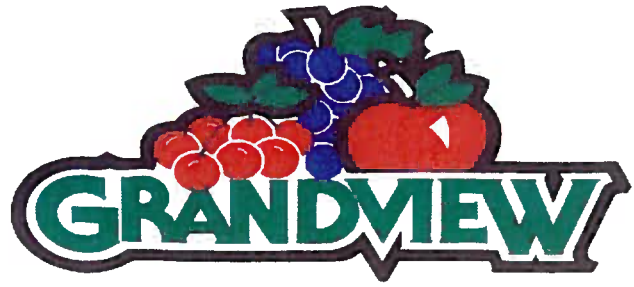


**GRANDVIEW CITY COUNCIL
MEETING AGENDA
TUESDAY, SEPTEMBER 8, 2015**



STUDY SESSION – 6:00 PM

PAGE

1. Old Inland Empire Water/Street Improvements (HLA)
2. Council Laptop Training (Vision PS)

REGULAR MEETING – 7:00 PM

1. CALL TO ORDER & ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

4. PUBLIC COMMENT

5. CONSENT AGENDA

- | | |
|--|-----|
| A. Minutes of the August 25, regular meeting | 1-4 |
| B. Payroll Electronic Fund Transfers (EFT) Nos. 5434-5439 in the amount of \$80,078.42 | |
| C. Payroll Check Nos. 8311-8352 in the amount of \$24,792.17 | |
| D. Payroll Direct Deposit 8/16/15–8/31/15 in the amount of \$91,322.03 | |
| E. Claim Check Nos. 108801-108902 in the amount of \$216,283.12 | |

6. ACTIVE AGENDA

- | | |
|--|-------|
| A. Ordinance No. 2015-12 amending the 2015 Annual Budget | 5-7 |
| B. Ordinance No. 2015-13 amending Chapter 3.22 Library Nonexpendable Trust Fund and Chapter 3.22A Library Memorial Trust Fund to change Bleyhl Community Library to Grandview Library | 8-12 |
| C. Ordinance No. 2015-14 providing for the annexation of property known as the Port of Grandview/Higgins/Castle Annexation to the City of Grandview pursuant to the petition method, and incorporating the same within the corporate limits thereof, providing for the assumption of existing indebtedness, requiring said property to be assessed and taxed at the same rate and basis as other property within said city, adopting a comprehensive land use plan, and changing the official zoning map of the city | 13-20 |
| D. Planning Commission Appointment – Lois Chilton | 21 |

7. UNFINISHED AND NEW BUSINESS

- | | |
|-------------------------|-------|
| A. Museum Budget Update | 22-25 |
| B. 2016 Council Goals | 26-34 |

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

9. MAYOR & COUNCILMEMBER MEETING REPORTS

10. EXECUTIVE SESSION

11. ADJOURNMENT

City of Grandview
Old Inland Empire Highway Improvements
September 8, 2015

STP Funding

Design Phase Approved October 2013	\$210,500	STP
	<u>\$ 32,900</u>	Local Fund Match
	\$243,400	Total
Construction Funding List Established		
With Original Construction Funds Available, 2016	\$1,897,700	STP
	<u>\$ 296,200</u>	Local Fund Match
	\$2,193,900	Total
Total STP Funding (Design + Construction)	\$2,108,200	
Total Local Match Requirement (Design + Construction)	\$ 329,100	
Total Project Cost	\$2,437,300	
REVISED Construction Funding Availability, 2026		
Based on 2% inflation, over 10 years, 2026 Cost	\$2,971,100	
Increase in estimated cost 2016 – 20126	\$ 533,800	

DWSRF Funding

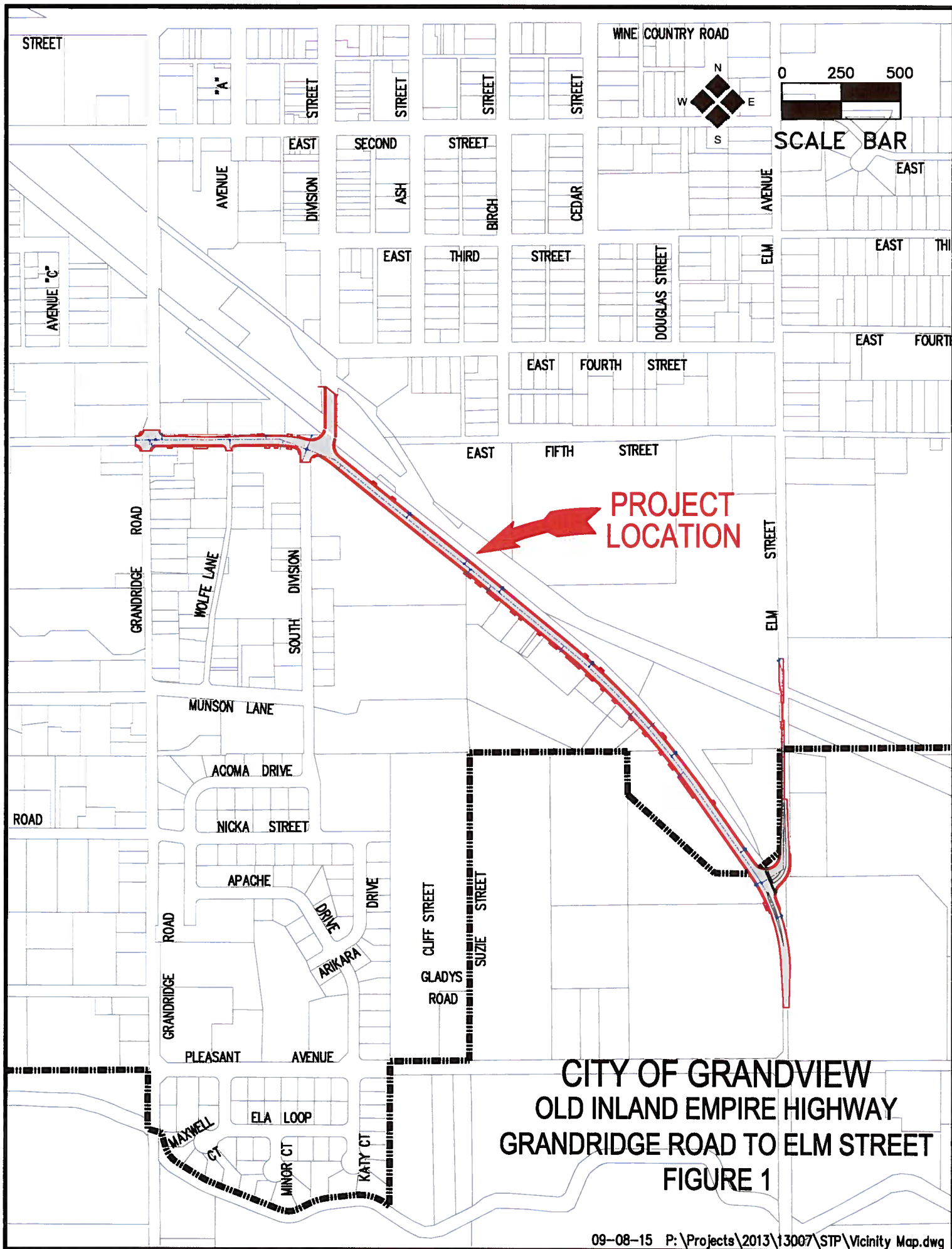
DWSRF Funding was obtained to install a new water main in OIE and act as the City's match to the STP funding discussed above.

DWSRF Loan was successful in the amount of \$ 900,900

DWSRF Loan must be closed out by 2017, which means construction must occur in 2016.

Because water main was intended to be constructed as part of larger street project, no money was included in the funding request from DWSRF to repave the road.

Estimated additional cost to pave the road as part water main construction \$135,000



**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 25, 2015**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Dennis McDonald, Gloria Mendoza, Bill Moore, Jesse Palacios and Joan Souders. Excused from the meeting were Councilmembers Mike Everett and Javier Rodriguez. Absent from the meeting was Councilmember Gloria Mendoza.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Police Chief Kal Fuller, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Mayor Childress led the pledge of allegiance.

3. PRESENTATIONS

A. Distinguished Service Award – Councilmember Mike Bren

Mayor Childress presented a Distinguished Service Award to Councilmember Mike Bren in recognition and appreciation of his loyal service and dedication to the citizens of Grandview.

4. PUBLIC COMMENT – None

5. UNFINISHED AND NEW BUSINESS

A. Bonnieview Road Temporary Closure

City Administrator Arteaga explained that at the August 11, 2015 Council meeting, staff was directed to schedule a 45-day temporary closure of Bonnieview Road from Euclid east to Wine Country Road. The purpose of the temporary closure was to determine the impacts and/or benefits of a permanent closure. On August 18, 2015, the Mayor and staff met with FruitSmart. The following detailed the proposed closure:

- The 45-day closure would begin on September 1, 2015 and end on October 15, 2015.
- FruitSmart would gravel an area to handle the truck staging area.
- FruitSmart would close the exit gate on to Euclid located at the south end of their plant.
- FruitSmart would hold an open house for the public to visit and obtain information about the closure.
- FruitSmart would rent and/or purchase informational signs advertising the closure in advance.
- FruitSmart would run their large semi-truck at all intersections to verify that the new routes would not pose a problem to vehicle traffic.
- FruitSmart would continue to perform public outreach to the residents, local businesses and news media.

- City staff would evaluate the traffic movements on a daily basis.
- City staff would assist to facilitate meetings with other industrial managers as needed.
- City staff would schedule the public hearing regarding the closure at the end of the trial period or shortly thereafter.

Terry Chambers, President-GM, FruitSmart, Inc., showed a video of a semi-truck turning off of Wine Country Road on to Euclid and also existing FruitSmart's back gate on to Euclid. He also showed pictures of semi-trucks using the temporary access point off of Euclid and how the trucks would be staged. He noted the following:

- FruitSmart was prepared and ready to execute the temporary closure.
- FruitSmart graveled a temporary access road at a cost of approximately \$20,000.
- FruitSmart would close the gate on to Euclid Road.
- FruitSmart would hold open houses at the plant to explain the expansion plan, provide plant tours and answer questions.
- FruitSmart obtained informational signs and were ready to install.
- FruitSmart's public outreach was in the process and would be ongoing.

John Alba, Alba's Excavating, 1440 Forsell Road, Grandview, requested Council reconsider the proposed closing of Bonnieview Road, a copy of his letter is attached hereto and incorporated herein as part of these minutes.

Gene and Carole Lange, 950 North Elm Street, Grandview, opposed the temporary or permanent vacation of Bonnieview Road, a copy of their letter is attached hereto and incorporated herein as part of these minutes.

Randy Hecker, Plant Manager of The Smucker Company and a member of the Grandview community, requested Council consider maintaining that section of Bonnieview Road between Euclid and Wine Country Road as a road by which all citizens of Grandview can continue to use, a copy of his letter is attached hereto and incorporated herein as part of these minutes.

6. CONSENT AGENDA

On motion by Councilmember Palacios, second by Councilmember Souders, Council unanimously approved the Consent Agenda consisting of the following:

- A. Minutes of the August 11, 2015 study session**
- B. Minutes of the August 11, 2015 regular meeting**
- C. Payroll Electronic Fund Transfers (EFT) Nos. 5426-5430 in the amount of \$66,747.03**
- D. Payroll Check Nos. 8283-8310 in the amount of \$85,028.68**
- E. Payroll Direct Deposit 8/1/15–8/15/15 in the amount of \$85,401.57**
- F. Claim Check Nos. 108712-108800 in the amount of \$656,512.03**

7. ACTIVE AGENDA

- A. **Ordinance No. 2015-10 amending Section 12.20.070 of the Grandview Municipal Code to eliminate the prohibition on carrying firearms in public parks as required by Ch. 9.41 RCW**

On motion by Councilmember Moore, second by Councilmember McDonald, Council approved Ordinance No. 2015-10 amending Section 12.20.070 of the Grandview Municipal Code to eliminate the prohibition on carrying firearms in public parks as required by Ch. 9.41 RCW and Ordinance No. 2015-11 amending Section 2.48.160 of the Grandview Municipal Code to eliminate the prohibition on firearms in the City Cemetery as required by Ch. 9.41 RCW.

- B. **Resolution No. 2015-37 authorizing the Mayor to sign the Community Development Block Grant (CDBG) Program General Purpose Grant No. 14-6500-021 Contract Amendment Number "A" with the State of Washington Department of Commerce for the East Fourth Street Neighborhood Improvements**

On November 25, 2014, the City entered into a Community Development Block Grant (CDBG) Program General Purpose Grant No. 14-6500-021 Contract with the State of Washington Department of Commerce for the East Fourth Street Neighborhood Improvements. At the August 11th Council Meeting, staff informed Council of the need to modify the scope of work to the East Fourth Street Neighborhood Improvements due to the high bids that were received. The recommendation was to eliminate the steel pole street light fixtures and to continue with the wooden street light poles as in past street projects. The scope of work change reduced the project by approximately \$90,000, however, an additional \$60,000 needed to be added to the project. The funds would be supported by the Current Expense Fund and the project could be constructed this fall.

On motion by Councilmember Souders, second by Councilmember Moore, Council approved Resolution No. 2015-37 authorizing the Mayor to sign the Community Development Block Grant (CDBG) Program General Purpose Grant No. 14-6500-021 Contract Amendment Number "A" with the State of Washington Department of Commerce for the East Fourth Street Neighborhood Improvements.

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Council Laptops – Training on the new laptops for Council was scheduled for the September 8th study session.

9. MAYOR & COUNCILMEMBER MEETING REPORTS

Dog Park Committee – Councilmember Souders reported that a local fencing company has expressed interest in completing the first phase of the fencing project.

Swim Pool Committee – Councilmember Souders reported that the Pool Committee met and were looking forward to completing the first phase of the bathhouse renovations.

Carriage Square Neighborhood Block Watch Meeting – Councilmember Souder reported that the Carriage Square Neighborhood would be holding a Block Watch meeting on August 31st at her residence.

10. **EXECUTIVE SESSION** – None

11. **ADJOURNMENT**

The regular meeting adjourned at 7:55 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk

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**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING**

ITEM TITLE

Ordinance No. 2015-12 amending the 2015 Annual Budget

AGENDA NO.: Active 6 (A)

AGENDA DATE: September 8, 2015

VISION 2021

MISSION - ...to create a FINANCIALLY SUSTAINABLE CITY

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

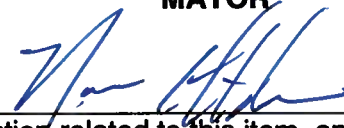
Matthew Cordray, City Treasurer



CITY ADMINISTRATOR



MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

This budget amendment encompasses several items that have been previously discussed at prior Council meetings. Included are the increases for the new Patrol/Sergeant union contract, East Fourth Street construction costs, repair work at City Hall, Wastewater Pumping Facility financing and garbage truck refurbish. Ordinance No. 2015-12 provides for the amending of the 2015 Annual Budget to accommodate the changes in sources and uses.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

By Fund the highlights of the budget changes are:

CURRENT EXPENSE FUND: Increase to Patrol salaries and benefits and a transfer out to Street Fund for the E. 4th Street project results in a decrease to the estimated **Ending Fund Balance**.

YAKIMA CO. LAW & JUSTICE TAX FUND: Increase to Patrol salaries and benefits results in a decrease to the estimated **Ending Fund Balance**.

STREET FUND: Transfer in from Current Expense Fund offset with an increase to East 4th Street project for construction costs results in no change to the estimated **Ending Fund Balance**.

CAPITAL IMPROVEMENTS FUND: Increase to Real Estate Excise Tax revenue and appropriations for Heat Pump and Tile Restoration at City Hall results in and increase to the estimated **Ending Fund Balance**.

WATER/SEWER FUND: Appropriations for Bond Counsel and Interim Financing Interest for the Wastewater Pumping Facility upgrades results in a decrease to the estimated **Ending Fund Balance**.

EQUIPMENT RENTAL FUND: Appropriations for garbage truck refurbish results in a decrease to the estimated **Ending Fund Balance**.

ACTION PROPOSED

Approve Ordinance No. 2015-12 amending the 2015 Annual Budget.

ORDINANCE NO. 2015-12

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING THE 2015 ANNUAL BUDGET**

WHEREAS, the original 2015 estimated beginning fund balances and revenues in numerous funds do not reflect available budget sources; and

WHEREAS, there are necessary and desired changes in uses and expenditure levels in numerous funds; and

WHEREAS, there are sufficient sources within the funds to meet the anticipated expenditures.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. That the 2015 annual budget be amended to reflect the changes presented in Exhibit A.

Section 2. That the City Administrator is authorized and directed to adjust estimated revenues, expenditures and fund balances reflecting the determined changes.

Section 3. This Ordinance shall be in full force and effect five (5) day after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on September 8, 2015.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 9/8/15
EFFECTIVE: 9/14/15

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Exhibit A - Ordinance No. 2015-12

Beginning Balance	Estimated Revenues	Appropriated Expenditures	Ending Balance	Budget Total
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Current Expense Fund

Original 2015 Budget	1,766,645	4,974,900	5,462,525	1,279,020	6,741,545
Amendment Amount	-		146,300	(146,300)	-
Amended Total	1,766,645	4,974,900	5,608,825	1,132,720	6,741,545

Yakima Co. Law & Justice Tax

Original 2015 Budget	154,560	235,100	272,450	117,210	389,660
Amendment Amount	-		45,500	(45,500)	-
Amended Total	154,560	235,100	317,950	71,710	389,660

Street Fund

Original 2015 Budget	133,940	1,058,450	1,035,080	157,310	1,192,390
Amendment Amount	-	60,000	60,000	-	60,000
Amended Total	133,940	1,118,450	1,095,080	157,310	1,252,390

Capital Improvement Fund

Original 2015 Budget	455,280	55,150	309,500	200,930	510,430
Amendment Amount	-	37,900	27,000	10,900	37,900
Amended Total	455,280	93,050	336,500	211,830	548,330

Water/Sewer Fund

Original 2015 Budget	4,350,225	5,916,355	5,112,150	5,154,430	10,266,580
Amendment Amount	-	3,256,425	3,331,425	(75,000)	3,256,425
Amended Total	4,350,225	9,172,780	8,443,575	5,079,430	13,523,005

Equipment Rental Fund

Original 2015 Budget	2,189,035	525,000	505,770	2,208,265	2,714,035
Amendment Amount	-		160,000	(160,000)	-
Amended Total	2,189,035	525,000	665,770	2,048,265	2,714,035

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING**

ITEM TITLE

Ordinance No. 2015-13 amending Chapter 3.22 Library Nonexpendable Trust Fund and Chapter 3.22A Library Memorial Trust Fund to change Bleyhl Community Library to Grandview Library

AGENDA NO.: Active 6 (B)

AGENDA DATE: September 8, 2015

VISION 2021

MISSION

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Elizabeth Jahnke, Library Director



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

In 2011, the City of Grandview and Yakima Valley Community College jointly constructed a new library on the Grandview Campus known as the Grandview Library.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Grandview Municipal Code Chapters 3.22 Library Nonexpendable Trust Fund and Chapter 3.22A Library Memorial Trust Fund require revisions to change the library name from Bleyhl Community Library to Grandview Library.

ACTION PROPOSED

Ordinance No. 2015-13 amending Chapter 3.22 Library Nonexpendable Trust Fund and Chapter 3.22A Library Memorial Trust Fund to change Bleyhl Community Library to Grandview Library.

ORDINANCE NO. 2015-13

**AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON,
AMENDING CHAPTER 3.22 LIBRARY NONEXPENDABLE TRUST FUND AND
CHAPTER 3.22A LIBRARY MEMORIAL TRUST FUND TO CHANGE BLEYHL
COMMUNITY LIBRARY TO GRANDVIEW LIBRARY**

WHEREAS, the City of Grandview and Yakima Valley Community College Grandview Campus jointly constructed a new library known as the Grandview Library; and

WHEREAS, revisions to the Grandview Municipal Code need to be made to change the library name from Bleyhl Community Library to Grandview Library,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1. Grandview Municipal Code Chapter 3.22 Library Nonexpendable Trust Fund which reads as follows:

**Chapter 3.22
LIBRARY NONEXPENDABLE
TRUST FUND**

Sections:

- 3.22.010 Created.
- 3.22.020 Administration.
- 3.22.030 Accounts.
- 3.22.040 Source of funds.
- 3.22.050 Expenditures.

3.22.010 Created.

There is created and established a separate fund to be known and designated as the library nonexpendable trust fund, to be used for the purpose of receipting, disbursing and accounting for moneys held in trust for the Bleyhl Community Library.

3.22.020 Administration.

The library trust fund created by this chapter shall be administered by the city treasurer.

3.22.030 Accounts.

There shall be kept, by those directed by the city treasurer, such books, accounts and records as are necessary to control and report the financial operations of the library trust fund.

3.22.040 Source of funds.

The source of funds deposited to such library trust fund shall be from gifts received by the city on behalf of the Bleyhl Community Library and also interest earned on any investment of the gifts.

3.22.050 Expenditures.

The expenditures of library trust fund moneys shall be in accordance with the laws of the state and in accordance with written instructions of the benefactor(s).

Is hereby amended to read:

**Chapter 3.22
LIBRARY NONEXPENDABLE
TRUST FUND**

Sections:

- 3.22.010 Created.
- 3.22.020 Administration.
- 3.22.030 Accounts.
- 3.22.040 Source of funds.
- 3.22.050 Expenditures.

3.22.010 Created.

There is created and established a separate fund to be known and designated as the library nonexpendable trust fund, to be used for the purpose of receipting, disbursing and accounting for moneys held in trust for the **Grandview Library**.

3.22.020 Administration.

The library trust fund created by this chapter shall be administered by the city treasurer.

3.22.030 Accounts.

There shall be kept, by those directed by the city treasurer, such books, accounts and records as are necessary to control and report the financial operations of the library trust fund.

3.22.040 Source of funds.

The source of funds deposited to such library trust fund shall be from gifts received by the city on behalf of the **Grandview Library** and also interest earned on any investment of the gifts.

3.22.050 Expenditures.

The expenditures of library trust fund moneys shall be in accordance with the laws of the state and in accordance with written instructions of the benefactor(s).

SECTION 2. Grandview Municipal Code Chapter 3.22A Library Memorial Trust Fund which reads as follows:

**Chapter 3.22A
LIBRARY MEMORIAL TRUST FUND**

Sections:

- 3.22A.010 Created.
- 3.22A.020 Administration.
- 3.22A.030 Accounts.
- 3.22A.040 Source of funds.
- 3.22A.050 Expenditures.

3.22A.010 Created.

There is created and established a separate fund to be known and designated as the library memorial trust fund, to be used for the purpose of receipting, disbursing and accounting for moneys held in trust for the Bleyhl Community Library.

3.22A.020 Administration.

The library trust fund created by this chapter shall be administered by the city treasurer.

3.22A.030 Accounts.

There shall be kept, by those directed by the city treasurer, such books, accounts and records as are necessary to control and report the financial operations of the library memorial trust fund.

3.22A.040 Source of funds.

The source of funds deposited to such library trust fund shall be from memorials or gifts received by the city on behalf of the Bleyhl Community Library, sales of library books, and also interest earned on any investment of the gifts.

3.22A.050 Expenditures.

The expenditure of library memorial trust fund moneys shall be in accordance with the laws of the state and in accordance with written instructions of the benefactor(s).

Is hereby amended to read:

**Chapter 3.22A
LIBRARY MEMORIAL TRUST FUND**

Sections:

- 3.22A.010 Created.
- 3.22A.020 Administration.
- 3.22A.030 Accounts.
- 3.22A.040 Source of funds.

3.22A.050 Expenditures.

3.22A.010 Created.

There is created and established a separate fund to be known and designated as the library memorial trust fund, to be used for the purpose of receipting, disbursing and accounting for moneys held in trust for the **Grandview Library**.

3.22A.020 Administration.

The library trust fund created by this chapter shall be administered by the city treasurer.

3.22A.030 Accounts.

There shall be kept, by those directed by the city treasurer, such books, accounts and records as are necessary to control and report the financial operations of the library memorial trust fund.

3.22A.040 Source of funds.

The source of funds deposited to such library trust fund shall be from memorials or gifts received by the city on behalf of the **Grandview Library**, sales of library books, and also interest earned on any investment of the gifts.

3.22A.050 Expenditures.

The expenditure of library memorial trust fund moneys shall be in accordance with the laws of the state and in accordance with written instructions of the benefactor(s).

SECTION 3. This Ordinance shall be in full force and effect five (5) days after its passage and publication as required by law.

PASSED by the **CITY COUNCIL** and approved by the **MAYOR** at its regular meeting on September 8, 2015.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 9/8/15

EFFECTIVE: 9/14/15

ORDINANCE GRANDVIEW LIBRARY

PAGE 4

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**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING**

ITEM TITLE:

Ordinance No. 2015-14 providing for the annexation of property known as the Port of Grandview/Higgins/ Castle Annexation to the City of Grandview pursuant to the petition method, and incorporating the same within the corporate limits thereof, providing for the assumption of existing indebtedness, requiring said property to be assessed and taxed at the same rate and basis as other property within said city, adopting a comprehensive land use plan, and changing the official zoning map of the city

AGENDA NO. Active 6 (C)

AGENDA DATE: September 8, 2015

VISION 2021

MISSION

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

Anita Palacios, City Clerk (Planning)



CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

The City received a Letter of Intent and Petition for Annexation and Rezone signed by the Port of Grandview, Lois Higgins Family LLC and Kenneth J. Castle requesting annexation of their properties to the City of Grandview. The proposed annexation and rezone would include the following parcels: Parcel No. 230910-31004 (Port of Grandview); Parcel No. 230910-31003 (Lois Higgins Family LLC); Parcel Nos. 230910-34001 and 230910-34004 (Kenneth J. Castle) and Parcel No. 230910-34002 (Rantcos International Inc.).

At the April 14, 2015 meeting, Council accepted the proposed annexation and referred the land use proposal to the Hearing Examiner to conduct the public hearing process. On May 19, 2015, a public hearing was held before the Hearing Examiner to receive comments on the proposed Annexation and Rezone.

On June 23, 2015, a closed record public hearing was held before the Council. Following the hearing, the Council accepted the Hearing Examiner's conclusions and recommendation that the Port of Grandview, Lois Higgins Family LLC & Kenneth J. Castle Petition for Annexation be approved with M-1 Light Industrial zoning for Port of Grandview Parcel No. 230910-31004, the Lois Higgins Family, LLC Parcel No. 230910-31003 and the Rantcos International, Inc. Parcel No. 230910-34002 and with C-2 General Business zoning for the Kenneth J. Castle Parcel Nos. 230910-34001 and 230910-34004.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

On July 6, 2015, staff submitted a Notice of Intention to the Yakima County Boundary Review Board for a 45-day review period. The 45-day filing period expired on August 28, 2015 and the County did not invoke jurisdiction. Ordinance No. 2015-14 finalizes the annexation process.

ACTION PROPOSED

Approve Ordinance No. 2015-14 providing for the annexation of property known as the Port of Grandview/Higgins/Castle Annexation to the City of Grandview pursuant to the petition method, and incorporating the same within the corporate limits thereof, providing for the assumption of existing indebtedness, requiring said property to be assessed and taxed at the same rate and basis as other property within said city, adopting a comprehensive land use plan, and changing the official zoning map of the city.



WASHINGTON STATE BOUNDARY REVIEW BOARD FOR YAKIMA COUNTY

128 North Second Street
Fourth Floor Courthouse
Yakima, Washington 98901

(509) 574-2300 • FAX (509) 574-2301

City of Grandview
Attn: Anita Palacios
City Clerk
207 W. Second Street
Grandview, WA 98930



September 1, 2015

RE: File No. BRB 2015-00002 – Port of Grandview/Higgins/Castle Annexation

Dear Ms. Palacios:

This is to notify you that the 45 day filing period lapsed on August 28, 2015 for your "Notice of Intention" on the above annexation.

In order to expedite the final filing process, please mail or bring me an original of your final ordinance along with the filing fee of \$72.00 for the first page and \$1.00 for each additional page. The Auditor's Office has certain requirements for recording documents (i.e. original signature & seal pages, with a 1" margin on all sides). Don't forget to include your cover page for filing purposed which includes all parcel numbers. Please make your check payable to "Yakima County". Be sure the final ordinance contains the following:

- Effective date of annexation
- Initiator's seal and notarized
- A map of the annexation area
- Signed and dated final approval of the legal description by the Engineering Services Manager from the Public Works Department.

We will file the ordinance with the County Auditor and distribute the copies for you. The original recorded ordinance will be returned to you within a week after it has been microfilmed and checked. If you have any questions, please give me a call.

Sincerely,

Greta Smith
Chief Clerk of the Board

Yakima County ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding Yakima County's Title VI Program, you may contact the Title VI Coordinator at 509-574-2300.

If this letter pertains to a meeting and you need special accommodations, please call us at 509-574-2300 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the State's toll free relay service 1-800-833-6388 and ask the operator to dial 509-574-2300.

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ORDINANCE NO. 2015-14

AN ORDINANCE OF THE CITY OF GRANDVIEW, WASHINGTON, PROVIDING FOR THE ANNEXATION OF PROPERTY KNOWN AS THE PORT OF GRANDVIEW/HIGGINS/CASTLE ANNEXATION TO THE CITY OF GRANDVIEW PURSUANT TO THE PETITION METHOD, AND INCORPORATING THE SAME WITHIN THE CORPORATE LIMITS THEREOF, PROVIDING FOR THE ASSUMPTION OF EXISTING INDEBTEDNESS, REQUIRING SAID PROPERTY TO BE ASSESSED AND TAXED AT THE SAME RATE AND BASIS AS OTHER PROPERTY WITHIN SAID CITY, ADOPTING A COMPREHENSIVE LAND USE PLAN, AND CHANGING THE OFFICIAL ZONING MAP OF THE CITY

WHEREAS, the City of Grandview, Washington received a petition for annexation, known as the Port of Grandview/Higgins/Castle Annexation, of certain real property pursuant to RCW 35A.14.120, a legal description of which is attached hereto on Exhibit "A"; and

WHEREAS, that said petition set forth the fact that the City Council of the City of Grandview required the assumption of City indebtedness by the area requesting to be annexed; and

WHEREAS, prior to filing of said petition, the City Council had indicated a tentative approval of said annexation; and

WHEREAS, petitioners further understood the proposed zoning of said area proposed for annexation would be M-1 Light Industrial zoning for Port of Grandview Parcel No. 230910-31004, the Lois Higgins Family, LLC Parcel No. 230910-31003 and the Rantcos International, Inc. Parcel No. 230910-34002 and with C-2 General Business zoning for the Kenneth J. Castle Parcel Nos. 230910-34001 and 230910-34004; and

WHEREAS, notices of hearing before the Hearing Examiner and the City Council were published in the manner as provided by law; and

WHEREAS, all property within the territory so annexed shall be subject to and is a part of the Comprehensive Plan of the City of Grandview as presently adopted or as is hereafter amended; and

WHEREAS, the Council of the City of Grandview has determined that the best interests and general welfare of the city would be served by the annexation; and

WHEREAS, prior to the City Council taking final action, the City Clerk submitted a "Notice of Intention" to the Yakima County Boundary Review Board pursuant to RCW 36.93.090; and

WHEREAS, on September 1, 2015, the Yakima Boundary Review Board notified the City that the 45-day review period lapsed on the "Notice of Intention" and the County did not invoke jurisdiction,

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GRANDVIEW DO ORDAIN, as follows:

SECTION 1. There has been filed with the City Council of the City of Grandview, a petition in writing signed by property owners owning a majority of the assessed value of the property proposed for annexation hereinafter described on Exhibit "A"; that said petition set forth the fact that the City Council of the City of Grandview required the assumption of City indebtedness by the area requesting to be annexed; that prior to filing of said petition, the City Council had on April 14, 2015 agreed to consider the annexation as proposed in the Letter of Intent; and that petitioners further understood the proposed zoning of said area proposed for annexation would be M-1 Light Industrial zoning for Port of Grandview Parcel No. 230910-31004, the Lois Higgins Family, LLC Parcel No. 230910-31003 and the Rantcos International, Inc. Parcel No. 230910-34002 and with C-2 General Business zoning for the Kenneth J. Castle Parcel Nos. 230910-34001 and 230910-34004.

SECTION 2. May 19, 2015 was set as the date for the open record public hearing before the Hearing Examiner and June 23, 2015 was set as the date for the closed record public hearing on said petition before the Grandview City Council; notice of such hearings were published in the Grandview Herald, a newspaper of general circulation in the City of Grandview; notice of such hearings was also posted in three public places within the territory proposed for annexation; notice of such hearings was also mailed to owners of property within three hundred feet of the territory proposed for annexation; and said notice specified the time and place of such hearings and invited interested persons to appear and voice approval or disapproval of the annexation.

SECTION 3. The territory proposed by said petition to be annexed to the City of Grandview is situated in the County of Yakima in the State of Washington, is contiguous, approximate and adjacent to the present corporate limits of said City, and is more particularly described in Exhibit "A," which is attached hereto and incorporated in full by this reference.

SECTION 4. The territory set forth in this ordinance and for which said petition for annexation as filed should be and is hereby made a part of the City of Grandview.

SECTION 5. Pursuant to the terms of the annexation petition, all property within this territory annexed hereby shall be assessed and taxed at the same rate and on the same basis as property within the City, including assessment or taxes in payment of any bonds issued or debts contracted prior to or existing at the date of annexation.

SECTION 6. All property within the territory so annexed shall be subject to and a part of the Comprehensive Plan of the City of Grandview as presently adopted or as is hereafter amended.

SECTION 7. All property within the territory so annexed shall be and hereby is zoned M-1 Light Industrial zoning for Port of Grandview Parcel No. 230910-31004, the Lois Higgins Family, LLC Parcel No. 230910-31003 and the Rantcos International, Inc. Parcel No. 230910-34002 and with C-2 General Business zoning for the Kenneth J. Castle Parcel Nos. 230910-34001 and 230910-34004.

SECTION 8. This ordinance shall take effect and be in full force five (5) days after its passage and publication as provided by law.

PASSED by the **CITY COUNCIL** and **APPROVED** by the **MAYOR** at its regular meeting on September 8, 2015

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PUBLICATION: 9/9/15
EFFECTIVE: 9/14/15

Exhibit "A"

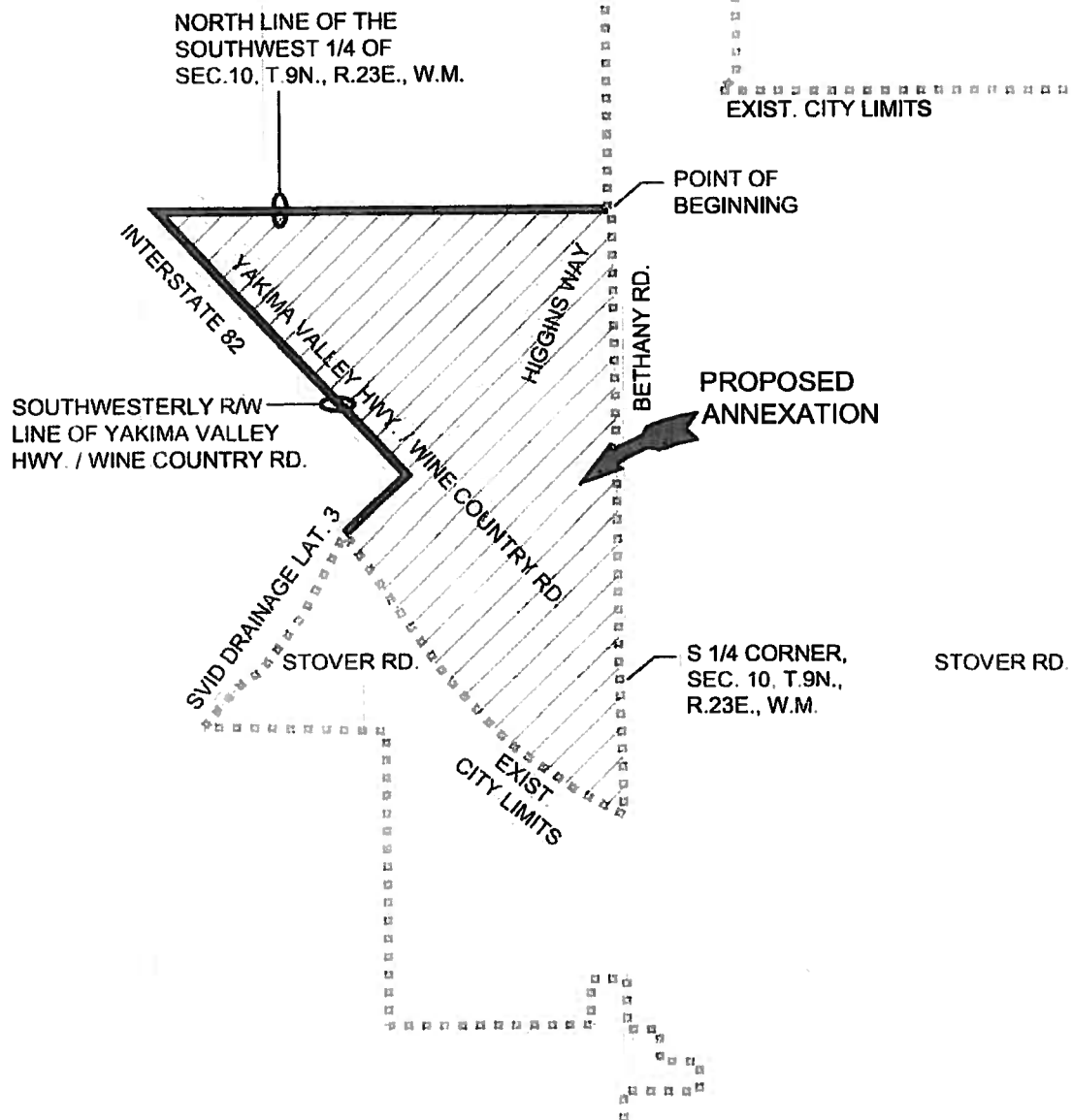
April 21, 2015
HLA Project No. 15007

Legal Description for Port of Grandview / Higgins Annexation

That portion of the Southwest Quarter of Section 10 and the Northwest Quarter of Section 15, all in Township 9 North, Range 23 East W.M. described as follows:
Beginning at the intersect of the North line of said Southwest Quarter and the Westerly right of way line of Bethany Road;
Thence Westerly along said North line to the Southwesterly right of way line of Yakima Valley Highway, also known as Wine Country Road;
Thence Southeasterly along said right of way line to the Southeasterly right of way line of Sunnyside Valley Irrigation District Drainage Lateral No. 3;
Thence Southwesterly along said Southeasterly right of way line to the Southwesterly right of way line of Interstate 82;
Thence Southeasterly along said Southwesterly right of way line to the East line of said Northwest Quarter;
Thence Northerly along said east line to the Northeast corner of said Northwest Quarter;
Thence Northerly to the intersection of the Northeasterly right of way line of said Yakima Valley Highway and the Westerly right of way line of said Bethany Road;
Thence Northerly to the Point of Beginning.

Situate in Yakima County, Washington.





HLA
 Huibregtse, Louman Associates, Inc.
 Civil Engineering ♦ Land Surveying ♦ Planning

**CITY OF GRANDVIEW
YAKIMA COUNTY, WASHINGTON
PORT OF GRANDVIEW / HIGGINS
ANNEXATION**

**CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING**

ITEM TITLE

Planning Commission Appointment –
Lois Chilton

AGENDA NO.: Active 6 (D)

AGENDA DATE: September 8, 2015

VISION 2021

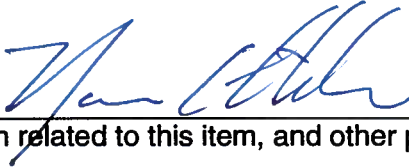
MISSION

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

DEPARTMENT DIRECTOR REVIEW

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

Dr. Dennis Byam submitted his resignation as a member of the Planning Commission.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

With the resignation of Dr. Byam from the Planning Commission, Mayor Childress recommended Lois Chilton be appointed to fill the vacancy on the Planning Commission.

ACTION PROPOSED

Move that Council confirm the appointment of Lois Chilton to the Planning Commission as recommended by the Mayor.

CITY OF GRANDVIEW
AGENDA ITEM HISTORY/COMMENTARY
CITY COUNCIL MEETING

ITEM TITLE

AGENDA NO.: Unfinished and New Business 7 (A)

Museum Budget Update

AGENDA DATE: September 8, 2015

VISION:

FUNDING CERTIFICATION (City Treasurer)
(If applicable)

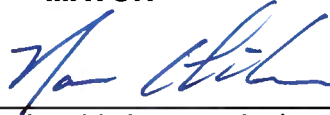
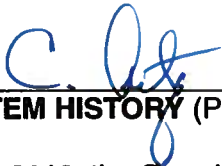
MISSION:

DEPARTMENT DIRECTOR REVIEW

Mike Carpenter, Parks & Recreation Director

CITY ADMINISTRATOR

MAYOR



ITEM HISTORY (Previous council reviews, action related to this item, and other pertinent history)

In 2013, the Grandview School District purchased the museum facility at 315 Division Street from the City. Through a lease agreement, the School District has allowed the City to continue to utilize this facility to house museum exhibits until a new site for the museum could be established. It was determined by the City that a new site at the Country Park Events Center would be too expensive with a price tag of \$750,000 plus.

ITEM COMMENTARY (Background, discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

In the spring of 2015, Council approved the purchase of the lot and building at 115 West Wine Country Road for the relocation of the museum. There was \$200,000 allocated within the 2015 capital improvement fund to begin the process of purchase and renovation. Currently, the City has taken down interior walls and will be priming and painting exterior walls. The City has been working with Wes Edwards of BORArchitecture to determine cost estimates to renovate the building with the intention to begin moving in during the early spring of 2016 (see attached). The Museum Board will be active in compiling a plan that will outline exhibit locations. Based on budget figures, there is a \$161,057 shortfall to complete the renovation of this building. There currently is funding available within the capital improvement fund to complete this project.

ACTION PROPOSED

Approve amending the 2015 budget to allocate \$161,057 towards the new museum facility.

September 1, 2015

Grandview Museum

City of Grandview

PROJECT BUDGET

Building Costs

Building Purchase	\$100,509
Estimated Construction Cost	\$178,375
Alternate No. 1 - Stone to match Gateway	\$6,237
Alternate No. 2 - Replace Front Sidewalks	\$5,392
Sub Total	\$290,513
Sales Tax @ 7.9% on Construction Costs (w/ alt's)	\$22,950
Construction Contingency @ 5% (w/ alt's)	\$14,526
Building Costs Sub Total	\$327,989

Consultant Services

Architectural Fees	\$14,700	
Mechanical Engineering - Design Criteria only	\$500	estimate
Electrical Engineering - Design Criteria only	\$1,500	estimate
Construction Document Printing, etc.	\$500	
Consultants Sub Total	\$17,200	

Other Costs

Hazardous material testing	\$539	
Roof repairs	\$3,129	
Interior demolition	\$1,200	
Remove old/loose paint & repaint 3 sides	\$1,500	
Security Alarm	\$3,500	Estimate - Cook Sec.
Plan Review & Building Permit <small>(based on \$35/sf for value, per Cory Taylor)</small>	\$2,500	Estimate from City
Water / Sewer Connection Fees, estimated	\$0	Confirm with City
Pacific Power Connection Fee, estimated	\$0	Confirm with Utility
Natural Gas Connection Fee, estimated	\$0	Confirm with Utility
Phone Connection Fee, estimated	\$1,000	Estimated
Site Sign	\$2,500	Discuss With City
*Data/Communications Allowance	\$0	Discuss With City
*Furnishings Allowance including tax	\$0	Discuss With City
*Appliances and Equipment Allowance	\$0	Discuss With City
*Other Owner Expenses	\$0	Discuss With City
Estimated Total Other Costs	\$15,868	

Project Grand Total	\$361,057
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Expenses to date

Architectural Services	\$4,500	Rounded
Building Purchase	\$100,509	
Re-Roofing	\$3,129	
Interior demolition	\$1,200	
Hazardous material testing	\$539	
Total Paid to Date	\$109,877	

Total remaining to complete project	\$251,180
Balance of current funds (\$200,000)	\$90,123
Additional funds required to complete project	\$161,057

Note: "*" Indicates Owner budgeted Items

September 1, 2015

Grandview Museum
City of Grandview

PRELIMINARY COST ESTIMATE

DESCRIPTION	UNIT		UNIT COST	TOTAL
Demolition:				
Selective Demolition	1	ls	\$1,500.00	\$1,500
Saw cut slab & excavate for restrooms	50	lf	\$25.00	\$1,250
Exterior Walls				
7/8" cement stucco	200	sf	\$8.00	\$1,600
Air infiltration barrier, (2) layers	1,000	sf	\$0.58	\$580
1" rigid eps insulation for corner columns	200	sf	\$1.00	\$200
1/2" OSB	1,000	sf	\$1.20	\$1,200
Wall Framing	800	sf	\$2.30	\$1,840
R-21 batt insulation	800	sf	\$1.00	\$800
Vapor retarder	800	sf	\$0.14	\$112
5/8" gypsum wallboard	800	sf	\$1.21	\$968
Metal Parapet cap	50	lf	\$15.00	\$750
Stone tile cladding (Owner furnished, contractor installed)	100	sf	\$12.00	\$1,200
Paint Exterior Walls	800	sf	\$1.50	\$1,200
Entrance Canopy				
Wall hung Steel Canopy	1	ea	\$3,500.00	\$3,500
Doors and Windows				
12'x12' Sectional Overhead Door @ rear	1	ea	\$2,250.00	\$2,250
12'x12' Sectional Overhead Door @ Front (Glass)	1	ea	\$4,000.00	\$4,000
New Door with HM frame 3'x7'	4	ea	\$1,200.00	\$4,800
Entry HM door/HM frame 3' x 7' - Exterior with transum & Side lites	1	ea	\$2,500	\$2,500
Perimeter Walls				
Furring strips (1 5/8"channels)	3,500	sf	\$1.69	\$5,915
1 1/2" EPS insulation	3,500	sf	\$1.00	\$3,500
5/8" gypsum board	3,500	sf	\$0.75	\$2,625
Paint interior of perimeter walls	3,500	sf	\$0.75	\$2,625
Interior finishes				
Interior partition framing for restrooms & back room separation	800	sf	\$1.80	\$1,440
5/8" gypsum board each side	1,600	sf	\$1.21	\$1,936
Epoxy Paint in Restrooms	500	sf	\$1.25	\$625
Ceilings				
Insulate existing attic space (R-38 Blown in cellulose)	4,000	sf	\$1.88	\$7,520
Restroom 6" metal joist ceiling framing	128	sf	\$9.75	\$1,248
5/8" gypsum wallboard ceiling	3,400	sf	\$1.25	\$4,250
Paint existing ceiling/structure	3,400	sf	\$1.50	\$5,100
Flooring				
Concrete slab grinding and and scrubbing, etc.	3,400	sf	\$1.50	\$5,100
New 4" rubber base	375	lf	\$2.25	\$844
Accessories				
Grab bar	6	ea	\$75.00	\$450
Mirror	18	sf	\$15.00	\$270
Paper towel dispenser (OFOI)	4	ea	\$0.00	\$0
Soap dispenser (OFOI)	4	ea	\$0.00	\$0
Toilet paper dispenser (OFOI)	3	ea	\$0.00	\$0
Seat cover dispenser (OFOI)	3	ea	\$0.00	\$0
Sanitary napkin dispenser (OFOI)	2	ea	\$0.00	\$0
Sanitary napkin disposal (OFOI)	1	ea	\$0.00	\$0
Speclalties				
Fire extinguisher (OFOI)	2	ea	\$0.00	\$0
Mechanical				
Plumbing - New Toilets (near existing locations)	1	ls	\$5,000	\$5,000
HVAC	1	ls	\$15,000	\$15,000
Electrical power distribution, lighting, etc.	1	ls	\$35,000	\$35,000

SUBTOTAL \$128,698
General Conditions, Overhead and Profit (26%) \$33,461

SUBTOTAL \$162,159
Design Contingency (10%) \$16,216

ESTIMATED COST \$178,375

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Memorandum

To: Mayor & Council
From: Cus Arteaga, Public Works Director
Date: September 1, 2015
Re: 2016 Council Goals

At the July 2015 retreat, Council provided the following goals and/or budget recommendations for consideration:

JESSE PALACIOS:

- Review steps for Dykstra Park from the parking lot to the park.

Staff proposal: Change the pathway location to the north by paving a path to meet the walking pathway in the park at an estimated cost of \$5,000 and eliminate the old steps which will improve the safety to the users of the park (see photo attached).

- Rename Stokely Park to a patriotic theme.

Staff proposal: Consider the renaming of the park and incorporate the renaming with the annual Fourth of July Flag Raising ceremony. In addition, an archway could be added (see photo attached) to the park as part of the ceremony at a cost of approximately \$15,000.

- Continue to maintain a 15% reserve in all department budgets.
- Retrofit street lights to LED's.

Staff proposal: Working with PP&L and the Transportation Improvement Board (TIB) on establishing a conversion program. TIB is establishing a grant program that the City could apply to. The grant program would require a 10% match that could be funded by the Grandview Transportation Benefit District (TBD).

- Continue to improve the trailer court on Wine Country Road.

Staff proposal: Staff contacted the owner and he is not interested in selling the court. He does have plans to renovate the apartment complex portion. The City could do a beautification project by installing a fence (see photo attached) at a cost of \$8,500. The fence would be on City road right-of-way and would be owned by the City.

- Continue to expand what was done in the Downtown area.

JAVIER RODRIGUEZ:

- Thanked Department Directors for a job well done.
- Improve repair garages on East Wine Country Road.

Staff proposal: Install a fence along the road right-of-way (see photo attached) at an estimated cost of \$8,100. The fence would be on City road right-of-way and owned by the City.

JOAN SOUDERS:

- Thanked Department Directors.
- Enhance partnerships for economic development purposes.

Staff proposal (*): Schedule meeting with Port of Grandview and Chamber of Commerce to discuss joint economic development opportunities. Continue to budget funds for EDGE in the event a potential new business needed support. City staff would continue to pursue economic development opportunities and assist developers/business owners in locating and/or expanding their businesses in Grandview.

- Construct golf course.
- Continue to support the Swimming Pool and Library.
- Fire truck replacement.

Staff proposal: Fire Chief exploring the options available to the City. He is looking into loans, grant and/or a revenue bond. Once the truck was purchased, it would then be incorporated into the equipment rental program.

- Supports the addition of additional staffing at the Library.
- Support Parks Director at the Community Center.

GLORIA MENDOZA:

- Thanked Department Directors.
- Community and quality of life issues.
- Support Public Safety (Police and Fire).
- Support Economic Development.

Staff proposal (*)

MIKE EVERETT:

- Appreciated and congratulated Councilmember Palacios for what he has done.
- Wants to review the Equipment Rental Fund.

Staff proposal: Equipment and/or vehicles must be purchase before they can be added to the Equipment Rental Fund and must pay into a monthly depreciation account. The department budget would then contribute funds to replace the equipment in the future.

- Review Council Procedures Manual.

Staff proposal: Revise the Council Procedures Manual to reflect the current council structure for committees and meeting dates.

- Community reader board.

Staff proposal: On September 9, 2014, the City entered into an Operating Agreement between the City and CEIS (Community Electronic Information Signage), LLC for gateway signs to be installed at the west entrance. Design has been completed. Installation is scheduled for 2016.

- Expand Legion Park by purchasing the Anderson Property.

Staff proposal: Staff attempted contact with the property owner. The property owner is currently marketing the property for commercial use. Commercial use of the property would generate additional revenue for the City rather than utilizing the property for additional park space.

- Increase numbers at the Community Center.
- Paper reduction.

Staff proposal: Laptops have been purchased. Paper copies would continue to be available for the Council and public depending on preference.

- Review staffing levels.

Staff proposal: Each year, Department Directors review staffing levels and available funding during the budget process. The general fund is stronger because of the steps we have taken and adding employees will reduce the reserve if we cannot provide new revenue to support the additional staff.

DENNIS McDONALD:

- Promote Grandview.

Staff proposal: Continue to establish partnerships and staff participation in programs throughout the Yakima Valley such as YCDA, YVCOG, RTPOMPO and the HOME Consortium.

- Encourage Economic Development.

Staff proposal (*)

BILL MOORE:

- Good quality of life promotes economic growth.

Staff proposal (*)

- Good processes in place to promote Grandview.
- Be fiscally responsible (maintain 15% reserve in all departments).



NEW PROPOSED
PATHWAY

ESTIMATED COST:
\$5,000

EXISTING
PATHWAY

West St

Slessen Way

© 2015 Google



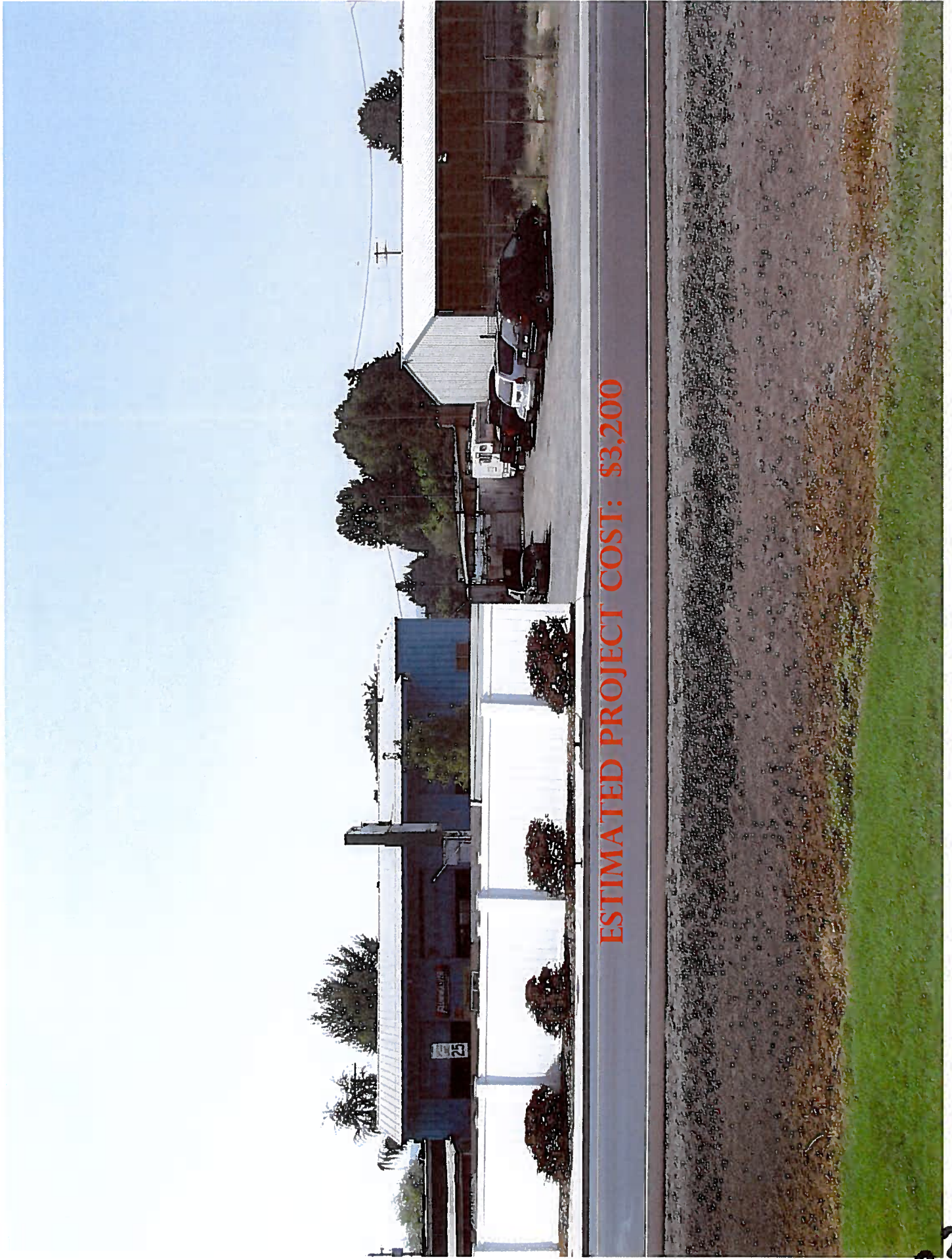
**ESTIMATED
PROJECT COST:
\$15,000**

30



ESTIMATED PROJECT COST: \$8,500





ESTIMATED PROJECT COST: \$3,200



ESTIMATED PROJECT COST: 1,876

34

Anita Palacios

From: Mike Everett <mike@everettlaw.net>
Sent: Sunday, September 06, 2015 11:29 AM
To: Anita Palacios; 'Bill Moore'; Bill Moore; 'Bill Moore 1'; Cus Arteaga; 'Dennis McDonald'; 'Gloria Mendoza'; Gloria Mendoza; 'Gview Mayor'; Javier Rodriguez; 'Javier Rodriguez'; Jesse Palacios; 'Jesse Palacios 1'; Joan Souders; 'Joan Souders 1'; Mayor; 'Quinn Plant'
Cc: Dave Lorenz; Library Director; George Saenz; Gretchen Chronis; Juan Moreno; 'Kal Fuller'; Lillian Veliz; Mike Carpenter; 'Mike Hopp'; Pat Mason; Library; Santos Trevino; Mary Padilla; Matt Cordray; Sue Desallier; 'Daily Sun News'; 'Grandview Herald'; 'Jennie McGhan'; Joseph.Calhoun@yvcog.org; 'Mary Barrett'; 'Prosser Record Bulletin'; 'Shawn Conrad'; 'Tri-City Herald'; 'Yakima Herald - Ross Courtney'; 'Yakima Herald-Republic'
Subject: RE: Grandview City Council Agenda Packet - September 8, 2015
Attachments: 1123 Council Memo.docx

Madam Clerk:

Please attach the Memorandum I have prepared to the Council Agenda. I regret not providing this sooner, I but it is as quickly as I could have it done.

Mike Everett

From: Anita Palacios [<mailto:anitap@grandview.wa.us>]
Sent: Friday, September 04, 2015 8:47 AM
To: Bill Moore; Bill Moore; Bill Moore 1 (brmoore@embargmail.com); Cus Arteaga; Dennis McDonald (dennismcd10@gmail.com); Gloria Mendoza; Gloria Mendoza; Gview Mayor; Javier Rodriguez; Javier Rodriguez (rodhav1@yahoo.com); Jesse Palacios; Jesse Palacios 1 (jessepgame80@gmail.com); Joan Souders; Joan Souders 1 (jesouders@hotmail.com); Mayor; Mike Everett; Quinn Plant
Cc: Dave Lorenz; Library Director; George Saenz; Gretchen Chronis; Juan Moreno; Kal Fuller; Lillian Veliz; Mike Carpenter; Mike Hopp; Pat Mason; Library; Santos Trevino; Mary Padilla; Matt Cordray; Sue Desallier; Daily Sun News; Grandview Herald; Jennie McGhan (jmcghan@dailysunnews.com); Joseph.Calhoun@yvcog.org; Mary Barrett (maryofgrandview@yahoo.com); Prosser Record Bulletin; Shawn Conrad (shawn.conrad@yvcog.org); Tri-City Herald; Yakima Herald - Ross Courtney; Yakima Herald-Republic
Subject: Grandview City Council Agenda Packet - September 8, 2015

See attached.

Anita G. Palacios, MMC
City Clerk/Human Resource
City of Grandview
207 West Second Street
Grandview, WA 98930
PH: (509) 882-9208
FAX: (509) 882-3099
anitap@grandview.wa.us
www.grandview.wa.us

Memorandum

TO: Mayor & Council

FROM: Michael Everett, Council Member

DATE: September 5, 2015

RE: 2016 Council Goals

I appreciate the Staff responding to the comments at the Council Retreat. In order to clarify that situation, I am submitting this Memorandum.

- **Wants to review the Equipment Fund.**

- It would be helpful if the basis for the statement that the "...vehicles must be purchase..." The question is whether or not the City has an adopted policy to add items to the Equipment Rental Fund. If it does what is it? If it does not then the City Council needs to develop such a policy. It is very concerning that we find that almost nothing in the Fire Department has a source of replacement funds. I believe that the Council needs to direct the staff to develop a proposed policy and submit it to the Council for evaluation.

- **Review Council Procedures Manual.**

- The Staff apparently did not understand this suggestion. It is certainly not appropriate for the Mayor or Staff to make a determination of Council procedures. The Council is the body that should make decision as to how it will function. I believe that Grandview like most Cities should continue and strength the Council Committee system. A study session should be scheduled to have the Council review the current procedures and determine how to proceed.

- Community reader board.

- I have reviewed the Council minutes and don't find any authorization of the "Operating Agreement". Nor can I find a copy of the agreement itself. Staff's statement consists of only one sign and I cannot find where the Council has ever reviewed the design that is now "complete". I have not been on the Council very long and I may have overlooked this in my research. Nevertheless, I was not talking about one sign and I don't feel that the comments address what I was suggesting.

- Expanding Legion Park by purchasing the Anderson Property.

- While I appreciate the contact that the Staff made, however, it does not answer the question. "The property owner is currently marketing the property for commercial use." Does this mean that the owner would not sell it for any other reason? That seems peculiar, since it would suggest that the owner wasn't really interested in selling it for money but for a single purpose. While it may be true that commercial use might generate some money for the City the likelihood of that happening in the reasonable future must be weight with the fact that within one or two blocks there is a large section of vacant commercial lots. Further, it is not the responsibility of the Staff to determine this. Rather the Staff needs to provide the Council with the research on this issue and schedule a time when it can come before the Council for consideration.

- Review Staffing levels

- Apparently my request was misunderstood. I would like to know *specifically* what it costs to add a staff person in each department. I done understand the last sentence. If the "general fund is stronger" does that mean there is more money? If that is the case then it is not

necessarily accurate to say that “adding employees will reduce the reserve”. This needs clarification

- **Renaming Stokely Square**

- I think that Councilmember Palacios’ idea of renaming the square is a good one. However, I would much prefer to keep with the tradition and name it after those who have served the City of Grandview, such as Dystra Park and Palacios Pathway. I suggest that we name it after former Mayor and Councilmember Mike Bren.