



**NOTICE OF SPECIAL MEETING  
GRANDVIEW CIVIL SERVICE COMMISSION**

You are hereby notified, pursuant to RCW 42.30.080, that the **GRANDVIEW CIVIL SERVICE COMMISSION** will conduct a Special Meeting on **WEDNESDAY, JULY 20, 2022 AT 9:00 A.M.**, with the following agenda:

**AGENDA**

- 1. CALL TO ORDER & ROLL CALL**
- 2. MINUTE APPROVAL – June 13, 2022 Special Meeting**
- 3. NEW BUSINESS**
  - A. Certify Entry Level Police Officer Eligibility List
- 4. ADJOURNMENT**

This meeting will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/81158183327?pwd=eUQvQ2pBcmdsQ1NBL0lxT0h0bVBtQT09>

Meeting ID: 811 5818 3327

Passcode: 356336

To join via phone: +1 253 215 8782 US

Meeting ID: 811 5818 3327

Passcode: 356336

**CITY OF GRANDVIEW**

Anita G. Palacios, MMC, City Clerk

**NOTIFICATION:**

Grandview Civil Service Commission

Mayor and Council

Cus Arteaga, City Administrator

Kal Fuller, Police Chief

Seth Bailey, Assistant Police Chief

News Media

**GRANDVIEW CIVIL SERVICE COMMISSION  
SPECIAL MEETING MINUTES  
JUNE 13, 2022**

**1. CALL TO ORDER & ROLL CALL**

Secretary/Chief Examiner Anita Palacios called the special meeting to order at 9:00 a.m.

The meeting was held via teleconference.

Present via teleconference: Commissioner Darrell McCallum and Andrea Arteaga-Morris

Absent: Commissioner John Garcia

Staff present: Secretary/Chief Examiner Anita Palacios, Police Chief Kal Fuller and Assistant Police Chief Seth Bailey.

**2. MINUTE APPROVAL – DECEMBER 6, 2021 SPECIAL MEETING**

On motion by Commissioner McCallum, second by Commissioner Arteaga-Morris, the Commission approved the minutes of the December 6, 2021 special meeting.

**3. NEW BUSINESS**

**A. Certify Police Sergeant Eligibility List**

Secretary/Chief Examiner Palacios explained that the examination to establish an eligibility list for the classification of Police Sergeant was held on June 7, 2022. The testing was limited to employees currently employed as full-time police officers with the Grandview Police Department that met the position description minimum qualifications. Two candidates were in attendance. The City contracted with Public Safety Testing to conduct an assessment center.

Examination Parts and Weights. The examination consisted of an assessment center weighted at 100%. The candidates were scored on oral communication, interpersonal insight, judgment, decisiveness, and delegation and control. The assessment center consisted of the following three exercises:

- Exercise #1: Interview
- Exercise #2: In-Basket
- Exercise #3: Practical Scenarios

The total possible points a candidate could receive was 25. The candidates must have passed with a 70% or better test score and both candidates passed.

Eligibility List: Following was the eligibility list:

Candidate	Score	Percentage	Ranking
Lupe Martin	19.56	78.24%	1
Robert Flores	19.36	77.43%	2

**On motion by Commissioner Arteaga-Morris, second by Commissioner McCallum, the Civil Service Commission certified the Police Sergeant eligibility list for a one year period to June 13, 2023 and directed that the top two names be provided to the Police Chief to determine the candidate best qualified for appointment to any vacant position.**

4. ADJOURNMENT

The meeting was adjourned at 9:10 a.m.

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Commissioner John Garcia

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Anita Palacios, Secretary/Chief Examiner

**GRANDVIEW CIVIL SERVICE COMMISSION  
AGENDA ITEM SUMMARY SHEET**

Meeting Date: July 20, 2022 – Special Meeting  
Agenda Item: Certify Entry Level Police Officer Eligibility List  
Title: Rule 8.19 - Report of Examination  
Presented by: Anita Palacios, Secretary/Chief Examiner

**Summary:** The examination to establish an eligibility list for the classification of Entry Level Police Officer was held on June 30, 2022 with 13 entry level applicants in attendance.

Examination Parts and Weights. The examination consisted of three segments—written test, physical ability test and oral board. Percentage weights were assigned to two of the three segments of the examination. The segments were as follows:

Written Test. The maximum score for the written test was 100 points with a 50% weighted average factor. The City uses the National Criminal Justice Center Selection Inventory (NCJOSI) test purchased from Industrial/Organizational (I/O) Solutions, Inc. The examination includes both a cognitive (i.e., problem solving) component and an attitude/personality (i.e., criminal justice officer orientation) component. Upon completion of the written test, the test booklets and answer sheets were collected and returned to I/O Solutions for computer scoring. The applicants must have passed with a 70% or better test score. Nine (9) applicants passed the written test.

Physical Ability Test. The physical ability test was comprised of squat thrusts, push-ups, sit-ups and 1.5-mile run. The physical ability test was pass or fail. Two (2) applicants failed the physical ability test.

Oral Board. The maximum score for the oral board was 100 points with a 50% weighted average factor. This segment consisted of 10 questions with the applicant being rated on appearance, manner, speech, comprehension, ability to express qualifications, and general impression. The applicants must have passed with a 70% or better score. Five (5) applicants passed the oral board.

Application of Veterans' Preference: No applicants were eligible for veterans' preference. State law provides for a scoring criteria status, commonly called a "preference," in civil service competitive examinations for certain veterans. RCW 41.04.010 provides that veterans who served during a period of war or armed conflict and do not receive military retirement benefits are entitled to have 10% added to their passing scores for their first civil service appointment.

Eligibility List:

Applicant Name	Written Score	Oral Score	Subtotal	10% Veteran Credit	Total Score	Ranking
Tyler Hunsaker	82.7	88	85.4	NA	85.4	1
Seth Weron	72.86	94	83.4	NA	83.4	2
Luis Fernandez	80.16	83	81.6	NA	81.6	3
Michael Harkins	74.6	82.75	78.7	NA	78.7	4
Kodiak Ashley	79.44	76.25	77.8	NA	77.8	5

**Recommendation and Suggested Motion:** "I move that the Civil Service Commission certify the Entry Level Police Officer eligibility list for a one year period to July 20, 2023 and direct that the applicant names from the eligibility list be provided to the Police Chief to determine the candidate best qualified for appointment to any vacant positions."