

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
FEBRUARY 8, 2022**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: Councilmembers Diana Jennings and Javier Rodriguez

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, City Attorney Quinn Plant, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Resolution accepting the Sludge Drying Bed Improvements – Phase 1 as complete**

City Administrator Arteaga explained that Alba's Excavating completed the construction of the Sludge Drying Bed Improvements – Phase 1. Staff recommended Council accept the project as complete once the requirements in the December 21, 2021 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved a resolution accepting the Sludge Drying Bed Improvements – Phase 1 as complete to the February 8, 2022 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**B. Ordinance amending the 2022 Annual Budget**

City Treasurer Cordray explained that staff monitoring and review of fund and department budgets during the first month of 2022 identified numerous budget accounts to be amended. An ordinance was prepared to provide for the amending of the 2022 Annual Budget to accommodate the changes in sources and uses. By Fund the highlights of the budget changes were:

- Current Expense Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- E.M.S. Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Yakima Co. Law & Justice Tax Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Street Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Transportation Benefit District Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Capital Improvement Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Water Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Sewer Fund: Reduction of estimated beginning fund balance with equal change in estimated ending fund balance.
- Irrigation Fund: Increased estimated beginning fund balance with equal change in estimated ending fund balance.
- Solid Waste Fund: Reduction of estimated beginning fund balance with equal change in estimated ending fund balance.
- Equipment Rental Fund: Increased estimated beginning fund balance. Increased appropriations in Machinery & Equipment for Public Works trucks and Cat Loader. Net effect was a decrease in estimated ending fund balance.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. moved an ordinance amending the 2022 Annual Budget to the February 22, 2022 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**C. Councilmember Results of ARPA Eligible First Year Allocation List – Councilmember Ozuna**

Councilmember Ozuna presented the following Councilmember results of ARPA eligible first year allocation list:

<b>Council Members Results of ARPA Eligible First Year Allocation List</b>						
<b>DRAFT 1.3.22</b>						
<b>Rank Order of Projects Recommended by Council Members</b>						
Rank Order	Activity	Amount	Council Members		Percent Agree	Comments by Council
			Yes	No		
1	New City Well	\$ 500,000	6		100%	
1	Pool Improvements	\$ 100,000	6		100%	1 = add a splash pad
1	City Hall Electronic Reader Board	\$ 50,000	6		100%	1 = with condition of increase
1	Compression Devices (fire dept.)	\$ 35,000	6		100%	
1	Council Chambers Sound System	\$ 30,000	6		100%	1 = add \$40,000 , 1 = with condition of increase
1	Marketing Materials to attract new Business	\$ 25,000	6		100%	1 = reduce \$10,000
1	Tourism and Hospitality support for CofC	\$ 20,000	6		100%	
1	Fair/Rodeo support	\$ 10,000	6		100%	
1	Main Street Program	\$ 10,000	6		100%	1 = up to \$20,000 , 1 = with condition to increase
1	Existing Small Business grants (\$10K x 15)	\$ 150,000	6		100%	2 = If YCDA operates the process, 1 = to reduce to \$50,000, 1 = with condition of increase, 1 = condition that we establish rating criteria
2	Asphalt Paving of Dystra Park	\$ 100,000	5	1	83%	1 = add \$25,000
2	New Small Business grants (\$10K x 5)	\$ 50,000	5		83%	1 = reduce to \$25,000 , 1 = ask YCDA to help with business plan , 2 = if YCDA operates process , 1 = condition that we establish criteria, 1 = with condition to increase
2	Residents' Utilities support	\$ 50,000	5		83%	1 = question on who qualifies
2	Downtown Beautification	\$ 100,000	5		83%	
2	New Broadband infrastructure installation	\$ 10,000	5		83%	2 = increase to \$20,000
2	Reserve 3.2%	\$ 50,000	5		83%	
3	Entrance Beautification	\$ 50,000	4	1	67%	
<b>Total Allocated</b>		<b>\$ 1,340,000</b>				
<b>Balance from (\$1,547,711)</b>		<b>\$ 207,711</b>				
<b>New Activities or Questions Submitted by Council Members</b>						
<b>Add Other Activities/ Projects</b>					<b>Amount</b>	
Pool improvement + Splash pad from what we have set aside					\$	75,000.00
Widen pathway - with line so we have a safe walking and side for wheels - bike,					\$	25,000.00
Entrance city property or commercial property?						
Downtown beautification: what is downtown?						
Broadband seems way to low - is it for commercial or includes neighborhoods						
What about Water Sewer with increases of new houses?						
What about Skateboard park at westside park - Making family friendly = \$40K					\$	40,000.00

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. called for the question.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – No
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**On motion by Councilmember Souders, second by Councilmember Ozuna, the C.O.W. moved the following top ten projects forward:**

- **New City well**
- **Pool improvements**
- **City Hall electronic reader board**
- **Compression devices (Fire Department)**
- **Council Chambers sound system**
- **Marketing materials to attract new businesses**
- **Tourism and hospitality support for Chamber of Commerce**
- **Fair/Rodeo support**
- **Main Street Program**
- **Existing small business grants**

**and directed the City Treasurer contact the Department of Commerce to determine whether the projects would be ARPA eligible.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – No
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**D. Economic Development Strategic Guide and Framework – Councilmember Diaz**

Councilmember Diaz presented the following Economic Development Framework:

City Council Community Desires

1. Welcoming community
2. Provide an inviting business climate
3. Facilitate/promote infrastructure for new businesses and residential
4. Plan for creative solutions with regards to infrastructure issues
5. Workforce competitive and well trained
6. Promote Grandview as “A Great Place to Live” (branding)

Phase 1 – Downtown Revitalization

- City Council takes ownership
- City Council identified objectives (plan page 4)
- Solicit stakeholders to participate (Stakeholders: Chamber of Commerce, Main Street Grandview, Fair & Rodeo)

Phase 2 – Formation of Economic Task Force

- Partnership with stakeholders
- Seek funding for marketing position (Chamber of Commerce gets \$\$, Main Street Grandview gets \$\$, marketing position, marketing materials to attract business gets \$\$)
- Identify branding message

Phase 3 – Focus on Marking Grandview

- Analysis of Berk survey results (Berk survey results identify other needs for funding, downtown beautification \$\$, entrance beautification \$\$)
- Strategize roadmap for communication, recruitment and marking of Grandview
- Gauge progress of marking goals (page 6)

Phase 4 – Central Source of Information/Marking Person

- Collection of information for promotion
- Get the work out campaign
- Seek funds for other identified projects (page 9-11) (pool improvement \$\$, Pacific Power funding of vehicle charging station)

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved the Economic Development Framework to the February 22, 2022 regular meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – No
- Councilmember Ozuna – No
- Councilmember Souders – Yes

**E. Budget Process Recommendation**

**On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved the Budget Process Recommendation to the February 22, 2022 C.O.W. meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**5. OTHER BUSINESS – None**

**6. ADJOURNMENT**

**On motion by Councilmember Moore, second by Councilmember Souders, the Committee-of-the-Whole meeting adjourned at 7:00 p.m.**

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk