

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING AGENDA
TUESDAY, MAY 24, 2022**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM

PAGE

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 4. NEW BUSINESS**
 - A. Resolution No. 2022-21 adopting the 2023-2028 Six-Year Transportation Improvement Program 1-10
 - B. Resolution authorizing the Mayor to sign Change Order Nos. 3 and 4 with Culbert Construction Inc., for the Sanitary Sewer Trunk Main Replacement – Phase 2 11-16
 - C. Resolution amending Section 3.09 Paid Holidays of the Personnel Policy Manual 17-19
 - D. Resolution amending Chapter 9 Longevity Pay of the Personnel Policy Manual 20-21
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, May 24, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/81484630970?pwd=WS9ESWhDY2s0V2pnYXQ0K3M0MGx0Zz09>

Meeting ID: 814 8463 0970

Passcode: 372358

To join via phone: +1-253-215-8782

Meeting ID: 814 8463 0970

Passcode: 372358

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE

Resolution No. 2022-21 adopting the 2023-2028 Six-Year Transportation Improvement Program

AGENDA NO.: New Business 4 (A)

AGENDA DATE: May 24, 2022

DEPARTMENT

Public Works Department

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

City Administrator/Public Works Director Cus Arteaga


MAYOR

CITY ADMINISTRATOR





ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Each year, the City is required to update the Six-Year Transportation Improvement Program (TIP).

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents

The Six-Year Transportation Improvement Program (TIP) identifies street priority projects and funding sources. The Council has had a standing recommendation of not adding street projects unless there is a funding source available to support the recommendation.

Attached is the 2023-2028 Six-Year TIP for consideration.

The public hearing on the 2023-2028 Six-Year TIP was scheduled for the May 24, 2022 regular Council meeting.

ACTION PROPOSED

Move Resolution No. 2022-21 adopting the 2023-2028 Six-Year Transportation Improvement Program to the regular Council meeting for consideration following the public hearing.

RESOLUTION NO. 2022-21

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
ADOPTING THE 2023-2028 SIX-YEAR TRANSPORTATION
IMPROVEMENT PROGRAM**

WHEREAS, the City of Grandview by statute must maintain a Six-Year Transportation Improvement Program for the improvement and maintenance of City streets; and,

WHEREAS, the 2023-2028 Six-Year Transportation Improvement Program has been revised and reflects the needs of the City for street maintenance and improvements; and,

WHEREAS, the Grandview City Council held a public hearing on the 2023-2028 Six-Year Transportation Improvement Program at its May 24, 2022 regular meeting,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, as follows:

The 2023-2028 Six-Year Transportation Improvement Program as attached hereto and incorporated herein by reference is hereby approved and adopted.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on May 24, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Agency: Grandview
County: Yakima
MPO/RTPO: YVCOG

Y Inside

N Outside

Functional Class	04	B. STIP ID		Hearing		Adopted		Amendment		Resolution No.		Improvement Type	04	Utility Codes	CPTW	Total Length	0.740	Environmental Type	CE	RW Required	Yes
Priority Number	1	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	1 / 8052(003) Old Inland Empire Highway Improvements Grandridge Avenue to Elm Street Reconstruct roadway including widening, excavation, gravel surfacing, hot mix asphalt, curb and gutter, sidewalk, storm drainage improvements, landscaping, and street lights. Procure right-of-way to accommodate new roadway design.	G. Structure ID	WA-05178																

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	RW	2023	STP(US)	86,500		0	13,500	100,000		
S	CN	2023	STP(US)	1,811,200		0	282,700	2,093,900		
Totals				1,897,700		0	296,200	2,193,900		

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase						
RW		100,000	0	0	0	0
CN		2,093,900	0	0	0	0
Totals		2,193,900	0	0	0	0

Agency: Grandview
County: Yakima
MPO/RTPO: YVCOG

N Outside

Y Inside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
05	2	Stover Road Railroad Crossing Improvements Stover Road Wallace Way to Wine Country Road Replace outdated railroad crossing equipment, railroad crossing surfacing, and pedestrian crossing and resurface roadway	G. Structure ID WA-14259					22	C G P S T W	0.040	ICE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2023	HSIP	105,000		0	0	105,000
P	CN	2023	HSIP	545,000		0	0	545,000
Totals				650,000		0	0	650,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	105,000	0	0	0	0
CN	545,000	0	0	0	0
Totals	650,000	0	0	0	0

Agency: Grandview
County: Yakima
MPO/RTPO: YVCOG

Y Inside
N Outside

Functional Class	17	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description		B. STIP ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
		3	5th Street Resurfacing Euclid Rd to Grandridge Rd Grind and overlay asphalt surface pavement markings, update sidewalk ramps to ADA standards.	G. Structure ID WA-10057					05	C P S T W	0.520 CE		No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	Total Funds
P	ALL	2023	T1B	0		491,400		54,600	546,000
Totals				0		491,400		54,600	546,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	546,000	0	0	0	0
Totals	546,000	0	0	0	0

Agency: Grandview
County: Yakima
MPORTPO: YVCOG

Y Inside
N Outside

Functional Class	19	Priority Number	4	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Terminals F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
				Larson Street Improvements South Fifth Street to Queen Street Roadway reconstruction including excavation, roadway widening, storm drainage improvements, hot mix asphalt, curb and gutter, and water system improvements.	WA-03875					04	C P T	0.150	CE	No

Funding									
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds	Total Funds
P	ALL	2024		0		0	0	525,000	525,000
Totals				0		0	0	525,000	525,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	525,000	0	0	0
Totals	0	525,000	0	0	0

Agency: Grandview
County: Yakima
MPO/RTPO: YVCOG

N Outside

Y Inside

Functional Class	19	B. STIP ID		Hearing		Adopted		Amendment		Resolution No.		Improvement Type	04	Utility Codes	P T	Total Length	1,000	CE	Environmental Type		RW Required	No
Priority Number	6	G. Structure ID	WA-03878																			
		Highland Road Improvements																				
		Elm Street to East City Limits																				
		Roadway reconstruction including excavation, roadway widening, curb and gutter, hot mix asphalt, storm drainage improvements, and water and sewer system improvements.																				

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL			2027		0		0	3,684,500	3,684,500
Totals						0		0	3,684,500	3,684,500

Expenditure Schedule		1st	2nd	3rd	4th	5th & 6th
Phase						
ALL		0	0	0	0	3,684,500
Totals		0	0	0	0	3,684,500



Agency: Grandview
County: Yakima
MPO/RTPO: YVCOG

Y Inside
N Outside

Functional Class	17	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
	7	Fossell Road Resurfacing Puterbaugh Road to Wallace Way Grind and overlay asphalt surface, and pavement markings	WA-10058					05	CPSTW	0.510	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0	TIB	361,179	40,131	401,310
Totals				0		361,179	40,131	401,310

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	401,310	0	0
Totals	0	0	401,310	0	0

Agency: Grandview
County: Yakima
MPORTPO: YVCOG

Y Inside N Outside

Functional Class	17	B. STIP ID	WA-12113	Hearing		Adopted		Amendment		Resolution No.		Improvement Type	04	Utility Codes	CPSTW	Total Length	0.150	CE	Environmental Type		RW Required	No
A. PIN/Project No.	8	C. Project Title	2nd Street Improvements	Reconstruct roadway including excavation, crushed surfacing, hot mix asphalt, curb and gutter, sidewalks, storm drainage, street lighting, and pavement markings.																		
D. Road Name or Number		E. Begin & End Terminal	Hillicrest Road to Euclid Road																			
F. Project Description		G. Structure ID																				

Funding		Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE			2024		0	TIB	148,500	16,500	165,000
P	CN			2025		0	TIB	1,125,000	125,000	1,250,000
		Totals				0		1,273,500	141,500	1,415,000

Expenditure Schedule		Phase	1st	2nd	3rd	4th	5th & 6th
PE			0	165,000	0	0	0
CN			0	0	1,250,000	0	0
Totals			0	165,000	1,250,000	0	0

Grand Totals for Grandview		Federal Funds	State Funds	Local Funds	Total Funds
		2,547,700	2,126,079	5,298,431	9,972,210

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING**

ITEM TITLE Resolution authorizing the Mayor to sign Change Order Nos. 3 and 4 with Culbert Construction Inc., for the Sanitary Sewer Trunk Main Replacement – Phase 2	AGENDA NO.: New Business 4 (B) AGENDA DATE: May 24, 2022
DEPARTMENT Public Works Department	FUNDING CERTIFICATION (City Treasurer) (If applicable) N/A

DEPARTMENT HEAD REVIEW

 Cus Arteaga, City Administrator/Public Works Director

CITY ADMINISTRATOR


 MAYOR


ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

 The City contracted with Culbert Construction Inc., as the contractor for the Sanitary Sewer Trunk Main Replacement – Phase 2.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Change Order No. 3 Justification – This change order provides for labor and materials necessary for the demolition and haul off of existing shed which was in conflict with the improvements. This work included the excavation and haul off of native materials, placement of drain fabric, placement of drain rock, installation of perforated pipe, installation of Type-1 24-inch round catch basin, installation of 12-in ADS solid pipe draining into and out of the storm gallery, and quarry spalls around the outfall of the overflow pipe. The Change Order amount is \$73,980.00.

Change Order No. 4 Justification – This change order is intended to compensate the contractor for additional concrete work that became necessary during the construction of the project. This work included the removal and replacement of the following items: ADA ramp at Euclid intersection, 10-ft long section of sidewalk at Euclid intersection, 10ft x 20ft carport slab, 11ft x 14ft slab at Ivan Way residence (damaged during Phase 1 of this project), and a concrete slab at 2600 South Euclid. The Change Order amount is \$26,150.00

ACTION PROPOSED

Move a resolution authorizing the Mayor to sign Change Order Nos. 3 and 4 with Culbert Construction Inc., for the Sanitary Sewer Trunk Main Replacement – Phase 2 to a regular Council meeting for consideration.

RESOLUTION NO. 2022-___

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AUTHORIZING THE MAYOR TO SIGN CHANGE ORDER NOS. 3 AND 4 WITH
CULBERT CONSTRUCTION INC., FOR THE SANITARY SEWER TRUNK MAIN
REPLACEMENT – PHASE 2**

WHEREAS, the City of Grandview has contracted with Culbert Construction Inc., as the contractor for the Sanitary Sewer Trunk Main Replacement – Phase 2; and

WHEREAS, Change Order No. 3 provides for labor and materials necessary for the demolition and haul off of existing shed which was in conflict with the improvements; and

WHEREAS, Change Order No. 4 provides for compensation to the contractor for additional concrete work that became necessary during the construction of the project,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, AS FOLLOWS:

The Mayor is hereby authorized to sign Change Order Nos. 3 and 4 with Culbert Construction Inc., in the amount of \$73,980.00 and \$26,150.00 respectively in the forms as are attached hereto and incorporated herein by reference.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at a special meeting on _____, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

HLA

CHANGE ORDER NO. 03



DATE: May 6, 2022
PROJECT OWNER: City of Grandview
PROJECT NAME: Sanitary Sewer Trunk Main Replacement - Phase 2
ECOLOGY PROJECT NO.: WQC-2019-GRANDVIEW-00092
CDBG PROJECT NO.: 18-62210-024
HLA PROJECT NO.: 17165AC
CONTRACTOR: Culbert Construction Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$	1,449,732.17
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$	1,567,676.81
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$	73,980.00
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$	1,641,656.81

Original Contract Completion Date:	Wednesday, March 16, 2022
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	Friday, June 3, 2022
Change in Contract Working Days due to this Change Order:	+4 Working Days
Revised Contract Completion Date:	Thursday, June 9, 2022

CONTRACTOR: *R. P. [Signature]* Date: 05.09.2022
ENGINEER: *Jerry S. [Signature]* Date: 5.09.22
OWNER: _____ Date: _____



CHANGE ORDER NO. 03



DATE: May 6, 2022
 PROJECT OWNER: City of Grandview
 PROJECT NAME: Sanitary Sewer Trunk Main Replacement - Phase 2
 ECOLOGY PROJECT NO.: WQC-2019-GRANDVIEW-00092
 CDBG PROJECT NO.: 18-62210-024
 HLA PROJECT NO.: 17165AC
 CONTRACTOR: Culbert Construction Inc.

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 03					
41	CO-03 - Storm Gallery - Removal and Replacement	LS	1	\$ 68,500.00	\$ 68,500.00
CHANGE ORDER NO. 03 SUBTOTAL:					\$ 68,500.00
SALES TAX (8.0%)					\$ 5,480.00
CHANGE ORDER NO. 03 TOTAL:					\$ 73,980.00

CHANGE ORDER JUSTIFICATION:

This change order is being executed for labor and materials necessary for the demolition and haul off of an existing shed, which is in conflict with the improvements. This work will include the excavation and haul off of native material, placement of drain fabric, placement of drain rock, installation of perforated pipe, installation of Type-1 24-in round catch basin, installation of 12-in ADS solid pipe draining into and out of the storm gallery, and quarry spalls around the outfall of the overflow pipe.

The Contractor submitted a cost proposal for the additional work. The Project Engineer reviewed on behalf of the City of Grandview and found the submitted costs to be reasonable and necessary for the completion of the project.

HLA

CHANGE ORDER NO. 04



DATE: May 6, 2022
PROJECT OWNER: City of Grandview
PROJECT NAME: Sanitary Sewer Trunk Main Replacement - Phase 2
ECOLOGY PROJECT NO.: WQC-2019-GRANDVIEW 00092
CDBG PROJECT NO.: 18-62210-024
HLA PROJECT NO.: 17165AC
CONTRACTOR: Culbert Construction Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENT:

Original Contract Price (Including Applicable Sales Tax):	\$	1,449,732.17
Current Contract Price Adjusted by Previous Change Order(s) Including Applicable Sales Tax:	\$	1,641,656.81
Change in Contract Price Due to this Change Order (Including Applicable Sales Tax):	\$	26,150.00
Adjusted Contract Price Including this Change Order (Including Applicable Sales Tax):	\$	1,667,806.81

Original Contract Completion Date:	Wednesday, March 16, 2022
Current Contract Completion Date Adjusted by Non-Working Days and/or Previous Change Order(s):	Thursday, June 9, 2022
Change in Contract Working Days due to this Change Order:	+2 Working Days
Revised Contract Completion Date:	Monday, June 13, 2022

CONTRACTOR:  Date: 05.09.2022

ENGINEER:  Date: 5.09.22

OWNER: _____ Date: _____



CHANGE ORDER NO. 04



DATE: May 6, 2022
 PROJECT OWNER: City of Grandview
 PROJECT NAME: Sanitary Sewer Trunk Main Replacement - Phase 2
 ECOLOGY PROJECT NO.: WQC-2019-GRANDVIEW-00092
 CDBG PROJECT NO.: 18-62210-024
 HLA PROJECT NO.: 17165AC
 CONTRACTOR: Culbert Construction Inc.

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	CHANGE AMOUNT
CHANGE ORDER NO. 04					
41	CO-04 - Additional Concrete Work	LS	1	\$ 24,212.96	\$ 24,212.96
CHANGE ORDER NO. 04 TOTAL:					\$ 24,212.96
SALES TAX (8.0%)					\$ 1,937.04
CHANGE ORDER NO. 04 TOTAL:					\$ 26,150.00

CHANGE ORDER JUSTIFICATION:

This change order is intended to compensate the Contractor for additional concrete work that became necessary during the construction of the project. This work includes the removal and replacement of the following items: ADA ramp at Euclid intersection, 10-ft long section of sidewalk at Euclid Intersection, 10ft x 20ft carport slab, 11ft x 14ft slab at Ivan Way residence (damaged during Phase 1 of this project), and a concrete slab at 2600 South Euclid.

The Contractor submitted a cost proposal for the additional work. The Project Engineer reviewed on behalf of the City of Grandview and found the submitted costs to be reasonable and necessary for the completion of the project.

CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
COMMITTEE-OF-THE-WHOLE MEETING

ITEM TITLE

Resolution amending Section 3.09 Paid Holidays of the Personnel Policy Manual

Resolution amending Chapter 9 Longevity Pay of the Personnel Policy Manual

AGENDA NO.: New Business 4 (C) & (D)

AGENDA DATE: May 24, 2022

DEPARTMENT

Personnel

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT HEAD REVIEW

Cus Arteaga, City Administrator/Public Works Director


MAYOR

CITY ADMINISTRATOR





ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City of Grandview's Personnel Policy Manual was adopted on May 5, 2008.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The City Council has adopted new holiday and longevity schedules for union personnel. Staff recommends Section 3.09 Paid Holidays and Chapter 9 Longevity Pay of the Personnel Policy Manual be amended so that provisions were identical for union and non-union personnel.

ACTION PROPOSED

Move a resolution amending Section 3.09 Paid Holidays of the Personnel Policy Manual and a resolution amending Chapter 9 Longevity Pay of the Personnel Policy Manual to a regular Council meeting for consideration

RESOLUTION NO. 2022-____

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING SECTION 3.09 PAID HOLIDAYS OF THE
PERSONNEL POLICY MANUAL**

WHEREAS, the Washington State Legislature adopted SHB 1016, making Juneteenth (June 19) a paid state holiday, effective July 2021; and,

WHEREAS, President Joe Biden also signed legislation into law making Juneteenth a U.S. federal holiday; and,

WHEREAS, the date of June 19 commemorates the day in 1865 when knowledge of the Emancipation Proclamation and the abolishment of slavery reached the last remaining enslaved people of Galveston, Texas,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

Section 1: Grandview Personnel Manual Section 3.09 Paid Holidays is hereby amended to read as follows:

3.09 Paid Holidays.

Regular Holidays - The following holidays are recognized as municipal holidays for pay purposes. Non-represented regular full-time and trial service employees have these days off with pay:

New Year's Day	January 1st
Martin Luther King Day	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth Day	June 19 th (effective 2022)
Independence Day	July 4 th
Labor Day	First Monday in September
Veterans' Day	November 11 th
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving Day	
Christmas Eve	December 24 th (1/2 day) ONLY if authorized by the Mayor
Christmas Day	December 25 th
Floating Holiday	Employee's Choice

When a day recognized as a holiday by the City falls on Sunday, the following Monday is observed as the holiday. When a day recognized as a holiday by the City falls on Saturday, the preceding Friday is observed as the holiday.

Religious Holiday - An employee who wishes to be excused from work in observance of a religious holiday will request approval of the absence from the Department Director. If approved, the time off is charged against vacation leave or compensatory time.

Section 2: Except as specifically amended herein, all other provisions of the Grandview Personnel Manual remain unchanged.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

RESOLUTION NO. 2022-___

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING CHAPTER 9 LONGEVITY PAY OF THE PERSONNEL POLICY MANUAL**

WHEREAS, the City Council of the City of Grandview adopted new longevity schedules for union personnel; and,

WHEREAS, the City Council desires to make certain amendments to Chapter 9 Longevity Pay of the Personnel Policy Manual to provide consistency for non-union personnel,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON, as follows:

Section 1: Grandview Personnel Policy Manual Chapter 9 Longevity Pay, which reads as follows:

**Chapter 9
LONGEVITY PAY**

9.01 Additional Compensation. In addition to the monthly salaries to be paid to the regular full-time employees of the City there shall accrue, and be paid at the time and in the manner herein after set forth, longevity pay as follows:

5 years	1% of base pay
10 years	2% of base pay
15 years	3% of base pay
25 years	4% of base pay

Employees hired prior to January 1, 2010 that have not yet met the 10-year mark for longevity shall be grandfathered in at the old longevity rate of 1% for their 3-4 years of service and 1.5% for their 5-9 years of service. Once the employee reaches the 10-year mark, they shall follow the above chart for longevity pay.

9.02 Initial Accrual. The amounts set forth shall accrue from the first day of the calendar month following the month in which the periods above set forth have been completed.

9.03 When Payable. The accrued amount payable to any employee, shall be paid to such employee on November 30th in each year, provided, however, that should any employee entitled to additional compensation as provided in this chapter leave the employment of the City prior to November 30th in any year, the accrued, and unpaid, benefits for such employee shall be paid at the time of the termination of his employment.

is hereby amended to read as follows:

**Chapter 9
LONGEVITY PAY**

9.01 Additional Compensation. In addition to the monthly salaries to be paid to the regular full-time employees of the City there shall accrue, and be paid at the time and in the manner herein after set forth, longevity pay as follows:

5 years	1.5% of base pay
10 years	2.5% of base pay
15 years	3.5% of base pay
20 years	4.5% of base pay

Employees hired prior to January 1, 2010 that have not yet met the 10-year mark for longevity shall be grandfathered in at the old longevity rate of 1% for their 3-4 years of service and 1.5% for their 5-9 years of service. Once the employee reaches the 10-year mark, they shall follow the above chart for longevity pay.

9.02 Initial Accrual. The amounts set forth shall accrue from the first day of the calendar month following the month in which the periods above set forth have been completed.

9.03 When Payable. The accrued amount payable to any employee, shall be paid monthly based on yearly gross salary, for each employee.

Section 2: Except as specifically amended herein, all other provisions of the Grandview Personnel Manual remain unchanged.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on _____, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY