

**GRANDVIEW CITY COUNCIL
SPECIAL MEETING MINUTES – BUDGET
OCTOBER 27, 2015**

1. CALL TO ORDER

Mayor Norm Childress called the special meeting to order at 5:30 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Everett, Gloria Mendoza, Dennis McDonald, Bill Moore and Joan Souders. Excused from the meeting were Councilmembers Jesse Palacios and Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Police Chief Kal Fuller, Parks & Recreation Director Mike Carpenter, Librarian Elizabeth Jahnke and City Clerk Anita Palacios.

2. 2016 PRELIMINARY BUDGET

City Treasurer Cordray continued the presentation of the 2016 preliminary budget, as follows:

Planning & Community Development Services

2015 Budget \$49,450

2016 Estimate \$41,590

Notable Changes in 2016 – The Growth Management Act requires that all cities review and update their planning documents including comprehensive plans and development regulations every eight years. These updates were due for the City of Grandview on June 30, 2017. In order to be in compliance, staff began the update process in 2015 and would continue into 2016. Failure to meet the deadline could affect the City's ability to apply for state infrastructure funding. In the past, the City has utilized the planning services of YVCOG to assist in the review and revision process.

Economic Development Services

2015 Budget \$21,510

2016 Estimate \$72,230

Notable Changes in 2016 – Council agreed to incorporate \$50,000 for SIED project

Inspection & Permitting Services

2015 Budget \$51,710

2016 Estimate \$54,790

Notable Changes in 2016 – None

Library Services

2015 Budget \$259,540

2016 Estimate \$271,120

Notable Changes in 2016 – Friends of Grandview Library may not be able to offer same support as in the past. Of the most concern were the newspaper subscriptions that have been paid by them. Federal funding may decrease for the on-line periodical database and would decrease for the OCLC bibliographic database and the e-books/e-audio subscription. YVCC would begin to contribute to our "out of pocket cost" for the OCLC bibliographic database. Revenue was not consistent year to year. Combined catalog with YVCC would change workload dynamics.

Parks Maintenance Services

2015 Budget \$226,340

2016 Estimate \$254,990

Notable Changes in 2016 – Irrigation system for Dykstra Park (Phase 3) \$7,000.

Council agreed to incorporate \$16,700 under Capital Expenditures to participate in the drain ditch piping project at the Country Park Event Center.

Museum

2015 Budget \$9,165

2016 Estimate \$17,550

Notable Changes in 2016 – The City and School District agreed to extend the lease agreement through February 29, 2016, which would allow the City to operate the Museum at the current location at 315 Division Street. In the spring of 2015, the City purchased the building and lot at 115 West Wine Country Road to relocate the museum facility. Additional funds would be required to maintain and operate the facility at the new site.

Community Center

2015 Budget \$36,100

2016 Estimate \$44,750

Notable Changes in 2016 – Professional Services increase from \$9,500 to \$15,500 for use of temporary employment service to provide routine maintenance and morning office assistance.

Operating Transfers Out

2015 Budget \$275,000

2016 Estimate \$115,000

Notable Changes in 2016 – None

TOTAL CURRENT EXPENSE FUND

2015 Budget \$6,741,545

2016 Estimate \$6,618,415

EMERGENCY MEDICAL SERVICES FUND

2015 Budget \$135,650

2016 Estimate \$138,680

Notable Changes in 2016 – Salaries and associated line items were slightly increased to reflect changes in 2016; increase of \$0.85 per call dispatch fees as reflected in “Communications.” Dispatch fees were split between Fire Suppression (25%) and EMS (75%); increase of \$300 to Uniforms and Clothing to cover increases in turnout costs; increase in Travel and Miscellaneous-Training to send personnel to advanced medical classes.

YAKIMA COUNTY LAW & JUSTICE TAX FUND

2015 Budget \$317,950

2016 Estimate \$275,700

Notable Changes in 2016 – Purchase the following equipment: mobile car radios \$18,000; crime scene investigations equipment (trailer and supplies) \$10,000; dress uniforms (all employees) \$12,500; increase Misc. Training for ammunition \$1,000.

STREET FUND

Roadway

2015 Budget \$117,430
2016 Estimate \$174,010

Drainage

2015 Budget \$10,170
2016 Estimate \$10,120

Structures

2015 Budget \$1,590
2016 Estimate \$1,570

Sidewalks

2015 Budget \$5,950
2016 Estimate \$5,540

Street Lighting

2015 Budget \$155,000
2016 Estimate \$165,000

Traffic Control Devices

2015 Budget \$59,410
2016 Estimate \$61,060

Parking Facilities

2015 Budget \$-0-
2016 Estimate \$30

Snow & Ice Control

2015 Budget \$20,590
2016 Estimate \$20,550

Street Cleaning

2015 Budget \$23,970
2016 Estimate \$23,380

Roadside

2015 Budget \$108,000
2016 Estimate \$105,090

Maintenance Administration

2015 Budget \$55,690
2016 Estimate \$58,570

Street Construction

2015 Budget \$537,280
2016 Estimate \$-0-

Notable Changes in 2016 – (2) Speed display signs (West Wine Country Road and Second Street) \$15,000.

Council agreed to incorporate \$50,000 for SIED project in Roadway.

CEMETERY FUND

2015 Budget \$148,680
2016 Estimate \$152,060

Notable Changes in 2016 – Professional Services increase from \$10,000 to \$16,000 for use of temporary employment service.

CAPITAL IMPROVEMENT FUND

2015 Budget \$336,500
2016 Estimate \$310,000

Notable Changes in 2016 – Museum building construction \$147,000; Community Center courtyard \$3,000; swimming pool construction and design \$156,500.

CDBG – EAST FOURTH STREET NEIGHBORHOOD IMPROVEMENTS

2015 Budget \$750,000
2016 Estimate \$-0-

Notable Changes in 2016 – Project completed in 2015.

EAST WINE COUNTRY PLAZA FUND

2015 Budget \$997,950
2016 Estimate \$-0-

Notable Changes in 2016 – Project completed in 2015.

WATER/SEWER FUND

Water Pumping, Treatment & Delivery

2015 Budget \$1,813,000
2016 Estimate \$2,711,600

Notable Changes in 2016 – SCADA well computer up-grades \$50,000; OIE water main construction \$946,400; Willoughby property – irrigation system \$10,000; Ashel Curtis Well (S17) rehab \$155,000, \$20,000 for insulated pole building

Wastewater Collection Services

2015 Budget \$712,820
2016 Estimate \$800,730

Notable Changes in 2016 – \$20,000 for insulated pole building.

Wastewater Treatment Services

2015 Budget \$1,368,030
2016 Estimate \$1,348,970

Notable Changes in 2016 – Machinery and equipment \$44,000

Water/Sewer Debt Service & Operating Transfers

2015 Budget \$4,530,245

2016 Estimate \$1,026,455

Notable Changes in 2016 – Budget includes principal and interest payments of \$137,000 a year for the 40-year U.S.D.A. Loan used to finance the Wastewater Pumping Facility Improvements completed in 2015.

IRRIGATION FUND

2015 Budget \$480,700

2016 Estimate \$504,730

Notable Changes in 2016 – Main line replacement (Fir Street-East Second to East Third) \$5,000.

SOLID WASTE FUND

Collection

2015 Budget \$1,053,790

2016 Estimate \$1,075,100

Notable Changes in 2016 – \$20,000 for insulated pole building

Neighborhood Clean-Up

2015 Budget \$12,695

2016 Estimate \$15,840

Notable Changes in 2016 – None

Landfill

2015 Budget \$6,950

2016 Estimate \$-0-

Notable Changes in 2016 – Closure/post closure activities of the landfill were completed in 2015 with no future monitoring requirements.

2005 WATER/SEWER BOND REDEMPTION FUND

2015 Budget \$543,020

2016 Estimate \$423,300

Notable Changes in 2016 – Bonds were refunded in June 2015 and were expected to save the City around \$170,000. The Water/Sewer fund payments to cover the debt service would be lowered from \$44,000/month to \$35,000/month.

EQUIPMENT RENTAL FUND

2015 Budget \$665,770

2016 Estimate \$435,655

Notable Changes in 2016 – The following equipment to purchase or replace: One patrol vehicle (Unit 210) \$45,000; mini track and trailer (replace '99 Case Backhoe Unit 380) \$55,000.

TRANSPORTATION BENEFIT DISTRICT

2015 Budget \$275,410

2016 Estimate \$93,410

Notable Changes in 2016 – \$75,000 for street preservation.

3. **ADJOURNMENT**

The study session adjourned at 6:50 p.m.



Mayor Norm Childress



Anita Palacios, City Clerk