

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE  
MEETING AGENDA  
TUESDAY, JANUARY 25, 2022**



**PLEASE NOTE: The maximum occupancy of the Council Chambers is 49 individuals at one time. Access to exits must be kept clear to ensure everyone in the Chambers can safely exit in the event of an emergency.**

**This meeting will be held in person and will also be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.**

**COMMITTEE-OF-THE-WHOLE MEETING – 6:00 PM**

**PAGE**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** – At this time, the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing. If you would like to address the Council, please step up to the microphone and give your name and address for the record. Your comments will be limited to three minutes.
- 4. NEW BUSINESS**
  - A. 2022 Water System Plan Update Introduction and Executive Summary – Water System Consumer Input  
• 2022 Water System Plan Update Chapters 1-9 (Pages 1-227) 1-8
  - B. Resolution declaring two Police Department handguns as surplus and authorizing transfer to the retired police officers 9-13
  - C. ARPA Eligible Project List – Councilmember Ozuna 14-15
  - D. 2022 Budget Process Debrief – Councilmember Jennings
- 5. OTHER BUSINESS**
- 6. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Regular Council Meetings scheduled for Tuesday, January 25, 2022 at 6:00 pm and 7:00 pm will be held in person and will also be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

Join Zoom Meeting

<https://us06web.zoom.us/j/87126895177?pwd=VGJsTEVKdkNDQjYrTFBWRTBuRS9Zdz09>

Meeting ID: 871 2689 5177

Passcode: 040360

To join via phone: +1 253 215 8782

Meeting ID: 871 2689 5177

Passcode: 040360



**CITY OF GRANDVIEW  
WATER SYSTEM CONSUMER INFORMATIONAL MEETING**

The City of Grandview will hold an informational meeting for water system consumers on Tuesday, January 25, 2022 at 6:00 pm, at the regularly scheduled Grandview City Council Committee-of-the-Whole meeting, to review and discuss the City's draft 2022 Water System Plan update. The purpose of this informational meeting is to give customers an opportunity to provide input on the water system planning process. All interested persons are encouraged to attend.

This meeting will be held in person in the Council Chambers at City Hall, 207 West Second Street, Grandview, Washington, and will also be available via teleconference.

**Join Zoom Meeting**

<https://us06web.zoom.us/j/87126895177?pwd=VGJsTEVKdkNDQjYrTFBWRTBuRS9Zdz09>

Meeting ID: 871 2689 5177

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Passcode: 040360

A copy of the City's draft 2022 Water System Plan update is available for review prior to the meeting, during regular business hours, at Grandview Public Works, 603 N Willoughby Rd, Grandview, WA 98930.

Any questions concerning this meeting can be directed to Cus Arteaga, City Administrator/Public Works Director at 509 882-9211.

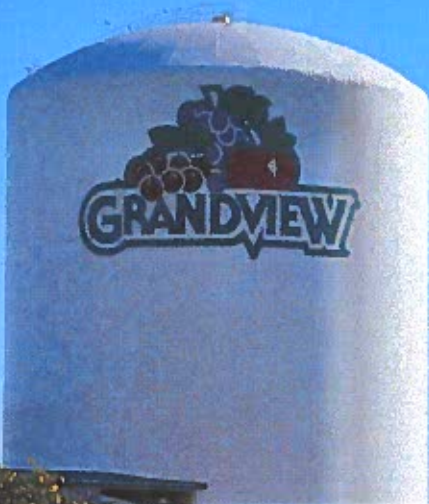
City of Grandview  
Anita Palacios, City Clerk

Publish: Grandview Herald – January 5, 2022

CITY  
OF



# CITY OF GRANDVIEW WATER SYSTEM PLAN



# HLA

Engineering and Land Surveying, Inc.

DRAFT

PROJECT NO. 21033E



**INTRODUCTION**

**AND**

**EXECUTIVE SUMMARY**



## **INTRODUCTION**

The City of Grandview is located in the lower Yakima Valley, within the south-eastern corner of Yakima County. The City lies along Interstate 82, approximately six miles south and east of the City of Sunnyside, and six miles north and west of the City of Prosser, in a dry, sunny area consisting of flat and cultivated lands. Incorporated in 1909, Grandview's economy depends largely on the agricultural industry.

Grandview recognizes the need to improve and expand its water system if it is to meet the demands of its system users and to keep pace with other growth-oriented improvements in this vital Yakima County community. HLA Engineering and Land Surveying, Inc. (HLA) was authorized by the City of Grandview to prepare this Water System Plan, which represents the culmination of planning and data collection efforts.

## **PLANNING REQUIREMENTS**

Water systems with 1,000 or more services are required to have a water system plan approved by the Washington State Department of Health (DOH) pursuant to the Washington Administrative Code, WAC 246-290-100 and WAC 246-291-140.

To assist water utilities in preparing their plans, the DOH has published the *Water System Planning Guidebook* dated August 2020. This handbook identifies information needed to develop a "well-conceived and clearly-stated" water system plan. The handbook is organized into 10 major chapters, with each chapter representing a basic water system plan component. The 10 chapters are:

1. Description of Water System
2. Basic Planning Data
3. System Analysis and Asset Management
4. Water Use Efficiency Program
5. Source Water Protection
6. Operation and Maintenance Program
7. Distribution Facilities Design and Construction Standards
8. Capital Improvement Program
9. Financial Program
10. Miscellaneous Documents

Each chapter is divided into several sections to address specific topics in detail. The City of Grandview 2022 *Water System Plan* update has been prepared in the format of the DOH *Water System Planning Handbook*.

## **OBJECTIVE**

The principal goal of water system planning is to make efficient use of available resources. This is accomplished by making decisions about water system capital improvements and operations which are in accordance with overall system policies and directions expressed in a utility's water system plan.

An equally important reason for developing a water system plan is to assure orderly growth of the system while maintaining reliable delivery of high-quality water. The plan is intended to guide water utility actions in a manner consistent with other activities taking place in the community.

The water system plan is intended to look ahead at least 20 years into the future. Development of a definite improvement schedule and financial program is required for the first ten-year period, while the planning approach for the second period may be more conceptual. To continually provide adequate guidance to decision makers, the plan requires updating every six years.





Once adopted by the City of Grandview and approved by the DOH, the Water System Plan is considered by DOH "to be a commitment to implement the actions identified in the improvement schedule." Future water system decisions shall be in accordance with the Water System Plan.

**PROJECTED WATER DEMANDS**

To plan for Grandview's future water needs, the following items were examined:

Basic Planning Data (CHAPTER 2): Land use, future service area boundary, and population growth are used to evaluate demands on the Grandview water system. The City's 2014 service population was estimated to be 11,170 by the Washington State Office of Financial Management (OFM), and the future population is projected to be 11,881 by the year 2022. Grandview's 2014 number of residential water service connections was 3,158, and the future number of residential service connections is projected to be 3,232 by the year 2022.

Current Water Demands (CHAPTER 2): Grandview's greatest year of water consumption in the last seven years was in 2014 when 630.494 million gallons was consumed. This is equal to an average daily consumption of 1,727,381 gallons. The maximum month of water consumption was experienced in October 2014, when the average daily consumption for the month was 2,777,516 gallons. Maximum day consumption (based upon the maximum day of water production in the month) was 3,816,924 gallons on October 21, 2014, and peak hour consumption was calculated to be 4,771 gpm.

Projected Water Demands (CHAPTER 2): Grandview's average day water demand forecast for the year 2042, and the City's current source capacity and water rights are below:

|             | PROJECTED YEAR | CURRENT SOURCE | CURRENT         |
|-------------|----------------|----------------|-----------------|
|             | 2042 Demand    | 2022 Capacity  | Water Rights    |
| ERUs        | 12,001         | 9,020          | ---             |
| Annual      | 894 MG         | 665 MG         | 4,640 acre-feet |
| Maximum Day | 5.324 MGD      | 4.751 MGD      | ---             |
| Peak Hour   | 7,152 gpm      | 5,702 gpm      | 6,955 gpm       |

**SUMMARY OF SYSTEM DEFICIENCIES AND RECOMMENDED IMPROVEMENTS**

The following is a listing of the major water system deficiencies and recommended improvements which have been identified in the existing water system. A more detailed description of these deficiencies and related improvements can be found in CHAPTER 8.

**SUPPLY**

**Water Rights** – A City's water right status is crucial in determining the amount of possible future growth. Currently, Grandview has annual rights (Q<sub>a</sub>) of 4,640 acre-feet per year and instantaneous rights (Q<sub>i</sub>) of 6,955 gpm. As discussed in CHAPTER 3, current water rights are adequate in providing for existing and projected year 2042 demands.





As discussed in CHAPTER 1, the City currently requires that any proposed new development, which will exceed the City's current water right capacity, to transfer any water right the developer may hold to the City, prior to approval of the new development.

Industrial water consumption is still the highest among all user categories and projected future demands will need to be closely monitored by the City.

**Source Well Capacity** – Grandview's source wells have decreased in capacity since original construction and previous rehabilitation projects. If all source wells were to operate at original capacity, total production would equal 5,420 gpm. However, the current system source well capacity is 3,299 gpm. The year 2021 source capacity is inadequate to meet anticipated average day and maximum day demands until 2032.

### STORAGE

**Storage Capacity** – The City's reservoir storage capacity is sufficient for current demands, but inadequate to meet the 10-year and 20-year projected demand. Based on projected growth, additional water storage capacity will be needed to meet year 2032 system demands and associated storage requirements. Other alternatives may be investigated at the City's request.

**Reservoir Cleaning and Maintenance** – Both City reservoirs should be inspected and cleaned, based on a five-year maintenance cycle. The 3.0 MG standpipe reservoir was last cleaned in 2019 and painted in 1990. The elevated 0.5 MG reservoir was last rehabilitated in 2007, including interior and exterior painting, new hatch, catwalk, and overflow modifications.

### DISTRIBUTION

**Fire Flow Capacity** – Figure 3-3 identifies existing system fire flow capacities along with the minimum fire flow requirements for regions within the City. As shown on the figure, some locations are deficient based on the computer hydraulic model. Refer to CHAPTER 8 for suggested improvements to address deficiencies.

**Water Main Upsizing and Replacement** – Most of the deficiencies identified shown in Figure 3-3, can be addressed by upsizing water mains. Suggested improvements for water main upsizing are shown in CHAPTER 8.

**Pressure** – The existing City of Grandview domestic water system consists of one distribution pressure zone between elevations 740 feet and 840 feet above sea level, as shown in Figure 3-1 Water System Service Area/Elevations Map. The static pressure level ranges from 30 to 87 psi.

### TELEMETRY

Grandview's telemetry control system was updated in 2015 consisting of hardware and software upgrades to the City's existing HMI computer. Additional phases of work are planned to continue improving the City's telemetry system. Phase 2 telemetry improvements will consist of servicing, replacing, and adding chlorination system equipment, submersible level transducers, and door intrusion sensors to existing source controls. Phase 3 telemetry improvements will consist of installing telemetry control panels and radios at sources S01 and S11. Additional information on planned telemetry improvements is available in CHAPTER 8.





### **PROPOSED WATER SYSTEM FINANCIAL PROGRAM**

Recommended system improvements are scheduled for completion in annual increments for the next ten (10) years, as shown in Table 8-1 and Table 8-2 in CHAPTER 8. Scheduling of the remaining improvements beyond this ten-year period needs to be reviewed yearly as priorities and City growth patterns change and progress. Major recommended improvements for future years (2033 through 2042) have been estimated but not scheduled at this time. The estimated improvement costs are provided in Table 8-1 and Table 8-2, as well as the total projected yearly cost.

To fund the recommended water system improvements discussed in this Plan, a proposed financial program has been developed and is provided in Table 9-4 in CHAPTER 9. The proposed financial program incorporates projected operations, improvements, and loan costs for the next ten-year period. Projected revenues and expenditures of the water system include growth factors and inflation rates, in addition to the recommended rate increases, to account for estimated growth within the City, as discussed in CHAPTER 9.

The City of Grandview will continue annual reviews of the water system's financial program during their budget preparation process. The financial program will also be reviewed and revised as needed during the next update of the *Water System Plan*. This continued review will allow for modifications to the proposed rate and revenue increases, should financial conditions change.

City of Grandview  
 2022 Water System Plan Review Schedule  
 HLA Engineering and Land Surveying, Inc.  
 Project No. 21033E


| Task | Review Task   | Date                | Reviewer | Status   |
|------|---|---------------------|----------|----------|
| 1    | WSP Draft to City Staff for Review and Comment  | 12/13/2021          | City     | Complete |
| 2    | City Staff Review Period  | 12/13/21 - 12/27/21 | City     | Complete |
| 3    | Address City Staff Comments and Submit Draft WSP to DOH and City Council for Review and Comment | 12/30/2021          | HLA      | Complete |
| 6    | City Council Presentation/ Consumer Input Meeting   | 1/25/2022           | City     | -        |
| 4    | DOH Review (90-days)  | 12/30/21 - 3/31/22  | DOH      | -        |
| 5    | Receive DOH Comments  | 4/1/2022            | City/HLA | -        |
| 7    | WUE Goal Adoption Public Hearing  | 5/10/2022           | City     | -        |
| 8    | Address DOH and City Comments and Submit Final Draft to DOH                                     | 5/31/2022           | HLA      | -        |
| 9    | DOH Review (90-days)  | 5/31/22 - 8/31/22   | DOH      | -        |
| 10   | Receive DOH Comments/ Approval of Final WSP   | 9/1/2022            | City/HLA | -        |
| 11   | City Council Adoption of Final WSP  | 9/13/2022           | City     | -        |
| 12   | DOH Approval of Final WSP   | 9/30/2022           | DOH      | -        |

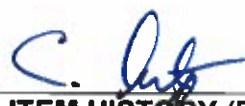

Updated: 12/30/2021

**CITY OF GRANDVIEW  
AGENDA ITEM HISTORY/COMMENTARY  
COMMITTEE-OF-THE-WHOLE MEETING**

|   |   |
|---|---|
| <b>ITEM TITLE</b><br><br>Resolution declaring two Police Department handguns as surplus and authorizing transfer to the retired police officers | <b>AGENDA NO.:</b> New Business 4 (B)<br><br><b>AGENDA DATE:</b> January 25, 2022 |
| <b>DEPARTMENT</b><br><br>Police Department  | <b>FUNDING CERTIFICATION (City Treasurer)</b><br>(If applicable)                  |

**DEPARTMENT DIRECTOR REVIEW**

Kal Fuller, Police Chief 

**CITY ADMINISTRATOR**  **MAYOR** 

**ITEM HISTORY** (Previous council reviews, action related to this item, and other pertinent history)

In 2018, a Memorandum of Agreement between the Teamsters Local No. 760 and the City of Grandview was approved allowing an officer retiring with 20 years of service to be awarded his duty handgun upon retirement. The contract requires written notice to the Mayor and a Notice of Surplus Property to be presented to City Council.

**ITEM COMMENTARY** (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

On February 22, 2022, Officer James Driscoll will retire in good standing with over 20 years of service. The duty handgun assigned to Officer Driscoll is an HK .45 caliber pistol, Serial No. 25-135603.

On April 1, 2022, Officer Mitch Fairchild will retire in good standing with over 20 years of service. The duty handgun assigned to Officer Fairchild is a Glock .45 caliber pistol, Serial No. ABXD987.

Notices of a Retirement Handgun Award were presented to the Mayor, copies attached. The handguns may be declared surplus property and the process started to transfer personal ownership of the handguns to Officers Driscoll and Fairchild upon their retirement.

**ACTION PROPOSED**

Move a resolution declaring two Police Department handguns as surplus and authorizing transfer to the retired police officers to a regular Council meeting for consideration.

# GRANDVIEW POLICE DEPARTMENT

207 W. 2ND STREET, GRANDVIEW, WA 98930 TELEPHONE (509) 882-2000  
FAX (509) 882-1232



KAL FULLER  
Chief of Police

**Date:** 01/19/2022  
**To:** Cus Arteaga, City Administrator  
**From:** Kal Fuller, Chief of Police  
**Re:** Retirement Handgun Award to James Driscoll

I have attached the documents to request an HK .45cal Pistol (Serial Number 25-135603) be declared surplus and awarded to James Driscoll. Driscoll is retiring with 27 years of service.

Our current union contract with Teamsters Local Union No. 760 allows for an officer in good standing who retires with more than 20 years of service to keep the handgun that was assigned during that period. Per contract, notification of that award must be made to the mayor for approval and presented to the council. For review, I have attached an Agenda Item History sheet for council.

The value of the awarded handgun has been set at or below \$400.00 by local Federal Firearms License (FFL) dealer Tom Sutton. Sutton maintains his own company as well as working for "The Hole in the Wall", a Kennewick firearms retail store (See attached documentation e-mail). Sutton is one of two FFL holders in Grandview and handles our area for Hole in the Wall transactions.

I submit these documents to you for review and to pass to the mayor for approval if acceptable.

CITY ADMINISTRATOR

Handwritten signature of C. Arteaga in blue ink.

DATE: 1-19-22

MAYOR APPROVAL

Handwritten signature of Lana Mendez in blue ink.

DATE: 01/19/22

CC: Cus Arteaga, City Administrator  
Anita Palacios, City Clerk/Human Resources

# GRANDVIEW POLICE DEPARTMENT

207 W. 2ND STREET, GRANDVIEW, WA 98930 TELEPHONE (509) 882-2000  
FAX (509) 882-1232



KAL FULLER  
Chief of Police

**Date:** 01/19/2022  
**To:** Cus Arteaga, City Administrator  
**From:** Kal Fuller, Chief of Police  
**Re:** Retirement Handgun Award to Sgt Fairchild

I have attached the documents to request a Glock .45cal Pistol (Serial Number ABXD987) be declared surplus and awarded to Sgt Fairchild. Fairchild is retiring with 31 years of service.

Our current union contract with Teamsters Local Union No. 760 allows for an officer in good standing who retires with more than 20 years of service to keep the handgun that was assigned during that period. Per contract, notification of that award must be made to the mayor for approval and presented to the council. For review, I have attached an Agenda Item History sheet for council.

The value of the awarded handgun has been set at or below \$400.00 by local Federal Firearms License (FFL) dealer Tom Sutton. Sutton maintains his own company as well as working for "The Hole in the Wall", a Kennewick firearms retail store (See attached documentation e-mail). Sutton is one of two FFL holders in Grandview and handles our area for Hole in the Wall transactions.

I submit these documents to you for review and to pass to the mayor for approval if acceptable.

CITY ADMINISTRATOR

Handwritten signature of Cus Arteaga in blue ink.

DATE: 1-19-22

MAYOR APPROVAL

Handwritten signature of Ana Mendez in black ink.

DATE: 01/19/22

CC: Cus Arteaga, City Administrator  
Anita Palacios, City Clerk/Human Resources

## Kal Fuller

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**From:** Tom Sutton <suttontj2000@yahoo.com>  
**Sent:** Saturday, January 8, 2022 3:19 PM  
**To:** Kal Fuller  
**Subject:** Re: Handgun Appraisal

The Glock 21 trade in value is \$300 to \$325. Depending on condition.

Tom

### Sent from Yahoo Mail for iPhone

On Friday, January 7, 2022, 11:38 AM, Tom Sutton <suttontj2000@yahoo.com> wrote:

Ok. I will get you a trade in value by Monday. Are you still wanting to do the demo on the machine guns?

### Sent from Yahoo Mail for iPhone

On Friday, January 7, 2022, 11:29 AM, Kal Fuller <Kal.Fuller@grandviewpd.us> wrote:

Tom,

We have Sgt Fairchild retiring in April and need to do an appraisal of the value of his handgun.

Union contract allows the retiring employee to be awarded a handgun with a value of less than \$400.00 or pay any difference.

The handgun in question is:

Glock, Mod 41, .45 cal

Six years old and used as a daily duty weapon

Can you tell me what the value of this handgun is?

**Kal Fuller**

**Chief of Police**

Grandview Police Dept  
201 W 2nd St  
Grandview, Wa 98930

(509) 882-2000 24 hrs Dispatch  
(509) 882-1232 Fax  
[kal.fuller@grandviewpd.us](mailto:kal.fuller@grandviewpd.us)

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# ARPA Group Plan Timeline and Tasks

**ARPA GROUP Members**  
Mayor Mendoza    Bill Moore  
Robert Ozuna    Cus Arteaga  
Matt Cordray

## Phases

## Tasks

### Phase 1

#### Goal: ARPA Group is Organized

- 11.23.21 — • ARPA group is appointed by Mayor Mendoza
- 11.23.21 — • 1<sup>st</sup> group meeting – Group is organized
- 12.2.21 — • 2<sup>nd</sup> group meeting – Identified potential eligible activities
- 12.9.21 — • 3<sup>rd</sup> group meeting to review range of possible activities
- 12.16.21 — • ARPA group visits city of Walla Walla

### Phase 2

#### Goal: Input from City Council

- 12.14.21 — • Provide ARPA Plan and Timeline to council members
- Jan 15-21 — • Receives input from council on potential ideas and activities
- Jan 24 — • ARPA Group finalizes list

### Phase 3

#### Goal: Review of Activities for Eligibility

- Jan 2022 — • City reviews all projects to determine if they are eligible and meet the funding agency requirements.
- Jan — • List is revised based on eligible projects.
- Jan 25 — • List is presented to city council for approval



**Anita Palacios**

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**From:** Mike Everett <Mike@everettlaw.net>  
**Sent:** Tuesday, January 18, 2022 2:00 PM  
**To:** Anita Palacios  
**Subject:** Agenda Item

**CAUTION:** This message was sent from outside the company by someone with a display name matching a user in your organization. Please do not click links or open attachments unless you recognize the source of this email and know the content is safe.

**CAUTION:** External Email

Anita:

Please put on the Agenda my motion to make a \$50,000.00 grant the Downtown Committee and \$50,000.00 grant to Chamber of Commerce.

*Michael Everett*