

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING AGENDA  
TUESDAY, MAY 10, 2022**



**PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.**

**This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.**

**COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM**

**PAGE**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 4. NEW BUSINESS**
  - A. Main Street Grandview – Ray Vining 1
  - B. Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Grandview Neptune Rotary Swim Team for the use of the swimming pool – 2022 Swim Team Program 2-7
  - C. Police Officer New Hires 8-9
  - D. Police Dispatcher New Hire 10
  - E. Police Clerk New Hire 11
  - F. 2022 Budget Postponements 12
  - G. ARPA Recommendations for Assisting Residents/Businesses 13-15
  - H. ARPA Report 16-23
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, May 10, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83874170928?pwd=MWJJQTA5ZlhhMENJa0cvYndyaEZ0Zz09>

Meeting ID: 838 7417 0928

Passcode: 907099

To join via phone: +1-253-215-8782

Meeting ID: 838 7417 0928

Passcode: 907099

**Anita Palacios**

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**From:** Ray Vining <rdvining@gmail.com>  
**Sent:** Tuesday, April 26, 2022 2:58 PM  
**To:** Cus Arteaga; Anita Palacios  
**Cc:** MainStreet Grandview  
**Subject:** getting on the agenda for the next committee of the whole

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**CAUTION:** External Email

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Hi Cus,  
Main Street Grandview would like to be on the next (May 10?) council committee of the whole to discuss our readiness to administer beautification funds through our business facade program. (10 min + questions).

Thanks

Ray

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Your prompt response makes it possible to make informed decisions to benefit our properties and program!

...No amount of failure could flag his spirits, and he scrambled over every obstacle with the kind of good humor and determination that makes a person fun.

...from Michael Blakes' Dances with Wolves

My goal is to bring people together to build good for others thereby increasing the level of good fellowship and a little better world.

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

**ITEM TITLE**

Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Grandview Neptune Rotary Swim Team for the use of the swimming pool – 2022 Swim Team Program

**AGENDA NO.:** New Business 4 (B)

**AGENDA DATE:** May 10, 2022

**DEPARTMENT**

Parks & Recreation – Aquatics

**FUNDING CERTIFICATION** (City Treasurer)  
(If applicable)

**DEPARTMENT DIRECTOR REVIEW**

Gretchen Chronis, Parks & Recreation Director



**CITY ADMINISTRATOR**

**MAYOR**



**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

Washington Cities Insurance Authority strongly recommends that the City enter into Recreational Use Permits between those athletic organizations that are utilizing City owned recreational facilities to conduct their respective programs.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Attached is the Recreational Use Permit between the City and the Grandview Neptune Rotary Swim Team for the 2022 season. The Swim Team Treasurer has reviewed and signed the agreement.

**ACTION PROPOSED**

Move a resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Grandview Neptune Rotary Swim Team for the use of the swimming pool – 2022 Swim Team Program to a regular Council meeting for consideration.

**RESOLUTION NO. 2022-\_\_\_\_\_**

**A RESOLUTION OF THE CITY OF GRANDVIEW, WASHINGTON,  
AUTHORIZING THE MAYOR TO SIGN A RECREATIONAL USE PERMIT  
BY AND BETWEEN THE CITY OF GRANDVIEW AND THE GRANDVIEW NEPTUNE  
ROTARY SWIM TEAM FOR THE USE OF THE SWIMMING POOL –  
2022 SWIM TEAM PROGRAM**

**WHEREAS**, the City of Grandview and the Grandview Neptune Rotary Swim Team desire to enter into a Recreational Use Permit regarding the use of the swimming pool for the 2022 Swim Team program;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON**, as follows:

The Mayor is hereby authorized to sign a Recreational Use Permit by and between the City of Grandview and the Grandview Neptune Rotary Swim Team for the use of the swimming pool – 2022 Swim Team program in the form as is attached hereto and incorporated herein by reference.

**PASSED** by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting \_\_\_\_\_, 2022.

**MAYOR**

\_\_\_\_\_  
**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**RECREATIONAL USE PERMIT**  
By and Between the City of Grandview and the  
Grandview Neptune Rotary Swim Team  
For the Use of the Swimming Pool – 2022 Swim Team Program

This Agreement, entered into this \_\_\_ day of \_\_\_\_\_, 2022 is made and entered into by and between the City of Grandview, a municipal corporation, hereinafter referred to as “City”, and the Grandview Neptune Rotary Swim Team, a non-profit organization, hereinafter referred to as the “Swim Team”.

**1. Recitals:**

The City owns, operates and maintains a municipal swimming pool located within Westside Park. The City believes that the Swim Team provides an excellent social, recreational and educational experience for its participants and spectators and therefore, benefits the citizens of Grandview.

The Swim Team acknowledges its responsibility to organize, promote and conduct a competitive swimming program for the youth within the Grandview community, and the City desires to facilitate such a program;

**2. Agreement:**

**2.1 Safety:**

2.1.1 The City shall provide a certified Lifeguard on the deck at all times during practice sessions and swim meets. The Lifeguard shall have current American Red Cross Lifeguarding Certification, including CPR for the professional rescuer.

2.1.2 Swim Team shall observe all pool rules. Running and rough housing is not allowed anywhere in the facility.

2.1.3 Swim Team meets and practices must be operated in the safest manner possible. If an accident occurs, a coach must report all accidents and incidents to the Pool Management, and complete the incident/accident form.

2.1.4 If any pool equipment, pool facility component or other item related to Swim Team use or not, are damaged or found to be damaged, these must be reported to Pool Management for immediate repairs. The City reserves the right to recover costs associated with labor and repair as the result of damaged equipment and/or facility by the Swim Team.

2.1.5 Unauthorized persons are not allowed in the mechanical building, chemical storage area or the bathhouse office area.

2.1.6 Swim Team agrees to strictly comply with and strictly enforce Washington State's Zackery Lystedt Law (RCW 28A.600.190). Any youth athlete suspected of

sustaining a concussion must be removed from swimming activity immediately and may not return until the athlete is evaluated by a licensed health care provider trained in the evaluation and management of concussions and receives written clearance to return to swim activity from that health care provider.

2.1.7 Swim Team agrees to comply with COVID-19 guidelines and recommendations of the CDC, DOH and best practices for public pools. A written copy of said guidelines shall be provided to the Parks & Recreation Director.

## **2.2 Scheduling:**

2.2.1 Swim Team may begin use of the pool with the permission of the Parks and Recreation Director once the pool has been filled and has passed pre-season inspection by City staff. The season will end following the Mid Valley League Championships.

2.2.2. Barring inclement weather or emergency maintenance, the Swim Team shall have priority use during the following times:

- Monday through Friday from 8:00-11:00 a.m. beginning June 1, 2022.
- Up to seven mutually scheduled Home Swim Meets (6:00 p.m. start until closing for meets).
- Mutually scheduled practice times, prior to the pool opening to the general public.

## **2.3 Facility Maintenance:**

Swim Team shall be responsible for removing all litter and belongings from the deck, locker rooms and surrounding park area immediately following each usage. The Swim Team will assign a clean-up crew to address litter in the bathhouse, on the deck and around the pool facility during and after each home meet.

## **2.4 Use Payment:**

2.4.1 Each swim team participant will be required to pay \$50 per youth fee as outlined in Section 2.75.020 (swimming pool fees) of the Grandview Municipal Code. Once the Swim Team Roster has been finalized, the Swim Team shall submit a check to the City with proper documentation to verify the total participants for the season.

2.4.2 On July 1, 2022 the Swim Team Shall submit a letter to the City requesting the release of \$350 that has been earmarked for Swim Team Scholarships through the annual United Way of Central Washington funding.

## **2.5 Liability Insurance:**

2.5.1 The Swim Team shall obtain and maintain a policy of liability insurance at all times during the term of this Agreement covering all activities of the Swim Team. A comprehensive general liability policy of insurance covering body injury and property damage, with respect to the use or occupancy of the swimming pool, with liability limits

not less than \$1,000,000 per occurrence shall be required. The City shall be named as additional insured on all such policies, which policies shall in addition provide that they shall not be cancelled or modified for any reason without fifteen (15) days prior written notice to the City. Swim Team shall also provide the City with a Certificate or Certificates of Liability Insurance within ten (10) days of execution of this Agreement.

2.5.2 Swim Team shall indemnify and hold harmless the City and/or its elected officials, employees, volunteers, insurers, successors and assigns from and against any and all claims, demands, causes of action, damages, suits or judgments, for deaths or injuries to persons for loss or damage of property arising from or in connection with Swim Team activities at the pool or on City property. As used in this section, the term Swim Team includes agents, servants, employees, and volunteers of the Swim Team, as well as participants, invitees and spectators at Swim Team activities occurring at the pool or on City property. In the event of any claims made or suits filed, the City shall give Swim Team prompt written notice thereof and Swim Team shall have the right to defend or settle the same to the extent of its interest hereunder. The provision applies in all events, regardless of whether or not the insurance provisions above are required or expected.

## **2.6 Concessions:**

Under a separate Concession Agreement, the Swim Team shall be entitled to operate a concession stand during home swim meets at a site approved by the City. Swim Team shall comply with all applicable health code and permit requirements, including but not limited to food preparation, storage, sanitation and waste removal.

## **2.7 Community Athletic Program-Sexual Discrimination Prohibited:**

Swim Team agrees to comply with RCW 49.60.500, made applicable to community athletics programs by RCW 35A.21.350, and prohibit discrimination on the basis of gender with respect to all activities undertaken in connection with this Agreement.

## **2.8 Early Termination:**

In the event it becomes necessary for either party to terminate this Agreement, the party invoking the termination shall provide the other party advanced written notice of termination at least thirty (30) days prior to the effective date of termination; provided, however, in the event of an emergency, the City may cause this Agreement to be terminated upon such date and terms reasonably required.



**2.9 Termination for Cause:**

If Swim Team fails to abide by the terms and conditions of this Agreement.

**2.10 Entire Agreement:**

This Agreement, with Swim Team's application for use of the City's swim pool, constitutes the entire agreement of the parties, and shall not be amended except in writing signed by both parties. All terms and provisions of the City's application for use of the park facilities shall apply to this Agreement, and more incorporated herein by this reference. In the event of conflict between this Agreement and the terms and provisions of such application, the terms shall control.

**2.11 Assignment:**

This Agreement and terms and provisions herein are personal to the Swim Team, and shall not be assigned to any third party without the written authorization of the City, which approval shall not be unreasonably withheld.

Wherefore, this Agreement is deemed executed and effective on the date first references above.

City of Grandview

Swim Team

By: \_\_\_\_\_  
Mayor Gloria Mendoza

By: Antonio Van Trees  
Team President or Board Member

ATTEST:

By: \_\_\_\_\_  
Anita Palacios, City Clerk



APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

<b>ITEM TITLE</b> Police Officer New Hires	<b>AGENDA NO.:</b> New Business 4 (C) <b>AGENDA DATE:</b> May 10, 2022
<b>DEPARTMENT</b> Police Department	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)

**DEPARTMENT DIRECTOR REVIEW**  
Kal Fuller, Police Chief 

**CITY ADMINISTRATOR**  **MAYOR** 

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

For years, Council has been provided with timeline charts showing police officer retirements happening in 2022 and requesting pre-hiring to support those vacant positions. Pre-hiring was not approved.

In the 2022 budget process, approval was given to hire three replacement officers. Money was initially approved in the budget to support three officer positions for 12 months. At the final step in the budget process, approval to hire the officers was postponed until April of 2022. The budget was adjusted to fund three officer positions for 9 months.

In March and April of 2022, Council did not give permission to fill the budgeted positions. GPD is short officers from minimum staffing levels and currently has two officers away at the training academy. This has created a situation where there are periods of time when there is no police officer on duty in the City limits of Grandview.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

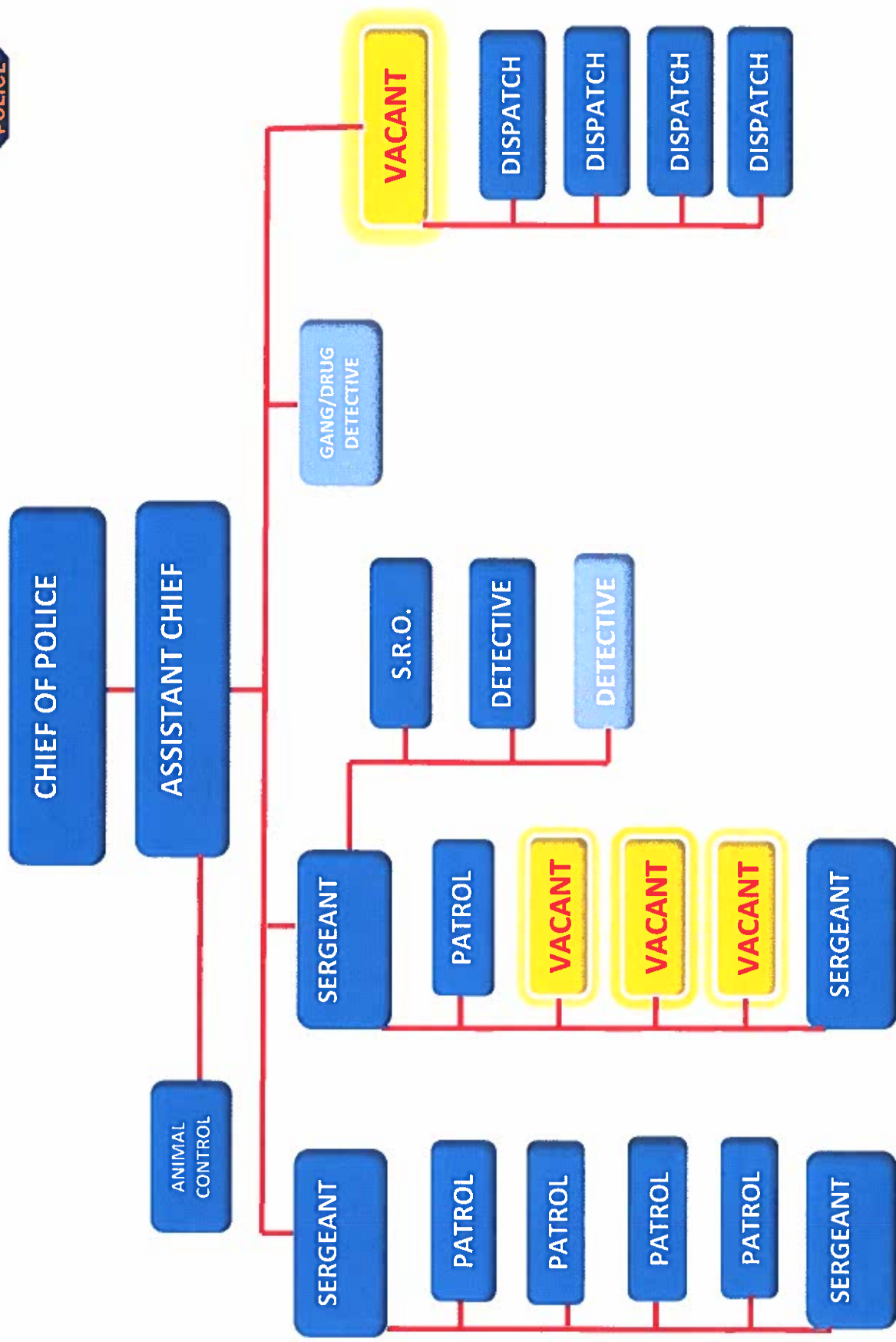
The Police Chief is requesting approval to start the testing process to hire the vacant positions to bring the Police Department back to the minimum staffing level of 18.

Immediate action on this is critical for officer safety and for public safety in our community.

**ACTION PROPOSED**

Recommend Council authorize staff to begin the hiring process to fill three (3) empty police officer positions and return the Police Department to its minimum staffing level of 18 commissioned police officers.

# GRANDVIEW POLICE DEPARTMENT (2022)




Light Blue = Empty. Sent to fill in patrol shifts.

Blue = Budgeted/Filled Position



Yellow = Unfilled Position

**CITY OF GRANDVIEW  
 AGENDA ITEM HISTORY/COMMENTARY  
 COMMITTEE-OF-THE-WHOLE MEETING**

<b>ITEM TITLE</b> Police Dispatcher New Hire	<b>AGENDA NO.:</b> New Business 4 (D)  <b>AGENDA DATE:</b>
<b>DEPARTMENT</b> Police Department	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)

**DEPARTMENT DIRECTOR REVIEW**  
 Kal Fuller, Police Chief 

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**CITY ADMINISTRATOR**  **MAYOR** 

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)  
 The Police Department operates a five-person dispatch center. There are currently only four employees in the dispatch center. In the 2022 budget, a fifth employee was requested, but was postponed until April 2022.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

The Police Department needs five personnel to operate an effective dispatch center on a 24/7 schedule. Currently, the Police Department has four employees.

The Police Department cannot operate indefinitely with only four employees because of the amount of overtime which causes employee burnout. With only four employees, there is no backfill capability if one cannot report for duty. Because of current county-wide circumstances, the Police Department has no other option at this point for outside dispatch services. Dispatching must be provided in-house.

Hiring a fifth employee saves approximately \$36,000 from the communications overtime a year.

Without a fully staffed Police Department dispatch center, there will be periods of time when there is literally no person available to answer a phone to dispatch police services in Grandview.

This has reached the point of being a critical threat to officer safety and to the safety of the community.

**ACTION PROPOSED**

Recommend Council authorize funding in the amount of \$40,000 to begin the hiring process for one police dispatcher.

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

<b>ITEM TITLE</b> Police Clerk New Hire	<b>AGENDA NO.:</b> New Business 4 (E) <b>AGENDA DATE:</b> May 10, 2022
<b>DEPARTMENT</b> Police Department	<b>FUNDING CERTIFICATION</b> (City Treasurer) (If applicable)

**DEPARTMENT DIRECTOR REVIEW**

Kal Fuller, Police Chief



**CITY ADMINISTRATOR**

**MAYOR**



**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

A new Police Department clerk position was placed in the 2022 budget. A hiring decision was postponed until April 2022.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

A clerk position is needed in the Police Department. The position will free up time for the Assistant Police Chief to handle police supervision duties by placing general office duties on a lower paid clerk. Some duties the clerk will handle are purchasing, invoicing, and public records requests.

This position will increase public safety, reduce City records related exposure, and provide for more efficient police services.

**ACTION PROPOSED**

Recommend Council authorize funding in the amount of \$30,000 to begin the hiring process for one police clerk.

## 2022 BUDGET POSTPONEMENTS



At this time, the projected Current Expense Ending Fund Balance is \$161,705. The following items are for your consideration to be included in the 2022 budget. The idea and/or recommendation is for Council to prioritize the items knowing that the ones selected to be included in the budget will reduce the Ending Fund Balance by that amount.

DEPARTMENT	FUNDS	PRIORITY
<b>1. Police Department:</b>		
❖ Dispatch	\$ 40,000	
❖ Clerk	\$ 30,000	
<b>2. Council Retreat</b>	<b>\$ 20,000</b>	
<b>3. Economic Development Budget:</b>		
❖ Professional Services	\$ 50,000	
❖ Marketing Director	\$ 82,000	
<b>4. Parks Department:</b>		
❖ Irrigation phase 5	\$ 5,000	
<b>Total of Items to Consider</b>	<b>\$227,000</b>	

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

<b>ITEM TITLE</b>  ARPA Recommendations for Assisting Residents/Businesses	<b>AGENDA NO.:</b>  <b>AGENDA DATE:</b> May 10, 2022
<b>DEPARTMENT</b>  City Administrator	<b>FUNDING CERTIFICATION (City Treasurer)</b> (If applicable)

**DEPARTMENT DIRECTOR REVIEW**

 <b>CITY ADMINISTRATOR</b>	 <b>MAYOR</b>
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**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

In 2021, the City received approximately \$1.5 million in ARPA funding to help the City, residents, and businesses recover from the revenue losses caused by the COVID pandemic. An ARPA Group was appointed by the Mayor and was given the task of recommending eligible ARPA projects for Council's consideration. In addition, Council would also assist with the implementation process for distributing the funds in accordance to the ARPA Final Rule.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the city budget, personnel resources, and/or residents.

In 2022, Council approved 16 eligible ARPA projects totaling an estimated \$1,289,128, which left a balance of approximately \$258,000. The APRA Group met on March 3, 2022, and discussed some additional eligible projects totaling \$178,000 and continuing with a balance of \$80,583. The four new additional projects are supported by the recent community survey which was completed by the Berk Group, and all projects are also supported by the ARPA Final Rule (see attached list #1).

The ARPA Group also developed a submittal form to be used when projects are being proposed (see attachment #2).

**ACTION PROPOSED**

The ARPA Group is recommending Council support the new list of projects, follow the same process used in the first round and implement the new submittal form as a new process when submitting any new project to be considered when requesting ARPA funds.



**ARPA Eligible Proposed Activities to help residents and businesses from remaining \$258,583 funds.**

Check box to indicate agreement or not.

Activity	Amount	Agree	
		Yes	No
<b>Food &amp; Nutrition</b> Community Survey Page 5 "20% of residents need assistance"; Final Rule page 17 & 18 allows this activity.	<b>\$18,000</b>		
<b>Host 4 Festivals or Events (as a Business Revenue Recovery Activity) – propose Main Street conduct these events.</b> Community Survey page 23 - 40% of residents & CS page 38 – 47% residents want these; Final Rule page 21; Initial Business Survey results indicate that about half of businesses responding had a 10% decrease of revenues as a result of COVID-19.	<b>\$90,000</b>		
<b>Support Youth Center with Activities - (city or nonprofit to conduct) – (activities would include summer camps and supporting local organizations providing summer youth activities)</b> Community Survey page 33 - 53% residents want these activities; Final Rule page 20; ARPA FAQs Treasury website page 18.	<b>\$50,000</b>		
<b>Support Senior Citizens Activities</b> Community Survey page 36 - 41% residents want these activities; Final Rule page 20; ARPA FAQs Treasury website page 18.	<b>\$20,000</b>		
<b>Total = \$178,000</b>			
<b>Remaining = \$80,583</b>			
Use the attached Activity Submittal Form to propose additional activities from remaining funds of \$80,583. Please provide supporting justification in the attached Activity Submittal Form. Please reference the Final Rule page numbers and any Community Survey page numbers supporting the activity.			
<b>Please submit this Form and each Submittal Form per activity to:            City Clerk by May 13, 2022.</b>			

Council Members' Name: \_\_\_\_\_



**ARPA Projects or Activities  
Submittal Form**



**Instructions:** The following form is to be used by city council members and city employees to propose projects or activities using ARPA funds. For each item submitted, the following form should be completed. Please submit form to the City Clerk by May 13, 2022.

<b>Category:</b>	
<b>Project or Activity Name:</b>	
<b>Identified Need or Negative Impact caused by Covid-19 related to the proposed project.</b>	
<b>How proposed services or programs address the need or negative impact indicated above.</b>	
<b>Allowable activity is found on which document, page number and section of the ARPA Overview of Final Rule and cite community survey page number if applicable.</b>	
<b>Amount of funds requested.</b>	
<b>Submitted by:</b>	
<b>Submitted date:</b>	

**Due May 13, 2022, to City Clerk**



## Memorandum

**To:** Mayor & Council

**From:** Cus Arteaga, City Administrator/Public Works Director

**Date:** May 3, 2022

**Re:** ARPA Report

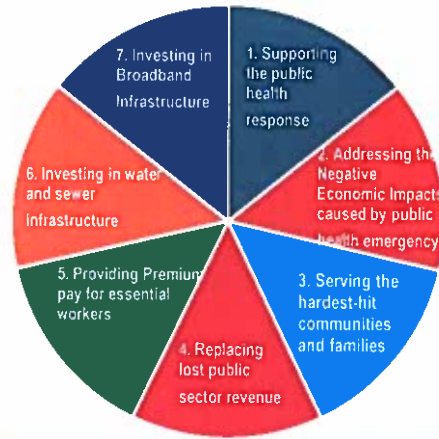
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On May 3, 2022, the ARPA Group met and discussed the on-going approved projects. I am including a copy of the approved list of ARPA Projects, as a condensed status report, for your information. The ARPA Group will provide a report at the Tuesday, May 10, 2022, COW Meeting and will be requesting a Special COW Meeting for Tuesday, May 17, 2022. The intent is to provide Council with an opportunity to discuss the ARPA projects in more detail. The only subject at this meeting will be ARPA Funding and, most importantly, the goal of establishing a process to get the ARPA funds out to those in need.



STRENGTHENING PARTNERSHIPS BY USING  
ARRPA FUNDING

American Rescue Plan Act (ARPA) – 7 Major Categories



ACTIVITY	AMOUNT	STATUS
❖ <b>New Well Project:</b> ARPA funds will be used to off-set the \$3.5 million DOH funding. The scope of work is identified in Attachment 1.	<b>\$500,000</b>	<b>DONE</b>
❖ <b>Splash Pad:</b> Requesting approval from Council to move forward with obtaining an engineer's Task Order to complete the design of the project. In addition, Council needs to identify the location of the new Splash Pad.	<b>\$100,000</b>	<b>PENDING COUNCIL APPROVAL</b>
❖ <b>City Hall Electronic Reader Board Sign:</b> Council authorized staff to bring back a recommendation. (See Attachment #2)	<b>\$50,000</b>	<b>DONE</b>
❖ <b>Compression Devices - Fire Department:</b> Project is complete.	<b>\$34,128</b>	<b>DONE</b>
❖ <b>Council Chambers Sound System:</b> This project has been on-going. We have installed some electrical components and we will also add portable headsets and audio speakers to enhance the sound to both the Council Chambers and the zoom provision. Councilman Espinosa will assist with the final stages of this project.	<b>\$30,000</b>	<b>ON-GOING</b>
❖ <b>Marketing Materials to Attract new Businesses:</b> The ARPA Group will provide a recommendation at the May 10, 2022, COW Meeting. (See Attachment 3)	<b>\$25,000</b>	<b>PENDING COUNCIL APPROVAL</b>
❖ <b>Existing Small Business Grants:</b> The ARPA Group is providing a recommended application process. (See Attachment 4)	<b>\$150,000</b>	<b>PENDING COUNCIL APPROVAL</b>
❖ <b>Dykstra Park Asphalt Paving:</b> Requesting Council's approval to bring back an engineer's Task Order for the design and for preparing the bid documents.	<b>\$100,000</b>	<b>PENDING COUNCIL APPROVAL</b>
<b>TOTAL</b>	<b>\$989,128</b>	



STRENGTHENING PARTNERSHIPS BY  
USING ARPA FUNDING

American Rescue Plan Act (ARPA) – 7 Major Categories



ACTIVITY	AMOUNT	STATUS
❖ <b>Tourism and Hospitality Support for the Chamber of Commerce:</b> Council will need to identify the parameters that the Chamber of Commerce will need to follow for the funding.	\$20,000	Council Action Needed
❖ <b>Fair/Rodeo Support:</b> Council needs to identify the parameters that the Fair/Rodeo will need to follow for the funding.	\$10,000	Council Action Needed
❖ <b>Main Street Program:</b> Council needs to identify the parameters that the Main Street Program will need to follow for the funding.	\$10,000	Council Action Needed
❖ <b>New Small Business Grants:</b> Council will need to approve an application process.	\$50,000	Council Action Needed
❖ <b>Residents' Utility Support:</b> Council to direct staff to bring back a recommendation for Council's consideration.	\$50,000	Council Action Needed
❖ <b>Downtown Beautification:</b> Council to provide staff with a recommendation.	\$100,000	Council Action Needed
❖ <b>New Broadband infrastructure installation:</b> Council to provide staff with a recommendation.	\$10,000	Council Action Needed
❖ <b>Entrance Beautification:</b> Council to provide staff with a recommendation.	\$50,000	Council Action Needed
<b>TOTAL</b>	<b>\$300,000</b>	

<b>2021 APPROPRIATION</b>	<b>\$1,547,711</b>
<b>2022 ALLOCATED</b>	<b>\$1,289,128</b>
<b>BALANCE</b>	<b>\$ 258,583</b>

# **ATTACHMENT I: SCOPE OF WORK (PROJECT)**

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## **DWSRF PROGRAM LOAN CONTRACT INFORMATION**

**2021-4009 CITY OF GRANDVIEW SOURCE WELL IMPROVEMENTS**

**DWSRF Scope of Work Form:**

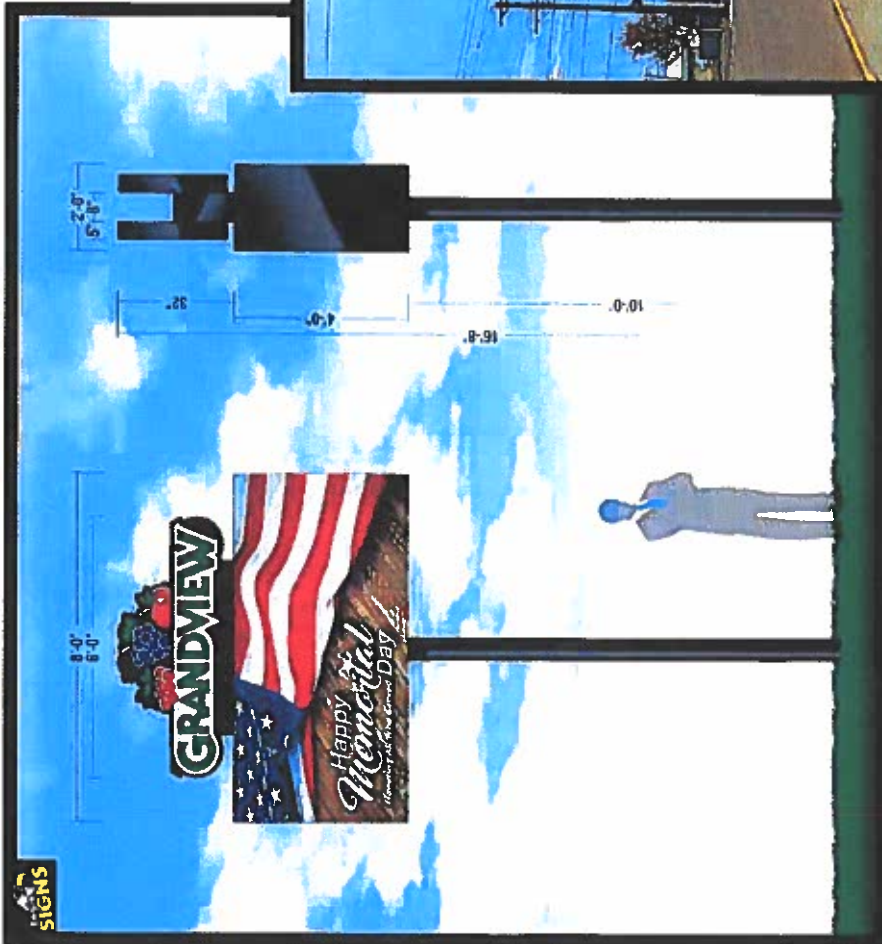
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**Scope of Work:**

Project to include:

1. Installation of new well to provide approximately 1,500 gpm, located at the county's event center. Costs include (but are not limited to): well drilling, casing, pump, source meter, controls, well house, telemetry, fencing, chlorination system, connection to water system, generator, disinfection, and appurtenances.
2. Construction of a new well house up to 860 square feet in size located on County property at the Grandview Fairgrounds. Costs include (but are not limited to): electrical, variable frequency drive, backup generator, automatic transfer switch, telemetry, chlorination equipment, traffic control, building, piping, HVAC system, access road, drainage, surface restoration, emergency generator, and other appurtenances.
3. Rehabilitation of existing wells to address source capacity reduction. Costs include (but are not limited to): pump removal and replacement, production testing, cleaning and redevelopment, video inspection, check valves, pipe, seals, and appurtenances.

In addition to costs of construction, costs may include (but are not limited to): engineering, design, construction inspection, hydrogeologic assessment, cultural and environmental review, permits, public involvement, preparation of bid documents, fees, taxes, legal, administrative, and audit.



**MANUFACTURE AND INSTALL NEW D/F ILLUMINATED POLE SIGN.**

- SPECIFICATIONS:**
- New aluminum fabricated channel logos with 5" Black returns
  - New White plastic faces with 1st surface vinyl graphics and 1" Black trimcap applied
  - Logos internally lit by White LEDs
  - New aluminum fabricated backer painted Black
  - New Curvus 9mm Full Color LED display with a 4' x 8' viewing area and Cellular communication.
  - New 6" pole painted Black
  - \*New 4' x 4' x 6" deep concrete footing with embedded pole.**

CLIENT APPROVAL

DATE	5/2/2022	PROJECT	Grandview, WI	CITY	City of Grandview
BY	T - 32	DESIGNED BY	Jason Cooper	PROJECT NUMBER	GRANDVIEW22-A1

**ATTENTION READ**

The City of Grandview reserves the right to accept or reject any and all proposals without obligation. The City of Grandview is not responsible for any delays or cancellations. The City of Grandview is not responsible for any damages or injuries to persons or property. The City of Grandview is not responsible for any costs incurred by the contractor. The City of Grandview is not responsible for any other matters. The City of Grandview is not responsible for any other matters.

**509-453-5511**  
**TOLL FREE 1-800-692-2453**  
**FAX: 509-453-7912**  
**1511 S. LUTYS AVE. YAKIMA WA 98901**  
 eagle@signific.com

# PROPOSAL



**Seller:** Eagle Signs LLC  
1511 S. Keys Rd.  
Yakima WA. 98901

**Purchaser:** City of Grandview  
207 W. 2nd Street  
Grandview, Wa 98903  
509-882-9208

**File:** GRANDVIEW22-A1-PROPOSAL

**Rep:** Norm Hillstrom

**Date:** 5/2/2022

**Attn:** Anita Palacios

Ph: 509-453-5511

Toll Free: 800-693-2453

Fax: 509-453-7912

**MANUFACTURE AND INSTALL NEW D/F ILLUMINATED POLE SIGN PER SKETCH GRANDVIEW22-A1.**

**SPECIFICATIONS:**

- New aluminum fabricated channel logos with 5" Black returns.
- New White plastic faces with 1st surface vinyl graphics and 1" Black trimcap applied.
- Logos internally lit by White LEDs.
- New aluminum fabricated backer painted Black.
- New Cirrus 9mm Full Color LED display with a 4' x 8' viewing area and Cellular communication.
- New 6" pole painted Black.

*\*New 4' x 4' x 4'-6" deep concrete footing with embedded pole.*

Purchase Price ID Cabinet: \$5,850.00

Purchase Price LED Sign: \$35,760.00

Excavation / Pole / Install: \$4,240.00

**Total Project Cost: \$45,850.00 (Plus Tax / Permits)**

click here for  
[eaglesignsllc.com](http://eaglesignsllc.com)

**Procurement, Permits and Inspections at cost • Power to location by others • 50% Down payment required to begin project • 3% Fee on Credit Card Payments**

Acceptance of this proposal shall not take effect until signed on behalf of Purchaser/Customer and by an officer of seller. This proposal constitutes the entire understanding between the parties hereto. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above this proposal. All agreements contingent upon strikes, accidents or delays beyond seller's control. Seller to carry fire and other necessary insurance. Seller's workers are fully covered by Workman's Compensation Insurance. Purchaser agrees to pay seller \$45,850.00 (Plus Tax) to be paid in full upon seller's tender of delivery or upon installation. (Provided that if installation is delayed through no fault of seller, then payment is due on the date that seller is ready, willing and able to install the display.) All signs, material and artwork remain property of Eagle Signs LLC until contract is paid in full. Accounts are due and payable upon receipt of invoice. Interest of 1.5% per month or 18% per year will be charged on all past due accounts. Purchaser agrees that if the account is referred for collection, to pay collection fees not to exceed 35% of the commercial claim and attorney fees. The venue of any collection action based on this agreement may lie in Yakima County, Washington, at the option of seller. If original artwork is supplied, it is the property of Eagle Signs LLC. By accepting this copy you agree to pay for all its development costs, if used without written consent. Please return the original artwork provided by Eagle Signs LLC immediately if these terms are not accepted.

**Seller:** Eagle Signs LLC  
**Accepted By:**

**Purchaser:** City of Grandview  
**Accepted By:**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Title: Sales Rep

Signature

Print Name

*Our team of professionals would like to Thank You in advance in the consideration to accept our proposal. If awarded this project, Eagle Signs, LLC will employ the most cost effective and professional methods to ensure successful results.*

## **Potential Marketing Firms**

### **Pixelsoft Films - Marketing**

503 W Columbia Dr #130, Kennewick, WA

509.783.7919

[www.pixelsoftfilms.com](http://www.pixelsoftfilms.com)

### **Field Group – Marketing and Advertising**

103 N 3rd St # 1, Yakima, WA 98901

509.965.1780

[fgsayshello.com](http://fgsayshello.com)

### **Enigma – Marketing and Advertising**

3601 W Washington Ave Suite 130, Yakima, WA 98903

509.452.3733

[enigmamarketing.com](http://enigmamarketing.com)





**American Rescue Plan Act (ARPA)  
Projects or Activities  
Grant Application Form**

**Instructions:** This application form is to be used by organizations and other entities to propose projects or activities and receive grant funds by the City of Grandview for using ARPA funds in the Grandview community. ARPA funds must be used for the specific purposes of and meet the guidelines indicated in the US Treasury APRA “**Coronavirus State & Local Fiscal Recover Funds: Overview of the Final Rule**” document. Grant applications not meeting ARPA guidelines will not be awarded. (Increase text blocks below as needed to respond sufficiently)

<b>Organization or Business Name:</b>	
<b>EIN and UBI Numbers:</b>	EIN: _____ UBI: _____
<b>Project or Activity Name:</b>	
<b>Identified Need or Negative Impact caused by Covid-19 related to the proposed project:</b>	
<b>How proposed services or programs address the need or negative impact indicated above:</b>	
<b>Start and end date of project:</b>	
<b>The proposed project is allowable and is found on which page number and section of the ARPA Final Rule?</b>	
<b>Amount of funds requested: (Please submit attached budget itemizing proposed expenses)</b>	
<b>Submitted by: (name of entity)</b>	
<b>Contact Info: (phone, email and mailing address)</b>	
<b>Submitted date:</b>	

<b>Applicant Signature:</b>	<b>Title:</b>	<b>Date:</b>
<p>My signature indicates that I understand these funds must be spent on ARPA allowable activities as described in the Overview of the Final Rule document and as indicated in this application. I further understand that these funds will be paid on a reimbursement basis by submitting an invoice with supporting financial documentation. Lastly, we will submit brief monthly email progress reports and include a Final Project Report with the final invoice.</p>		

Please submit to **Matthew Cordray, City Treasurer** [mattc@grandview.wa.us](mailto:mattc@grandview.wa.us)  
 City of Grandview - 207 West Second Street - Grandview, WA 98930

**If your project is approved, the city will send you a contract for your review, approval and signature. The city will assign a Council Member as a Liaison to provide advice and inform us of your progress.**