

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 13, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Jessie Espinoza, Bill Moore (Mayor Pro Tem), Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: Councilmember Robert Ozuna

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT

MainStreet Grandview – Ray Vining, President, MainStreet Grandview, reported that additional artwork would be displayed in the downtown business core. The “Grandview Night” downtown community event was scheduled for October 7th. He distributed a calendar of events.

Grandview Museum – Ray Vining with the Grandview Museum Board reported that a mural was completed on the west side of the Museum building. The Museum Board would be scheduling “Make and Take” events in the near future.

4. NEW BUSINESS

A. Grandview Small Business Grant – Sheri-Lou Creson, Account Manager, Field Group Marketing and Advertising

Sheri-Lou Creson, Account Manager with Field Group Marketing and Advertising updated the Council regarding the Grandview Small Business Grant Program. A 2022-2023 Marketing Plan was distributed for review and consideration at the September 27, 2022 C.O.W. meeting.

Discussion took place. No action was taken.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. changed the order of the agenda to consider items (C), (E) and (H) at the end of the agenda and discussion on items (B), (D), (F) and (G) be limited to one minute.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes

- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Ordinance amending the 2022 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased revenues for City-County Assistance. Decreased appropriations for Professional Services–State Auditor’s Office. Increased appropriations for Professional Services–Indigent Defense, City Attorney–Labor Negotiations, Professional Services and Advertising in Human Resources, Professional Services in Corrections, Regular Salaries and Wages and Supplies in Graffiti Removal. Net effect was a decrease to estimated ending fund balance.
- American Rescue Plan Act Fund: Increased appropriations for Retention Incentive for New Hires, Police Department Fitness Facility, School Resource Officer, Ambulance Match, Senior Citizen’s Recognition Event, Skateboard Park for Youth and Grandview/Sunnyside Pathway Pledge. Net effect was a decrease to estimated ending fund balance.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved an ordinance amending the 2022 Annual Budget to the September 27, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution adopting Water Use Efficiency (WUE) Goals and Measures

Due to time constraint, this item was considered at the regular meeting following the scheduled public hearing.

D. Resolution approving Task Order No. 2022-05 with HLA Engineering and Land Surveying, Inc., for the Cemetery Improvements

City Administrator Arteaga explained that the City was currently needing to expand the Cemetery in order to continue to provide options for new funeral services. The City was averaging approximately 70 funeral services per year. Currently, there were approximately 270 vacant spaces available which would last approximately three (3) years before the City was completely sold out. It was important to start working on expanding the current Cemetery in the coming year.

The expansion work would include the following:

- Surveying the existing Cemetery
- Complete some preliminary engineering (plan layout)
- Complete a rate survey
- Prepare a recommendation for Council consideration

He presented Task Order No. 2022-05 with HLA Engineering and Land Surveying, Inc., to provide professional engineering services for the Cemetery Improvements. The estimated fees for service included the following: topographic survey \$4,000; preliminary engineering \$16,000; rate review \$5,000 and additional services on a time-spent basis at the hourly rates included in the General Agreement. Council appropriated \$30,000 in the 2022 budget for this work and the work would carry over into 2023.

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Espinoza, the C.O.W. moved a resolution approving Task Order No. 2022-05 with HLA Engineering and Land Surveying, Inc., for the Cemetery Improvements to the September 27, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Resolution approving the final plat of Pappy's Landing – Phase 1 located on Forsell Road

City Administrator Arteaga explained that at the October 26, 2021 meeting, Council adopted Resolution No. 2021-43 approving the Pappy's Landing 111-lot residential preliminary plat. Following approval of the preliminary plat, the developer proceeded with the public infrastructure improvements for Pappy's Landing subject to the conditions as outlined in the Hearing Examiner's report and per Grandview Municipal Code Section 16.24 Design Standards and Section 16.28 Improvements. The public infrastructure improvements for Pappy's Landing – Phase 1 consisting of 53 lots was completed in accordance with the City's standards with the following exceptions that would be bonded due to parts being unavailable at this time:

- Lift Station Control Panel, fencing and gravel surfacing
- Forsell Road frontage improvements, including curb, storm drainage and streetlights

The contractor was providing a bond to guarantee the completion of the above-mentioned improvements as part of the approval process. The final plat map for Phase 1 was presented.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution approving the final plat of Pappy's Landing – Phase 1 located on Forsell Road to the September 13, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Wine Country Road and McCreadie Road Roundabout Utility Extension

Mayor Mendoza recused herself as the chair as she owns commercial property that would benefit from the utility extension. Mayor Pro Tem Moore presided as chair.

City Administrator Arteaga explained that In 2021, the City was awarded a grant from the Washington State Transportation Improvement Board for the construction of a new roundabout at the Exit 75/McCreadie Road and Wine Country Road intersection. The construction was scheduled for spring of 2023. The roundabout project would include asphalt and concrete as part of the improvements. He recommended Council consider extending water and sewer to the north of Wine Country Road as part of this project. Extending these utilities would preserve the roundabout investment in the future. This was a busy intersection and detouring traffic would be a real challenge and the cost would also double if the City were to wait to extend the utilities at a later date. In addition, it would also help open up approximately 31-acres of commercial property on the east side of the City next to Exit 75. The estimated cost to extend these utilities was approximately \$335,000 for both water and sewer. The funds for these improvements could be supported by either using ARPA funding and/or using water/sewer funding. The City Engineer was working on the design of the project. A decision would need to be made in order to complete the design phase of this project and preparation of bid documents. He recommended Council approve the extension of water and sewer utilities to the north of Wine Country Road as part of the roundabout project. He further recommended Council consider using ARPA funding for the utility extensions.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Espinoza, the C.O.W. moved a recommendation to approve the extension of water and sewer utilities to the north of Wine Country Road as part of the roundabout project to the September 27, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

G. Resolution accepting the Sanitary Sewer Trunk Main Replacement as complete

City Administrator Arteaga explained that approximately three years ago, the City entered into a construction agreement with C & R Tractor and Landscaping, Inc., for the replacement of the 21-inch sanitary sewer trunk main that carries all of the City's sewer water south to the Wastewater Treatment Plant. C & R Tractor and Landscaping, Inc., completed the construction of the Sanitary Sewer Trunk Main Replacement – Phase 1 and it was in full operation. There were some minor landscaping, yard restoration and fencing to complete which was underway and would be completed during the month of September. Staff recommended Council accept the project as complete once the requirements in the August 24, 2022 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved a resolution accepting the Sanitary Sewer Trunk Main Replacement as complete to the September 27, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

H. Resolution authorizing the Mayor to sign the Allocation Agreement governing the allocation of funds paid by the settling opioid distributors in Washington State

City Attorney Plant explained that in May, Attorney General Ferguson announced a \$518 million settlement with several major opioid distributors. In order for the settlement to move forward, cities with a population over 10,000 would need to sign and return three documents to the Attorney General's Office (AGO) by September 23, 2022. The settlement would be void unless at least 90% of these eligible cities and counties participate in the settlement. Cities included in the Allocation Agreement must sign and return the following items in order to be eligible for a portion of the settlement as well as to ensure the settlement would be finalized:

- Participation Form
- One Washington Memorandum of Understanding between Washington Municipalities
- Allocation Agreement

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved a resolution authorizing the Mayor to sign the Allocation Agreement governing the allocation of funds paid by the settling opioid distributors in Washington State to the September 13, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Espinoza – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. meeting adjourned 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk