

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, MARCH 22, 2022**



PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.

This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATIONS**
 - A. Dog Park Eagle Scout Project – Thane Everett
- 4. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 5. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the March 8, 2022 Committee-of-the-Whole meeting 1-4
 - B. Minutes of the March 8, 2022 Council meeting 5-8
 - C. Minutes of the March 15, 2022 Special Council meeting 9-11
 - D. Payroll Check Nos. 12641-12654 in the amount of \$92,770.96
 - E. Payroll Electronic Fund Transfers (EFT) Nos. 60756-60760 in the amount of \$82,290.48
 - F. Payroll Direct Deposit 3/1/22-3/15/22 in the amount of \$109,870.24
 - G. Claim Check Nos. 123820-123923 in the amount of \$631,666.00
- 6. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Ordinance No. 2022-03 amending the 2022 Annual Budget 12-13
- 7. UNFINISHED AND NEW BUSINESS**
- 8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 9. MAYOR & COUNCILMEMBER REPORTS**
- 10. EXECUTIVE SESSION (1 hour & 45 minutes)** – City Administrator/Public Works Director employment contract and union negotiations proposals for the following bargaining units: PD Sergeants-Patrol, PD Support and Public Works
- 11. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, March 22, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/83823664874?pwd=QnRjQnFEYjRMVGxFbTFua3FhYUR1QT09>

Meeting ID: 838 2366 4874

Passcode: 532900

To join via phone: +1-253-215-8782

Meeting ID: 838 2366 4874

Passcode: 532900

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
MARCH 8, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: Councilmember Diana Jennings

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, City Attorney Quinn Plant, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. Wine Country Road Roundabout Video

Present on behalf of HLA Engineering was Mike Battle, Stephen Hazzard and Chris Cuevas.

HLA presented a draft video regarding the Wine Country Road roundabout which was prepared by the Washington State Department of Transportation.

B. Pool Tank Repairs

Parks & Recreation Director Chronis explained that last year during the budget process, she informed the Council that the pool tank was in need of immediate repairs. She also reported to Council that she had received a preliminary repair estimate and as a result, appropriated \$100,000 in this year's budget to complete the needed repairs. The proposed estimate was to include sand blasting, cement repairs and repainting for a construction estimate of \$133,828. She presented the revised preliminary estimates provided by HLA Engineering and Land Surveying, Inc. and Columbia Industrial Coatings. The new recommended repairs were to include pressure washing, concrete repairs and repainting in the amount of \$102,570. Staff requested Council's authorization to proceed with the repair project in order to meet the scheduled swim pool opening date of June 10, 2022.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved the approval of the swim pool tank repair recommendation to the March 8, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Ordinance amending the 2022 Annual Budget

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- **Current Expense Fund:** Increased appropriations for Chamber of Commerce tourism 2021, 2% support of substance abuse programs, Police Administration corrected salaries and Police Detective retirement buyout. Decreased appropriations to move one officer from this fund into the Yakima County Law & Justice Fund. Net effect was an increase to estimated ending fund balance.
- **Yakima Co. Law & Justice Tax Fund:** Increased appropriations to move one officer into this fund from Current Expense Fund. Net effect was a decrease to estimated ending fund balance.
- **Transportation Benefit District Fund:** Increased appropriations in Professional Services for the West Wine Country Road Park and Ride Improvements application. Net effect was a decrease to estimated ending fund balance.

Discussion took place.

Councilmember Everett moved to strike the Chamber support for 2021 in the amount of \$2,500 from the budget amendment. The motion died due to a lack of a second.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved an ordinance amending the 2022 Annual Budget to the March 22, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – No
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. 2022 Budget Postponements

City Treasurer Cordray explained that in November 2021, staff presented to Council 2022 Budget Recommendations that would help balance the 2022 proposed budget. At that time, staff and Council agreed to re-open/visit the deleted budget appropriations in February 2022 after the City Treasurer presented the actual fund balances. Earlier this month, he presented a budget amendment request that was to be approved at the February 22nd Council meeting. The amendment showed a Current Expense 2022 ending fund balance of \$165,000. Within the last couple of weeks, two new items were presented that were not included in the 2022 budget: \$8,000 to Yakima County for alcohol abuse programs and a \$42,000 cash out for early retirement in the police department. These two items would bring the ending fund balance down to \$115,000. As of this week, the ending fund balance was \$170,000. In light of this new information and with ongoing police union negotiations and discussions regarding the use of ARPA funds, he recommended Council continue to postpone the budget items to a future date.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Ozuna, the C.O.W. postponed the budget items to the April 12, 2022 regular meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

6. OTHER BUSINESS

A. ARPA Eligible Project List

City Treasurer Cordray requested that a special Council meeting be scheduled for Tuesday, March 15, 2022 at 6:30 p.m., to discuss the ARPA Eligible Project List.

On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. directed staff to schedule a special Council meeting on Tuesday, March 15, 2022 at 6:30 p.m., to discuss the ARPA Eligible Project List.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

7. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, the Committee-of-the-Whole meeting adjourned at 6:50 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 8, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: Councilmember Diana Jennings

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Mayor Mendoza led the pledge of allegiance.

3. PRESENTATIONS

A. Grandview Days Vendors Market and Street Festival – Laura Flores, Main Street Grandview Association

Laura Flores with the Main Street Grandview Association; Steffani Cooper, President with the Grandview Chamber of Commerce and Alicia Fajardo, a local business owner presented a proposal to the Council regarding the Grandview Days Vendors Market and Street Festival. They would be submitting a Special Event Permit to the City for formal approval.

B. Grandview Legion Post Fundraising Drive – James Davidson, Adjutant, Fred E. Hayes Post 57

James Davidson, Adjutant, Fred E. Hayes Post 57 addressed the Council regarding a Grandview Legion Post Fundraising Drive. He explained that for about ten years, the Grandview Legion Post conducted a fundraiser called "Penny a Day." This traditionally was done during the month of February through school campaigns, store donation cans and public appeals. The funds raised through the campaign have gone to support many local organizations and schools as well as a number of veteran/military related groups both regionally and nationally. The last two years have hampered fundraising efforts due to the pandemic. Also, due to theft of community donation cans and limited or no participation by all of the nationally-based franchises in the community, they were not able to run the campaign in February this year due to unexpected illness or hospitalizations of some of their members. He requested the Grandview Legion Post be allowed

to collect donations in the street by the Museum from 9 a.m. to 1 p.m. on Saturday, March 26, 2022 with limited Public Works assistance with traffic cones, etc.

Council concurred to allow the Grandview Legion Post Fundraising Drive on Saturday, March 26, 2022 from 9 am to 1 pm in the street by the Museum.

4. **PUBLIC COMMENT** – None

5. **CONSENT AGENDA**

On motion by Councilmember Rodriguez, second by Councilmember Souders, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the February 22, 2022 Committee-of-the-Whole meeting
- B. Minutes of the February 22, 2022 Council meeting
- C. Payroll Check Nos. 12614-12640 in the amount of \$25,999.18
- D. Payroll Electronic Fund Transfers (EFT) Nos. 60738-60744 in the amount of \$110,786.89
- E. Payroll Direct Deposit 2/16/22-2/28/22 in the amount of \$146,830.06
- F. Claim Check Nos. 123749-123819 in the amount of \$305,919.01

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes
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6. **ACTIVE AGENDA**

- A. **Resolution No. 2022-07 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League**

This item was previously discussed at the February 22, 2022 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Diaz, Council approved Resolution No. 2022-07 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Lower Valley Cal Ripken League.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution No. 2022-08 accepting a request from Statewide Development LLC and Karissa Carpenter Bradshaw for annexation of Parcel Nos. 230924-12004 and 230924-12008 located at 3160 and 3130 Olmstead Road, Grandview, Yakima County, WA

This item was previously discussed at the February 22, 2022 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Diaz, Council approved Resolution No. 2022-08 accepting a request from Statewide Development LLC and Karissa Carpenter Bradshaw for annexation of Parcel Nos. 230924-12004 and 230924-12008 located at 3160 and 3130 Olmstead Road, Grandview, Yakima County, WA.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Swim Pool Tank Repairs

On motion by Councilmember Souders, second by Councilmember Diaz, Council approved the swim pool tank repair recommendation and directed staff to prepare the necessary bid documents.

7. UNFINISHED AND NEW BUSINESS

A. Letter of Resignation – Councilmember Diana Jennings

Councilmember Jennings submitted her letter of resignation from the City Council effective immediately on March 3, 2022.

On motion by Councilmember Diaz, second by Councilmember Moore, Council accepted Councilmember Jennings resignation and directed staff to advertise for the vacant position.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS – None

9. **MAYOR & COUNCILMEMBER REPORTS**

State Capital Invitation – Mayor Mendoza reported that she was invited to the State Capital by representatives of the 13th and 15th Legislative Districts for a meet and greet and a special dinner was held in her honor.

10. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Rodriguez, the Council meeting adjourned at 7:40 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES
ARPA ELIGIBLE PROJECTS
MARCH 15, 2022**

1. CALL TO ORDER

Mayor Gloria Mendoza called the special meeting to order at 6:30 p.m. in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

Present in person: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders (6:35 p.m.)

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray and City Clerk Anita Palacios

2. ARPA ELGIBLE PROJECTS

City Administrator Arteaga outlined the ARPA Group Timeline and Plan as follows:

ARPA Group Timeline and Plan

STEPS	Completed	TASKS/ACTION
1	√	1. Establish ARPA Group by Mayor
2	√	2. Visit City of Walla Walla by ARPA Group Members
3	√	3. Learning ARPA Phase – All city council invited a. Study Session 1 i. View AWC ARPA Webinar/ or live zoom ii. Brief review of ARPA materials iii. Discuss the process to be used to identify potential projects by city and council members iv. Project Identification Form
4	√	4. Identification of ARPA Projects – All city council invited a. Study Session 2 i. Submittal of projects by city and council members ii. Prioritizing of Projects
5	√	5. City Staff Review Projects to ensure they meet ARPA regulations and requirements. Then city develops final approved list of projects.
6		6. City Council votes on List of Approved ARPA Projects

He explained that the remaining task would be for the City Council to vote on the list of approved ARPA projects.

City Treasurer Cordray stated that at the February 8, 2022 C.O.W. meeting, the following motion was approved:

On motion by Councilmember Souders, second by Councilmember Ozuna, the C.O.W. moved the following top ten projects forward:

- *New City well*
- *Pool improvements*
- *City Hall electronic reader board*
- *Compression devices (Fire Department)*
- *Council Chambers sound system*
- *Marketing materials to attract new businesses*
- *Tourism and hospitality support for Chamber of Commerce*
- *Fair/Rodeo support*
- *Main Street Program*
- *Existing small business grants*

and directed the City Treasurer contact the Department of Commerce to determine whether the projects would be ARPA eligible.

Roll Call Vote:

- *Councilmember Diaz – Yes*
- *Councilmember Everett – No*
- *Councilmember Moore – Yes*
- *Councilmember Ozuna – Yes*
- *Councilmember Souders – Yes*

He explained that he contacted the Department of Commerce and verified that the top ten projects were ARPA eligible. He recommended Council approve the projects and direct staff to prepare a budget amendment.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Ozuna, Council approved the following ARPA eligible projects and directed staff to prepare a budget amendment:

- **New City well**
- **Pool Improvements – Splash Pad**
- **City Hall electronic reader board**
- **Compression devices (Fire Department)**
- **Council Chambers sound system**
- **Marketing materials to attract new businesses**
- **Tourism and hospitality support for Chamber of Commerce**
- **Fair/Rodeo support**
- **Main Street Program**
- **Existing small business grants**

Roll Call Vote:

- **Councilmember Diaz – No**
- **Councilmember Everett – No**
- **Councilmember Moore – Yes**

- Councilmember Ozuna – Yes
- Councilmember Souders – Yes
- Councilmember Rodriguez – No
- Mayor Mendoza – Yes

3. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Everett, the special meeting adjourned at 7:15 p.m. Councilmember Souders voted in opposition.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

ORDINANCE NO. 2022-03

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2021 ANNUAL BUDGET**

WHEREAS, the original 2022 estimated beginning fund balances and revenues do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in the funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2022 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on March 22, 2022.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 3/23/22
EFFECTIVE: 3/28/22

Exhibit A

	Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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Current Expense Fund					
Original 2022 Budget	1,074,690	5,820,270	6,729,555	165,405	6,894,960
Amendment Amount			(12,300)	12,300	-
Amended Total	1,074,690	5,820,270	6,717,255	177,705	6,894,960

Yakima Co. Law & Justice Tax					
Original 2022 Budget	384,000	331,200	360,500	354,700	715,200
Amendment Amount			91,300	(91,300)	-
Amended Total	384,000	331,200	451,800	263,400	715,200

TBD Fund					
Original 2022 Budget	359,195	186,200	66,750	478,645	545,395
Amendment Amount			2,500	(2,500)	-
Amended Total	359,195	186,200	69,250	476,145	545,395