

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 11, 2022**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVE AGENDA**
- 4. PRESENTATIONS**
- 5. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 6. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the September 27, 2022 Committee-of-the-Whole meeting 1-6
 - B. Minutes of the September 27, 2022 Council meeting 7-11
 - C. Minutes of the October 3, 2022 Special Council Budget meeting 12-15
 - D. Payroll Check Nos. 12960-12985 in the amount of \$25,659.22
 - E. Payroll Electronic Fund Transfers (EFT) Nos. 60893-50899 in the amount of \$100,278.71
 - F. Payroll Direct Deposit 9/16/22-9/30/22 in the amount of \$133,196.54
 - G. Claim Check Nos. 125083-125168 in the amount of \$230,954.99
- 7. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Public Hearing – 2023 Current Expense Fund Revenue Sources 16-18
 - B. Resolution No. 2022-50 accepting the bid for the Dykstra Park and Rocky Ford Road Resurfacing Project and authorizing the Mayor to sign all contract documents with American Rock Products 19
 - C. Ordinance No. 2022-14 amending the 2022 Annual Budget 20-21

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D. Resolution No. 2022-51 authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students	22-26
E. Resolution No. 2022-52 authorizing the Mayor to sign the Project Service Contract with Field Group Marketing and Advertising for the COVID-19 Grants for New or Relocating Businesses	27-30
F. Resolution No. 2022-53 authorizing application to the Yakima County Supporting Investments in Economic Development (SIED) Board to help fund the Wine Country Road and McCreddie Road Roundabout Project	31
8. UNFINISHED AND NEW BUSINESS	
9. CITY ADMINISTRATOR AND/OR STAFF REPORTS	
10. MAYOR & COUNCILMEMBER REPORTS	
11. ADJOURNMENT	

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, October 11, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/89603891003?pwd=ZWJCaUY2ZFBpQ1R6SEJQR0ExZ3NuUT09>

To join via phone: +1 253 215 8782

Meeting ID: 896 0389 1003

Passcode: 889607

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 27, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks and Recreation Director Gretchen Chronis, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT

Ray Vining, 1430 Wilson Hwy, Grandview, WA, Grandview MainStreet and Grandview Museum Board, provided comments, a copy of which is attached hereto and incorporated herein as part of these minutes.

Darren Still, 1211 NW Crescent, Sunnyside, WA, explained that his family owns property across the road from Bleyhl Farm Service and he thanked the Council for their consideration of extending utilities to the commercial properties to the north as part of the Wine Country Road and McCreadie Road roundabout project.

Dale Swager, 207 Jefferson Drive, Grandview, WA, thanked the Police Department for being a pleasure to work with. He questioned the homelessness that was taking place on East Wine Country Road entering the City.

4. NEW BUSINESS

A. Resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students

Parks and Recreation Director Chronis explained that over the past several years, the City and School District have forged a strong partnership to promote afterschool activities for students. The programs include the Frenzy Friday program held at the Grandview Middle School on early release Fridays and currently the "Group Fun & Fitness" program held at the Grandview Community Center weekday afternoons/evening. This Interlocal Agreement would allow the Superintendent and City Administrator authorization to execute letters of understanding with respect to these programs. The programs encompassed in such letter agreements shall be

substantially similar to those that have operated in the past. The School District would reimburse the City \$8,500 per year for services rendered for the Frenzy Friday and \$10,000 per year for the community center programs.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Espinoza, the C.O.W. moved a resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students to the October 11, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. 2022-2023 Marketing Plan – Sheri-Lou Creson, Account Manager, Field Group Marketing and Advertising

Sheri-Lou Creson, Account Manager with Field Group Marketing and Advertising presented the 2022-2023 Marketing Plan.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Souders, the C.O.W. directed staff to negotiate a contract with Field Group Marketing and Advertising for the 2022-2023 Marketing Plan for consideration at the October 11, 2022 regular meeting.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Councilmember Mike Everett Resignation and Advertisement of Vacant Council Position

City Administrator Arteaga explained that Councilmember Mike Everett submitted a letter of resignation from his Council position effective September 20, 2022.

Discussion took place.

On motion by Councilmember Ozuna, second by Councilmember Diaz, the C.O.W. accepted Councilmember Everett's resignation.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. directed staff to advertise for the vacant Council position with Declarations of Interest placed on the November 22nd regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – No
- Councilmember Souders – No

D. Resolution accepting the bid for the Dykstra Park and Rocky Ford Road Resurfacing Project and authorizing the Mayor to sign all contract documents with American Rock Products

City Administrator Arteaga explained that bids for the Dykstra Park and Rocky Ford Road Resurfacing Project were opened on September 21, 2022. A total of three (3) bids were received with American Rock Products of Pasco, Washington, submitting the low bid in the amount of \$251,745.00. The low bid was approximately two (2) percent above the City Engineer's estimate of \$246,800.00.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the bid for the Dykstra Park and Rocky Ford Road Resurfacing Project and authorizing the Mayor to sign all contract documents with American Rock Products to the October 11, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. directed staff to prepare a budget amendment for the Dykstra Park and Rocky Ford Road Resurfacing Project for consideration at the October 11, 2022 regular meeting.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Council Retreat Overview Report

City Administrator Arteaga presented the Council Retreat Overview Report.

Discussion took place. No action was taken.

5. OTHER BUSINESS – None

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, the C.O.W. meeting adjourned 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

Ray Vining

27 Sept

Mainstreet Grandview , Museum

In the Spring of 2021, I noticed a FB thread that got my attention. "There is nothing to do in Grandview". My personal reaction has always been, "What no litter, the food banks are full, all the elderly have clean yards, no weeds in the rose garden, and all the dog poop has been picked up in the city parks.

I know, not very helpful is it. So I asked on FB what would you like to see. An outpouring of about 75 unique ideas flooded in. While I was pondering on this the opportunity to form something called Mainstreet came along.

We started in following the National Mainstreet program and have arrived at what I will call a **proof of concept**. That is things can happen in Grandview by applying the proven concepts of the Mainstreet program and fiscal management.

Our mission is the revitalization of the downtown sector of Grandview. We enter the coming year with 12 strong monthly events. That's 12 days out of about 300 normal shopping days. But that is but 1/3, 33% of the Mainstreet program.

As I continue, I recognize that ideas new to us are difficult to assimilate and make them our own. Here is what the Mainstreet Program calls for that we want you to know about. I ask for your careful consideration.

1. Historic preservation of buildings, while finding new and innovative uses. Why? People want to remember their special place. Grandview is that special place for thousands who live here and tens of thousands who once called it home. We are nostalgic for the place we call home. The place we love. This program has started with the Art in Windows project designed to reduce the empty feeling of vacant buildings, this is phase I, Phases II and III enter the realm of facade and building remodel.

We would like you the council to consider Mainstreet as the vehicle for bringing the private sector together for facade improvement. Our plans for a business matching grant program involve promotion of the present facade ordinance while helping business. This program requires businesses have some "skin in the game". They work with our team in designing the facade renewal, we help them find loans to carry out approved work, they apply for reimbursement for 50% of the completed work.

I understand the city has a proposal for undertaking a facade improvement program. I believe it would be to the benefit of Grandview Property owners for the City of Grandview and Mainstreet Grandview to partner in this effort. It may be instructive to consider how far available funds can be stretched by comparing the amount of both Staff costs and the costs of



Ray Vining

27 Sept

Mainstreet Grandview , Museum

doing work at the mandated state prevailing wages to cost of Mainstreet staff and volunteers and businesses hiring contractors. I believe the difference to be substantial.

2 Is economic development, for this we are working to provide would be entrepreneurs with skills needed to develop sound business plans and matching them with funding sources. Included in our vision are incubator buildings for deserving business candidates.

You have witnessed the success of $\frac{1}{3}$, 33% of our program in our proof of concept year. Please consider working with us to initiate the remaining $\frac{2}{3}$ or 66 % of the Mainstreet Program in Grandview.

A Quick Word From the Museum

Last winter while reviewing the documents stored away from long gone rural ladies clubs, we found a play written around 1930 about 1910 and the Grandview District. The play written in longhand was delivered to the drama teacher at GHS in the hopes that the thespians of Grandview could one day present this short play.

It is to be, (or not to be) performed Saturday October 8, admission \$6.00

I think it important that you know your support of the Grandview Museum not only links the past to the present but also links youth to adults. I'd tell you more, but then you might not want to listen to me introduce the play. Hope you can make it to see our youth in action and the results of your good work is supporting the Grandview Museum.



**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 27, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the regular meeting to order at 7:05 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: None

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Moore led the pledge of allegiance.

3. APPROVE AGENDA

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council approved the September 27, 2022 regular meeting agenda as presented.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

4. PRESENTATIONS

A. Introduction-Working Families Tax Credit – Kevin Dixon & Perla Gamboa, Washington State Department of Revenue

Kevin Dixon, Assistant Director of the Working Families Tax Credit (WFTC) division with the Washington Department of Revenue (DOR) and Perla Gamboa, Outreach & Community Partnerships Manager for the WFTC division provided an introduction to the new WFTC program. The WFTC program was passed in 2021 and goes live in 2023. The program provides up to a \$1,200 refund to eligible low-to-moderate income working individuals and families in Washington. Eligibility requirements include, among others, eligibility to claim the federal Earned Income Tax

Credit (EITC) and residency in the state. Unlike the federal EITC program, individuals with a valid ITIN would also be eligible to apply. It was anticipated approximately 400,000 individuals would be eligible for the credit. In preparation of program implementation for next year, DOR was conducting communication and outreach to local governments, stakeholders, partners, and community-based organizations around the state to drive awareness and promote the program so eligible individuals know to apply for the credit. The IRS estimates about 21% of eligible filers for the federal EITC do not claim the credit. These tax credits paid to Washington residents will be reinvested within local communities. To date, the WFTC outreach team has done the following:

- Hired a marketing vendor to launch a robust media campaign to promote WFTC through tv, billboard, digital, and social media channels.
- Launched a new website at WorkingFamiliesCredit.wa.gov that includes important information about the program, an eligibility checker, a partner toolkit with materials and resources, and an opportunity to sign up for key notifications about the program.
- Conducted speaking engagements and attended various events around the state to introduce the program and drive awareness.
- Partnered with the Department of Commerce to award \$10 million in community outreach grants to organizations to promote the WFTC program and provide application assistance.

5. PUBLIC COMMENT

Betty Graf, 44602 Griffin Road, Grandview, WA, expressed concern with the homeless individuals camping on East Wine Country Road next to the rose garden.

2022 Yakima County ARPA Fund Applications – LaDon Linde, Yakima County Commissioner, explained that the City submitted three applications for 2022 Yakima County ARPA Funds which included: (1) purchase ambulance and equipment in the amount of \$387,000; (2) sanitary sewer trunk main replacement improvements in the amount of \$2.27 million; and (3) source well improvements in the amount of \$1.01 million. He asked for Council's priority of the three applications. City Administrator Arteaga recommended the following priority list: (1) source well improvements; (2) sanitary sewer trunk main replacement improvements; and (3) purchase of ambulance and equipment. Council concurred.

Grandview Rotary Club Activities – Darren Still with the Grandview Rotary Club advised that the Rotary Gala Fundraiser was held on September 22, 2022; a political candidate forum hosted by the Rotary Club would be held on October 19, 2022 at the Community Center; installation of the new disc golf pads at Dykstra Park would be completed by September 30, 2022; and the Rotary Senior Citizens Dinner was scheduled for December 11, 2022.

6. CONSENT AGENDA

On motion by Councilmember Ozuna, second by Councilmember Espinoza, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the September 13, 2022 Committee-of-the-Whole meeting**
- B. Minutes of the September 13, 2022 Council meeting**
- C. Payroll Check Nos. 12945-12959 in the amount of \$85,674.33**
- D. Payroll Electronic Fund Transfers (EFT) Nos. 60883-60887 in the amount of \$90,487.67**
- E. Payroll Direct Deposit 9/1/22-9/15/22 in the amount of \$123,468.66**

F. Claim Check Nos. 125009-125082 in the amount of \$395,320.08

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

7. ACTIVE AGENDA

A. Ordinance No. 2022-13 amending the 2022 Annual Budget

This item was previously discussed at the September 13, 2022 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Souders, Council approved Ordinance No. 2022-13 amending the 2022 Annual Budget.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution No. 2022-48 approving Task Order No. 2022-05 with HLA Engineering and Land Surveying, Inc., for the Cemetery Improvements

This item was previously discussed at the September 13, 2022 C.O.W. meeting.

On motion by Councilmember Diaz, second by Councilmember Rodriguez, Council approved Resolution No. 2022-48 approving Task Order No. 2022-05 with HLA Engineering and Land Surveying, Inc., for the Cemetery Improvements.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Wine Country Road and McCreadie Road Roundabout Utility Extension

Mayor Mendoza recused herself as the chair as she owns commercial property that would benefit from the utility extension. Mayor Pro Tem Moore presided as chair.

This item was previously discussed at the September 13, 2022 C.O.W. meeting.

On motion by Councilmember Espinoza, second by Councilmember Diaz, Council approved the extension of water and sewer utilities to the north of Wine Country Road as part of the Wine Country Road and McCreadie Road roundabout project.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Resolution No. 2022-49 accepting the Sanitary Sewer Trunk Main Replacement as complete

This item was previously discussed at the September 13, 2022 C.O.W. meeting.

On motion by Councilmember Rodriguez, second by Councilmember Moore, Council approved Resolution No. 2022-49 accepting the Sanitary Sewer Trunk Main Replacement as complete.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

8. UNFINISHED AND NEW BUSINESS – None

9. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Pickleball Court – Assistant Public Works Director Dorsett reported that a citizen group met with the Public Works Department to discuss the installation of a pickleball court. There were currently two existing basketball courts at Eastside Park. The plan would be to resurface one of the basketball courts to a pickleball court. The citizen group would be assisting with fundraising efforts to cover the costs for resurfacing.

Sidewalk Trees – Assistant Public Works Director Dorsett reported that a couple of overgrown sidewalk trees were being removed.

West Second/Euclid Intersection Traffic Signal – Assistant Public Works Director Dorsett reported that the Washington State Department of Transportation was upgrading the traffic signals at the intersection of West Second and Euclid to include an auto-detection signal camera.

Small Business ARPA Grants – City Treasurer Cordray reported that 32 small business ARPA grant applications were received to date. The application closing date was October 10, 2022. Council previously allocated \$150,000 to fund 15 businesses in the amount of \$10,000 each. He suggested Council consider allocating additional ARPA funds to fund more grants. For example, he suggested the resident utility support in the amount of \$50,000 could be redirected to the small business grants.

10. MAYOR & COUNCILMEMBER REPORTS

Small Business ARPA Grant Award Program – Councilmember Ozuna reported that an award program for the small business grants would be held on October 21st from 11:00 a.m. to 2:00 p.m. at the Community Center.

Dog Park Amenities – Councilmember Souders reported some of the dog park amenities were in need of repair.

Employee Appreciation Picnic – Councilmember Espinoza reported that the Employee Appreciation Picnic was scheduled for September 28, 2022 at the Fire Department.

YVCOG General Membership Meeting – Mayor Mendoza and Councilmember Moore attended the YVCOG General Membership virtual meeting on September 21, 2022 hosted by the City of Grandview. The next meeting was scheduled for October 19, 2022 in Sunnyside.

11. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, the Council meeting adjourned at 8:05 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 3, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the special meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: None

Absent: Councilmember Javier Rodriguez

On motion by Councilmember Souders, second by Councilmember Diaz, Council excused Councilmember Rodriguez from the meeting.

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Police Chief Kai Fuller, Assistant Police Chief Seth Bailey and City Clerk Anita Palacios

2. 2023 PRELIMINARY BUDGET

City Treasurer Cordray began the 2023 preliminary budget discussion by providing an overview of the budget process and budget documents. He explained that the budget documents included revenue and expenditure budget worksheets, pie charts and program statements. He advised the items for review at tonight's meeting included the budget summary, Current Expense revenues and Police Department services. He explained that all expenditures have a proposed 3% increase for all employee salaries, however, the patrol/sergeant and police dispatch union contracts were currently under negotiation. He noted that last year at this time, the Current Expense fund had a deficit of \$700,000. This year, the Current Expense fund was positive \$73,000. He thanked Council for allowing staff to present a balanced budget.

**2023 Budget
Current Expense Revenues**

Revenue Type	Amount	
Property Taxes	\$ 1,789,500	29.2%
Sales Taxes	871,000	14.2%
Criminal Justice Tax	210,000	3.4%
City Utility Taxes	1,045,000	17.1%
Private Utility Taxes	1,140,000	18.6%
Other Taxes	4,500	0.1%
Licenses & Permits	234,500	3.8%
Intergov. Revenues	416,050	6.8%
Charges for Services	161,800	2.6%

Fines & Penalties	93,800	1.5%
Misc. & Other Rev.	162,130	2.6%
Total Revenue	\$ 6,128,280	

**2023 Budget
 Current Expense Expenditures**

Department/Services	Amount	
Police Department	\$ 3,493,700	51.4%
Fire Department	556,010	8.2%
Library Services	303,970	4.5%
Parks & Recreation	565,910	8.3%
Senior & Community Center	64,560	0.9%
Court & Legal	527,740	7.8%
Risk Management	266,100	3.9%
Code Enforcement	88,550	1.3%
General Government	882,035	13.0%
Animal Control	40,150	0.6%
Graffiti Removal	7,855	0.1%
Total Expenditures	\$ 6,796,580	

**2023 EXPENDITURE ESTIMATES
Current Expense Fund**

Police Administration

2022 Budget \$385,000

2023 Proposed \$416,600

Notable Changes in 2023 –

- Police Administrative Clerk - \$36,000 plus benefits

Police Investigations

2022 Budget \$451,600

2023 Proposed \$357,400

Notable Changes in 2023 –

- One detective position would be unfilled for nine months due to staffing shortages.

Police Patrol

2022 Budget \$1,987,500

2023 Proposed \$1,916,800

Notable Changes in 2023 –

- Decrease in salaries and benefits transferred one patrol officer's salary and benefits to Law & Justice Tax Fund
- Travel increases for academy training costs – \$4,000
- Body Worn Camera Subscription – \$35,000
- Capital Expenditures:

Special Meeting Minutes – Budget

October 3, 2022

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Vests – \$5,000

SWAT Equipment – \$5,000

Police Community Programs

2022 Budget \$22,750

2023 Proposed \$22,500

Notable Changes in 2023 –

- Live View Camera cell phone service increase – \$1,200

Police Corrections

2022 Budget \$139,000

2023 Proposed \$159,000

Notable Changes in 2023 –

- Increase in Professional Services – jail booking fees (return to pre-covid booking levels)

Police Communications

2022 Budget \$604,300

2023 Proposed \$601,400

Notable Changes in 2023 –

- Capital Expenditure Items:
 - Computer replacements (4 computers) – \$5,500
 - Call transfer equipment (2022 unused carryover) – \$3,000

Animal Control

2022 Budget \$40,150

2023 Proposed \$40,150

Notable Changes in 2023 – Continue contracting for services with Yakima Humane Society for animal control (15 hours a week) coverage. A 3% increase was included pending notification of actual 2023 rates.

- 2020 basic rate was budgeted at \$32,868
- 2023 basic rate was budgeted at \$35,000
- \$3,500 was included for emergency transport hours or kenneling charges, if needed.

Yakima County Law & Justice Tax Fund

Revenue Estimates

2022 Budget \$715,200

2023 Proposed \$744,250

Expenditures

2022 Budget \$715,200

2023 Proposed \$744,250

Notable Changes in 2023 –

- Increase in salaries and benefits transferred one patrol officer's salary and benefits from Police Patrol Services
- Vehicle Tracking Cameras (4 flock units with subscription/contract) – \$11,000
- Professional Services (Power DMS and scheduling program) – \$11,000
- Capital Expenditure Items:
 - Radio and Repeaters – \$11,000
 - Crime Scene Investigations Equipment – \$2,000

Special Meeting Minutes – Budget

October 3, 2022

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UAV Drone – \$10,000

Accreditation Upgrades (evidence room air vent, cameras) – \$15,000

Workout Equipment – \$3,000

Dispatch area counter replacement – \$15,000

Video Surveillance Camera (car seat unit) – \$15,000

PD Security Camera System – \$15,000

Automated Fingerprinting Computer System – \$12,000

The next preliminary budget meeting would be held on Monday, October 10, 2022 at 6:00 p.m.

3. **ADJOURNMENT**

The special meeting adjourned at 7:10 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk



**CITY OF GRANDVIEW
NOTICE OF PUBLIC HEARING
2023 CURRENT EXPENSE FUND REVENUE SOURCES**

NOTICE IS HEREBY GIVEN that the City Council of the City of Grandview, Washington will conduct a public hearing on **Tuesday, October 11, 2022, 7:00 p.m.** to consider the revenue sources for the 2023 Current Expense Fund budget which will include consideration of possible increases in property tax revenues together with the proposed ordinance levying taxes in the amount of \$1,789,542 for the regular levy and the proposed Operating Revenue for the Current Expense Fund is \$6,113,230.

The public is invited to attend this hearing and provide written and oral comments on the proposed revenue sources, to include property tax revenues for the 2023 Current Expense Fund budget. If you are unable to attend this public hearing, written comments will be received until 5:00 p.m. the day of the hearing.

The public hearing will be held in person and via teleconference. Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/89603891003?pwd=ZWJCaUY2ZFpQ1R6SEJQR0ExZ3NuUT09>

To join via phone: +1 253 215 8782

Meeting ID: 896 0389 1003

Passcode: 889607

If you have a disability for which you will need reasonable accommodations, please contact the City Clerk, at the preceding address or telephone (509) 882-9200 one week prior to the meeting.

CITY OF GRANDVIEW

Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – September 28, 2022 & October 5, 2022

**CITY OF GRANDVIEW
CITY COUNCIL**

PUBLIC HEARING PROCEDURE

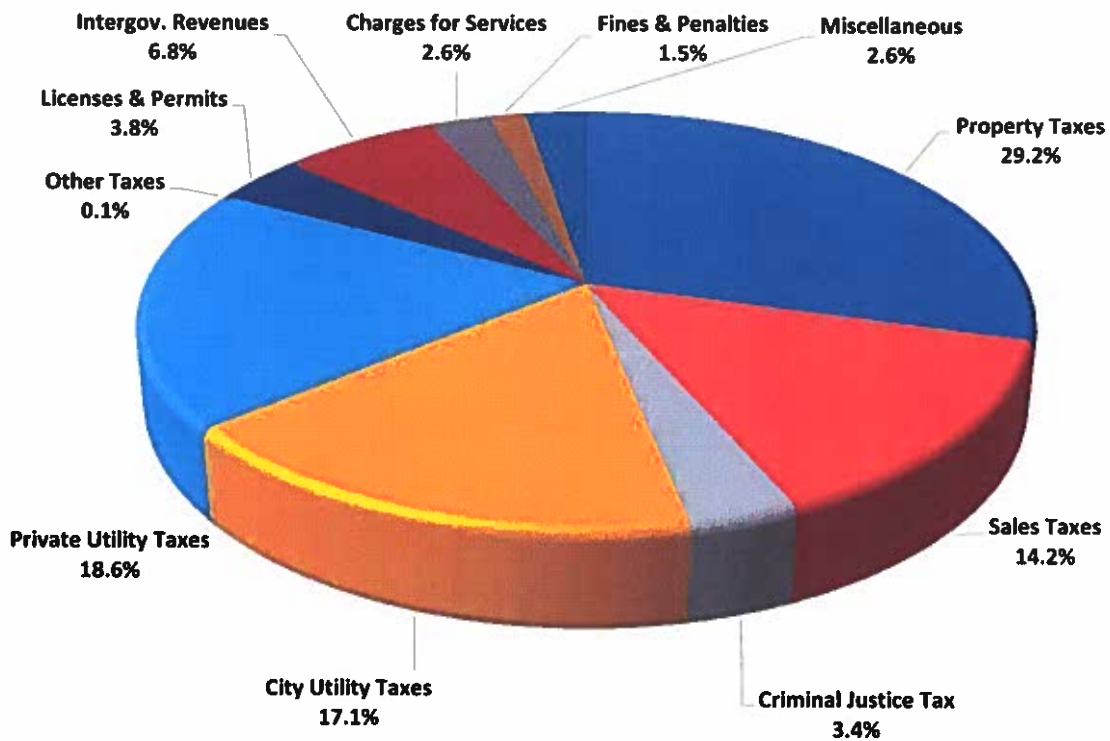
THE FOLLOWING PROCEDURE IS USED BY THE GRANDVIEW CITY COUNCIL TO MEET APPEARANCE OF FAIRNESS REQUIREMENTS:

MAYOR

1. The public hearing for the purpose of receiving comments on the **2023 Current Expense Fund Revenue Sources** is now open.
2. Before hearing from the public, City Treasurer Matt Cordray will present the staff report.
3. Public comments will now be received. When you address the Council, begin by stating your name and address for the record.
4. Comments received by mail will now be entered in the record. The City Clerk will read any received.
5. The public testimony portion of this hearing is now closed. No further comments will be received.

**City of Grandview
2023 Budget
Current Expense Fund**

Revenues	Amount	
Property Taxes	\$ 1,789,500	29.2%
Sales Taxes	871,000	14.2%
Criminal Justice Tax	210,000	3.4%
City Utility Taxes	1,045,000	17.1%
Private Utility Taxes	1,140,000	18.6%
Other Taxes	4,500	0.1%
Licenses & Permits	234,500	3.8%
Intergov. Revenues	416,050	6.8%
Charges for Services	161,800	2.6%
Fines & Penalties	93,800	1.5%
Miscellaneous	162,130	2.6%
Total Revenues	\$ 6,128,280	



RESOLUTION NO. 2022-50

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ACCEPTING THE BID FOR THE DYKSTRA PARK AND ROCKY FORD
RESURFACING PROJECT AND AUTHORIZING THE MAYOR TO SIGN ALL
CONTRACT DOCUMENTS WITH AMERICAN ROCK PRODUCTS**

WHEREAS, the City of Grandview has advertised for bids for the Dykstra Park and Rocky Ford Resurfacing Project; and,

WHEREAS, American Rock Products of Pasco, Washington, has submitted the lowest responsible bid, which bid has been accepted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign all contract documents with American Rock Products for the Dykstra Park and Rocky Ford Resurfacing Project in the amount of \$251,745.00.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 11, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

ORDINANCE NO. 2022-14

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2022 ANNUAL BUDGET**

WHEREAS, the original 2022 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2022 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 11, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 10/12/22
EFFECTIVE: 10/17/22

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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ARPA Fund

Original 2022 Budget	1,513,210	1,546,200	1,844,000	1,215,410	3,059,410
Amendment Amount			50,000	(50,000)	-
Amended Total	1,513,210	1,546,200	1,894,000	1,165,410	3,059,410

TBD Fund

Original 2022 Budget	359,195	186,200	69,250	476,145	545,395
Amendment Amount			120,000	(120,000)	-
Amended Total	359,195	186,200	189,250	356,145	545,395

RESOLUTION NO. 2022-51

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN THE INTERLOCAL COOPERATIVE
AGREEMENT BETWEEN THE GRANDVIEW SCHOOL DISTRICT AND
THE CITY OF GRANDVIEW REGARDING SUPERVISED AFTERSCHOOL
ACTIVITIES FOR STUDENTS**

WHEREAS, the City of Grandview and the Grandview School District have previously entered into Interlocal Agreements for supervised afterschool activities for students, and

WHEREAS, the City and School District wish to continue said interlocal agreement,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

The Mayor is hereby authorized to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 11, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

**INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN THE
GRANDVIEW SCHOOL DISTRICT AND THE CITY OF GRANDVIEW
REGARDING SUPERVISED AFTERSCHOOL ACTIVITIES FOR STUDENTS**

SECTION 1. PARTIES

This Interlocal Cooperative Agreement (hereinafter "Agreement") is entered into by and between the Grandview School District (hereinafter "District") having its principal place of business at 913 West Second Street and the City of Grandview, a Washington municipal corporation, (hereinafter "City") having its principal place of business at 207 West Second Street, Grandview, Washington, 98930.

SECTION 2. RECITALS

WHEREAS, the Grandview School District provides educational services to the residents in and around the City of Grandview at facilities located in or adjacent to the City of Grandview; and

WHEREAS, the City of Grandview provides municipal services to residents in and around the City of Grandview; and

WHEREAS, the Grandview School District and the City of Grandview desire to formalize an operational framework that will encourage and promote the coordination of providing support for afterschool activities for students and families; and

WHEREAS, pursuant to the powers accorded to the Grandview School District and the City of Grandview by RCW Chapter 39-34, the District and the City possess the authority and desire to execute an Intergovernmental Cooperative Agreement for this purpose;

NOW THEREFORE, in consideration of the mutual benefits of this agreement, the parties agree as follows:

SECTION 3. TERMS AND CONDITIONS

3.1 The Superintendent of the Grandview School District and the City Administrator of the City of Grandview are hereby authorized to execute one or more letters of understanding with respect to the following programs:

- A. Frenzy Friday Program held at the Grandview Middle School on early release Fridays.
- B. Youth Drop-in and Group Fun & Fitness programs held at the Grandview Community Center weekday afternoons.

The programs encompassed in such letter agreements shall be substantially similar to those that have operated in the past.

3.2 The District shall reimburse the City for expenses incurred as a result of said programs. For the 2022, 2023, 2024 and 2025 calendar years, the District will be invoiced \$5,000 in January and \$3,500 in September for a total of \$8,500 annually to provide professional services for the Frenzy Friday program. For the 2022, 2023, 2024 and 2025 calendar years, the District will be invoiced \$10,000 annually in January to provide professional services for the Youth Drop-in and Group Fun & Fitness programs. Future years will be negotiated with the School District Superintendent and the City Administrator. In the event the terms of agreement encompassed in such letter agreements are materially different than those agreed to in the past or require the unreimbursed expenditure of City funds, said agreements shall be presented to the City Council of the City of Grandview for review and approval prior to signature by the City Administrator. Once signed, the letter agreements shall be subject to all terms and conditions set forth herein.

SECTION 4. INDEMNIFICATION

4.1 The City agrees to hold harmless, indemnify and defend the District, its elected officials, officers, employees and agents from and against any and all suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorney's fees) which result from or arise out of the sole negligence of the City, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of the City's services, duties, and obligations under the Agreement.

4.2 The District agrees to hold harmless, indemnify and defend the City, its elected officials, officers, employees and agents from and against any and all suits, actions, claims, liability, damages, judgements, costs, and expenses (including reasonable attorney's fees) which result from or arise out of the sole negligence of the District, its elected officials, officers, employees, and agents in connection with or incidental to the performance or non-performance of the City's services, duties and obligations under the Agreement.

4.3 In the event the officials, officers, agents and/or employees of both the City and the District are negligent, each party shall be liable for its contributory share of negligence for any resulting suits, actions, claims, liability, damages, judgments, costs, and expenses (including reasonable attorney's fees).

4.4 Nothing contained in this Section or this Agreement shall be construed to create a right of indemnification in any third party.

4.5 This section shall survive termination of this Agreement.

SECTION 5. INSURANCE

5.1 The City shall obtain and maintain personal injury and property damage liability insurance in an amount no less than One Million and No/100 Dollars (\$1,000,000) per occurrence, annual aggregate.

SECTION 6. TERMINATION

6.1 The City or the District may terminate this Agreement, with or without cause, upon ninety (90) days written notice to the other party.

SECTION 7. DISPUTE RESOLUTION

7.1 In the event of any dispute or difference arising by reason of this Agreement or any provision or term thereof or the use of and/or payment for any facility for the purpose of this Agreement, the dispute or difference shall attempt to be resolved informally by the City Administrator or Mayor and the District's Superintendent. If the dispute or difference is unable to be resolved by the City Administrator and the District's Superintendent, the matter shall be referred to the City's Mayor for consultation with the City Council, and to the District's Board President for resolution.

SECTION 8. THIRD PARTY BENEFICIARIES

8.1 There are no third party beneficiaries to this Agreement, and this Agreement shall not be interpreted to create such rights.

SECTION 9. INTEGRATED AGREEMENT/AMENDMENT

9.1 This Agreement constitutes the entire agreement of the parties, and may be amended at any time in writing by mutual agreement.

SECTION 10. GENERAL PROVISIONS


10.1 This Agreement shall be effective upon the duly authorized signature of the parties' representatives.

10.2 This Agreement shall be filed in the office of the Yakima County Auditor and the Washington Secretary of State within thirty (30) days of its effective date.

IN WITNESS WHEREOF, the parties hereto have executed this agreement this 27th day of September, 2022.

GRANDVIEW SCHOOL DISTRICT

CITY OF GRANDVIEW


henry.silva@m (Sep 28, 2022 11:53 PDT)

Superintendent, Grandview School District

Mayor Gloria Mendoza

Attest:

Anita Palacios, City Clerk

Approved as to form:

City Attorney

RESOLUTION NO. 2022-52

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN THE PROJECT SERVICE CONTRACT WITH
FIELD GROUP MARKETING AND ADVERTISING FOR THE COVID-19 GRANTS
FOR NEW OR RELOCATING BUSINESSES**

WHEREAS, the City of Grandview has negotiated a Project Service Contract with Field Group Marketing and Advertising for the COVID-19 grants for new or relocating businesses;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign the Project Service Contract with Field Group Marketing and Advertising for the COVID-19 grants for new or relocating businesses in the amount of \$21,925.00 in the form as is attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 11, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PROJECT SERVICES CONTRACT

Date: 09/28/22
 Client: City of Grandview
 Project Name: COVID-19 Grants for New or Relocating Businesses
 Project Number: 220578

Scope of Work: Field Group (the "agency") hereby agrees to perform all mutually agreed upon services necessary to create and coordinate the following described item (s) (the "Work"):

Project	Description	Costs
Update Website	<ul style="list-style-type: none"> Review and update the City of Grandview's website to fix broken links and format external links to open in a new tab 	\$910
Business Development Landing Page	<ul style="list-style-type: none"> Create a landing page containing information on the grants and serving as the location to which ads will direct people Costs include copywriting, translation to Spanish, graphic design, coding, up to one meeting with two FG employees, and project management 	\$2,470
Motion Graphic Video	<ul style="list-style-type: none"> One 30-second motion graphic videos produced in English and Spanish) Costs include: <ul style="list-style-type: none"> Pre-production planning – script writing, storyboarding, and identifying an animation style Video production – voiceover (not to exceed \$200) and animation (seems low for two :30's with translation) Music bed – not to exceed \$25? Project management – up to one meeting with two FG employees, reviewing materials, and client communications 	\$3,450
Radio Spots	<ul style="list-style-type: none"> Two, 30-second radio spots (one in English and one in Spanish) Costs are based on using the motion graphic voiceovers, if the motion graphic is not 	\$195



	created the final costs for the radio spots is subject to change	
Total		\$7,025

PAID MEDIA

Outlet	Description	Cost
Radio	<ul style="list-style-type: none"> • Up to 20 ads per week per station • Costs are based on 30-second spots • Assumes ads running on one English and one Spanish station • Ads will run for the first four weeks of the campaign and then every other week for two months 	\$4295
Digital and Social Media Ads	<ul style="list-style-type: none"> • Ads will run for the first four weeks of the campaign and then two weeks every month for two months • Google Ads (Search and Display) <ul style="list-style-type: none"> ○ Two ads for Search, one English and one Spanish ○ Two ads for Display, one English and one Spanish • YouTube <ul style="list-style-type: none"> ○ One ad in English, one ad in Spanish • Facebook/Instagram <ul style="list-style-type: none"> ○ Two ads for Facebook/Instagram, one English and one Spanish 	\$3,716.50
Print	<ul style="list-style-type: none"> • The Grandview Herald - \$1,547/month <ul style="list-style-type: none"> ○ Four, ½-page ads for month one (two English and two Spanish) ○ Two, ½-page ads for month two (one English and one Spanish) • Yakima Herald-Republic - \$2,588/month <ul style="list-style-type: none"> ○ Two, ½-page ads per for month one ○ Two, ½-page ads per for month one in El Sol • Sunnyside Sun - \$1,320/month <ul style="list-style-type: none"> ○ Two, ½-page ads month one (one English and one Spanish) ○ One, ½-page ad in English for month three 	\$6888.50
Total		\$14,900



Client agrees that all content included within the Work is furnished, owned and published by Client and the responsibility of Client, and promises that the Work will be in compliance with all laws applicable to Client. Client agrees to indemnify and hold Agency harmless from all claims arising out of the Work or its publication.

Professional fees: Client and Agency agree that Agency's professional fee for the performance of the Work is determined based on agency providing the client two proofs, or versions of the work prior to client approval and a final publication-ready deliverable. Requested edits resulting in three or more proofs/versions may be considered a change in scope and may result in additional fees:

Total: \$21,925 _____ Initials

ALL CHARGES OF THIRD-PARTY VENDORS OF PRODUCTS OR SERVICES ARE INCLUDED IN THE ABOVE FEE. CLIENT IS RESPONSIBLE FOR ALL TAXES IMPOSED ON THE WORK OR ANY COMPONENT THEREOF.

***OTHER:** Client and Agency agree to abide by the production schedule established by Agency, subject to matters beyond the control of Client or Agency. Client agrees that the approval of any item by any representative of Client shall be binding upon Client. All errors in proofs or other items submitted to Client and approved by Client's representative shall be the responsibility of Client. Any changes in the scope of the Work (including any delay) may result in cost increases and shall entitle Agency to an equitable adjustment of its professional fee.*

The law allows licensed agencies to charge collection fees and costs on commercial claims. Such fees, to be capped at 35 percent of the commercial claim, would include contingency fees authorized in a written agreement between the collector's client and the debtor. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Each party consents to the jurisdiction of the appropriate courts situate in Yakima County, Washington in the event of any dispute hereunder or in the enforcement of any action or claim arising hereunder.

ACCEPTANCE BY CLIENT:

Authorized Signature: _____ Date: _____



RESOLUTION NO. 2022-53

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING APPLICATION TO THE YAKIMA COUNTY SUPPORTING
INVESTMENTS IN ECONOMIC DEVELOPMENT (SIED) BOARD TO HELP FUND
THE WINE COUNTRY ROAD AND MCCREADIE ROAD ROUNDABOUT PROJECT**

WHEREAS, to improve the economic vitality of the County, the Yakima County Supporting Investments in Economic Development (SIED) Board is authorized to make grants and loans to political subdivisions to fund projects that support tangible or potential investments in public infrastructure, and

WHEREAS, the Grandview City Council has determined that there is significant potential for private development, growth and job creation within Grandview City limits on Wine Country Road and McCreadie Road, and

WHEREAS, the City Council wishes to authorize application to the Yakima County SIED Board for grant and loan funds to be used to fund public street and infrastructure improvements as mentioned above, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Public Works Director is authorized to submit an application to the Yakima County SIED Board for a grant/loan of up to \$500,000, responsibility of repayment of funds will be on the City of Grandview, to fund public street and infrastructure improvements on Wine Country Road and McCreadie Road.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on October 11, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY