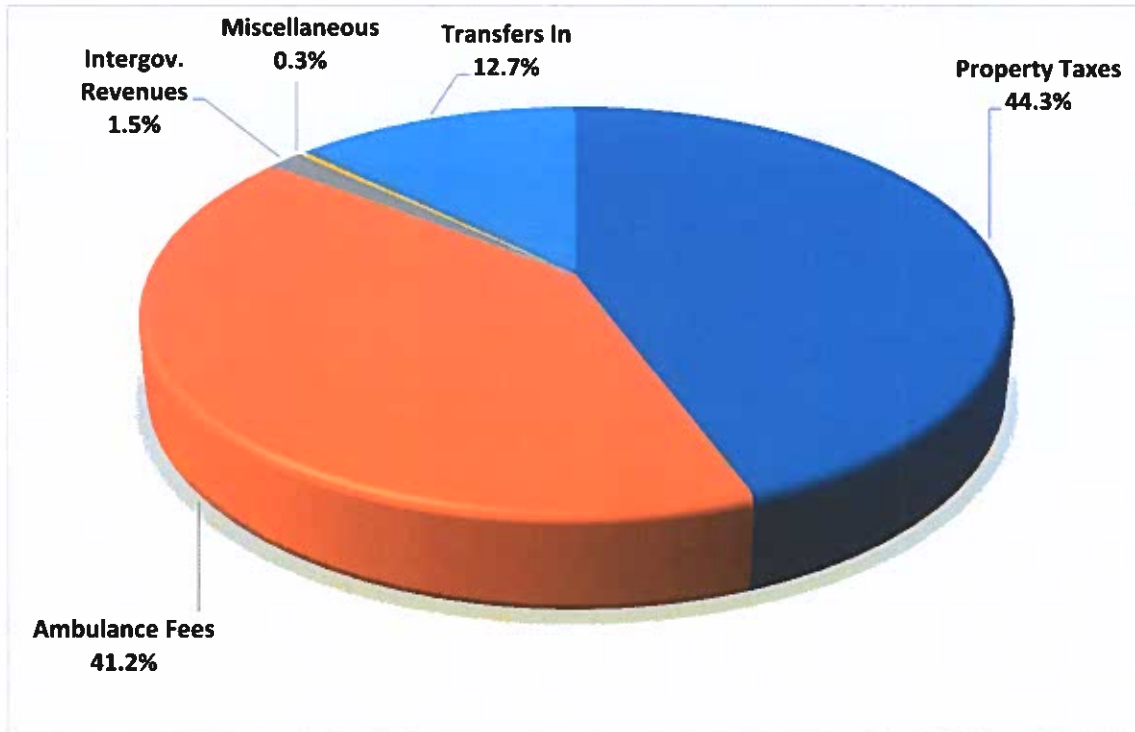
Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
American Rescue Plan Act Fund					
Capital Expenditures					
City Hall Reader Board	0.00	0	0	0	50,000
Lifeline ARM Compression Device	0.00	34,500	34,500	0	0
Total Capital Expenditures	0.00	34,500	34,500	0	50,000
Ending Fund Balance					
Ending Fund Balance - Assigned	0.00	0	0	0	0
Ending Fund Balance - Unassigned	0.00	1,511,700	1,513,210	3,059,410	3,009,410
Total Ending Fund Balance	0.00	1,511,700	1,513,210	3,059,410	3,009,410
Total American Rescue Plan Act Fund	0.00	1,546,200	1,547,710	3,059,410	3,059,410

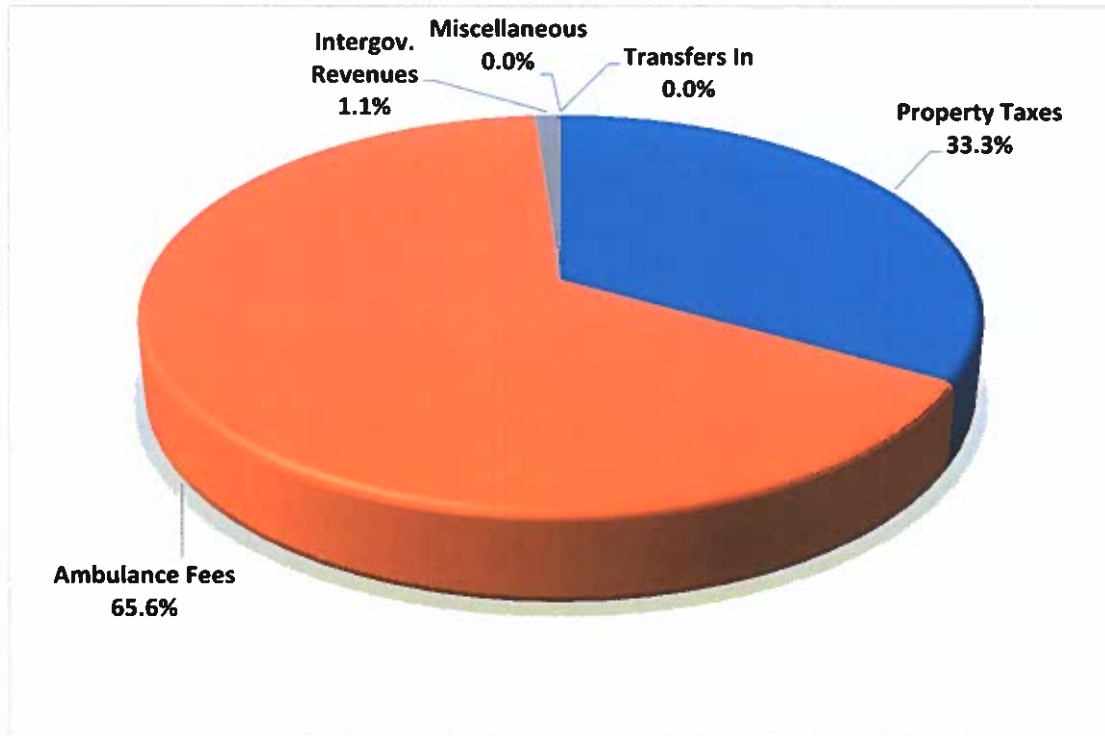
**City of Grandview
2021 Budget
Emergency Medical Fund**

Revenues	Amount	
Property Taxes	\$ 140,000	44.3%
Ambulance Fees	130,000	41.2%
Intergov. Revenues	4,700	1.5%
Miscellaneous	1,000	0.3%
Transfers In	40,000	12.7%
Total Revenues	\$ 315,700	



**City of Grandview
2022 Budget
Emergency Medical Fund**

Revenues	Amount	
Property Taxes	\$ 142,000	33.3%
Ambulance Fees	280,000	65.6%
Intergov. Revenues	4,700	1.1%
Miscellaneous	200	0.0%
Transfers In	-	0.0%
Total Revenues	\$ 426,900	

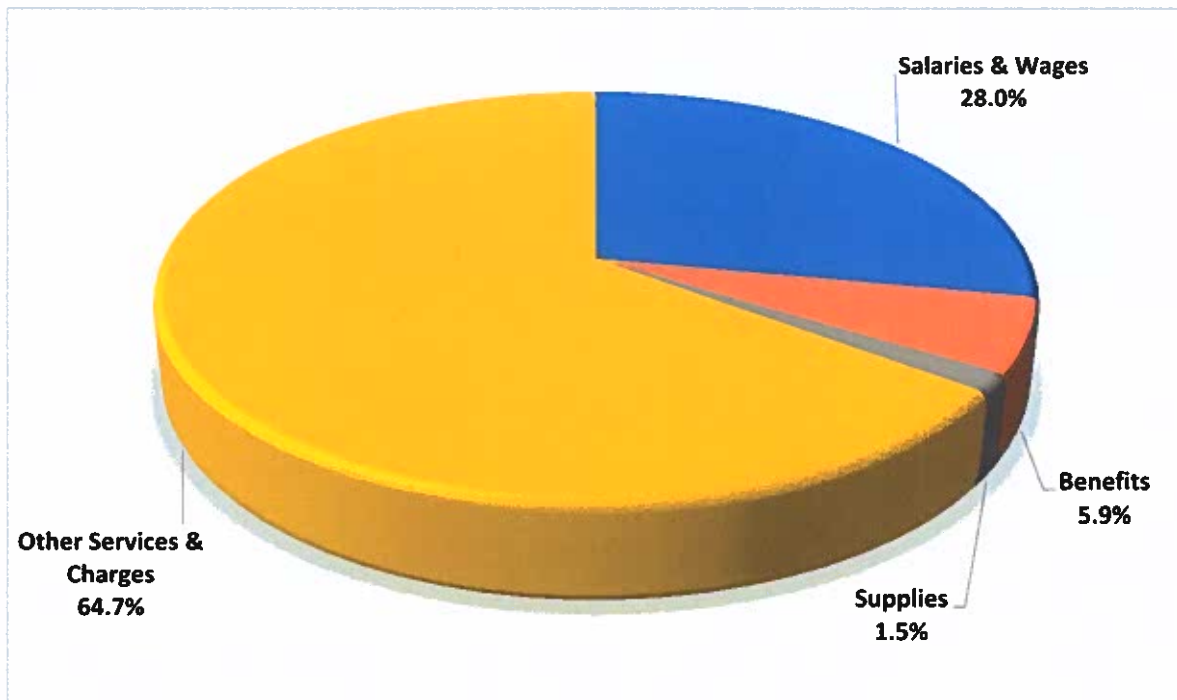


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Emergency Medical Services Fund					
Beginning Fund Balance - Restricted	176,402.92	52,710	52,280	66,720	66,720
Total Beginning Cash Balance	176,402.92	52,710	52,280	66,720	66,720
Taxes					
Property Taxes-E.M.S.	131,943.90	140,000	145,000	142,000	142,000
Ambulance Utility Fees	0.00	130,000	184,500	280,000	280,000
Total Taxes	131,943.90	270,000	329,500	422,000	422,000
Intergovernmental Revenues					
Commerce CARES Grant	32,184.27	0	0	0	0
Dept. of Health - E.M.S. Grant	1,260.00	1,200	1,260	1,200	1,200
Intergov. Charges-Fire Dist. #5	3,561.79	3,500	4,200	3,500	3,500
Total Intergovernmental Revenues	37,006.06	4,700	5,460	4,700	4,700
Miscellaneous Revenues					
Investment Interest	752.86	1,000	200	200	200
	752.86	1,000	200	200	200
Other Financing Sources					
Transfer from C.E. Fund	0.00	40,000	42,000	0	0
Total Other Financing Sources	0.00	40,000	42,000	0	0
Total Emergency Medical Services	346,105.74	368,410	429,440	493,620	493,620

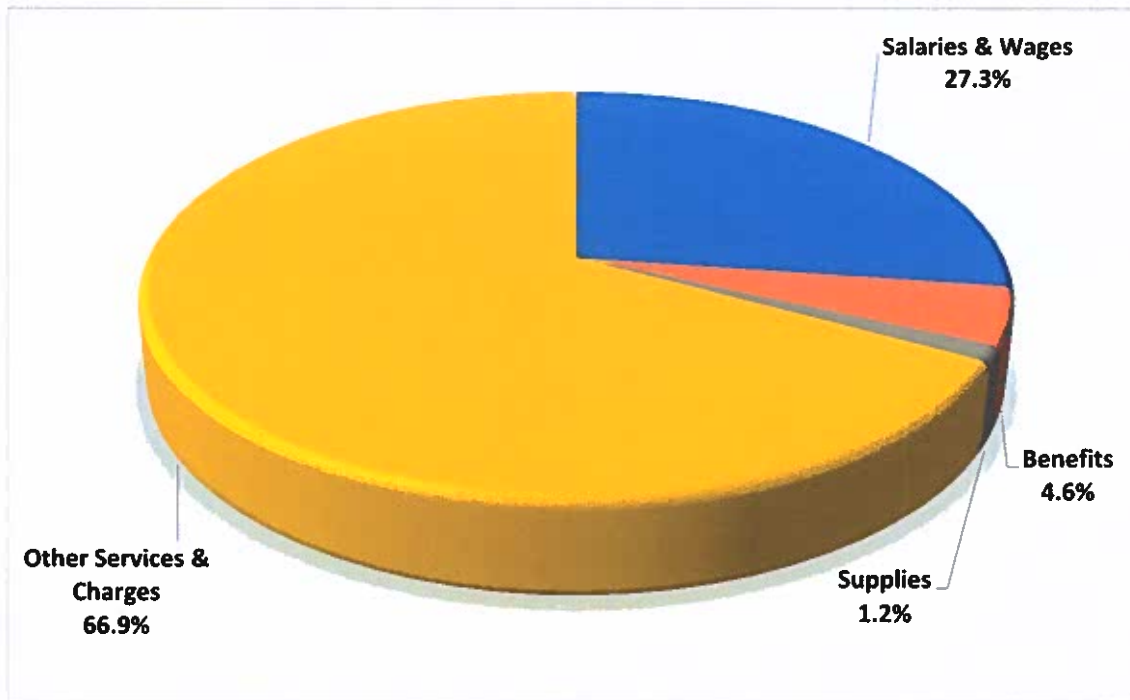
**City of Grandview
2021 Budget
Emergency Medical Fund**

Expenditures	Amount	
Salaries & Wages	\$ 100,300	28.0%
Benefits	21,050	5.9%
Supplies	5,250	1.5%
Other Services & Charges	232,020	64.7%
Total Expenditures	\$ 358,620	



**City of Grandview
2022 Budget
Emergency Medical Fund**

Expenditures	Amount	
Salaries & Wages	\$ 119,000	27.3%
Benefits	19,850	4.6%
Supplies	5,250	1.2%
Other Services & Charges	291,850	66.9%
Total Expenditures	\$ 435,950	



FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from an Ambulance Utility Fee and a voter approved EMS tax levy. The EMS tax levy formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. The current ten-year levy expires at the end of 2023. Funding from the current ten-year levy expires at the end of 2024.

<u>Staffing Level</u>	Fire Captain	.25 FTE
	Firefighters / Volunteer	19.20

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Interact with other health care providers in our area and assist them when requested.

Notable Changes in 2022

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2021 as well as expected insurance cost increases.
- Increase in "Volunteer Compensation" to cover the cost of increased participation. This Line Item is split between Fire Suppression (40%) and EMS (60%).
- Professional Services line item has been added in the amount of \$45,000 to cover the cost of an in-house contract Training Officer to meet the requirement of providing training for our personnel.
- Increase to "Ambulance Service" to cover the increase in cost of the Sunnyside ILA for Sunnyside Fire Dept. to provide ambulance service in 2022.
- Anticipated increase of \$1.66 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%).

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$142,000
	Ambulance Utility Fee	\$280,000
	Dept. of Health Grant	\$ 1,200
	Intergovernmental Charges	\$ 3,500

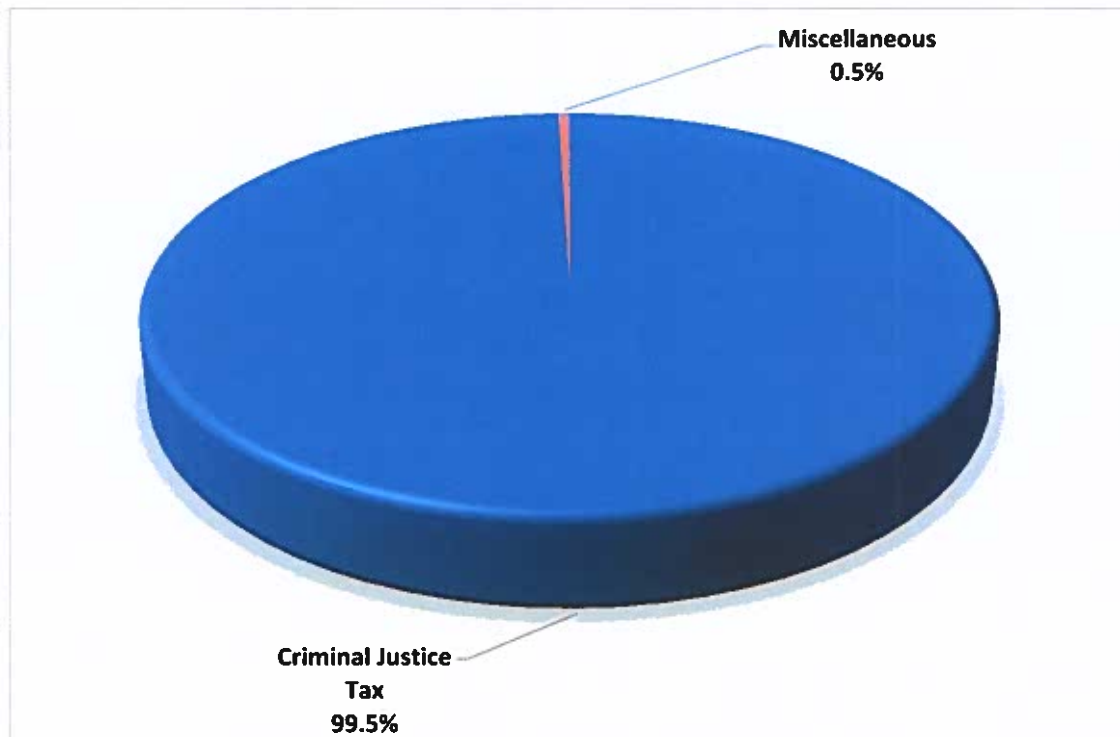
Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2015 Chevrolet Tahoe (Grandview 2)

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Emergency Medical Services Fund					
Regular Salaries & Wages	17,097.23	18,100	18,500	20,500	20,500
Volunteer Compensation	65,977.49	77,400	87,500	93,500	93,500
Overtime	3,124.85	4,800	4,200	5,000	5,000
Social Security	2,122.84	3,700	3,990	2,100	2,100
Retirement	1,077.81	1,350	1,250	1,400	1,400
Workman's Compensation	984.70	1,400	1,400	1,550	1,550
Medical/life Insurance	4,430.69	4,700	4,550	4,900	4,900
Family Medical Leave Premium	125.21	200	180	200	200
Uniforms & Clothing	409.54	7,000	6,000	7,000	7,000
Pension & Disability Payments	870.00	2,700	1,900	2,700	2,700
Office & Operating Supplies	767.07	2,250	1,600	2,250	2,250
COVID-19 Office Supplies	377.25	0	300	0	0
Fuel Consumed	238.21	1,000	600	1,000	1,000
Small Tools & Minor Equipment	0.00	2,000	1,700	2,000	2,000
Ambulance Service	149,820.00	187,600	187,600	201,350	201,350
Training Officer	0.00	0	0	20,000	45,000
Communications	25,484.30	29,200	28,000	30,200	30,200
Travel	0.00	500	0	500	500
Operating Rentals & Leases	6,690.00	5,000	5,200	4,800	4,800
Insurance	5,856.30	6,220	6,150	6,500	6,500
Repairs & Maintenance	852.70	1,000	1,000	1,000	1,000
Miscellaneous	0.00	2,000	600	2,000	2,000
Miscellaneous - Training	0.00	500	500	500	500
Total Rescue And Emergency Aid	286,306.19	358,620	362,720	410,950	435,950
Capital Expenditures					
Machinery & Equipment	7,514.74	0	0	0	0
Total Capital Expenditures	7,514.74	0	0	0	0
Ending Fund Balance					
Ending Fund Balance - Restricted	52,284.81	9,790	66,720	82,670	57,670
Total Ending Fund Balance	52,284.81	9,790	66,720	82,670	57,670
Total E.M.S. Fund	346,105.74	368,410	429,440	493,620	493,620

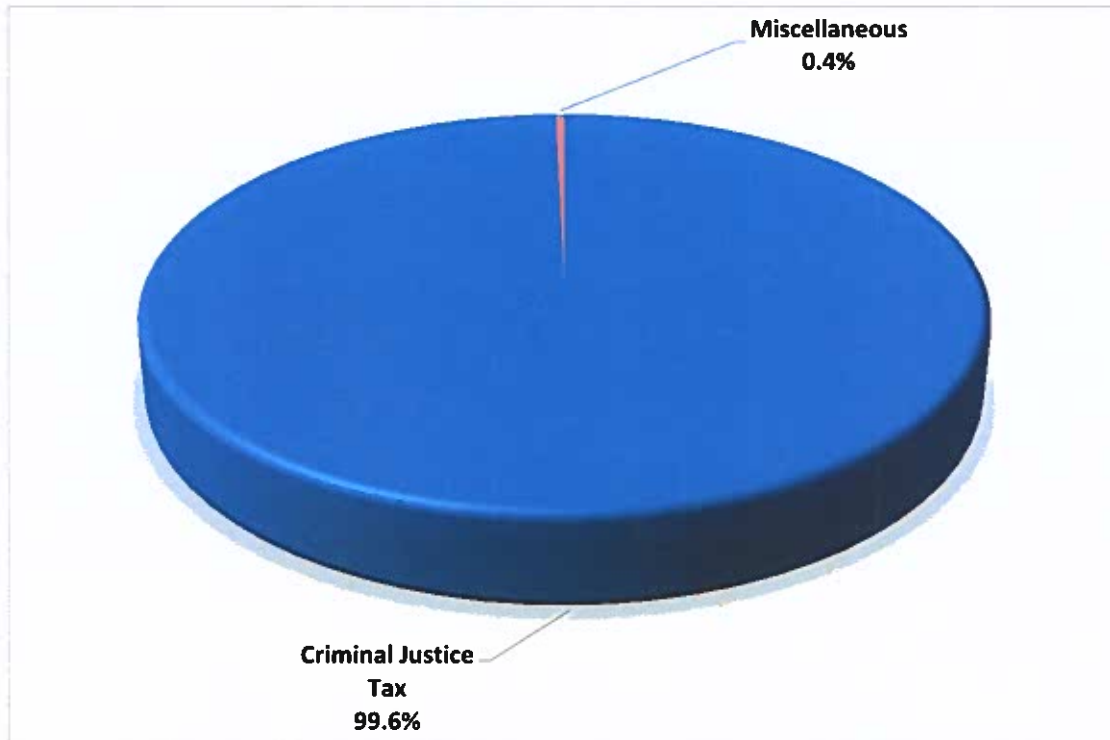
**City of Grandview
2021 Budget
Yakima Co. Law & Justice 1/3% Fund**

Revenues	Amount	
Criminal Justice Tax	\$ 310,000	99.5%
Miscellaneous	1,500	0.5%
Total Revenues	\$ 311,500	



**City of Grandview
2022 Budget
Yakima Co. Law & Justice 1/3% Fund**

Revenues	Amount	
Criminal Justice Tax	\$ 330,000	99.6%
Miscellaneous	1,200	0.4%
Total Revenues	\$ 331,200	

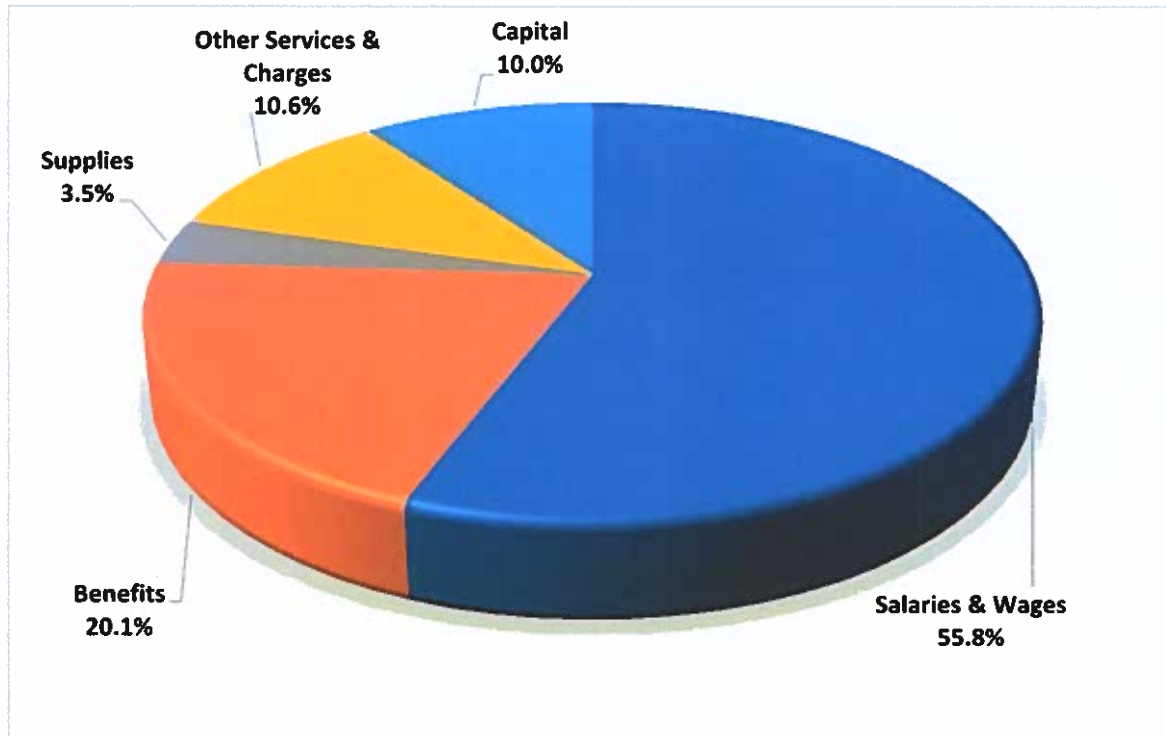


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance - Restricted	233,409.22	279,350	279,250	348,000	348,000
Total Beginning Cash Balance	233,409.22	279,350	279,250	348,000	348,000
Taxes					
Criminal Justice Tax - 3/10%	330,833.30	310,000	340,000	330,000	330,000
Total Taxes	330,833.30	310,000	340,000	330,000	330,000
Intergovernmental Revenues					
Commerce CARES Grant	123.16	0	0	0	0
Total Intergovernmental Revenues	132.16	0	0	0	0
Miscellaneous Revenues					
Investment Interest	1,417.60	1,500	1,200	1,200	1,200
Total Miscellaneous Revenue	1,417.60	1,500	1,200	1,200	1,200
Total Yakima Cnty Law & Justice Tax	565,792.28	590,850	620,450	679,200	679,200

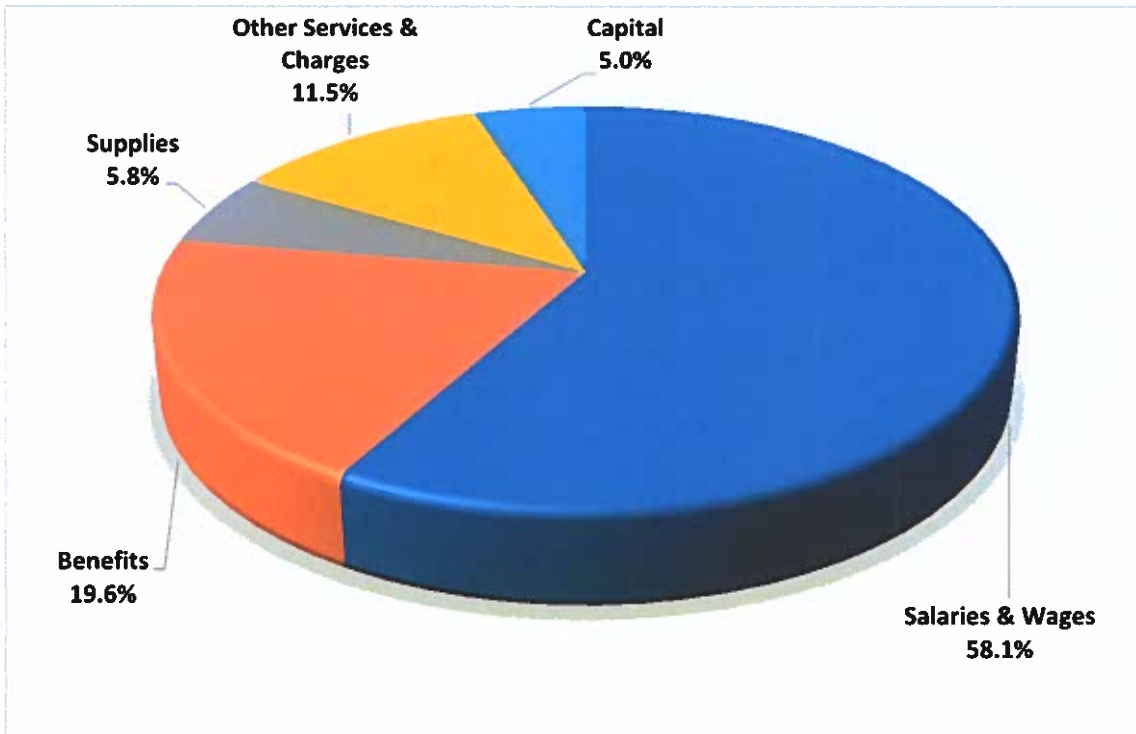
**City of Grandview
2021 Budget
Yakima Co. Law & Justice 1/3% Fund**

Expenditures	Amount	
Salaries & Wages	\$ 217,500	55.8%
Benefits	78,350	20.1%
Supplies	13,500	3.5%
Other Services & Charges	41,500	10.6%
Capital	39,000	10.0%
Total Expenditures	\$ 389,850	



**City of Grandview
2022 Budget
Yakima Co. Law & Justice 1/3% Fund**

Expenditures	Amount	
Salaries & Wages	\$ 209,500	58.1%
Benefits	70,500	19.6%
Supplies	21,000	5.8%
Other Services & Charges	41,500	11.5%
Capital	18,000	5.0%
Total Expenditures	\$ 360,500	



FUND: CRIMINAL JUSTICE FUND

PROGRAM: CRIMINAL JUSTICE FUNDS

PROGRAM STATEMENT

The taxpayers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004. The goal was to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset. It was renewed in 2010 and 2015. It is up for a vote in November of 2021.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for two Patrol Officers
- Purchase needed equipment for the Police Department

Staffing Level Patrol Officers 2.00 FTE

Overview of Ongoing and Present Activities

- Two patrol officer's salaries
- Police department capital items

Notable Changes in 2022 -

Document Management System software (PowerDMS subscription for Accreditation)	\$7,000
Capital expenditure items:	
Radio and Repeaters	\$5,000
Accreditation Upgrades	
Evidence Room air vent, keyless locks	\$8,000
Workout Equipment	\$3,000
Crime Scene Investigations Equipment	\$2,000

Mandated Programs – Federal and State - None

Revenue Generated - \$330,000 a year

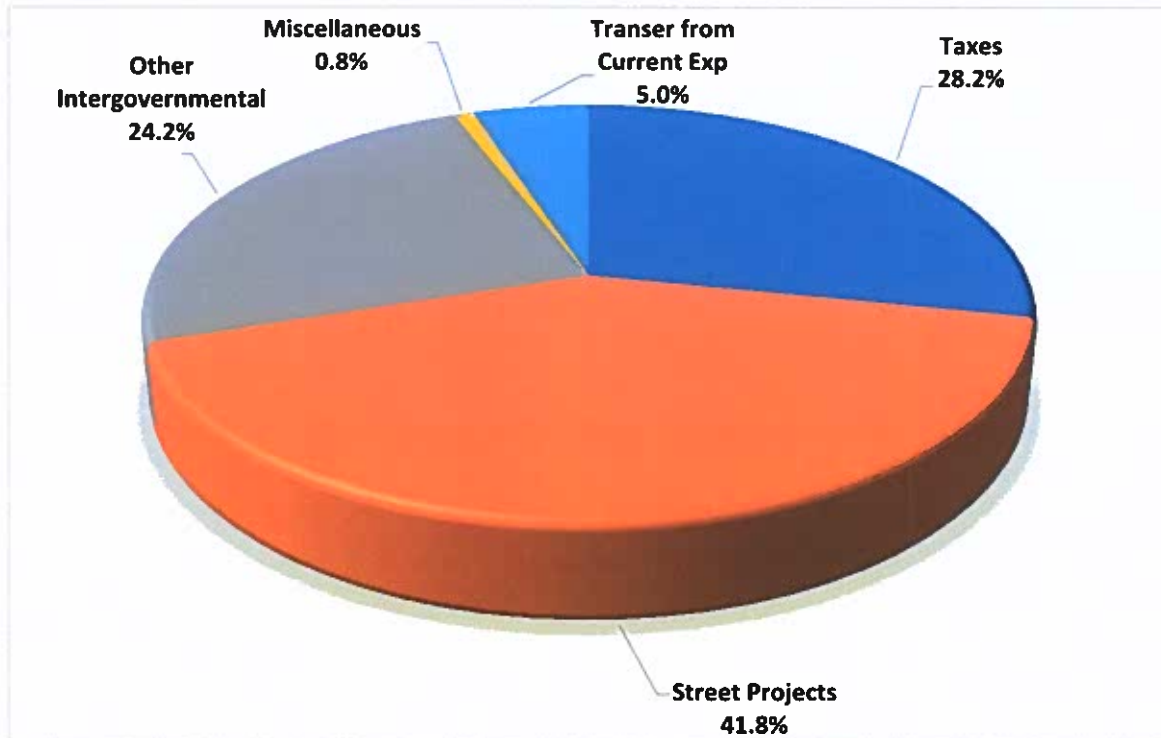
Equipment Assigned – MRAP Vehicle, Ford F450 van (CE, 9998).

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	143,236.29	169,000	131,000	177,000	177,000
Overtime	31,624.84	42,000	22,000	30,000	30,000
Longevity	2,334.01	6,500	6,500	2,500	2,500
Social Security	13,245.91	17,500	12,200	17,000	17,000
Retirement	9,444.50	12,000	7,000	12,000	12,000
Workman's Compensation	4,686.57	6,000	5,000	8,000	8,000
Medical/life Insurance	30,546.35	37,500	22,000	33,000	28,000
Family Medical Leave Premium	259.88	350	250	500	500
Uniforms & Clothing	2,628.81	5,000	4,600	5,000	5,000
Office & Operating Supplies	2,717.95	4,000	3,000	4,000	11,000
COVID-19 Office Supplies	132.16	0	0	0	0
Incident Command Supplies	3,984.17	4,000	4,000	4,000	4,000
Small Tools & Minor Equipment	4,499.27	5,500	5,500	6,000	6,000
LEAD Task Force	0.00	26,500	0	26,500	26,500
Policy Program	8,958.00	11,000	11,000	11,000	11,000
Miscellaneous - Training	4,303.14	4,000	2,500	4,000	4,000
Total Operating Expenses	262,601.85	350,850	236,550	340,500	342,500
Capital Expenditures					
Radio Repeater	5,831.79	2,000	2,000	5,000	5,000
Crime Scene Investigations Equipment	8,086.84	1,300	600	2,000	2,000
UAV Platform	5,821.87	8,700	8,700	0	0
Police Electric Bicycle	4,196.00	0	0	0	0
Police Stationary Bicycle	0.00	3,000	2,600	0	0
Defibrillators	0.00	24,000	22,000	0	0
Accreditation Upgrades	0.00	0	0	8,000	8,000
Workout Equipment	0.00	0	0	3,000	3,000
Total Capital Expenditures	23,936.50	39,000	35,900	18,000	18,000
Ending Fund Balance					
Ending Fund Balance - Restricted	279,253.93	201,000	348,000	320,700	318,700
Total Ending Fund Balance	279,253.93	201,000	348,000	320,700	318,700
Total Yak Cnty Law&Justice Tax Fund	565,792.28	590,850	620,450	679,200	679,200

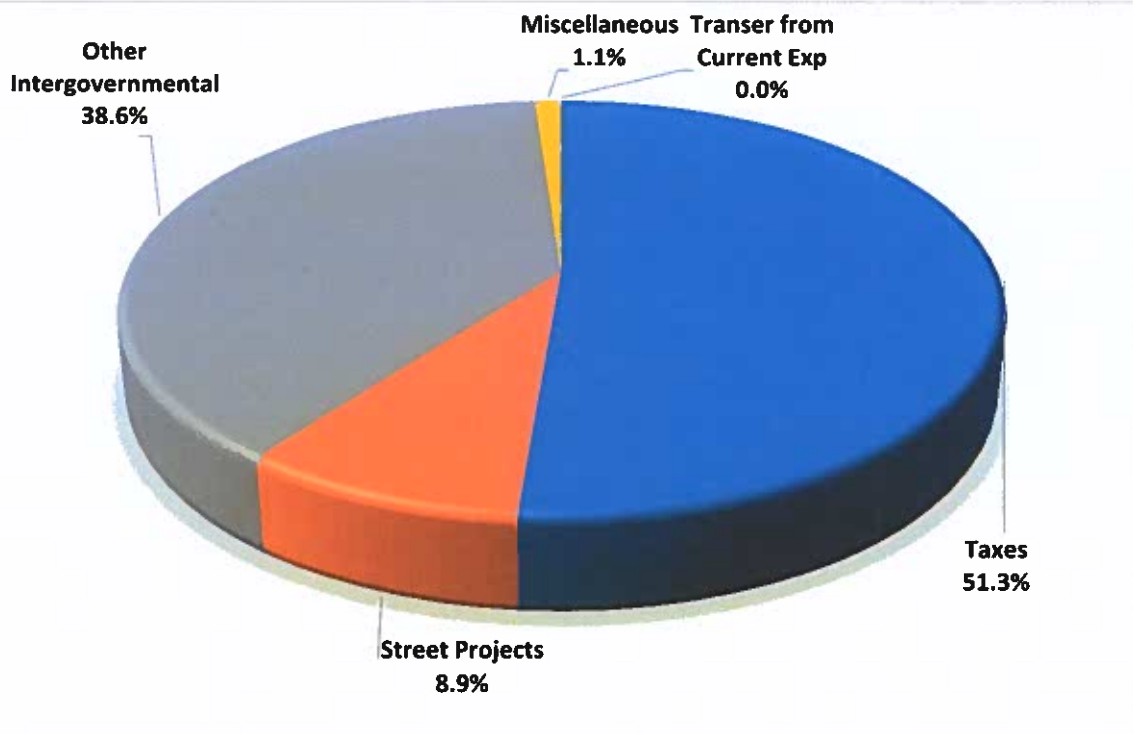
**City of Grandview
2021 Budget
Street Fund**

Revenues	Amount	
Taxes	\$ 279,550	28.2%
Street Projects	414,950	41.8%
Other Intergovernmental	240,000	24.2%
Miscellaneous	8,100	0.8%
Transter from Current Exp	50,000	5.0%
Total Revenues	\$ 992,600	



**City of Grandview
2022 Budget
Street Fund**

Revenues	Amount	
Taxes	\$ 305,550	51.3%
Street Projects	53,250	8.9%
Other Intergovernmental	230,000	38.6%
Miscellaneous	6,700	1.1%
Transter from Current Exp	-	0.0%
Total Revenues	\$ 595,500	

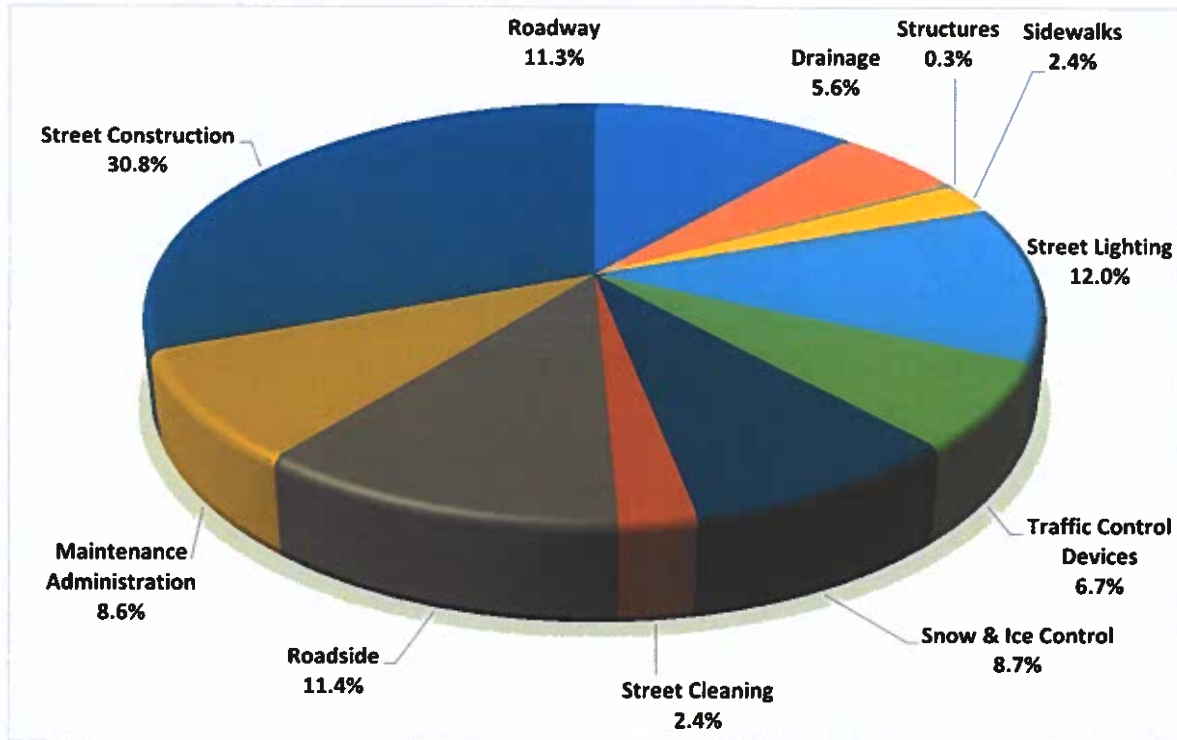


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Street Fund					
Beginning Fund Balance - Restricted	260,000.00	100,000	100,000	50,000	50,000
Beginning Fund Balance - Unassigned	135,166.39	275,950	275,800	337,885	337,885
Total Beginning Cash Balance	395,166.39	375,950	375,800	387,885	387,885
Taxes					
Real & Personal Property Tax	0.00	50	0	50	50
Local Sales Tax	285,645.13	279,500	305,000	299,000	305,500
Total Taxes	285,645.13	279,550	305,000	299,050	305,550
Intergovernmental Revenues					
STP Grant - OIE	2,386.42	52,000	52,000	43,250	43,250
Commerce CARES Grant	2,622.31	0	0	0	0
DOE Grant - Stormwater Project	49,252.40	55,450	50,000	10,000	10,000
TIB Grant - East Stover to Colleen's Way	211,365.00	0	0	0	0
TIB Grant - WCR - Euclid to Exit 73	0.00	307,500	307,500	0	0
Multimodal Transportation	15,270.69	15,000	15,000	15,000	15,000
Motor Vehicle Fuel Tax	206,351.33	225,000	208,500	215,000	215,000
Total Intergovernmental Revenues	487,248.15	654,950	633,000	283,250	283,250
Miscellaneous Revenues					
Investment Interest	2,298.68	2,600	1,200	1,200	1,200
Contributions - Sidewalks	1,928.52	2,000	1,900	2,000	2,000
Contributions & Donations - St	3,500.00	3,500	3,500	3,500	3,500
Other Miscellaneous Revenue	1,142.50	0	200	0	0
Total Miscellaneous Revenues	8,869.70	8,100	6,800	6,700	6,700
Other Financing Sources					
Transfer from C.E. Fund	50,000.00	50,000	50,000	50,000	0
Total Other Financing Sources	50,000.00	50,000	50,000	50,000	0
Total Street Fund	1,226,929.37	1,368,550	1,370,600	1,026,885	983,385

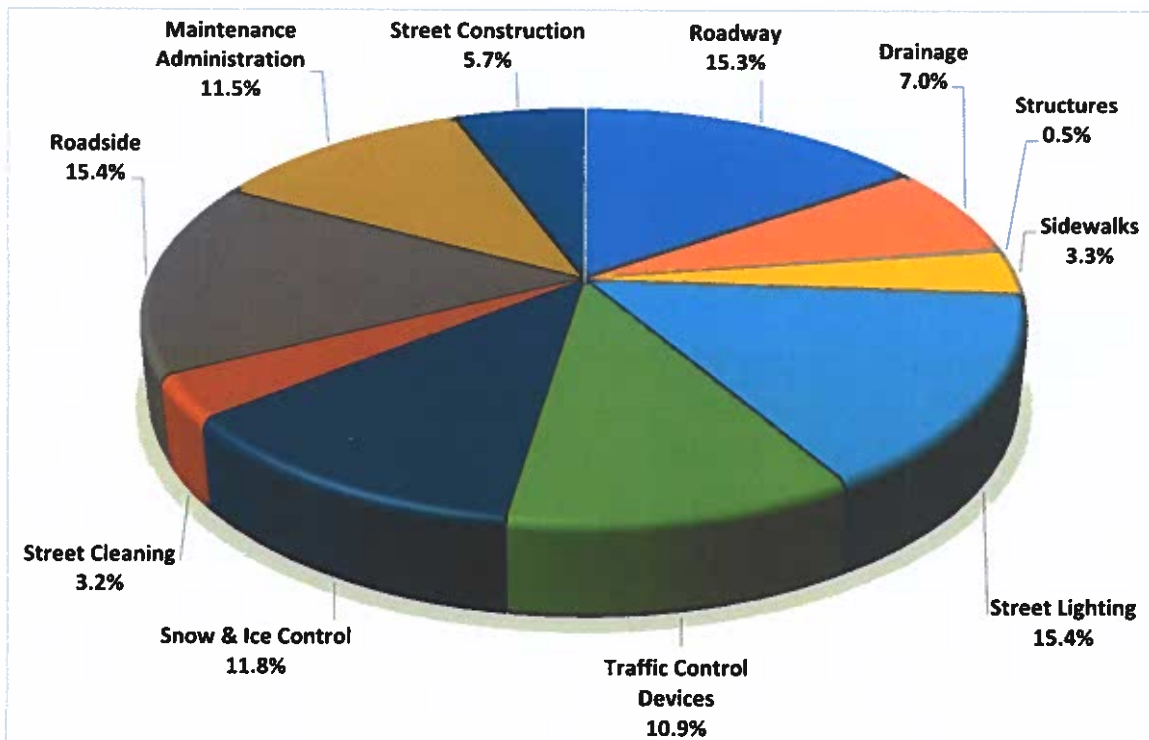
**City of Grandview
2021 Budget
Street Fund**

Expenditures	Amount	
Roadway	\$ 134,520	11.3%
Drainage	66,700	5.6%
Structures	3,525	0.3%
Sidewalks	28,265	2.4%
Street Lighting	143,500	12.0%
Traffic Control Devices	79,920	6.7%
Snow & Ice Control	103,900	8.7%
Street Cleaning	28,380	2.4%
Roadside	135,990	11.4%
Maintenance Administration	102,240	8.6%
Street Construction	367,500	30.8%
Total Expenditures	\$ 1,194,440	



**City of Grandview
2022 Budget
Street Fund**

Expenditures	Amount	
Roadway	\$ 134,270	15.3%
Drainage	61,140	7.0%
Structures	3,975	0.5%
Sidewalks	28,660	3.3%
Street Lighting	135,000	15.4%
Traffic Control Devices	95,370	10.9%
Snow & Ice Control	103,220	11.8%
Street Cleaning	28,410	3.2%
Roadside	134,350	15.4%
Maintenance Administration	100,760	11.5%
Street Construction	50,000	5.7%
Total Expenditures	\$ 875,155	



FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	0.025
			2.100 FTE

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2022

- | | |
|---|----------|
| • Sidewalk Repairs | \$10,000 |
| • Storm Water Improvement Project | \$50,000 |
| • Upgrade Signal Equipment at 4 Intersections – Grandridge & WCR, Euclid & WCR, W 2 nd & Euclid, Elm & WCR | \$20,000 |
| • New Banners | \$ 6,000 |

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

- | | |
|---|-----------|
| • Fuel Taxes | \$230,000 |
| • Streets/Sidewalk Contributions (donation) | \$ 5,500 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – Ford Explorer	1 – Generator
1 – Road Grader	3 – Tractors	1 – Air Compressor
1 – Paint Striper	1 – 1 Ton Truck	1 – Brush Hog
1 – Loader	3 – Weeders	1 – Sweeper
1 – Forklift	2 – Flatbed Truck	1 – Sewer Rodder
1 – Backhoe	2 – Riding Mowers	1 – Water Truck
6 – Full size Pick-ups	2 – Dump Trucks	

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Street Fund					
Roadway					
Regular Salaries & Wages	5,253.07	17,000	5,000	17,000	17,000
Overtime	774.46	1,800	300	1,800	1,800
Social Security	462.31	1,440	410	1,440	1,440
Retirement	784.64	2,440	690	1,930	1,930
Workman's Compensation	201.56	610	170	600	600
Medical/life Insurance	2,654.90	7,000	2,660	7,770	7,270
Family Medical Leave Premium	8.92	30	10	30	30
Unemployment Compensation	0.00	100	0	100	100
Uniforms & Clothing	892.30	1,200	800	1,200	1,200
Office & Operating Supplies	9,803.73	12,000	10,000	12,000	12,000
COVID-19 Office Supplies	194.07	0	0	0	0
Professional Services	5,760.62	30,000	20,000	25,000	25,000
Advertising	74.12	1,000	820	1,000	1,000
Communications	1,836.38	2,300	1,800	2,300	2,300
Travel	131.26	500	0	500	500
Operating Rentals & Leases	40,080.00	40,000	32,000	40,000	40,000
Repairs & Maintenance	7,663.15	10,000	5,000	10,000	10,000
Miscellaneous	1,185.81	2,100	1,500	2,100	2,100
Total Roadway	77,761.30	129,520	81,160	124,770	124,270
Capital Expenditures					
Improvements O/T Buildings	6,474.00	5,000	6,000	10,000	10,000
Total Capital Expenditures	6,474.00	5,000	6,000	10,000	10,000
Drainage					
Regular Salaries & Wages	1,604.79	4,200	2,000	4,700	4,700
Overtime	494.13	1,000	300	1,000	1,000
Social Security	159.67	440	180	440	440
Retirement	270.24	740	300	590	590
Workman's Compensation	63.70	190	80	180	180
Medical/life Insurance	447.93	1,670	1,300	2,500	1,220
Family Medical Leave Premium	3.06	10	10	10	10
Office & Operating Supplies	0.00	1,000	0	1,000	1,000
Stormwtr Improv - Larson/W 5th/Butternut	49,992.12	55,450	50,000	50,000	50,000
Repairs & Maintenance	0.00	2,000	0	2,000	2,000
Total Drainage	53,035.64	66,700	54,170	62,420	61,140

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Street Fund					
Structures					
Regular Salaries & Wages	0.00	800	400	1,000	1,000
Overtime	81.16	0	0	0	0
Social Security	6.12	60	30	80	80
Retirement	10.53	100	50	110	110
Workman's Compensation	0.89	30	20	30	30
Medical/life Insurance	6.15	430	220	480	450
Family Medical Leave Premium	0.12	5	5	5	5
Professional Services	0.00	600	300	800	800
Repairs & Maintenance	1,166.40	1,500	0	1,500	1,500
Total Structures	1,271.37	3,525	1,025	4,005	3,975
Sidewalks					
Salaries & Wages	2,395.97	4,500	2,000	4,500	4,500
Overtime	324.71	500	0	500	500
Social Security	207.31	230	150	380	380
Retirement	352.18	390	260	510	510
Workmans Compensation	79.04	100	70	160	160
Medical/life Insurance	992.07	1,540	1,480	1,710	1,600
Family Medical Leave Premium	3.99	5	5	10	10
Office & Operating Supplies	65,705.28	7,000	1,000	7,000	7,000
Repairs & Maintenance	0.00	4,000	1,500	4,000	4,000
Total Sidewalks	70,060.55	18,265	6,465	18,770	18,660
Capital Expenditures					
Improvements O/T Buildings	6,936.81	10,000	7,000	10,000	10,000
Total Capital Expenditures	6,936.81	10,000	7,000	10,000	10,000
Street Lighting					
Public Utility Services	110,808.47	75,000	50,000	110,000	110,000
Repairs & Maintenance	378.18	38,500	33,500	10,000	10,000
Total Street Lighting	111,186.65	113,500	83,500	120,000	120,000
Capital Expenditures					
Grandridge Estates Streetlights	0.00	30,000	30,000	15,000	15,000
Total Capital Expenditures	0.00	30,000	30,000	15,000	15,000

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	11,284.53	18,000	17,000	20,000	20,000
Overtime	481.98	800	600	1,000	1,000
Social Security	912.17	1,440	1,350	1,610	1,610
Retirement	1,545.17	2,440	2,280	2,150	2,150
Workman's Compensation	385.60	610	800	660	660
Medical/life Insurance	4,023.00	5,600	5,600	6,220	5,820
Family Medical Leave Premium	17.56	30	30	30	30
Uniforms & Clothing	400.00	400	350	500	500
Office & Operating Supplies	11,539.62	10,000	7,500	10,000	10,000
Professional Services	2,177.50	7,000	2,500	7,000	7,000
Travel	0.00	500	0	500	500
Operating Rentals & Leases	0.00	500	0	500	500
Repairs & Maintenance	23,706.95	28,000	28,000	25,000	25,000
Miscellaneous	0.00	600	200	600	600
Total Traffic Control Devices	56,474.08	75,920	66,210	75,770	75,370
Capital Expenditures					
Signal Equipment Upgrade	0.00	4,000	0	20,000	20,000
Total Capital Expenditures	0.00	4,000	0	20,000	20,000
Snow And Ice Control					
Regular Salaries & Wages	2,995.11	20,000	10,000	20,000	20,000
Overtime	237.43	20,000	10,000	20,000	20,000
Social Security	247.20	3,060	1,530	3,060	3,060
Retirement	418.12	5,190	2,590	4,100	4,100
Workman's Compensation	101.80	1,300	650	1,260	1,260
Medical/life Insurance	1,067.27	11,800	5,900	13,100	12,250
Family Medical Leave Premium	4.72	50	30	50	50
Office & Operating Supplies	8,660.93	10,000	10,000	10,000	10,000
Professional Services	0.00	15,000	2,500	15,000	15,000
Operating Rentals & Leases	0.00	2,500	0	2,500	2,500
Repairs & Maintenance	1,206.92	15,000	3,000	15,000	15,000
Total Snow And Ice Control	14,939.50	103,900	46,200	104,070	103,220

City of Grandview ~ 2022 Expenditure Estimates

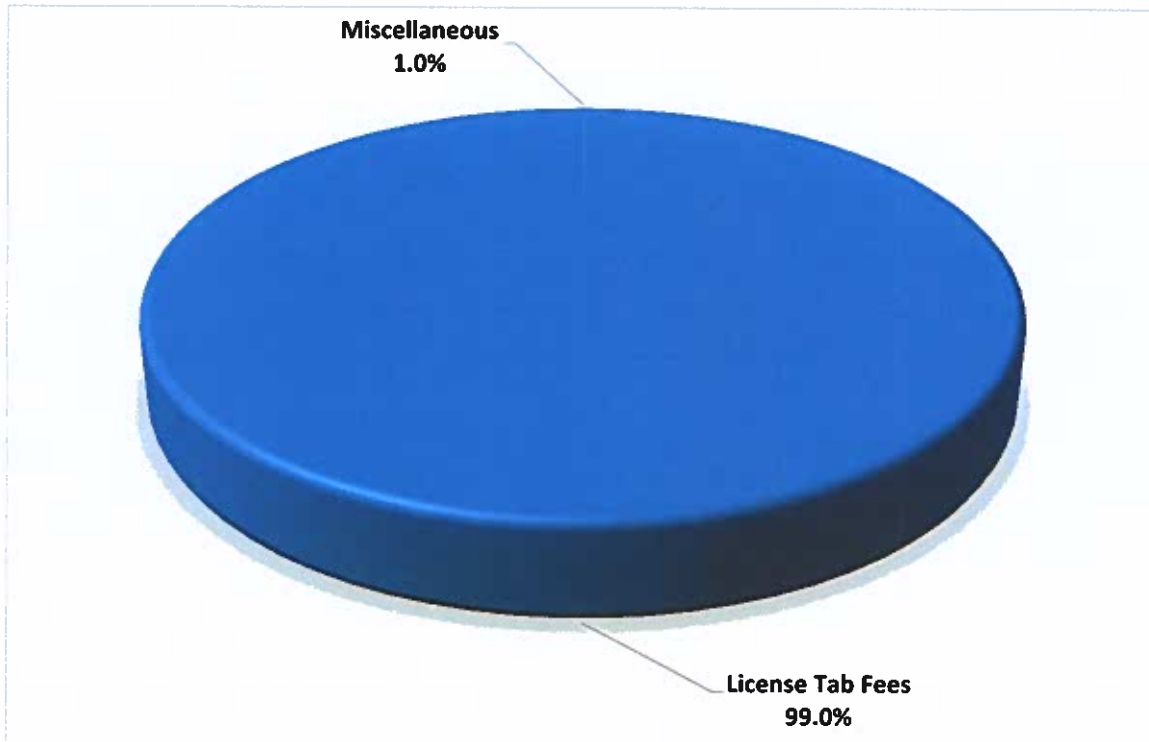
Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Street Fund					
Street Cleaning					
Regular Salaries & Wages	6,690.21	8,000	5,000	8,000	8,000
Overtime	71.12	800	1,000	800	800
Social Security	513.15	680	420	680	680
Retirement	871.49	1,140	720	900	900
Workman's Compensation	206.30	290	180	280	280
Medical/life Insurance	2,400.50	3,400	3,400	3,780	3,530
Family Medical Leave Premium	9.93	20	10	20	20
Uniforms & Clothing	400.33	250	250	400	400
Office & Operating Supplies	0.00	100	0	100	100
Operating Rentals & Leases	11,700.00	13,000	8,000	13,000	13,000
Public Utility Services	479.90	700	500	700	700
Total Street Cleaning	23,342.93	28,380	19,480	28,660	28,410
Roadside					
Regular Salaries & Wages	63,892.87	66,000	60,000	65,000	65,000
Overtime	2,317.71	5,000	5,000	5,000	5,000
Social Security	5,105.86	5,520	4,940	5,360	5,360
Retirement	7,880.87	7,660	8,370	7,180	7,180
Workman's Compensation	2,157.00	2,920	2,500	2,210	2,210
Medical/life Insurance	19,405.79	18,000	18,000	19,980	18,690
Family Medical Leave Premium	98.03	90	100	110	110
Uniforms & Clothing	514.24	600	500	600	600
Office & Operating Supplies	17,162.30	26,000	20,000	26,000	26,000
Repairs & Maintenance	4,507.80	3,500	2,000	3,500	3,500
Miscellaneous	247.11	700	0	700	700
Total Roadside	123,289.58	135,990	121,410	135,640	134,350
Maintenance Administration					
Regular Salaries & Wages	0.00	100	0	100	100
Wages - Supervision	13,912.46	18,000	14,000	18,000	18,000
Wages - Administration	28,339.10	28,500	26,300	28,000	28,000
Overtime	0.00	100	0	100	100
Longevity	366.48	640	640	830	830
Longevity	982.01	780	770	790	790
Social Security	3,314.31	3,680	3,190	3,660	3,660
Retirement	5,628.63	6,250	5,410	4,900	4,900
Workman's Compensation	371.30	1,670	500	1,510	1,510
Medical/life Insurance	8,136.89	7,900	7,900	8,770	8,200
Family Medical Leave Premium	58.12	70	60	70	70
Supplies	0.00	300	100	300	300
COVID-19 Office Supplies	96.98	0	0	0	0
Communications	164.01	200	180	250	250
Insurance	9,860.92	10,500	10,245	10,500	10,500
Miscellaneous	0.00	250	0	250	250
Total Maintenance Administration	71,231.21	78,940	69,295	78,030	77,460

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Street Fund					
Street Construction					
OIE (Design)	2,758.86	60,000	60,000	50,000	50,000
East Stover to Colleen's Way Resurfacing	211,365.00	0	0	0	0
Wine Country Overlay - Euclid to Exit 73	0.00	307,500	307,500	0	0
Total Streets Construction	214,123.86	367,500	367,500	50,000	50,000
Transfer Out to SIED Loan Euclid/WCR	21,000.00	23,300	23,300	23,300	23,300
Ending Fund Balance					
Ending Fund Balance - Restricted	100,000.00	100,000	50,000	50,000	50,000
Ending Fund Balance - Unassigned	275,801.89	74,110	337,885	96,450	58,230
Total Ending Fund Balance	375,801.89	174,110	387,885	146,450	108,230
Total Street Fund	1,226,929.37	1,368,550	1,370,600	1,026,885	983,385

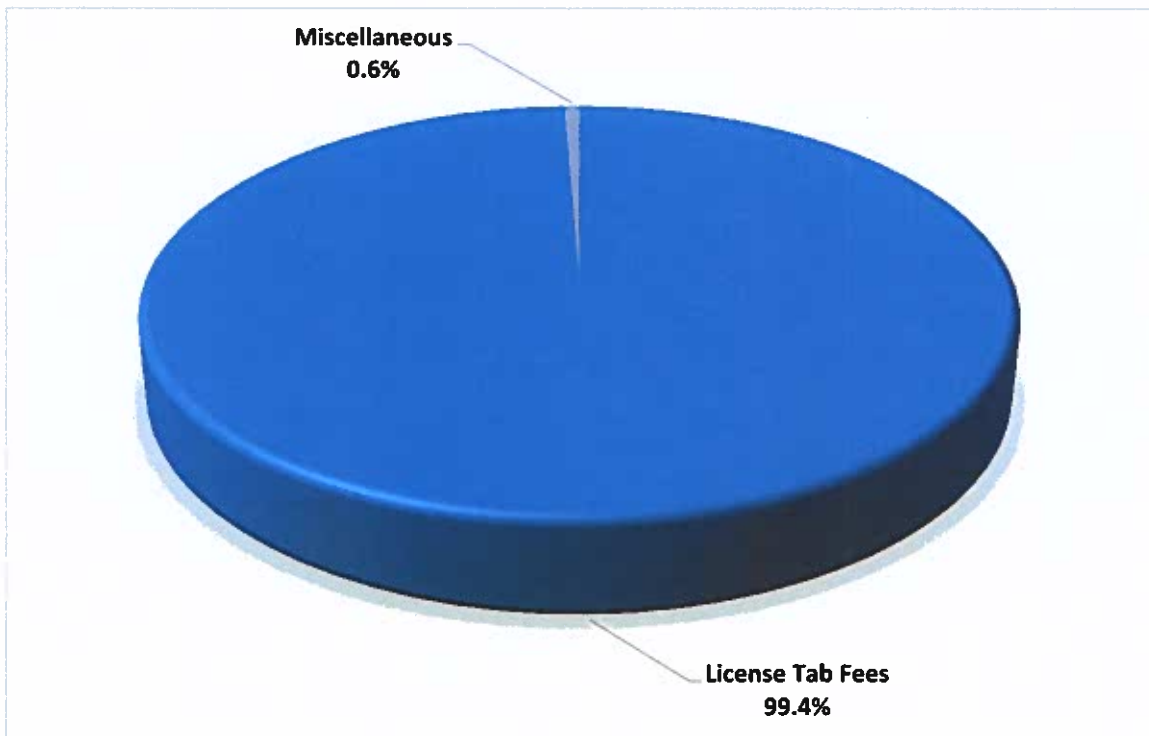
**City of Grandview
2021 Budget
Transportation Benefit District Fund**

Revenues	Amount	
License Tab Fees	\$ 180,000	99.0%
Intergov. Revenues	-	0.0%
Miscellaneous	1,800	1.0%
Total Revenues	\$ 181,800	



**City of Grandview
2022 Budget
Transportation Benefit District Fund**

Revenues	Amount	
License Tab Fees	\$ 185,000	99.4%
Intergov. Revenues	-	0.0%
Miscellaneous	1,200	0.6%
Total Revenues	\$ 186,200	

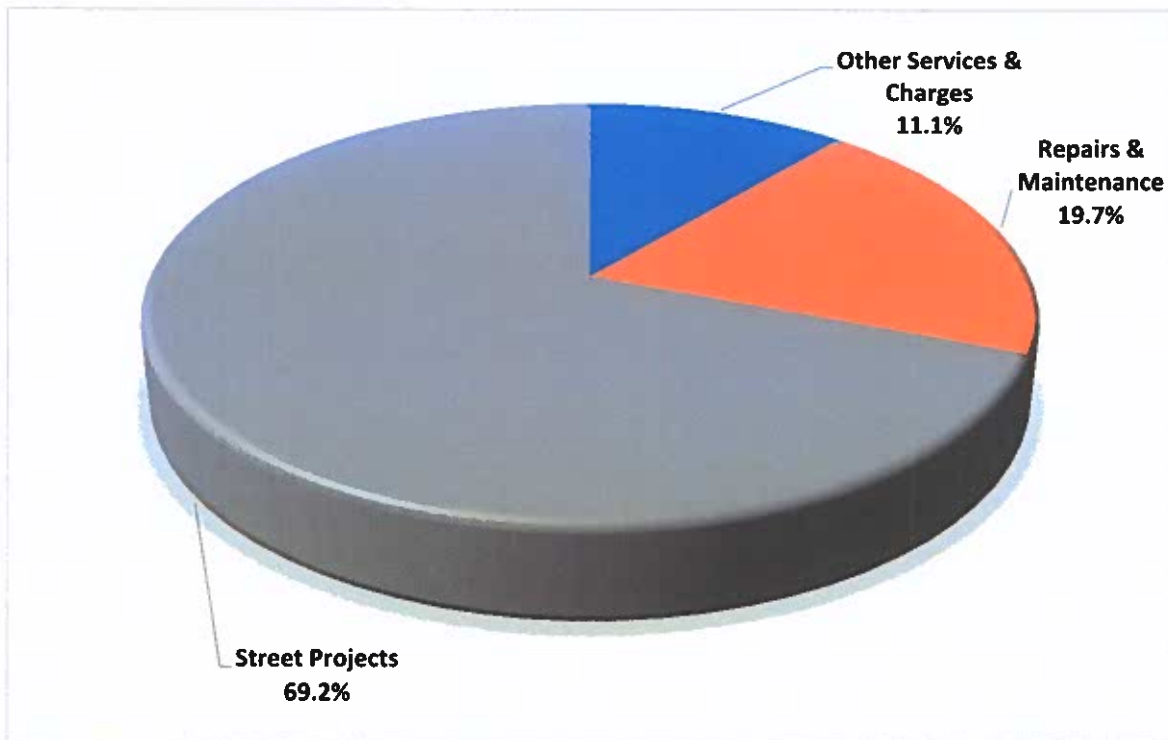


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Transportation Benefit District					
Beginning Fund Balance - Restricted	245,163.73	307,860	307,820	343,195	343,195
Total Beginning Cash Balance	245,163.73	307,860	307,820	343,195	343,195
Taxes					
License Tab Fees	190,880.65	180,000	192,000	185,000	185,000
Total Taxes	190,880.65	180,000	192,000	185,000	185,000
Miscellaneous Revenues					
Investment Interest	1,670.71	1,800	1,200	1,200	1,200
Total Miscellaneous Revenues	1,670.71	1,800	1,200	1,200	1,200
Total Transportation Benefit District	437,715.09	489,660	501,020	529,395	529,395

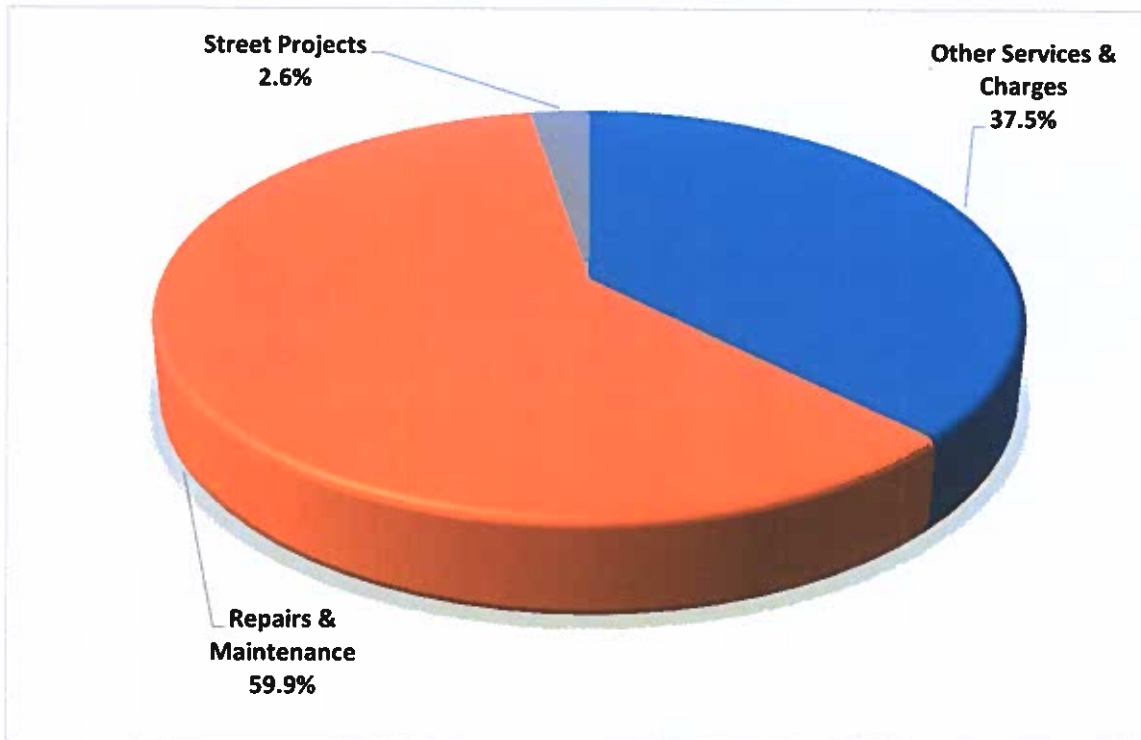
**City of Grandview
2021 Budget
Transportation Benefit District Fund**

Expenditures	Amount	
Other Services & Charges	22,500	11.1%
Repairs & Maintenance	40,000	19.7%
Street Projects	140,150	69.2%
Total Expenditures	\$ 202,650	



**City of Grandview
2022 Budget
Transportation Benefit District Fund**

Expenditures	Amount	
Other Services & Charges	25,000	37.5%
Repairs & Maintenance	40,000	59.9%
Street Projects	1,750	2.6%
Total Expenditures	\$ 66,750	



FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities - None

Notable Changes in 2022 – None

Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$185,000
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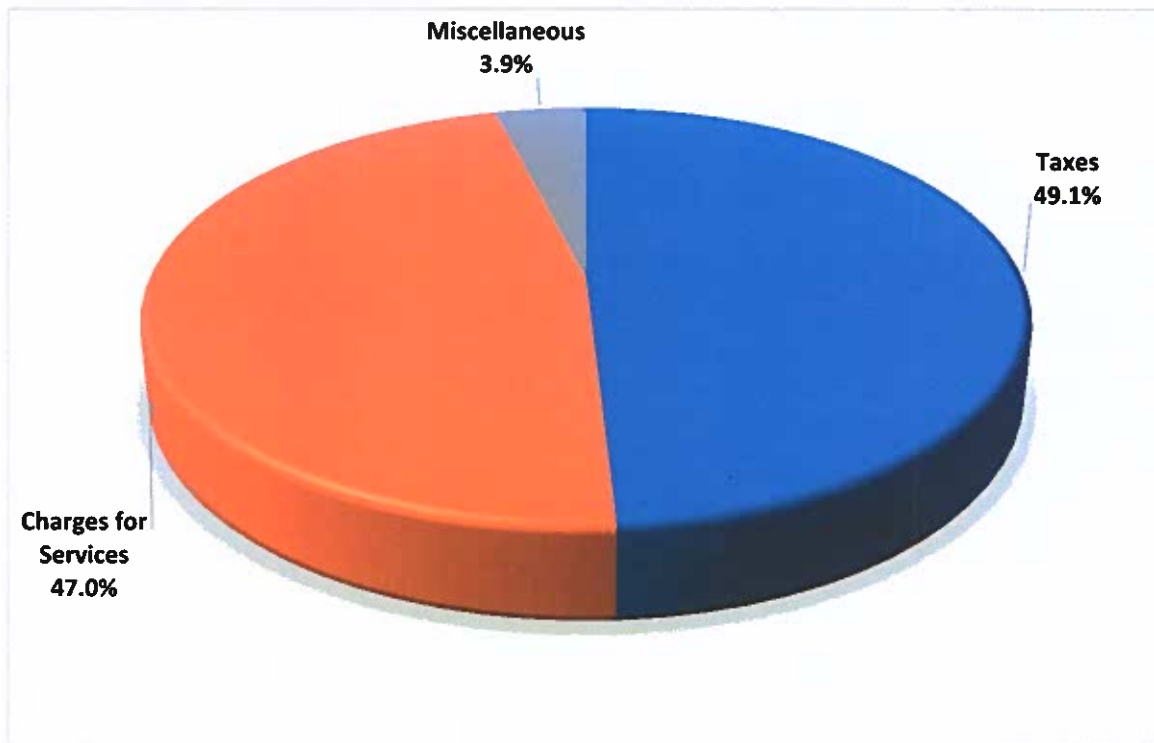
Equipment and Vehicles Assigned – None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Transportation Benefit District					
TBD					
Regular Salaries & Wages	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Family Medical Leave Premium	0.00	0	0	0	0
Office & Operating Supplies	0.00	0	0	0	0
Professional Services	10,516.75	22,500	10,000	25,000	25,000
Repairs & Maintenance	79,871.38	40,000	10,000	40,000	40,000
Stormwtr Improv - Larson/W 5th/Butternut	8,822.13	10,650	8,825	1,750	1,750
Total Operating Expenses	99,210.26	73,150	28,825	66,750	66,750
Street Construction					
E. Stover to Colleen's Way Resurface	30,688.60	0	0	0	0
WCR Overlay - Euclid to Exit 73	0.00	34,500	34,500	0	0
Elm Street - 200/300 Blk Resurface	0.00	95,000	94,500	0	0
Total TBD Street Construction	30,688.60	129,500	129,000	0	0
Ending Fund Balance					
Ending Fund Balance - Restricted	307,816.23	287,010	343,195	462,645	462,645
Total Ending Fund Balance	307,816.23	287,010	343,195	462,645	462,645
Total TBD Fund	437,715.09	489,660	501,020	529,395	529,395

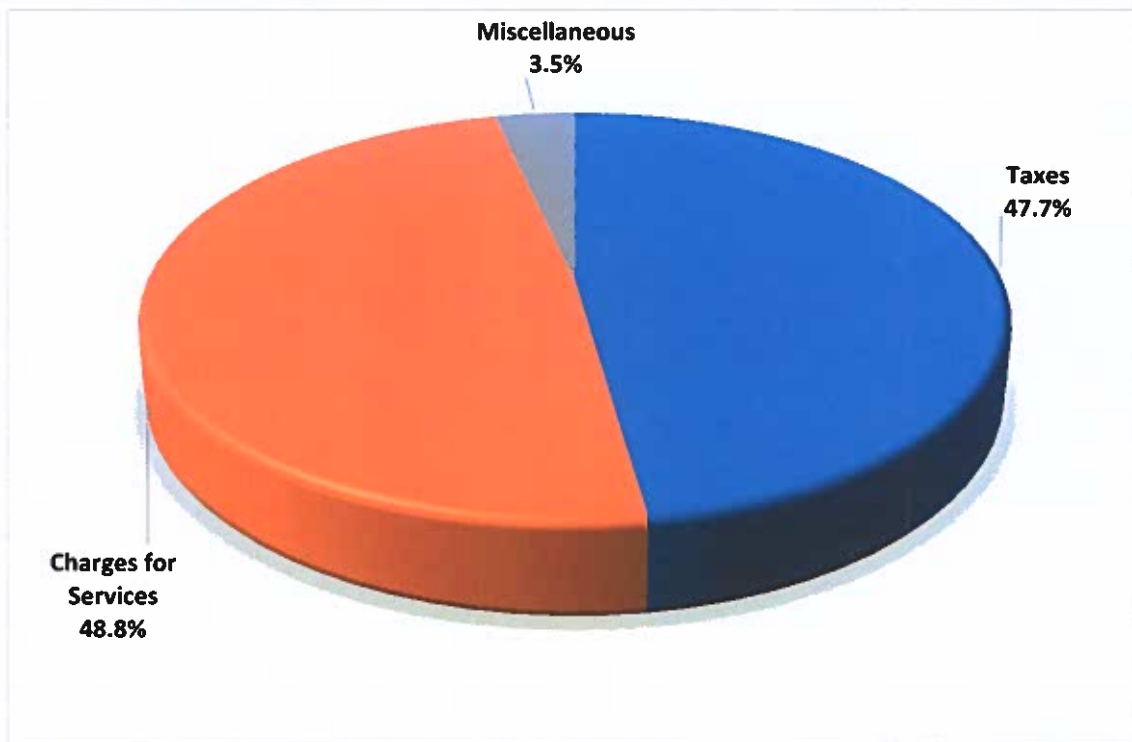
**City of Grandview
2021 Budget
Cemetery Fund**

Revenues	Amount	
Taxes	\$ 75,250	49.1%
Charges for Services	72,000	47.0%
Miscellaneous	6,050	3.9%
Total Revenues	\$ 153,300	



**City of Grandview
2022 Budget
Cemetery Fund**

Revenues	Amount	
Taxes	\$ 82,250	47.7%
Charges for Services	84,000	48.8%
Miscellaneous	6,050	3.5%
Total Revenues	\$ 172,300	

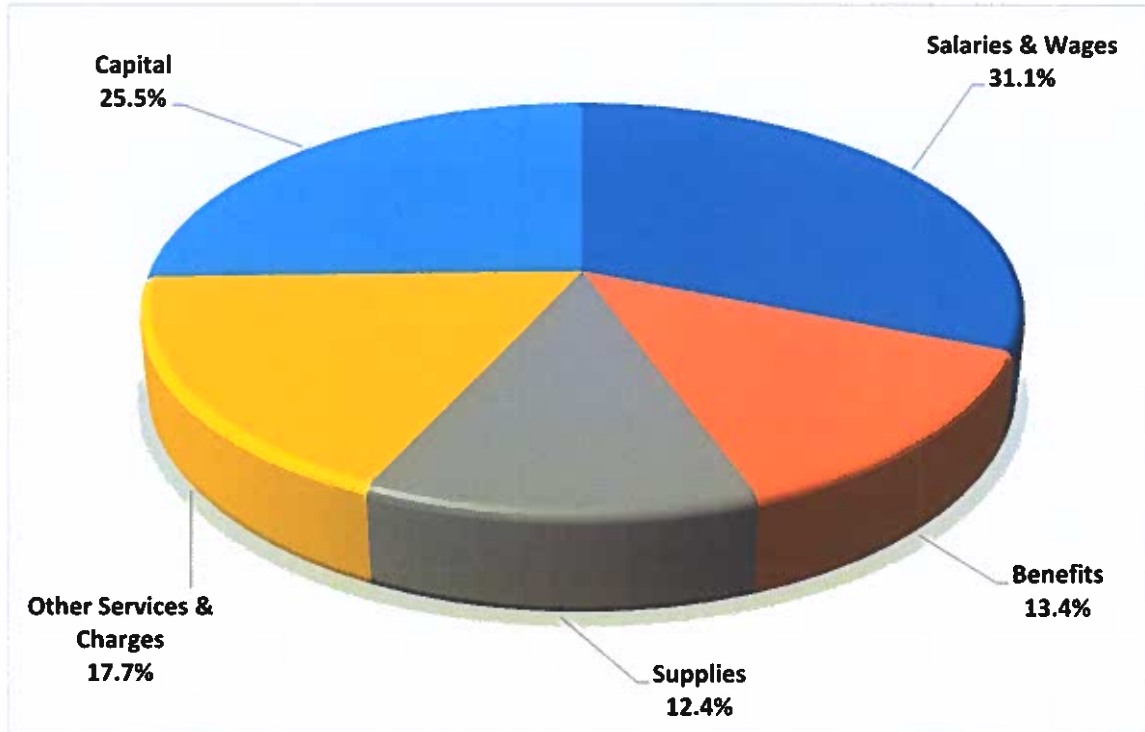


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Cemetery Fund					
Beginning Fund Balance - Assigned	58,000.00	68,000	68,000	50,000	50,000
Beginning Fund Balance - Unassigned	77,760.17	112,405	115,420	159,030	159,030
Total Beginning Cash Balance	135,760.17	180,405	183,420	209,030	209,030
Taxes					
Local Sales Taxes	76,904.46	75,250	82,000	80,500	82,250
Total Taxes	76,904.46	75,250	82,000	80,500	82,250
Intergovernmental Revenues					
Commerce CARES Grant	297.38	0	0	0	0
Total Intergovernmental Revenues	297.38	0	0	0	0
Charges for Goods and Services					
Sale of Lots	53,650.00	18,000	45,000	22,000	22,000
Sale of Liners	27,048.04	16,000	33,000	18,000	18,000
Opening & Closing	47,970.00	28,000	54,000	32,000	32,000
Setting Markers	20,576.15	10,000	16,000	12,000	12,000
Total Charges for Goods and Services	149,244.19	72,000	148,000	84,000	84,000
Miscellaneous Revenues					
Investment Interest	9,421.02	6,000	6,000	6,000	6,000
Other Miscellaneous Revenue	45.10	50	50	50	50
Total Miscellaneous Revenues	9,466.12	6,050	6,050	6,050	6,050
Total Cemetery Fund	371,672.32	333,705	419,470	379,580	381,330

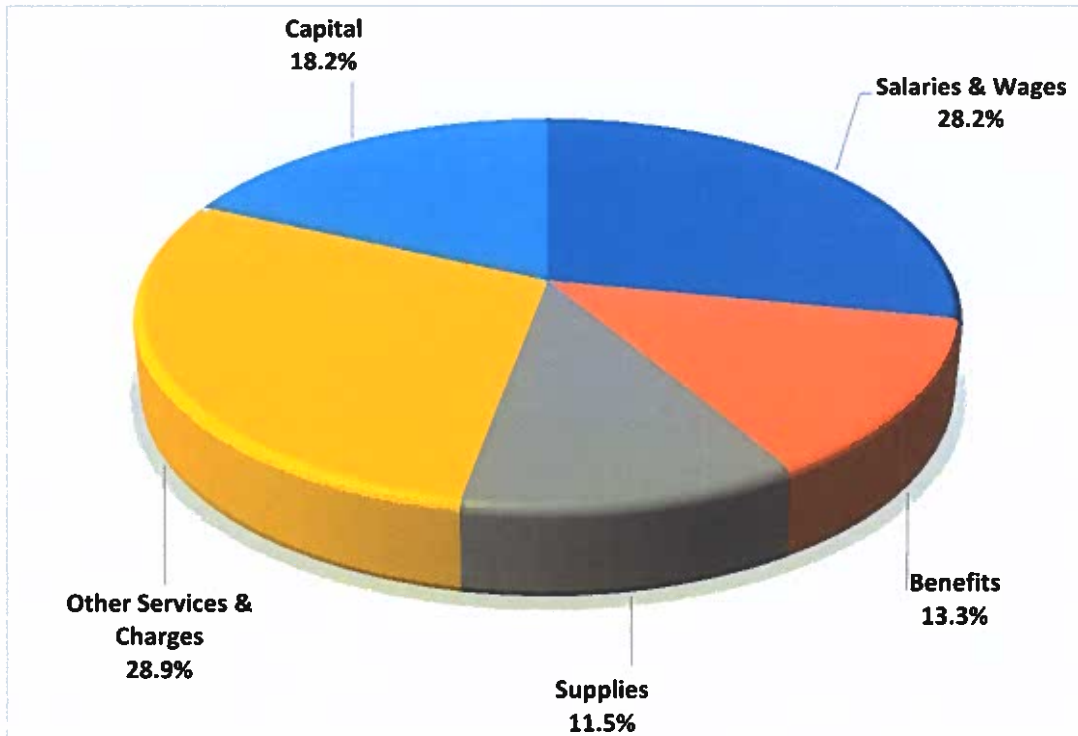
**City of Grandview
2021 Budget
Cemetery Fund**

Expenditures	Amount	
Salaries & Wages	\$ 85,460	31.1%
Benefits	36,820	13.4%
Supplies	34,000	12.4%
Other Services & Charges	48,500	17.7%
Capital	70,000	25.5%
Total Expenditures	\$ 274,780	



**City of Grandview
2022 Budget
Cemetery Fund**

Expenditures	Amount	
Salaries & Wages	\$ 77,490	28.2%
Benefits	36,560	13.3%
Supplies	31,500	11.5%
Other Services & Charges	79,500	28.9%
Capital	50,000	18.2%
Total Expenditures	\$ 275,050	



FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	.800
	<u>1.175 FTE</u>

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2022

- Expansion of New Area (Road Entrance, Mapping and Landscaping)	\$ 50,000
- New Cemetery - Engineering	\$ 30,000
Total	\$ 80,000

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$22,000
Sale of Liners	\$18,000
Opening & Closing	\$32,000
Headstone Setting	<u>\$12,000</u>
Total	\$84,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weed eaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	48,545.20	58,000	53,000	50,000	50,000
Wages - Supervision	3,926.88	7,000	3,700	7,000	7,000
Wages - Administration	15,980.60	16,000	15,300	16,000	16,000
Overtime	1,617.06	3,500	3,000	3,500	3,500
Longevity	151.26	420	420	430	430
Longevity	521.17	540	540	560	560
Social Security	5,387.25	5,550	5,900	5,930	5,930
Retirement	9,122.95	9,400	9,160	7,950	7,950
Workman's Compensation	1,796.20	2,360	2,400	2,450	2,450
Medical/life Insurance	20,237.70	18,700	18,700	20,760	19,410
Family Medical Leave Premium	101.60	110	110	120	120
Unemployment Compensation	0.00	0	30	0	0
Uniforms & Clothing	715.80	700	500	700	700
Office & Operating Supplies	16,353.12	16,500	16,000	15,000	15,000
COVID-19 Office Supplies	297.38	0	0	0	0
Liners Purchased For Resale	14,591.36	17,000	15,000	16,000	16,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	11,572.48	1,000	500	12,000	12,000
Niche Wall Engraving	1,317.00	500	300	500	500
New Cemetery Engineering	0.00	11,000	0	30,000	30,000
Communications	697.94	800	800	800	800
Travel	0.00	100	0	100	100
Operating Rentals & Leases	14,600.00	13,500	12,000	13,500	13,500
Insurance	1,177.77	1,600	1,230	1,600	1,600
Public Utility Services	8,809.05	8,000	8,850	9,000	9,000
Repairs & Maintenance	8,444.76	10,000	7,500	10,000	10,000
Miscellaneous	2,289.84	2,000	500	2,000	2,000
Total Cemetery Services	188,254.37	204,780	175,440	226,400	225,050
Capital Expenditures					
Improvements O/T Buildings	0.00	50,000	15,000	50,000	50,000
Niche Wall	0.00	20,000	20,000	0	0
Total Capital Expenditures	0.00	70,000	35,000	50,000	50,000
Ending Fund Balance					
Ending Fund Balance - Assigned	68,000.00	16,500	50,000	50,000	50,000
Ending Fund Balance - Unassigned	115,417.95	42,425	159,030	53,180	56,280
Total Ending Fund Balance	183,417.95	58,925	209,030	103,180	106,280
Total Cemetery Fund	371,672.32	333,705	419,470	379,580	381,330

City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
SIED Loan - EWC Plaza Fund					
Beginning Fund Balance - Restricted	7.92	10	10	0	0
Total Beginning Cash Balance	7.92	10	10	0	0
Non Revenues					
Loan Payment Rec - Grandview Lumber	58,670.00	332,170	331,700	0	0
Total Non Revenues	58,670.00	332,170	331,700	0	0
Total SIED Loan - EWC Plaza Fund	58,677.92	332,180	331,710	0	0

FUND: SIED LOAN – EWC PLAZA

PROGRAM: EWC PLAZA DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City will receive payment from Grandview Lumber and then make principal and interest payments of the same amount to Yakima County Infrastructure Fund until the year 2026.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2022 – Grandview Lumber made a payment in 2021 that satisfied the remaining debt obligation on the loan.

Mandated Programs – Federal and State – None

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
SIED Loan - EWC Plaza Fund					
SIED Loan Principal	49,557.53	324,270	323,810	0	0
SIED Loan Interest	9,109.83	7,900	7,900	0	0
Ending Fund Balance - Restricted	10.56	10	0	0	0
Total SIED Loan - EWC Plaza Fund	58,677.92	332,180	331,710	0	0

**City of Grandview
2021 Budget
SIED Loan - Euclid Fund**

Revenues	Amount	
Transfer In from Street	\$ 23,300	100.0%
Total Revenues	\$ 23,300	



Transfer In
100.0%

**City of Grandview
2022 Budget
SIED Loan - Euclid Fund**

Revenues	Amount	
Transfer In from Street	\$ 23,300	100.0%
Total Revenues	\$ 23,300	



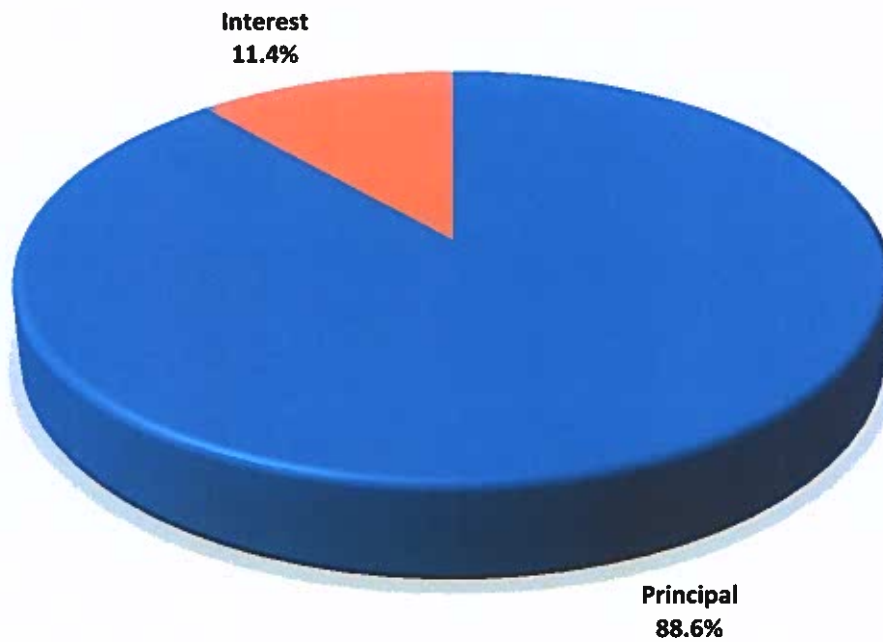
Transfer In
100.0%

City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
SIED Loan - Euclid/WCR Fund					
Beginning Fund Balance - Restricted	2,309.00	10	10	10	10
Total Beginning Cash Balance	2,309.00	10	10	10	10
Transfer In from Street Fund	21,000.00	23,300	23,300	23,300	23,300
Total Contributions and Transfers-In	21,000.00	23,300	23,300	23,300	23,300
 Total SIED Loan - Euclid/WCR Fund	 23,309.00	 23,310	 23,310	 23,310	 23,310

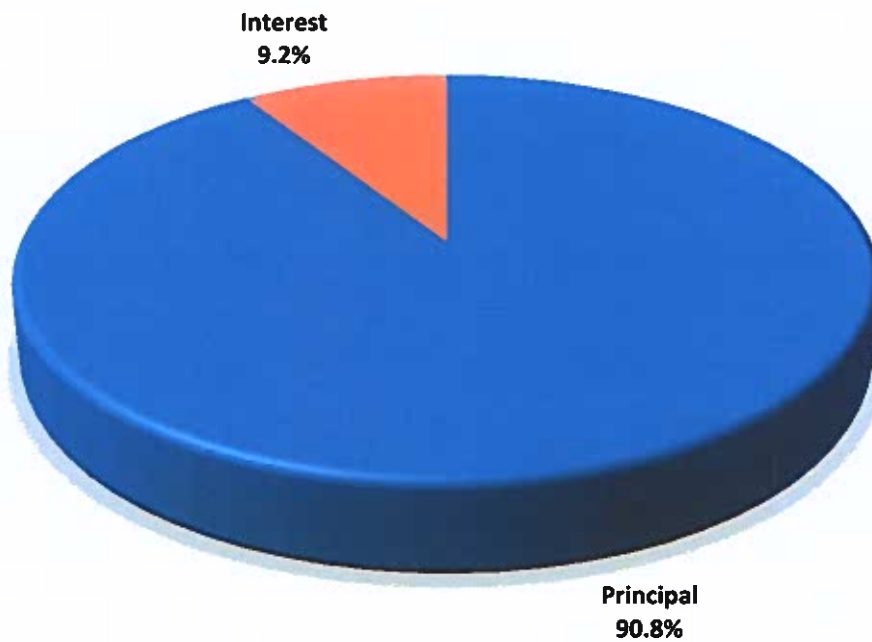
**City of Grandview
2021 Budget
SIED Loan - Euclid Fund**

Expenditures	Amount	
Principal	\$ 20,655	88.6%
Interest	2,645	11.4%
Total Expenditures	\$ 23,300	



**City of Grandview
2022 Budget
SIED Loan - Euclid Fund**

Expenditures	Amount	
Principal	\$ 21,160	90.8%
Interest	2,140	9.2%
Total Expenditures	\$ 23,300	



FUND: SIED LOAN – EUCLID/WCR IMPROVEMENTS

PROGRAM: EUCLID/WCR IMPROVEMENTS DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for Euclid/Wine Country Road improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City was to receive contributions totaling \$64,000 from FruitSmart Inc. to go towards the repayment of the loan. This amount was satisfied in 2018. The City will be responsible for repayment of the loan which will be satisfied in the year 2025.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2022 – None

Mandated Programs – Federal and State - None

Revenue Generated – A transfer of \$23,300 from the Street Fund will be used to make the debt obligation payment.

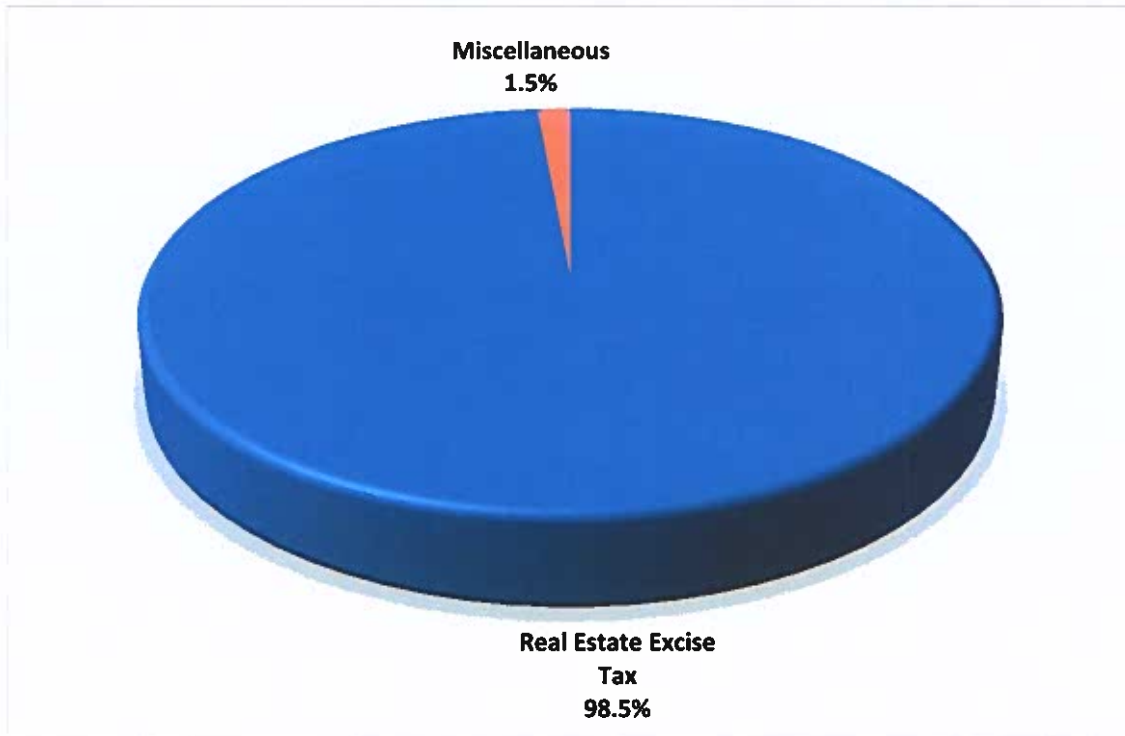
Equipment and Vehicles Assigned - None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
SIED Loan - Euclid/WCR Fund					
SIED Loan Principal	20,160.91	20,655	20,655	21,160	21,160
SIED Loan Interest	3,137.56	2,645	2,645	2,140	2,140
Ending Fund Balance - Restricted	10.53	10	10	10	10
Total SIED Loan - Euclid/WCR Fund	23,309.00	23,310	23,310	23,310	23,310

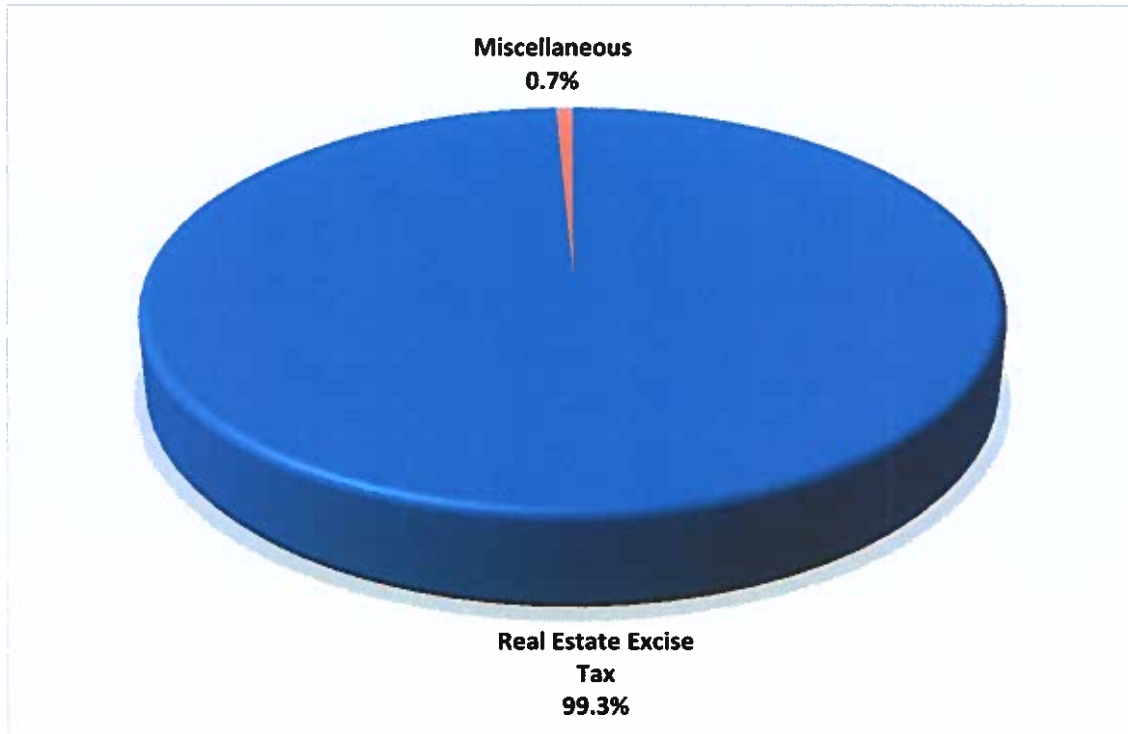
**City of Grandview
2021 Budget
Capital Improvements Fund**

Revenues	Amount	
Real Estate Excise Tax	\$ 100,000	98.5%
Miscellaneous	1,500	1.5%
Total Revenues	\$ 101,500	



**City of Grandview
2022 Budget
Capital Improvements Fund**

Revenues	Amount	
Real Estate Excise Tax	\$ 200,000	99.3%
Miscellaneous	1,500	0.7%
Total Revenues	\$ 201,500	

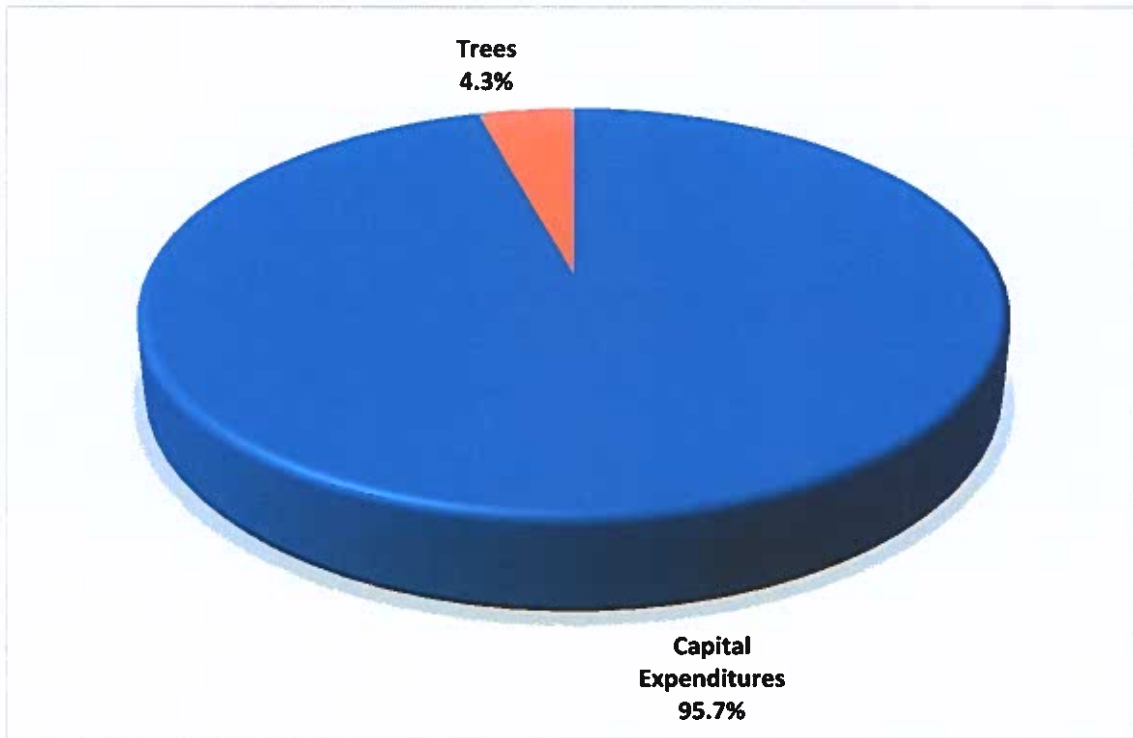


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Capital Improvements Fund					
Beginning Fund Balance - Unassigned	173,726.42	392,230	392,050	788,550	788,550
Total Beginning Cash Balance	173,726.42	392,230	392,050	788,550	788,550
Taxes					
Real Estate Excise Tax	217,178.72	100,000	400,000	200,000	200,000
Total Taxes	217,178.72	100,000	400,000	200,000	200,000
Miscellaneous Revenues					
Investment Interest	1,338.36	1,500	1,500	1,500	1,500
Total Miscellaneous Revenues	1,338.36	1,500	1,500	1,500	1,500
Total Capital Improvements Fund	392,243.50	493,730	793,550	990,050	990,050

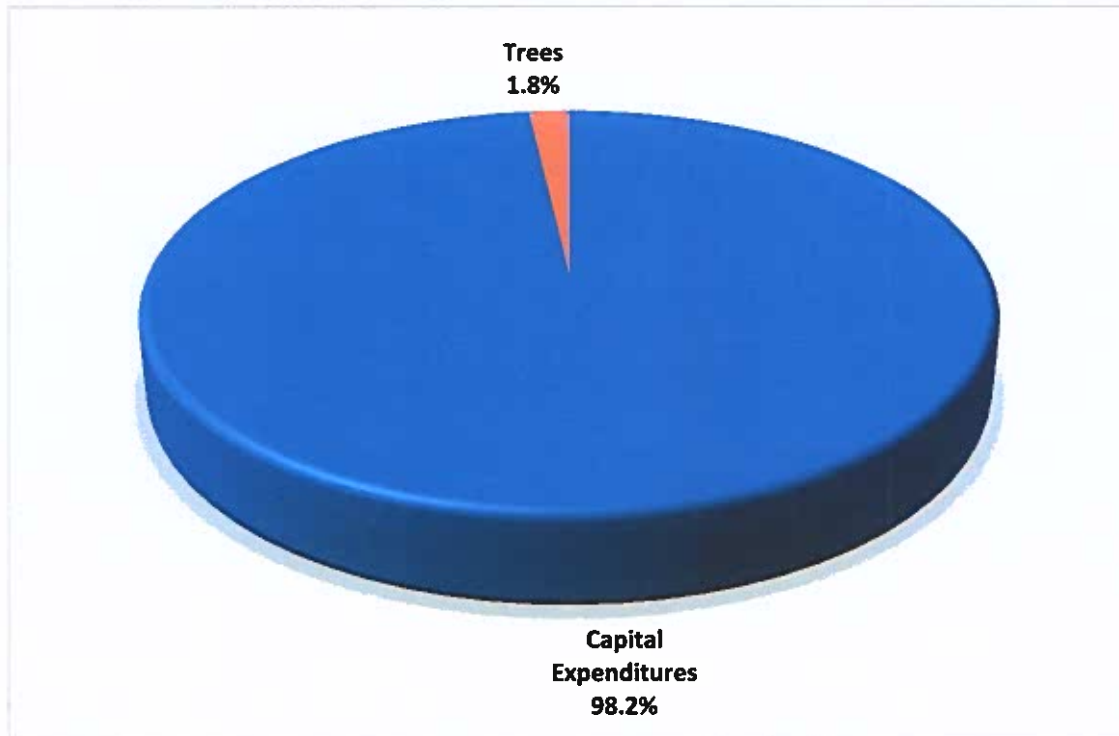
**City of Grandview
2021 Budget
Capital Improvements Fund**

Expenditures	Amount	
Capital Expenditures	\$ 180,000	95.7%
Trees	8,000	4.3%
Total Expenditures	\$ 188,000	



**City of Grandview
2022 Budget
Capital Improvements Fund**

Expenditures	Amount	
Capital Expenditures	\$ 540,000	98.2%
Trees	10,000	1.8%
Total Expenditures	\$ 550,000	



FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2022 –

Parks & Recreation Director has asked to redirect pool funds from a pool splash pad to pool tank restoration and park pathway project. The City is also putting aside funds for the OIE Highway project grant match.

Pool Tank Restoration	\$140,000
Pathway Improvements	\$100,000
OIE Highway Grant Match	\$300,000

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks, recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$200,000
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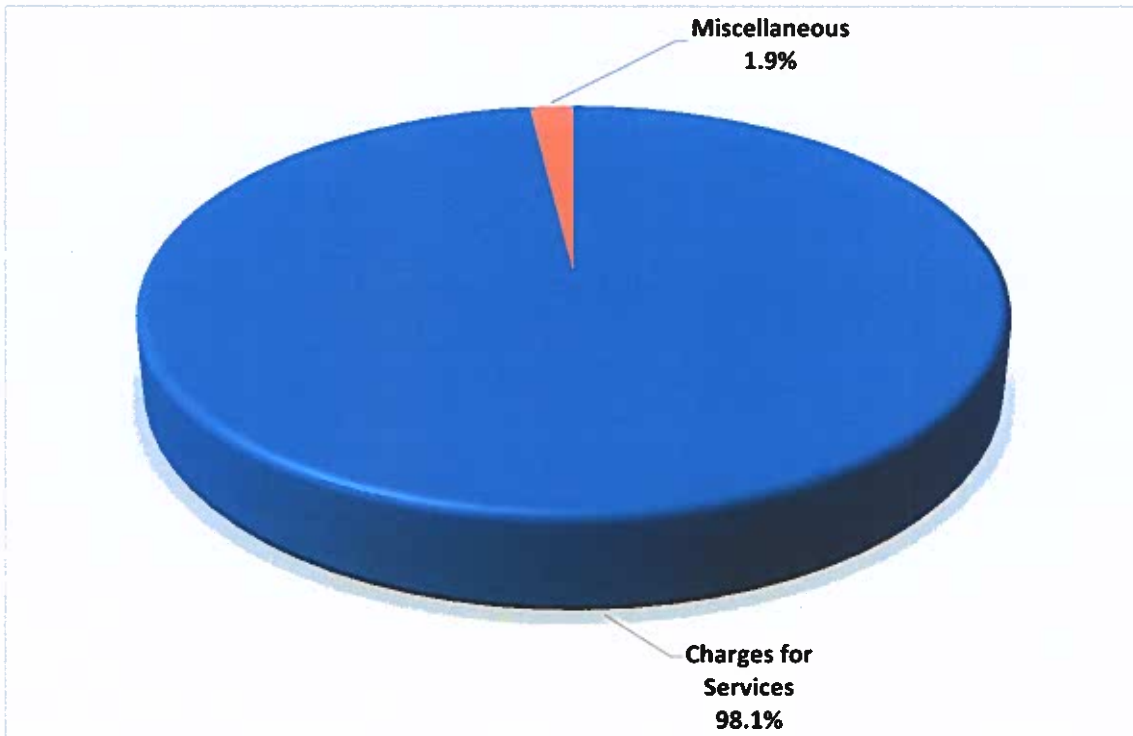
Equipment and Vehicles Assigned - None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Capital Improvement Fund					
Capital Expenditures					
Pool Splash Pad	0.00	180,000	0	0	0
Pool Tank Restoration	0.00	0	0	140,000	140,000
Pathway Improvements	0.00	0	0	100,000	100,000
OIE Hwy Improvements	0.00	0	0	300,000	300,000
Total Capital Expenditures	0.00	180,000	0	540,000	540,000
Roadside Development					
Trees	195.47	8,000	5,000	10,000	10,000
Total Roadside Development	195.47	8,000	5,000	10,000	10,000
Ending Fund Balance					
Ending Fund Balance - Unassigned	392,048.03	305,730	788,550	440,050	440,050
Total Ending Fund Balance	392,048.03	305,730	788,550	440,050	440,050
Total Capital Improvements Fund	392,243.50	493,730	793,550	990,050	990,050

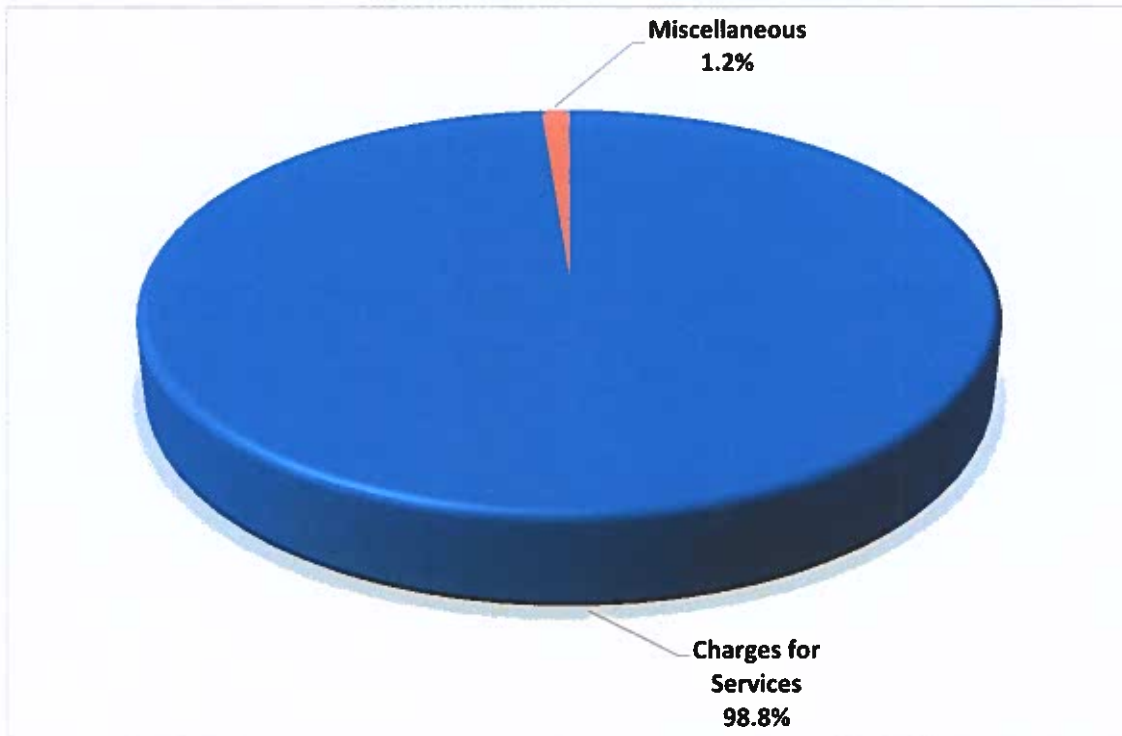
**City of Grandview
2021 Budget
Water Fund**

Revenues	Amount	
Charges for Services	\$ 2,480,000	98.1%
Miscellaneous	49,280	1.9%
Total Revenues	\$ 2,529,280	



**City of Grandview
2022 Budget
Water Fund**

Revenues	Amount	
Charges for Services	\$ 2,501,000	98.8%
Miscellaneous	31,350	1.2%
Total Revenues	\$ 2,532,350	

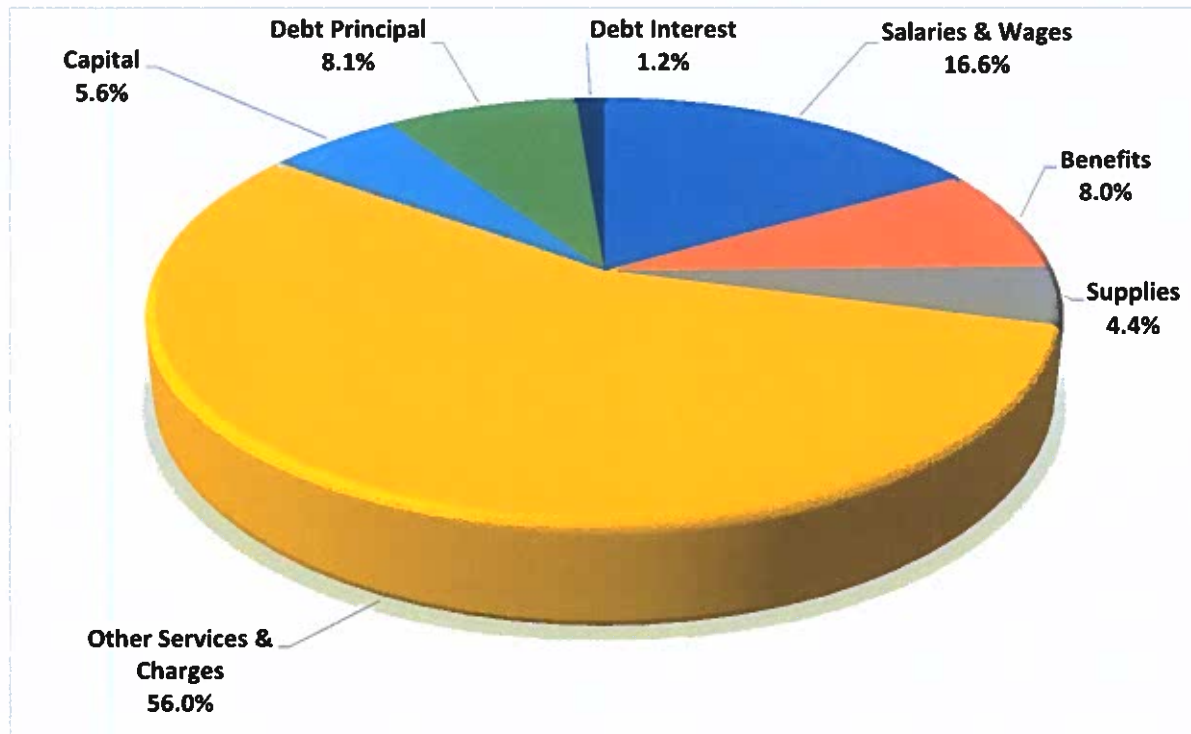


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Water Fund					
USDA Water Loan - Restricted	75,800.00	21,600	21,600	21,600	21,600
USDA Water Loan SL Assets - Restricted	58,800.00	318,750	318,750	347,690	347,690
USDA Water Loan WW O & M - Restricted	415,050.00	248,035	248,035	248,035	248,035
Beginning Fund Balance - Unassigned	11,349,438.62	5,885,615	5,885,805	6,167,300	6,167,300
Total Beginning Cash Balance	11,899,088.62	6,474,000	6,474,190	6,784,625	6,784,625
Intergovernmental Revenues					
Commerce CARES Grant	33,345.41	0	0	0	0
Total Intergovernmental Revenues	33,345.41	0	0	0	0
Charges for Goods and Services					
Water Receipts	1,850,441.91	1,900,000	1,875,000	1,900,000	1,900,000
City Utility Taxes - Water	541,127.28	535,000	547,500	555,000	555,000
Water Service Connections	35,300.51	40,000	47,000	40,000	40,000
Water Service - Capital Recovery	4,510.00	5,000	8,000	6,000	6,000
Total Charges for Goods and Services	2,431,379.70	2,480,000	2,477,500	2,501,000	2,501,000
Miscellaneous Revenues					
Investment Interest	26,257.66	38,000	20,000	20,000	20,000
Rents & Leases	1,977.00	2,000	1,980	2,000	2,000
Lease - AT&T - Tower Park Res.	4,125.00	4,500	4,500	4,500	4,500
Lease - Verizon - Tower Park Res.	4,643.35	4,680	4,750	4,750	4,750
Judgements & Settlements	0.00	50	0	50	50
Miscellaneous Revenues	0.00	50	0	50	50
Total Miscellaneous Revenues	37,003.01	49,280	31,230	31,350	31,350
Nonrevenues					
Hydrant Rental Deposit	1,200.00	0	0	0	0
Total Nonrevenues	1,200.00	0	0	0	0
Total Water Fund	14,402,016.74	9,003,280	8,982,920	9,316,975	9,316,975

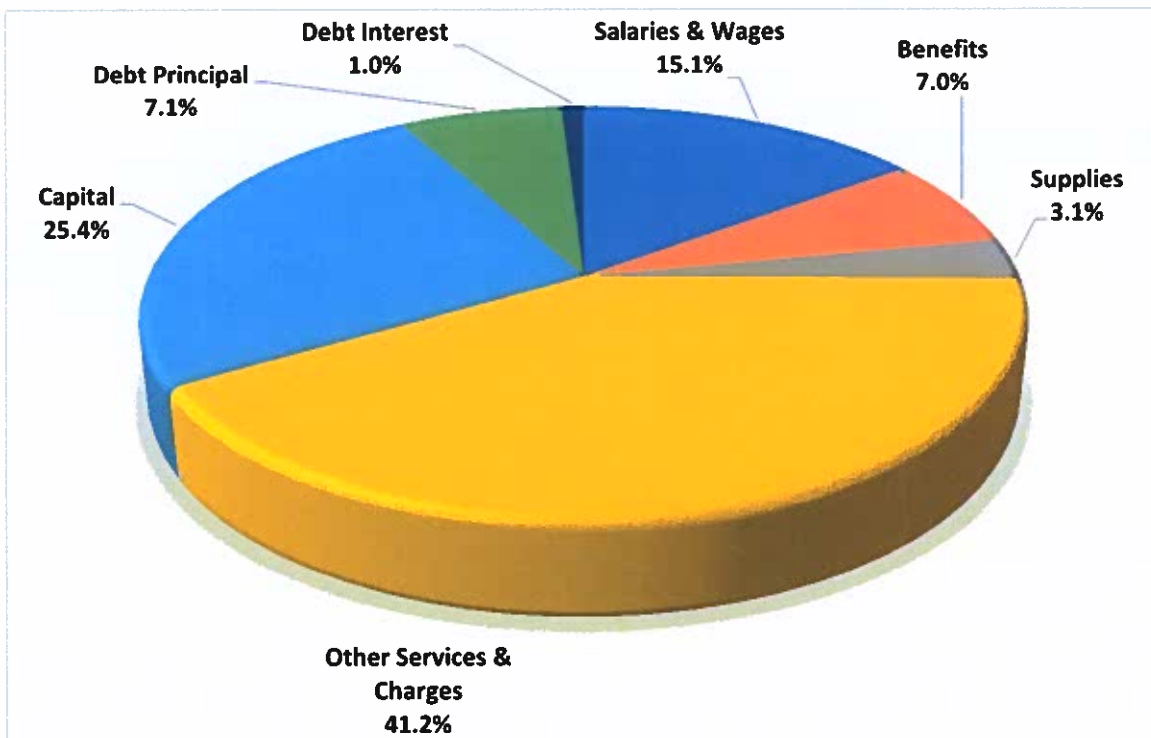
**City of Grandview
2021 Budget
Water Fund**

Expenditures	Amount	
Salaries & Wages	\$ 396,690	16.6%
Benefits	191,210	8.0%
Supplies	105,500	4.4%
Other Services & Charges	1,335,000	56.0%
Capital	134,500	5.6%
Debt Principal	193,785	8.1%
Debt Interest	28,460	1.2%
Total Expenditures	\$ 2,385,145	



**City of Grandview
2022 Budget
Water Fund**

Expenditures	Amount	
Salaries & Wages	\$ 410,930	15.1%
Benefits	189,980	7.0%
Supplies	85,500	3.1%
Other Services & Charges	1,119,500	41.2%
Capital	690,000	25.4%
Debt Principal	194,065	7.1%
Debt Interest	26,100	1.0%
Total Expenditures	\$ 2,716,075	



FUND: WATER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	0.10
Assistant Public Works Director	0.40		6.30 FTE

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes In 2022

- | | |
|----------------------------------|-----------|
| • Reservoir Repainting (3MG) | \$600,000 |
| • Water Meter Replacements | \$ 50,000 |
| • Willoughby Property Irrigation | \$ 40,000 |
| • Water System Plan Update | \$ 20,000 |
| • New Well Study | \$ 12,000 |
| • New Well Funding Applications | \$ 20,000 |

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

- | | |
|--|-------------|
| - Water receipts | \$1,900,000 |
| - Water service connections and Capital Recovery | \$ 46,000 |

Equipment and Vehicles Assigned – All are shared within the Public Works Department.

1 – Nissan Rogue	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Water/Sewer Fund					
Water					
Regular Salaries & Wages	228,896.54	191,000	150,000	200,000	200,000
Wages - Supervision	77,482.30	85,000	79,500	85,000	85,000
Wages - Administration	95,364.14	93,000	93,300	98,000	98,000
Overtime	15,621.93	20,000	18,000	20,000	20,000
Longevity	2,147.61	2,850	2,850	2,940	2,940
Longevity	3,787.69	4,840	4,840	4,990	4,990
Social Security	32,179.13	30,350	27,000	31,440	31,440
Retirement	51,806.54	47,950	44,810	42,120	42,120
Workman's Compensation	10,152.44	13,130	11,220	12,950	12,950
Medical/life Insurance	103,171.11	97,000	84,330	107,670	100,690
Family Medical Leave Premium	610.91	580	510	580	580
Uniforms & Clothing	1,252.24	2,200	1,200	2,200	2,200
Office & Operating Supplies	134,502.38	105,000	105,000	85,000	85,000
COVID-19 Office Supplies	581.49	0	0	0	0
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	50,850.54	350,000	350,000	150,000	150,000
Advertising	672.52	2,000	800	2,000	2,000
Communications	12,794.96	15,000	9,500	15,000	15,000
Travel	213.05	1,500	100	1,500	1,500
Operating Rentals & Leases	37,453.08	44,500	30,000	45,000	45,000
Insurance	26,432.04	28,000	27,920	28,500	28,500
Public Utility Services	220,352.43	230,000	223,000	230,000	230,000
Repairs & Maintenance	71,507.25	50,000	50,000	50,000	50,000
Miscellaneous	21,246.58	15,000	11,000	15,000	15,000
Misc - State Taxes	94,990.43	98,000	90,000	98,000	98,000
Misc - City Taxes	466,896.44	495,000	472,500	478,500	478,500
Misc - Permits	4,170.40	6,000	4,170	6,000	6,000
Total Operating Expenses	1,765,136.17	2,028,400	1,891,550	1,812,890	1,805,910
Water Meters	772,044.16	70,000	70,000	50,000	50,000
Balcom and Moe Pump Replacement	27,972.00	0	0	0	0
Desktop Computers	0.00	2,500	2,500	0	0
Willoughby Property - Irrigation System	4,615.50	0	0	40,000	40,000
Willoughby Well HVAC system	0.00	12,000	12,000	0	0
Reservoir Repainting (3MG)	0.00	50,000	0	600,000	600,000
Total Capital Expenditures	804,631.66	134,500	84,500	690,000	690,000
Total Water	2,569,767.83	2,162,900	1,976,050	2,502,890	2,495,910

FUND: WATER

PROGRAM: WATER DEBT SERVICE

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water Fund to finance capital improvements to the Water system.

Staffing Level – None

Overview of Ongoing and Present Activities –

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- Public Works Board, Drinking Water State Revolving Fund Loan – Old Inland Empire Water Improvements
 - 2014 – 2036

Notable Changes in 2022 – None

Mandated Programs – Federal and State
Terms of the multiple loan contracts.

Revenue Generated – None

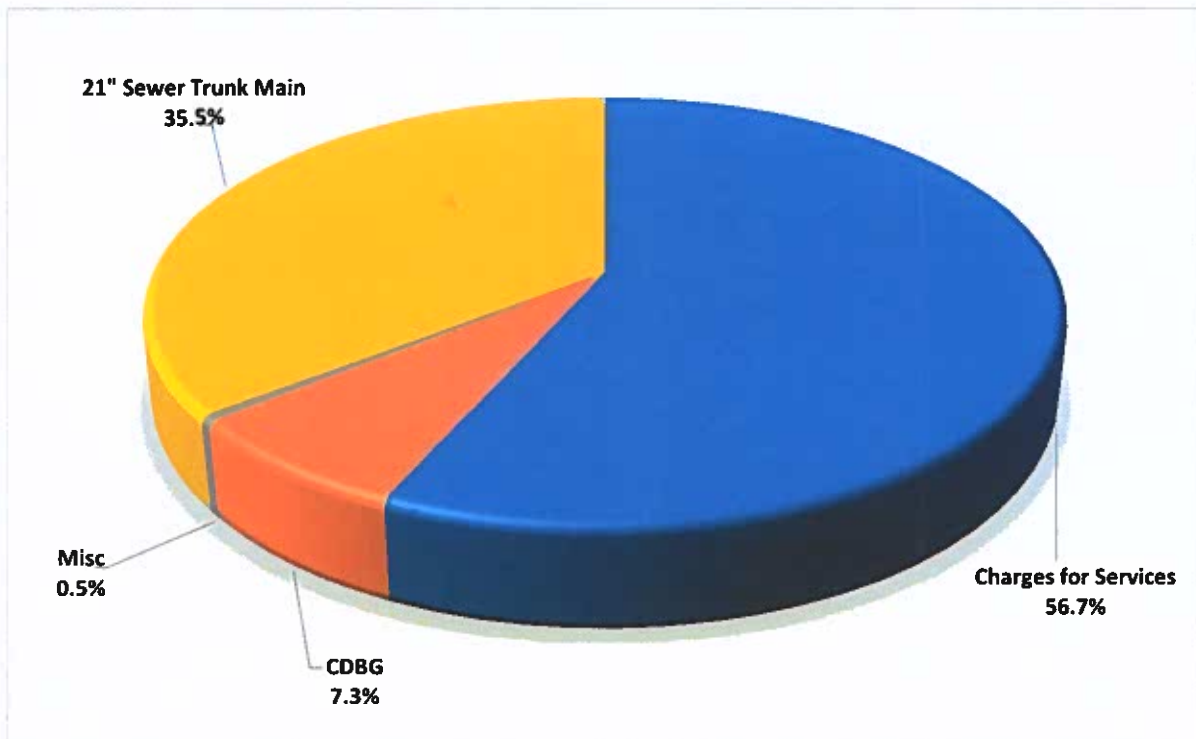
Equipment and Vehicles Assigned - None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Water Fund					
Long Term Debt					
Principal					
Principal Dwsrf Well Rehab	140,017.09	140,020	140,020	140,020	140,020
USDA Note-'09 & '10 Water Imp	7,993.76	8,265	8,265	8,545	8,545
Principal DWSRF OIE Water	45,495.45	45,500	45,500	45,500	45,500
Total Principal	193,506.30	193,785	193,785	194,065	194,065
Interest					
Interest DWSRF OIE Water	11,601.31	10,920	10,920	10,240	10,240
Interest Dwsrf Well Rehab	5,600.68	4,200	4,200	2,800	2,800
USDA Note-'09 & '10 Water Imp	13,606.24	13,340	13,340	13,060	13,060
Total Interest	30,808.23	28,460	28,460	26,100	26,100
Nonexpenditures					
Hydrant Rental Deposit Return	900.00	0	0	0	0
Total Nonexpenditures	900.00	0	0	0	0
Special Item - 2019 Sewer End Bal	5,132,845.00	0	0	0	0
USDA Water Loan Reserve - Restricted	0.00	21,600	21,600	21,600	21,600
USDA Water Loan SL Assets - Restricted	0.00	318,750	347,690	397,360	397,360
USDA Water Loan O & M - Restricted	0.00	248,035	248,035	248,035	248,035
Ending Fund Balance - Unassigned	6,474,189.38	6,029,750	6,167,300	5,926,925	5,933,905
Total Water Fund	14,402,016.74	9,003,280	8,982,920	9,316,975	9,316,975

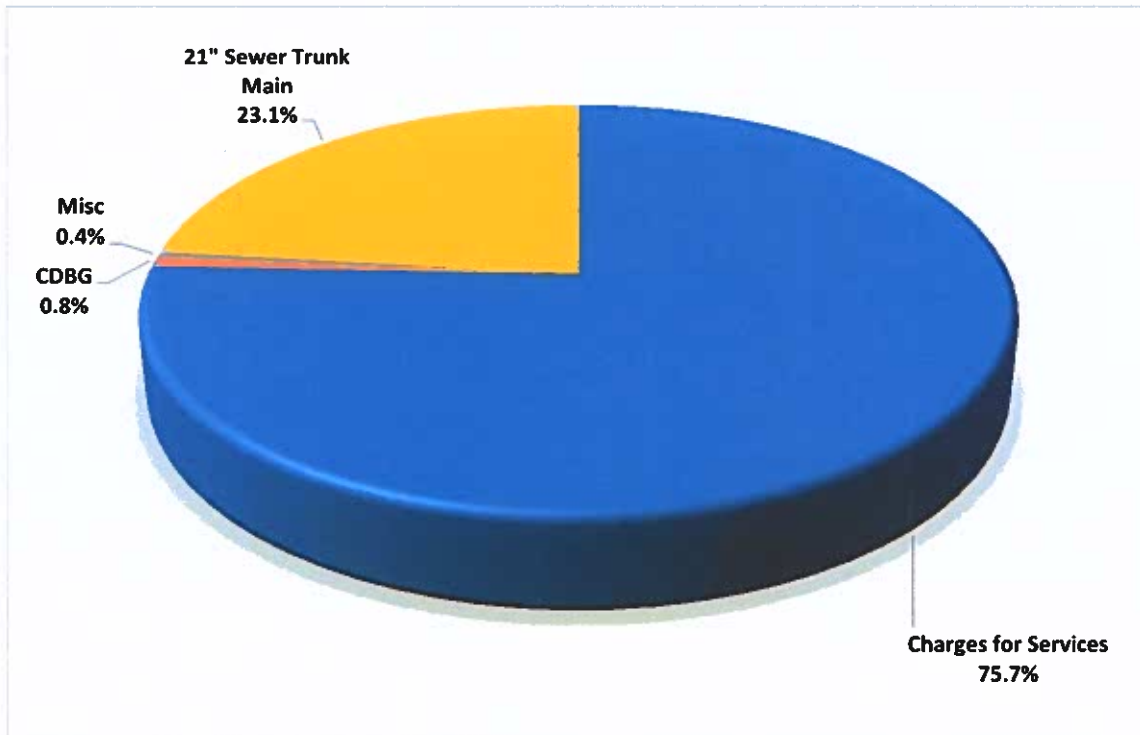
**City of Grandview
2021 Budget
Sewer Fund**

Revenues	Amount	
Charges for Services	\$ 3,880,005	56.7%
CDBG 21" Sewer Main	503,000	7.3%
Miscellaneous	34,100	0.5%
21" Sewer Trunk Main	2,430,000	35.5%
Total Revenues	\$ 6,847,105	



**City of Grandview
2022 Budget
Sewer Fund**

Revenues	Amount	
Charges for Services	\$ 3,880,005	75.7%
CDBG 21" Sewer Main	40,500	0.8%
Miscellaneous	20,100	0.4%
21" Sewer Trunk Main	1,186,750	23.1%
Total Revenues	\$ 5,127,355	

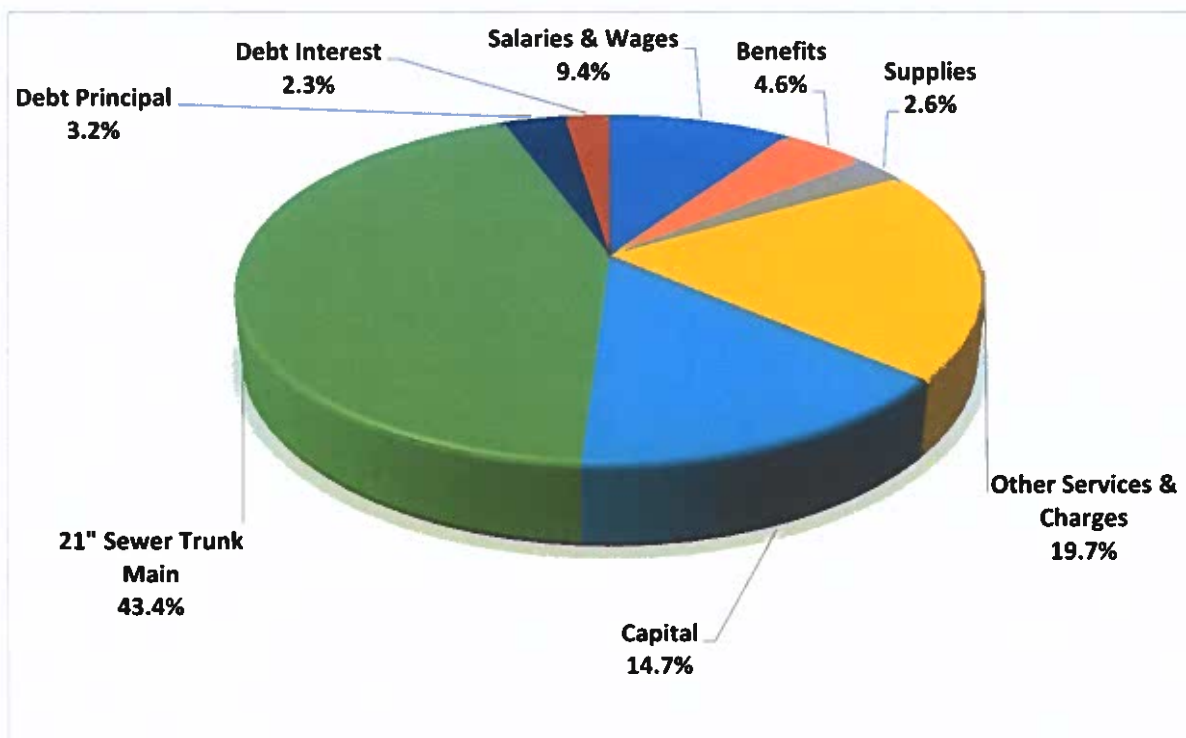


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Sewer Fund					
USDA WW Loan Reserve - Restricted	0.00	89,100	89,100	89,100	89,100
USDA WW Loan SL Assets - Restricted	0.00	66,150	66,150	66,150	66,150
USDA WW Loan O & M - Restricted	0.00	415,050	415,050	415,050	415,050
Beginning Fund Balance - Unassigned	0.00	5,892,735	5,892,300	6,641,375	6,641,375
Total Beginning Cash Balance	0.00	6,463,035	6,462,600	7,211,675	7,211,675
Intergovernmental Revenues					
CDBG - Sewer Trunk Main	206,505.63	503,000	503,000	43,500	40,500
Commerce CARES Grant	2,687.99	0	0	0	0
Total Intergovernmental Revenues	209,193.62	503,000	503,000	43,500	40,500
Charges for Goods and Services					
Sale of Pipe, etc.	0.00	5	0	5	5
Sewer Receipts	3,677,118.94	3,500,000	3,700,000	3,500,000	3,500,000
City Utility Taxes - Sewer	360,810.63	345,000	362,500	345,000	345,000
Sewer Service Connections	25,900.00	35,000	55,000	35,000	35,000
Total Charges for Goods and Services	4,063,829.57	3,880,005	4,117,500	3,880,005	3,880,005
Miscellaneous Revenues					
Investment Interest	27,006.08	34,000	20,000	20,000	20,000
Judgements & Settlements	0.00	50	0	50	50
Miscellaneous Revenues	0.00	50	0	50	50
Total Miscellaneous Revenues	27,006.08	34,100	20,000	20,100	20,100
Other Increases in Sources					
Special Item - 2019 Sewer End Bal	5,132,845.00	0	0	0	0
Other Financing Sources					
DOE - Sewer Trunk Main	5,265.62	0	0	0	0
DOE Forgivable - Sewer Trunk Main	5,265.62	0	0	0	0
DOE - 21" Main Construction Loan	819,436.22	2,365,000	2,365,000	1,070,000	1,180,000
DOE Forgivable - 21" Main Const Loan	33,254.34	65,000	60,000	6,750	6,750
Total Other Financing Sources	863,221.80	2,430,000	2,425,000	1,076,750	1,186,750
Total Sewer Fund	10,296,096.07	13,310,140	13,528,100	12,232,030	12,339,030

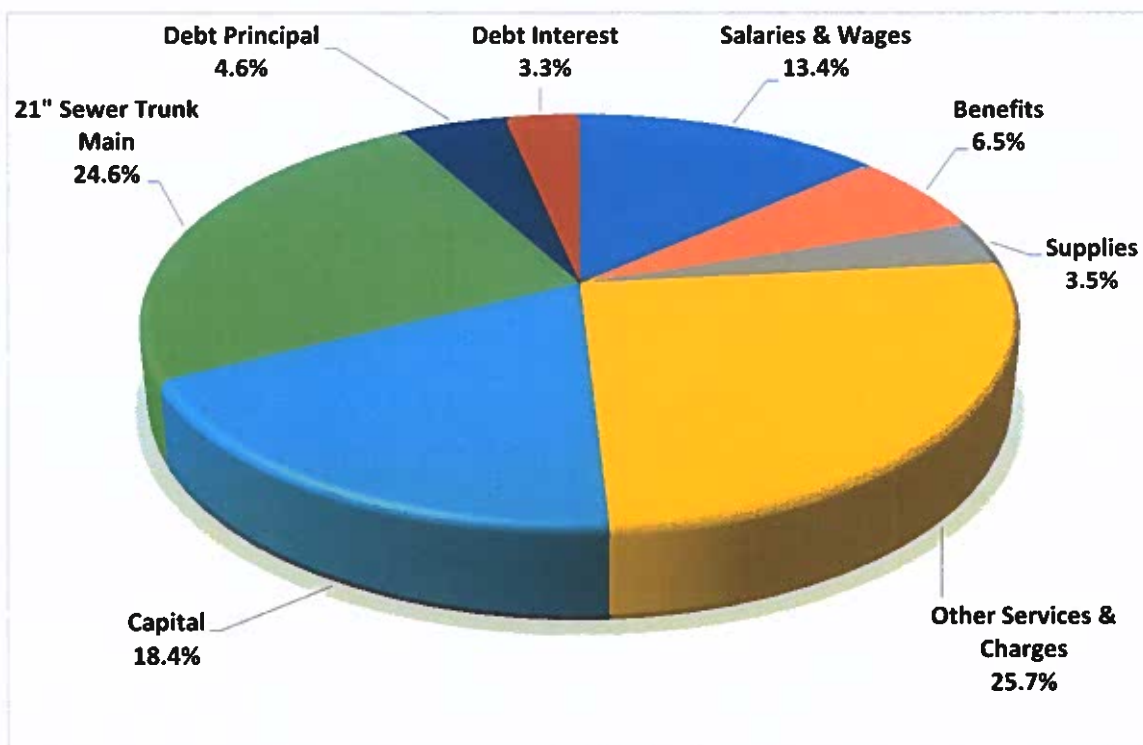
**City of Grandview
2021 Budget
Sewer Fund**

Expenditures	Amount	
Salaries & Wages	\$ 666,590	9.4%
Benefits	329,260	4.6%
Supplies	181,500	2.6%
Other Services & Charges	1,399,500	19.7%
Capital	1,045,000	14.7%
21" Sewer Trunk Main	3,085,000	43.4%
Debt Principal	227,800	3.2%
Debt Interest	165,880	2.3%
Total Expenditures	\$ 7,100,530	



**City of Grandview
2022 Budget
Sewer Fund**

Expenditures	Amount	
Salaries & Wages	\$ 667,140	13.4%
Benefits	322,440	6.5%
Supplies	171,500	3.5%
Other Services & Charges	1,278,500	25.7%
Capital	915,000	18.4%
21" Sewer Trunk Main	1,220,000	24.6%
Debt Principal	229,440	4.6%
Debt Interest	164,250	3.3%
Total Expenditures	\$ 4,968,270	



FUND: SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100		3.100 FTE

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2022

- | | |
|-------------------------------|--------------------|
| • Sewer Plan Update | \$ 15,000 |
| • 21" Sewer Main Construction | <u>\$1,220,000</u> |
| Total | \$1,235,000 |

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

- | | |
|-----------------------------|--------------------|
| • Sewer Receipts | \$3,500,000 |
| • Sewer service connections | \$ 35,000 |
| • Sale of Pipe | <u>\$ 5</u> |
| Total | \$3,535,005 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	50,345.28	70,000	60,000	60,000	60,000
Wages - Supervision	46,963.23	55,000	48,200	50,000	50,000
Wages - Administration	51,750.97	55,000	50,400	55,000	55,000
Overtime	7,737.33	10,000	9,000	8,000	8,000
Longevity	2,733.03	2,270	2,820	2,900	2,900
Longevity	981.59	2,180	1,240	1,280	1,280
Longevity	1,449.33	1,550	1,220	1,260	1,260
Social Security	12,313.53	13,310	13,250	13,650	13,650
Retirement	20,843.03	22,570	20,930	18,290	18,290
Workman's Compensation	2,906.90	5,650	5,240	5,630	5,630
Medical/life Insurance	41,926.75	44,000	44,000	48,840	45,680
Family Medical Leave Premium	232.70	260	240	260	260
Uniforms & Clothing	1,842.02	2,000	1,800	2,000	2,000
Office & Operating Supplies	32,001.29	30,000	15,000	30,000	30,000
COVID-19 Office Supplies	581.50	0	0	0	0
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	10,045.65	97,500	80,000	50,000	50,000
Advertising	826.30	1,000	1,100	800	800
21" Sewer Main - Design/Environmental	6,551.24	0	0	0	0
Communications	9,734.88	12,000	9,700	12,000	12,000
Travel	71.65	500	0	500	500
Operating Rentals & Leases	53,427.65	53,000	55,000	53,000	53,000
Insurance	7,712.34	8,000	7,940	8,200	8,200
Public Utility Services	14,104.93	25,000	14,000	25,000	25,000
Repairs & Maintenance	42,172.29	69,000	50,000	80,000	80,000
Miscellaneous	571.69	2,000	600	2,000	2,000
Misc - State Taxes	88,213.27	78,000	74,000	78,000	78,000
Misc - City Taxes	228,117.93	220,000	229,000	220,000	220,000
Total Sewer Collection	736,158.30	880,290	794,680	827,110	823,950
21" Sewer Main - Construction	1,257,940.64	3,085,000	3,085,000	382,000	1,220,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	1,257,940.64	3,085,000	3,085,000	382,000	1,220,000
Total Sewer Collection	1,994,098.94	3,965,290	3,879,680	1,209,110	2,043,950

FUND: SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150		6.950 FTE
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2022

• Large Equipment Replacement Fund (Metering Stations, Bio-Solid Presses, and Control Panels)	\$500,000
• 65,000 square foot Bio-Solid Drying Bed	\$ 25,000
• WWTP Facility Plan Update	\$ 5,000
• Sludge Drying Beds Engineering	\$ 5,000
• Upgrade Polymer System at Dewater	\$140,000
• Headworks Bypass	\$150,000
• Apply towards purchase of Loader	<u>\$100,000</u>
Total	\$925,000

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – See Collection Services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Jeep Renegade	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	262,168.83	270,000	269,000	280,000	280,000
Wages - Supervision	115,559.29	115,000	115,000	120,000	120,000
Wages - Administration	57,342.75	57,000	56,300	60,000	60,000
Overtime	8,233.31	9,500	9,500	9,500	9,500
Overtime - Supervision	7,810.79	8,500	7,500	8,500	8,500
Overtime - Administration	0.00	250	0	250	250
Longevity	3,475.01	4,150	4,150	4,280	4,280
Longevity - Supervision	4,116.08	4,700	4,510	4,640	4,640
Longevity - Administration	1,668.30	1,490	1,480	1,530	1,530
Social Security	20,951.59	21,700	21,590	22,480	22,480
Social Security - Supervision	9,750.01	9,810	9,720	10,190	10,190
Social Security - Admin.	4,442.38	4,500	4,420	4,730	4,730
Retirement	35,326.11	36,790	36,600	30,120	30,120
Retirement - Supervision	15,994.81	16,630	16,480	13,650	13,650
Retirement - Administration	7,563.03	7,620	7,500	6,340	6,340
Workman's Compensation	8,443.07	9,210	9,160	9,260	9,260
Workman's Compensation-Superv	2,199.88	2,520	2,500	2,280	2,280
Workman's Compensation - Admin	273.51	1,690	500	1,640	1,640
Medical/life Insurance	84,631.19	90,000	90,000	94,730	93,420
Medical/life Insurance -Super	20,649.10	21,500	21,500	23,130	22,320
Medical/life Insurance-Admin.	15,397.55	15,200	15,200	16,760	15,780
Family Medical Leave Premium	401.63	420	420	430	430
Family Medical Leave Premium - Superv	185.57	190	190	200	200
Family Medical Leave Premium - Admin	82.63	90	90	90	90
Uniforms & Clothing	4,755.65	3,600	3,600	4,000	4,000
Office & Operating Supplies	169,180.66	150,000	135,000	140,000	140,000
COVID-19 Office Supplies	956.94	0	2,280	0	0
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	52,277.04	205,000	175,000	120,000	120,000
Advertising	29.40	2,000	1,025	1,000	1,000
Communications	10,064.49	10,000	9,550	10,000	10,000
Travel	66.69	1,000	0	1,000	1,000
Operating Rentals & Leases	12,534.67	16,000	10,600	16,000	16,000
Insurance	59,827.43	64,000	63,800	65,000	65,000
Public Utility Services	335,549.74	337,500	331,400	340,000	340,000
Repairs & Maintenance	49,786.19	80,000	70,000	80,000	80,000
Miscellaneous	14,700.67	26,000	22,000	26,000	26,000
Misc - Permits	0.00	15,000	0	10,000	10,000
Misc. - BioSolids Disposal	55,759.35	77,000	40,000	80,000	80,000
Total Utilities and Environment	1,452,155.34	1,696,560	1,567,565	1,618,730	1,615,630
Machinery & Equipment	1,359.71	0	0	100,000	100,000
Large Equipment Replacement	214,455.79	440,000	234,000	500,000	500,000
Bio-Solid Drying Bed 100' x 200'	17,460.00	600,000	500,000	25,000	25,000
Water Utility Pump	20,289.62	5,000	1,500	0	0
Upgrade Polymer System at Dewater	0.00	0	0	140,000	140,000
Headworks Bypass	0.00	0	0	150,000	150,000
Total Capital Expenditures	253,565.12	1,045,000	735,500	915,000	915,000
Total Sewer Treatment	1,705,720.46	2,741,560	2,303,065	2,533,730	2,530,630
Total Sewer Collection & Treatment	3,699,819.40	6,706,850	6,182,745	3,742,840	4,574,580

FUND: SEWER

PROGRAM: SEWER DEBT SERVICE

PROGRAM STATEMENT

This program represents the loan entered into by the Sewer Fund to finance capital improvements to the Sewer system.

Staffing Level – None

Overview of Ongoing and Present Activities –

Following are the outstanding loans with their respective years of origin and maturity.

- U.S.D.A. Loan – Waste Water System Improvements
 - 2016 – 2056
- Department of Ecology Loan – 21" Sewer Trunk Main
 - 2022 – 2042

Notable Changes in 2022 – 21" Sewer Trunk Main project should be finished in 2022 and the City will begin making debt obligation payments.

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

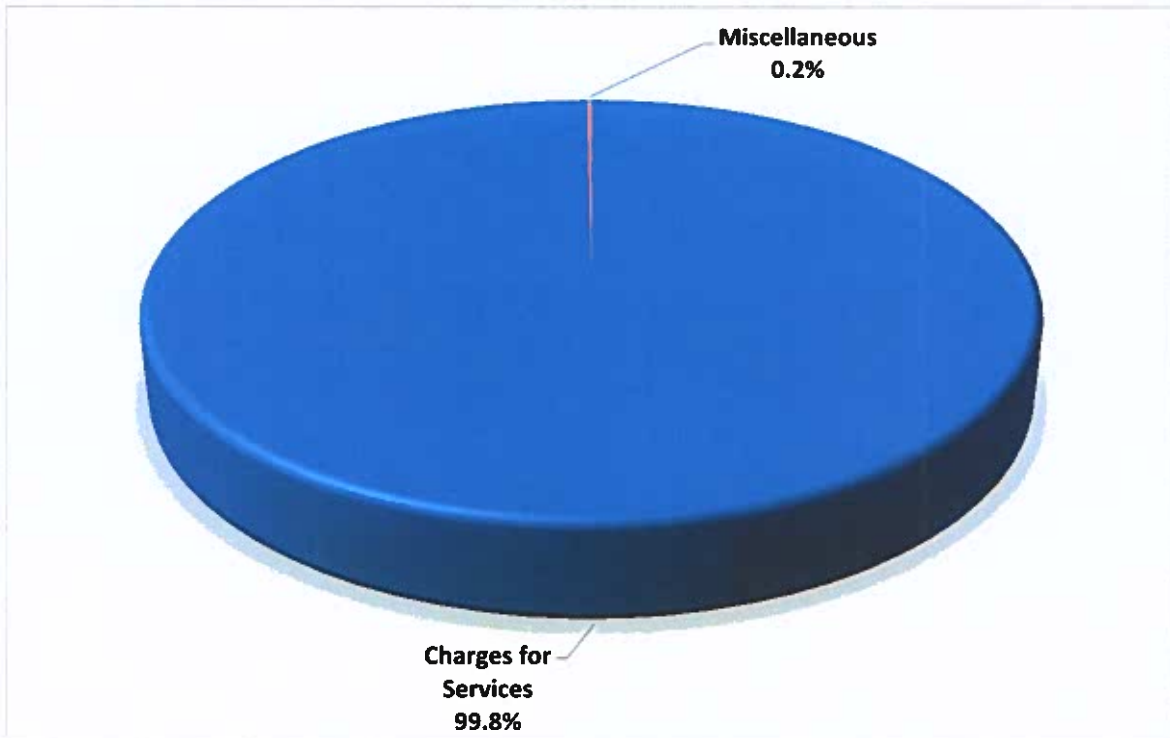
Equipment and Vehicles Assigned - None

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
USDA Loan - '13 & '14 WWTP	51,640.33	52,800	52,800	54,440	54,440
DOE Loan - Sewer Trunk Main	0.00	175,000	0	175,000	175,000
Total Principal	51,640.33	227,800	52,800	229,440	229,440
Interest					
USDA Loan - '13 & '14 WWTP	82,037.67	80,880	80,880	79,250	79,250
DOE Loan - Sewer Trunk Main	0.00	85,000	0	85,000	85,000
Total Interest	82,037.67	165,880	80,880	164,250	164,250
Ending Fund Balance					
USDA WW Loan Reserve - Restricted	89,100.00	66,840	89,100	102,400	102,400
USDA WW Loan SL Assets - Restricted	66,150.00	36,750	66,150	73,500	73,500
USDA WW Loan O & M - Restricted	415,050.00	415,050	415,050	415,050	415,050
Ending Fund Balance - Unassigned	5,892,298.67	5,690,970	6,641,375	7,504,550	6,779,810
Total Water/Sewer Fund	10,296,096.07	13,310,140	13,528,100	12,232,030	12,339,030

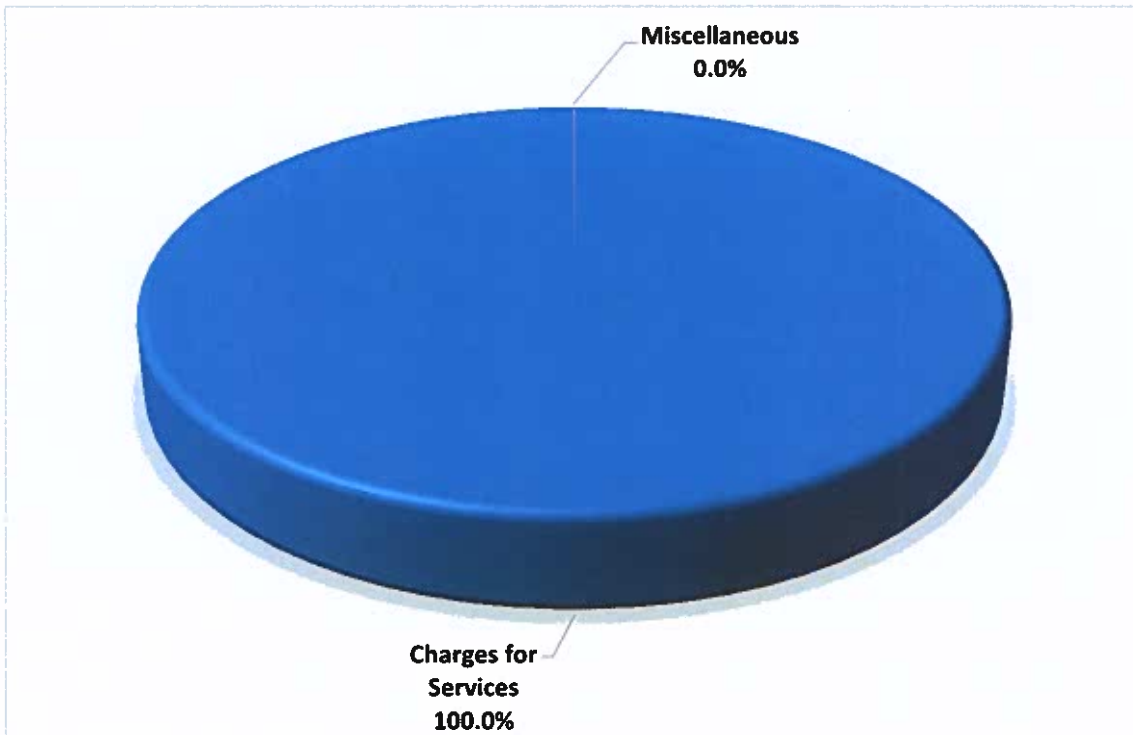
**City of Grandview
2021 Budget
Irrigation Fund**

Revenues	Amount	
Charges for Services	\$ 505,000	99.8%
Miscellaneous	1,000	0.2%
Total Revenues	\$ 506,000	



**City of Grandview
2022 Budget
Irrigation Fund**

Revenues	Amount	
Charges for Services	\$ 520,000	100.0%
Miscellaneous	250	0.0%
Total Revenues	\$ 520,250	

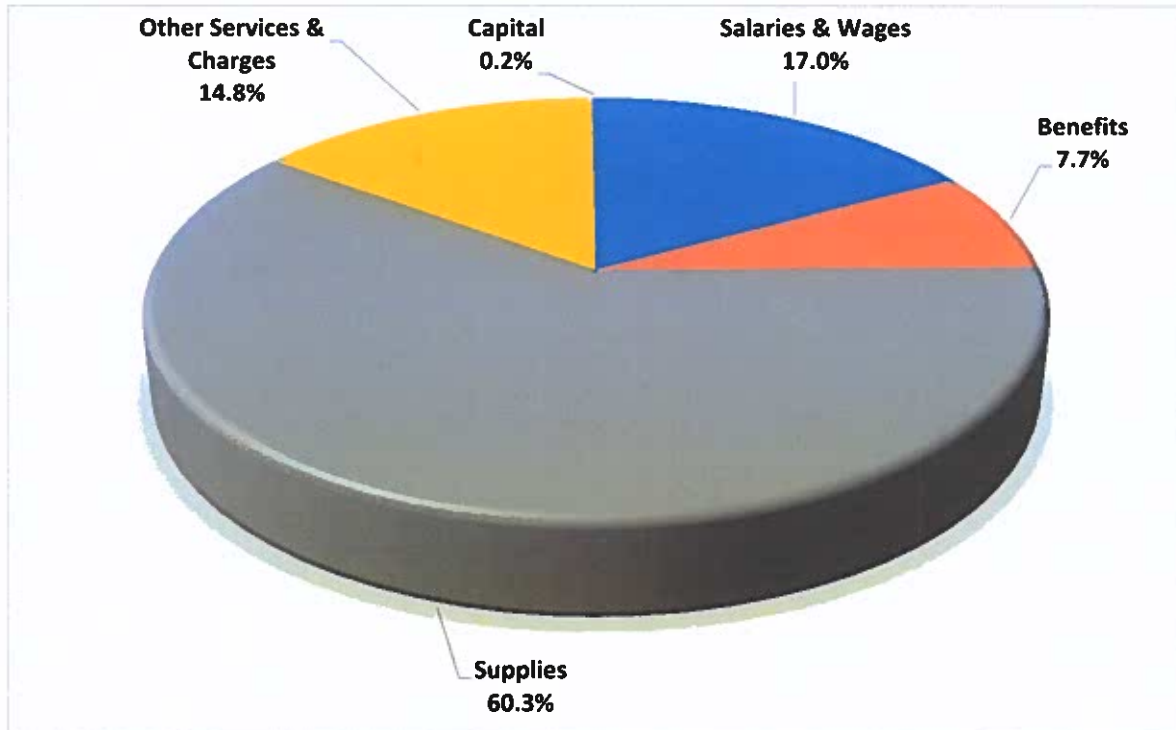


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Irrigation Fund					
Beginning Fund Balance - Unassigned	173,831.49	161,400	161,400	116,415	116,415
Total Beginning Cash Balance	173,831.49	161,400	161,400	116,415	116,415
Intergovernmental Revenues					
Commerce CARES Grant	432.19	0	0	0	0
Total Intergovernmental Revenues	432.19	0	0	0	0
Charges for Goods and Services					
Irrigation Water Receipts	491,611.35	505,000	505,000	505,000	520,000
Total Charges for Goods and Services	491,611.35	505,000	505,000	505,000	520,000
Miscellaneous Revenues					
Investment Interest	700.04	1,000	250	250	250
Total Miscellaneous Revenues	700.04	1,000	250	250	250
Total Irrigation Fund	666,575.07	667,400	666,650	621,665	636,665

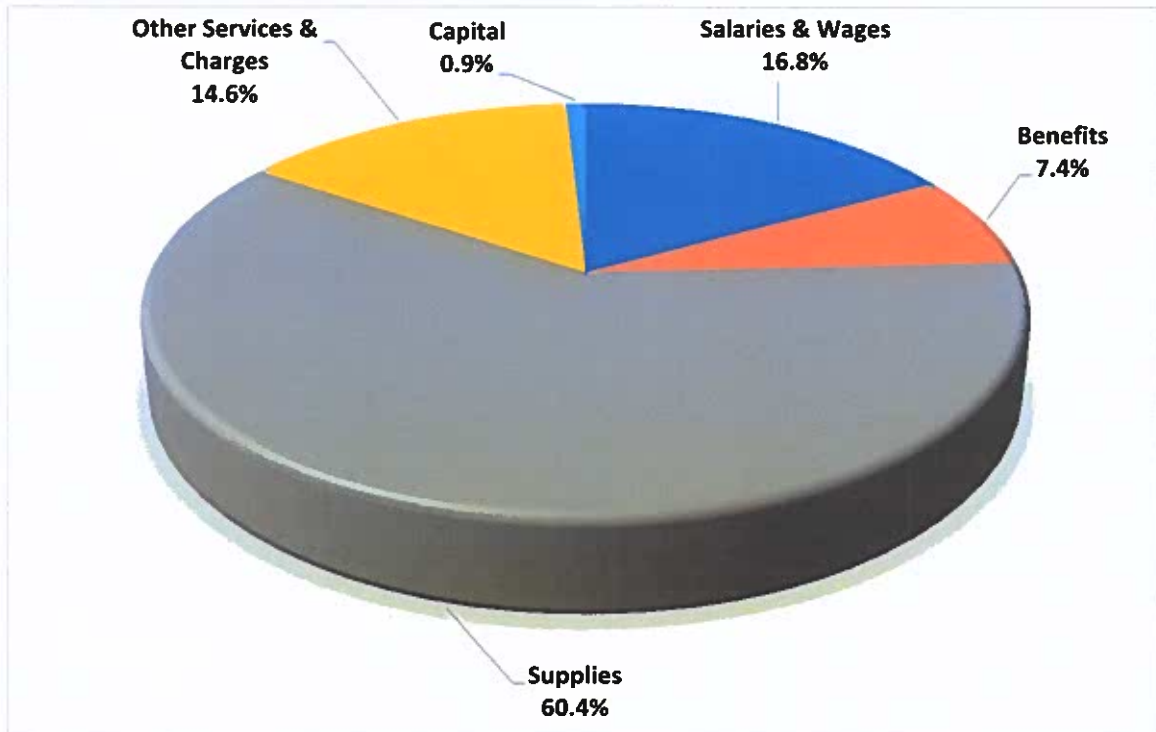
**City of Grandview
2021 Budget
Irrigation Fund**

Expenditures	Amount	
Salaries & Wages	\$ 96,180	17.0%
Benefits	43,690	7.7%
Supplies	340,500	60.3%
Other Services & Charges	83,300	14.8%
Capital	1,000	0.2%
Total Expenditures	\$ 564,670	



**City of Grandview
2022 Budget
Irrigation Fund**

Expenditures	Amount	
Salaries & Wages	\$ 96,320	16.8%
Benefits	42,080	7.4%
Supplies	345,500	60.4%
Other Services & Charges	83,500	14.6%
Capital	5,000	0.9%
Total Expenditures	\$ 572,400	



FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	.05
Utility Billing Clerk	.15		1.30 FTE

Overview of Ongoing and Present Activities –

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

Notable Changes in 2022

- Main Line Replacement \$ 5,000

Mandated Programs – Federal and State - None

Revenue Generated –

- Irrigation Water Receipts \$520,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

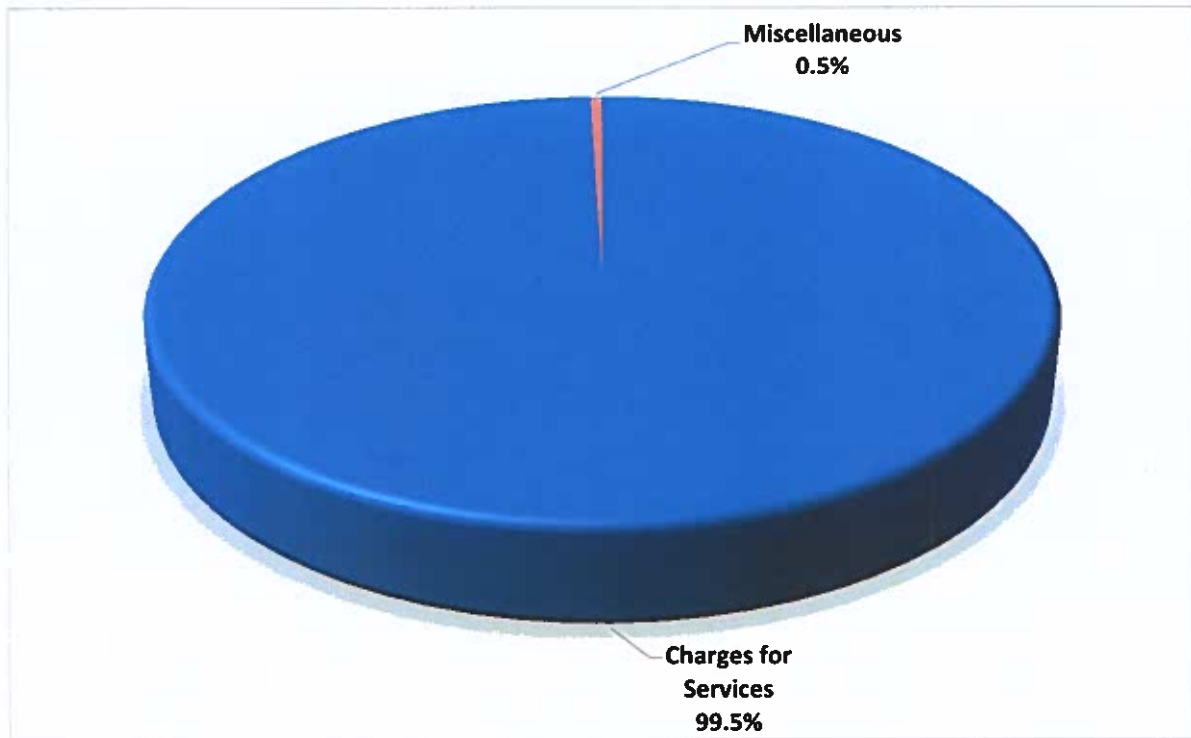
1 – Nissan Rogue	1 – Forklift	
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
1 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 – Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate Whackers
2 – Trach pumps		

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Irrigation					
Regular Salaries & Wages	9,242.60	25,000	19,000	23,000	23,000
Wages - Supervision	26,710.87	27,500	27,500	28,000	28,000
Wages - Administration	38,370.31	38,000	37,800	39,500	39,500
Overtime	3,947.50	3,500	3,500	3,500	3,500
Longevity	538.53	1,230	1,230	1,270	1,270
Longevity	990.20	950	1,020	1,050	1,050
Social Security	6,067.94	7,360	6,850	7,370	7,370
Retirement	10,242.00	12,480	11,620	9,880	9,880
Workman's Compensation	1,064.70	3,120	2,910	3,040	3,040
Medical/life Insurance	19,289.81	19,890	23,000	22,080	20,650
Family Medical Leave Premium	113.11	140	140	140	140
Uniforms And Clothing	681.11	700	700	1,000	1,000
Office & Operating Supplies	7,211.82	27,000	28,000	25,000	25,000
COVID-19 Office Supplies	432.19	0	0	0	0
Water Purchased For Resale	298,480.80	313,000	312,870	320,000	320,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	0.00	2,000	100	2,000	2,000
Advertising	16.42	100	0	100	100
Communications	4,541.75	5,000	4,820	5,200	5,200
Travel	0.00	100	0	100	100
Operating Rentals & Leases	25,690.00	25,000	22,000	27,000	27,000
Insurance	3,949.82	4,200	4,075	4,200	4,200
Public Utility Services	28,611.85	26,000	25,000	26,000	26,000
Repairs & Maintenance	18,732.06	20,000	18,000	18,000	18,000
Miscellaneous	251.85	900	100	900	900
Total Irrigation	505,177.24	563,670	550,235	568,830	567,400
Capital Expenditures					
Improvements O/T Buildings	0.00	1,000	0	5,000	5,000
Total Capital Expenditures	0.00	1,000	0	5,000	5,000
Ending Fund Balance					
Ending Fund Balance - Unassigned	161,397.83	102,730	116,415	47,835	64,265
Total Ending Fund Balance	161,397.83	102,730	116,415	47,835	64,265
Total Irrigation Fund	666,575.07	667,400	666,650	621,665	636,665

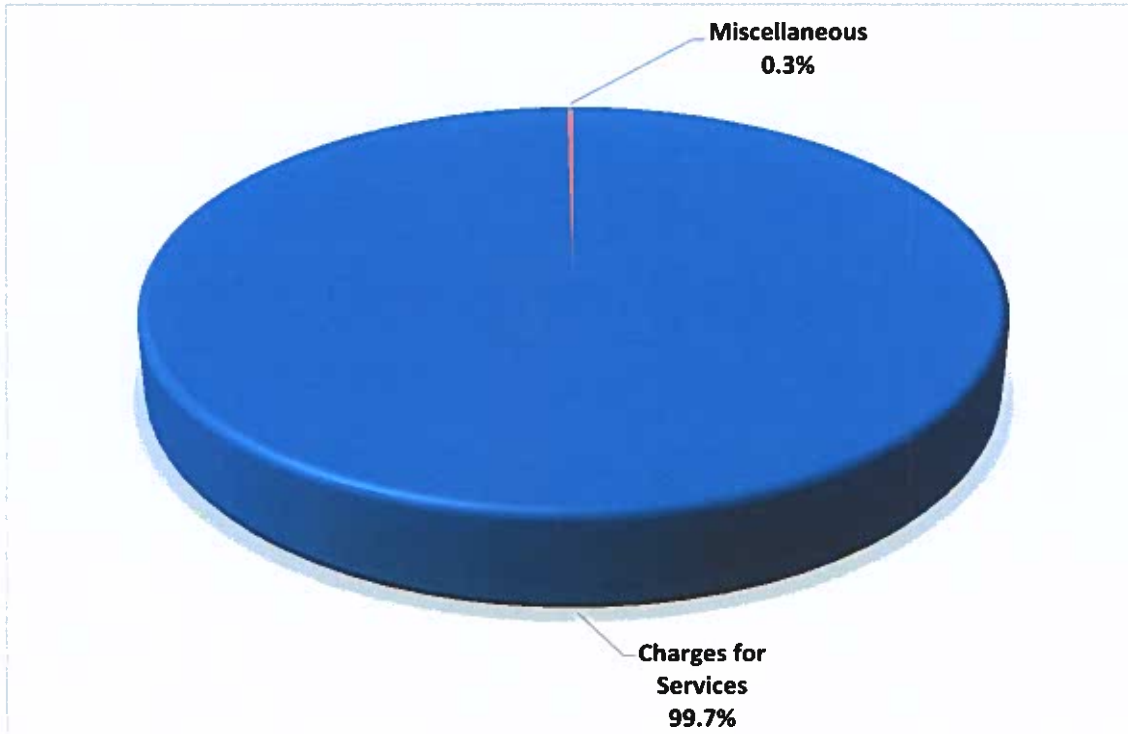
**City of Grandview
2021 Budget
Solid Waste Fund**

Revenues	Amount	
Charges for Services	\$ 1,171,250	99.5%
Miscellaneous	5,635	0.5%
Total Revenues	\$ 1,176,885	



**City of Grandview
2022 Budget
Solid Waste Fund**

Revenues	Amount	
Charges for Services	\$ 1,171,250	99.7%
Miscellaneous	2,950	0.3%
Total Revenues	\$ 1,174,200	

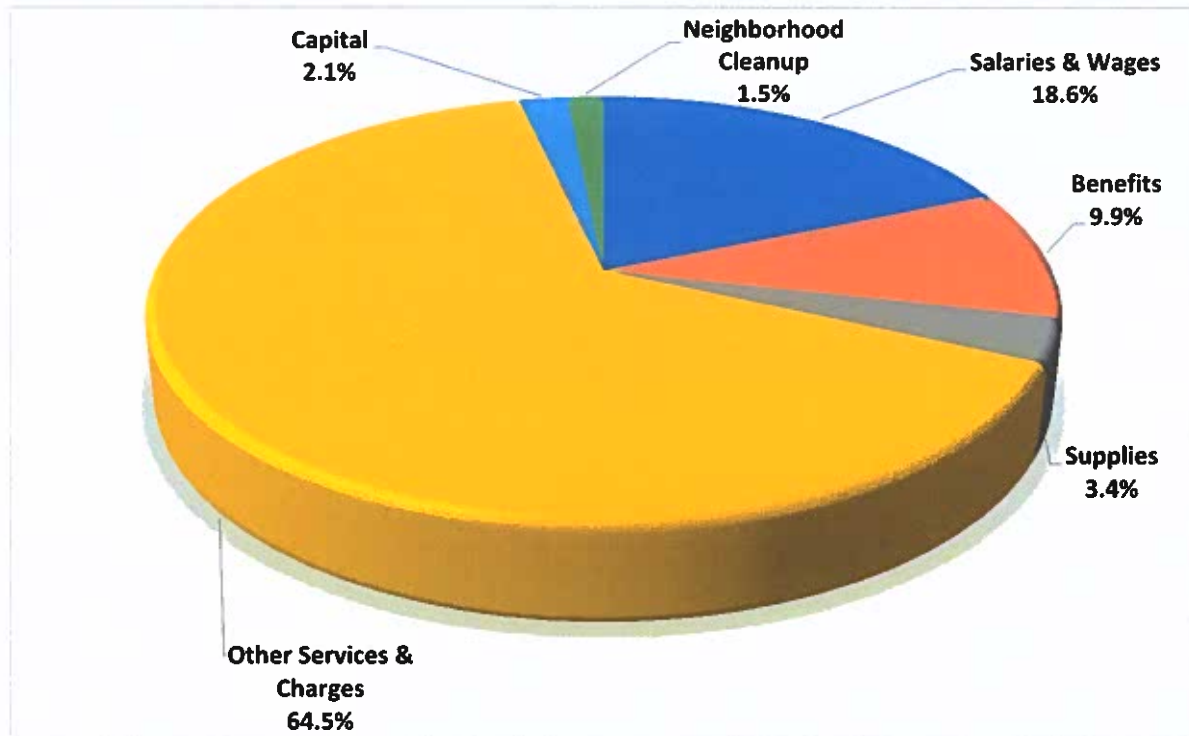


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Solid Waste Fund					
Beginning Fund Balance - Unassigned	665,498.31	694,170	693,500	745,015	745,015
Total Beginning Cash Balance	665,498.31	694,170	693,500	745,015	745,015
Intergovernmental Revenues					
Commerce CARES Grant	394.95	0	0	0	0
Total Intergovernmental Revenues	394.95	0	0	0	0
Charges for Goods and Services					
Collection Service Fees	825,414.68	833,250	840,000	833,250	833,250
City Utility Taxes-Solid Waste	340,105.87	338,000	346,000	338,000	338,000
Total Charges for Goods and Services	1,165,520.55	1,171,250	1,186,000	1,171,250	1,171,250
Miscellaneous Revenues					
Investment Interest	4,361.86	5,200	2,500	2,500	2,500
Scales Rental	392.13	435	435	450	450
Total Miscellaneous Revenues	4,753.99	5,635	2,935	2,950	2,950
Other Financing Sources					
Sale of Fixed Assets	5,000.00	0	4,000	0	0
Total Other Financing Sources	5,000.00	0	4,000	0	0
Total Solid Waste Fund	1,841,167.80	1,871,055	1,886,435	1,919,215	1,919,215

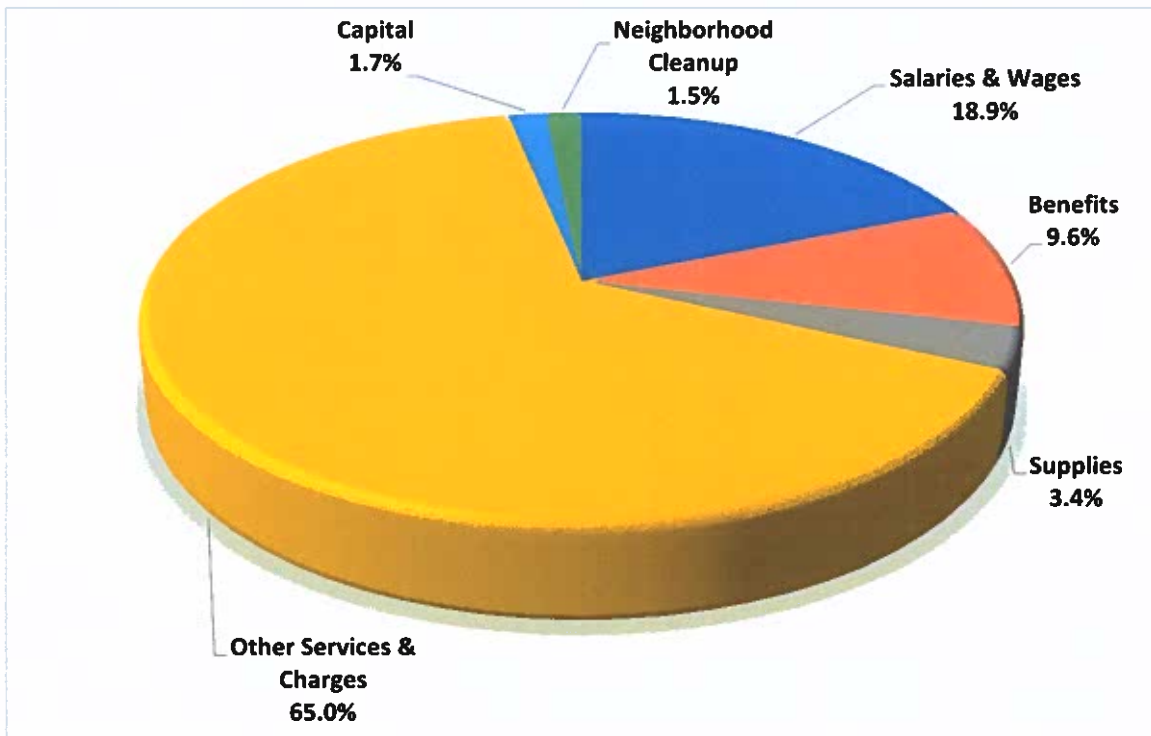
**City of Grandview
2021 Budget
Solid Waste Fund**

Expenditures	Amount	
Salaries & Wages	\$ 222,770	18.6%
Benefits	118,490	9.9%
Supplies	40,500	3.4%
Other Services & Charges	771,050	64.5%
Capital	25,000	2.1%
Neighborhood Cleanup	18,100	1.5%
Total Expenditures	\$ 1,195,910	



**City of Grandview
2022 Budget
Solid Waste Fund**

Expenditures	Amount	
Salaries & Wages	\$ 227,010	18.9%
Benefits	115,520	9.6%
Supplies	40,500	3.4%
Other Services & Charges	781,350	65.0%
Capital	20,000	1.7%
Neighborhood Cleanup	18,490	1.5%
Total Expenditures	\$ 1,202,870	



FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25		3.95 FTE

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2022

- Improvements to Storage Shop – For Two Garbage Trucks \$ 20,000

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

• Collection services	\$833,250
• Scale Rental	<u>\$ 450</u>
Total	\$833,700

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Solid Waste Fund					
Collection					
Regular Salaries & Wages	120,521.27	127,000	120,000	127,000	127,000
Wages - Supervision	12,027.80	15,000	12,000	15,000	15,000
Wages - Administration	69,544.70	68,000	68,000	71,000	71,000
Overtime	7,403.44	7,000	6,500	7,500	7,500
Longevity	3,258.02	2,800	3,950	4,060	4,060
Longevity	297.16	960	480	490	490
Longevity	1,843.95	2,010	1,900	1,960	1,960
Social Security	16,132.47	17,040	16,290	17,370	17,370
Retirement	27,503.22	28,890	27,610	23,270	23,270
Workman's Compensation	4,269.93	7,230	6,910	7,160	7,160
Medical/life Insurance	59,261.02	62,500	62,500	64,280	64,880
Family Medical Leave Premium	310.57	330	320	340	340
Unemployment Compensation	0.00	1,000	0	1,000	1,000
Uniforms & Clothing	1,546.45	1,500	1,200	1,500	1,500
Office & Operating Supplies	31,149.31	40,000	30,000	40,000	40,000
COVID-19 Office Supplies	394.95	0	0	0	0
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	112.00	1,500	600	1,500	1,500
Advertising	16.42	50	0	50	50
Communications	5,042.82	5,600	5,250	5,600	5,600
Travel	56.95	200	0	200	200
Operating Rentals & Leases	149,235.00	150,000	165,000	160,000	160,000
Insurance	9,893.02	10,000	9,250	10,000	10,000
Public Utility Services	4,720.22	4,700	4,700	5,000	5,000
Repairs & Maintenance	3,655.93	10,000	3,500	10,000	10,000
Miscellaneous	356.29	1,000	300	1,000	1,000
Miscellaneous - Tipping Fees	256,060.08	230,000	211,000	230,000	230,000
Miscellaneous - City Taxes	319,852.80	318,000	326,000	318,000	318,000
Miscellaneous - State Taxes	42,358.54	40,000	37,200	40,000	40,000
Total Collection	1,146,824.33	1,152,810	1,120,460	1,163,780	1,164,380
Capital Expenditures					
Garbage Truck Shop Improvements	0.00	25,000	11,000	20,000	20,000
Desktop Computers	0.00	0	0	0	0
Total Capital Expenditures	0.00	25,000	11,000	20,000	20,000
Total Collection	1,146,824.33	1,177,810	1,131,460	1,183,780	1,184,380

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.30</u>
	.40 FTE

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2022 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

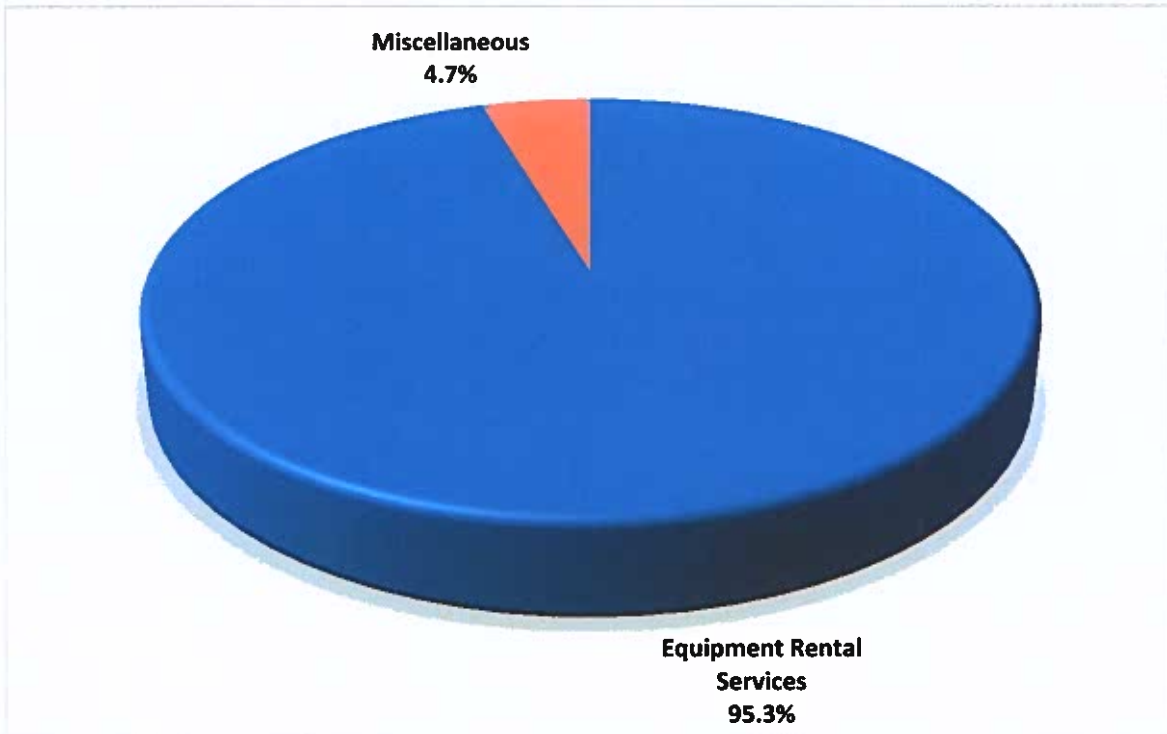
1 – Backhoe

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	0.00	200	0	100	100
Overtime	0.00	1,700	1,850	2,000	2,000
Social Security	0.00	150	140	160	160
Retirement	0.00	250	240	220	220
Workman's Compensation	0.00	40	70	70	70
Medical/life Insurance	0.00	100	100	120	120
Family Medical Leave Premium	0.00	10	10	20	20
Office & Operating Supplies	0.00	400	0	400	400
Advertising	0.00	200	40	200	200
Operating Rentals	0.00	800	0	800	800
Repairs & Maintenance	0.00	250	310	400	400
Tipping Fees & Miscellaneous	838.05	14,000	7,200	14,000	14,000
Total Neighborhood Cleanup	838.05	18,100	9,960	18,490	18,490
Ending Fund Balance					
Ending Fund Balance - Unassigned	693,505.42	675,145	745,015	716,945	716,345
Total Ending Fund Balance	693,505.42	675,145	745,015	716,945	716,345
Total Solid Waste Fund	1,841,167.80	1,871,055	1,886,435	1,919,215	1,919,215

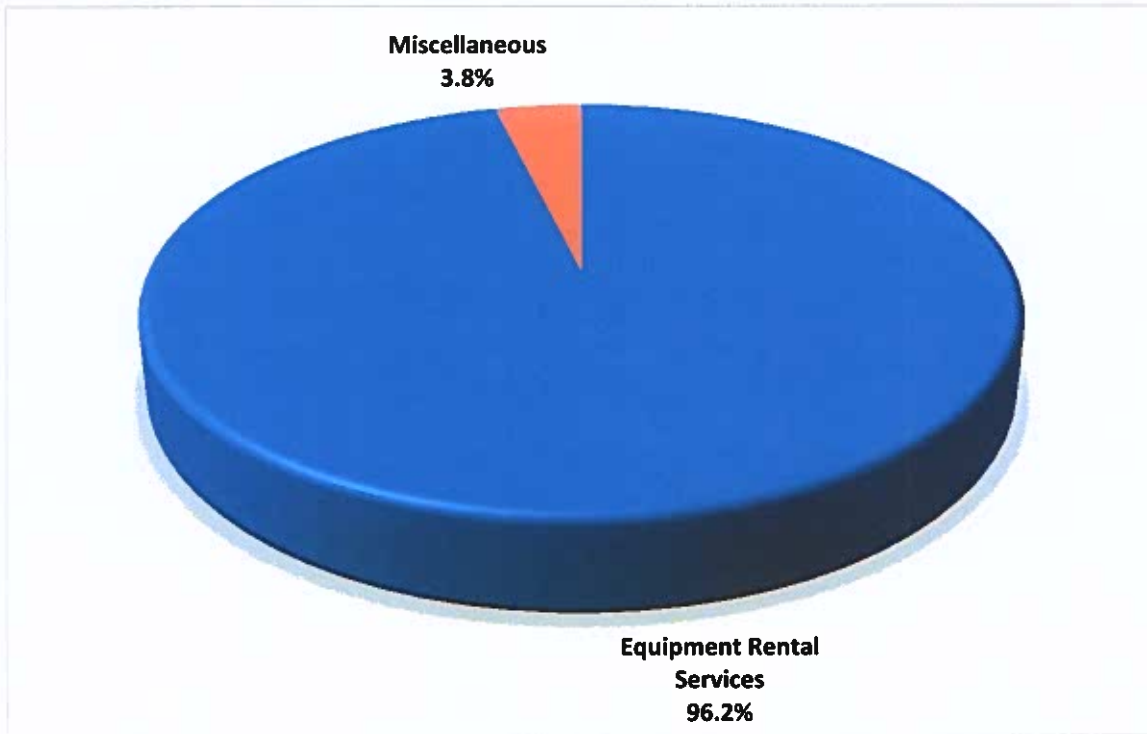
**City of Grandview
2021 Budget
Equipment Rental Fund**

Revenues	Amount	
Equipment Rental Services	\$ 530,000	95.3%
Miscellaneous	26,000	4.7%
Total Revenues	\$ 556,000	



**City of Grandview
2022 Budget
Equipment Rental Fund**

Revenues	Amount	
Equipment Rental Services	\$ 560,000	96.2%
Miscellaneous	22,000	3.8%
Total Revenues	\$ 582,000	

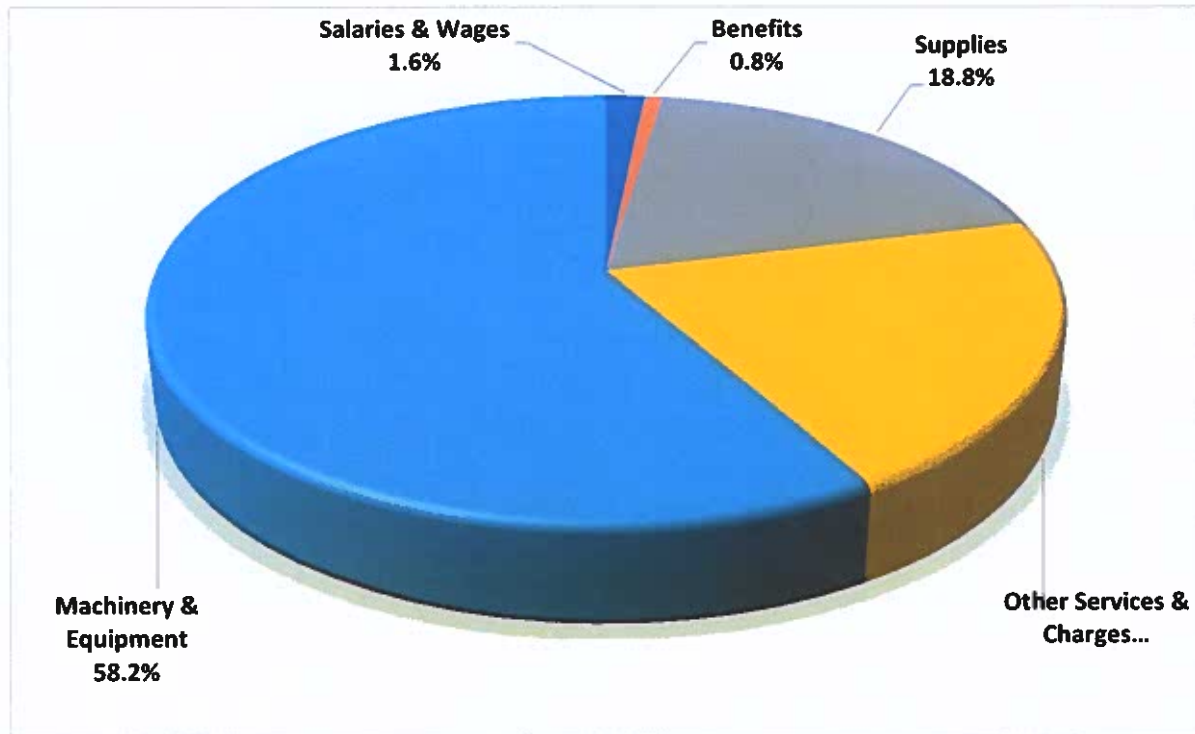


City of Grandview ~ 2022 Revenue Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Equipment Rental Fund					
Beginning Fund Balance - Unassigned	2,037,091.49	2,011,570	2,011,600	1,793,100	1,793,100
Total Beginning Cash Balance	2,037,091.49	2,011,570	2,011,600	1,793,100	1,793,100
Charges for Goods and Services					
Equipment Rental Services	550,300.00	530,000	565,000	560,000	560,000
Total Charges for Goods and Services	550,300.00	530,000	565,000	560,000	560,000
Miscellaneous Revenues					
Investment Interest	28,353.82	26,000	22,000	22,000	22,000
Total Miscellaneous Revenues	28,353.82	26,000	22,000	22,000	22,000
Total Equipment Rental Fund	2,615,745.31	2,567,570	2,598,600	2,375,100	2,375,100

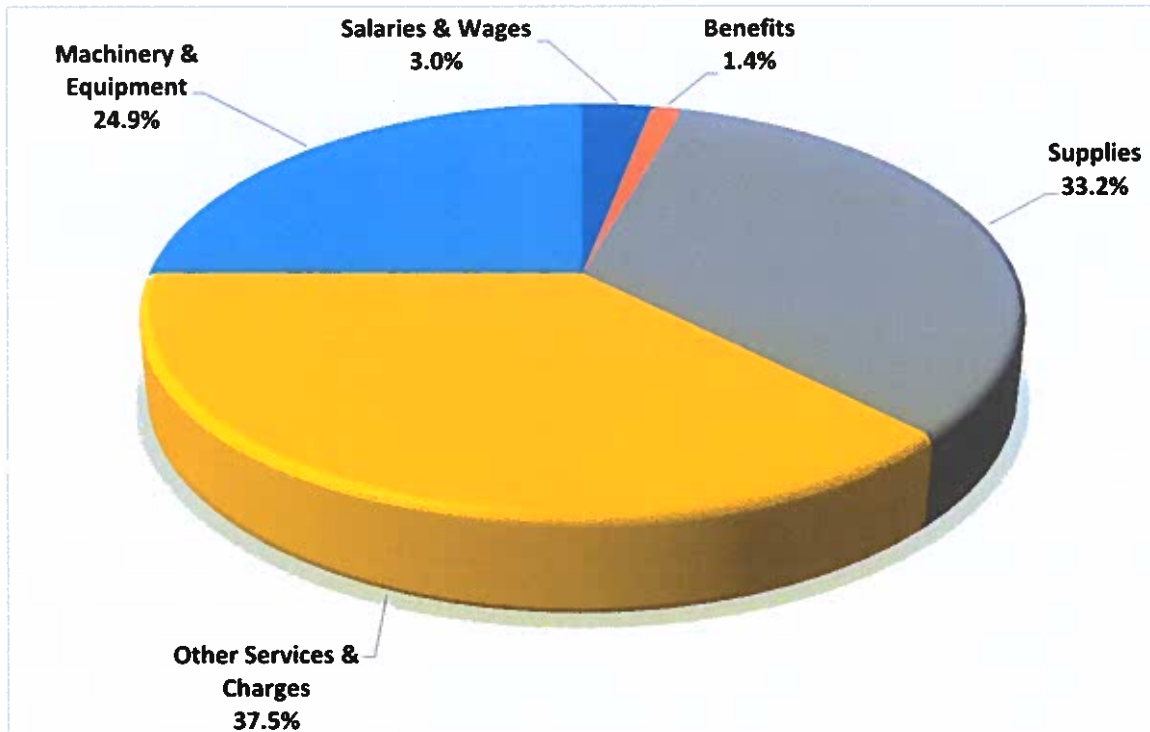
**City of Grandview
2021 Budget
Equipment Rental Fund**

Expenditures	Amount	
Salaries & Wages	\$ 14,250	1.6%
Benefits	6,840	0.8%
Supplies	165,000	18.8%
Other Services & Charges	180,750	20.6%
Machinery & Equipment	510,000	58.2%
Total Expenditures	\$ 876,840	



**City of Grandview
2022 Budget
Equipment Rental Fund**

Expenditures	Amount	
Salaries & Wages	\$ 14,700	3.0%
Benefits	6,550	1.4%
Supplies	160,000	33.2%
Other Services & Charges	180,750	37.5%
Machinery & Equipment	120,000	24.9%
Total Expenditures	\$ 482,000	



FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then "rented" back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 93 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	<u>.05</u>
	.20 FTE

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2022 –

The following equipment to purchase or replace:

Replace #242 Patrol	\$ 60,000
Replace #251 Patrol	\$ 60,000
Total -	\$120,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$560,000
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Equipment and Vehicles Assigned – 82 units used by the multiple city programs in the delivery of city services.

City of Grandview ~ 2022 Expenditure Estimates

Description	2020 Actual	2021 Budget	2021 Projected	2022 Estimate	2022 Adopted
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	5,000.02	4,650	4,950	4,800	4,800
Wages - Administration	8,746.19	9,150	9,200	9,450	9,450
Longevity	425.93	450	450	450	450
Social Security	1,084.16	1,100	1,120	1,150	1,150
Retirement	1,822.53	1,850	1,850	1,600	1,600
Workman's Compensation	56.38	70	60	70	70
Medical/life Insurance	3,590.48	3,800	3,650	3,900	3,700
Family Medical Leave Premium	20.79	20	20	30	30
Office & Operating Supplies	43,500.34	40,000	25,000	40,000	40,000
Fuel Consumed	74,708.87	125,000	100,000	120,000	120,000
Advertising	42.90	50	50	50	50
Communications	722.36	700	650	700	700
Insurance	26,278.59	30,000	25,000	30,000	30,000
Repairs & Maintenance	161,386.27	140,000	125,000	140,000	140,000
Miscellaneous	8,089.67	10,000	8,500	10,000	10,000
Total Equipment Rental Services	335,475.48	366,840	305,500	362,200	362,000
Capital Expenditures					
Machinery & Equipment	268,674.68	510,000	500,000	120,000	120,000
Total Capital Expenditures	268,674.68	510,000	500,000	120,000	120,000
Ending Fund Balance					
Ending Fund Balance - Unassigned	2,011,595.15	1,690,730	1,793,100	1,892,900	1,893,100
Total Ending Fund Balance	2,011,595.15	1,690,730	1,793,100	1,892,900	1,893,100
Total Equipment Rental Fund	2,615,745.31	2,567,570	2,598,600	2,375,100	2,375,100