

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
NOVEMBER 12, 2013**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Mike Bren, Diana Jennings, Pam Horner, Bill Moore and Joan Souders. Excused from the meeting were Councilmembers Jesse Palacios and Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter and City Clerk Anita Palacios.

2. PLEDGE OF ALLEGIANCE

City Treasurer Cordray led the pledge of allegiance.

3. PRESENTATIONS

A. 2013 Proclamation – Grandview High School DECA Week

Present were GHS DECA Advisor Brad Charvet and GHS DECA Chapter officers who provided a brief overview of the partnership that the GHS DECA and the Parks and Recreation Department have developed in the past year.

Mayor Childress proclaimed November 18-24, 2013 as Grandview High School DECA week and urged all citizens to celebrate DECA week and to support efforts and activities of the GHS DECA Chapter.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Horner, second by Councilmember Souders, Council unanimously approved the Consent Agenda consisting of the following:

- A. Minutes of the October 21, 2013 special meeting
- B. Payroll Electronic Fund Transfers (EFT) Nos. 5091-5096 in the amount of \$69,674.91
- C. Payroll Check Nos. 7085-7106 in the amount of \$19,728.03
- D. Payroll Direct Deposit 10/16/13 – 10/31/13 in the amount of \$82,925.82
- E. Claim Check Nos. 104618-104755 in the amount of \$415,239.52
- F. Ordinance No. 2013-22 levying the 2014 ad valorem property taxes and excess levy taxes
- G. Ordinance No. 2013-23 increasing the 2014 property tax levy for the City of Grandview above the “limit factor”, up to 101 percent
- H. Euclid Road Improvements Project Acceptance

6. ACTIVE AGENDA

A. Public Hearing – 2014 Current Expense Fund Revenue Sources

Mayor Childress opened the public hearing for the purpose of receiving comments on the 2014 Current Expense Fund Revenue Sources.

City Treasurer Cordray reported that the operating revenue for the Current Expense Fund in 2014 was estimated to be \$4,823,190. He provided a detail of the Current Expense Fund revenue estimates as follows:

<u>Revenue Type</u>	<u>Amount</u>	
Property Taxes	\$1,405,000	29.13%
Sales Tax	\$504,300	10.46%
Criminal Justice Tax	\$130,000	2.70%
City Utility Taxes	\$955,000	19.80%
Private Utility Taxes	\$905,000	18.76%
Other Taxes	\$1,300	0.03%
Licenses & Permits	\$141,700	2.94%
Intergovernmental Revenues	\$318,630	6.61%
Charges for Service	\$87,680	1.82%
Fines & Forfeits	\$200,650	4.16%
Misc. & Other Revenues	<u>\$173,930</u>	3.61%
Total Revenue	\$4,823,190	

Mayor Childress requested public comments. No public comments were received.

City Clerk Palacios indicated that there were no public comments received by mail.

The public testimony portion of the hearing was declared closed and no further comments were received.

B. 2014 Water and Sewer Rate Analysis – Ted Pooler, Engineer w/HLA

Ted Pooler with Huibregtse, Louman Associates, Inc., presented the 2014 Water and Sewer Rate Analysis, copy attached hereto and incorporated herein as part of these minutes.

C. Ordinance No. 2013-24 amending Grandview Municipal Code Sections 13.28.010(A), (B) & (C) setting domestic water rates

On motion by Councilmember Horner, second by Councilmember Moore, Council unanimously approved Ordinance No. 2013-24 amending Grandview Municipal Code Sections 13.28.010(A), (B) & (C) setting domestic water rates.

D. Ordinance No. 2013-25 amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates

On motion by Councilmember Moore, second by Councilmember Bren, Council unanimously approved Ordinance No. 2013-25 amending Grandview Municipal Code Section 13.28.050 setting domestic sewer rates.

E. Old Inland Empire Highway Improvements from Grandridge Road to Elm Street RFQ for Municipal Engineering Services

The City received Surface Transportation Program funding for the design engineering phase of the Old Inland Empire Highway Improvements from Grandridge Road to Elm Street. The Surface Transportation Program required that the City advertise for municipal engineering services in order to utilize federal funds for the design of the Old Inland Empire Highway Improvements. The City advertised and received one proposal from Huibregtse, Louman Associates, Inc., of Yakima, WA. Huibregtse, Louman Associates, Inc., has been providing municipal engineering services to the City since 1989 and have always provided quality work.

On motion by Councilmember Horner, second by Councilmember Souders, Council unanimously selected Huibregtse, Louman Associates, Inc., as the most qualified municipal engineering firm for the design of the Old Inland Empire Highway Improvements from Grandridge Road to Elm Street, and that staff negotiate a professional service/consultant agreement with said engineering firm in accordance with the Surface Transportation Program requirements and present the agreement for Council's approval at the next Council meeting.

F. Resolution No. 2013-53 authorizing the Mayor to sign the Drinking Water State Revolving Fund Loan Contract Number DM13-952-158 with the Washington State Public Works Board for the Old Inland Empire Water Improvements

The City applied for and successfully received a Drinking Water State Revolving Fund Loan from the Washington State Public Works Board for the Old Inland Empire Water Improvements. Staff presented the Drinking Water State Revolving Fund Loan Contract Number DM13-952-158 for Council consideration. The purpose of the contract was to provide funding for the project that furthered the goals and objectives of the Drinking Water State Revolving Fund Loan Program. The loan was in the amount of \$909,909.00 with a 1.50% interest rate for 24 years.

On motion by Councilmember Moore, second by Councilmember Bren, Council unanimously approved Resolution No. 2013-53 authorizing the Mayor to sign the Drinking Water State Revolving Fund Loan Contract Number DM13-952-158 with the Washington State Public Works Board for the Old Inland Empire Water Improvements.

G. Resolution No. 2013-54 authorizing the Mayor to enter into an Agreement for Certified Acceptance Services with Yakima County for the Surface Transportation Program funds on the Old Inland Empire Road Improvements

The City was awarded engineering design funding from the Surface Transportation Program for the Old Inland Empire Road Improvements from Grandridge Road to Elm Street. The City was not certified to administer federal aid projects, but Yakima County was certified to perform project development and/or contract administration services. The County agreed to administer those services for the City through Agreements for Certified Acceptance Services. The County

would certify the project for the City in accordance with the Washington State Department of Transportation Local Agency Guidelines.

On motion by Councilmember Moore, second by Councilmember Bren, Council unanimously approved Resolution No. 2013-54 authorizing the Mayor to enter into an Agreement for Certified Acceptance Services with Yakima County for the Surface Transportation Program funds on the Old Inland Empire Road Improvements.

7. UNFINISHED AND NEW BUSINESS

A. Proposed Dog Park Location

City Administrator Arteaga explained that at the September 24, 2013 meeting, the Dog Park Committee made a presentation regarding the proposed dog park. At that meeting, the Committee requested Council re-consider the location of the dog park. The proposed location included a five acre site adjacent to the Public Works shop on Willoughby Road. The Committee indicated a more suitable location would be behind the Veteran's Memorial west of the Rose Garden at Legion Park.

Following discussion, Council consensus was that the dog park be located at the City-owned property adjacent to the Public Works shop on Willoughby Road.

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Aerated Lagoon Liner Repair – City Administrator Arteaga reported that the aerated lagoon liner repairs at the Wastewater Treatment Plant were nearing completion. The estimated cost of repairs was \$80,000. Staff submitted a claim to WCIA for coverage.

2012 Accountability Audit – City Treasurer Cordray reported that the entrance conference for the fiscal year 2012 accountability audit was conducted today. The auditor expects to issue his report in December 2013 assuming there were no unforeseen delays.

9. MAYOR & COUNCILMEMBER MEETING REPORTS

Utility Billing Delinquency Date – Discussion took place regarding the delinquency date and penalty posting for utility bills. Currently, utility bills were due on the 20th of each month and became delinquent on the 21st of the month. This did not take into consideration if the 20th fell on a weekend or holiday. Council requested staff review the language in the municipal code to provide that if the 20th fell on a weekend or holiday, the penalty posting would be assessed on the next business day.

Veterans' Day Celebration – Councilmember Souders reported that Sheffield Manor celebrated Veterans' Day with elected officials from the State and the Cities of Grandview, Prosser and Sunnyside.

2013 Election – Mayor Childress congratulated Councilmember Souders and Councilmember Rodriguez on their re-election to their Council positions and newly elected Councilmember Gloria Mendoza.

Catholic Charities/Genesis Housing Services Groundbreaking/Dedication Ceremony – Mayor Childress and City Administrator Arteaga attended the Catholic Charities Housing Services and Genesis Housing Services groundbreaking ceremony for their Carriage Court Homes and the dedication of the Sor Juana Ines Court affordable rental housing development on October 29th.

10. EXECUTIVE SESSION – Property Matters

Mayor Childress adjourned the meeting to an executive session at 8:05 p.m., for approximately 10 minutes to discuss property matters per RCW 42.30.110(1)(c) with the aforementioned Mayor, Councilmembers, City Administrator, City Attorney and City Clerk present. The meeting resumed at 8:15 p.m., with the aforementioned Mayor, Council and staff present. No action was taken.

11. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Bren, Council unanimously adjourned the regular meeting at 8:15 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk