

**GRANDVIEW CITY COUNCIL  
COMMITTEE-OF-THE-WHOLE MEETING MINUTES  
MAY 11, 2021**

**1. CALL TO ORDER**

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

The meeting was held in person and was also available via teleconference.

**2. ROLL CALL**

Present in person: Mayor Mendoza and Councilmembers David Diaz, Bill Moore (Mayor Pro Tem), Robert Ozuna and Joan Souders

Present via teleconference: Councilmember Mike Everett

Absent: Councilmembers Diana Jennings and Javier Rodriguez

Staff present: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Fire Chief Pat Mason, Parks & Recreation Director Grethen Chronis, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

**3. PUBLIC COMMENT – None**

**4. NEW BUSINESS**

**A. Resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Grandview Neptune Rotary Swim Team for the use of the swimming pool – 2021 Swim Team Program**

Parks and Recreation Director Gretchen Chronis explained that Washington Cities Insurance Authority strongly recommends that the City enter into Recreational Use Permits between those athletic organizations that were utilizing City owned recreational facilities to conduct their respective programs. She presented the Recreational Use Permit between the City and the Grandview Neptune Rotary Swim Team for the 2021 season. The Swim Team Treasurer reviewed and signed the agreement.

Discussion took place.

**On motion by Councilmember Moore, second by Councilmember Diaz, the C.O.W. moved a resolution authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and the Grandview Neptune Rotary Swim Team for the use of the swimming pool – 2021 Swim Team Program to the May 25, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes

- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**B. Resolution accepting the bid for Wine Country Road and Elm Street Resurfacing and authorizing the Mayor to sign all contract documents with Central Washington Asphalt, Inc.**

City Administrator Arteaga explained that bids for the Wine Country Road and Elm Street Resurfacing were opened on April 29, 2021. A total of four (4) bids were received with Central Washington Asphalt, Inc., of Moses Lake, Washington, submitting the low bid in the amount of \$356,617.50. The low bid was approximately 1.5 percent below the City Engineer's estimate of \$362,180.00.

Discussion took place.

**On motion by Councilmember Souders, second by Councilmember Moore, the C.O.W. moved a resolution accepting the bid for Wine Country Road and Elm Street Resurfacing and authorizing the Mayor to sign all contract documents with Central Washington Asphalt, Inc., to the May 11, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**C. Proposed Change Order No. 2 with C & R Tractor and Landscaping, Inc., for the Sanitary Sewer Trunk Main Replacement**

City Administrator Arteaga explained that the City contracted with C & R Tractor and Landscaping, Inc., as the contractor for the Sanitary Sewer Replacement. The Sanitary Sewer Trunk Main Replacement project required significant rock excavation during pipe installation. Breaks in the existing sewer line, though expected, have caused significant delay to the construction of project. The contractor experienced at least 9 breaks to the existing sewer line. Several breaks have taken more than one day to repair. The contractor was also been delayed by underground unlocated irrigation lines causing further delay. The contractor submitted a claim for rock excavation and related delay and proposes a unit price for rock excavation which would equate to an additional \$70,000 above the \$50,000 previously approved by Council. In discussions with HLA Engineering, staff proposed adding an additional 30 working days to the project and approving an additional \$70,000 toward rock excavation. The 30 additional working days would require an amendment of HLA's contract in the amount of \$75,000 for Construction Services. At bid, the project was approximately \$700,000 below budget. With the additional costs mentioned above and close-out of the current project, there was expected to be approximately \$500,000 balance in project funding. In discussions with the Department of Ecology on May 5, 2021, Ecology would agree to expend the remaining funding on a closely related project. From previous investigations, there was additional sewer main on West Fifth Street that was in dire need of

replacement similar to the current project. Staff recommended Council consider a second project to use the remaining balance of funds.

Discussion took place.

**On motion by Councilmember Ozuna, second by Councilmember Moore, the C.O.W. moved a resolution authorizing the Mayor to sign Change Order No. 2 with C & R Tractor and Landscaping, Inc., for the Sanitary Sewer Trunk Main Replacement and a resolution authorizing the Mayor to sign Amendment No. 1 to Task Order No. 2019-06 with HLA Engineering and Land Surveying, Inc., for the Sanitary Sewer Trunk Main Replacement for consideration at the May 11, 2021 regular Council meeting.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**D. Resolution authorizing the Mayor to sign a Ballot Drop Box Property Use Agreement between Yakima County and the City of Grandview**

City Clerk Palacios explained that in the past, Yakima County Elections placed a temporary ballot drop box in the City Hall lobby during election periods. Prior to the fall election cycle of 2021, seven (7) permanent outdoor ballot boxes were scheduled for delivery and proposed for installation in key areas of Yakima County; specifically, the Cities of Grandview, Granger, Moxee, Tieton, Toppenish, Zillah and the Town of Harrah. The estimated cost for purchase and installation of a 24/7 permanent ballot box was considered a general operating election cost to be shared proportionately amongst all districts, including the State and Yakima County. The estimate of total shared proportionate cost for the City of Grandview was \$209.11. The installation of a permanent outdoor ballot drop box would expand access to voters and would facilitate and encourage public interest in election participation. The permanent ballot drop box would be installed outside Grandview City Hall. She presented a Ballot Drop Box Property Use Agreement with Yakima County for Council consideration.

Discussion took place.

**On motion by Councilmember Everett, second by Councilmember Souders, the C.O.W. moved a resolution authorizing the Mayor to sign a Ballot Drop Box Property Use Agreement between Yakima County and the City of Grandview to the May 25, 2021 regular Council meeting for consideration.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes

- Councilmember Souders – Yes

**E. Economic Development Planning – schedule a special meeting date**

Council discussed a date to reschedule the special meeting for economic development planning.

**On motion by Councilmember Souders, second by Councilmember Diaz, the C.O.W. scheduled a special meeting to discuss economic development planning on Tuesday, June 1, 2021 at 6:00 p.m.**

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Souders – Yes

**5. OTHER BUSINESS**

**A. Land Use Training**

City Administrator Arteaga reported that Ken Harper, land use attorney with the firm of Menke Jackson, would be available for a land use training session on May 18, 2021. The plan would be for him to cover the following:

- the basic law of planning and quasi-judicial decision making in Washington
- the Appearance of Fairness Doctrine
- the Open Public Meetings Act

**On motion by Councilmember Diaz, second by Councilmembers Souders, the C.O.W. scheduled a special meeting for land use training on Tuesday, May 18, 2021 at 6:00 p.m.**

**6. ADJOURNMENT**

**The C.O.W. meeting adjourned at 6:55 p.m.**

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Mayor Gloria Mendoza

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Anita Palacios, City Clerk