

2021 Budget

- Budget Message
- Budget Summary
- Personnel Summary
- Current Expense
- Special Revenue
- Debt Service
- Capital Improvement
- Enterprise
- Equipment Rental

THIS PAGE LEFT BLANK INTENTIONALLY

**2021 BUDGET
TABLE OF CONTENTS**

	Page
BUDGET MESSAGE	1
BUDGET SUMMARY	15
PERSONNEL DETAILS	
Personnel Summary	17
FUNDS AND PROGRAMS	
Fund Program	
No. No. Program	
001 CURRENT EXPENSE FUND.....	18
001 Legislative Services.....	25
002 Community Support Services.....	27
003 Municipal Court Services.....	29
006 Executive Administration Services.....	31
008 Clerk Services.....	33
009 Accounting Services.....	35
013 Risk Management Services.....	37
015 Legal Services.....	39
020 Human Resource Services.....	41
025 General Facilities Services.....	43
030 Police Administrative Services.....	45
031 Police Investigation Services.....	47
032 Police Patrol Services.....	49
033 Police Community Programs.....	51
034 Police Correction Services.....	53
035 Police Communication Services.....	55
036 Graffiti Removal Services.....	58
037 Fire - Administrative Services.....	60
038 Fire - Suppression Services.....	62
040 Code Enforcement Services.....	66
055 Animal Control Services.....	68
058 Senior Citizen Services.....	70
060 Planning & Community Development Services.....	72
062 Economic Development Services.....	74
065 Inspection & Permitting Services.....	76
075 Library Services.....	78
080 Recreation Services.....	80
081 Aquatics Services.....	82
082 Parks Maintenance Services.....	84
085 Museum.....	86
087 Community Center.....	88
090 Operating Transfers Out & Ending Balance.....	90
105 EMERGENCY MEDICAL SERVICES FUND.....	92
106 LAW & JUSTICE TAX - .3% FUND.....	99

110	STREET FUND.....	106
	Road & Street Maintenance.....	112
	Storm Drainage.....	112
	Structures.....	113
	Sidewalks.....	113
	Street Lighting.....	113
	Traffic Control Devices.....	114
	Snow & Ice Control.....	114
	Street Cleaning.....	115
	Roadside.....	115
	Maintenance Administration.....	115
	Street Construction.....	116
115	TRANSPORTATION BENEFIT DISTRICT FUND	117
130	CEMETERY FUND.....	124
205	SIED LOAN - EWC PLAZA DEBT SERVICE	131
210	SIED LOAN - EUCLID/WCR DEBT SERVICE	138
301	CAPITAL IMPROVEMENTS FUND	145
410	WATER FUND.....	152
	Water.....	157
	Water Debt Service.....	161
415	SEWER FUND.....	163
	Sewer Collection.....	168
	Sewer Treatment.....	170
	Sewer Debt Service.....	172
420	IRRIGATION FUND.....	174
430	SOLID WASTE FUND.....	181
	Collection.....	186
	Neighborhood Clean-Up.....	188
456	REVENUE BOND REDEMPTION FUND.....	190
510	EQUIPMENT RENTAL FUND.....	193



207 West Second Street - Grandview, Washington 98930 – (509) 882-9200

October 30, 2020

Dear Councilmembers and the Citizens of Grandview:

2020 was a very challenging year for all of us because of the COVID-19 pandemic. We saw stay-at-home orders, business closures and we had restrictions regarding in-person meetings. All these restrictions required us to get creative very quickly in order to find ways of continuing to support our residents and businesses.

We did see some financial support from the State in the form of CARES funding. In addition, the City of Grandview reached out and expanded our partnership with the Port of Grandview by establishing a Small Business Grant to help offset some of the operating expenses for Grandview businesses. Together we were able to help financially support over 83 small Grandview businesses.

As your Mayor, I want to express my appreciation to you and to the citizens of this "Great City" for all the support that has been provided to me this past year. My dream and my goal are that **TOGETHER** we will continue to make **HISTORY** by expanding our services and by recruiting new commercial business opportunities. Grandview is blessed to have Councilmembers with a vision of a "better tomorrow" and, most importantly, for the talented and dedicated staff to help get us there.

The 2021 budget contains plans for allocation of public resources towards a variety of City programs and activities which will promote and enhance the quality of life of our residents. It also continues to support new and existing businesses and, most importantly, it will continue to support economic development efforts.

Budgets are hard to understand; therefore, we are providing a simple to follow budget message. We are providing information regarding this year's accomplishments, revenue estimates, expenditure estimates, staffing levels, rate information and/or other city utility comparisons and projected capital expenditures.

This year's budget was developed with Council's leadership in identifying the operations and capital priorities. This guidance provided the basis for the Department Directors to

submit their budget proposals and new program requests for consideration as we worked to develop the 2021 budget.

The development of the 2021 budget required some creative thinking in order to provide a balanced budget as required by law. Staff is committed to providing the citizens with a financially healthy budget with efficient services.

Some of this year's accomplishments are as follows:

- Asphalt grind/overlay of Stover Road, 100 Block of Birch and the 200 Block of Birch.
- Design completion of the 21-inch sewer main

COMMUNITY SAFETY

The Police and Fire Departments continue to make great strides towards the enhancement of our community's safety. This year, Grandview was recognized and ranked as number **7 of the top 50 safest cities in Washington State**. This accolade meets Council's goal of a safe, walkable and great place to live city.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2021 to December 31, 2021.

The key components are as follows:

- 2021 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2021 BUDGET HIGHLIGHTS

- The proposed budget includes 2021 expenditures of \$6,846,740 in the Current Expense Fund. This represents an 8.1% increase from the 2020 projected expenditures and a decrease of 1.5% from the adopted 2020 budget. The projected 12/31/21 Current Expense Fund balance is \$79,580, which represents a fund balance equal to approximately 1.2% of the proposed 2021 expenditures. At this time, this does not meet the City Council's direction to maintain a minimum 15% fund balance.
- The 2020/2021 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.

- We estimate that property tax revenue for 2021 will increase from the 2020 level of \$1,585,000. This is due to an increase in property assessed value of about 4.4%. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$266.36 or \$22.20 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by the residents are distributed.
- We estimate that sales tax revenue in the Current Expense Fund will stay constant at \$720,250 in 2021. Actual sales taxes collected in 2019 were \$833,865. Sales tax revenue represents about 13% of the Current Expense Fund revenue in 2021.
- Property taxes, sales tax, private utility taxes and City utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 78% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 - Association of Washington Cities – \$8,170
 - Yakima Valley Conference of Governments – \$8,790
 - Yakima County Development Association – \$11,000
 - Yakima Regional Clean Air Agency – \$4,500
 - Yakima County Emergency Management – \$10,560
 - D.R.Y.V.E – \$1,000
- The 2021 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Directors were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a 1% rate increase for solid waste and a 2% rate increase for irrigation.
- The budget for 2021 is formatted into specific programs within each department. The purpose of this approach is to identify, and segregate services provided by a department into program budgets and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single-family residence. A water and sewer rate analysis was conducted by the City's engineering firm HLA Engineering and Land Surveying, Inc., in October 2020. This is done on an annual basis to make certain that the various utility rates are sufficient to support operation and maintenance, and capital projects in the respective funds. HLA has recommended that there be no increases in the Water or Sewer funds. The recommended 1% solid waste increase is needed to offset increased tipping fees from Yakima County Solid Waste and the recommended 2% irrigation rate increase is needed in order to sustain rate increases from Sunnyside Valley Irrigation District. The 2020 rate review and analysis is included as **Attachment D**. Also included as **Attachment E** is a survey which shows 2020 and 2021 utility rates of similar sized cities in the area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2020 Rate	2021 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0.14	1%	\$14.09	\$14.23	2019	\$8,250
Water	\$0.00	N/A	\$29.24	\$29.24	2018	\$0
Wastewater	\$0.00	N/A	\$35.32	\$35.32	2020	\$0
Irrigation	\$0.24	2%	\$11.85	\$12.09	2020	\$10,000
TOTAL	\$0.38		\$90.50	\$90.88		\$18,250

PERSONNEL

The proposed budget provides for 55 full-time and 9 part-time employees in 2021. Since 2006, the City has reduced the following 13 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – Deputy City Clerk/Treasurer
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Administrative Assistant
- 1 FTE – Library Technician

As positions have become vacant, we have and will continue to evaluate and/or consider alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting that service. Again, this year, we will continue with the combination of the City Administrator/Public Works Director position.

The following general wage increases have been incorporated into the salary schedules:

- Public Works Union Employees – 3% on 1/1/2021
- Police Sergeants/Patrol Union Employees – 3% on 1/1/2021
- Police Support Union Employees – 3% 1/1/2021
- Non-Union Employees – 3% 1/1/2021 (to be determined by Council)

Rate increases for medical insurance were 1.5% for Plan A (Police Sgt/Patrol Union employees and Police Support Union employees) and 1.6% for Plan B (Public Works Union employees and non-union employees). There was no projected rate increases for dental/ortho, vision and life insurance.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of the challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$170,000
Utility tax on public utilities	City Council	1% increase = \$ 65,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2021 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus and local transportation infrastructure. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

The Grandview Transportation Benefit District (TBD) established an annual vehicle fee in the amount of \$20 which is estimated to generate approximately \$180,000 annually to be used to fund transportation improvements.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction
- Major fire apparatus
- Building Maintenance
- Wastewater Treatment Plant up-grades
- Water System upgrades

VEHICLE REPLACEMENT

The following are scheduled for replacement in 2021:

- | | |
|-------------------------------------|-----------|
| • Replace #121 Chevy Tahoe (Fire) | \$60,000 |
| • Replace #241 Ford Sedan (Patrol) | \$75,000 |
| • Garbage Truck #379 (Public Works) | \$375,000 |

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2021 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

Property tax revenues in 2021 are expected to increase by \$16,000 or 1%. While the levy increase is capped at 1%, the cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is fiscally healthy and responsible and will provide staff with the means to deliver priority services.

I want to thank the Department Directors for carefully reviewing their budget submittals and for recognizing that we continue to see limited funding resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement the City-wide goals and objectives. The Department Directors continue to approach this year's budget process as a "**TEAM**" and from the perspective of identifying the services citizens expect and deserve and not from their own departmental perspectives.

We will continue to make progress towards realizing the goal of building a more safe, vibrant community for all of us to live, work and play. In addition, I challenge Council to continue your efforts of improving the City by funding and participating in a community beautification project.

Respectfully submitted,



Mayor Gloria Mendoza

ATTACHMENT A

2021 Budget

Where Does Your Property Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.214
Yakima County	\$ 0.138
Local & State School Total	\$ 0.619
Port of Grandview	\$ 0.028
TOTAL	\$ 1.000

Grandview School District \$.36

State Schools \$.26

City of Grandview \$.21

* Yakima County \$.14

Port of Grandview \$.03



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

Tax Code Area 440 - City

	2020		Total Rate	Total Tax
	Non-Voted	Voted		
City of Grandview	2.66	-	2.66	266.36
County Emergency Services	0.21	-	0.21	21.31
County Flood Control	0.08	-	0.08	7.75
Grandview Port District	0.35	-	0.35	35.45
Grandview School Bonds	-	2.75	2.75	275.01
Grandview School	-	1.79	1.79	179.20
State School Levy	2.06	-	2.06	206.21
State School Levy Part 2	1.12	-	1.12	111.86
Yakima County	1.44	-	1.44	143.56
Total	7.92	4.54	12.47	1,246.70

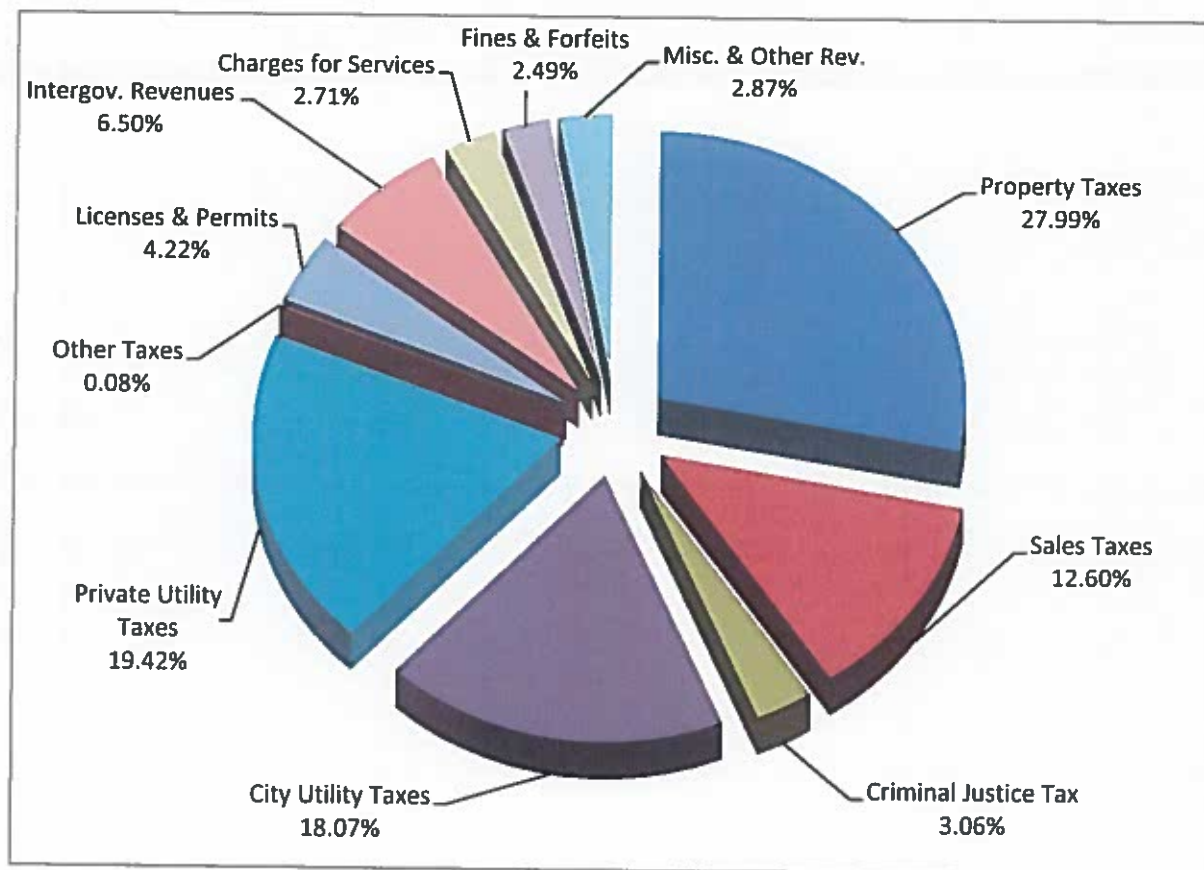
* Rates rounded to nearest cent

City Total	266.36	21%
County Total	172.62	14%
Local & State School Total	772.28	61%
Port Total	35.45	3%
Total	1,246.70	100%

ATTACHMENT B

City of Grandview 2021 Budget Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$ 1,600,000	27.99%
Sales Taxes	720,250	12.60%
Criminal Justice Tax	175,000	3.06%
City Utility Taxes	1,033,000	18.07%
Private Utility Taxes	1,110,000	19.42%
Other Taxes	4,300	0.08%
Licenses & Permits	241,000	4.22%
Intergov. Revenues	371,600	6.50%
Charges for Services	154,850	2.71%
Fines & Forfeits	142,100	2.49%
Misc. & Other Rev.	164,090	2.87%
Total Revenue	\$ 5,716,190	

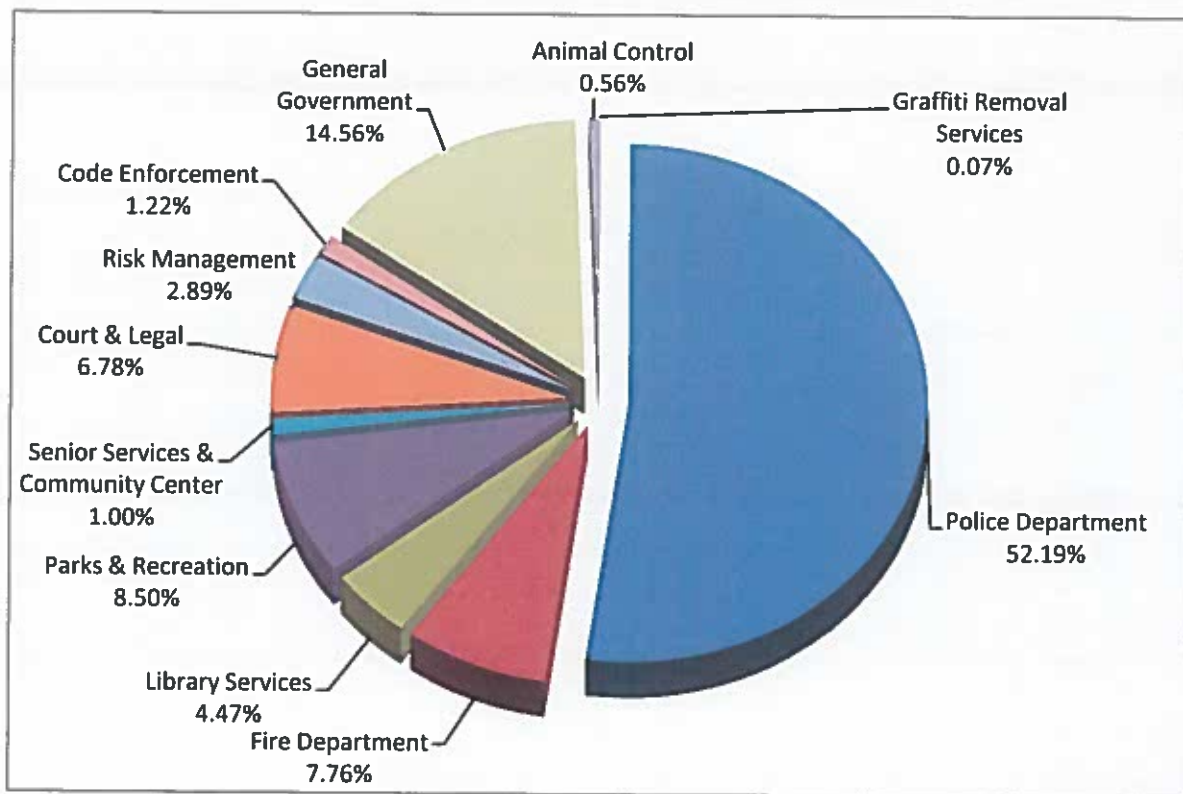


ATTACHMENT C

City of Grandview 2021 Budget Current Expense Expenditures

Department/Services	Amount	
Police Department	\$ 3,573,450	52.19%
Fire Department	531,450	7.76%
Library Services	306,280	4.47%
Parks & Recreation	582,175	8.50%
Senior Services & Community Center	68,480	1.00%
Court & Legal	464,070	6.78%
Risk Management	197,660	2.89%
Code Enforcement	83,310	1.22%
General Government	996,970	14.56%
Animal Control	38,150	0.56%
Graffiti Removal Services	4,745	0.07%
Total Expenditures	\$ 6,846,740	

See Note below *



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D
2021 Budget

City of Grandview
2021 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW
October 26, 2020

Project Background

Revenues and expenditures for Grandview's water and sewer funds are reviewed annually as part of the budget planning process. Prior to 2020, revenues and expenditures were combined into a single Water/Sewer Fund, but each department was tracked separately to ensure revenues collected for each system were enough to offset expenses. Since the funds were tracked separately, this year's analysis of separate funds did not significantly change. The long-term financial plan has been updated to assess future needs, so revenues can be reasonably adjusted to meet capital improvement costs.

This method of analysis has served Grandview well. Modest rate increases were executed in 2015, and no water or sewer rate increases were required in 2016 and 2017. In 2018, 2019, and 2020, no increase in water rates was necessary. However, sewer rates were increased 4% in 2018 and 3% in both 2019 and 2020 in anticipation of a major project to replace the main trunk sewer between the City and the Yakima River, and treatment plant improvements to address Department of Ecology requirements.

After a significant drop in 2016, sewer revenues have grown steadily at a rate just slightly above the sewer charge increases adopted by the Council. Conversely, water revenues decreased in 2019 and are projected to decrease further in 2020. Revenue changes are tied to industrial activity, crop size, and weather, which cannot be controlled by the City. Therefore, the City's control of expenditures remains an important factor in financial health. In 2020, year-end water department operating expenses are projected to be \$36,000 below budget, and sewer department operating expenses are projected to be \$240,000 below budget. This control of expenses, and the conservative approach to budgeting, has placed the City of Grandview Water and Sewer Funds in a good financial position.

October 2020 Analysis

Our recent analysis included the following major work items:

- A review of 2019 revenues and expenses;
- Projection of 2020 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. The downward trend in water revenues over the last two years was assumed to flatten in 2021, so the revenue generated from water charges for service was assumed to be the same as 2020. Sewer charge revenue in 2020

is projected to be about 7.3% higher than 2019. However, it is unknown if this level of revenue could be maintained given the inherent variations in industrial discharges. Therefore, sewer charge revenue was assumed to be 4% lower in 2021 to account for the possibility of industrial discharges returning to 2019 levels. Cash flow was then updated to reflect these revised revenue projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The Department of Ecology requested an analysis and report to address groundwater concerns at the wastewater treatment plant (WWTP). The report was submitted to Ecology and the proposed schedule for improvements are included in the City's current Ecology discharge permit. Based on the permit requirements, improvements to the facility are planned in 2022 and 2023. The estimated cost of those improvements (\$14 million and the associated debt service) is included in the cash flow analysis.
- In late 2017, a major sewer system capital improvement project was identified: replacement of the trunk sewer line between the City and the Euclid Road Pump Station. Failures of the pipeline highlighted the poor condition of the sewer, and the City received a Department of Ecology SRF (State Revolving Fund) loan with principal forgiveness (i.e., grant) for funding the replacement pipeline. Funding of the \$5.34 million project is summarized below:

Ecology Design Loan.....	\$300,500
Ecology Design Grant.....	\$300,500
Ecology Construction Loan.....	\$3,888,500
Ecology Construction Grant.....	\$100,000
CDBG Grant	<u>\$750,000</u>
Total Project Funding	\$5,339,500

Debt service (20 years at 2% interest) to repay the loan amounts (\$4,189,000) is included in the analysis.

- Another proposed sewer system capital improvement project is construction of additional paved sludge drying beds. HLA examined biosolids handling and variations in levels of dryness. We recommended expanding the drying beds in two phases beginning in 2021 with construction of 60,000 square feet of drying beds at an estimated cost of \$390,000. The second phase of this \$1.2 million project is flexible and could be tied to the major WWTP improvements discussed above. The 2021 budget includes \$600,000 for drying bed improvements.
- The "Large Equipment Replacement" sewer fund line item includes \$500,000 for miscellaneous repairs in 2021; \$250,000 is proposed in each of the three following years.
- The sewer department paid off the PWTF (Public Works Trust Fund) portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt was paid off in 2019, further reducing sewer expenses by \$420,000 per year.
- Future improvements outlined in the Water System Plan are considered in the cash flow analysis, but the dates were adjusted to reflect updated project schedules. Major improvements in 2021 (\$3,284,500) and 2022 (\$6,200,000) are proposed to be funded

from reserves and through DWSRF (Drinking Water State Revolving Fund) loans, with associated debt service in the following years. The City is considering other needed improvements at a lower cost, so the costs included in the analysis may be conservative.

- Other smaller water system O&M improvements as recommended in the Water System Plan, funded with City money, are also included in the financial plan.
- Ending fund balances are adequate to provide a typical minimum balance of at least 50% of annual expenditures, which provides more than six months of reserve.

Results

Water Department

- Future water system capital improvements are consistent with the recommendations found in the City's Water System Plan. Capital improvements should be re-examined each year as part of the budget process, and the long-term financial plan should be updated accordingly.
- Since projected water revenues and expenditures continue to show a positive Water Department fund balance, no water rate increase is recommended for 2021. Based on the current timing of future capital improvements, rate increases may not be needed for several years.

Sewer Department

- Our rate analysis includes future improvements to the WWTP needed to address potential groundwater contamination. The recommendations included were incorporated into the Ecology NPDES permit in the form of a compliance schedule for the submittal of a detailed Engineering Report by December 31, 2020. Therefore, the current plan is to construct the future improvements in 2022 and 2023, after the existing debt is retired, to minimize the impact to customers. The financing plan includes building reserves to pay for a portion of the project cost to reduce future debt.
- Our analysis also includes replacement of the City's trunk sewer. Construction began in 2020 and will continue into 2021. Therefore, repayment of the \$4,189,000 loan amount is expected to begin in 2021.
- Sewer revenues are projected to increase by more than \$250,000 from 2019 to 2020, or about 7.3%, which is more than the 3% rate increase implemented by the City. Industrial revenues have fluctuated in the past, and likely account for the added revenue. Though future industrial discharges could be lower leading to reduced income, revenue demands are also reduced by shifting the scheduled WWTP improvements per the Ecology permit. As a result of the 2020 increase in revenue and a shift in construction expenses, no increase in sewer rates is recommended for 2021.
- Additional sewer rate increases will be needed in the future, but the timing and amount of the increase will depend on when capital improvements are completed, as well as the type of financing. Therefore, the City should continue to monitor sewer revenues and update the rate analysis as more information concerning capital improvements is available.

City of Grandview
2021 Water and Sewer Rate Analysis

PROJECTED RATE INCREASES - October 2020 ANALYSIS

	2017	2018	2019	2020	2021	2022
<u>Water Department</u>						
Proposed Rates	0%	0%	0%	0%	0%	0%
October 2018 Review	Adopted by Council	Adopted by Council	Adopted by Council			
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Proposed Rates	0%	0%	0%	0%	0%	0%
October 2019 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Proposed Rates	0%	0%	0%	0%	0%	0%
October 2020 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Sewer Department</u>						
Proposed Rates	0%	4%	3%	3%	3%	3%
October 2018 Review	Adopted by Council	Adopted by Council	Adopted by Council			
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$48.23	\$50.16	\$51.67	\$53.22	\$54.81	\$56.46
Increase Over Previous Year	\$0.00	\$1.93	\$1.50	\$1.55	\$1.60	\$1.64
Proposed Rates	0%	4%	3%	3%	3%	3%
October 2019 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$48.23	\$50.16	\$51.67	\$53.22	\$54.81	\$56.46
Increase Over Previous Year	\$0.00	\$1.93	\$1.50	\$1.55	\$1.60	\$1.64
Proposed Rates	0%	4%	3%	3%	0%	3%
October 2020 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$48.23	\$50.16	\$51.67	\$53.22	\$53.22	\$54.81
Increase Over Previous Year	\$0.00	\$1.93	\$1.50	\$1.55	\$0.00	\$1.60

ATTACHMENT E
2021 Budget

Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2020/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	23.82	21.0% 5.00	45.51	21.0% 9.56	16.54	21.0% 3.47	103.90
Union Gap	28.30	-	48.59	-	12.88	-	89.77
Toppenish	47.96	-	92.00	-	23.66	-	163.62
Sunnyside	25.01	29.0% 7.25	41.46	29.0% 12.02	11.32	29.0% 3.28	100.34
Prosser	32.56	20.6% 6.71	44.58	22.1% 9.85	16.48	5% 0.82	111.00
West Richland	39.70	13.5% 5.36	45.00	13.5% 6.08	22.74	16.0% 3.64	122.52
Grandview	29.23	24.2% 7.07	35.32	6.0% 2.12	14.09	38.0% 5.35	93.18

2021 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	Utility Tax Total	note/ comment
Selah	24.53	21.0% 5.15	46.88	21.0% 9.84	17.04	21.0% 3.58	107.02	18.57	(1)
Union Gap	30.26	-	51.02	-	12.38	-	93.66	-	(2)
Toppenish	49.87	-	95.68	-	24.60	-	170.15	-	(3)
Sunnyside	25.01	29.0% 7.25	41.46	29.0% 12.02	11.32	29.0% 3.28	100.34	22.55	(4)
Prosser	31.69	20.6% 6.53	43.80	22.1% 9.68	14.56	5% 0.73	106.99	16.94	(5)
West Richland	40.70	13.5% 5.49	48.00	13.5% 6.48	22.74	16.0% 3.64	127.05	15.61	(6)
Grandview	29.24	24.2% 7.08	35.32	6.0% 2.12	14.23	38.0% 5.41	93.40	14.61	(7)

- 1) 3% increase, water, sewer and garbage
- 2) Water +7%, sewer +5%. Rated listed in municipal code through 2024.
- 3) 4% increase, water, sewer and garbage for next 3 years. Utility tax is included in each rate.
- 4) None at this time.
- 5) There will be increases. Amounts unknown. Garbage is contracted with BDI.
- 6) Fees are already established in their master fee schedule. Garbage is contracted with BDI.
- 7) Garbage +1%

2021 BUDGET SUMMARY

12/2/2020 9:43

Fund No.	Fund	1/1/2020 Beg. Balance	Projected Est. 2020 Revenue	Projected Est. 2020 Expenditures	2020 Difference Rev/Exp	Projected Beginning Balance 1/1/2021	Estimated 2021 Revenue	Estimated 2021 Expenditures	2021 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE FUND	1,360,780	6,185,600	6,336,250	(150,650)	1,210,130	5,716,190	6,846,740	(1,130,550)	79,580
105	EMERGENCY MEDICAL SERVICES	176,400	168,760	298,450	(129,690)	46,710	315,700	358,620	(42,920)	3,790
106	LAW & JUSTICE TAX .3%	233,410	311,700	311,760	(60)	233,350	311,500	389,850	(78,350)	155,000
110	STREET	395,170	856,700	904,920	(48,220)	346,950	660,100	838,440	(178,340)	168,610
115	TRANSPORTATION BENEFIT DIST	245,160	186,800	134,100	52,700	297,860	181,800	53,150	128,650	426,510
130	CEMETERY	135,760	215,845	177,200	38,645	174,405	153,300	274,780	(121,480)	52,925
205	SIED LOAN - EWC PLAZA FUND	10	58,670	58,670	-	10	58,670	58,670	-	10
210	SIED LOAN - EUCLID/WCR FUND	2,310	21,000	23,300	(2,300)	10	23,300	23,300	-	10
301	CAPITAL IMPROVEMENTS	173,730	181,500	4,000	177,500	351,230	101,500	188,000	(86,500)	264,730
410	WATER	11,899,090	2,549,030	7,967,120	(5,418,090)	6,481,000	2,529,280	2,375,145	154,135	6,635,135
415	SEWER	-	11,130,845	4,608,810	6,522,035	6,522,035	5,514,105	5,615,530	(101,425)	6,420,610
420	IRRIGATION	173,830	497,000	511,430	(14,430)	159,400	506,000	564,670	(58,670)	100,730
430	SOLID WASTE	665,500	1,166,630	1,112,960	53,670	719,170	1,176,885	1,195,910	(19,025)	700,145
510	EQUIPMENT RENTAL	2,037,090	571,000	554,520	16,480	2,053,570	556,000	876,840	(320,840)	1,732,730
		17,498,240	24,101,080	23,003,490	1,097,590	18,595,830	17,804,330	19,659,645	(1,855,315)	16,740,515

2021 Budget Summary Work
12/2/2020 9:43

Fund No.	Fund	Program	Balance 1/1/2020	Projected Est. 2020 Revenue	Projected Est. 2020 Exp.	2020 Difference Rev/Exp	Est. Balance 1/1/2021	Est. 2021 Revenue	Est. 2021 Exp.	2021 Difference Rev/Exp	Est. Ending Balance
001	CURRENT EXPENSE FUND		1,360,780	6,185,600	6,336,250	(150,650)	1,210,130	5,716,190	6,846,740	(1,130,550)	79,580
		Legislative Services			66,530				57,440		
		Community Support Services			457,980				40,510		
		Court Services			373,050				383,530		
		Executive Services			112,760				118,710		
		Clerk Services			51,470				54,140		
		Accounting Services			112,270				120,000		
		Risk Management Services			183,050				197,660		
		Legal Services			72,510				80,540		
		Human Resource Services			61,240				68,020		
		General Facilities Services			26,080				28,090		
		Police Administrative Services			305,100				323,400		
		Police Investigation Services			398,120				477,000		
		Police Patrol Services			1,736,700	3,108,770			1,915,700	3,573,450	
		Police Community Programs			16,800				35,150		
		Police Correction Services			78,500				149,000		
		Police Communication Services			543,550				648,200		
		Graffiti Removal Services			1,525				4,745		
		Fire - Administrative Services			167,500				182,390		
		Fire - Suppression Services			474,760	642,260			349,060	531,450	
		Code Enforcement Services			76,680				83,310		
		Animal Control Services			33,600				38,150		
		Senior Services			13,355				14,280		
		Planning Services			35,170				47,920		
		Economic Development Services			23,780				71,760		
		Inspection & Permitting Services			59,180				90,540		
		Library Services			292,630				306,280		
		Recreation Services			123,250				143,850		
		Aquatics Services			31,640	384,370			142,775	582,175	
		Parks Maintenance Services			229,480				295,550		
		Museum			19,290	23,090			31,040	34,840	
		Community Center			31,400				54,200		
		Taxes -> St & Transfers Out			93,500				265,000		
		Police Res. Balance			30,000				25,000		
		Museum Res. Balance			3,800				3,800		
105	EMERGENCY MED. SERVICES FUND		176,400	168,760	298,450	(129,690)	46,710	315,700	358,620	(42,920)	3,790
106	LAW & JUSTICE TAX .3% FUND		233,410	311,700	311,760	(60)	233,350	311,500	389,850	(78,350)	155,000
110	STREET FUND		395,170	856,700	904,920	(48,220)	346,950	660,100	838,440	(178,340)	168,610
		Road & Street Maintenance			93,300				134,520		
		Storm Drainage			80,500				41,700		
		Structures			1,765				3,525		
		Sidewalks			93,235				28,265		
		Street Lighting			100,000				93,920		
		Traffic Control Devices			56,630				103,900		
		Snow & Ice Control			39,350				121,990		
		Street Cleaning			24,160				78,940		
		Roadside			107,500				60,000		
		Maintenance Administration			71,030				23,300		
		Construction Project			216,450						
		Transfers Out - SIED Loan			21,000						
115	TRANSPORTATION BENEFIT DIST		245,160	186,800	134,100	52,700	297,860	181,800	53,150	128,650	426,510
130	CEMETERY FUND		135,760	215,845	177,200	38,645	174,405	153,300	274,780	(121,480)	52,925
205	SIED LOAN - EWC PLAZA		10	58,670	58,670	-	10	58,670	58,670	-	10
210	SIED LOAN - EUCLID/WCR FUND		2,310	21,000	23,300	(2,300)	10	23,300	23,300	-	10
301	CAPITAL IMPROVEMENTS FUND		173,730	181,500	4,000	177,500	351,230	101,500	188,000	(86,500)	264,730
410	WATER FUND		11,899,090	2,549,030	7,967,120	(5,418,090)	6,481,000	2,529,280	2,375,145	154,135	6,635,135
		Water			2,609,950				2,152,900		
		Water Debt Svc			224,325				222,245		
		Water Special Item			5,132,845				-		
415	SEWER FUND		-	11,130,845	4,608,810	6,522,035	6,522,035	5,514,105	5,615,530	(101,425)	6,420,610
		Sewer Collection			2,798,300				2,480,290		
		Sewer Treatment			1,676,830				2,741,560		
		Sewer Debt Svc			133,680				393,680		
420	IRRIGATION FUND		173,830	497,000	511,430	(14,430)	159,400	506,000	564,670	(58,670)	100,730
430	SOLID WASTE FUND		665,500	1,166,630	1,112,960	53,670	719,170	1,176,885	1,195,910	(19,025)	700,145
		Collection			1,111,960				1,177,810		
		Neighborhood Clean-Up			1,000				18,100		
510	EQUIPMENT RENTAL FUND		2,037,090	571,000	554,520	16,480	2,053,570	556,000	876,840	(320,840)	1,732,730
			17,498,240	24,101,080	23,003,490	1,097,590	18,595,830	17,804,330	19,659,645	(1,855,315)	16,740,515

2021 PERSONNEL SUMMARY

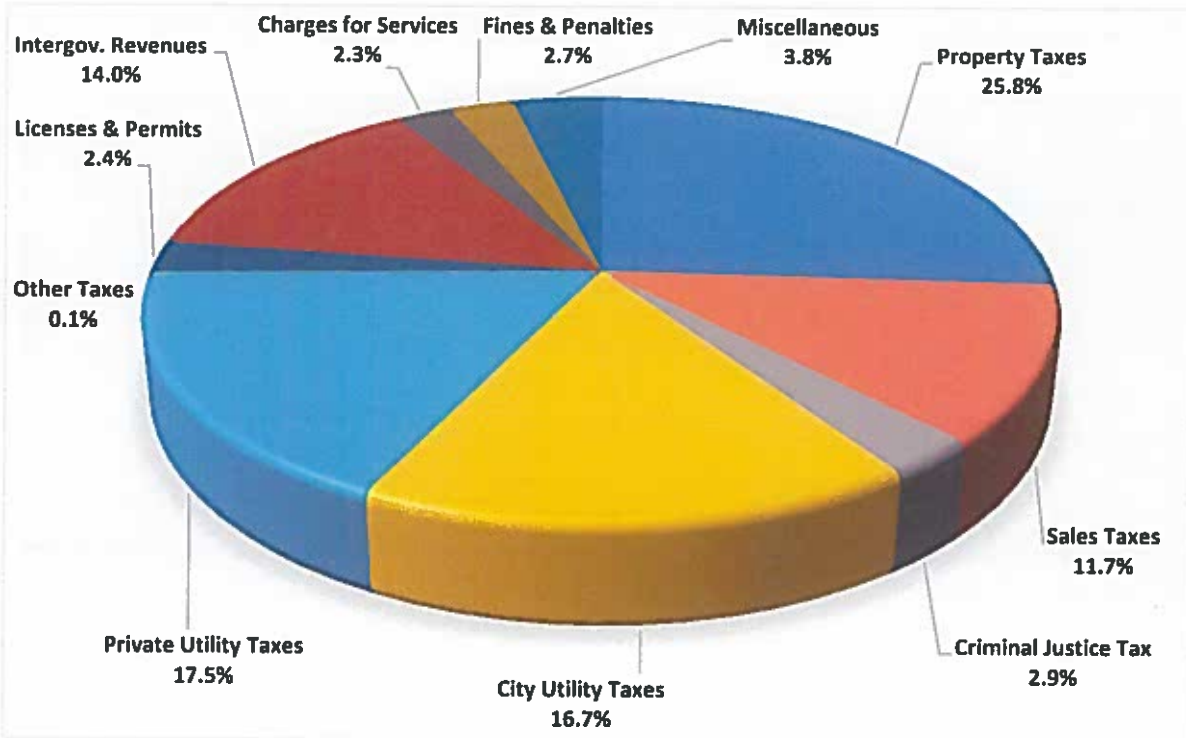
The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2021 FTE	2021 Projected Revenues (1)	2021 Projected Expenses
001	Legislative Services	0	\$ 0	\$ 57,440
002	Community Support Services	0	0	40,510
003	Municipal Court Services	0	162,100	383,530
006	General Management Services	0.40	0	118,710
008	Clerk Services	0.30	42,000	54,140
009	Accounting Services	0.70	190,250	120,000
013	Risk Management Services	0	0	197,660
015	Legal Services	0	0	80,540
020	Human Resource Services	0.30	0	68,020
025	General Facilities Services	0	74,885	28,090
030	Police Administration Services	2.00	0	323,400
031	Police Investigation Services	3.00	0	477,000
032	Police Patrol Services	11.90	0	1,915,700
033	Police Community Programs	.10	57,000	35,150
034	Police Correction Services	0	0	149,000
035	Police Communications Services	5.00	3,000	648,200
036	Graffiti Removal Services	0.20	0	4,745
037	Fire Administrative Services	1.00	0	182,390
038	Fire Suppression Services	.75	3,500	349,060
040	Code Enforcement Services	0.625	0	83,310
055	Animal Control Services	0	4,000	38,150
058	Senior Center Programs	0.10	6,000	14,280
060	Planning & Community Development Services	0.15	5,000	47,920
062	Economic Development Services	0.10	0	71,760
065	Inspection and Permitting Services	0.70	170,000	90,540
075	Library Services	3.20	8,000	306,280
080	Recreation Services	1.40	27,000	143,850
081	Aquatics Services	2.635	18,000	142,775
082	Parks Maintenance Services	1.00	20,000	295,550
085	RE Powell Museum Services	.225	0	31,040
087	Community Center	0	1,800	54,200
Subtotal Current Expense Fund		35.80	\$ 792,535	\$ 6,552,940
105	Emergency Medical Services	0.25	144,700	358,620
106	Yakima County Law & Justice Tax	2.00	310,000	389,850
110	Street & Transportation Benefit District	2.10	425,500	891,590
130	Cemetery Services	1.175	72,000	274,780
310	Capital Improvements	0.00	100,000	188,000
410	Water Pumping, Treatment & Delivery	6.30	1,945,000	2,375,145
415	Wastewater Collection Services	3.10	3,535,005	2,740,290
415	Wastewater Treatment Services	6.95	0	2,875,240
420	Irrigation Water Delivery Services	1.35	505,000	564,670
430	Solid Waste	4.35	833,685	1,195,910
510	Equipment Rental	0.20	530,000	876,840
Grand Total		63.60	\$ 9,193,425	\$ 19,283,875

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes. It also does not include any grants or loans that may be received for capital projects.

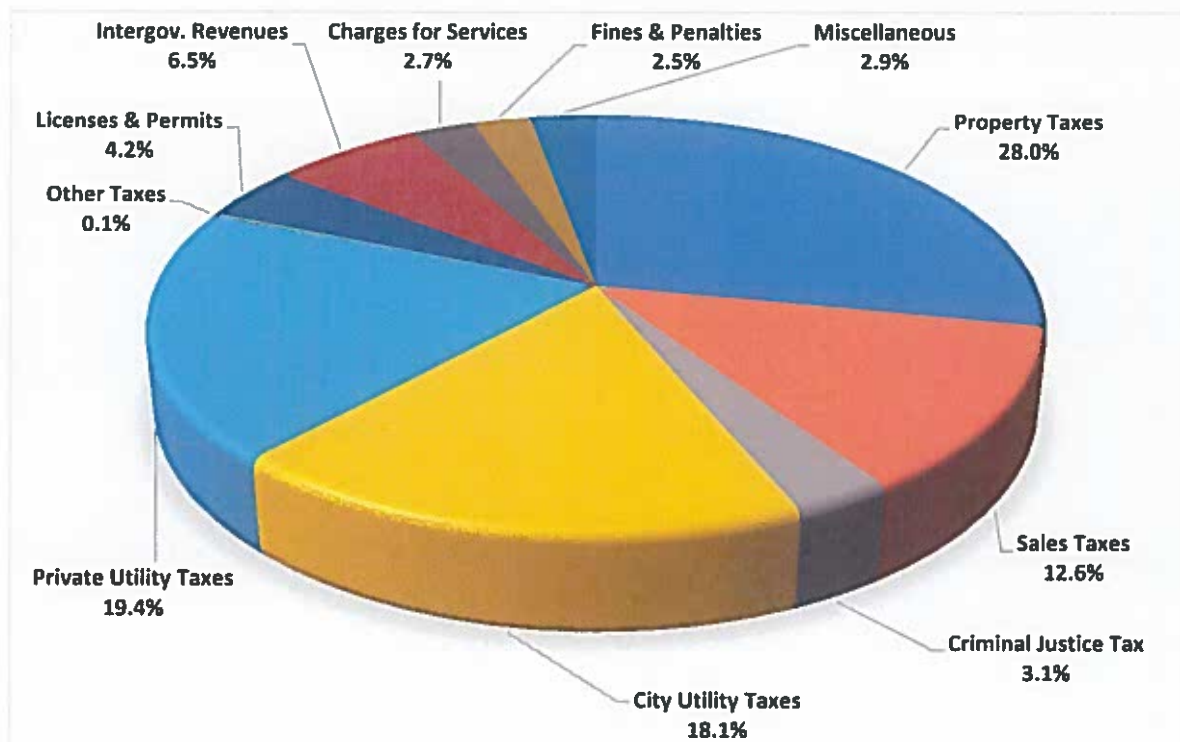
**City of Grandview
2020 Budget
Current Expense Fund**

Revenues	Amount	
Property Taxes	\$ 1,585,000	25.8%
Sales Taxes	720,250	11.7%
Criminal Justice Tax	175,000	2.9%
City Utility Taxes	1,025,000	16.7%
Private Utility Taxes	1,075,000	17.5%
Other Taxes	4,300	0.1%
Licenses & Permits	146,000	2.4%
Intergov. Revenues	859,400	14.0%
Charges for Services	142,400	2.3%
Fines & Penalties	168,100	2.7%
Miscellaneous	234,390	3.8%
Total Revenues	\$ 6,134,840	



**City of Grandview
2021 Budget
Current Expense Fund**

Revenues	Amount	
Property Taxes	\$ 1,600,000	28.0%
Sales Taxes	720,250	12.6%
Criminal Justice Tax	175,000	3.1%
City Utility Taxes	1,033,000	18.1%
Private Utility Taxes	1,110,000	19.4%
Other Taxes	4,300	0.1%
Licenses & Permits	241,000	4.2%
Intergov. Revenues	371,600	6.5%
Charges for Services	154,850	2.7%
Fines & Penalties	142,100	2.5%
Miscellaneous	164,090	2.9%
Total Revenues	\$ 5,716,190	



City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Beginning Fund Balance - Reserved	77,500.00	25,900	33,300	25,900	25,900
Beginning Fund Balance	1,460,199.02	1,335,060	1,327,480	1,184,230	1,184,230
Total Beginning Cash Balance	1,537,699.02	1,360,960	1,360,780	1,210,130	1,210,130
Taxes					
Real & Personal Property Taxes	1,569,937.19	1,585,000	1,610,000	1,600,000	1,600,000
Local Sales Tax	833,864.75	720,250	733,500	720,250	720,250
Hotel/motel Tax	2,453.26	1,800	1,600	1,800	1,800
Brokered Natural Gas Use Tax	63,587.82	65,000	65,000	65,000	65,000
Criminal Justice Tax - 1/10%	176,093.08	175,000	180,000	175,000	175,000
Utility Tax - Electricity	613,089.73	630,000	625,000	625,000	625,000
City Water Utility Tax	489,335.64	495,000	485,000	495,000	495,000
Utility Tax - Natural Gas	118,345.36	110,000	140,000	130,000	130,000
City Sewer Utility Tax	212,414.95	215,000	220,000	220,000	220,000
Utility Tax - Garbage	111,767.87	100,000	130,000	120,000	120,000
City Garbage Utility Tax	318,839.00	315,000	315,000	315,000	318,000
Utility Tax - Cable T.V.	47,319.43	35,000	42,000	40,000	40,000
Utility Tax - Telephone	126,984.35	135,000	132,000	130,000	130,000
Leasehold Excise Taxes	2,961.29	2,500	2,800	2,500	2,500
Total Taxes	4,686,993.72	4,584,550	4,681,900	4,639,550	4,642,550
Licenses and Permits					
Amusement Licenses & Permits	3,552.25	4,500	500	4,500	4,500
Franchise Fees-Charter Cable	46,626.34	45,000	46,500	45,000	45,000
Business Licenses & Permits	24,128.12	25,000	30,000	30,000	30,000
Other Non-Bus License & Permit	6,927.00	7,500	3,000	7,500	7,500
Building Permits	84,202.10	60,000	85,000	150,000	150,000
Animal Licenses	3,656.00	4,000	4,000	4,000	4,000
Total Licenses and Permits	169,091.81	146,000	169,000	241,000	241,000
Intergovernmental Revenues					
USDA Rural Grant - SCBAs	0.00	88,500	88,500	0	0
Arbor Day Tree Planting Grant	316.56	300	0	300	300
L.E.A.D. Task Force Grant	13,598.28	14,000	16,000	20,000	20,000
Traffic Safety Comm. Grant	7,746.86	10,000	7,000	10,000	10,000
Commerce CARES Grant	0.00	423,000	423,000	0	0
Dept of Ecology Growth Grant - SMP	0.00	0	0	16,800	16,800
P.U.D. Privilege Tax	49,338.37	45,000	45,360	45,000	45,000
City-County Assistance	113,862.99	110,000	105,000	105,000	105,000
Criminal Justice Tax - Pop.	3,351.27	3,200	3,450	3,600	3,600
Criminal Justice Tax - DCD	12,057.41	12,000	12,500	13,000	13,000
DUI Distribution	1,557.78	1,500	1,550	1,500	1,500
Liquor Excise Tax	61,126.47	58,000	66,000	63,000	63,000
Liquor Board Profits	91,136.47	89,000	90,000	88,500	88,500
In-Lieu of Taxes	982.37	1,000	1,000	1,000	1,000
In-Lieu of Taxes - G.F.H.L.P.	405.00	400	405	400	400
Intergov. Charges For Services	3,499.38	3,500	3,800	3,500	3,500
Total Intergovernmental Revenues	358,979.21	859,400	863,565	371,600	371,600

City of Grandview - 2021 Revenue Estimates

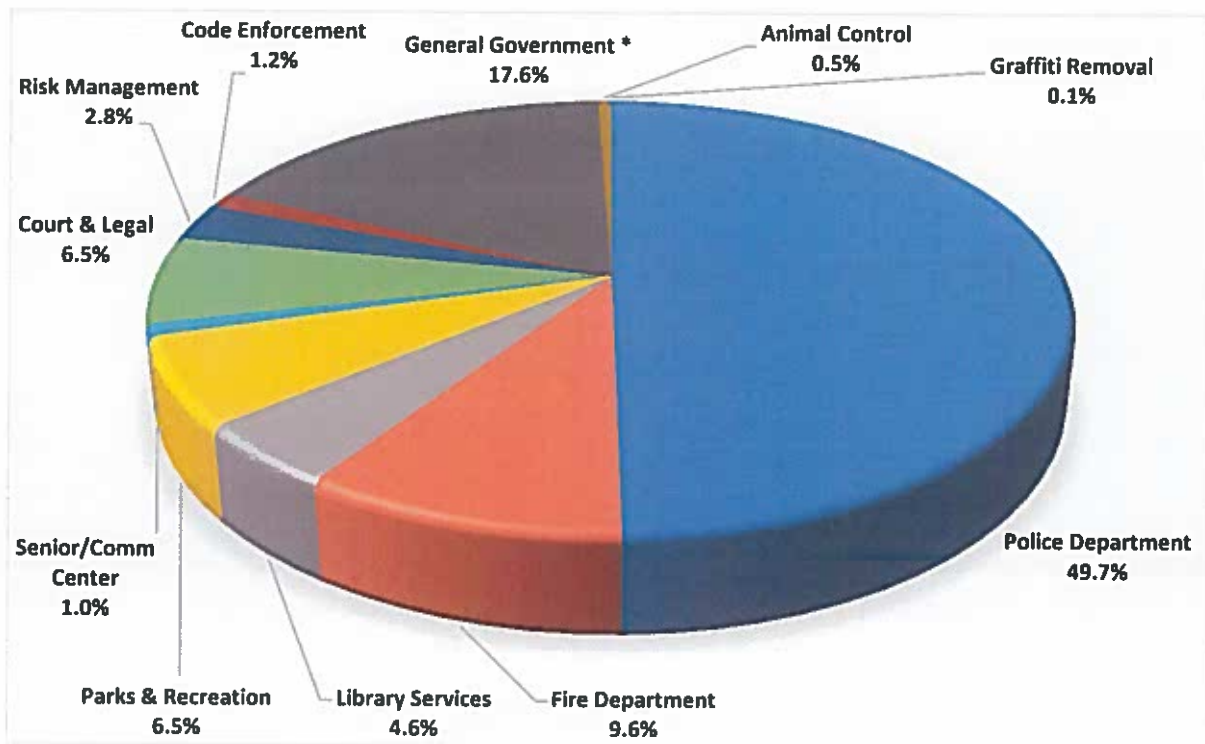
Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Charges for Goods and Services					
Municipal Court Fees & Charges	6,711.15	200	0	0	0
Court Admin Fees	0.00	6,000	3,000	4,000	4,000
Records Search	3,444.00	3,300	3,200	3,000	3,000
Photostatting	2,655.35	3,000	1,000	1,500	1,500
Sales of Merchandise: T-Shirts	133.88	100	50	50	50
Library Photocopies	2,308.40	2,500	900	2,500	2,500
Law Enforcement Services	0.00	6,000	3,500	4,000	4,000
PD SRO Services - School Dist.	56,789.64	57,000	58,500	58,500	58,500
Detention and Correction Services	19,601.71	13,000	10,000	12,000	12,000
Abatement Charges-Property Clean	0.00	300	0	300	300
Zoning & Subdivision Fees	4,500.00	5,000	11,000	5,000	5,000
Plan Checking Fees	30,923.97	20,000	20,000	20,000	20,000
Library Use Fees	2,473.08	2,500	1,000	2,500	2,500
Swimming Pool Fees - *t*	12,111.19	0	0	11,500	11,500
Swimming Lesson Fees	6,325.00	0	0	6,500	6,500
Recreation Program Fees - *t*	12,821.18	15,000	11,000	15,000	15,000
School Recreation Programs	8,500.00	8,500	5,000	8,500	8,500
Total Charges for Goods and Services	169,298.55	142,400	128,150	154,850	154,850
Fines and Penalties					
Proof of Moter Vehicle Insurance	1,600.15	1,600	1,000	1,200	1,200
Traffic Infraction Penalties	128,802.79	128,500	86,000	105,000	105,000
Non Traffic Infractions	0.00	1,500	1,700	1,500	1,500
Civil Parking Inf. Penalties	820.00	400	300	250	250
DUI Fines	10,223.53	9,500	11,000	11,000	11,000
Other Criminal Traffic Misc.	10,739.12	10,000	9,500	10,000	10,000
DUI Investigative Fund	4,341.39	4,500	1,500	2,500	2,500
Other Crim Non-Traffic Fines	6,688.63	6,000	4,000	5,000	5,000
Public Defender Fees	2,603.15	3,000	2,500	2,500	2,500
Library Late Returns	2,810.40	3,000	1,200	3,000	3,000
Building Code Violation Fee	0.00	100	250	150	150
Total Fines and Penalties	168,629.16	168,100	118,950	142,100	142,100

City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	66,868.79	70,000	57,500	57,500	57,500
Interest On Taxes	3,171.93	2,500	1,750	1,750	1,750
Interest - Other - Gen. Acct.	15,439.84	16,000	13,000	13,000	13,000
Country Park Facilities Rental	1,175.00	1,900	100	1,900	1,900
Community Center Rental	2,480.00	1,800	1,520	1,800	1,800
Lease - Inspire Development Centers	12,725.95	14,000	14,000	14,000	14,000
Lease - Chamber of Commerce	2,640.00	2,640	2,640	2,640	1,320
Lease - AT&T - Tower Park	9,562.50	13,500	13,500	13,500	13,500
Lease - Verizon - Tower Park	12,772.50	12,900	13,600	14,000	14,000
Lease - Alba	10,849.95	11,000	10,950	10,950	10,950
Lease - Baker	11,305.44	11,450	11,460	11,500	11,500
Concession/jail Phone Proceeds	0.00	10	0	10	10
Contributions - Port of Grandview	5,000.00	50,000	50,000	0	0
Contributions To Police Dept.	0.00	3,000	1,000	1,000	1,000
Contributions To Library	3.55	10	10	10	10
Contrib. - Friends of the Library	6.05	5	5	5	5
Contributions To Park	10,133.30	12,000	4,500	3,000	3,500
Contributions to Dog Park	2,830.18	0	50	0	0
Contributions-Park - Trees	500.00	500	0	300	300
Contributions to Museum	493.40	500	80	300	300
Contributions to Community Center	6,000.00	6,000	6,300	6,000	6,000
Confiscated & Forfeited Property	92.22	500	400	500	500
Judgments And Settlements	736.00	1,000	3,500	1,000	1,000
Cashier's Overages & Shortages	(367.12)	50	0	50	50
Library Over & Short	5.59	25	50	25	25
Other Miscellaneous Revenue	4,058.71	500	100	150	150
Other Miscellaneous Revenue - Courts	10.00	100	20	20	20
L&I Retro Refund	0.00	2,500	18,000	10,000	10,000
Total Miscellaneous Revenues	178,493.78	234,390	224,035	164,910	164,090
Nonrevenues					
Rental Property Damage Deposit	3,683.33	0	0	0	0
MVIP, CJT, JIS Fees, Etc.	197,979.64	0	0	0	0
State Gun Permit Fee	3,482.00	0	0	0	0
WSP/fingerprinting For CWP	1,350.25	0	0	0	0
Sales Taxes Collected	1,190.25	0	0	0	0
NSF Checks Receivable	5,046.33	0	0	0	0
State Building Code Fee	1,276.00	0	0	0	0
Bail Pass Through Money	1,000.00	0	0	0	0
Leasehold Tax	3,237.88	0	0	0	0
Total Nonrevenues	218,245.68	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	9,145.00	0	0	0	0
Total Other Financing Sources	9,145.00	0	0	0	0
Total Current Expense Fund	7,496,575.93	7,495,800	7,546,380	6,924,140	6,926,320

**City of Grandview
2020 Budget
Current Expense Fund**

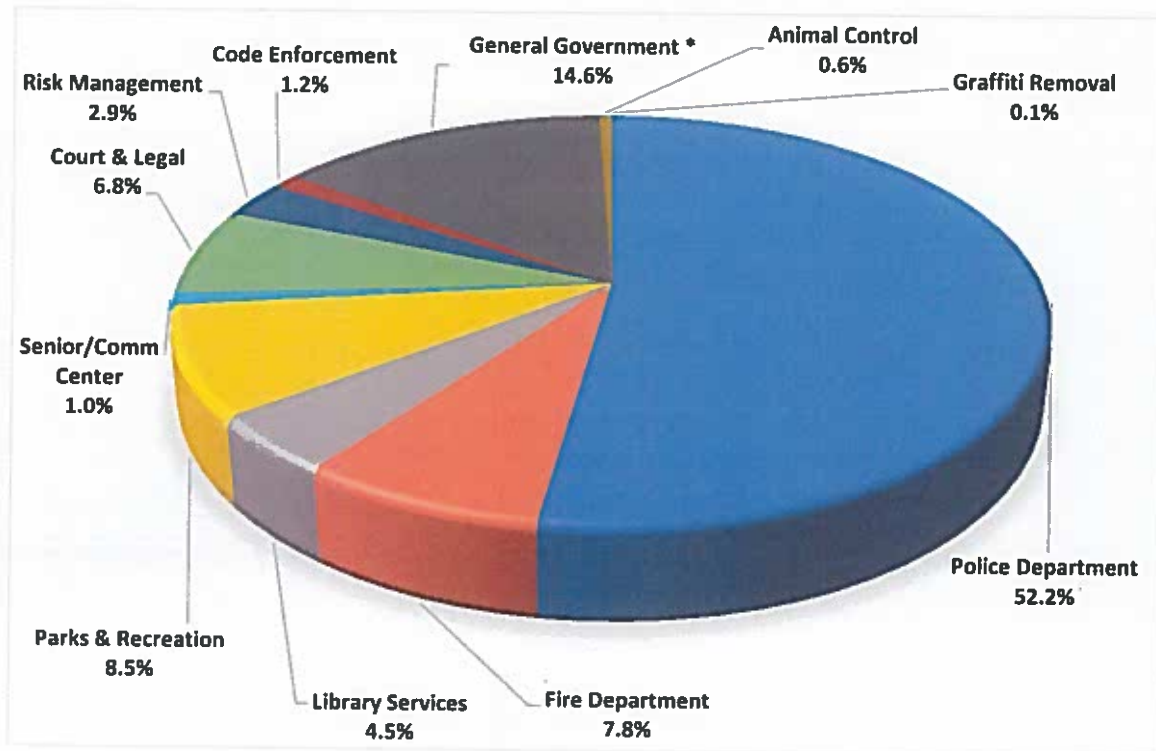
Expenditures	Amount	
Police Department	\$ 3,467,870	49.7%
Fire Department	667,660	9.6%
Library Services	323,465	4.6%
Parks & Recreation	455,460	6.5%
Senior & Community Center	66,435	1.0%
Court & Legal	452,610	6.5%
Risk Management	193,310	2.8%
Code Enforcement	83,880	1.2%
General Government *	1,230,215	17.6%
Animal Control	38,100	0.5%
Graffiti Removal	4,705	0.1%
Total Expenditures	\$ 6,983,710	



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and Transfers Out to other funds.

**City of Grandview
2021 Budget
Current Expense Fund**

Expenditures	Amount	
Police Department	\$ 3,573,450	52.2%
Fire Department	531,450	7.8%
Library Services	306,280	4.5%
Parks & Recreation	582,175	8.5%
Senior & Community Center	68,480	1.0%
Court & Legal	464,070	6.8%
Risk Management	197,660	2.9%
Code Enforcement	83,310	1.2%
General Government *	996,970	14.6%
Animal Control	38,150	0.6%
Graffiti Removal	4,745	0.1%
Total Expenditures	\$ 6,846,740	



***Note:** General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and Transfers Out to other funds.

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2021 –

Council Retreat \$5,000

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	24,977.34	25,500	25,200	26,000	26,000
Social Security	1,920.51	1,960	1,930	1,990	1,990
Workman's Compensation	99.02	320	100	300	300
Family Medical Leave Premium	50.42	40	40	40	40
Office & Operating Supplies	6,772.10	1,850	1,000	1,800	1,800
COVID-19 Office Supplies	0.00	4,500	4,500	0	0
Professional Services	0.00	100	0	100	5,100
Advertising	717.18	800	200	700	700
Communications	504.51	800	500	800	800
Travel	935.21	3,200	500	3,000	3,000
Operating Rentals & Leases	120.00	250	120	250	250
Miscellaneous	375.00	500	100	500	500
Miscellaneous - COVID-19	0.00	500	500	0	0
Misc. - Dues - AWC	7,854.00	8,060	8,060	8,170	8,170
Misc. - Dues - YVCOG	7,908.00	8,800	8,780	8,800	8,790
Total Legislative Services	52,233.29	57,180	51,530	52,450	57,440
Capital Expenditures					
COVID-19 Electronic Upgrades	0.00	15,000	15,000	0	0
Total Capital Expenditures	0.00	15,000	15,000	0	0
Total Legislative Services	52,233.29	72,180	66,530	52,450	57,440

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Minimal

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site and Facebook page
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2021

- Reduction in Election Services during non-election year
- No small business grants in regard to the CARES program
- Archiving the Grandview website and Facebook pages
- Increase in Professional Services for updating City of Grandview website

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview – 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Election Services - County	7,717.31	13,000	14,100	10,000	10,000
Total Voter Registration Costs	7,717.31	13,000	14,100	10,000	10,000
Small Business Grants - COVID-19	0.00	418,000	418,000	0	0
Emergency Services					
Emergency Preparedness Service	10,285.60	10,310	10,310	10,500	10,560
Total Emergency Services	10,285.60	10,310	10,310	10,500	10,560
Pollution Control					
Yakima Clean Air - Pollution Control	4,468.00	4,480	4,480	4,500	4,500
Total Pollution Control	4,468.00	4,480	4,480	4,500	4,500
Information Services					
Office & Operating Supplies	0.00	20	20	50	50
Professional Services	240.83	300	250	300	10,300
Website/Social Media Archiving	0.00	6,000	6,000	0	0
Communications	0.00	20	20	100	100
Misc Chamber of Comm - Tourism	4,214.98	1,800	1,600	1,800	1,800
Total Information Services	4,455.81	8,140	7,890	2,250	12,250
Mental and Physical Health					
Yakima Co. Substance Abuse Program	1,531.19	3,200	3,200	3,200	3,200
Total Mental and Physical Health	1,531.19	3,200	3,200	3,200	3,200
Total Community Support Services	28,457.91	457,130	457,980	30,450	40,510

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The City Clerk manages the Municipal Court Services program. The City contracts with Yakima County for prosecution and probation services on behalf of the Grandview Municipal Court. The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Prosecution and probation services provided by Yakima County in Grandview Municipal Court actions.
- Oversees service contracts with indigent defense counsel and alternates.

Notable Changes in 2021 – Yakima County District Court costs decreased from \$211,523 in 2020 to \$208,266 in 2021. Each year, the City pays the County a sum equal to the City's percentage of the County's budget. The percentage is determined based on a 4-year running average of the total District Court cases divided by the average number of City cases. For example: if the 4-year average of the District Court cases including Grandview is 10,000 and Grandview's portion 4-year average is 1,000 – the City pays the county 10% of the total budget for that year. In 2018, the City entered into a four-year agreement with Yakima County for probation services at a flat fee of \$70 per case. For year three (2020) and year four (2021), the City agreed to pay 100% of the total cost. The cost to the City for probation services remained the same for 2021 in the amount of \$4,480. The public defender agreement with the Law Firm of Beck and Phillips, PLLC was renewed in 2018 for a five-year period. The Public Defender compensation in a total fixed fee increased from \$82,115 in 2020 to \$85,400 in 2021. The Public Defender Agreement reflects a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. The City also contracts with other defense attorneys in the case of public defender conflicts.

Mandated Programs – Federal and State – Requirements under Washington State Criminal Code regarding traffic offenses including driving under the influence of alcohol and/or drugs.

Revenue Generated

Court Fees & Charges	\$ 4,000
Detention & Correction/Law Enforcement	\$ 16,000
Fines & Penalties	\$142,100

Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Municipal Court Services					
Prof Svcs - Indigent Defense	90,294.99	96,000	85,000	98,500	98,500
Advertising	0.00	100	0	100	100
Yakima County District Court	194,253.00	211,540	211,540	215,000	208,300
Yakima County Prosecution Services	72,000.00	72,000	72,000	72,000	72,000
Yakima County Probation Services	4,633.63	4,480	4,480	4,480	4,480
Communications	34.45	50	30	50	50
Misc - Witness Fees	0.00	100	0	100	100
Total Municipal Court Services	361,216.07	384,270	373,050	390,230	383,530

FUND: CURRENT EXPENSE

PROGRAM: EXECUTIVE ADMINISTRATION

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level – City Administrator .40 FTE

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2021 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – Nissan Rogue

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Executive Administration - Mayor/City Administrator					
Regular Salaries & Wages	78,515.52	81,000	81,000	86,000	84,000
Longevity	2,765.72	3,000	3,000	3,100	3,100
Social Security	4,313.36	6,430	6,600	6,820	6,820
Retirement	9,286.52	10,800	11,090	11,560	11,560
Workman's Compensation	656.65	1,040	800	1,050	1,050
Medical/life Insurance	7,191.33	8,120	8,120	8,930	8,500
Family Medical Leave Premium	258.38	130	130	130	130
Office & Operating Supplies	591.44	650	250	650	650
Communications	1,392.64	1,250	1,200	1,250	1,250
Travel	316.05	1,000	450	1,000	1,000
Operating Rentals & Leases	120.00	250	120	250	250
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	115.00	250	0	200	200
Misc. - Training Registration	0.00	100	0	100	100
Total General Management	105,522.61	114,120	112,760	121,140	118,710

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary to the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk .30 FTE

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF1 Retirees and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code supplement services.
- Respond to public information requests.

Notable Changes in 2021 – None

Mandated Programs – Federal and State – RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 4,500 (incl. dance/arcade/solicitor/special event)
Business Licenses & Permits	\$30,000 (incl. home occupations/itinerant)
Non-Business Licenses & Permits	\$ 7,500 (incl. gun/yard sale/transient/sign)

Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Records Services - City Clerk					
Regular Salaries & Wages	32,018.51	33,300	33,300	34,300	34,300
Longevity	1,228.79	1,300	1,300	1,330	1,330
Social Security	2,506.96	2,650	2,650	2,730	2,730
Retirement	3,990.11	4,450	4,450	4,620	4,620
Workman's Compensation	38.53	90	90	90	90
Medical/Life Insurance	5,069.12	5,320	5,320	5,660	5,400
Family Medical Leave Premium	114.83	140	140	150	150
Office & Operating Supplies	2,195.55	2,500	2,250	2,500	2,500
Advertising	35.59	0	0	0	0
Communications	1,864.67	2,000	1,500	1,500	1,500
Travel	362.70	500	0	500	500
Operating Rentals & Leases	120.00	150	120	120	120
Repairs & Maintenance	0.00	50	0	50	50
Miscellaneous	268.98	350	350	350	350
Misc. - Training Registration	450.00	500	0	500	500
Total Clerk Services	50,264.34	53,300	51,470	54,400	54,140

FUND: CURRENT EXPENSE
PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

<u>Staffing Level</u> –	City Treasurer	.40 FTE
	Accounts Payable Clerk	.30
		.70 FTE

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2021 – Increase in Professional Services-S.A.O. due to anticipation of Single-Federal Audit.

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ WA St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

<u>Revenue Generated</u> –	Interest on Investments, All Funds:	\$ 190,850
	Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of XEROX WorkCentre 7855 color printer/copier/scanner; Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview – 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	51,726.87	54,000	53,500	55,500	55,500
Longevity	1,181.94	1,300	1,300	1,300	1,300
Social Security	4,047.51	4,300	4,200	4,400	4,400
Retirement	6,593.71	7,200	6,850	7,400	7,400
Workman's Compensation	70.59	200	150	200	200
Medical/Life Insurance	11,743.57	12,500	12,500	13,200	12,500
Family Medical Leave Premium	279.62	100	80	100	100
Office & Operating Supplies	513.66	500	450	500	500
Professional Services	0.00	50	0	50	50
Advertising	14.41	50	20	50	50
Communications	760.67	1,000	850	1,000	1,000
Travel	0.00	400	0	400	400
Operating Rentals & Leases	120.00	150	120	150	150
Miscellaneous	40.00	50	50	50	50
Misc - Bank Service Fees	5,546.52	6,000	6,000	6,000	6,000
Registration - Training	0.00	300	200	400	400
Total Operating Expenses	82,639.07	88,100	86,270	90,700	90,000
Auditing					
Professional Services-S.A.O.	24,230.80	27,000	26,000	30,000	30,000
Total Auditing	24,230.80	27,000	26,000	30,000	30,000
Total Accounting Services	106,869.87	115,100	112,270	120,700	120,000

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The City Clerk manages the Risk Management program which provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, notary public, liability, and property insurance. This program also provides for the payment of medical costs for retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversees City-wide risk management programs.
- Manages bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, notary public, liability and property insurance.
- Oversees payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board. Currently, the City has seven (7) LEOFF 1 retirees.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met and the annual audit is completed.

Notable Changes in 2021 – The City's liability assessment with WCIA decreased from \$158,797 in 2020 to \$158,115 in 2021. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property, boiler and machinery and crime/fidelity coverages are also provided by WCIA. The 2021 property rate will increase by 9% from \$86,211 in 2020 to \$93,970 in 2021, the boiler and machinery rate will increase 5% from \$2,741 in 2020 to \$2,878 in 2021, and crime/fidelity rates will increase by 5% from \$586 in 2020 to \$615 in 2021.

The City was notified by Lower Valley Brokers in August 2020 that they were unable to continue insuring municipal vehicles for auto physical damage. The City received a quote from WCIA for auto physical damage in the amount of \$14,417 for 2021, a decrease from \$20,687 in 2020.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview – 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	52,458.84	65,000	50,000	65,000	65,000
Leoff 1 Med. Benefits - Fire	11,018.49	8,500	8,000	8,500	8,500
Total Operating Expenses	63,477.33	73,500	58,000	73,500	73,500
Other Expenditures					
Insurance - Leg.	126.78	130	130	130	130
Insurance - Court	126.78	130	130	130	130
Insurance - Exec.	1,186.70	1,220	1,220	1,220	1,220
Insurance - Treas.	1,845.98	1,890	1,890	1,890	1,890
Insurance - Clerk	791.13	810	810	810	810
Insurance - Attorney	126.78	130	130	130	130
Insurance - H.R.	791.13	810	810	810	810
Insurance - Gen. Fac.	3,097.98	2,580	3,310	3,590	3,590
Insurance - PD Admin	5,473.22	5,590	5,390	5,360	5,360
Insurance - PD Investigation	5,931.22	6,030	5,390	5,360	5,360
Insurance - PD Patrol	47,430.10	47,800	48,420	48,700	48,700
Insurance - Fire Administration	2,637.11	2,700	2,700	2,680	2,680
Insurance - Fire Suppression	6,049.90	5,670	6,420	4,620	4,620
Insurance - PD Corrections	266.78	480	130	130	130
Insurance - Code Enforcement	1,648.19	1,690	1,690	1,680	1,680
Insurance - PD Communications	13,185.56	13,470	13,470	13,410	13,410
Insurance - Animal Control	126.78	130	130	130	130
Insurance - Insp. & Permits	1,318.56	1,350	1,350	1,340	1,340
Insurance - Planning	843.12	870	870	860	860
Insurance - Economic Development	131.86	140	140	130	130
Insurance - Sr. Center	1,807.98	1,550	1,930	2,070	2,070
Insurance - Library	9,774.53	9,720	10,050	10,140	10,140
Insurance - PK Admin.	176.00	130	370	130	130
Insurance - Recreation	2,982.33	1,370	3,170	3,160	3,160
Insurance - Museum	1,835.52	1,530	1,960	2,130	2,130
Insurance - Community Center	2,730.97	2,490	2,870	3,000	3,000
Insurance - Aquatics	2,074.45	1,860	2,190	2,300	2,300
Insurance - PK Maint.	7,729.13	7,540	7,980	8,120	8,120
Total Other Expenditure	122,246.57	119,810	125,050	124,160	124,160
Total Risk Management Services	185,723.90	193,310	183,050	197,660	197,660

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinions and reviews and prepares legal documents for the City Council and Staff.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provides legal opinions and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Assists the City in the response of public records requests.
- Provides labor services for union negotiations.
- Legal services provided by the law firm of Menke Jackson Beyer, LLP.

Notable Changes in 2021 – All three union contracts expire December 31, 2021.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Legal Services					
City Attorney Services-General	48,000.00	48,000	48,000	48,000	48,000
City Attorney Services-Other	5,714.31	4,800	9,000	7,000	7,000
City Attorney - Labor Negotiations	30,062.43	15,000	15,000	25,000	25,000
Advertising	0.00	30	0	30	30
Communications	432.22	450	450	450	450
Operating Rentals & Leases	60.00	60	60	60	60
Total Legal Services	84,268.96	68,340	72,510	80,540	80,540

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retention of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk .30 FTE

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug and alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and administer City payroll, including pay adjustments/increases, employee benefits and employee health care benefits.
- Coordinate and administer human resource related programs and policies.

Notable Changes in 2021 – None

Mandated Programs – Federal and State

- WA State Department of Transportation – commercial driver's license testing
- WA State Employment Security Department – unemployment claims
- WA State Department of Labor & Industries – worker compensation claims
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act
- Washington State Paid Family Leave Law

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	32,326.58	33,290	33,290	34,300	34,300
Longevity	1,245.29	1,300	1,300	1,330	1,330
Social Security	2,573.46	2,650	2,650	2,730	2,730
Retirement	4,156.98	4,450	4,450	4,620	4,620
Workman's Compensation	152.98	90	90	90	90
Medical/life Insurance	5,151.21	5,320	5,320	5,660	5,400
Family Medical Leave Premium	62.49	140	140	150	150
Office & Operating Supplies	632.99	1,500	400	500	500
Employee Appreciation	0.03	0	0	0	0
Professional Services	9,253.14	15,000	12,000	15,000	15,000
Advertising	3,675.94	2,500	600	2,500	2,500
Communications	764.03	750	800	700	700
Travel	362.70	500	0	500	500
Operating Rentals & Leases	120.00	100	100	100	100
Miscellaneous	0.00	200	100	100	100
Total Human Resoure Services	60,477.82	67,790	61,240	68,280	68,020

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk manages the General Facilities Services program for maintenance and improvements of City-owned buildings in the general fund.

Staffing Level – None

Overview of Ongoing and Present Activities

- Maintenance and improvements for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road currently rented to the Grandview Chamber of Commerce.

Notable Changes in 2021 – None

Mandated Programs – Federal and State – None

Revenue Generated

Inspire Development Center - Learning Center Lease	\$14,000
Chamber of Commerce Lease	\$ 1,320
AT&T – Water Tower Lease	\$18,000
Verizon – Water Tower Lease	\$18,680
Alba Excavating Lease	\$10,950
Baker Commodities Lease	\$11,935

Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
General Facilities					
Regular Salaries & Wages	1,313.56	1,500	1,500	1,500	1,500
Overtime	79.60	0	0	0	0
Social Security	106.50	100	120	100	100
Retirement	29.47	75	80	80	80
Workman's Compensation	98.84	75	100	80	80
Medical/life Insurance	102.62	100	100	100	100
Family Medical Leave Premium	2.03	5	10	10	10
Office & Operating Supplies	2,452.42	2,500	1,800	2,500	2,500
COVID-19 Office Supplies	0.00	100	100	0	0
Small Tools & Minor Equipment	0.00	50	0	50	50
Professional Services	5,200.00	5,500	5,200	5,000	5,000
Advertising	0.00	50	0	50	50
Communications	1,990.34	2,000	2,000	2,000	2,000
Operating Rentals & Leases	120.00	250	120	120	120
Public Utility Services	11,017.00	13,000	10,000	12,000	12,000
Repairs & Maintenance	4,431.76	4,000	4,500	4,000	4,000
Miscellaneous	452.23	500	450	500	500
Total General Facilities Services	27,396.37	29,805	26,080	28,090	28,090

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained, and laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	1.0
	Asst. Police Chief	<u>1.0</u>
		2.0 FTE

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2021 – None

Mandated Programs – Federal and State

- Manage contracting of jail operations.

Revenue Generated – None

Equipment Assigned - 2010 Ford Expedition (ER-205)
2020 Chevrolet Tahoe (ER-271)

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	200,400.01	207,000	207,000	213,000	213,000
Overtime	968.72	1,500	1,500	2,000	2,000
Longevity	6,925.99	7,200	7,200	7,350	7,350
Social Security	15,826.95	17,000	16,000	17,200	17,200
Retirement	10,989.17	12,000	11,000	11,500	11,500
Workman's Compensation	4,852.70	6,000	6,000	6,000	6,000
Medical/life Insurance	34,515.08	36,000	36,000	38,000	36,800
Family Medical Leave Premium	389.42	350	350	350	350
Uniforms & Clothing	1,469.18	1,500	500	1,500	1,500
Office & Operating Supplies	1,079.52	1,500	1,000	1,500	1,500
Fuel Consumed	802.58	1,400	500	1,400	1,400
Small Tools & Minor Equipment	1,271.53	1,000	500	1,000	1,000
Advertising	159.56	300	50	300	300
Communications	1,989.35	2,000	1,300	2,000	2,000
Travel	3,273.36	4,000	500	4,000	4,000
Operating Rentals & Leases	12,420.00	12,500	12,500	12,500	12,500
Repairs & Maintenance	264.36	1,500	800	1,500	1,500
Miscellaneous	879.25	2,000	1,400	2,000	2,000
Miscellaneous - Training	1,270.55	1,500	1,000	1,500	1,500
Total Police Administration	299,747.28	316,250	305,100	324,600	323,400

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 3.0 (2 In-house, 1 LEAD)

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2021 –

Retirement of one detective will lead to an increase for separation buyout	\$37,000
Increase in Operating Rentals and Leases to purchase new detective vehicle in the future	\$6,000

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2015 Ford Explorer (ER, 215)
- 2003 Ford Explorer (CE, 9999)
- 2003 Ford Expedition (CE, 203)
- 2007 Dodge Charger (CE, 210)
- Evidence Trailer, Dodge Box Van
- LEAD Hyundai (9995)

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	162,906.71	245,500	245,500	289,000	289,000
Overtime	23,039.12	10,500	15,000	15,000	15,000
Overtime - LEAD	0.00	10,000	16,000	20,000	20,000
Longevity	3,168.04	7,320	7,320	6,000	6,000
Social Security	14,030.50	21,000	21,000	25,000	25,000
Retirement	9,951.01	16,000	16,000	17,500	17,500
Workman's Compensation	5,445.49	9,000	9,000	9,000	9,000
Medical/life Insurance	35,596.50	55,000	55,000	58,000	56,500
Family Medical Leave Premium	342.87	500	500	1,000	1,000
Uniforms & Clothing	1,035.17	1,500	500	1,500	1,500
Office & Operating Supplies	1,253.84	1,500	1,000	1,500	1,500
Evidence Room	6,966.95	3,000	500	1,500	1,500
Fuel Consumed	3,370.48	4,000	2,200	4,000	4,000
Small Tools & Minor Equipment	928.00	2,000	1,200	2,000	2,000
Professional Services	2,147.75	4,000	1,500	4,000	4,000
Communications	2,592.15	2,000	2,000	2,000	2,000
Travel	2,494.79	3,500	300	3,500	3,500
Operating Rentals & Leases	0.00	0	0	6,000	6,000
Repairs & Maintenance	2,430.14	5,000	1,500	5,000	5,000
Lighting Upgrade	0.00	1,000	0	1,000	1,000
Miscellaneous	341.57	1,500	300	1,500	1,500
Misc - Maint. Agreements	1,000.00	0	0	0	0
Misc. - Training	2,078.13	2,500	1,500	2,500	2,500
Misc - Investigative Expenses	10.50	1,000	300	1,000	1,000
Special Investigations Unit - YVSIU	0.00	1,000	0	1,000	1,000
Total Operating Expenses	281,129.71	408,320	398,120	478,500	477,000

FUND: CURRENT EXPENSE
PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	7.0
	Patrol Sergeants	4.0
	School Officer	.9
	Total	11.9 FTE

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and book prisoners.
- Assist LEAD Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions and programs.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Develops information on gang activity, and targets repeat offenders.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2021 –

Patrol Vehicle Replacement (purchased from Equipment Rental) \$75,000

Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement
50% Reimbursement from School District for School Resource Officer

Equipment Assigned – 4 Patrol Fleet (Equipment Rental; 281, 201, 202, 204), 5 Take Home (CE; 213, 216, 242, 252, 261), 1 Assigned (CE; 251), 3 Training (CE; 209, 211, 212), 2 Unassigned (CE; 217, 241)

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	963,448.97	962,000	920,000	991,000	991,000
Regular Salaries - Part Time	0.00	5,000	2,000	5,000	5,000
Overtime	263,296.91	260,000	230,000	260,000	260,000
Longevity	17,436.81	17,000	17,000	20,000	20,000
Social Security	89,295.44	95,000	86,000	98,000	98,000
Retirement	65,665.52	66,000	62,000	68,500	68,500
Workman's Compensation	34,921.95	35,000	35,000	37,000	37,000
Medical/life Insurance	206,502.18	221,000	205,000	228,000	225,000
Family Medical Leave Premium	2,217.76	1,500	1,700	3,000	3,000
Uniforms & Clothing	8,030.28	10,000	4,000	10,000	10,000
Reserves Pension Fund	470.00	2,000	500	500	500
Office & Operating Supplies	16,918.96	24,000	18,000	24,000	24,000
COVID-19 Office Supplies	0.00	2,500	2,500	0	0
Fuel Consumed	2,563.02	4,000	700	4,000	4,000
Small Tools & Minor Equipment	968.83	4,000	3,000	4,000	4,000
DUI/Impaired Driving Safety	225.80	1,500	1,500	1,500	1,500
Professional Services	1,279.31	1,500	1,000	1,500	1,500
Communications	15,626.85	14,000	16,000	16,000	16,000
Travel	16,781.06	16,000	4,000	16,000	16,000
Operating Rentals & Leases	72,000.00	75,000	95,000	90,000	90,000
Repairs & Maintenance	9,507.99	8,500	5,000	8,500	8,500
Range Maintenance	2,216.44	4,100	4,100	4,100	4,100
Miscellaneous	1,583.95	5,900	3,500	5,900	5,900
Misc. - Training	12,719.42	15,000	14,000	15,000	15,000
EVOC Training	137.32	700	200	700	700
Total Operating Expenses	1,803,814.77	1,851,200	1,731,700	1,912,200	1,909,200
Capital Expenditures					
Vests	0.00	2,000	0	0	0
TASER	1,231.14	1,500	0	1,500	1,500
Rifles	31,976.03	0	0	0	0
MDT	16,859.38	0	0	0	0
SWAT Equipment	2,833.26	5,000	5,000	5,000	5,000
Total Capital Expenditures	52,899.81	8,500	5,000	6,500	6,500
Total Police Patrol Services	1,856,714.58	1,859,700	1,736,700	1,918,700	1,915,700

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level School Resource Officer .10 FTE

Overview of Ongoing and Present Activities

- Community – Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide presentations on gang activity
- Provide security for community functions, eg: parades, dances, and events
- Assist schools with student and parent presentations or information
- Place live view camera in public areas as needed.

Notable Changes in 2021 –

Capital Replacement Reserve (Replace Live View Camera) \$13,000

Mandated Programs – Federal and State - None

Revenue Generated - 50% Reimbursement from School District for School Resource Officer

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup (CE, 9994)
- Live View cellular/internet camera

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	8,108.24	8,500	8,000	8,500	8,500
Overtime	1,879.81	5,000	2,500	5,000	5,000
Longevity	232.21	350	350	350	350
Social Security	767.27	1,000	800	1,200	1,200
Retirement	662.07	750	700	750	750
Workman's Compensation	271.74	300	300	350	350
Medical/life Insurance	1,722.36	1,900	1,900	2,000	1,950
Family Medical Leave Premium	20.19	50	50	50	50
Crime Prevention Supplies	3,598.41	3,000	1,700	3,000	3,000
Communications	480.23	1,000	500	1,000	1,000
Total Operating Expenses	17,742.53	21,850	16,800	22,200	22,150
Capital Expenditures					
Live Camera	0.00	8,500	0	13,000	13,000
Total Capital Expenditures	0.00	8,500	0	13,000	13,000
Total Police Community Services	17,742.53	30,350	16,800	35,200	35,150

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners. The Grandview Jail facility will provide a safe environment for offenders to be temporarily housed until transport can be arranged to a contract facility.

Staffing Level – None

Overview of Ongoing and Present Activities

- Arrange care and custody of prisoners.
- Transport prisoners to and from a contract facility.
- Maintain a temporary housing facility.

Notable Changes in 2021 -

Increase in SSPD booking rate	\$4,000
Increase in Yakima County booking rate	\$7,000

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care

Revenue Generated

None

Equipment Assigned

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Police Correction Services					
Office & Operating Supplies	1,749.97	2,500	2,000	2,500	2,500
COVID-19 Office Supplies	0.00	1,500	1,500	0	0
Fuel Consumed - Transport Van	131.13	0	0	0	0
Professional Services	130,772.97	132,000	70,000	140,000	140,000
Communications	440.81	1,000	500	500	500
Repairs & Maintenance	4,272.84	5,000	3,500	5,000	5,000
Miscellaneous	0.00	1,000	1,000	1,000	1,000
Total Police Correction Services	137,367.72	143,000	78,500	149,000	149,000

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 5.0 FTE (On-call Provisionals)

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Witness searches of prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2021 –

Communications (Increase in fiberoptic use)	\$1,000
Professional Services (Recording system contract)	\$1,000

Capital Expenditure Items:

Computer Replacements (3 computers)	\$4,000
Call transfer equipment (2020 Carryover)	\$3,000

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Base Radio; one (1) Repeater; one (1) Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	226,015.93	215,500	165,000	240,000	240,000
Regular Salaries - Part Time	0.00	9,500	4,500	9,500	9,500
Overtime	84,702.36	117,000	113,000	80,000	80,000
Longevity	2,173.99	2,250	2,250	1,700	1,700
Social Security	22,679.08	27,000	22,000	26,000	26,000
Retirement	34,037.74	44,000	32,000	40,000	40,000
Workman's Compensation	13,916.37	15,000	14,000	16,000	16,000
Medical/Life Insurance	87,070.30	87,000	62,000	97,000	90,000
Family Medical Leave Premium	570.43	500	500	500	500
Unemployment Compensation	1,800.64	4,000	1,000	2,000	2,000
Uniforms & Clothing	1,639.87	3,000	600	3,000	3,000
Office & Operating Supplies	6,848.12	8,000	7,000	8,000	8,000
COVID-19 Office Supplies	0.00	500	500	0	0
Professional Services	15,207.62	17,000	12,000	17,000	17,000
Communications	54,524.15	59,000	56,000	59,000	59,000
Off-Site Calls	0.00	0	0	3,000	3,000
Travel	2,731.38	5,000	200	5,000	5,000
Operating Rentals & Leases	6,930.65	7,500	7,500	7,500	7,500
Public Utility Services	15,925.89	18,500	15,000	17,000	17,000
Repairs & Maintenance	14,810.96	14,000	5,000	14,000	14,000
Miscellaneous	700.31	2,000	1,000	2,000	2,000
Total Operating Expenses	592,285.79	656,250	521,050	648,200	641,200
Capital Expenditures					
Computers	3,672.66	3,500	3,800	4,000	4,000
Call Transfer Equipment	0.00	7,000	5,200	3,000	3,000
Wiring Update	3,474.33	3,500	3,500	0	0
Network Server	0.00	10,000	10,000	0	0
Total Capital Expenditures	7,146.99	24,000	22,500	7,000	7,000
Total Police Communication Services	599,432.78	680,250	543,550	655,200	648,200
Reserve for Capital Replacement	0.00	30,000	30,000	25,000	25,000
Total Police Department	3,192,134.60	3,467,870	3,108,770	3,586,200	3,573,450

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level Maintenance Employee .20 FTE

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2021 - None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	571.21	1,700	500	1,700	1,700
Overtime	0.00	300	50	300	300
Social Security	43.69	150	50	150	150
Retirement	73.42	260	70	260	260
Workman's Compensation	23.10	70	20	70	70
Medical/life Insurance	90.78	420	130	460	460
Family Medical Leave Premium	1.95	5	5	5	5
Graffiti Removal Supplies	1,251.90	1,800	700	1,800	1,800
Total Graffiti Removal	2,056.05	4,705	1,525	4,745	4,745

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0 FTE

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2021

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2020.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2015 Chevrolet Tahoe (Grandview 1)

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	104,181.60	105,300	105,300	110,550	110,550
Longevity	2,044.00	2,120	2,120	3,260	3,260
Social Security	8,023.93	8,300	8,200	8,800	8,800
Retirement	5,608.07	5,800	5,800	6,100	6,100
Workman's Compensation	3,269.36	4,600	3,500	4,200	4,200
Medical/Life Insurance	16,199.43	16,700	16,700	17,800	17,000
Family Medical Leave Premium	199.63	280	180	280	280
Uniforms & Clothing	779.61	900	600	900	900
Office & Operating Supplies	1,022.08	1,400	1,100	1,400	1,400
Public Education Supplies	2,168.54	2,500	2,000	2,550	2,550
Small Tools & Minor Equipment	1,976.72	2,000	1,000	2,000	2,000
Advertising	150.30	300	100	300	300
Communications	10,735.20	12,900	11,000	12,900	12,900
Travel	352.62	400	100	400	400
Operating Rentals & Leases	2,400.00	5,000	4,800	5,000	5,000
Miscellaneous	5,414.00	6,000	5,000	6,150	6,150
Misc - Training	300.00	600	0	600	600
Total Fire Administrative Services	164,825.09	175,100	167,500	183,190	182,390

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captains	.75 FTE
	Firefighters / Volunteers	12.00

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving the fire dept.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 320+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2021

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2020 as well as expected insurance cost increases.
- Anticipated increase of \$0.92 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%). In addition there was a 25% increase in call volume in 2019 and we are on track for a 10% increase in 2020.
- Increase of \$6,000 to "Repairs and Maintenance" to cover anticipated higher maintenance costs and replacement of the fire alarm system.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years and replacement of complete pack and bottles every 15 years.
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500

Equipment Assigned

- 2018 KME Fire Engine (Grandview 11)
- 1995 E-One Fire Engine (Grandview 13)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 2005 Ford Expedition (Grandview 6 / Training)
- 2009 Chevrolet Tahoe (Grandview 3 / Duty Officer)
- 28 Self Contained Breathing Apparatus

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	47,616.68	52,500	52,000	56,350	56,350
Volunteer Compensation	46,164.01	51,700	44,000	51,700	51,700
Overtime	10,300.93	11,000	9,500	14,500	14,500
Social Security	4,564.84	4,900	4,800	5,600	5,600
Retirement	3,114.73	3,800	3,400	3,800	3,800
Workman's Compensation	3,164.25	3,900	3,200	3,900	3,900
Medical/Life Insurance	12,971.45	13,350	13,300	14,300	13,700
Family Medical Leave Premium	195.80	200	180	200	200
Uniforms & Clothing	3,909.84	11,500	5,000	11,500	11,500
Pension And Disability Payment	1,275.00	2,700	1,000	2,700	2,700
Office & Operating Supplies	1,051.16	3,000	1,500	3,000	3,000
Fuel Consumed	3,122.13	3,300	2,000	3,300	3,300
Small Tools & Minor Equipment	7,836.52	9,500	7,000	9,500	9,500
COVID-19 Small Tools & Equipment	0.00	800	800	0	0
Professional Services	1,643.83	5,000	4,000	5,000	5,000
Advertising	56.59	0	0	0	0
Communications	6,603.00	8,500	8,700	10,700	10,700
Travel	830.07	2,000	500	2,000	2,000
Operating Rentals & Leases	17,577.00	52,500	53,000	53,000	53,000
Repairs & Maintenance	7,442.75	8,000	6,000	8,000	8,000
Miscellaneous	1,668.00	2,000	1,600	2,000	2,000
Misc - Training	959.06	3,000	2,200	3,000	3,000
Total Operating Expenses	182,067.64	253,150	223,680	264,050	263,450

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	216.30	600	400	600	600
COVID-19 Office Supplies	0.00	200	200	0	0
Supplies For Repairs	2,086.15	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	425.07	600	300	600	600
Professional Services	2,070.00	2,500	2,300	2,900	2,900
Public Utility Services	13,516.75	15,000	12,000	16,000	16,000
Repairs & Maintenance	15,963.39	21,000	36,000	27,000	27,000
Total Facilities	34,277.66	42,900	54,200	50,100	50,100
Long Term Debt					
Debt Service - Fire Truck - Principal	17,355.72	17,950	17,950	18,570	18,570
Debt Service - Fire Truck - Interest	18,152.28	17,560	17,560	16,940	16,940
Total Long Term Debt	35,508.00	35,510	35,510	35,510	35,510
Capital Expenditures					
Self Contained Breathing Apparatuses	0.00	161,000	161,370	0	0
Total Capital Expenditures	0.00	161,000	161,370	0	0
Total Fire Suppression Services	251,853.30	492,560	474,760	349,660	349,060
Total Fire Department	416,678.39	667,660	642,260	532,850	531,450

FUND: CURRENT EXPENSE
PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

Code Enforcement Officer	.600
Public Works Office Clerk	<u>.025</u>
	.625 FTE

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2021 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned – 2012 Ford Escape

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	40,217.25	46,000	44,000	47,000	47,000
Wages - Administration	1,226.60	1,300	1,250	1,350	1,350
Overtime	0.00	200	0	200	200
Longevity	1,203.48	1,580	1,580	1,630	1,630
Social Security	3,166.99	3,910	3,620	3,840	3,840
Retirement	5,317.57	6,570	6,080	6,510	6,510
Workman's Compensation	1,006.92	1,450	1,100	1,350	1,350
Medical/Life Insurance	11,022.77	11,650	12,200	12,820	12,100
Family Medical Leave Premium	78.99	70	70	80	80
Uniforms & Clothing	328.28	400	330	400	400
Office & Operating Supplies	515.77	500	500	500	500
Small Tools & Minor Equipment	0.00	250	0	200	200
Professional Services	1,502.35	2,000	1,500	2,000	2,000
Advertising	0.00	100	0	100	100
Communications	1,222.41	1,200	1,200	1,350	1,350
Travel	0.00	200	0	200	200
Operating Rentals & Leases	2,064.00	2,200	2,100	2,200	2,200
Public Utility Services	612.37	600	500	600	600
Repairs & Maintenance	446.98	500	500	500	500
Miscellaneous-Abatement	65.00	3,000	150	1,000	1,000
Misc - Training	0.00	200	0	200	200
Total Code Enforcement Services	69,997.73	83,880	76,680	84,030	83,310

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Yakima Humane Society

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2021 – Continue contracting for services with Yakima Humane Society for animal control (15 hours a week) coverage. Current contract is good through 2020. Average increases have been about 3% per year in the past. I have included a 3% increase pending notification of actual 2021 rates.

2020 rate was \$32,868

2021 rate is budgeted at \$34,000.

\$3,500 is included for emergency transport hours or kenneling charges, if needed.

Mandated Programs – Federal and State

Revenue Generated

Animal Licenses \$4,000

Equipment Assigned

All major equipment provided by the Humane Society

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Animal Control Services					
Office & Operating Supplies	1,421.49	1,200	500	1,200	1,200
Professional Services	35,216.00	36,500	33,000	36,500	36,500
Advertising	14.42	0	0	50	50
Communications	131.44	200	100	200	200
Operating Rentals & Leases	0.00	200	0	200	200
Total Animal Control Services	36,783.35	38,100	33,600	38,150	38,150

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center. The department also builds partnerships and engages in networking to maximize program benefits.

Staffing Level Parks and Recreation Director .10 FTE

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Senior Network to offer quarterly events.

Notable Changes in 2021 – None

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

People For People Program Agreement: \$6,000

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	8,649.13	8,900	8,900	9,160	9,160
Longevity	332.50	360	360	375	375
Social Security	690.13	720	700	730	730
Retirement	1,117.27	1,200	1,150	1,240	1,240
Workman's Compensation	19.36	200	175	195	195
Medical/Life Insurance	1,721.35	1,800	1,800	1,900	1,850
Family Medical Leave Premium	16.84	35	20	30	30
Office & Operating Supplies	390.04	700	250	700	700
Communications	0.47	20	0	0	0
Total Senior Citizen Services	12,937.09	13,935	13,355	14,330	14,280

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level City Clerk .15 FTE

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to City staff, Planning Commission and Hearing Examiner.

The City Clerk, along with YVCOG, administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2021 – The State of Washington requires cities within Yakima County to update their Shoreline Master Plan (SMP) no later than June 30, 2021. To assist the cities in this periodic review of their SMPs, the State is providing a grant through the Department of Ecology to complete the project. The amount of the grant available to the City is dependent upon the City's population. The City's grant availability is \$16,800. City staff has applied for the grant. On February 25, 2020, Council approved a Professional Service Agreement with the Yakima Valley Conference of Governments to update the SMP in the amount of \$10,674. An additional \$10,674 was included in the "Professional Services" line item.

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.
- State statutory requirements for Shoreline Master Plan.

Revenue Generated

Fees for Permits and Applications \$5,000

Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	16,163.32	16,650	16,650	17,150	17,150
Longevity	622.65	650	650	670	670
Social Security	1,274.21	1,330	1,330	1,370	1,370
Retirement	2,078.56	2,230	2,230	2,310	2,310
Workman's Compensation	30.55	50	50	50	50
Medical Insurance	2,575.69	2,660	2,660	2,830	2,700
Family Medical Leave Premium	31.25	70	40	70	70
Office & Operating Supplies	230.84	300	250	200	200
Professional Services	9,244.72	7,500	9,500	21,000	21,000
Advertising	506.10	500	500	500	500
Communications	910.87	1,000	950	1,000	1,000
Travel	0.00	500	0	500	500
Operating Rentals & Leases	60.00	100	60	100	100
Miscellaneous	254.00	250	300	300	300
Total Planning & Community Services	33,982.76	33,790	35,170	48,050	47,920

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level City Administrator .10 FTE

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2021 –

Economic Development Professional Services \$37,000

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	7,942.97	8,500	8,400	8,700	8,700
Longevity	305.95	330	330	340	340
Social Security	531.18	700	670	700	700
Retirement	1,041.33	1,180	1,120	1,170	1,170
Workman's Compensation	83.68	120	90	110	110
Medical/life Insurance	804.94	840	840	920	870
Family Medical Leave Premium	13.07	20	20	20	20
Office & Operating Supplies	0.00	100	0	100	100
Professional Services	0.00	600	0	400	400
Advertising	1,801.54	2,500	0	2,500	2,500
Economic Development Prof Svcs	47,000.00	0	0	0	37,000
Communications	125.97	250	150	250	250
Travel	2,154.31	6,000	1,600	6,000	6,000
Operating Rentals & Leases	60.00	250	60	100	100
Miscellaneous	2,342.00	2,500	500	2,500	2,500
Misc - Y.C.D.A.	10,960.00	11,000	10,000	11,000	11,000
Total Economic Development Services	75,166.94	34,890	23,780	34,810	71,760

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

Building Official/Code Enforcement Officer	.40
Public Works Office Clerk	.10
Building Inspection Support	<u>.20</u>
	.70 FTE

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2021 – Increase in regular salaries and benefits for additional staff to work on Grandridge Estates

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

- Building Permits	\$150,000
- Plan Review Fees	<u>\$ 20,000</u>
Total	\$170,000

Equipment and Vehicles Assigned – 2012 Ford Escape

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Inspection & Permitting Services					
Regular Salaries & Wages	24,865.77	27,000	28,000	47,000	47,000
Wages - Administration	4,896.39	5,100	5,000	5,500	5,500
Overtime	0.00	250	0	500	500
Longevity	923.81	950	950	980	980
Social Security	2,437.63	2,550	2,680	4,130	4,130
Retirement	4,098.28	4,540	4,510	7,000	7,000
Workman's Compensation	688.98	1,000	600	1,450	1,450
Medical/Life Insurance	8,180.16	8,580	9,200	15,000	14,200
Family Medical Leave Premium	59.60	50	50	80	80
Uniforms & Clothing	328.29	400	330	400	400
Office & Operating Supplies	508.90	1,700	2,500	1,500	1,500
Small Tools & Minor Equipment	0.00	200	0	150	150
Professional Services	1,502.35	1,700	1,500	1,700	1,700
Advertising	0.00	100	0	100	100
Communications	375.50	500	400	500	500
Travel	427.66	600	0	600	600
Operating Rentals & Leases	2,076.00	2,300	2,100	2,300	2,300
Public Utility Services	536.37	800	450	1,000	1,000
Repairs & Maintenance	446.97	500	500	500	500
Miscellaneous	295.00	450	410	450	450
Miscellaneous - Training	355.00	500	0	500	500
Total Inspection & Permitting Services	53,002.66	59,770	59,180	91,340	90,540

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Library Page	.35
Assistant Librarian	1.00	Library Page	.35
Library Aide	.50		3.20 FTE

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books, e-audios and downloadable music.
- Provide information services and research assistance.
- Provide public access to the internet, word processing, e-reading materials, periodical database and other computer programs and assist in training patrons in their use.
- Provide reader's advisory and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials.
- Maintain automated library system for accuracy in bibliographic and patron information.

Notable Changes in 2021

- Overall decrease in salaries after buyout at Ruth Dirk's retirement in January.
- Federal funding has decreased for the OCLC bibliographic database and the e-books/e-audio subscription which makes our costs increase.
- YVC continues to contribute to our cost for the OCLC bibliographic database.
- Depend on Friends of Grandview Library to pay for four newspaper subscriptions.
- Revenue is not consistent year to year.
- Will cancel downloadable music due to very low or non-usage. Will replace with much lower cost Newsbank online database.

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

\$3,000 Library Late Returns
\$2,500 Library Photocopies
\$2,500 Library Use Fees

Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Library Services					
Regular Salaries & Wages	125,884.19	123,215	117,000	114,070	114,070
Regular Wages - Part Time	29,507.78	36,690	25,000	34,940	34,940
Longevity	3,120.00	1,290	1,110	1,530	1,530
Social Security	12,127.31	12,330	11,000	12,560	12,560
Retirement	18,166.75	17,820	14,800	16,740	16,740
Workman's Compensation	715.11	950	700	830	830
Medical/life Insurance	32,584.40	34,950	35,060	35,940	35,500
Family Medical Leave Premium	298.90	220	220	220	220
Office & Operating Supplies	2,557.07	3,000	2,000	2,500	2,500
COVID-19 Office Supplies	0.00	3,000	3,000	0	0
Professional Services	5,708.26	5,700	0	5,700	5,700
Advertising	0.00	50	0	50	50
Communications	288.28	300	300	300	300
Travel	137.47	1,000	0	1,000	1,000
Miscellaneous	0.00	50	0	50	50
Total Operating Expenses	231,095.52	240,565	210,190	226,430	225,990
Capital Expenditures					
Books	12,297.52	12,500	12,500	12,500	12,500
Periodicals	397.28	700	450	450	450
Other Media	1,664.66	1,800	1,800	1,800	1,800
Online Databases	2,579.02	2,600	2,400	2,840	2,840
e-media, e-books & e-audio	6,198.92	8,200	8,190	7,000	7,000
Total Capital Expenditures	23,137.40	25,800	25,340	24,590	24,590
Redemption Of Long-Term Debt					
Debt Service - St. Loan - Principal	30,000.00	35,000	35,000	35,000	35,000
Debt Service - St. Loan - Interest	23,300.00	22,100	22,100	20,700	20,700
Total Debt Service	53,300.00	57,100	57,100	55,700	55,700
Total Library Services	307,532.92	323,465	292,630	306,720	306,280

FUND: CURRENT EXPENSE
PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for our patrons. We strive to offer innovative activities to reflect the needs of our diverse community. We embrace partnerships and volunteers that help enhance the quality of life for our community.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	.60
		1.40 FTE

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; compile flyers and offer support to website updates.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2021 – None

Mandated Programs – Federal and State – None

<u>Revenue Generated</u> -	United Way Contributions:	\$ 3,500
	Recreation Fees:	\$ 5,000
	School District Programs:	<u>\$ 18,500</u>
	TOTAL:	\$ 27,000

Equipment and Vehicles Assigned - #437 2005 Ford Ranger & Vehicle #439 2012 Ford Escape (Equipment Rental).

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	69,106.42	71,200	71,200	73,300	73,300
Regular Wages - Part Time	9,956.25	13,500	8,000	14,500	14,500
Longevity	2,660.00	2,900	2,900	3,000	3,000
Social Security	6,249.24	6,850	6,400	7,100	7,100
Retirement	8,881.54	9,100	9,000	9,900	9,900
Workman's Compensation	411.42	1,800	1,700	1,800	1,800
Medical/life Insurance	13,824.67	14,200	14,200	15,100	14,500
Family Medical Leave Premium	153.89	200	150	200	200
Unemployment Compensation	0.00	1,600	1,500	600	600
Office & Operating Supplies	2,945.25	9,000	2,000	9,000	9,000
Professional Services	95.00	100	100	150	150
Rec. Program Instructor Fees	1,358.40	2,500	500	2,500	2,500
Communications	1,125.53	1,400	1,100	1,300	1,300
Travel	8.47	500	0	500	500
Operating Rentals & Leases	2,940.00	2,500	3,000	3,000	3,000
Miscellaneous	2,413.21	3,000	1,500	2,500	2,500
Total Recreational Services	122,129.29	140,350	123,250	144,450	143,850

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40-yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.100
	Pool Manager	.150
	Asst. Pool Manager	.150
	Lifeguards (18)	<u>2.160</u>
		2.635 FTE

Overview of Ongoing and Present Activities

- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and monitor operating supplies.
- Schedule open swim, family swim, pool parties and adaptive aquatics.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit of fees and receipts with true and accurate accounting.
- Overall administration of swim pool facility.
- Work closely with Public Works staff to orchestrate pool maintenance.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2021 -

Municipal pool was closed in 2020 due to COVID-19. This budget anticipates the pool being open in 2021.

An additional \$60,000 (for a total of \$180,000) earmarked for a future Swim Pool Splash Pad within the Capital Improvement Fund.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections/State Regulations for Water Recreation Facilities
- Safe Chemical Usage/Storage and MDS Sheets
- Red Cross Lifeguard Certification.

Revenue Generated – Swimming Pool Revenues \$ 18,000

Equipment and Vehicles Assigned – N/A

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	6,475.17	7,000	6,650	6,900	6,900
Regular Salaries & Wages	49,748.27	0	0	55,000	55,000
Regular Sal & Wages -Maint.	2,316.92	800	100	5,900	5,900
Overtime	2,461.53	0	0	3,800	3,800
Longevity	249.38	275	275	300	300
Social Security	4,631.09	700	550	5,500	5,500
Retirement	1,353.79	1,200	930	1,200	1,200
Workman's Compensation	3,840.84	200	150	4,300	4,300
Medical/life Insurance	2,569.38	1,400	1,350	3,600	3,200
Family Medical Leave Premium	92.50	50	15	150	150
Unemployment Compensation	0.00	300	1,500	500	500
Uniforms & Clothing	0.00	0	0	500	500
Office & Operating Supplies	25,026.15	6,000	5,300	26,000	26,000
Professional Services	216.00	11,000	12,000	5,000	5,000
Advertising	174.00	105	120	225	225
Communications	309.87	450	550	600	600
Operating Rentals & Leases	636.61	600	550	800	800
Public Utility Services	8,095.29	3,500	1,200	10,500	10,500
Repairs & Maintenance	9,239.22	2,000	0	9,000	9,000
Miscellaneous	2,816.27	1,500	400	3,400	3,400
Total Operating Expenses	120,252.28	37,080	31,640	143,175	142,775
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Aquatics	120,252.28	37,080	31,640	143,175	142,775

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
	1.00 FTE

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2021 –

- Dykstra Park Irrigation Phase 5	\$ 5,000
- Playground chips	\$ 5,000
- Arbor Day Tree Planting	\$ 1,000
- Improvements to Dykstra Park - Basketball Court, 12'x14' Gazebo, Pathway Overlay (Funded by Grandridge Housing Project)	<u>\$20,000</u>
Total	\$31,000

Mandated Programs – Federal and State - None

Equipment and Vehicles Assigned

1 – Nissan Rogue	3 – Full size truck	2 – 1 Ton Trucks
1 – Mixer	2 – Backhoes	3 – Tractors
1 – 4 Track	2 – Generators	
3 – Weed-eaters	4 – Mowers	
1 – Grass Sweeper		

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries & Wages	44,778.91	48,300	48,000	45,000	45,000
Regular Wages - Seasonal	1,916.07	4,000	600	4,000	4,000
Overtime	2,572.52	2,500	500	2,500	2,500
Longevity	527.01	3,000	3,000	3,090	3,090
Social Security	3,863.71	4,120	4,000	4,180	4,180
Retirement	5,866.00	6,920	6,500	7,080	7,080
Workman's Compensation	1,949.83	1,850	1,800	1,770	1,770
Medical/Life Insurance	15,594.14	18,620	18,500	22,440	21,500
Family Medical Leave Premium	97.25	120	70	80	80
Unemployment Compensation	0.00	1,000	0	1,000	1,000
Uniforms & Clothing	1,371.99	1,500	1,400	1,600	1,600
Office & Operating Supplies	46,680.44	40,000	30,000	47,000	47,000
COVID-19 Office Supplies	0.00	400	400	0	0
Dog Park Supplies	258.08	2,000	200	2,000	2,000
Professional Services	19,615.03	26,000	18,000	22,000	22,000
Advertising	0.00	400	0	400	400
Communications	1,423.94	1,500	1,600	1,550	1,550
Travel	85.64	600	60	600	600
Travel - Training	0.00	400	0	400	400
Operating Rentals & Leases	28,407.79	25,000	23,000	25,000	25,000
Public Utility Services	34,374.81	42,000	38,000	42,000	42,000
Repairs & Maintenance	22,386.26	30,000	20,000	30,000	30,000
Miscellaneous	1,069.87	1,700	1,350	1,700	1,700
Misc - Training	0.00	100	0	100	100
Total Operating Expenses	232,839.29	262,030	216,980	265,490	264,550
Capital Expenditures					
Improve. Other Than Buildings	10,385.38	16,000	12,500	11,000	11,000
Dykstra Park Improvements	0.00	0	0	20,000	20,000
Total Capital Expenditures	10,385.38	16,000	12,500	31,000	31,000
Total Parks Maintenance Services	243,224.67	278,030	229,480	296,490	295,550
Total Parks & Recreations	485,606.24	455,460	384,370	584,115	582,175

FUND: CURRENT EXPENSE

PROGRAM: GRANDVIEW MUSEUM

PROGRAM STATEMENT

The Grandview Museum facility is open to the public based on the regular schedule. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	.025
	Part-Time Museum Staff	<u>.200</u>
		.225 FTE

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours upon request.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and donations
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and meeting minutes.
- Recruitment and supervision of volunteers.
- Manage departmental budget.

Notable Changes in 2021 – None

Mandated Programs – Federal and State – N/A

Revenue Generated - None

Equipment and Vehicles Assigned – N/A

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Museum					
Regular Salaries & Wages	2,158.07	2,500	2,300	2,400	2,400
Regular Wages - Part Time	3,823.05	5,400	4,200	5,000	5,000
Overtime	0.00	200	0	200	200
Longevity	83.12	100	100	120	120
Social Security	464.03	700	500	600	600
Retirement	277.54	330	300	350	350
Workman's Compensation	56.90	150	100	150	150
Medical/life Insurance	429.43	440	470	500	500
Family Medical Leave Premium	12.34	20	15	20	20
Office & Operating Supplies	3,914.88	5,200	1,200	5,200	5,200
Professional Services	4,776.08	5,000	3,200	5,500	5,500
Advertising	69.06	100	0	100	100
Communications	2,969.97	3,300	2,900	3,300	3,300
Public Utility Services	5,130.27	7,000	4,000	6,500	6,500
Repairs & Maintenance	619.15	1,000	0	1,000	1,000
Miscellaneous	4.62	100	5	100	100
Total Operating Expenses	24,788.51	31,540	19,290	31,040	31,040
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	3,800	3,800	3,800	3,800
Total Ending Fund Balance	0.00	3,800	3,800	3,800	3,800
Total Museum	24,788.51	35,340	23,090	34,840	34,840

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be an optimal facility in meeting the leisure time needs of Grandview and beyond. The facility is available to the community for rentals.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Ensure mandated inspections are conducted.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.
- Coordinate maintenance with Public Works Department.

Notable Changes in 2021 – None

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, security alarm system and monthly testing of exit lighting.

Revenue Generated – Facilities Rental \$1,800

Equipment and Vehicles Assigned – N/A

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Community Center					
Office & Operating Supplies	2,680.13	4,300	1,800	4,300	4,300
Professional Services	19,468.26	21,000	10,500	22,500	22,500
Communications	4,350.66	5,200	4,600	5,400	5,400
Public Utility Services	10,959.74	16,000	11,000	16,000	16,000
Repairs & Maintenance	4,677.72	6,000	3,500	6,000	6,000
Total Operating Expenses	42,136.51	52,500	31,400	54,200	54,200
Capital Expenditures					
Improvements Other Than Buildings	5,117.38	0	0	0	0
Total Capital Expenditures	5,117.38	0	0	0	0
Total Community Center	47,253.89	52,500	31,400	54,200	54,200

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2021

- \$50,000 transfer to the Street Fund is anticipated in 2021
- \$170,000 transfer to EMS Fund in the event an ambulance utility fee is not approved

Mandated Programs – Federal and State - None

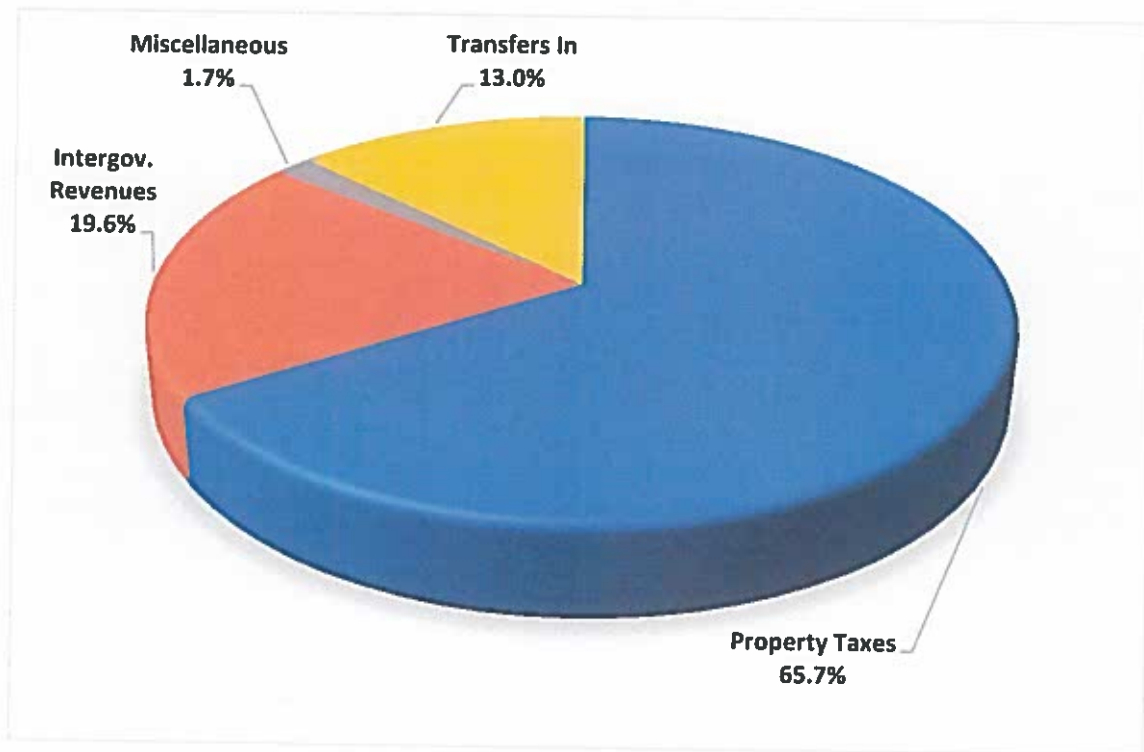
Equipment and Vehicles Assigned - None

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Current Expense Fund					
Nonexpenditures					
Cntry Park Deposit Remitted	1,300.00	0	0	0	0
Community Center Deposit Remitted	1,700.00	0	0	0	0
Mvip, Cjr, Jls Fees Remitted	200,235.58	0	0	0	0
Gun Permit Fees Remitted	3,627.00	0	0	0	0
Wsp/fingerprints Remitted	1,564.75	0	0	0	0
State Tax on Utility Tax	46,995.44	45,000	43,500	45,000	45,000
Nsf Checks Remitted	4,511.10	0	0	0	0
Bldg Code Fee Remitted	1,276.00	0	0	0	0
Ball Pass Thru Remitted	1,000.00	0	0	0	0
Leasehold Tax Remitted	3,235.76	0	0	0	0
Total Nonexpenditures	265,445.63	45,000	43,500	45,000	45,000
Transfers					
Transfer Out - Street Fund	50,000.00	50,000	50,000	50,000	50,000
Transfer Out - Emergency Med Svc Fund	0.00	25,000	0	0	170,000
Total Transfers	50,000.00	75,000	50,000	50,000	220,000
Ending Fund Balance					
Ending Fund Balance - Reserved	33,300.00	11,500	25,900	34,000	28,800
Ending Fund Balance - C.E.	1,327,478.03	537,590	1,184,230	236,820	50,780
Total Ending Fund Balance	1,360,778.03	549,090	1,210,130	270,820	79,580
Total Current Expense Fund	7,496,575.93	7,495,800	7,546,380	6,924,140	6,926,320

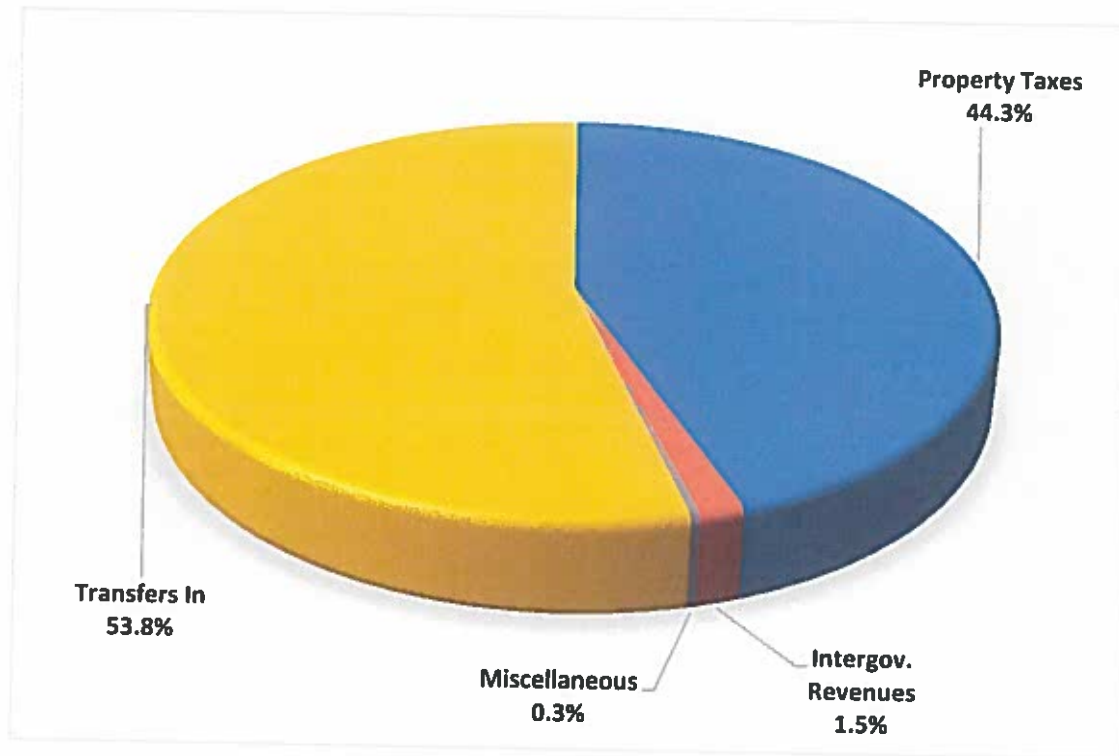
**City of Grandview
2020 Budget
Emergency Medical Fund**

Revenues	Amount	
Property Taxes	\$ 126,500	65.7%
Intergov. Revenues	37,700	19.6%
Miscellaneous	3,200	1.7%
Transfers In	25,000	13.0%
Total Revenues	\$ 192,400	



**City of Grandview
2021 Budget
Emergency Medical Fund**

Revenues	Amount	
Property Taxes	\$ 140,000	44.3%
Intergov. Revenues	4,700	1.5%
Miscellaneous	1,000	0.3%
Transfers In	170,000	53.8%
Total Revenues	\$ 315,700	

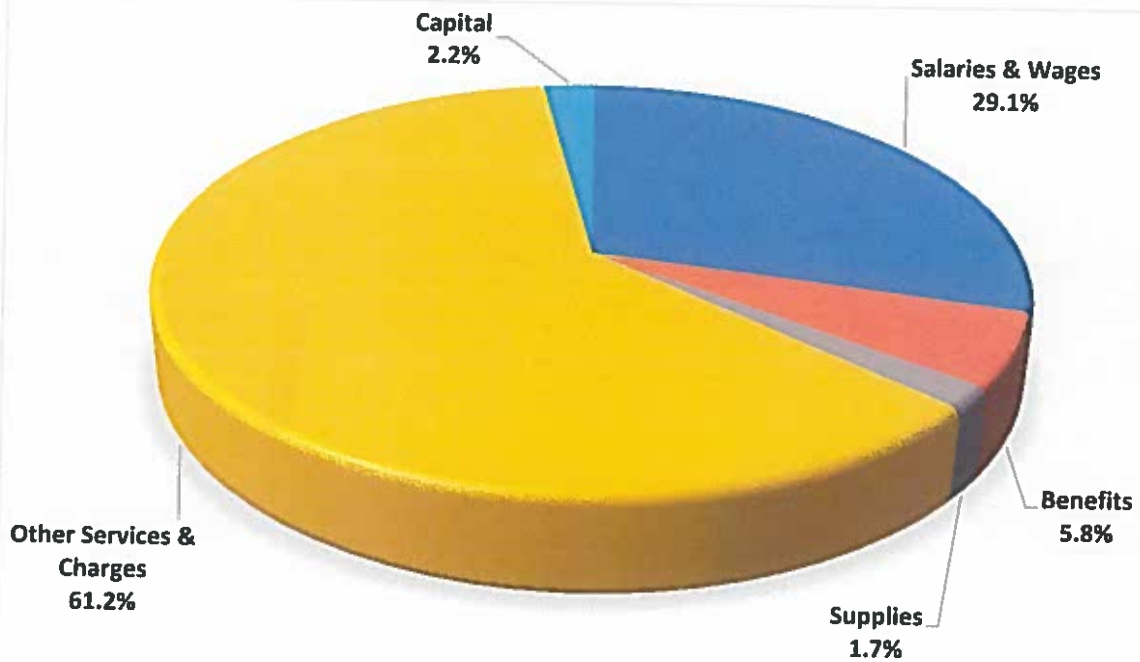


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Emergency Medical Services Fund					
Reserve - Capital Replacement	65,000.00	0	0	0	0
Beginning Fund Balance - Reserved	194,998.92	176,420	176,400	46,710	46,710
Total Beginning Cash Balance	259,998.92	176,420	176,400	46,710	46,710
Taxes					
Property Taxes-E.M.S.	128,526.91	126,500	130,000	140,000	140,000
Total Taxes	128,526.91	126,500	130,000	140,000	140,000
Intergovernmental Revenues					
Commerce CARES Grant	0.00	33,000	33,000	0	0
Dept. of Health - E.M.S. Grant	1,266.00	1,200	1,260	1,200	1,200
Intergov. Charges-Fire Dist. #5	3,499.29	3,500	3,500	3,500	3,500
Total Intergovernmental Revenues	4,765.29	37,700	37,760	4,700	4,700
Miscellaneous Revenues					
Investment Interest	4,952.40	3,200	1,000	1,000	1,000
	4,952.40	3,200	1,000	1,000	1,000
Other Financing Sources					
Transfer from C.E. Fund	0.00	25,000	0	0	170,000
Total Other Financing Sources	0.00	25,000	0	0	170,000
Total Emergency Medical Services	398,243.52	368,820	345,160	192,410	362,410

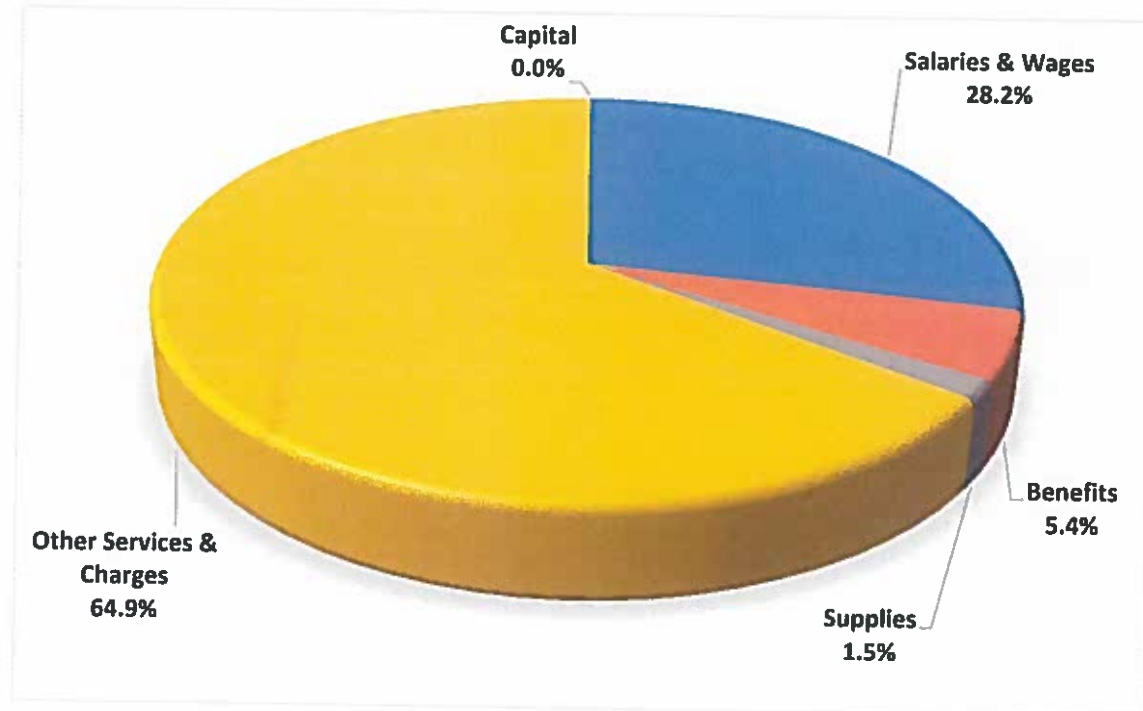
**City of Grandview
2020 Budget
Emergency Medical Fund**

Expenditures	Amount	
Salaries & Wages	\$ 97,200	29.1%
Benefits	19,250	5.8%
Supplies	5,750	1.7%
Other Services & Charges	204,660	61.2%
Capital	7,500	2.2%
Total Expenditures	\$ 334,360	



**City of Grandview
2021 Budget
Emergency Medical Fund**

Expenditures	Amount	
Salaries & Wages	\$ 101,100	28.2%
Benefits	19,350	5.4%
Supplies	5,250	1.5%
Other Services & Charges	232,920	64.9%
Capital	-	0.0%
Total Expenditures	\$ 358,620	



FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. The current ten-year levy expires at the end of 2023. Funding from the current ten-year levy expires at the end of 2024.

<u>Staffing Level</u>	Fire Captain	.25 FTE
	Firefighters / Volunteer	17.00

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Interact with other health care providers in our area and assist them when requested.

Notable Changes in 2021

- Salaries and associated line items are slightly increased to reflect possible changes by the City Council in 2020 as well as expected insurance cost increases.
- Slight increase in "Volunteer Compensation" to reflect increase in call volume. This Line Item is split between Fire Suppression (40%) and EMS (60%).
- Increase to "Ambulance Service" to cover the increase in cost of the Sunnyside ILA for Sunnyside Fire Dept. to provide ambulance service in 2021.
- Anticipated increase of \$0.92 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression (25%) and EMS (75%).

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$140,000
	Dept. of Health Grant	\$ 1,200
	Intergovernmental Charges	\$ 3,500

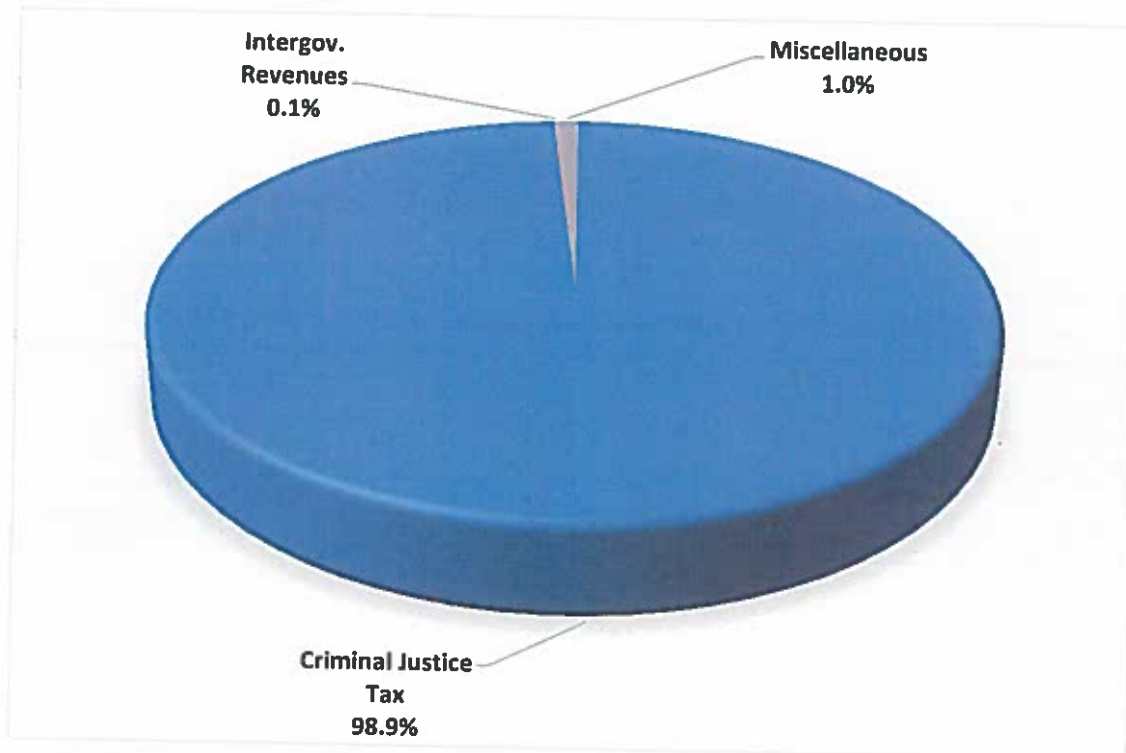
Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2009 Chevrolet Tahoe (Grandview 2)

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Emergency Medical Services Fund					
Regular Salaries & Wages	15,872.41	17,200	17,150	18,900	18,900
Volunteer Compensation	69,246.49	76,000	66,000	77,400	77,400
Overtime	3,433.63	4,000	3,000	4,800	4,800
Social Security	1,719.58	2,000	2,000	2,000	2,000
Retirement	1,038.26	1,350	1,150	1,350	1,350
Workman's Compensation	1,051.65	1,400	1,000	1,400	1,400
Medical/Life Insurance	4,296.80	4,600	4,500	4,800	4,700
Family Medical Leave Premium	167.07	200	150	200	200
Uniforms & Clothing	0.00	7,000	2,000	7,000	7,000
Pension & Disability Payments	1,275.00	2,700	1,000	2,700	2,700
Office & Operating Supplies	1,802.97	2,250	1,500	2,250	2,250
COVID-19 Office Supplies	0.00	500	500	0	0
Fuel Consumed	312.66	1,000	400	1,000	1,000
Small Tools & Minor Equipment	0.00	2,000	700	2,000	2,000
Ambulance Service	85,775.00	162,740	150,000	187,600	187,600
Communications	19,812.00	23,000	25,500	29,200	29,200
Travel	0.00	500	0	500	500
Operating Rentals & Leases	8,940.00	9,000	6,800	6,200	6,200
Insurance	5,610.77	5,920	5,880	5,920	5,920
Repairs & Maintenance	0.00	1,000	1,000	1,000	1,000
Miscellaneous	1,331.31	2,000	700	2,000	2,000
Miscellaneous - Training	155.00	500	0	500	500
Total Rescue And Emergency Aid	221,840.60	326,860	290,930	358,720	358,620
Capital Expenditures					
Machinery & Equipment	0.00	7,500	7,520	0	0
Total Capital Expenditures	0.00	7,500	7,520	0	0
Ending Fund Balance					
Reserve - Capital Replacement	0.00	0	0	0	0
Ending Fund Balance - Reserved	176,402.92	34,460	46,710	(166,310)	3,790
Total Ending Fund Balance	176,402.92	34,460	46,710	(166,310)	3,790
Total E.M.S. Fund	398,243.52	368,820	345,160	192,410	362,410

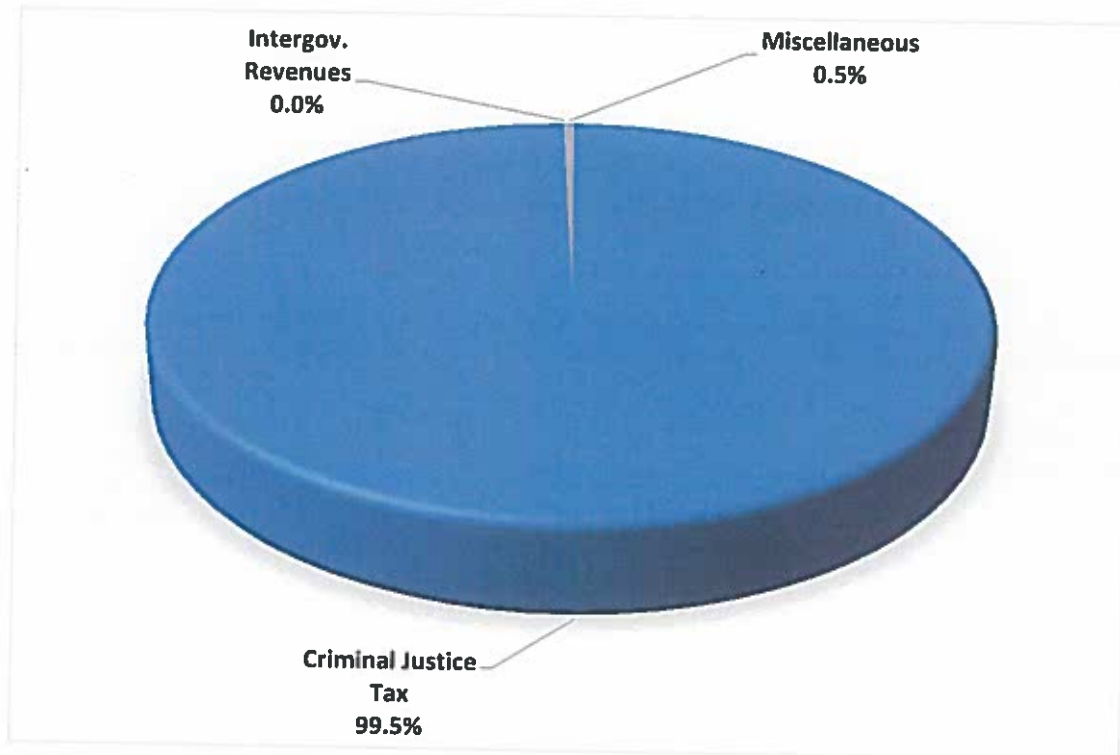
**City of Grandview
2020 Budget
Yakima Co. Law & Justice 1/3% Fund**

Revenues	Amount	
Criminal Justice Tax	\$ 300,000	98.9%
Intergov. Revenues	200	0.1%
Miscellaneous	3,000	1.0%
Total Revenues	\$ 303,200	



**City of Grandview
2021 Budget
Yakima Co. Law & Justice 1/3% Fund**

Revenues	Amount	
Criminal Justice Tax	\$ 310,000	99.5%
Intergov. Revenues	-	0.0%
Miscellaneous	1,500	0.5%
Total Revenues	\$ 311,500	

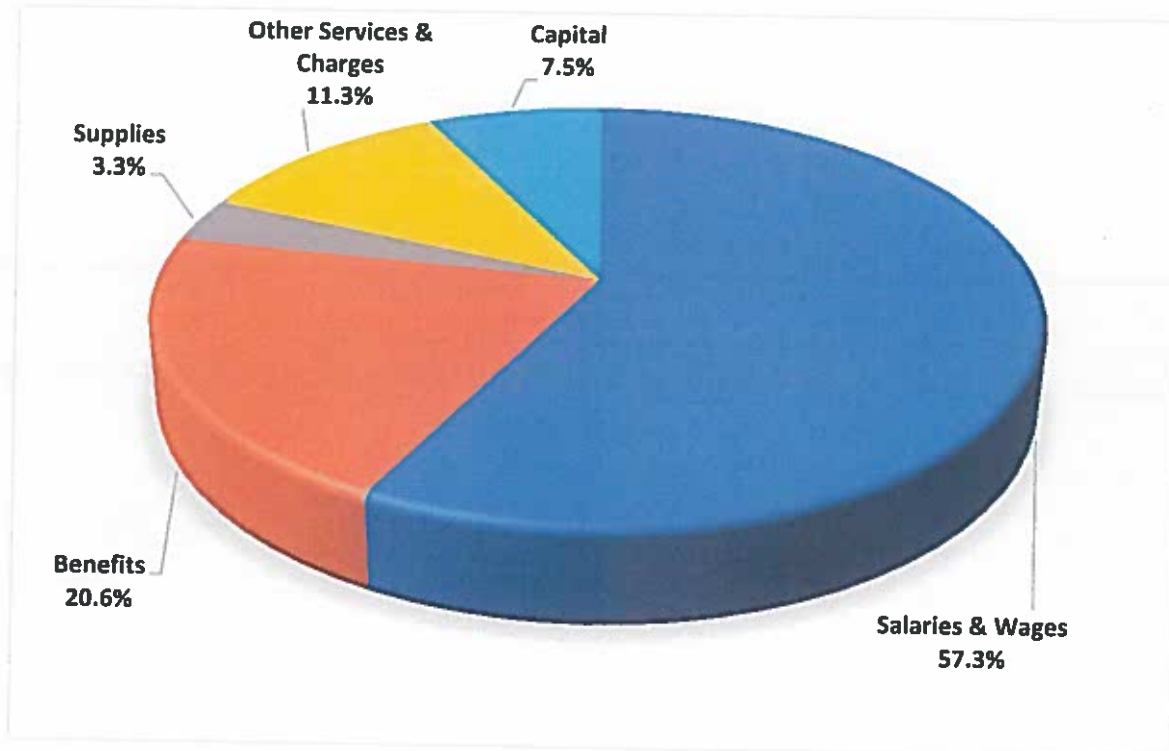


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance - Reserved	205,783.49	233,890	233,410	233,350	233,350
Taxes					
Criminal Justice Tax - 3/10%	322,886.03	300,000	310,000	310,000	310,000
Total Taxes	322,886.03	300,000	310,000	310,000	310,000
Intergovernmental Revenues					
Commerce CARES Grant	0.00	200	200	0	0
Total Intergovernmental Revenues	0.00	200	200	0	0
Miscellaneous Revenues					
Investment Interest	4,746.13	3,000	1,500	1,500	1,500
Total Miscellaneous Revenue	4,746.13	3,000	1,500	1,500	1,500
Total Yakima Cnty Law & Justice Tax	533,415.65	537,090	545,110	544,850	544,850

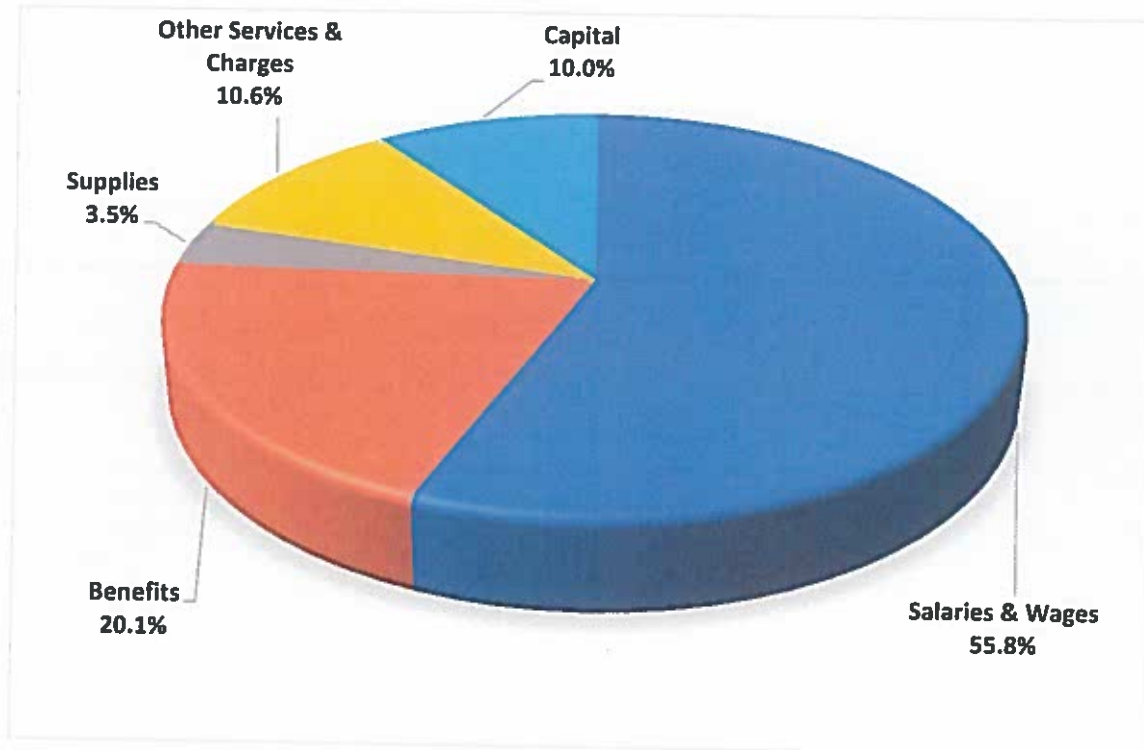
**City of Grandview
2020 Budget
Yakima Co. Law & Justice 1/3% Fund**

Expenditures	Amount	
Salaries & Wages	\$ 212,600	57.3%
Benefits	76,500	20.6%
Supplies	12,400	3.3%
Other Services & Charges	41,800	11.3%
Capital	28,000	7.5%
Total Expenditures	\$ 371,300	



**City of Grandview
2021 Budget
Yakima Co. Law & Justice 1/3% Fund**

Expenditures	Amount	
Salaries & Wages	\$ 217,500	55.8%
Benefits	78,350	20.1%
Supplies	13,500	3.5%
Other Services & Charges	41,500	10.6%
Capital	39,000	10.0%
Total Expenditures	\$ 389,850	



FUND: CRIMINAL JUSTICE FUND

PROGRAM: CRIMINAL JUSTICE FUNDS

PROGRAM STATEMENT

The taxpayers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004. It was renewed in 2010, and again in 2015, to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for two Patrol Officers
- Purchase needed equipment for the Police Department

Staffing Level Patrol Officers 2.00 FTE

Overview of Ongoing and Present Activities

- Two patrol officer's salaries
- Police department capital items

Notable Changes in 2021 -

LEAD Task Force (Continuation of service)	
Carry-over, not used in 2017-2020	\$26,500
Minor Equipment (Police Bicycle Supplies)	\$1,000

Capital expenditure items:

First Aid Supplies (12 AED Defibrillators, mannequins)	\$24,000
UAV platform (Drone with camera)	\$8,000
Stationary Bicycle	\$3,000
Crime Scene Investigations Equipment	\$2,000
Repeater Project (Not used in 2020)	\$2,000

Mandated Programs – Federal and State - None

Revenue Generated - \$310,000 a year

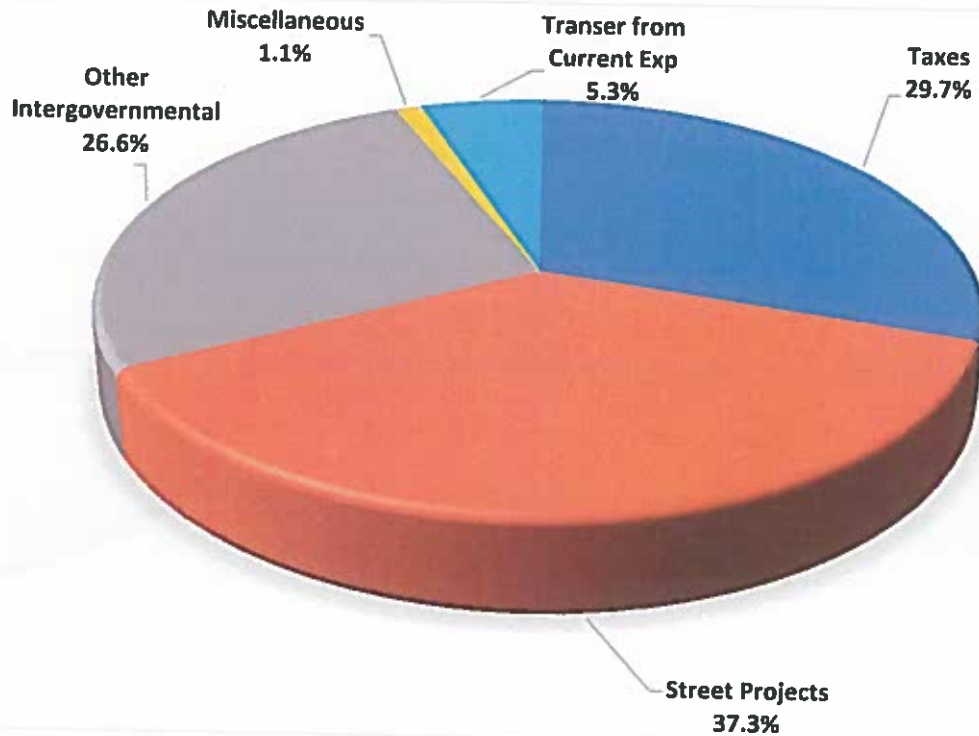
Equipment Assigned – MRAP Armored Vehicle, Ford F450 van (CE, 9998).

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	154,524.94	165,000	155,000	169,000	169,000
Overtime	35,352.17	42,000	35,000	42,000	42,000
Longevity	3,833.99	5,600	5,600	6,500	6,500
Social Security	14,493.83	17,000	15,000	17,500	17,500
Retirement	10,412.45	11,500	10,500	12,000	12,000
Workman's Compensation	5,292.02	5,700	5,000	6,000	6,000
Medical/Life Insurance	32,139.29	37,000	34,000	38,500	37,500
Family Medical Leave Premium	372.28	300	300	350	350
Uniforms & Clothing	3,702.62	5,000	3,000	5,000	5,000
Office & Operating Supplies	2,978.31	3,700	3,000	4,000	4,000
COVID-19 Office Supplies	0.00	200	200	0	0
Incident Command Supplies	0.00	4,000	3,200	4,000	4,000
Small Tools & Minor Equipment	1,290.81	4,500	4,500	5,500	5,500
LEAD Task Force	0.00	26,500	0	26,500	26,500
Policy Program	15,677.34	11,000	10,000	11,000	11,000
Miscellaneous - Training	4,013.49	4,300	4,310	4,000	4,000
Total Operating Expenses	284,083.54	343,300	288,610	351,850	350,850
Capital Expenditures					
Firearms/Pistols	2,000.00	0	0	0	0
Portable Radio	3,253.62	3,500	0	0	0
Radio Repeater	0.00	6,000	5,000	2,000	2,000
Crime Scene Investigations Equipment	319.51	8,000	8,100	2,000	2,000
UAV Platform	10,349.76	5,500	5,850	8,000	8,000
Police Electric Bicycle	0.00	5,000	4,200	0	0
Police Stationary Bicycle	0.00	0	0	3,000	3,000
Defibrillators	0.00	0	0	24,000	24,000
Total Capital Expenditures	15,922.89	28,000	23,150	39,000	39,000
Ending Fund Balance					
Ending Fund Balance - Reserved	233,409.22	165,790	233,350	154,000	155,000
Total Ending Fund Balance	233,409.22	165,790	233,350	154,000	155,000
Total Yak Cnty Law&Justice Tax Fund	533,415.65	537,090	545,110	544,850	544,850

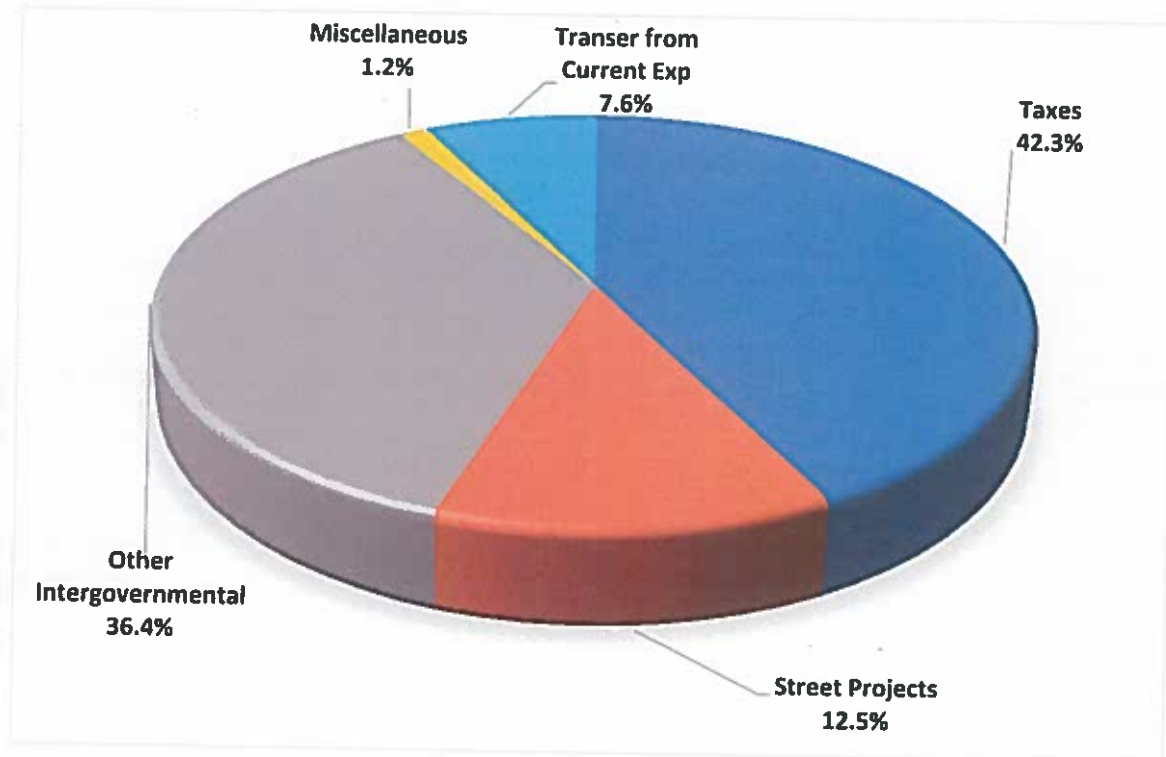
**City of Grandview
2020 Budget
Street Fund**

Revenues	Amount	
Taxes	\$ 279,550	29.7%
Street Projects	350,950	37.3%
Other Intergovernmental	250,000	26.6%
Miscellaneous	10,500	1.1%
Transter from Current Exp	50,000	5.3%
Total Revenues	\$ 941,000	



**City of Grandview
2021 Budget
Street Fund**

Revenues	Amount	
Taxes	\$ 279,550	42.3%
Street Projects	82,450	12.5%
Other Intergovernmental	240,000	36.4%
Miscellaneous	8,100	1.2%
Transter from Current Exp	50,000	7.6%
Total Revenues	\$ 660,100	

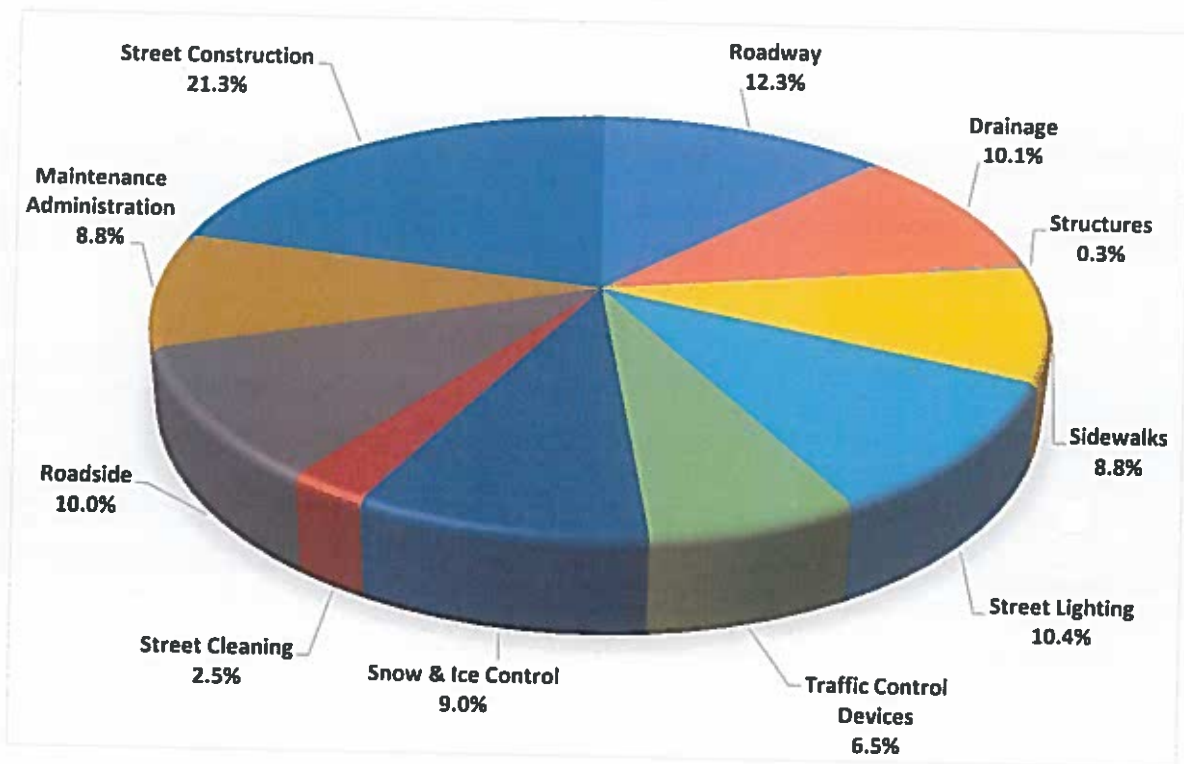


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Street Fund					
Beginning Fund Balance - Reserved	95,238.23	260,500	260,000	100,000	100,000
Beginning Fund Balance	22,000.00	135,190	135,170	246,950	246,950
Total Beginning Cash Balance	117,238.23	395,690	395,170	346,950	346,950
Taxes					
Real & Personal Property Tax	0.00	50	0	50	50
Local Sales Tax	323,589.29	279,500	284,500	279,500	279,500
Total Taxes	323,589.29	279,550	284,500	279,550	279,550
Intergovernmental Revenues					
STP Grant - OIE	5,313.55	5,000	3,500	52,000	52,000
Commerce CARES Grant	0.00	500	3,000	0	0
DOE Grant - Stormwater Project	0.00	105,450	75,000	30,450	30,450
HLP Safe Routes Elm St. & Fir St.	293,662.57	0	0	0	0
TIB Grant - Relight WA Streetlights	219,222.00	0	0	0	0
TIB Grant - 2019 Complete Streets	100,000.00	0	0	0	0
TIB Grant - East Stover to Colleen's Way	0.00	240,000	212,450	0	0
Multimodal Transportation	15,477.26	15,000	15,200	15,000	15,000
Motor Vehicle Fuel Tax	235,704.11	235,000	205,000	225,000	225,000
Total Intergovernmental Revenues	869,379.49	600,950	514,150	322,450	322,450
Miscellaneous Revenues					
Investment Interest	8,288.84	5,000	2,600	2,600	2,600
Contributions - Sidewalks	1,964.06	2,000	1,950	2,000	2,000
Contributions & Donations - St	3,500.00	3,500	3,500	3,500	3,500
Pacific Power Incentive	26,866.32	0	0	0	0
Total Miscellaneous Revenues	40,619.22	10,500	8,050	8,100	8,100
Other Financing Sources					
Transfer from C.E. Fund	50,000.00	50,000	50,000	50,000	50,000
Total Other Financing Sources	50,000.00	50,000	50,000	50,000	50,000
Total Street Fund	1,400,826.23	1,336,690	1,251,870	1,007,050	1,007,050

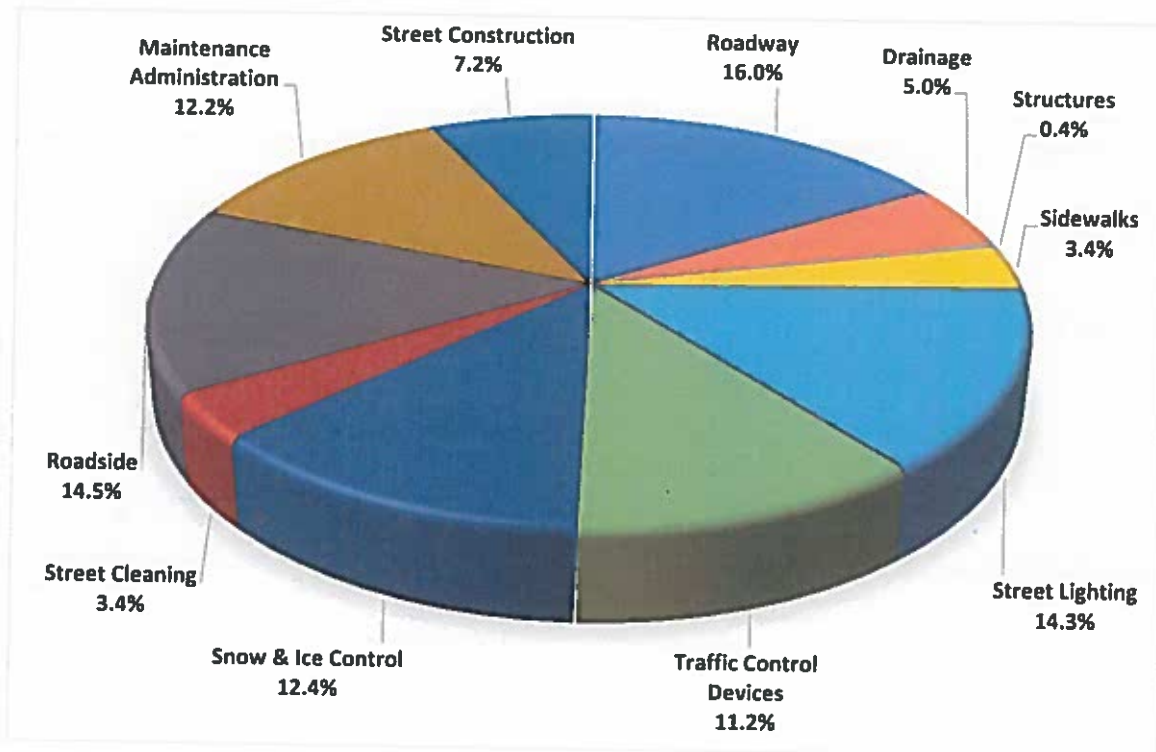
**City of Grandview
2020 Budget
Street Fund**

Expenditures	Amount	
Roadway	\$ 141,290	12.3%
Drainage	116,600	10.1%
Structures	3,185	0.3%
Sidewalks	101,315	8.8%
Street Lighting	120,000	10.4%
Traffic Control Devices	75,230	6.5%
Snow & Ice Control	103,540	9.0%
Street Cleaning	28,430	2.5%
Roadside	115,280	10.0%
Maintenance Administration	100,820	8.8%
Street Construction	245,800	21.3%
Total Expenditures	\$ 1,151,490	



**City of Grandview
2021 Budget
Street Fund**

Expenditures	Amount	
Roadway	\$ 134,520	16.0%
Drainage	41,700	5.0%
Structures	3,525	0.4%
Sidewalks	28,265	3.4%
Street Lighting	120,000	14.3%
Traffic Control Devices	93,920	11.2%
Snow & Ice Control	103,900	12.4%
Street Cleaning	28,380	3.4%
Roadside	121,990	14.5%
Maintenance Administration	102,240	12.2%
Street Construction	60,000	7.2%
Total Expenditures	\$ 838,440	



FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	0.025
			2.100 FTE

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2021 –

- | | |
|---|----------|
| - Sidewalk Repairs | \$15,000 |
| - Storm Water Improvement Project | \$30,450 |
| - Upgrade Signal Equipment at 4 Intersections – Grandridge & WCR, Euclid & WCR, W 2 nd & Euclid, Elm & WCR | \$20,000 |
| - New Banners | \$ 6,000 |

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

- | | |
|---|-----------|
| - Fuel Taxes | \$240,000 |
| - Streets/Sidewalk Contributions (donation) | \$ 5,500 |
| Total | \$245,500 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – Ford Explorer	1 – Generator
1 – Road Grader	3 – Tractors	1 – Air Compressor
1 – Paint Striper	1 – 1 Ton Truck	1 – Brush Hog
1 – Loader	3 – Weedeaters	1 – Sweeper
1 – Forklift	2 – Flatbed Truck	1 – Sewer Rodder
1 – Backhoe	2 – Riding Mowers	1 – Water Truck
6 – Full size Pick-ups	2 – Dump Trucks	

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Street Fund					
Roadway					
Regular Salaries & Wages	13,368.13	17,000	7,000	17,000	17,000
Overtime	1,750.83	1,800	1,000	1,800	1,800
Social Security	1,126.77	1,440	600	1,440	1,440
Retirement	1,775.61	2,420	1,000	2,440	2,440
Workman's Compensation	544.52	650	250	610	610
Medical/life Insurance	4,000.71	3,650	3,500	7,000	7,000
Family Medical Leave Premium	21.76	30	10	30	30
Unemployment Compensation	0.00	100	0	100	100
Uniforms & Clothing	1,133.09	1,000	1,000	1,200	1,200
Office & Operating Supplies	13,404.00	12,000	10,000	12,000	12,000
COVID-19 Office Supplies	0.00	300	300	0	0
Professional Services	15,311.11	25,000	10,000	25,000	25,000
Advertising	258.23	1,000	250	1,000	1,000
Communications	2,356.99	2,300	1,750	2,300	2,300
Travel	279.53	500	140	500	500
Operating Rentals & Leases	39,108.99	40,000	40,000	40,000	40,000
Repairs & Maintenance	2,062.27	10,000	8,000	10,000	10,000
Miscellaneous	1,146.16	2,100	1,500	2,100	2,100
Total Roadway	97,648.70	121,290	86,300	124,520	124,520
Capital Expenditures					
Improvements O/T Buildings	53,140.75	20,000	7,000	10,000	10,000
Total Capital Expenditures	53,140.75	20,000	7,000	10,000	10,000
Drainage					
Regular Salaries & Wages	2,774.86	4,700	2,700	4,700	4,700
Overtime	1,150.29	1,000	800	1,000	1,000
Social Security	299.07	440	270	440	440
Retirement	504.24	740	450	740	740
Workman's Compensation	140.04	200	120	190	190
Medical/life Insurance	1,918.78	1,060	650	1,170	1,170
Family Medical Leave Premium	5.76	10	10	10	10
Office & Operating Supplies	1,411.84	1,000	500	1,000	1,000
Stormwtr Improv - Larson/W 5th/Butternut	0.00	105,450	75,000	30,450	30,450
Repairs & Maintenance	0.00	2,000	0	2,000	2,000
Total Drainage	8,204.88	116,600	80,500	41,700	41,700

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Street Fund					
Structures					
Regular Salaries & Wages	261.60	800	200	800	800
Social Security	20.01	60	20	60	60
Retirement	33.64	100	30	100	100
Workman's Compensation	11.25	30	10	30	30
Medical/Life Insurance	190.20	390	100	430	430
Family Medical Leave Premium	0.38	5	5	5	5
Professional Services	290.26	600	200	600	600
Repairs & Maintenance	5,233.06	1,200	1,200	1,500	1,500
Total Structures	6,040.40	3,185	1,765	3,525	3,525
Sidewalks					
Salaries & Wages	3,639.29	2,500	2,000	2,500	2,500
Overtime	84.48	500	300	500	500
Social Security	284.88	230	200	230	230
Retirement	440.01	490	260	390	390
Workmans Compensation	141.08	100	70	100	100
Medical/Life Insurance	1,062.11	490	300	540	540
Family Medical Leave Premium	5.44	5	5	5	5
Office & Operating Supplies	18,483.85	78,000	76,000	5,000	5,000
Repairs & Maintenance	7,056.00	4,000	2,000	4,000	4,000
Total Sidewalks	31,197.14	86,315	81,135	13,265	13,265
Capital Expenditures					
Improvements O/T Buildings	347.49	15,000	12,100	15,000	15,000
Total Capital Expenditures	347.49	15,000	12,100	15,000	15,000
Street Lighting					
Public Utility Services	93,711.35	110,000	100,000	110,000	110,000
Repairs & Maintenance	0.00	10,000	0	10,000	10,000
Total Street Lighting	93,711.35	120,000	100,000	120,000	120,000
Capital Expenditures					
Relight Washington Streetlights	246,088.24	0	0	0	0
Total Capital Expenditures	246,088.24	0	0	0	0

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	15,465.02	20,000	12,000	18,000	18,000
Overtime	755.57	800	500	800	800
Social Security	1,233.02	1,590	1,000	1,440	1,440
Retirement	1,519.51	2,680	1,500	2,440	2,440
Workman's Compensation	710.94	720	400	610	610
Medical/life Insurance	4,344.49	5,410	4,000	5,950	5,600
Family Medical Leave Premium	28.69	30	30	30	30
Uniforms & Clothing	0.00	400	200	400	400
Office & Operating Supplies	7,511.56	10,000	12,000	10,000	10,000
Professional Services	0.00	10,000	3,000	10,000	10,000
Travel	215.93	500	0	500	500
Operating Rentals & Leases	0.00	500	0	500	500
Repairs & Maintenance	29,115.99	22,000	22,000	23,000	23,000
Miscellaneous	285.00	600	0	600	600
Total Traffic Control Devices	61,185.72	75,230	56,630	74,270	73,920
Capital Expenditures					
Paint Machine	8,721.48	0	0	0	0
Signal Equipment Upgrade	0.00	0	0	20,000	20,000
Total Capital Expenditures	8,721.48	0	0	20,000	20,000
Snow And Ice Control					
Regular Salaries & Wages	11,395.13	20,000	10,000	20,000	20,000
Overtime	14,606.88	20,000	10,000	20,000	20,000
Social Security	1,980.33	3,060	1,300	3,060	3,060
Retirement	3,336.98	5,150	2,580	5,190	5,190
Workman's Compensation	857.23	1,370	690	1,300	1,300
Medical/life Insurance	7,782.33	11,410	6,500	12,550	11,800
Family Medical Leave Premium	38.12	50	30	50	50
Office & Operating Supplies	14,367.19	10,000	8,000	10,000	10,000
Professional Services	0.00	15,000	0	15,000	15,000
Operating Rentals & Leases	178.07	2,500	250	2,500	2,500
Repairs & Maintenance	137,317.85	15,000	0	15,000	15,000
Total Snow And Ice Control	191,860.11	103,540	39,350	104,650	103,900

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Street Fund					
Street Cleaning					
Regular Salaries & Wages	6,170.13	8,000	7,000	8,000	8,000
Overtime	296.61	800	250	800	800
Social Security	488.33	680	560	680	680
Retirement	830.76	1,130	940	1,140	1,140
Workman's Compensation	166.74	300	250	290	290
Medical/Life Insurance	1,197.95	3,300	2,600	3,630	3,400
Family Medical Leave Premium	11.84	20	10	20	20
Uniforms & Clothing	0.00	500	0	250	250
Office & Operating Supplies	0.00	100	0	100	100
Operating Rentals & Leases	11,700.00	13,000	12,000	13,000	13,000
Public Utility Services	1,435.44	600	550	700	700
Total Street Cleaning	22,297.80	28,430	24,160	28,610	28,380
Roadside					
Regular Salaries & Wages	51,812.76	54,000	55,000	54,000	54,000
Overtime	4,319.29	5,000	2,900	5,000	5,000
Social Security	4,314.13	4,510	4,500	4,520	4,520
Retirement	6,591.30	7,590	7,000	7,660	7,660
Workman's Compensation	2,006.03	2,020	2,000	1,920	1,920
Medical/Life Insurance	14,777.71	17,280	17,000	19,010	18,000
Family Medical Leave Premium	107.43	80	100	90	90
Uniforms & Clothing	193.31	600	250	600	600
Office & Operating Supplies	24,604.29	20,000	17,000	26,000	26,000
Repairs & Maintenance	1,153.25	3,500	1,500	3,500	3,500
Miscellaneous	168.00	700	250	700	700
Total Roadside	110,047.50	115,280	107,500	123,000	121,990
Maintenance Administration					
Regular Salaries & Wages	0.00	100	0	100	100
Wages - Supervision	13,307.05	20,000	15,000	18,000	18,000
Wages - Administration	27,726.75	28,000	27,000	28,500	28,500
Overtime	0.00	100	0	100	100
Longevity	361.94	620	620	640	640
Longevity	962.19	750	750	780	780
Social Security	3,234.01	3,790	3,300	3,680	3,680
Retirement	5,475.69	6,380	5,400	6,250	6,250
Workman's Compensation	385.98	1,220	500	1,670	1,670
Medical/Life Insurance	7,942.36	7,600	8,000	8,360	7,900
Family Medical Leave Premium	62.48	60	60	70	70
Supplies	0.00	300	100	300	300
COVID-19 Office Supplies	0.00	200	200	0	0
Communications	79.09	200	200	200	200
Insurance	9,487.91	10,000	9,900	10,500	10,500
Miscellaneous	0.00	500	0	250	250
Total Maintenance Administration	69,025.45	79,820	71,030	79,400	78,940

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Street Fund					
Street Construction					
OIE (Design)	6,142.83	5,800	4,000	60,000	60,000
East Stover to Colleen's Way Resurfacing	0.00	240,000	212,450	0	0
Total Streets Construction	6,142.83	245,800	216,450	60,000	60,000
Transfer Out to SIED Loan Euclid/WCR	0.00	21,000	21,000	23,300	23,300
Ending Fund Balance					
Ending Fund Balance - Reserved	260,000.00	50,000	100,000	100,000	100,000
Ending Fund Balance	135,166.39	135,200	246,950	65,810	68,610
Total Ending Fund Balance	395,166.39	185,200	346,950	165,810	168,610
Total Street Fund	1,400,826.23	1,336,890	1,251,870	1,007,050	1,007,050

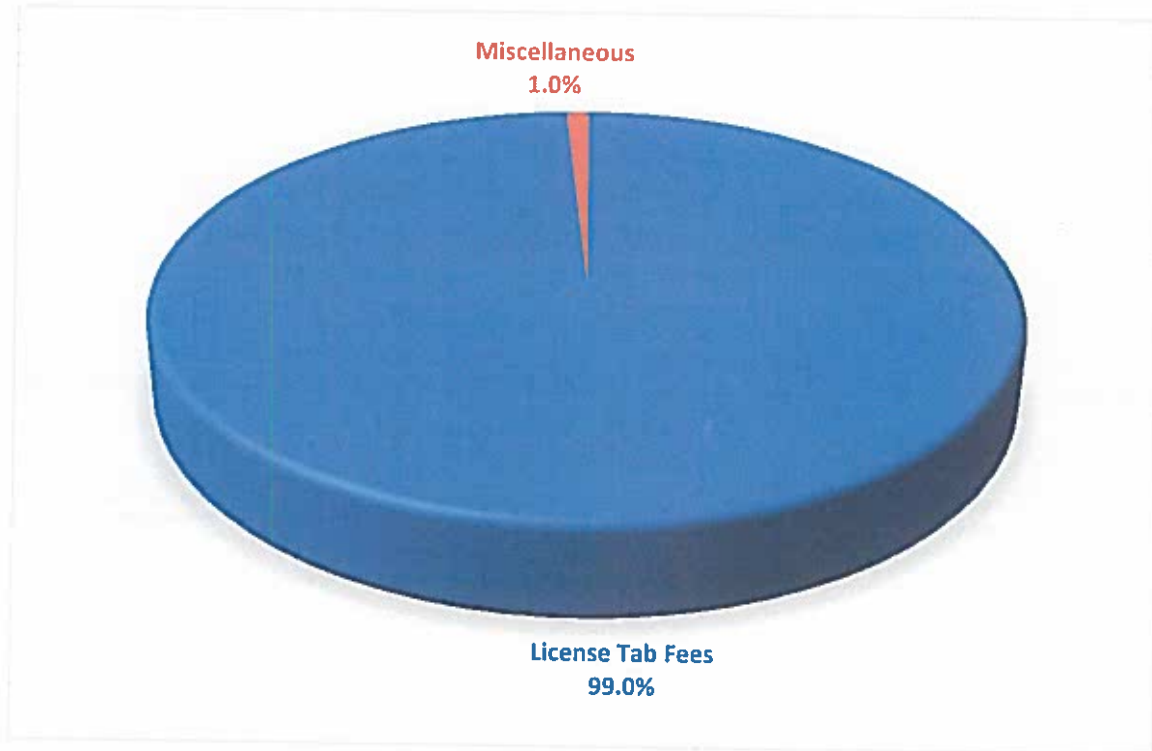
**City of Grandview
2020 Budget
Transportation Benefit District Fund**

Revenues	Amount	
License Tab Fees	\$ 180,000	97.6%
Miscellaneous	4,500	2.4%
Total Revenues	\$ 184,500	



**City of Grandview
2021 Budget
Transportation Benefit District Fund**

Revenues	Amount	
License Tab Fees	\$ 180,000	99.0%
Miscellaneous	1,800	1.0%
Total Revenues	\$ 181,800	

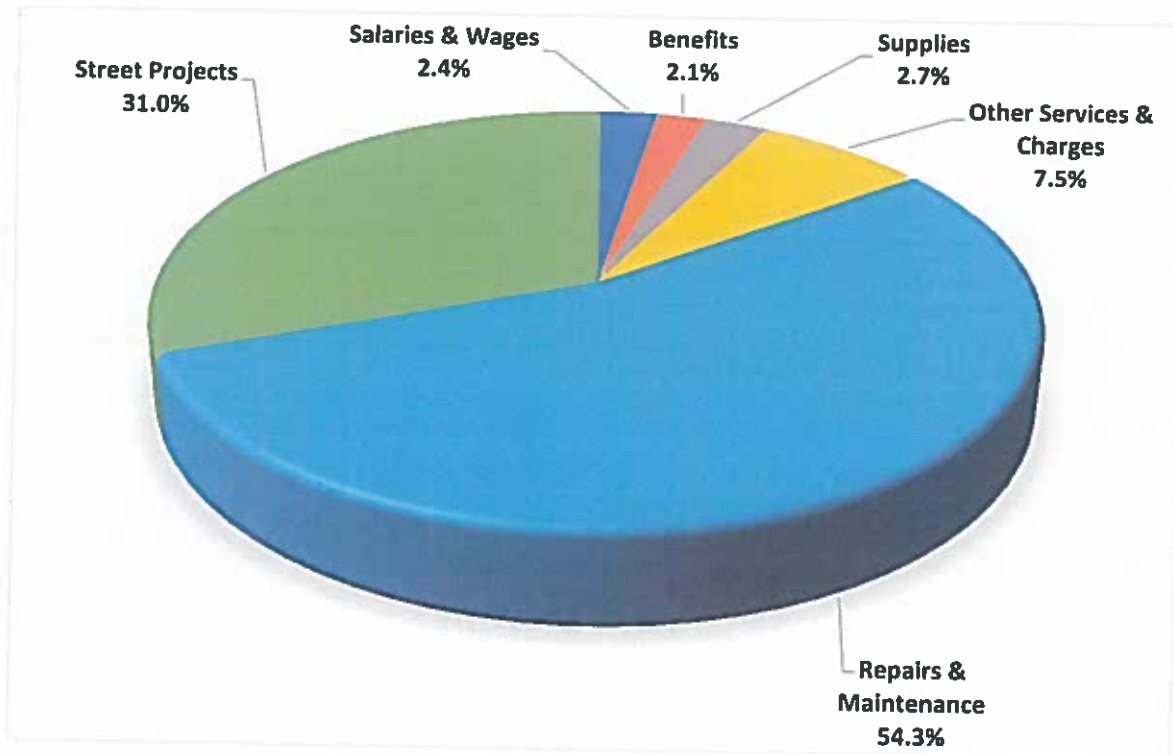


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Transportation Benefit District					
Beginning Fund Balance - Reserved	260,656.28	245,185	245,160	297,860	297,860
Taxes					
License Tab Fees	184,951.20	180,000	185,000	0	180,000
Total Taxes	184,951.20	180,000	185,000	0	180,000
Miscellaneous Revenues					
Investment Interest	6,161.16	4,500	1,800	0	1,800
Total Miscellaneous Revenues	6,161.16	4,500	1,800	0	1,800
Total Transportation Benefit District	451,768.64	429,685	431,960	297,860	479,660

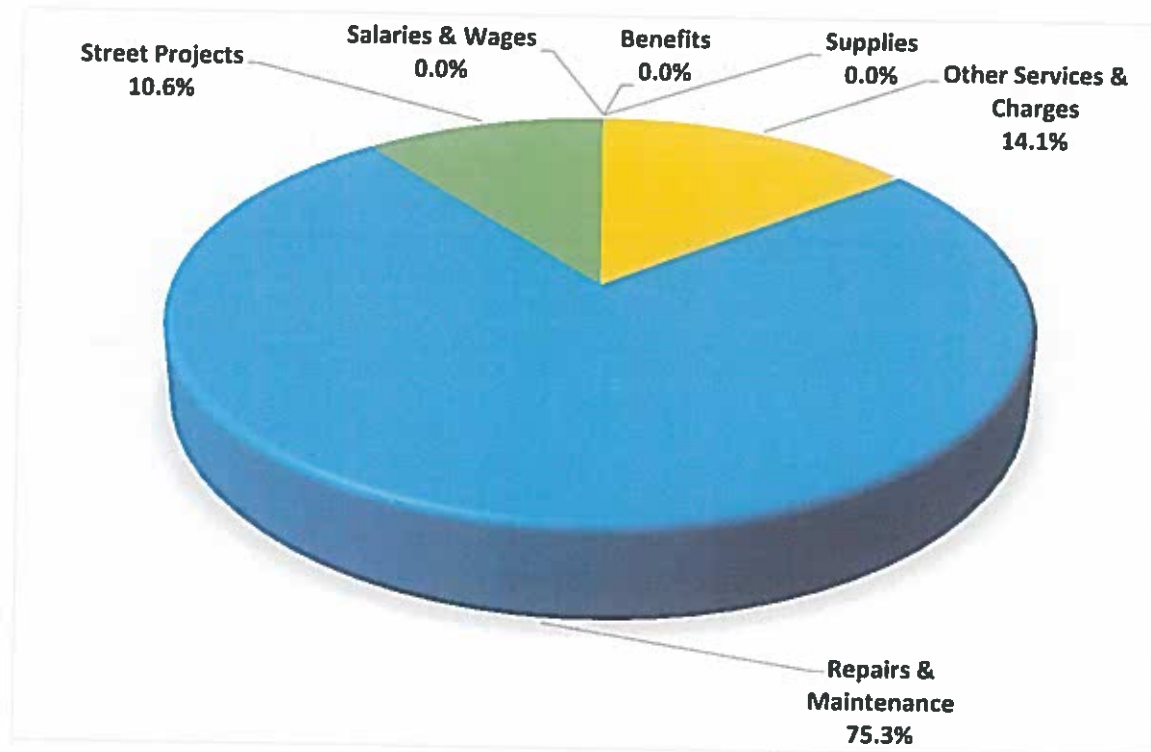
**City of Grandview
2020 Budget
Transportation Benefit District Fund**

Expenditures	Amount	
Salaries & Wages	\$ 3,600	2.4%
Benefits	3,125	2.1%
Supplies	4,000	2.7%
Other Services & Charges	11,000	7.5%
Repairs & Maintenance	80,000	54.3%
Street Projects	45,650	31.0%
Total Expenditures	\$ 147,375	



**City of Grandview
2021 Budget
Transportation Benefit District Fund**

Expenditures	Amount	
Salaries & Wages	\$ -	0.0%
Benefits	-	0.0%
Supplies	-	0.0%
Other Services & Charges	7,500	14.1%
Repairs & Maintenance	40,000	75.3%
Street Projects	5,650	10.6%
Total Expenditures	\$ 53,150	



FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities - None

Notable Changes in 2021 – None

Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$180,000
------------------	-----------

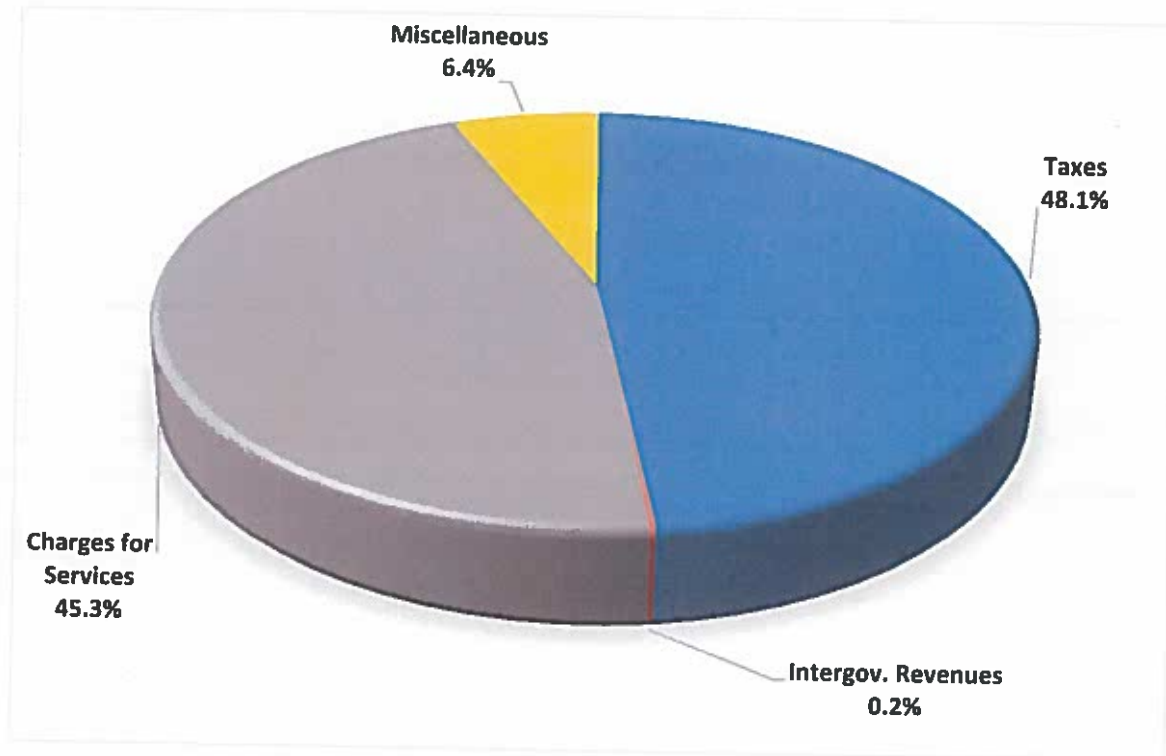
Equipment and Vehicles Assigned – None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Transportation Benefit District					
TBD					
Regular Salaries & Wages	0.00	3,600	0	0	0
Social Security	0.00	280	0	0	0
Retirement	0.00	460	0	0	0
Workman's Compensation	0.00	150	0	0	0
Medical/Life Insurance	0.00	2,230	0	0	0
Family Medical Leave Premium	0.00	5	0	0	0
Office & Operating Supplies	0.00	4,000	0	0	0
Professional Services	12,937.82	11,000	10,520	7,500	7,500
Repairs & Maintenance	75,407.70	80,000	79,880	40,000	40,000
Stormwtr Improv - Larson/W 5th/Butternut	32.33	18,650	13,000	5,650	5,650
Total Operating Expenses	88,377.85	120,375	103,400	53,150	53,150
Street Construction					
WCR Resurfacing - E. Stover to I-82 Ramp	118,227.06	0	0	0	0
E. Stover to Colleen's Way Resurface	0.00	27,000	30,700	0	0
Total TBD Street Construction	118,227.06	27,000	30,700	0	0
Ending Fund Balance					
Ending Fund Balance - Reserved	245,163.73	282,310	297,860	244,710	426,510
Total Ending Fund Balance	245,163.73	282,310	297,860	244,710	426,510
Total TBD Fund	451,768.64	429,685	431,960	297,860	479,660

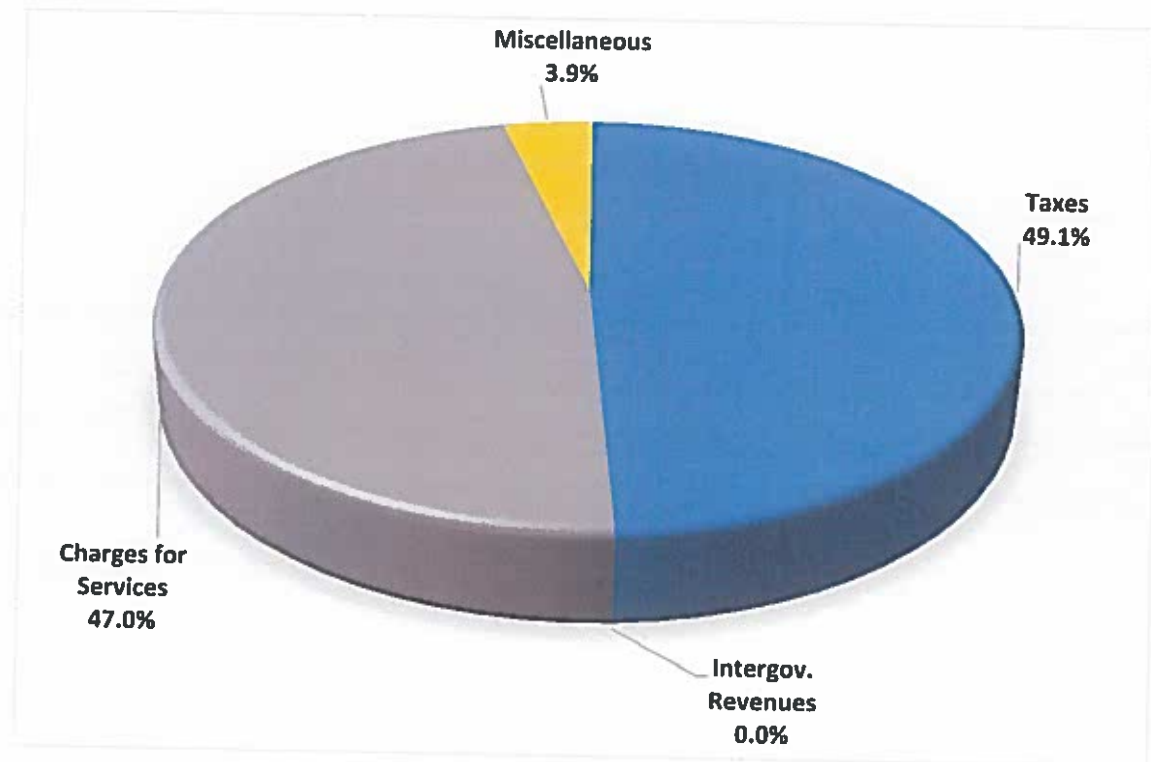
**City of Grandview
2020 Budget
Cemetery Fund**

Revenues	Amount	
Taxes	\$ 75,250	48.1%
Intergov. Revenues	300	0.2%
Charges for Services	71,000	45.3%
Miscellaneous	10,050	6.4%
Total Revenues	\$ 156,600	



**City of Grandview
2021 Budget
Cemetery Fund**

Revenues	Amount	
Taxes	\$ 75,250	49.1%
Intergov. Revenues	-	0.0%
Charges for Services	72,000	47.0%
Miscellaneous	6,050	3.9%
Total Revenues	\$ 153,300	

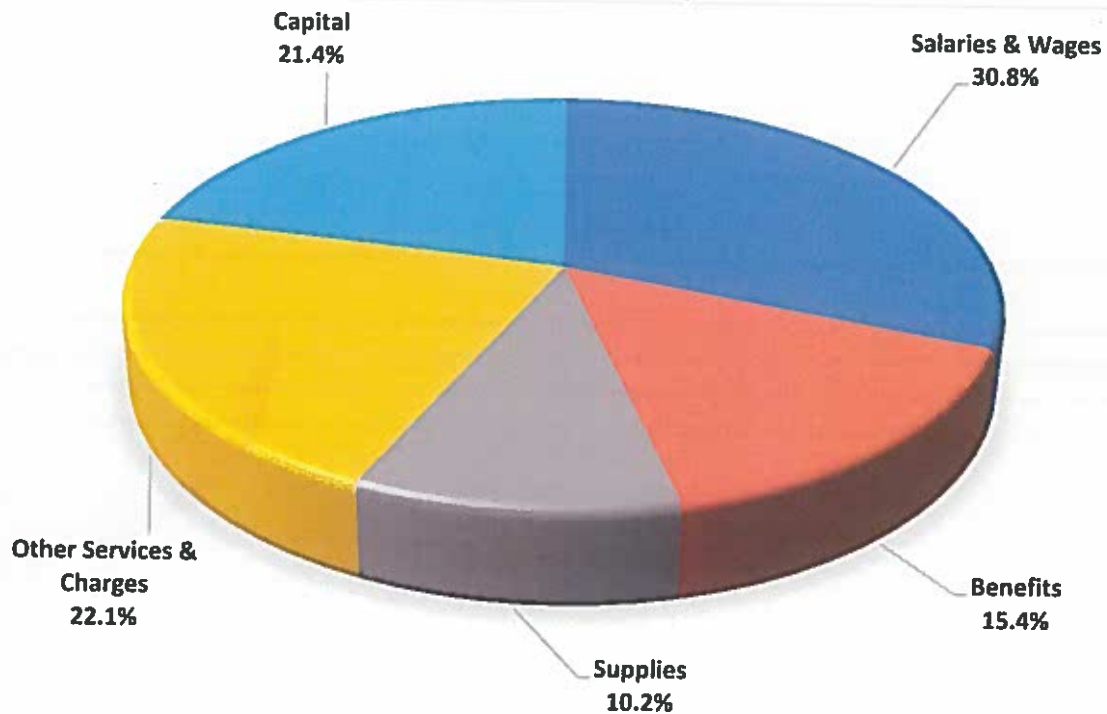


City of Grandview ~ 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Cemetery Fund					
Beginning Fund Balance - Reserved	64,450.00	57,500	58,000	68,000	68,000
Beginning Fund Balance	49,196.61	77,730	77,760	106,405	106,405
Total Beginning Cash Balance	113,646.61	135,230	135,760	174,405	174,405
Taxes					
Local Sales Taxes	87,120.19	75,250	76,500	75,250	75,250
Total Taxes	87,120.19	75,250	76,500	75,250	75,250
Intergovernmental Revenues					
Commerce CARES Grant	0.00	300	300	0	0
Total Intergovernmental Revenues	0.00	300	300	0	0
Charges for Goods and Services					
Sale of Lots	14,748.81	18,000	28,000	18,000	18,000
Sale of Liners	13,791.00	16,000	20,000	16,000	16,000
Opening & Closing	27,798.77	28,000	38,000	28,000	28,000
Selling Markers	11,280.00	9,000	17,500	10,000	10,000
Total Charges for Goods and Services	67,618.58	71,000	103,500	72,000	72,000
Miscellaneous Revenues					
Investment Interest	13,347.58	10,000	6,000	6,000	6,000
Other Miscellaneous Revenue	43.85	50	45	50	50
Total Miscellaneous Revenues	13,391.43	10,050	6,045	6,050	6,050
Nonrevenues					
Sales Taxes Collected	1,039.91	0	1,500	0	0
Prepayment of Services	26,255.14	0	28,000	0	0
Total Nonrevenues	27,295.05	0	29,500	0	0
Total Cemetery Fund	309,071.86	291,830	351,605	327,705	327,705

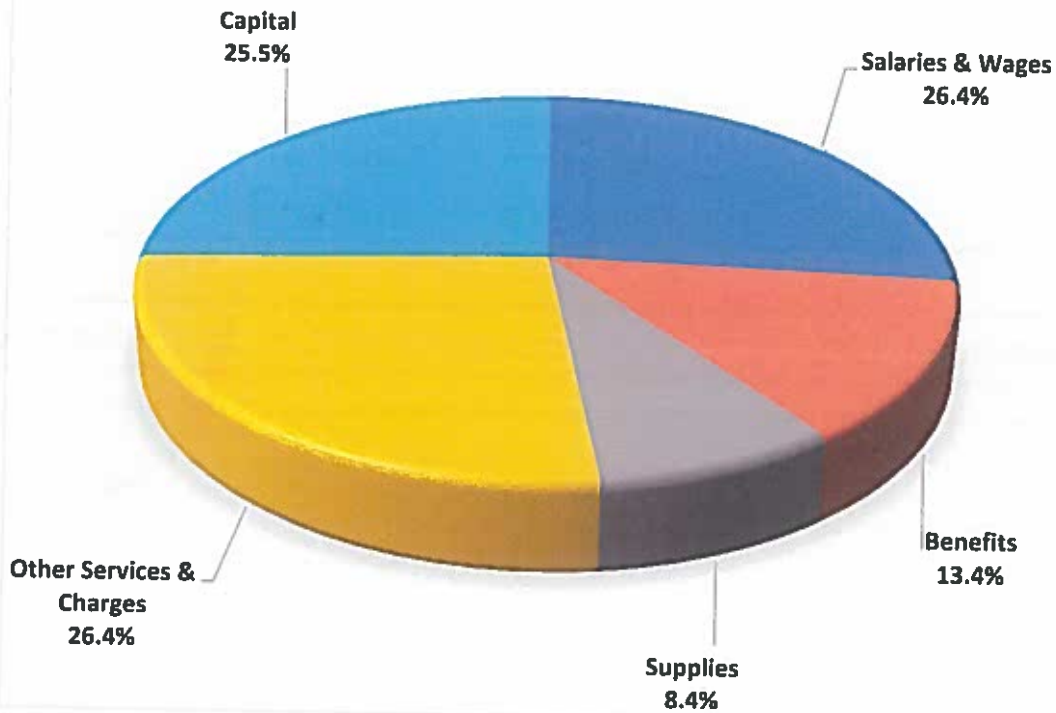
**City of Grandview
2020 Budget
Cemetery Fund**

Expenditures	Amount	
Salaries & Wages	\$ 71,920	30.8%
Benefits	36,030	15.4%
Supplies	23,800	10.2%
Other Services & Charges	51,500	22.1%
Capital	50,000	21.4%
Total Expenditures	\$ 233,250	



**City of Grandview
2021 Budget
Cemetery Fund**

Expenditures	Amount	
Salaries & Wages	\$ 72,460	26.4%
Benefits	36,820	13.4%
Supplies	23,000	8.4%
Other Services & Charges	72,500	26.4%
Capital	70,000	25.5%
Total Expenditures	\$ 274,780	



FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	.800
	<u>1.175 FTE</u>

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2021 –

- Expansion of New Area (Road Entrance, Mapping and Landscaping)	\$ 50,000
- New Cemetery - Engineering	\$ 20,000
- Niche Wall	\$ 20,000
Total	<u>\$ 90,000</u>

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$18,000
Sale of Liners	\$16,000
Opening & Closing	\$28,000
Headstone Setting	<u>\$10,000</u>
Total	\$72,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weedeaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	44,594.19	45,000	44,000	45,000	45,000
Wages - Supervision	3,768.51	7,000	3,500	7,000	7,000
Wages - Administration	15,617.25	15,500	15,080	16,000	16,000
Overtime	3,599.50	3,500	1,800	3,500	3,500
Longevity	152.98	400	400	420	420
Longevity	503.70	520	520	540	540
Social Security	5,195.47	5,500	5,000	5,550	5,550
Retirement	7,984.26	9,250	8,020	9,400	9,400
Workman's Compensation	2,111.29	2,470	2,000	2,360	2,360
Medical/life Insurance	18,372.05	17,980	18,500	19,780	18,700
Family Medical Leave Premium	107.80	130	100	110	110
Uniforms & Clothing	653.40	700	500	700	700
Office & Operating Supplies	19,630.54	14,500	16,000	14,500	14,500
COVID-19 Office Supplies	0.00	300	300	0	0
Liners Purchased For Resale	5,405.40	8,500	11,500	8,000	8,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	5,100.05	13,000	12,000	15,000	15,000
Niche Wall Engraving	0.00	1,400	1,000	500	500
New Cemetery Engineering	0.00	0	0	70,000	20,000
Communications	664.06	800	800	800	800
Travel	30.00	100	0	100	100
Operating Rentals & Leases	18,878.99	14,500	15,000	14,500	14,500
Insurance	1,130.79	1,200	1,180	1,600	1,600
Public Utility Services	7,334.95	9,500	9,000	8,000	8,000
Repairs & Maintenance	9,734.61	9,000	8,500	10,000	10,000
Miscellaneous	1,696.46	2,000	1,000	2,000	2,000
Total Cemetery Services	172,266.25	183,250	175,700	255,860	204,780
Non Expenditures					
Sales Taxes Remitted	1,045.44	0	1,500	0	0
Total Non Expenditures	1,045.44	0	1,500	0	0
Capital Expenditures					
Improvements O/T Buildings	0.00	50,000	0	50,000	50,000
Niche Wall	0.00	0	0	20,000	20,000
Total Capital Expenditures	0.00	50,000	0	70,000	70,000
Ending Fund Balance					
Ending Fund Balance - Reserved	58,000.00	24,000	68,000	0	16,500
Ending Fund Balance	77,760.17	34,580	106,405	1,845	36,425
Total Ending Fund Balance	135,760.17	58,580	174,405	1,845	52,925
Total Cemetery Fund	309,071.86	291,830	351,605	327,705	327,705

**City of Grandview
2020 Budget
SIED Loan - EWC Fund**

Revenues	Amount	
Grandview Lumber	\$ 58,670	100.0%
Total Revenues	\$ 58,670	



Grandview Lumber...

**City of Grandview
2021 Budget
SIED Loan - EWC Fund**

Revenues	Amount	
Grandview Lumber	\$ 58,670	100.0%
Total Revenues	\$ 58,670	



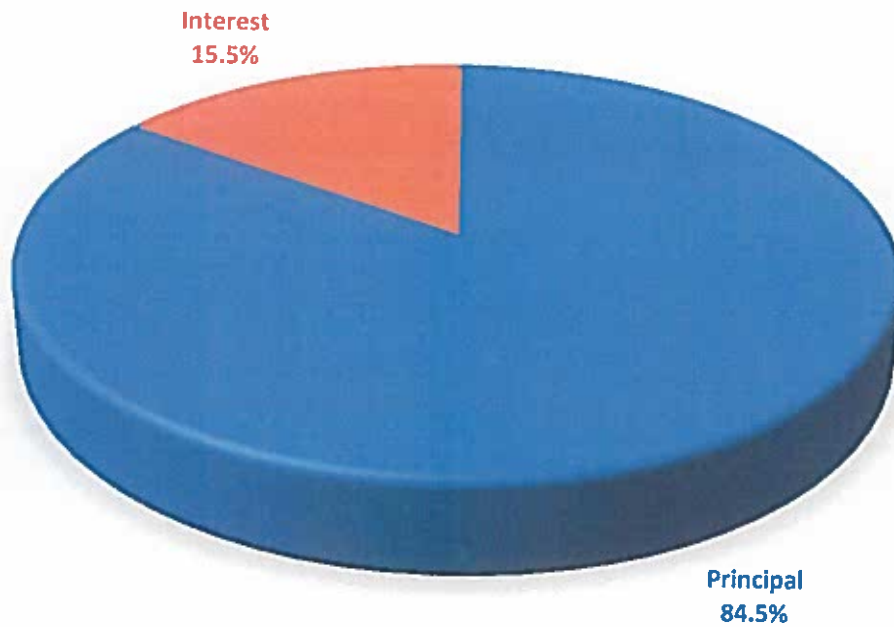
Grandview Lumber...

City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
SIED Loan - EWC Plaza Fund					
Beginning Fund Balance - Reserved	5.28	5	10	10	10
Non Revenues					
Loan Payment Rec - Grandview Lumber	58,670.00	58,670	58,670	58,670	58,670
Total Non Revenues	58,670.00	58,670	58,670	58,670	58,670
Total SIED Loan - EWC Plaza Fund	58,675.28	58,675	58,680	58,680	58,680

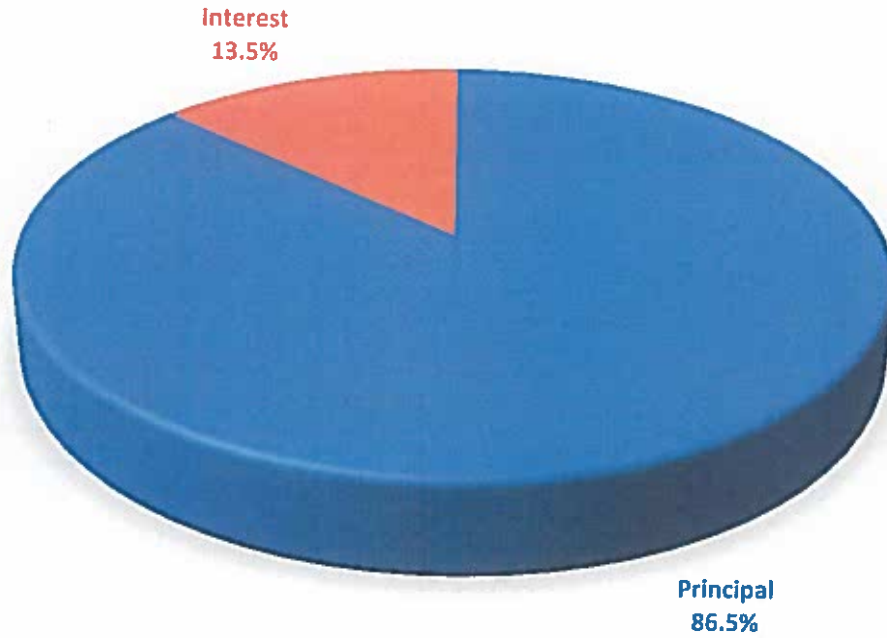
**City of Grandview
2020 Budget
SIED Loan - EWC Fund**

Expenditures	Amount	
Principal	\$ 49,560	84.5%
Interest	9,110	15.5%
Miscellaneous	-	0.0%
Total Expenditures	\$ 58,670	



**City of Grandview
2021 Budget
SIED Loan - EWC Fund**

Expenditures	Amount	
Principal	\$ 50,770	86.5%
Interest	7,900	13.5%
Miscellaneous	-	0.0%
Total Expenditures	\$ 58,670	



FUND: SIED LOAN – EWC PLAZA

PROGRAM: EWC PLAZA DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City will receive payment from Grandview Lumber and then make principal and interest payments of the same amount to Yakima County Infrastructure Fund until the year 2026.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2021 – None

Mandated Programs – Federal and State – None

Revenue Generated - \$58,670 from Grandview Lumber

Equipment and Vehicles Assigned - None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
SIED Loan - EWC Plaza Fund					
SIED Loan Principal	48,377.13	49,560	49,560	50,770	50,770
SIED Loan Interest	10,290.23	9,110	9,110	7,900	7,900
Ending Fund Balance - Reserved	7.92	5	10	10	10
Total SIED Loan - EWC Plaza Fund	58,675.28	58,675	58,680	58,680	58,680

**City of Grandview
2020 Budget
SIED Loan - Euclid Fund**

Revenues	Amount	
Transfer In from Street	\$ 21,000	100.0%
Total Revenues	\$ 21,000	



Transfer In from Street...

**City of Grandview
2021 Budget
SIED Loan - Euclid Fund**

Revenues	Amount	
Transfer In from Street	\$ 23,300	100.0%
Total Revenues	\$ 23,300	



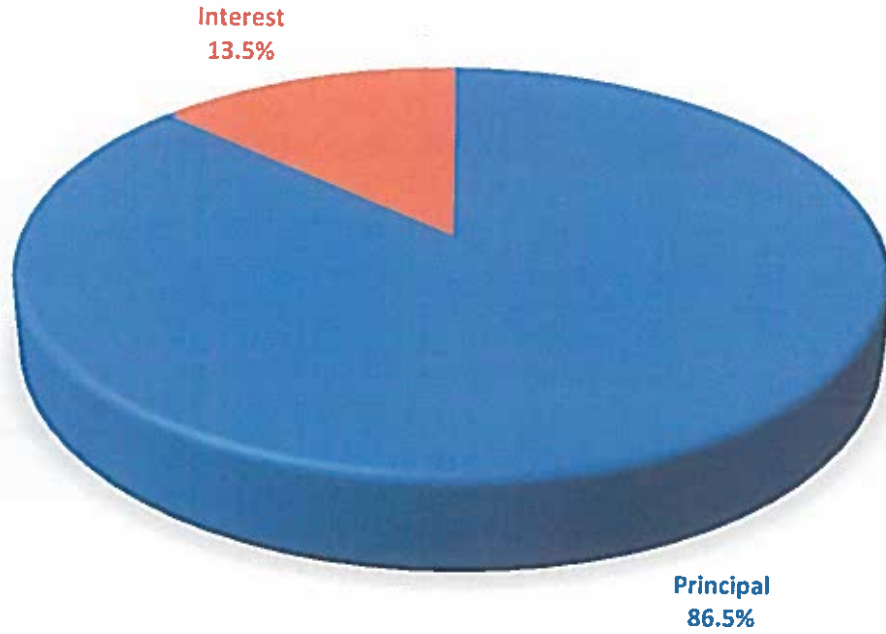
Transfer In from Street...

City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
SIED Loan - Euclid/WCR Fund					
Beginning Fund Balance - Reserved	25,607.47	2,310	2,310	10	10
Transfer In from Street Fund	0.00	21,000	21,000	23,300	23,300
Total Contributions and Transfers-In	0.00	21,000	21,000	23,300	23,300
 Total SIED Loan - Euclid/WCR Fund	 25,607.47	 23,310	 23,310	 23,310	 23,310

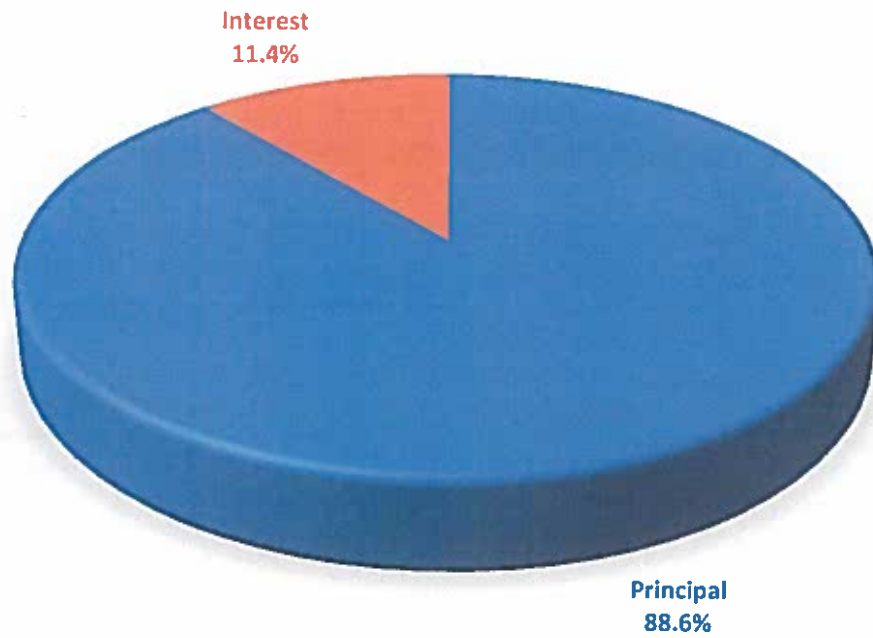
**City of Grandview
2020 Budget
SIED Loan - Euclid Fund**

Expenditures	Amount	
Principal	\$ 20,160	86.5%
Interest	3,140	13.5%
Miscellaneous	-	0.0%
Total Expenditures	\$ 23,300	



**City of Grandview
2021 Budget
SIED Loan - Euclid Fund**

Expenditures	Amount	
Principal	\$ 20,655	88.6%
Interest	2,645	11.4%
Miscellaneous	-	0.0%
Total Expenditures	\$ 23,300	



FUND: SIED LOAN – EUCLID/WCR IMPROVEMENTS

PROGRAM: EUCLID/WCR IMPROVEMENTS DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for Euclid/Wine Country Road improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City was to receive contributions totaling \$64,000 from FruitSmart Inc. to go towards the repayment of the loan. This amount was satisfied in 2018. The City will be responsible for repayment of the loan which will be satisfied in the year 2025.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2021 – None

Mandated Programs – Federal and State - None

Revenue Generated – A transfer of \$23,300 from the Street Fund will be used to make the debt obligation payment.

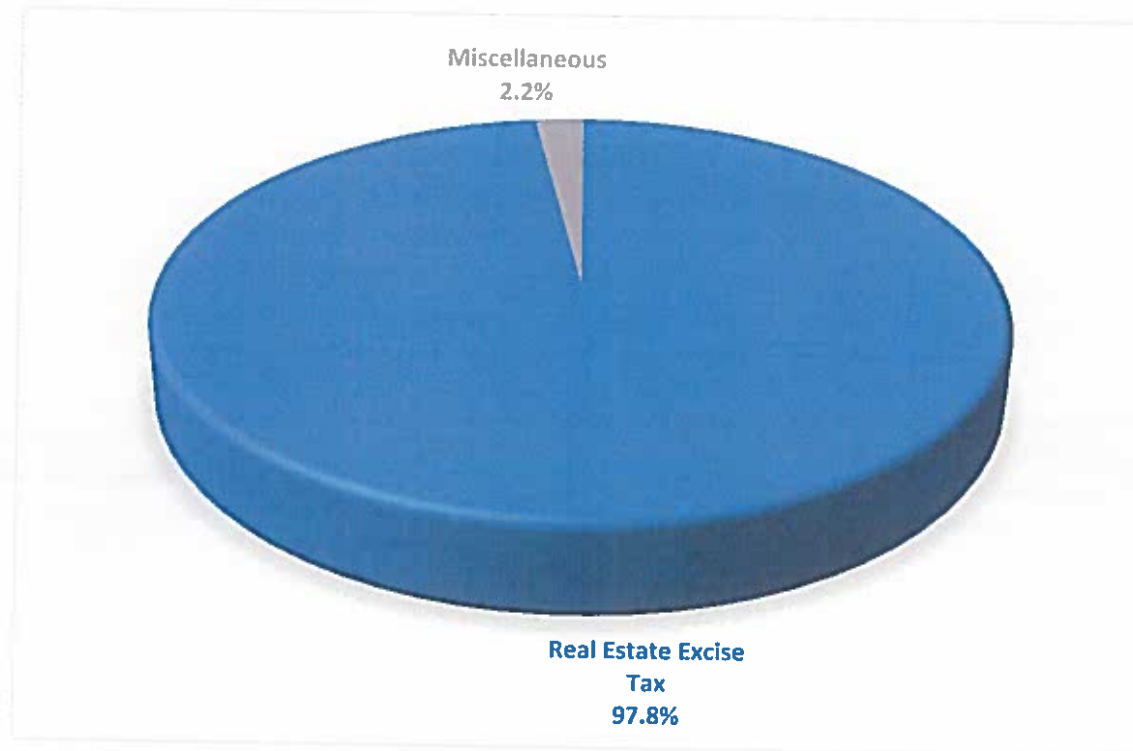
Equipment and Vehicles Assigned - None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
SIED Loan - Euclid/WCR Fund					
SIED Loan Principal	19,680.70	20,160	20,160	20,655	20,655
SIED Loan Interest	3,617.77	3,140	3,140	2,645	2,645
Ending Fund Balance - Reserved	2,309.00	10	10	10	10
Total SIED Loan - Euclid/WCR Fund	25,607.47	23,310	23,310	23,310	23,310

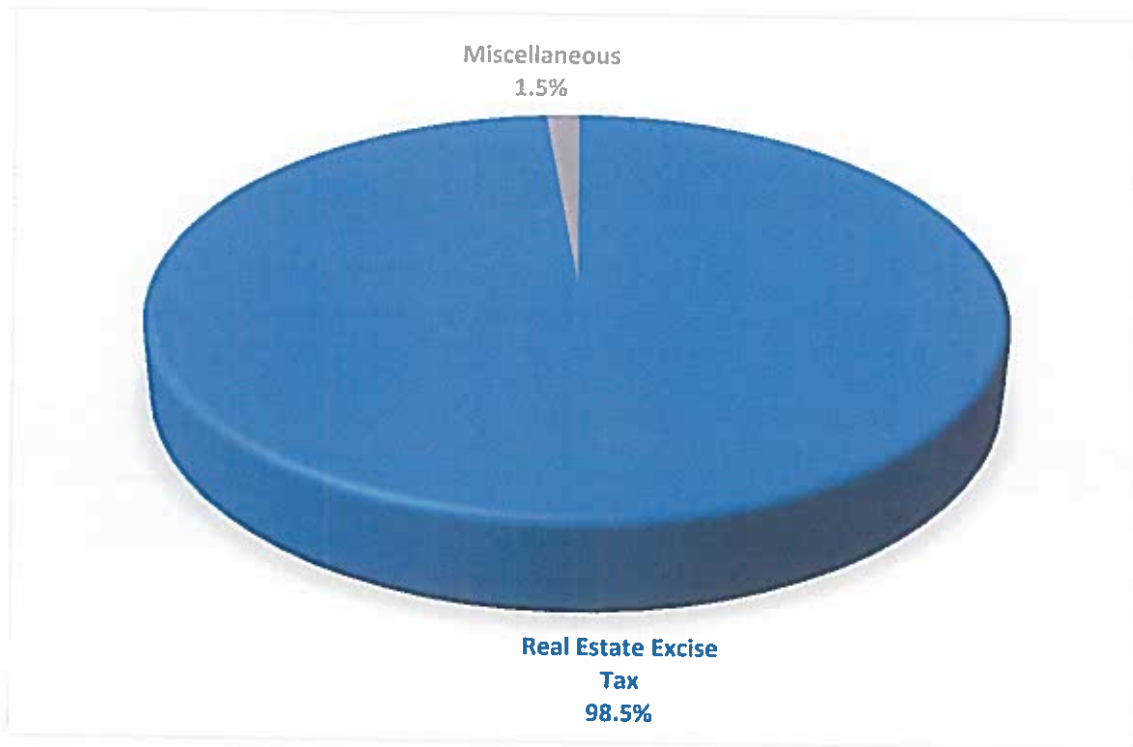
**City of Grandview
2020 Budget
Capital Improvements Fund**

Revenues	Amount	
Real Estate Excise Tax	\$ 100,000	97.8%
Charges for Services	-	0.0%
Miscellaneous	2,200	2.2%
Total Revenues	\$ 102,200	



**City of Grandview
2021 Budget
Capital Improvements Fund**

Revenues	Amount	
Real Estate Excise Tax	\$ 100,000	98.5%
Charges for Services	-	0.0%
Miscellaneous	1,500	1.5%
Total Revenues	\$ 101,500	



City of Grandview ~ 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Capital Improvements Fund					
Beginning Fund Balance	109,505.79	173,510	173,730	351,230	351,230
Taxes					
Real Estate Excise Tax	129,656.15	100,000	180,000	100,000	100,000
Total Taxes	129,656.15	100,000	180,000	100,000	100,000
Miscellaneous Revenues					
Investment Interest	3,180.85	2,200	1,500	1,500	1,500
Total Miscellaneous Revenues	3,180.85	2,200	1,500	1,500	1,500
Total Capital Improvements Fund	242,342.79	275,710	355,230	452,730	452,730

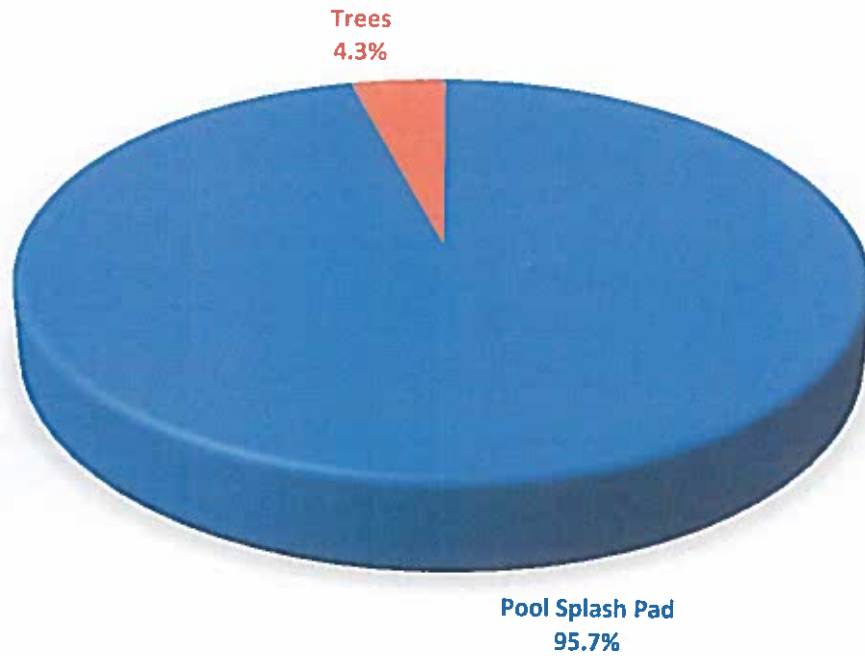
**City of Grandview
2020 Budget
Capital Improvements Fund**

Expenditures	Amount	
Pool Splash Pad	\$ 120,000	93.8%
Trees	8,000	6.3%
Miscellaneous	-	0.0%
Total Expenditures	\$ 128,000	



**City of Grandview
2021 Budget
Capital Improvements Fund**

Expenditures	Amount	
Pool Splash Pad	\$ 180,000	95.7%
Trees	8,000	4.3%
Miscellaneous	-	0.0%
Total Expenditures	\$ 188,000	



FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2021 – The City plans to build a splash pad at the municipal pool. Total cost on this is approximately \$300,000. The City has set aside \$120,000 the last two years. This budget includes an additional \$60,000, bringing the total to \$180,000.

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks, recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$100,000
------------------------	-----------

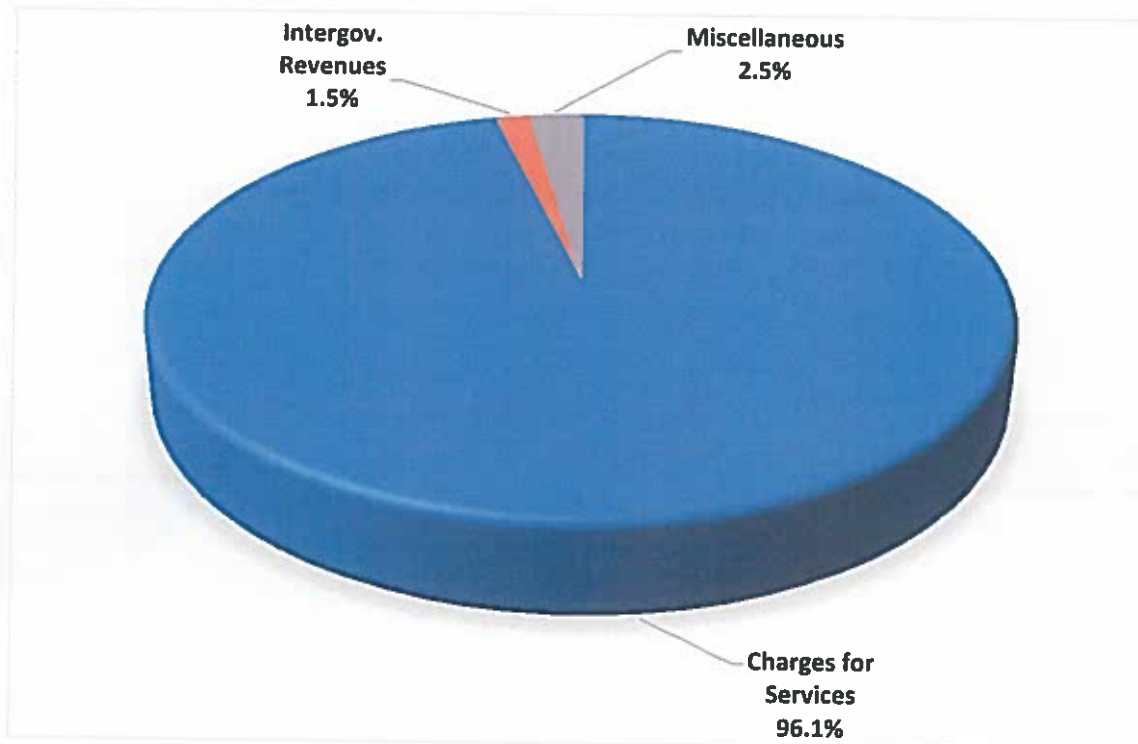
Equipment and Vehicles Assigned - None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Capital Improvement Fund					
Capital Expenditures					
Museum Roof	67,782.42	0	0	0	0
Pool Splash Pad	0.00	120,000	0	180,000	180,000
Total Capital Expenditures	67,782.42	120,000	0	180,000	180,000
Roadside Development					
Trees	833.95	8,000	4,000	8,000	8,000
Total Roadside Development	833.95	8,000	4,000	8,000	8,000
Ending Fund Balance					
Ending Fund Balance	173,726.42	147,710	351,230	264,730	264,730
Total Ending Fund Balance	173,726.42	147,710	351,230	264,730	264,730
Total Capital Improvements Fund	242,342.79	275,710	355,230	452,730	452,730

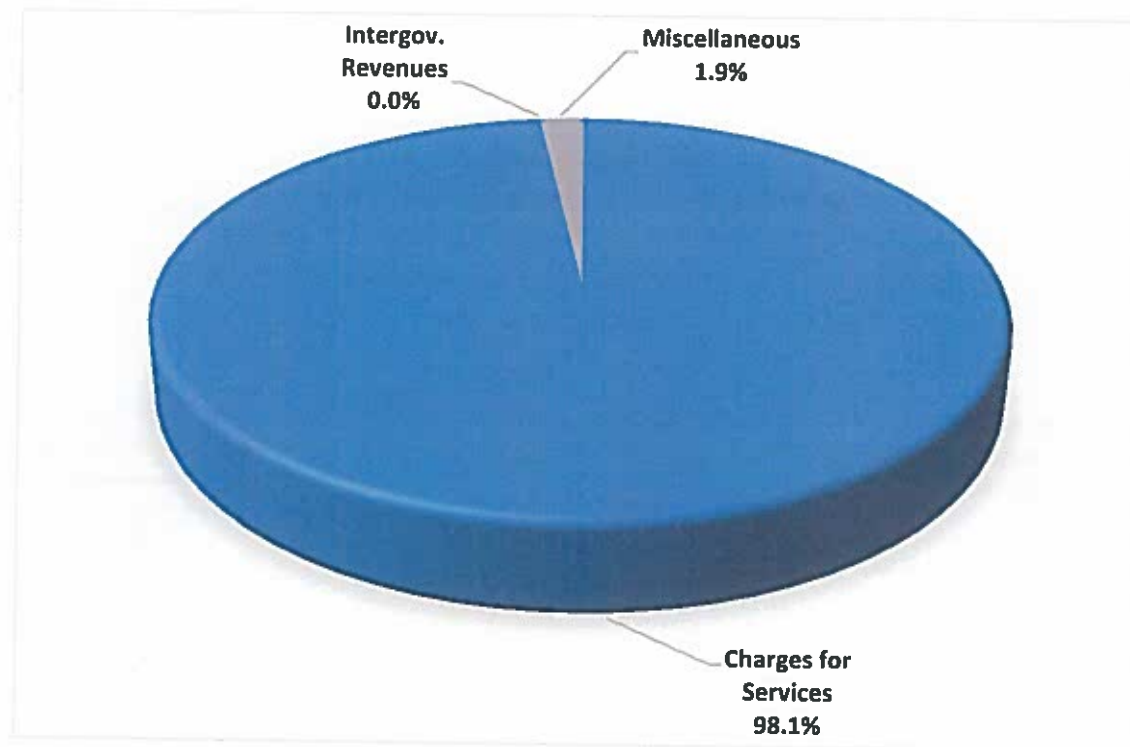
**City of Grandview
2020 Budget
Water Fund**

Revenues	Amount	
Charges for Services	\$ 2,507,000	96.1%
Intergov. Revenues	39,000	1.5%
Miscellaneous	64,000	2.5%
Total Revenues	\$ 2,610,000	



**City of Grandview
2021 Budget
Water Fund**

Revenues	Amount	
Charges for Services	\$ 2,480,000	98.1%
Intergov. Revenues	-	0.0%
Miscellaneous	49,280	1.9%
Total Revenues	\$ 2,529,280	

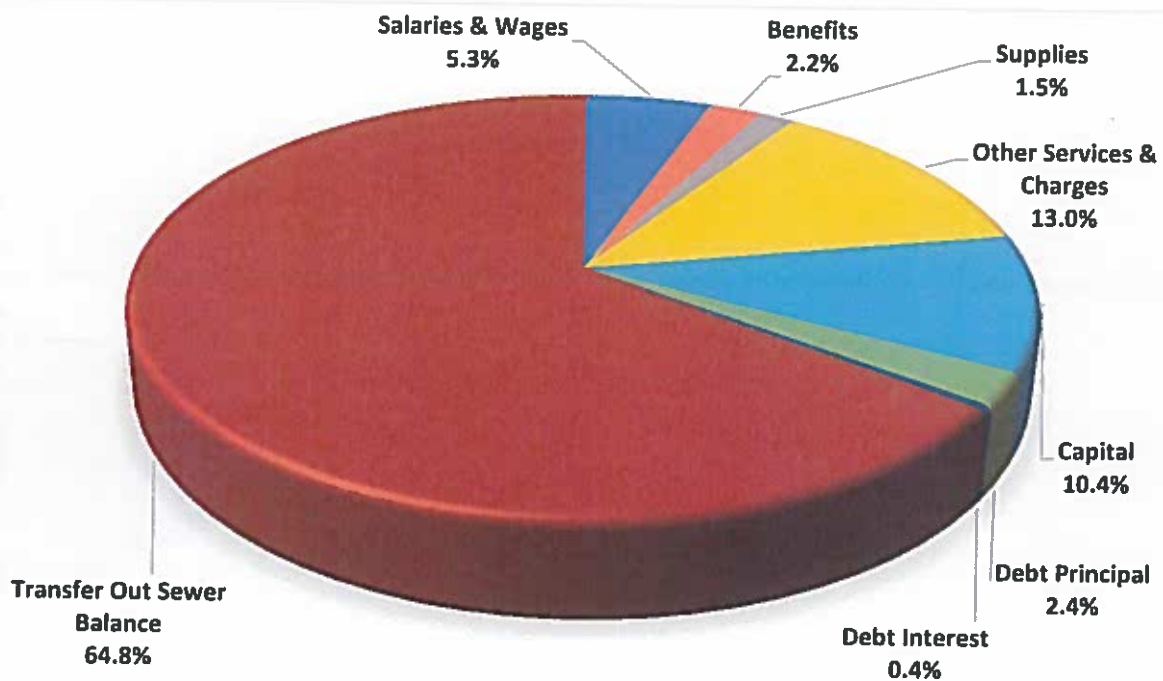


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Water Fund					
USDA Loan WW Loan Reserve	62,500.00	75,800	75,800	0	0
USDA Loan Short-Lived Assets Reserve	51,450.00	58,800	58,800	0	0
USDA Loan WW O & M	415,050.00	415,050	415,050	0	0
Beginning Fund Balance	9,000,247.21	11,349,890	11,349,440	6,481,000	6,481,000
Total Beginning Cash Balance	9,529,247.21	11,899,540	11,899,090	6,481,000	6,481,000
Intergovernmental Revenues					
Commerce CARES Grant	0.00	39,000	39,000	0	0
Total Intergovernmental Revenues	0.00	39,000	39,000	0	0
Charges for Goods and Services					
Water Receipts	1,921,227.55	1,950,000	1,900,000	1,900,000	1,900,000
City Utility Taxes - Water	543,539.35	548,000	535,000	535,000	535,000
Water Service Connections	14,067.31	8,000	23,000	40,000	40,000
Water Service - Capital Recovery	1,870.00	1,000	3,000	5,000	5,000
Sewer Receipts	3,444,498.75	0	0	0	0
City Utility Taxes - Sewer	336,232.13	0	0	0	0
Sewer Service Connections	9,800.00	0	0	0	0
Total Charges for Goods and Services	6,271,235.09	2,507,000	2,461,000	2,480,000	2,480,000
Miscellaneous Revenues					
Investment Interest	175,697.81	53,000	38,000	38,000	38,000
Rents & Leases	1,977.00	2,000	1,980	2,000	2,000
Lease - AT&T - Tower Park Res.	3,187.50	4,500	4,500	4,500	4,500
Lease - Verizon - Tower Park Res.	4,257.50	4,300	4,550	4,680	4,680
Judgements & Settlements	0.00	100	0	50	50
Miscellaneous Revenues	13,204.36	100	0	50	50
Total Miscellaneous Revenues	198,324.17	64,000	49,030	49,280	49,280
Nonrevenues					
Hydrant Rental Deposit	200.00	0	0	0	0
Total Nonrevenues	200.00	0	0	0	0
Other Financing Sources					
DOE - Sewer Trunk Main	293,665.09	0	0	0	0
DOE Forgivable - Sewer Trunk Main	293,665.09	0	0	0	0
DOE - 21" Main Construction Loan	18,626.44	0	0	0	0
Operating Transfer In	208,041.07	0	0	0	0
Total Other Financing Sources	813,997.69	0	0	0	0
Total Water Fund	16,813,004.16	14,509,540	14,448,120	9,010,280	9,010,280

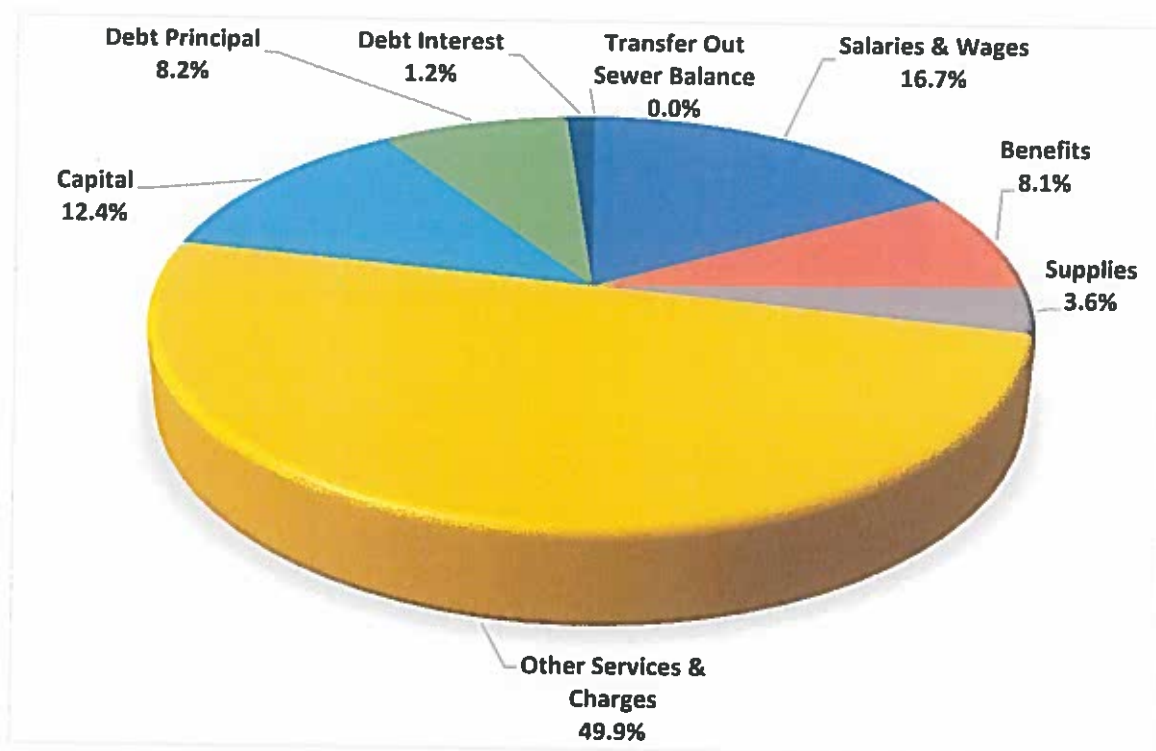
**City of Grandview
2020 Budget
Water Fund**

Expenditures	Amount	
Salaries & Wages	\$ 422,460	5.3%
Benefits	176,600	2.2%
Supplies	116,000	1.5%
Other Services & Charges	1,029,500	13.0%
Capital	825,000	10.4%
Debt Principal	193,520	2.4%
Debt Interest	30,810	0.4%
Transfer Out Sewer Balance	5,132,845	64.8%
Total Expenditures	\$ 7,926,735	



**City of Grandview
2021 Budget
Water Fund**

Expenditures	Amount	
Salaries & Wages	\$ 396,690	16.7%
Benefits	191,210	8.1%
Supplies	85,500	3.6%
Other Services & Charges	1,185,000	49.9%
Capital	294,500	12.4%
Debt Principal	193,785	8.2%
Debt Interest	28,460	1.2%
Transfer Out Sewer Balance	-	0.0%
Total Expenditures	\$ 2,375,145	



FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	0.10
Assistant Public Works Director	0.40		6.30 FTE

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes in 2021

- Reservoir Repainting (3MG)	\$200,000
- Water Meter Replacements	\$ 50,000
- Willoughby Property Irrigation	\$ 30,000
- Water System Plan Update	\$100,000
- New Well Study	\$ 5,000
- New Well Funding Applications	\$ 20,000
- New HVAC System for Willoughby Well (S13)	\$ 12,000
- Computer	\$ 2,500

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

- Water receipts	\$1,900,000
- Water service connections and Capital Recovery	\$ 45,000

Equipment and Vehicles Assigned – All are shared within the Public Works Department.

1 – Nissan Rogue	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Water/Sewer Fund					
Water					
Regular Salaries & Wages	170,200.33	220,000	235,000	191,000	191,000
Wages - Supervision	73,492.47	85,000	76,000	85,000	85,000
Wages - Administration	92,003.95	90,000	92,000	93,000	93,000
Overtime	19,368.72	20,000	17,000	20,000	20,000
Longevity	4,198.03	2,760	2,760	2,850	2,850
Longevity	3,675.85	4,700	4,700	4,840	4,840
Social Security	27,568.22	27,350	33,000	30,350	30,350
Retirement	46,548.09	45,970	53,500	47,950	47,950
Workman's Compensation	8,003.28	12,270	12,800	13,130	13,130
Medical/life Insurance	90,267.15	88,570	105,700	102,880	97,000
Family Medical Leave Premium	665.90	440	800	580	580
Uniforms & Clothing	2,000.47	2,000	2,000	2,200	2,200
Office & Operating Supplies	100,387.96	114,000	135,000	85,000	85,000
COVID-19 Office Supplies	0.00	1,000	1,000	0	0
Small Tools & Minor Equipment	0.00	1,000	0	500	500
Professional Services	36,494.47	50,000	45,000	200,000	200,000
Advertising	53.31	2,000	800	2,000	2,000
Reservoir Inspection (3MG)	7,409.41	0	0	0	0
Communications	9,147.78	11,000	11,000	15,000	15,000
Travel	1,007.10	1,500	300	1,500	1,500
Operating Rentals & Leases	43,346.94	45,000	34,000	45,000	45,000
Insurance	25,306.59	27,000	26,440	27,500	27,500
Public Utility Services	202,123.97	215,000	220,000	230,000	230,000
Repairs & Maintenance	56,883.79	65,000	80,000	50,000	50,000
Miscellaneous	16,384.51	14,000	24,000	15,000	15,000
Misc - State Taxes	99,536.00	98,000	95,000	98,000	98,000
Misc - City Taxes	489,335.64	495,000	485,000	495,000	495,000
Misc - Permits	4,170.40	6,000	4,170	6,000	6,000
Total Operating Expenses	1,629,580.33	1,744,560	1,796,970	1,864,280	1,858,400
Water Meters	0.00	765,000	765,000	50,000	50,000
Balcom and Moe Pump Replacement	0.00	30,000	27,980	0	0
Desktop Computers	1,141.75	0	0	2,500	2,500
Pipe Locator	0.00	0	0	0	0
Chlorine Scales	0.00	0	0	0	0
Willoughby Property - Irrigation System	0.00	30,000	20,000	30,000	30,000
Willoughby Well HVAC system	0.00	0	0	12,000	12,000
Reservoir Repainting (3MG)	0.00	0	0	200,000	200,000
Total Capital Expenditures	1,141.75	825,000	812,980	294,500	294,500
Total Water	1,630,722.08	2,569,560	2,609,950	2,158,780	2,152,900

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	38,222.11	0	DO NOT USE		
Wages - Supervision	44,691.91	0			
Wages - Administration	49,222.29	0			
Overtime	6,956.98	0			
Longevity	0.00	0			
Longevity	953.01	0			
Longevity	1,404.81	0			
Social Security	10,750.27	0			
Retirement	18,100.98	0			
Workman's Compensation	2,591.47	0			
Medical/Life Insurance	36,331.72	0			
Family Medical Leave Premium	240.34	0			
Uniforms & Clothing	1,786.74	0			
Office & Operating Supplies	70,837.50	0			
Small Tools & Minor Equipment	0.00	0			
Professional Services	5,385.46	0			
Advertising	53.58	0			
21" Sewer Main - Design/Environmental	234,553.56	0			
Communications	9,384.13	0			
Travel	1,050.00	0			
Operating Rentals & Leases	62,131.05	0			
Insurance	7,511.57	0			
Public Utility Services	15,509.67	0			
Repairs & Maintenance	97,510.10	0			
Miscellaneous	1,362.58	0			
Misc - State Taxes	82,138.69	0			
Misc - City Taxes	212,414.95	0			
Total Sewer Collection	1,011,095.47	0	0	0	0
21" Sewer Main - Construction	0.00	0	DO NOT USE		
Machinery & Equipment	0.00	0			
Desktop Computers	1,141.75	0			
Total Capital Expenditures	1,141.75	0	0	0	0
Total Sewer Collection	1,012,237.22	0	0	0	0

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	260,449.39	0	DO NOT USE		
Wages - Supervision	111,687.20	0			
Wages - Administration	54,625.90	0			
Overtime	12,044.43	0			
Overtime - Supervision	9,453.79	0			
Overtime - Administration	0.00	0			
Longevity	3,373.99	0			
Longevity - Supervision	3,995.36	0			
Longevity - Administration	1,613.26	0			
Social Security	21,103.92	0			
Social Security - Supervision	9,572.23	0			
Social Security - Admin.	4,230.01	0			
Retirement	33,959.78	0			
Retirement - Supervision	15,638.33	0			
Retirement - Administration	7,204.62	0			
Workman's Compensation	8,338.00	0			
Workman's Compensation-Superv	2,332.87	0			
Workman's Compensation - Admin	250.78	0			
Medical/life Insurance	81,039.86	0			
Medical/life Insurance -Super	19,968.25	0			
Medical/life Insurance-Admin.	14,839.01	0			
Family Medical Leave Premium	535.62	0			
Family Medical Leave Premium - Superv	242.26	0			
Family Medical Leave Premium - Admin	93.44	0			
Uniforms & Clothing	3,824.73	0			
Office & Operating Supplies	151,378.92	0			
Small Tools & Minor Equipment	0.00	0			
Professional Services	75,734.78	0			
Advertising	0.00	0			
Communications	9,184.15	0			
Travel	68.89	0			
Operating Rentals & Leases	18,276.47	0			
Insurance	56,658.49	0			
Public Utility Services	340,495.49	0			
Repairs & Maintenance	85,885.61	0			
Miscellaneous	16,633.74	0			
Misc - Permits	6,705.72	0			
Misc. - BioSolids Disposal	29,302.66	0			
Total Utilities and Environment	1,470,741.95	0	0	0	0
Large Equipment Replacement	165,131.72	0	DO NOT USE		
Total Capital Expenditures	165,131.72	0	0	0	0
Total Sewer Treatment	1,635,873.67	0	0	0	0
Total Sewer Collection & Treatment	2,648,110.89	0	0	0	0

FUND: WATER

PROGRAM: WATER DEBT SERVICE

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water Fund to finance capital improvements to the Water system.

Staffing Level – None

Overview of Ongoing and Present Activities –

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- Public Works Board, Drinking Water State Revolving Fund Loan – Old Inland Empire Water Improvements
 - 2014 – 2036

Notable Changes in 2021 – None

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

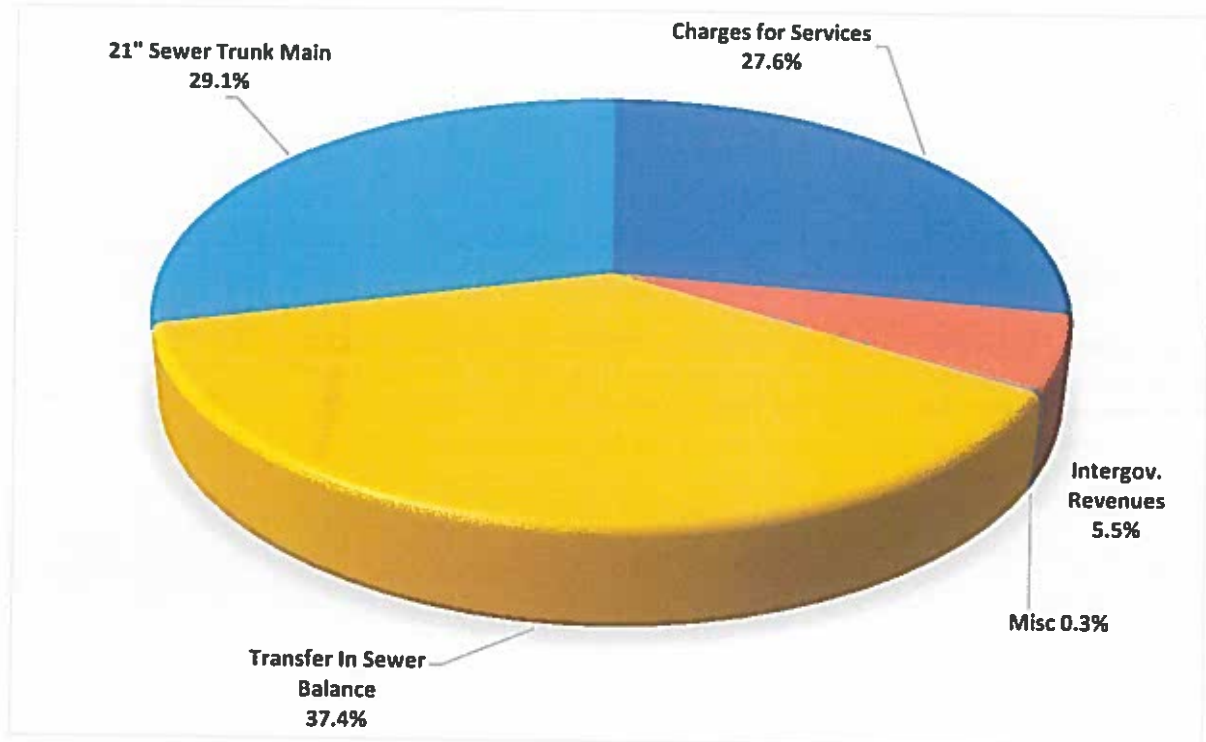
Equipment and Vehicles Assigned - None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Water Fund					
Long Term Debt					
Principal					
Princ. Pwtf Loan Well Rehab	27,137.14	0	0	0	0
Principal Dwsrf Well Rehab	140,017.09	140,020	140,020	140,020	140,020
USDA Note-'09 & '10 Water Imp	7,732.78	8,000	7,995	8,265	8,265
Principal DWSRF OIE Water	45,495.45	45,500	45,500	45,500	45,500
Yakima Cnty-Sied Loan-Downtown	27,820.09	0	0	0	0
USDA Loan - '13 & '14 WWTP	50,294.72	0	DO NOT USE		
Total Principal	298,497.27	193,520	193,515	193,785	193,785
Interest					
Interest DWSRF OIE Water	12,283.77	11,600	11,600	10,920	10,920
Int. Pwtf Loan Well Rehab	271.37	0	0	0	0
Interest Dwsrf Well Rehab	7,000.85	5,600	5,600	4,200	4,200
Yakima Cnty-Sied Loan-Downtown	678.81	0	0	0	0
USDA Note-'09 & '10 Water Imp	13,867.22	13,610	13,610	13,340	13,340
USDA Loan - '13 & '14 WWTP	83,383.28	0	DO NOT USE		
Total Interest	117,485.30	30,810	30,810	28,460	28,460
Transfers Out					
Operating Transfer-Out Bond Red.	218,500.00	0	DO NOT USE		
Total Transfers Out	218,500.00	0	0	0	0
Nonexpenditures					
Hydrant Rental Deposit Return	600.00	0	0	0	0
Total Nonexpenditures	600.00	0	0	0	0
Special Item - 2019 Sewer End Bal	0.00	5,132,845	5,132,845	0	0
USDA Loan WW Loan Reserve	75,800.00	0	0	0	0
USDA Loan Short-Lived Assets Reserve	58,800.00	0	0	0	0
USDA Loan WW O & M	415,050.00	0	0	0	0
Ending Fund Balance	11,349,438.62	6,582,805	6,481,000	6,629,255	6,635,135
Total Water Fund	16,813,004.16	14,509,540	14,448,120	9,010,280	9,010,280

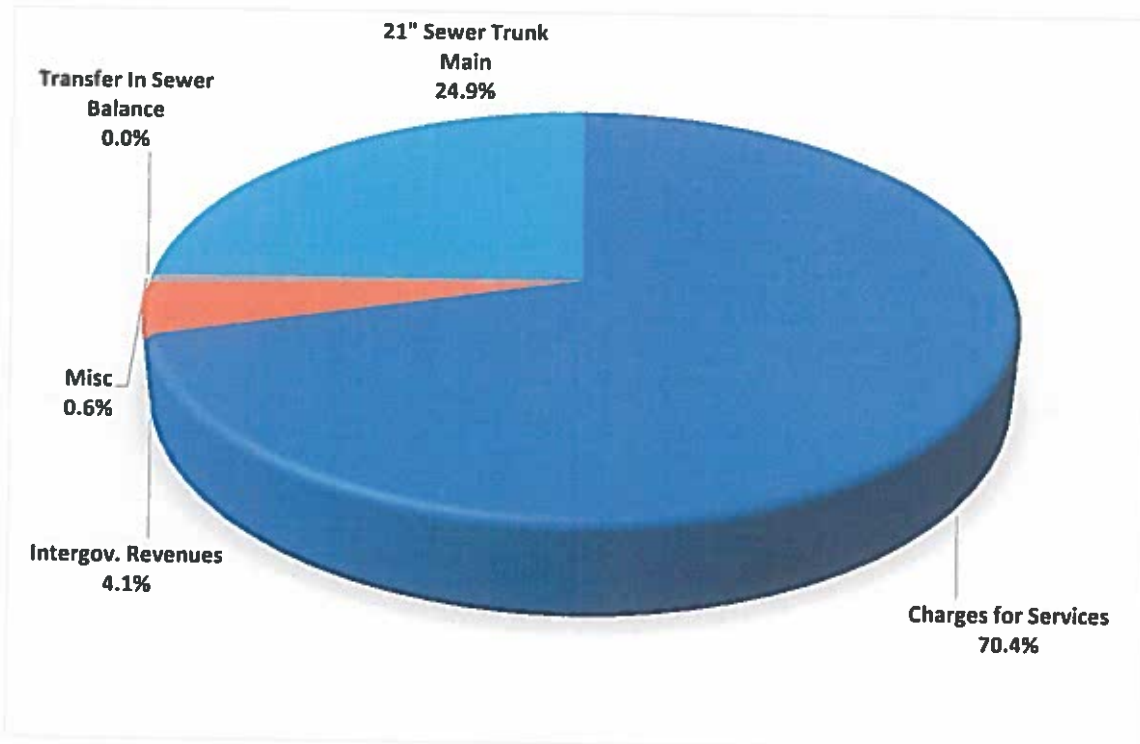
**City of Grandview
2020 Budget
Sewer Fund**

Revenues	Amount	
Charges for Services	\$ 3,792,505	27.6%
Intergov. Revenues	756,000	5.5%
Miscellaneous	47,000	0.3%
Transfer In Sewer Balance	5,132,845	37.4%
21" Sewer Trunk Main	3,999,500	29.1%
Total Revenues	\$ 13,727,850	



**City of Grandview
2021 Budget
Sewer Fund**

Revenues	Amount	
Charges for Services	\$ 3,880,005	70.4%
Intergov. Revenues	225,000	4.1%
Miscellaneous	34,100	0.6%
Transfer In Sewer Balance	-	0.0%
21" Sewer Trunk Main	1,375,000	24.9%
Total Revenues	\$ 5,514,105	

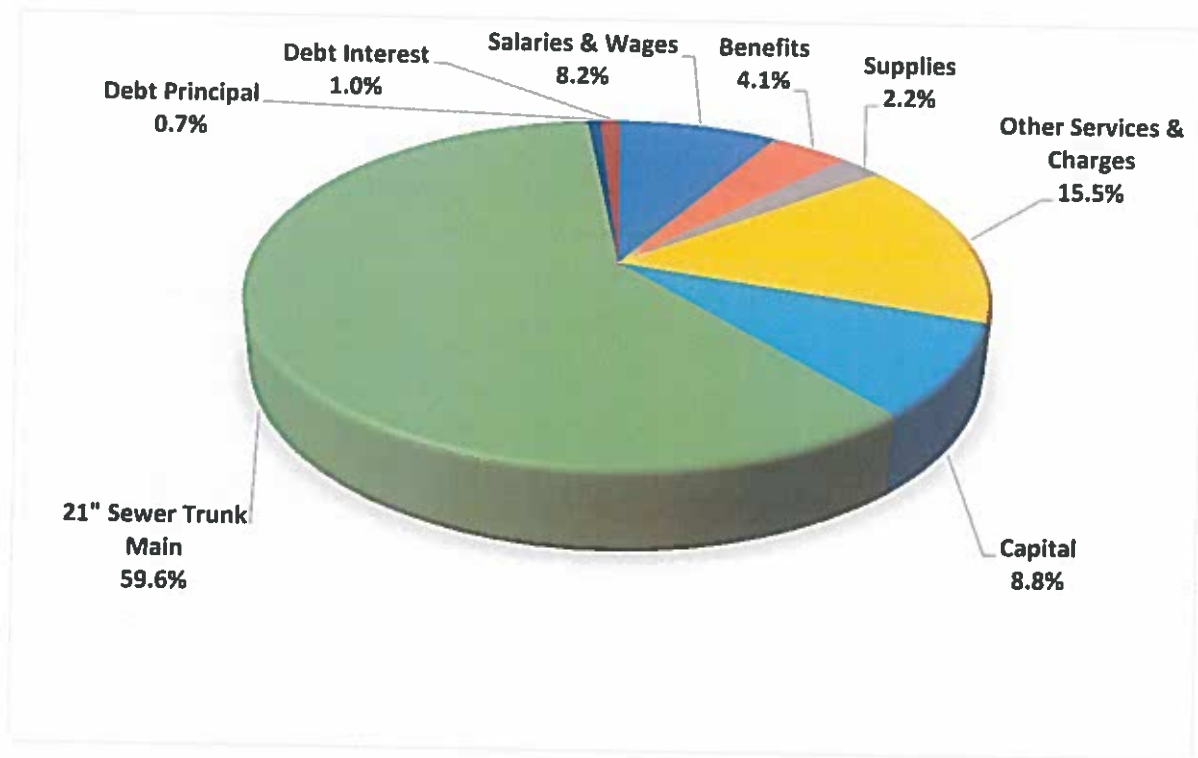


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Sewer Fund					
USDA Loan WW Loan Reserve	0.00	0	0	89,100	89,100
USDA Loan Short-Lived Assets Reserve	0.00	0	0	66,150	66,150
USDA Loan WW O & M	0.00	0	0	415,050	415,050
Beginning Fund Balance	0.00	0	0	5,951,735	5,951,735
Total Beginning Cash Balance	0.00	0	0	6,522,035	6,522,035
Intergovernmental Revenues					
CDBG - Sewer Trunk Main	0.00	750,000	295,000	225,000	225,000
Commerce CARES Grant	0.00	6,000	6,000	0	0
Total Intergovernmental Revenues	0.00	756,000	301,000	225,000	225,000
Charges for Goods and Services					
Sale of Pipe, etc.	0.00	5	0	5	5
Sewer Receipts	0.00	3,450,000	3,500,000	3,500,000	3,500,000
City Utility Taxes - Sewer	0.00	338,000	345,000	345,000	345,000
Sewer Service Connections	0.00	4,500	13,000	35,000	35,000
Total Charges for Goods and Services	0.00	3,792,505	3,858,000	3,880,005	3,880,005
Miscellaneous Revenues					
Investment Interest	0.00	47,000	34,000	34,000	34,000
Judgements & Settlements	0.00	0	0	50	50
Miscellaneous Revenues	0.00	0	0	50	50
Total Miscellaneous Revenues	0.00	47,000	34,000	34,100	34,100
Other Increases in Sources					
Special Item - 2019 Sewer End Bal	0.00	5,132,845	5,132,845	0	0
Other Financing Sources					
DOE - Sewer Trunk Main	0.00	7,000	7,000	0	0
DOE Forgivable - Sewer Trunk Main	0.00	7,000	7,000	0	0
DOE - 21" Main Construction Loan	0.00	3,885,500	1,706,000	1,360,000	1,360,000
DOE Forgivable - 21" Main Const Loan	0.00	100,000	85,000	15,000	15,000
Total Other Financing Sources	0.00	3,999,500	1,805,000	1,375,000	1,375,000
Total Sewer Fund	0.00	13,727,850	11,130,845	12,036,140	12,036,140

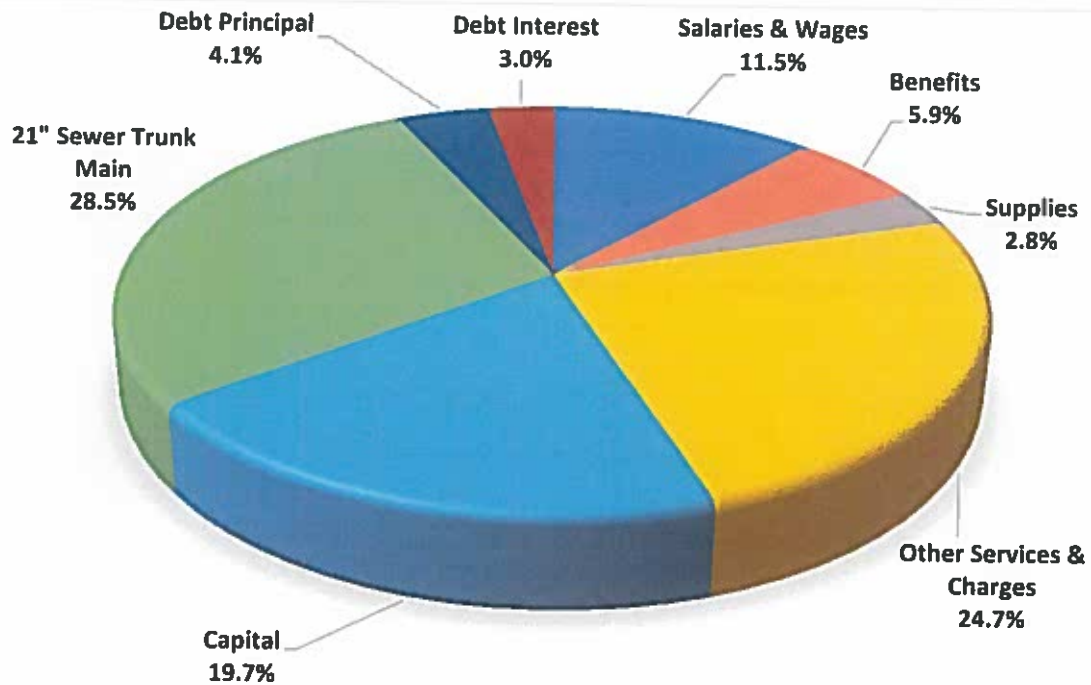
**City of Grandview
2020 Budget
Sewer Fund**

Expenditures	Amount	
Salaries & Wages	\$ 641,090	8.2%
Benefits	317,860	4.1%
Supplies	175,000	2.2%
Other Services & Charges	1,212,150	15.5%
Capital	686,500	8.8%
21" Sewer Trunk Main	4,670,000	59.6%
Debt Principal	51,640	0.7%
Debt Interest	82,040	1.0%
Total Expenditures	\$ 7,836,280	



**City of Grandview
2021 Budget
Sewer Fund**

Expenditures	Amount	
Salaries & Wages	\$ 644,590	11.5%
Benefits	329,260	5.9%
Supplies	156,500	2.8%
Other Services & Charges	1,386,500	24.7%
Capital	1,105,000	19.7%
21" Sewer Trunk Main	1,600,000	28.5%
Debt Principal	227,800	4.1%
Debt Interest	165,880	3.0%
Total Expenditures	\$ 5,615,530	



FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100		3.100 FTE

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2021 –

- Sewer Plan Update	\$ 84,000
- 21" Sewer Main Construction	<u>\$1,600,000</u>
Total	\$1,684,000

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

- Sewer Receipts	\$3,500,000
- Sewer service connections	\$ 35,000
- Sale of Pipe	<u>\$ 5</u>
Total	\$3,535,005

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	0.00	48,000	40,000	50,000	50,000
Wages - Supervision	0.00	55,000	46,000	55,000	55,000
Wages - Administration	0.00	55,000	51,000	55,000	55,000
Overtime	0.00	8,000	8,000	8,000	8,000
Longevity	0.00	2,200	2,200	2,270	2,270
Longevity	0.00	2,110	2,110	2,180	2,180
Longevity	0.00	1,500	1,500	1,550	1,550
Social Security	0.00	13,150	11,880	13,310	13,310
Retirement	0.00	22,100	19,980	22,570	22,570
Workman's Compensation	0.00	5,900	3,600	5,650	5,650
Medical/life Insurance	0.00	38,130	42,080	46,290	44,000
Family Medical Leave Premium	0.00	210	230	260	260
Uniforms & Clothing	0.00	2,000	1,600	2,000	2,000
Office & Operating Supplies	0.00	50,000	22,000	30,000	30,000
COVID-19 Office Supplies	0.00	1,000	1,000	0	0
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	0.00	15,000	8,000	100,000	100,000
Advertising	0.00	500	700	500	500
21" Sewer Main - Design/Environmental	0.00	40,650	7,000	0	0
Communications	0.00	10,000	9,000	12,000	12,000
Travel	0.00	500	100	500	500
Operating Rentals & Leases	0.00	56,000	54,000	53,000	53,000
Insurance	0.00	8,000	7,720	8,000	8,000
Public Utility Services	0.00	25,000	15,000	25,000	25,000
Repairs & Maintenance	0.00	89,000	45,000	89,000	89,000
Miscellaneous	0.00	2,000	600	2,000	2,000
Misc - State Taxes	0.00	75,000	78,000	78,000	78,000
Misc - City Taxes	0.00	215,000	220,000	220,000	220,000
Total Sewer Collection	0.00	841,450	698,300	882,580	880,290
 21" Sewer Main - Construction	 0.00	 4,670,000	 2,100,000	 1,600,000	 1,600,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	4,670,000	2,100,000	1,600,000	1,600,000
 Total Sewer Collection	 0.00	 5,511,450	 2,798,300	 2,482,580	 2,480,290

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150		6.950 FTE
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2021 –

- Large Equipment Replacement Fund (Metering Stations, Bio-Solid Presses, and Control Panels)	\$ 500,000
- 65,000 square foot Bio-Solid Drying Bed	\$ 600,000
- Utility Water Pump	\$ 5,000
- WWTP Facility Plan Update	\$ 5,000
- Sludge Drying Beds Engineering	<u>\$ 115,000</u>
Total	\$1,225,000

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – See Collection Services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Jeep Renegade	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	0.00	275,000	261,000	270,000	270,000
Wages - Supervision	0.00	110,000	115,000	115,000	115,000
Wages - Administration	0.00	56,000	54,130	57,000	57,000
Overtime	0.00	9,500	7,000	9,500	9,500
Overtime - Supervision	0.00	8,500	7,000	8,500	8,500
Overtime - Administration	0.00	250	0	250	250
Longevity	0.00	4,030	4,030	4,150	4,150
Longevity - Supervision	0.00	4,560	4,560	4,700	4,700
Longevity - Administration	0.00	1,440	1,440	1,490	1,490
Social Security	0.00	22,070	20,780	21,700	21,700
Social Security - Supervision	0.00	9,420	9,390	9,810	9,810
Social Security - Admin.	0.00	4,440	4,250	4,500	4,500
Retirement	0.00	37,110	34,920	36,790	36,790
Retirement - Supervision	0.00	15,830	15,780	16,630	16,630
Retirement - Administration	0.00	7,420	7,150	7,620	7,620
Workman's Compensation	0.00	9,130	8,590	9,210	9,210
Workman's Compensation-Superv	0.00	2,040	2,550	2,520	2,520
Workman's Compensation - Admin	0.00	2,500	1,400	1,690	1,690
Medical/life Insurance	0.00	86,920	83,000	95,620	90,000
Medical/life Insurance -Super	0.00	20,620	20,500	22,690	21,500
Medical/life Insurance-Admin.	0.00	14,700	15,500	16,170	15,200
Family Medical Leave Premium	0.00	350	400	420	420
Family Medical Leave Premium - Superv	0.00	150	180	190	190
Family Medical Leave Premium - Admin	0.00	70	90	90	90
Uniforms & Clothing	0.00	3,600	3,300	3,600	3,600
Office & Operating Supplies	0.00	135,000	140,000	125,000	125,000
COVID-19 Office Supplies	0.00	1,000	1,000	0	0
Small Tools & Minor Equipment	0.00	2,500	0	1,000	1,000
Professional Services	0.00	50,000	50,000	170,000	170,000
Advertising	0.00	1,000	100	1,000	1,000
Communications	0.00	10,000	9,500	10,000	10,000
Travel	0.00	1,000	100	1,000	1,000
Operating Rentals & Leases	0.00	16,000	11,000	16,000	16,000
Insurance	0.00	60,000	59,830	62,000	62,000
Public Utility Services	0.00	337,500	330,000	337,500	337,500
Repairs & Maintenance	0.00	65,000	60,000	80,000	80,000
Miscellaneous	0.00	25,000	22,000	26,000	26,000
Misc - Permits	0.00	15,000	10,000	15,000	15,000
Misc. - BioSolids Disposal	0.00	80,000	60,000	80,000	80,000
Total Utilities and Environment	0.00	1,504,650	1,435,470	1,644,340	1,636,560
Machinery & Equipment	0.00	1,500	1,360	0	0
Large Equipment Replacement	0.00	350,000	200,000	500,000	500,000
Bio-Solld Drying Bed 100' x 200'	0.00	300,000	20,000	600,000	600,000
Water Utility Pump	0.00	35,000	20,000	5,000	5,000
Total Capital Expenditures	0.00	686,500	241,360	1,105,000	1,105,000
Total Sewer Treatment	0.00	2,191,150	1,676,830	2,749,340	2,741,560
Total Sewer Collection & Treatment	0.00	7,702,600	4,475,130	5,231,920	5,221,850

FUND: SEWER

PROGRAM: SEWER DEBT SERVICE

PROGRAM STATEMENT

This program represents the loan entered into by the Sewer Fund to finance capital improvements to the Sewer system.

Staffing Level – None

Overview of Ongoing and Present Activities –

Following are the outstanding loans with their respective years of origin and maturity.

- U.S.D.A. Loan – Waste Water System Improvements
 - 2016 – 2056
- Department of Ecology Loan – 21" Sewer Trunk Main
 - 2021 – 2041

Notable Changes in 2021 – 21" Sewer Trunk Main project should be finished in 2021 and the City will begin making debt obligation payments.

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

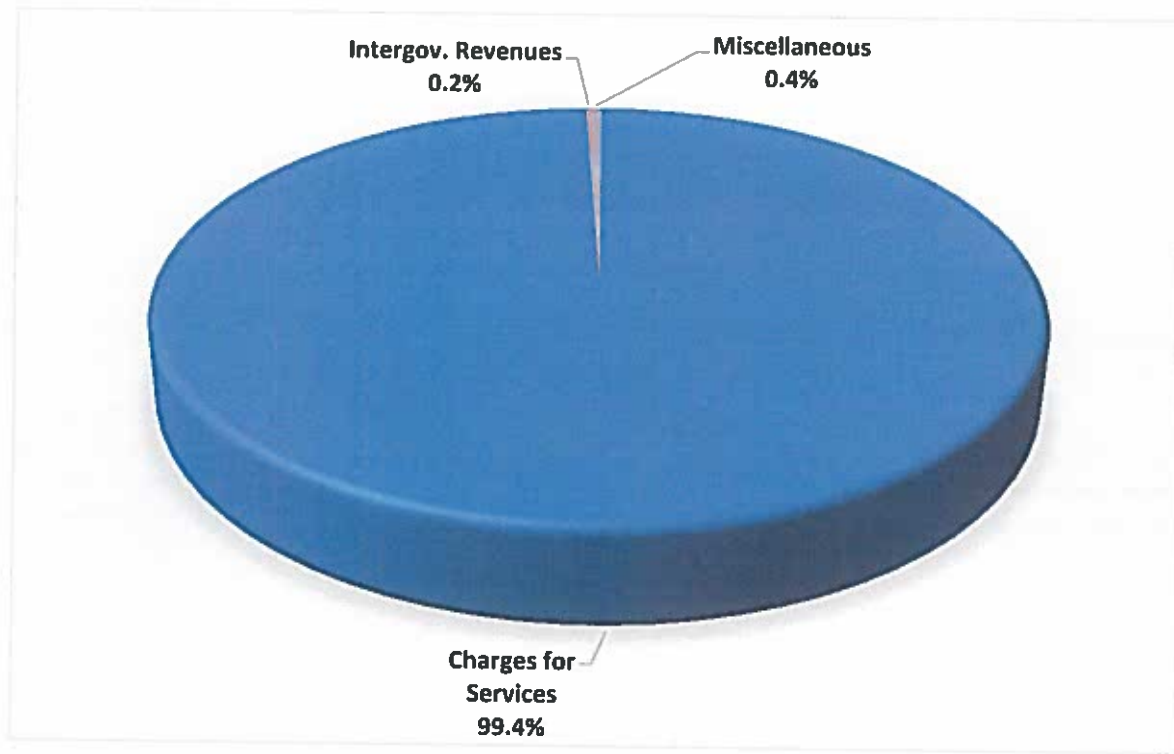
Equipment and Vehicles Assigned - None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
USDA Loan - '13 & '14 WWTP	0.00	51,640	51,640	52,800	52,800
DOE Loan - Sewer Trunk Main	0.00	0	0	0	175,000
Total Principal	0.00	51,640	51,640	52,800	227,800
Interest					
USDA Loan - '13 & '14 WWTP	0.00	82,040	82,040	80,880	80,880
DOE Loan - Sewer Trunk Main	0.00	0	0	0	85,000
Total Interest	0.00	82,040	82,040	80,880	165,880
Transfers Out					
Operating Transfer-Out Bond Red.	0.00	0	0	0	0
Total Transfers Out	0.00	0	0	0	0
Ending Fund Balance					
USDA Loan WW Loan Reserve	0.00	89,100	89,100	102,400	102,400
USDA Loan Short-Lived Assets Reserve	0.00	66,150	66,150	73,500	73,500
USDA Loan WW O & M	0.00	415,050	415,050	415,050	415,050
Ending Fund Balance	0.00	5,321,270	5,951,735	6,079,590	5,829,660
Total Water/Sewer Fund	0.00	13,727,850	11,130,845	12,036,140	12,036,140

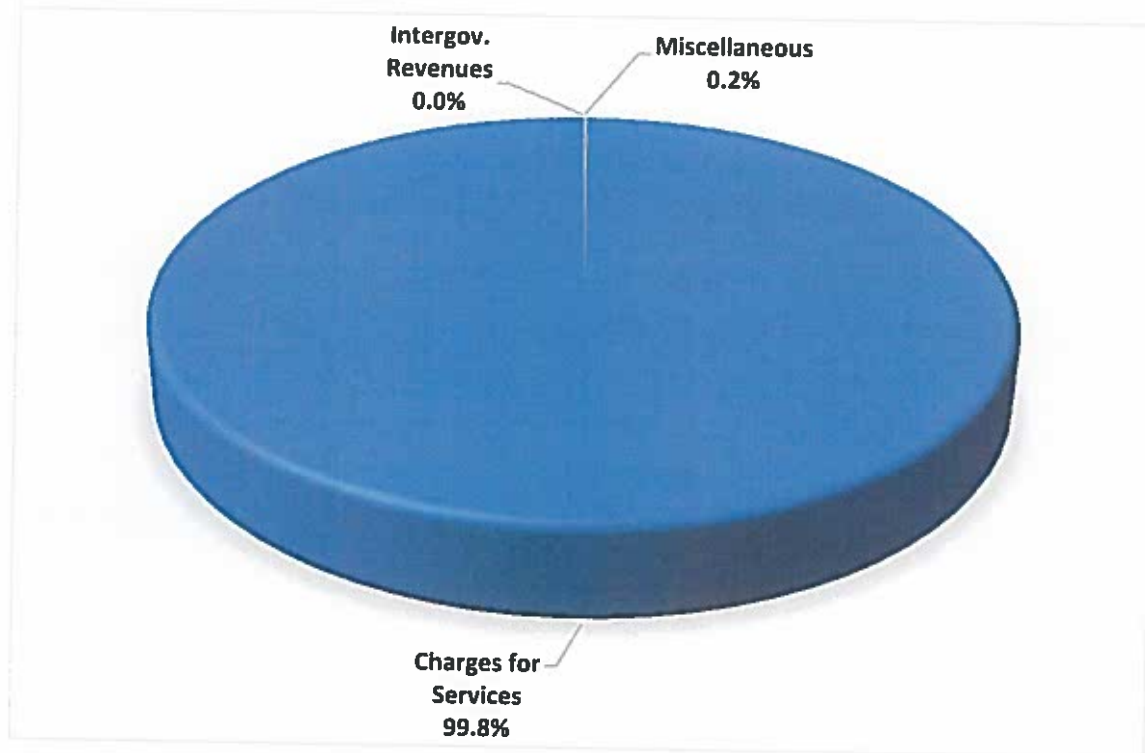
**City of Grandview
2020 Budget
Irrigation Fund**

Revenues	Amount	
Charges for Services	\$ 495,000	99.4%
Intergov. Revenues	1,000	0.2%
Miscellaneous	2,200	0.4%
Total Revenues	\$ 498,200	



**City of Grandview
2021 Budget
Irrigation Fund**

Revenues	Amount	
Charges for Services	\$ 505,000	99.8%
Intergov. Revenues	-	0.0%
Miscellaneous	1,000	0.2%
Total Revenues	\$ 506,000	

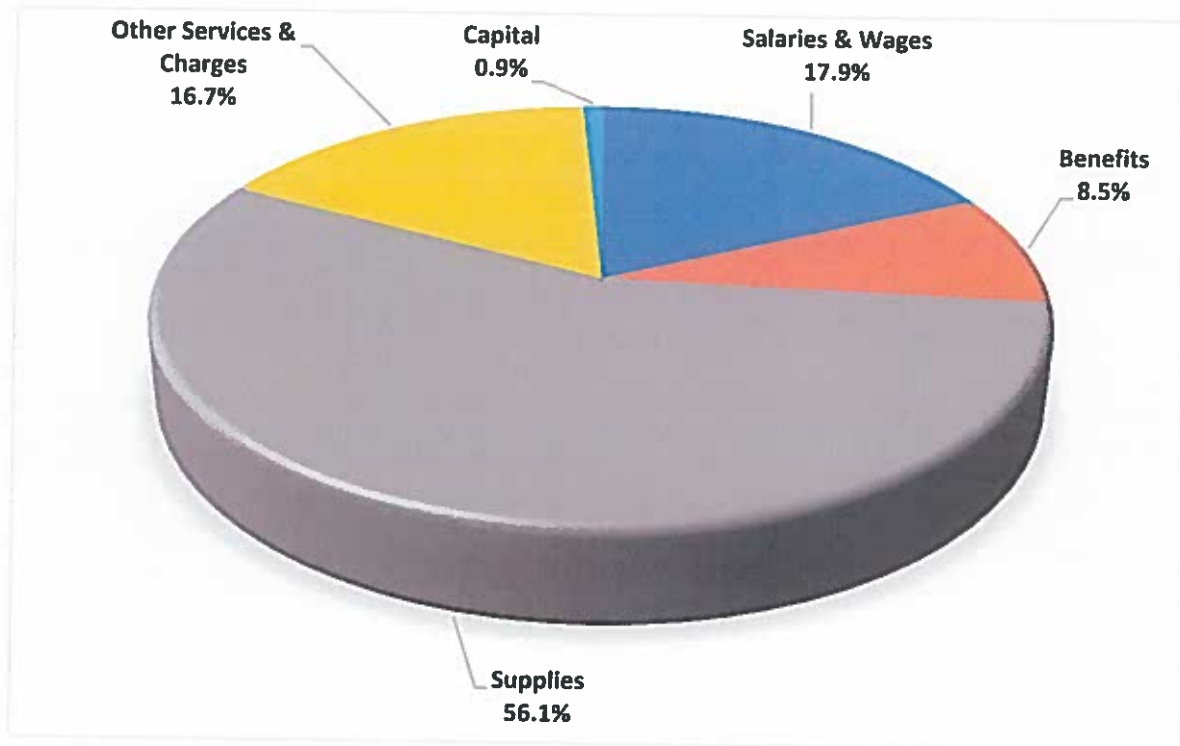


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Irrigation Fund					
Beginning Fund Balance	192,459.16	173,985	173,830	159,400	159,400
Intergovernmental Revenues					
Commerce CARES Grant	0.00	1,000	1,000	0	0
Total Intergovernmental Revenues	0.00	1,000	1,000	0	0
Charges for Goods and Services					
Irrigation Water Receipts	484,713.42	495,000	495,000	495,000	505,000
Total Charges for Goods and Services	484,713.42	495,000	495,000	495,000	505,000
Miscellaneous Revenues					
Investment Interest	2,867.12	2,200	1,000	1,000	1,000
Total Miscellaneous Revenues	2,867.12	2,200	1,000	1,000	1,000
Total Irrigation Fund	680,039.70	672,185	670,830	655,400	665,400

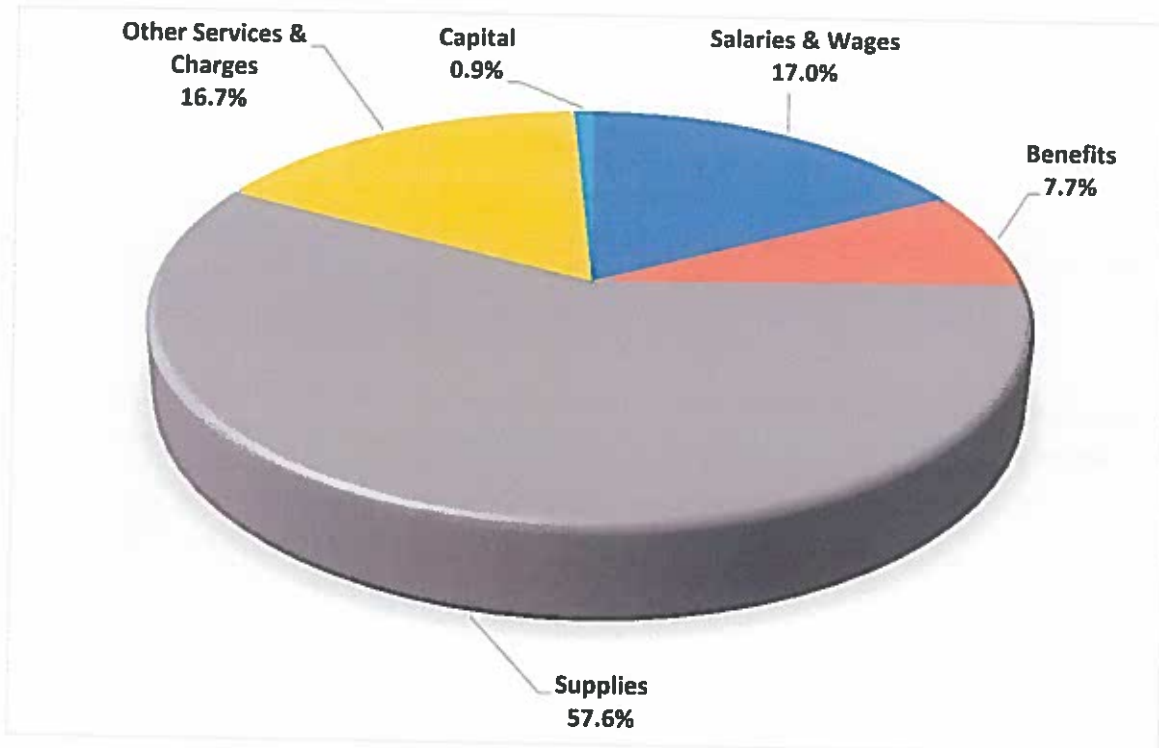
**City of Grandview
2020 Budget
Irrigation Fund**

Expenditures	Amount	
Salaries & Wages	\$ 101,110	17.9%
Benefits	47,930	8.5%
Supplies	316,500	56.1%
Other Services & Charges	94,100	16.7%
Capital	5,000	0.9%
Total Expenditures	\$ 564,640	



**City of Grandview
2021 Budget
Irrigation Fund**

Expenditures	Amount	
Salaries & Wages	\$ 96,180	17.0%
Benefits	43,690	7.7%
Supplies	325,500	57.6%
Other Services & Charges	94,300	16.7%
Capital	5,000	0.9%
Total Expenditures	\$ 564,670	



PROGRAM: IRRIGATION WATER DELIVERY SERVICES

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	<u>.05</u>
Utility Billing Clerk	.15		1.35 FTE

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

- Main Line Replacement	\$ 5,000
-------------------------	----------

- Irrigation Water Receipts	\$505,000
-----------------------------	-----------

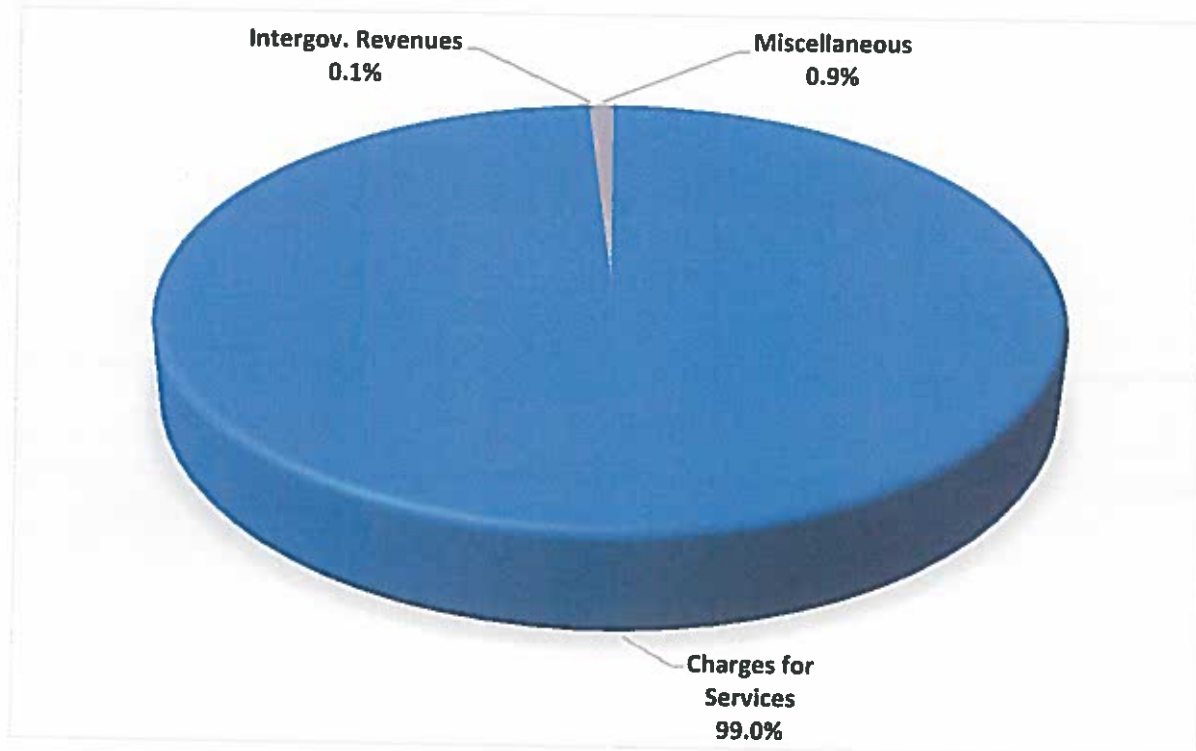
1 – Nissan Rogue	1 – Forklift	
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
1 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 – Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate Whackers
2 – Trach pumps		

City of Grandview ~ 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Irrigation					
Regular Salaries & Wages	11,966.42	33,000	12,000	25,000	25,000
Wages - Supervision	25,226.63	27,000	26,040	27,500	27,500
Wages - Administration	36,828.32	35,000	37,000	38,000	38,000
Overtime	3,867.35	4,000	4,200	3,500	3,500
Longevity	510.62	1,190	1,190	1,230	1,230
Longevity	980.80	920	920	950	950
Social Security	6,035.60	7,740	6,250	7,360	7,360
Retirement	10,179.79	13,000	10,500	12,480	12,480
Workman's Compensation	1,209.63	3,470	1,500	3,120	3,120
Medical/Life Insurance	20,494.23	22,900	21,000	19,890	19,890
Family Medical Leave Premium	158.78	120	120	140	140
Uniforms And Clothing	433.72	700	450	700	700
Office & Operating Supplies	7,418.88	10,000	7,000	10,000	10,000
COVID-19 Office Supplies	0.00	1,000	1,000	0	0
Water Purchased For Resale	292,290.72	305,000	298,480	305,500	315,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	17.32	2,000	0	2,000	2,000
Advertising	12.74	100	0	100	100
Communications	4,404.11	5,000	4,430	5,000	5,000
Travel	55.64	100	0	100	100
Operating Rentals & Leases	29,608.98	27,000	26,000	27,000	27,000
Insurance	3,874.79	4,000	3,950	4,200	4,200
Public Utility Services	27,010.14	28,000	27,000	28,000	28,000
Repairs & Maintenance	21,640.92	27,000	22,000	27,000	27,000
Miscellaneous	840.34	900	400	900	900
Total Irrigation	505,066.47	559,640	511,430	550,170	559,670
Capital Expenditures					
Improvements O/T Buildings	0.00	5,000	0	5,000	5,000
Desktop Computers	1,141.74	0	0	0	0
Total Capital Expenditures	1,141.74	5,000	0	5,000	5,000
Ending Fund Balance	173,831.49	107,545	159,400	100,230	100,730
Total Irrigation Fund	680,039.70	672,185	670,830	655,400	665,400

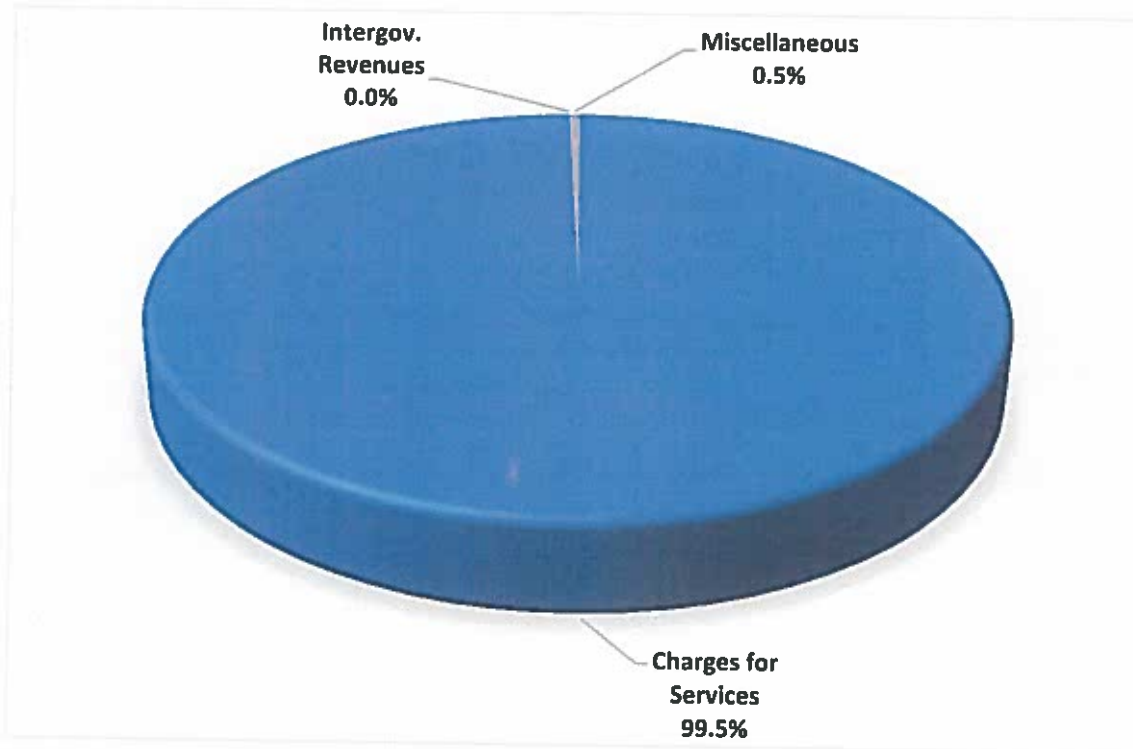
**City of Grandview
2020 Budget
Solid Waste Fund**

Revenues	Amount	
Charges for Services	\$ 1,160,000	99.0%
Intergov. Revenues	1,000	0.1%
Miscellaneous	10,930	0.9%
Total Revenues	\$ 1,171,930	



**City of Grandview
2021 Budget
Solid Waste Fund**

Revenues	Amount	
Charges for Services	\$ 1,171,250	99.5%
Intergov. Revenues	-	0.0%
Miscellaneous	5,635	0.5%
Total Revenues	\$ 1,176,885	

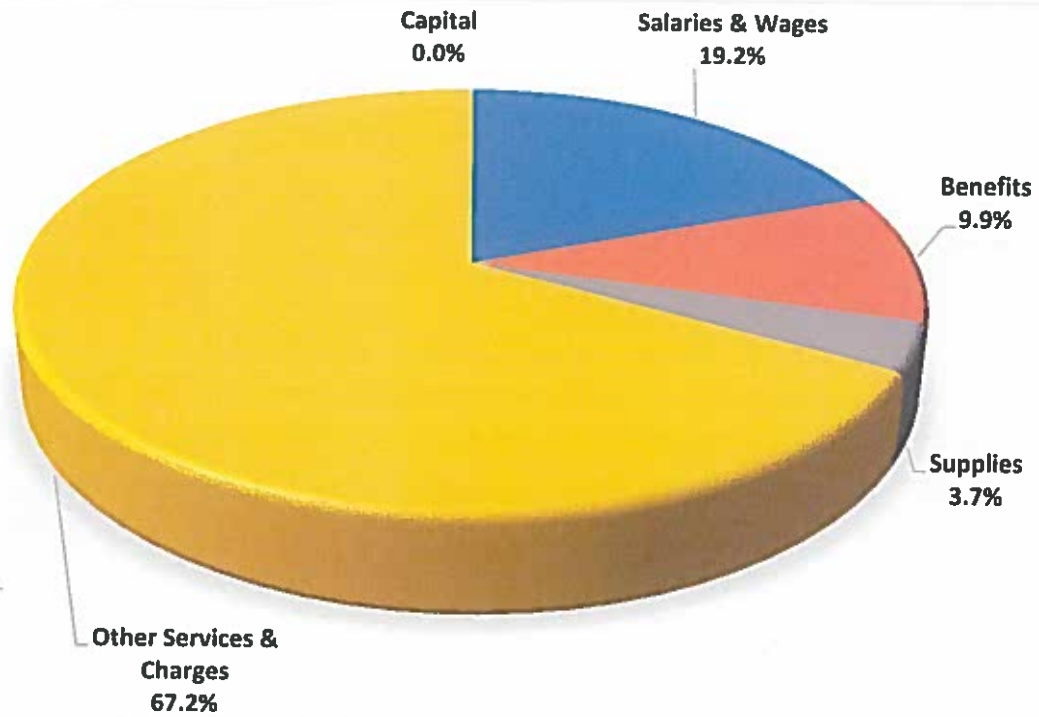


City of Grandview ~ 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Solid Waste Fund					
Beginning Fund Balance	605,381.74	665,265	665,500	719,170	719,170
Intergovernmental Revenues					
Commerce CARES Grant	0.00	1,000	1,000	0	0
Total Intergovernmental Revenues	0.00	1,000	1,000	0	0
Charges for Goods and Services					
Collection Service Fees	834,356.59	825,000	825,000	825,000	833,250
City Utility Taxes-Solid Waste	338,729.72	335,000	335,000	335,000	338,000
Total Charges for Goods and Services	1,173,086.31	1,160,000	1,160,000	1,160,000	1,171,250
Miscellaneous Revenues					
Investment Interest	14,815.64	10,500	5,200	5,200	5,200
Scales Rental	421.88	430	430	435	435
Total Miscellaneous Revenues	15,237.52	10,930	5,630	5,635	5,635
Total Solid Waste Fund	1,793,705.57	1,837,195	1,832,130	1,884,805	1,896,055

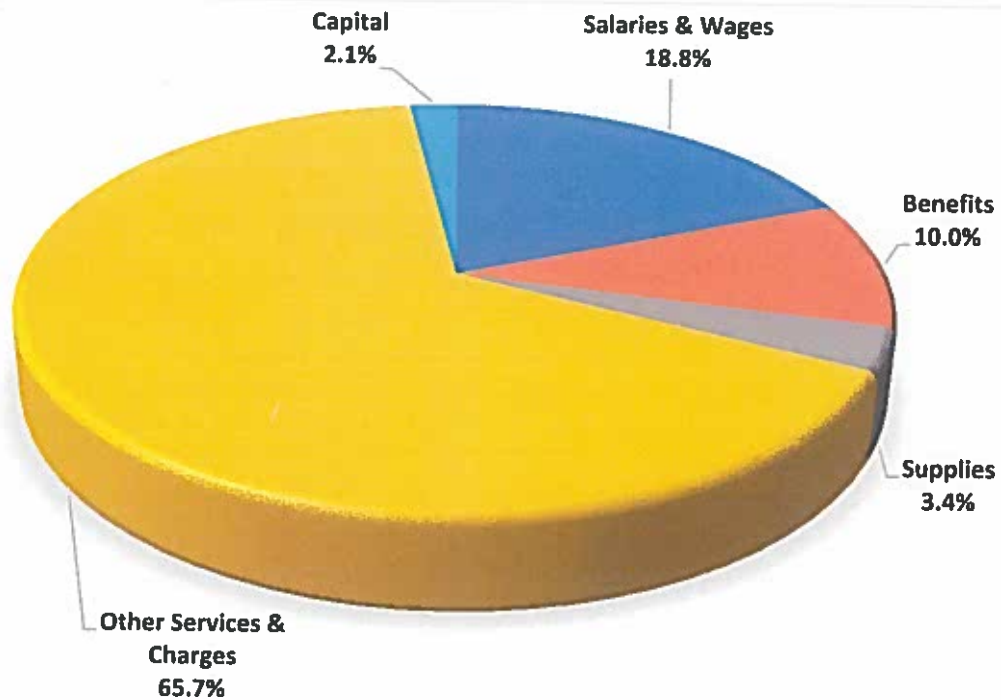
**City of Grandview
2020 Budget
Solid Waste Fund**

Expenditures	Amount	
Salaries & Wages	\$ 218,500	19.2%
Benefits	113,240	9.9%
Supplies	41,900	3.7%
Other Services & Charges	765,800	67.2%
Capital	-	0.0%
Total Expenditures	\$ 1,139,440	



**City of Grandview
2021 Budget
Solid Waste Fund**

Expenditures	Amount	
Salaries & Wages	\$ 224,670	18.8%
Benefits	119,040	10.0%
Supplies	40,900	3.4%
Other Services & Charges	786,300	65.7%
Capital	25,000	2.1%
Total Expenditures	\$ 1,195,910	



FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25		3.95 FTE

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2021 –

- Improvements to Storage Shop – For Two Garbage Trucks \$25,000

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

- Collection services	\$833,250
- Scale Rental	<u>\$ 435</u>
Total	\$833,685

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Nissan Rogue	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Solid Waste Fund					
Collection					
Regular Salaries & Wages	117,937.17	120,000	118,000	127,000	127,000
Wages - Supervision	11,438.98	15,000	11,500	15,000	15,000
Wages - Administration	67,591.40	68,000	67,500	68,000	68,000
Overtime	8,218.56	8,000	6,000	7,000	7,000
Longevity	2,635.02	2,720	2,720	2,800	2,800
Longevity	288.51	930	930	960	960
Longevity	1,806.25	1,950	1,950	2,010	2,010
Social Security	15,760.53	16,570	16,080	17,040	17,040
Retirement	26,795.38	27,860	27,020	28,890	28,890
Workman's Compensation	4,397.92	7,440	4,800	7,230	7,230
Medical/life Insurance	56,920.15	58,050	63,500	66,090	62,500
Family Medical Leave Premium	373.15	270	310	330	330
Unemployment Compensation	0.00	1,000	0	1,000	1,000
Uniforms & Clothing	1,162.91	1,500	1,200	1,500	1,500
Office & Operating Supplies	24,698.44	40,000	34,000	40,000	40,000
COVID-19 Office Supplies	0.00	1,000	1,000	0	0
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	186.28	2,000	250	1,500	1,500
Advertising	0.00	50	0	50	50
Communications	4,900.66	5,600	4,900	5,600	5,600
Travel	115.64	200	100	200	200
Operating Rentals & Leases	160,018.99	145,000	150,000	150,000	150,000
Insurance	9,465.89	10,000	9,900	10,000	10,000
Public Utility Services	4,968.06	4,700	4,700	4,700	4,700
Repairs & Maintenance	7,833.00	10,000	4,000	10,000	10,000
Miscellaneous	814.10	1,000	600	1,000	1,000
Miscellaneous - Tipping Fees	223,223.01	215,000	226,000	230,000	230,000
Miscellaneous - City Taxes	318,839.00	315,000	315,000	315,000	318,000
Miscellaneous - State Taxes	42,146.45	42,000	40,000	40,000	40,000
Total Collection	1,112,535.45	1,121,340	1,111,960	1,153,400	1,152,810
Capital Expenditures					
Garbage Truck Shop Improvements	0.00	0	0	25,000	25,000
Desktop Computers	1,141.74	0	0	0	0
Total Capital Expenditures	1,141.74	0	0	25,000	25,000
Total Collection	1,113,677.19	1,121,340	1,111,960	1,178,400	1,177,810

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.30</u>
	.40 FTE

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2021 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Backhoe

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	0.00	200	0	200	200
Overtime	1,171.60	1,700	0	1,700	1,700
Social Security	89.13	150	0	150	150
Retirement	150.32	250	0	250	250
Workman's Compensation	42.88	40	0	40	40
Medical/Life Insurance	85.54	100	0	100	100
Family Medical Leave Premium	1.71	10	0	10	10
Office & Operating Supplies	75.53	400	0	400	400
Advertising	0.00	200	0	200	200
Operating Rentals	0.00	800	0	800	800
Repairs & Maintenance	0.00	250	0	250	250
Tipping Fees & Miscellaneous	12,913.36	14,000	1,000	14,000	14,000
Total Neighborhood Cleanup	14,530.07	18,100	1,000	18,100	18,100
 Ending Fund Balance	 665,498.31	 697,755	 719,170	 688,305	 700,145
Total Solid Waste Fund	1,793,705.57	1,837,195	1,832,130	1,884,805	1,896,055

City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
2015 W/S Bond Redemption Fund					
Beginning Fund Balance - Reserve	182,344.09	0	0	0	0
Miscellaneous Revenues					
Investment Interest	16,305.91	0	0	0	0
Total Miscellaneous Revenues	16,305.91	0	0	0	0
Other Financing Sources					
Operating Transfers IN	218,500.00	0	0	0	0
Total Other Financing Sources	218,500.00	0	0	0	0
Total 2015 W/S Bond Redemption Fund	417,150.00	0	0	0	0

FUND: 2015 W/S REVENUE BOND REDEMPTION FUND

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

This program was in place to meet the requirement of bond principal and interest payments for improvements to the water and sewer system. The debt obligation was satisfied in 2019.

Staffing Level – None

Overview of Ongoing and Present Activities

Following is the outstanding bond issue and year of origin and maturity:

- 2015 W/S Revenue Bonds, Improvements to Water and Sewer systems.
Term: 2015 to 2019

Notable Changes in 2021 – Outstanding Bond paid off in 2019. This program statement will be off the budget documents when preparing the 2022 budget.

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated - None

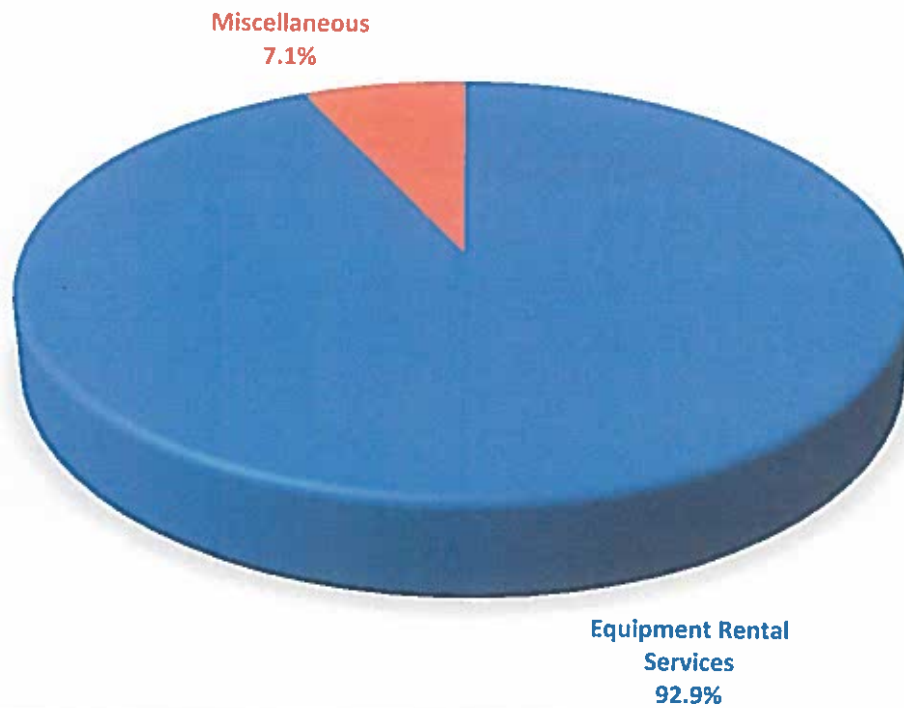
Equipment and Vehicles Assigned - None

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
2015 W/S Bond Redemption Fund					
Principal	405,000.00	0	0	0	0
Interest	12,150.00	0	0	0	0
Ending Fund Balance - Reserve	0.00	0	0	0	0
Total 2015 W/S Bond Redempt Fund	417,150.00	0	0	0	0

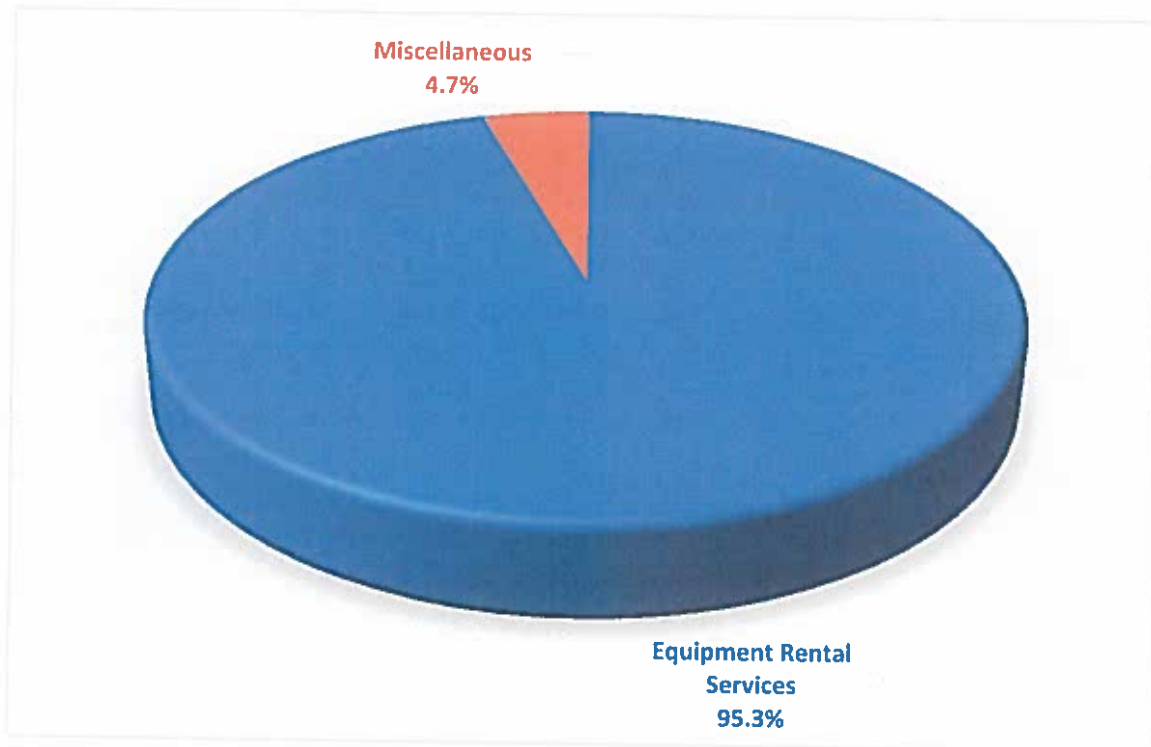
**City of Grandview
2020 Budget
Equipment Rental Fund**

Revenues	Amount	
Equipment Rental Services	\$ 500,000	92.9%
Miscellaneous	38,000	7.1%
Other	-	0.0%
Total Revenues	\$ 538,000	



**City of Grandview
2021 Budget
Equipment Rental Fund**

Revenues	Amount	
Equipment Rental Services	\$ 530,000	95.3%
Miscellaneous	26,000	4.7%
Other	-	0.0%
Total Revenues	\$ 556,000	

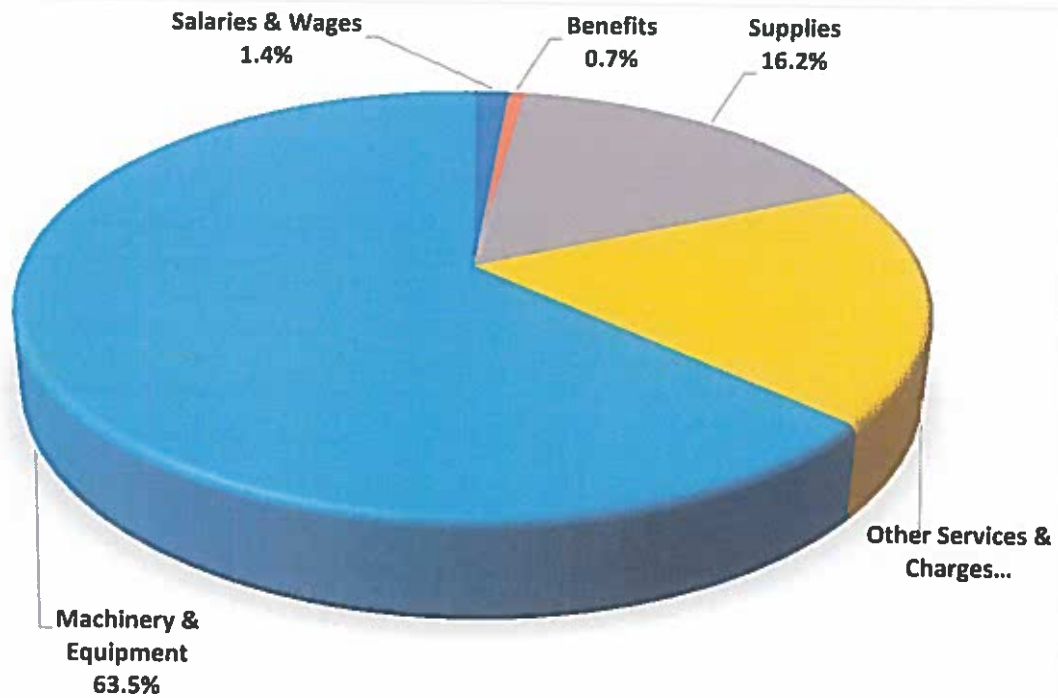


City of Grandview - 2021 Revenue Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Equipment Rental Fund					
Beginning Fund Balance	2,285,638.42	2,036,290	2,037,090	2,053,570	2,053,570
Charges for Goods and Services					
Equipment Rental Services	520,710.00	500,000	545,000	530,000	530,000
Total Charges for Goods and Services	520,710.00	500,000	545,000	530,000	530,000
Miscellaneous Revenues					
Investment Interest	34,446.64	38,000	26,000	26,000	26,000
Total Miscellaneous Revenues	34,446.64	38,000	26,000	26,000	26,000
Total Equipment Rental Fund	2,840,795.06	2,574,290	2,608,090	2,609,570	2,609,570

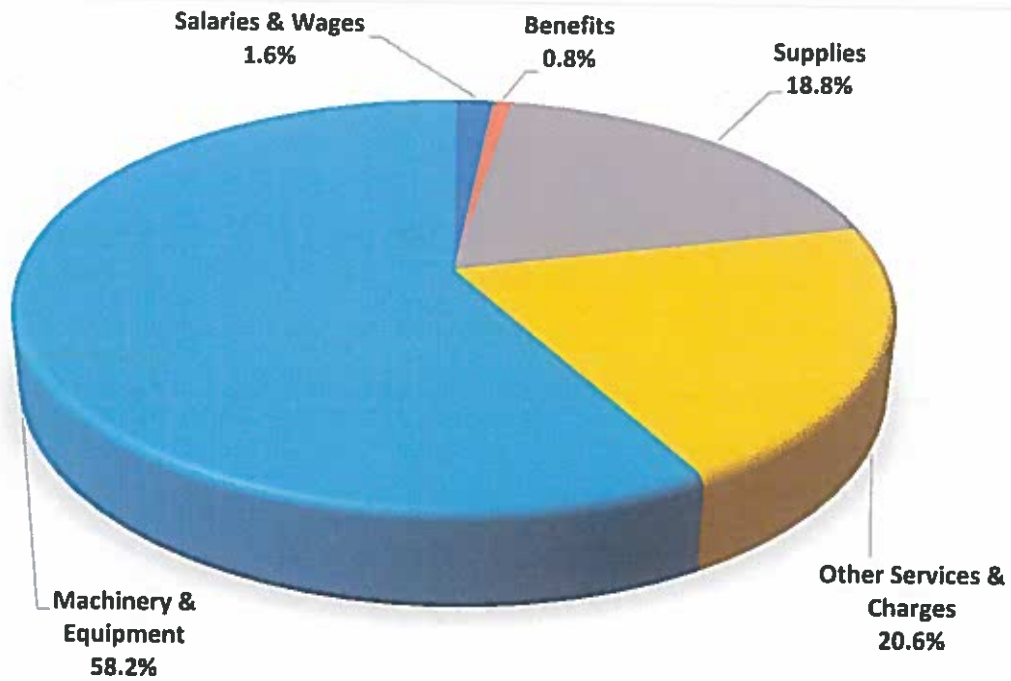
**City of Grandview
2020 Budget
Equipment Rental Fund**

Expenditures	Amount	
Salaries & Wages	\$ 13,950	1.4%
Benefits	6,590	0.7%
Supplies	160,000	16.2%
Other Services & Charges	180,550	18.3%
Machinery & Equipment	627,000	63.5%
Total Expenditures	\$ 988,090	



**City of Grandview
2021 Budget
Equipment Rental Fund**

Expenditures	Amount	
Salaries & Wages	\$ 14,250	1.6%
Benefits	6,840	0.8%
Supplies	165,000	18.8%
Other Services & Charges	180,750	20.6%
Machinery & Equipment	510,000	58.2%
Total Expenditures	\$ 876,840	



FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then "rented" back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 93 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	.05
	.20 FTE

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2021 –

The following equipment to purchase or replace:

Replace #121 Fire (2009 Chevy Tahoe)	\$ 60,000
Replace #241 Patrol (2014 Ford Sedan)	\$ 75,000
Replace #379 Garbage Truck (2000 Peterbilt)	\$375,000
Total -	\$510,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$530,000
--	-----------

Equipment and Vehicles Assigned – 82 units used by the multiple city programs in the delivery of city services.

City of Grandview - 2021 Expenditure Estimates

Description	2019 Actual	2020 Budget	2020 Projected	2021 Estimate	2021 Adopted
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	4,752.43	4,600	4,800	4,650	4,650
Wages - Administration	8,564.67	8,900	8,900	9,150	9,150
Longevity	413.12	450	450	450	450
Social Security	1,050.38	1,100	1,120	1,100	1,100
Retirement	1,761.59	1,800	1,820	1,850	1,850
Workman's Compensation	50.38	70	60	70	70
Medical/life Insurance	3,503.74	3,600	3,650	3,800	3,800
Family Medical Leave Premium	19.57	20	20	20	20
Office & Operating Supplies	42,611.28	35,000	40,000	40,000	40,000
Fuel Consumed	113,709.75	125,000	75,000	125,000	125,000
Advertising	34.28	50	50	50	50
Communications	529.94	500	650	700	700
Insurance	29,006.48	30,000	29,500	30,000	30,000
Repairs & Maintenance	137,300.81	140,000	130,000	140,000	140,000
Miscellaneous	7,548.09	10,000	8,500	10,000	10,000
Total Equipment Rental Services	350,856.51	361,090	304,520	366,840	366,840
Capital Expenditures					
Machinery & Equipment	452,847.06	627,000	250,000	510,000	510,000
Total Capital Expenditures	452,847.06	627,000	250,000	510,000	510,000
Ending Fund Balance	2,037,091.49	1,586,200	2,053,570	1,732,730	1,732,730
Total Equipment Rental Fund	2,840,795.06	2,574,290	2,608,090	2,609,570	2,609,570