

**GRANDVIEW CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, NOVEMBER 24, 2020**



Governor Proclamation 20-28.12 continues the prohibition on "in-person" meetings through December 7, 2020. This meeting will be available via teleconference. For meeting information and instructions, please contact City Hall at (509) 882-9200.

REGULAR MEETING – 7:00 PM

PAGE

- 1. CALL TO ORDER & ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PRESENTATIONS**
- 4. PUBLIC COMMENT** – At this time the public may address the Council on any topic whether on the agenda or not, except those scheduled for public hearing.
- 5. CONSENT AGENDA** – Items on the Consent Agenda will be voted on together by the Council, unless a Councilmember requests that items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under Unfinished and New Business.
 - A. Minutes of the November 10, 2020 Committee-of-the-Whole meeting 1-4
 - B. Minutes of the November 10, 2020 Council meeting 5-10
 - C. Payroll Check Nos. 11914-11928 in the amount of \$92,200.00
 - D. Payroll Electronic Fund Transfers (EFT) Nos. 60442-60446 in the amount of \$84,333.27
 - E. Payroll Direct Deposit 11/1/20-11/15/20 in the amount of \$111,016.51
 - F. Claim Check Nos. 120940-121048 in the amount of \$896,746.26
- 6. ACTIVE AGENDA** – Notice: Items discussed at the 6:00 pm Committee-of-the-Whole meeting of an urgent or time sensitive nature may be added to the active agenda pursuant to City Council Procedures Manual Section 3.18(c).
 - A. Public Hearing – 2021 Preliminary Budget 11-12
 - B. Grandview Municipal Court Judge Appointments: Judge Donald Engel, Judge Kevin Roy, Judge Brian Sanderson, Judge Alfred Schweppe and Commissioner Kevin Eilmes effective January 13, 2021 through January 13, 2025
- 7. UNFINISHED AND NEW BUSINESS**
- 8. CITY ADMINISTRATOR AND/OR STAFF REPORTS**
- 9. MAYOR & COUNCILMEMBER REPORTS**
- 10. ADJOURNMENT**

The City of Grandview Committee-of-the-Whole and Council Meetings scheduled for Tuesday, November 24, 2020 at 6:00 pm and 7:00 pm will only be available via teleconference.

Please join the meeting from your computer, tablet or smartphone.

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**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE MEETING MINUTES
NOVEMBER 10, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the Committee-of-the-Whole meeting to order at 6:00 p.m., in the Council Chambers at City Hall.

Governor Proclamation 20-28.12 continued the prohibition on "in-person" meetings through December 7, 2020. This meeting was available via teleconference.

2. ROLL CALL

Present: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Diana Jennings, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Staff present: City Administrator Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Code Enforcement Officer Cory Taylor, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

3. PUBLIC COMMENT - None

4. NEW BUSINESS

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved Item B. to Item A. and renumbered other items accordingly as changes to the published November 10, 2020 C.O.W. Meeting Agenda.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

A. Resolution approving the final plat of Grandridge Estates – Phase 2 on Grandridge Road

City Administrator Arteaga explained that at the March 24, 2020 meeting, Council adopted Resolution No. 2020-13 approving the Grandridge Estates Subdivision 227-lot preliminary plat. Following approval of the preliminary plat, the developer proceeded with the infrastructure improvements for Grandridge Estates subject to the conditions as outlined in the Hearing Examiner's report and per Grandview Municipal Code Section 16.24 Design Standards and Section 16.28 Improvements. Phase 1 consisting of 25 lots was approved by the Council on September 8, 2020. The infrastructure improvements for Grandridge Estates Phase 2 consisting of 47 lots was completed to the City's standards. The final plat map for Phase 2 was presented.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Diaz, the C.O.W. moved a resolution approving the final plat of Grandridge Estates – Phase 2 on Grandridge Road to the November 10, 2020 regular Council meeting for consideration as Item A on the Active Agenda.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. Grandview Municipal Court Judge Appointments

City Clerk Palacios explained that RCW 3.50.040 required the City appoint a municipal judge or judges to preside over the Grandview Municipal Court either every four years or when there was a change. The current appointments were made on January 13, 2017 and expire January 13, 2021. Yakima County Courts requested that the following judges be appointed another four year term effective January 13, 2021 through January 13, 2025 as Grandview Municipal Court judges:

- Judge Donald Engel
- Judge Kevin Roy
- Judge Brian Sanderson
- Judge Alfred Schweppe
- Commissioner Kevin Eilmes

Discussion took place.

On motion by Councilmember Diaz, second by Councilmember Souders, the C.O.W. moved the appointments of Judge Donald Engel, Judge Kevin Roy, Judge Brian Sanderson, Judge Alfred Schweppe and Commissioner Kevin Eilmes as Grandview Municipal Court Judges in compliance with RCW 3.50.040 effective January 13, 2021 through January 13, 2025 to the November 24, 2020 regular Council meeting for consideration.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. Neighborhood Focus – Code Enforcement Violations

Code Enforcement Officer Taylor provided Code Enforcement/Building Department statistics from 2011 to October 31, 2020 regarding nuisance activities, permit activities, permits issued, property violation notices served, notice and orders served, violations abated, cross connection program notices, business license inspections and backflow units tracked.

Police Chief Fuller explained that in an effort to more efficiently coordinate code enforcement efforts and address quality of life issues, the Neighborhood Focus program was started. On the first Tuesday of each month, a Police Officer and Code Enforcement Officer focus on a different area of the City. The City was divided into six areas and over the course of a year, all six areas of the City would be focused on at least one to two times. Once in that area, the Code Enforcement Officer would focus on code enforcement/building issues and the Police Officer would focus on parking violations, blocked alley, etc. Many properties have violations that either Code Enforcement (CE) or Police Department (PD) have sole jurisdiction. This program allowed for CE and PD to be in the same area at the same time which improved efficiency. A Neighborhood Focus flyer was created to explain the program to citizens and provide information on who to call for non-police issues. In reality, this was no different than what CE and PD do on a regular basis. The program provided CE and PD a chance to highlight a program that generates interest in neighborhoods and showed that the City was trying to focus on things that were important to neighborhoods.

Discussion took place. This was for information purposes only and no action was taken.

D. Community Website Development

At the October 27, 2020 Council meeting, Mayor Mendoza appointed Councilmembers Ozuna and Everett to work with the City Administrator and staff to update the City's website.

Councilmember Ozuna presented a Community Website Mission and Purpose statement. The mission was to design a dynamic, attractive and interactive website for the Grandview community. The purpose was: To serve the informational needs of residents, businesses, and community members; To market to potential new businesses; To better inform residents about key City events, dates, activities and other relevant information; To better engage residents to participate in the City's public meetings, Council meetings, commissions and committees. He distributed a timeline with tasks for the website development and a draft community website survey. He requested Council review the information and provide feedback.

Discussion took place. Following discussion, the C.O.W. concurred with the website development.

5. OTHER BUSINESS - None

6. **ADJOURNMENT**

The C.O.W. meeting adjourned at 7:00 p.m.

Mayor Gloria Mendoza

Anita Palacios, City Clerk

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
NOVEMBER 10, 2020**

1. CALL TO ORDER

Mayor Gloria Mendoza called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Governor Proclamation 20-28.12 continued the prohibition on "in-person" meetings through December 7, 2020. This meeting was available via teleconference.

Present: Mayor Mendoza and Councilmembers David Diaz, Mike Everett, Diana Jennings, Bill Moore (Mayor Pro Tem), Robert Ozuna, Javier Rodriguez and Joan Souders

Staff present: City Attorney Quinn Plant, City Treasurer Matt Cordray, Assistant Public Works Director Todd Dorsett and City Clerk Anita Palacios

2. PLEDGE OF ALLEGIANCE

Mayor Mendoza led the pledge of allegiance.

3. PRESENTATIONS – None

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Ozuna, second by Councilmember Souders, Council approved the Consent Agenda consisting of the following:

- A. Minutes of the October 26, 2020 Budget special meeting
- B. Minutes of the October 27, 2020 Committee-of-the-Whole meeting
- C. Minutes of the October 27, 2020 Council meeting
- D. Payroll Check Nos. 11889-11913 in the amount of \$26,447.42
- E. Payroll Electronic Fund Transfers (EFT) Nos. 60432-60438 in the amount of \$93,521.02
- F. Payroll Direct Deposit 10/16/20-10/31/20 in the amount of \$114,473.73
- G. Claim Check Nos. 120855-120939 in the amount of \$180,920.24

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

6. **ACTIVE AGENDA**

A. **Resolution No. 2020-44 approving the final plat of Grandridge Estates – Phase 2 on Grandridge Road**

This item was previously discussed at the November 10, 2020 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Diaz, Council approved Resolution No. 2020-44 approving the final plat of Grandridge Estates – Phase 2 on Grandridge Road.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

B. **Ordinance No. 2020-10 levying the 2021 ad valor property taxes and excess levy taxes**

This item was previously discussed at the October 27, 2020 C.O.W. meeting.

On motion by Councilmember Everett, second by Councilmember Jennings, Council approved Ordinance No. 2020-10 levying the 2021 ad valor property taxes and excess levy taxes.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

C. **Ordinance No. 2020-11 increasing the 2021 property tax levy for the City of Grandview above the “limit factor” up to 101 percent**

This item was previously discussed at the October 27, 2020 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Souders, Council approved Ordinance No. 2020-11 increasing the 2021 property tax levy for the City of Grandview above the “limit factor” up to 101 percent.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

D. Ordinance No. 2020-12 amending Grandview Municipal Code Section 13.28.085 setting garbage rates – 1% increase

This item was previously discussed at the October 26, 2020 special budget meeting.

On motion by Councilmember Rodriguez, second by Councilmember Jennings, Council approved Ordinance No. 2020-12 amending Grandview Municipal Code Section 13.28.085 setting garbage rates – 1% increase.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

E. Ordinance No. 2020-13 amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates – 2% increase

This item was previously discussed at the October 26, 2020 special budget meeting.

On motion by Councilmember Jennings, second by Councilmember Souders, Council approved Ordinance No. 2020-13 amending Grandview Municipal Code Section 13.28.060(B) setting irrigation water rates – 2% increase.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

F. Resolution No. 2020-42 authorizing the Mayor to sign an Amendment of Lease with the Grandview Chamber of Commerce

This item was previously discussed at the October 27, 2020 C.O.W. meeting.

On motion by Councilmember Moore, second by Councilmember Ozuna, Council approved Resolution No. 2020-42 authorizing the Mayor to sign an Amendment of Lease with the Grandview Chamber of Commerce.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

G. Resolution No. 2020-43 adopting a Public Participation Plan for the City of Grandview Shoreline Master Program Update

This item was previously discussed at the October 27, 2020 C.O.W. meeting.

On motion by Councilmember Diaz, second by Councilmember Rodriguez, Council approved Resolution No. 2020-43 adopting a Public Participation Plan for the City of Grandview Shoreline Master Program Update.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

7. UNFINISHED AND NEW BUSINESS

A. Ambulance Service Utility Fee

Following discussion at the October 27, 2020 C.O.W. meeting regarding the implementation of an ambulance service utility fee, staff was advised by the City Attorney that the City would need to conduct a cost of service study to determine the total costs necessary to regulate, operate and maintain the ambulance utility. The Fire Chief was in the process of conducting a cost of service study, however, the study would not be complete by the time the 2021 Annual Budget would need to be adopted (12/31/2020).

In order to adopt a balanced budget, Councilmember Everett recommended Council authorize the City Treasurer to allocate \$170,000 from the Current Expense Fund to the Emergency Medical Services (EMS) Fund. It was anticipated that the steps necessary to implement an ambulance service utility fee should be finalized by March 2021 and the remaining balance allocated to the EMS Fund to fund ambulance services would be transferred back to the Current Expense Fund through a budget amendment once the fee was implemented.

Discussion took place.

Following discussion, Council concurred with authorizing the City Treasurer to allocate \$170,000 from the Current Expense Fund to the Emergency Medical Services (EMS) Fund to balance the 2021 Annual Budget.

Council consensus:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

8. **CITY ADMINISTRATOR AND/OR STAFF REPORTS** – None

9. **MAYOR & COUNCILMEMBER REPORTS**

Grandview Small Business Grants – Councilmember Ozuna recommended that a press release be issued following the closure of the second round of the Grandview Small Business Grants to highlight the total number of businesses that were provided assistance due to the adverse financial impacts experienced during the COVID-19 pandemic.

Hewn Elements, LLC – The Port of Grandview recently applied for \$675,902 (\$337,951 grant/\$337,951 loan) from the Supporting Investments in Economic Development to extend water, sewer, and drainage in addition to street improvements to the Puterbaugh Industrial site to support the construction of Hewn Elements, LLC's new manufacturing facility in the City of Grandview.

10. **ADJOURNMENT**

On motion by Councilmember Moore, second by Councilmember Ozuna, Council adjourned the meeting at 7:40 p.m.

Roll Call Vote:

- Councilmember Diaz – Yes
- Councilmember Everett – Yes
- Councilmember Jennings – Yes
- Councilmember Moore – Yes
- Councilmember Ozuna – Yes
- Councilmember Rodriguez – Yes
- Councilmember Souders – Yes

Mayor Gloria Mendoza

Anita Palacios, City Clerk



**CITY OF GRANDVIEW
NOTICE OF FILING AND PUBLIC HEARING
2021 PRELIMINARY BUDGET**

NOTICE IS HEREBY GIVEN that the Mayor of the City of Grandview has filed the 2021 Preliminary Budget with the City Clerk. Copies of the Preliminary Budget will be available to the public on Friday, November 13, 2020. To request a copy, please call City Hall at (509) 882-9200. The Preliminary Budget is also available on the City's website at www.grandview.wa.us.

The City Council will conduct a Public Hearing on the 2021 Preliminary Budget on **Tuesday, November 24, 2020, 7:00 p.m.** The public is invited to attend this hearing and provide written and oral comments on the proposed Budget. The hearing will be held via teleconference. Please join the meeting from your computer, tablet or smartphone.

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CITY OF GRANDVIEW

Anita G. Palacios, MMC
City Clerk

Publish: Grandview Herald – November 4 & 11, 2020

**CITY OF GRANDVIEW
CITY COUNCIL**

PUBLIC HEARING PROCEDURE

THE FOLLOWING PROCEDURE IS USED BY THE GRANDVIEW CITY COUNCIL TO MEET APPEARANCE OF FAIRNESS REQUIREMENTS:

MAYOR

1. The public hearing for the purpose of receiving comments on the **2021 Preliminary Budget** is now open.
2. Public comments will now be received. When you address the Council, begin by stating your name and address for the record.
3. Comments received by mail will now be entered in the record. The City Clerk will read any received.
4. The public testimony portion of this hearing is now closed. No further comments will be received.