

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
JANUARY 25, 2022**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Present via teleconference: Councilmembers Diana Jennings and Mike Everett

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, City Attorney Quinn Plant, Police Chief Kal Fuller, Fire Chief Pat Mason, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

**3. PUBLIC COMMENT**

Cody Goepfner, Past President/Member of the Chamber of Commerce introduced the 2022 Board of Directors:

- Steffani Cooper, President, Bleyhl Co-op
- Humberto Rodriguez, Vice President, United Family Center
- Kathy Viereck, Treasurer, Winners Circle Award Ribbons
- Angela Key, Secretary, Miss Grandview Scholarship
- Monica Niemeyer, Board Member, Colonial Insurance
- Brittnee Sanchez, Board Member, Community Activist
- Tammy Ouelette, Ambassador, Key Bank-Grandview

**4. NEW BUSINESS**

**A. 2022 Water System Plan Update Introduction and Executive Summary –  
Water System Consumer Input**

City Administrator Arteaga explained that notice was issued for a Water System Consumer Informational Meeting to be held on January 25<sup>th</sup> to review and discuss the City's draft 2022 Water System Plan update. The purpose of the informational meeting was to give customers an opportunity to provide input on the Water System Planning process.

City Engineers Justin Bellamy and Jakob Michael with HLA Engineering and Land Surveying, Inc., presented the Introduction and Executive Summary of the Water System Plan. The City recognized the need to improve and expand its water system if it was to meet the demands of its system users and to keep pace with other growth-oriented improvements. HLA was authorized by the City to prepare the Water System Plan which represented the culmination of planning and

data collection efforts. The principal goal of Water System Planning was to make efficient use of available resources. This was accomplished by making decisions about water system capital improvements and operations which were in accordance with overall system policies and directions expressed in a utility's Water System Plan. An equally important reason for developing a Water System Plan was to assure orderly growth of the system while maintaining reliable delivery of high-quality water. The plan was intended to guide water utility actions in a manner consistent with other activities taking place in the community. The Water System Plan was intended to look ahead at least 20 years in the future. Development of a definite improvement schedule and financial program was required for the first ten-year period, while the planning approach for the second period may be more conceptual. To continually provide adequate guidance to decision makers, the plan would require updating every six years. Once adopted by the City and approved by the Department of Health (DOH), the Water System Plan was considered by DOH to be a commitment to implement the actions identified in the improvement schedule. Future water system decision shall be in accordance with the Water System Plan.

Discussion took place. No action was taken.

**B. Resolution declaring two Police Department handguns as surplus and authorizing transfer to the retired police officers**

Police Chief Fuller explained that in 2018, a Memorandum of Agreement between the Teamsters Local No. 760 and City was approved allowing an officer retiring with 20 years of service to be awarded his duty handgun upon retirement. The contract requires written notice to the Mayor and a Notice of Surplus Property to be presented to City Council. On February 22, 2022, Officer James Driscoll will retire in good standing with over 20 years of service. The duty handgun assigned to Officer Driscoll was an HK .45 caliber pistol, Serial No. 25-135603. On April 1, 2022, Officer Mitch Fairchild will retire in good standing with over 20 years of service. The duty handgun assigned to Officer Fairchild was a Glock .45 caliber pistol, Serial No. ABXD987. Notices of a Retirement Handgun Award were presented to the Mayor. The handguns may be declared surplus property and the process started to transfer personal ownership of the handguns to Officers Driscoll and Fairchild upon their retirement.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution declaring two Police Department handguns as surplus and authorizing transfer to the retired police officers to the February 8, 2022 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

**C. ARPA Eligible Project List – Councilmember Ozuna**

Councilmember Ozuna provided an update on the meeting with the City of Walla Walla regarding the ARPA funding. He stated that the final rules were announced by the U.S. Treasury and he would distribute an overview of the final rule booklet. He provided an update on the ARPA Group and explained that the Group developed an inclusive process that would include all Councilmembers in the decision making and approval process. He stated that all ARPA projects and activities must meet strict guidelines and requirements. He introduced a list of eligible projects, services and ideas. He explained the process for identifying, submitting and reviewing projects was as follows:

- Step One – Review list and agree or disagree
- Step Two – Submit proposed projects
- Step Three – Council meets and approves all projects
- Step Four – City implements all approved projects

Discussion took place.

The Eligible Project List would be emailed to the Mayor and Council for completion and return to City Clerk Palacios by February 2<sup>nd</sup>.

**5. RECESS & RECONVENE OF COMMITTEE-OF-THE-WHOLE MEETING**

**On motion by Councilmember Moore, second by Councilmember Rodriguez, the Committee-of-the-Whole recessed the Committee-of-the-Whole meeting at 7:00 p.m., to proceed into the regular Council meeting. The Committee-of-the-Whole meeting was reconvened at 7:45 p.m., to discuss item (D) 2022 Budget Process Debrief.**

**D. 2022 Budget Process Debrief – Councilmember Jennings**

Councilmember Jennings stated that this year's preliminary budget process was long, overwhelming, confusing and counter-productive. She proposed going back to the budget process used prior to 2021 and requested the process be formalized.

City Administrator Arteaga explained the previous year's process which included a Council Retreat during the month of July and staff presenting a balanced budget to the Mayor and Council.

Discussion took place.

City Administrator Arteaga and City Treasurer Cordray would draft a formal process for Council consideration.

**6. OTHER BUSINESS – None**

**7. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the Committee-of-the-Whole meeting adjourned at 8:00 p.m.**