

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
NOVEMBER 12, 2014**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress, Councilmembers Mike Bren, Gloria Mendoza, Bill Moore, Jesse Palacios, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Parks & Recreation Director Mike Carpenter, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

Councilmember Rodriguez led the pledge of allegiance.

3. PRESENTATIONS

2014 Proclamation – Grandview High School DECA Week – Present were GHS DECA Advisor Brad Charvet and GHS DECA Chapter officers who provided a brief overview of the GHS DECA program.

Mayor Childress proclaimed November 17-21, 2014 as Grandview High School DECA week and urged all citizens to celebrate DECA week and to support efforts and activities of the GHS DECA Chapter.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously approved the Consent Agenda consisting of the following:

- A. Minutes of the October 28, regular meeting**
- B. Payroll Electronic Fund Transfers (EFT) Nos. 5276 – 5281 in the amount of \$33,421.54**
- C. Payroll Check Nos. 7740 – 7761 in the amount of \$59,027.18**
- D. Payroll Direct Deposit 10/16/14 – 10/31/14 in the amount of \$85,708.28**
- E. Claim Check Nos. 106864 – 106955 in the amount of \$197,208.33**
- F. Ordinance No. 2014-21 levying the 2015 ad valorem property taxes and excess levy taxes**
- G. Ordinance No. 2014-22 increasing the 2015 property tax levy for the City of Grandview above the “limit factor”, up to 101 percent**

6. ACTIVE AGENDA

A. Council Applicant Presentations and Appointment

- Five minute presentations from Betty L. Garza, Joseph Jensen, Robert Ozuna and Thomas James Ray Valler

The candidates being considered for appointment to fill the vacancy on the City Council were allowed five minutes to present their application and qualifications.

Following the presentations, Council adjourned the meeting to executive session at 7:20 p.m., for approximately 30 minutes to evaluate the qualifications of the candidates for appointment to the vacant Council position with the aforementioned Mayor, Councilmembers and City Attorney present. The meeting resumed at 7:50 p.m.

City Attorney Plant provided clarification for the record on the executive session. He explained that the Washington Open Public Meetings Act required that almost all discussions and decision making of the council be conducted in a manner open to the public. There were a very few exemptions to the Act, but one exemption was specifically directed at the process of filling appointed councilmember positions. That exemption allowed a council to adjourn to executive session to discuss the qualifications of citizens applying for an appointed position, but there was absolutely no discussion about preferences or straw polling. No councilmember was allowed to indicate who they planned on voting for. All of the decision making would be made in the open public meeting.

On motion by Councilmember Palacios, second by Councilmember Bren, **Council unanimously appointed Robert Ozuna to fill the unexpired term of City Council Position No. 6.**

City Attorney Plant administered the oath of office to the newly appointed Councilmember Ozuna.

B. Public Hearing – 2015 Current Expense Fund Revenue Sources

Mayor Childress opened the public hearing for the purpose of receiving comments on the 2015 Current Expense Fund Revenue Sources.

City Treasurer Cordray reported that the operating revenue for the Current Expense Fund in 2015 was estimated to be \$4,974,900. He provided a detail of the Current Expense Fund revenue estimates as follows:

<u>Revenue Type</u>	<u>Amount</u>	
Property Taxes	\$1,420,000	28.54%
Sales Tax	\$554,250	11.14%
Criminal Justice Tax	\$140,000	02.81%
City Utility Taxes	\$964,000	19.38%
Private Utility Taxes	\$928,000	18.65%
Other Taxes	\$1,300	00.03%
Licenses & Permits	\$139,500	02.80%
Intergovernmental Revenues	\$310,700	06.25%
Charges for Service	\$134,480	02.70%

Fines & Forfeits	\$189,250	03.80%
Misc. & Other Revenues	<u>\$193,470</u>	03.89%
Total Revenue	\$4,974,900	

Mayor Childress requested public comments. No public comments were received.

City Clerk Palacios indicated that there were no public comments received by mail.

The public testimony portion of the hearing was declared closed and no further comments were received.

C. Resolution No. 2014-57 authorizing the Mayor to sign the 2015 Interlocal Correction/Detention Agreement with Yakima County

City Administrator Arteaga explained that every year, the City and the Yakima County Department of Corrections (YCDOC) enter into an Interlocal Corrections/Detention Agreement outlining the specifics regarding the treatment, costs and housing of inmates within their respective jails. The 2015 Interlocal Corrections/Detention Agreement with YCDOC was the same as past year's agreements, which allowed for the housing of each others prisoners and allowed each entity to bill the other entity for the housing of prisoners that one party holds for the other party. Past history showed that the City does not house many long-term inmates in the County Jail on local charges. YCDOC would bill the City for each day one of the City's prisoners was held in their facility, as well as the City would bill DOC for inmates that the City holds for them through Yakima County Sheriff's Department and Washington State Patrol bookings. The 2015 Interlocal Agreement has no language changes and the daily rate would increase 3.75%.

On motion by Councilmember Souders, second by Councilmember Moore, Council unanimously approved Resolution No. 2014-57 authorizing the Mayor to sign the 2015 Interlocal Correction/Detention Agreement with Yakima County.

D. Resolution No. 2014-58 authorizing the Mayor Pro Tempore to sign an Equipment Maintenance Agreement with Benton County

Fire Chief Mason explained that in 2013, the Fire Department identified a need for a maintenance shop in the local area that could provide maintenance for the fire trucks. This provider would need to meet the upcoming requirements that work be done by "Certified Emergency Vehicle Technicians." There was one shop in Yakima that met this requirement, and the next closest shop was in Spokane or Portland. In June 2013, Council entered into an agreement with Benton County to provide maintenance for city vehicles. Benton County was sending their mechanics to classes to be Certified Emergency Vehicle Technicians. During the past year, the Fire Department used Benton County on several occasions to provide maintenance on vehicles. Benton County requested the agreement be updated as follows: adjusting hourly rates, new insurance coverage limits, a 2 year term for the agreement, work hours, removing administration costs and eliminating redundant terminology in reference to the termination process of the agreement. The rates proposed were in the same range as what other shops were charging. The insurance coverage requested was reviewed by the City Clerk and WCIA and could be met. The entire agreement was reviewed by the City Attorney.

On motion by Councilmember Mendoza, second by Councilmember Rodriguez, Council unanimously approved Resolution No. 2014-58 authorizing the Mayor Pro Tempore to sign an Equipment Maintenance Agreement with Benton County.

E. RFQ for Professional Municipal Engineering Services (2015-2017) – Huibregtse, Louman Associates, Inc.

The City's Professional Municipal Engineering Services Agreement with Huibregtse, Louman Associates, Inc., for the years 2012, 2013 and 2014 expires December 31, 2014. The City advertised for professional municipal engineering services and received four (4) proposals for a new three-year agreement from 2015 through 2017.

The four engineering firms and evaluation combined scores were as follows:

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|---|------------|
| ➤ Huibregtse, Louman Associates, Inc. from Yakima, WA | 231-points |
| ➤ TD&H Spokane from Spokane, WA | 198-points |
| ➤ HDJ Design Group from Pasco, WA | 174-points |
| ➤ Harms Engineering, Inc. from Pasco, WA | 141-points |

The three evaluating the applications were Mayor Childress, Councilmember Palacios and City Administrator Arteaga.

On motion by Councilmember Palacios, second by Councilmember Moore, Council unanimously selected Huibregtse, Louman Associates, Inc., as the most qualified professional municipal engineering firm and directed staff to negotiate a three-year (2015-2017) engineering services agreement, in accordance with State Law, for Council consideration at the next meeting.

7. UNFINISHED AND NEW BUSINESS

Swim Pool Committee Proposal – Parks and Recreation Director Carpenter explained that with the formal adoption of the Parks, Recreation and Open Space Comprehensive Plan, it was apparent that there was now a need to establish a Swim Pool Committee to assist the City with direction pertaining to an updated swim pool facility. The Committee would act as an advisory body as they work closely with Council, Parks and Recreation Department and the general public during various phases of this specific project. The proposed makeup of the Swim Pool Committee would consist of:

- One member of City Council
- One parent of an active participant of swim lessons
- Two community members at-large
- Two swim team representatives
- One community senior citizen
- One advocate for people with disabilities
- One Grandview High School student

The Parks and Recreation Director would serve as an ad-hoc member of the committee.

Councilmember Bren suggested that a member of the Rotary Club be included on the Committee.

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Special Budget Meeting – November 25th – City Administrator Arteaga recommended that the special budget meeting scheduled for November 25th begin at 6:00 p.m., rather than 5:30 p.m. Council concurred.

Garbage Trucks – Garbage truck #379 was involved in an accident just north of Zillah at no fault of the City's employee. No injuries were reported, but the truck received \$9,000 worth of damage. Garbage truck #310 was out of service with electrical problems. In the meantime, the City of Toppenish offered the use of their garbage truck. In addition, the garbage truck being refurbished was about 50% complete and should be back by the end of November. The company was experiencing some personnel issues causing a delay in the project.

Port District Road Project – The paving for the Port District's road project took place this week.

Bonnieview Road Improvements – Public Works received notice last week to refresh the utility locates for PP&L in order to move the light poles. They were to begin on November 7th, but have not started as yet.

Hogback Grandview Retail Complex – Hogback Grandview submitted a binding site plan for the retail complex at 114 East Wine Country Road (behind Safeway). The initial development would consist of two retail spaces and one restaurant space. The Dollar Tree was currently constructing a building on one of the retail spaces.

Gateway Signs – CEIS requested clarification on right-of-way issues for the new gateway signs from WSDOT and the railroad. Staff contacted both agencies and the sign location would be within City right-of-way and no permit approvals would be required from WSDOT or the railroad. The project would be proceeding to the design phase.

9. MAYOR & COUNCILMEMBER MEETING REPORTS

Dog Park – Councilmember Souders reported that the Dog Park Committee would be holding their annual "Santa Paws" fundraiser at Bleyhl Farm Service on December 6th and 13th.

Downtown Street Tree Leaf Removal – Councilmember Bren commended the Public Works Department on the leaf removal from the street trees in the downtown business district.

Yakima Valley Fair & Rodeo Foundation Fundraiser – The Yakima Valley Fair and Rodeo Foundation would be holding their annual dinner and auction fundraiser on November 13th.

10. EXECUTIVE SESSION – None

11. ADJOURNMENT

On motion by Councilmember Mendoza, second by Councilmember Moore, Council unanimously adjourned the regular meeting at 8:30 p.m.