

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
SEPTEMBER 28, 2021**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

2. ROLL CALL

Present in person: Mayor Mendoza and Councilmembers Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmembers David Diaz, Mike Everett, Diana Jennings and Javier Rodriguez

Absent: None

Staff present: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT – None

4. NEW BUSINESS

A. American Rescue Plan Act – Infrastructure Revolving Loan Program for Long-Term Benefits

At the September 14, 2021 C.O.W. meeting, Chris Wickenhagen, Executive Director with the Yakima Valley Conference of Governments (YVCOG), presented the Infrastructure Revolving Loan (IRL) program. At that meeting, Council agreed to place this item on the September 28, 2021 C.O.W. agenda for further consideration.

City Administrator Arteaga stated that the IRL program was introduced to have similarities to the Washington State Public Works Trust Fund (PWTF) loan program that was implemented in 1984. The PWTF program was financially supported by State utility taxes and cities competed for the funding, however, not all cities qualified for funding. He explained that in theory the concept of the program sounded good and should the City decide to participate, it was very important that a Councilmember be part of the advisory committee. A 20% contribution from the City's ARPA appropriation would equate to \$600,000. He recommended the following questions be directed to YVCOG as the new program was developed:

- If the new program was a competition application process, how would YVCOG assure each participant would be guaranteed an amount equal to and/or greater than what was appropriated.
- How much could each participant apply for?
- What would be the interest rate for each participant?

- How would YVCOG level the playing field so that even the smallest community would have an opportunity to secure funding?
- What percentage of the ARPA funding would YVCOG assess each city?

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. tabled the Infrastructure Revolving Loan Program to the November 9, 2021 C.O.W. meeting and directed staff to request additional information from YVCOG.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Resolution accepting the Wine Country Road and Elm Street Resurfacing Project as complete

City Administrator Arteaga explained that Central Washington Asphalt, Inc., completed the construction of the Wine Country Road and Elm Street Resurfacing project. Staff recommended Council accept the project as complete once the requirements in the September 9, 2021 letter from HLA Engineering and Land Surveying, Inc., were satisfied.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Ozuna, the C.O.W. moved a resolution accepting the Wine Country Road and Elm Street Resurfacing Project as complete to the October 12, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010121GV Amendment #2 with the Yakima Valley Conference of Governments

City Clerk Palacios explained that each year, the City contracts with the Yakima Valley Conference of Governments to provide technical assistance to staff regarding planning and land use applications. On January 12, 2021, Council approved Resolution No. 2021-01, authorizing the Mayor to sign the Technical Assistance Contract No. 010121GV with the Yakima Valley Conference of Governments (YVCOG) in the amount of \$5,000. On July 13, 2021, Council approved Resolution No. 2021-31, authorizing the Mayor to sign the Technical Assistance Contract No. 010121GV Amendment #1 with the YVCOG in the amount of \$10,000. Due to the increased volume of land use applications being processed since July 2021, the City has nearly expended the amended contract amount of \$10,000. An additional seven (7) land use applications have been received. Staff recommended increasing the amended contract amount an additional \$20,000, bringing the total amount of the original contract to \$35,000.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign the Technical Assistance Contract No. 010121GV Amendment #2 with the Yakima Valley Conference of Governments to the October 12, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Economic Development Plan – Request for Staffing – Councilmember Everett

Councilmember Everett explained that the Economic Development Group (EDG) was requesting Council approve an expenditure of not more than \$7500 from the previously budgeted and unexpended Economic Development funds. Currently the EDG was working on putting together a draft of an Economic Development plan without any staff support. This has slowed the process. The EDG would like to have the draft presented to Council before the end of October. The group made contact with Ms. Jeanna Hernandez, who has the necessary experience doing this kind of work and would be available to help complete the project.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. requested a budget amendment of \$10,000 for 2021 and include an additional \$10,000 in

the 2022 budget for the development of an Economic Development Plan and authorize the Mayor to sign a contract for staff support to the September 28, 2021 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

5. OTHER BUSINESS

McDonald's Grand Opening/Ribbon Cutting Press Release – Councilmember Ozuna presented the draft press release for the McDonald's Grand Opening/Ribbon Cutting scheduled for October 9, 2021 at 1:00 p.m.

ARPA Funding – Councilmember Ozuna provided an update on the ARPA funding. He explained the next steps would include conducting a needs assessment of City needs, finish the economic development plan, identify City and business needs, research funding opportunities, meet with federal/state agencies, prepare grant application framework and apply for selected funding. He recommended the City hire a consultant or firm that would conduct a needs assessment, search for funding opportunities and prepare grant applications. He presented a proposal from Berk Consulting, Inc., in the amount of \$14,910.

Discussion took place. Due to time constraints, further discussion would continue during the regular Council meeting under Unfinished and New Business.

6. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Souders, the Committee-of-the-Whole meeting adjourned at 7:05 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk