

**GRANDVIEW CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 12, 2013**

1. CALL TO ORDER

Mayor Norm Childress called the regular meeting to order at 7:00 p.m. in the Council Chambers at City Hall.

Present were: Mayor Childress and Councilmembers Pam Horner, Diana Jennings, Bill Moore, Javier Rodriguez and Joan Souders. Excused from the meeting were Councilmembers Mike Bren and Jesse Palacios.

Staff present were: City Attorney Quinn Plant, City Treasurer Matthew Cordray and City Clerk Anita Palacios. Excused from the meeting was City Administrator/Public Works Director Cus Arteaga.

2. PLEDGE OF ALLEGIANCE

Councilmember Moore led the pledge of allegiance.

3. PRESENTATIONS

A. Introduction of new City Treasurer Matthew Cordray

Mayor Childress introduced the new City Treasurer Matthew Cordray.

4. PUBLIC COMMENT – None

5. CONSENT AGENDA

On motion by Councilmember Jennings, second by Councilmember Rodriguez, Council unanimously approved the Consent Agenda consisting of the following:

- A. Minutes of the January 22, 2013 study session
- B. Minutes of the January 22, 2013 regular meeting
- C. Minutes of the February 4, 2013 special meeting
- D. Payroll Electronic Fund Transfers (EFT) Nos. 4952-4957 in the amount of \$100,132.64
- E. Payroll Check Nos. 6517-6538 in the amount of \$19,582.92
- F. Payroll Direct Deposit 01/16/13 – 01/31/13 in the amount of \$125,565.24
- G. Claim Check Nos. 102989-103113 in the amount of \$185,636.83
- H. Resolution No. 2013-15 authorizing the Mayor to sign a Recreational Use Permit by and between the City of Grandview and Lower Valley Cal Ripken Youth Baseball Club
- I. Resolution No. 2013-16 approving a Site Use Agreement between People For People and the City of Grandview Community Center
- J. Resolution No. 2013-17 providing for authorized signatures on the City of Grandview General Account for Treasurer's Checks
- K. Resolution No. 2013-18 providing for authorized signatures on the City of Grandview Advance Travel Expense Account

- L. **Resolution No. 2013-19 accepting the bid for the Euclid Road Improvements and authorizing the Mayor to sign all contract documents with Rotschy, Inc.**

6. **ACTIVE AGENDA**

- A. **Public Comment – Notice of Intent to Apply for Funding Assistance to the USDA Rural Development for Wastewater Pumping Facility Improvements**

At the January 22, 2013 meeting, City Engineer Ted Pooler provided a report to Council regarding the Wastewater Pumping Facility Improvements and the need to apply for additional USDA funding in order to complete the project. During the presentation, he identified that the City would need to submit two additional applications (1) a “Subsequent Application” in the amount of \$393,100 and (2) an “Additional Application” in the amount of \$545,500 to the USDA Rural Development loan program for the Euclid Lift Station and Primary Clarifier Pump Station Improvements. At that meeting, Council passed a motion agreeing to the application submittals.

Mayor Childress requested public comments regarding the City’s intent to apply for funding assistance to the USDA Rural Development for Wastewater Pumping Facility Improvements.

No public comments were received.

- B. **Resolution No. 2013-20 authorizing the Mayor to sign Task Order No. 2012-1 Addendum No. 1 with HLA for Wastewater Pumping Facility Improvements**

On August 14, 2012, Council approved Task Order No. 2012-1 with Huibregtse, Louman Associates, Inc., for Wastewater Pumping Facility Improvements. At the January 22, 2013 meeting, City Engineer Ted Pooler reported to Council that upon further investigation during project design, additional scope items would need to be rebuilt or replaced at the Euclid Lift Station and Primary Clarifier as part of the Wastewater Pumping Facilities Improvements. Addendum No. 1 to Task Order No. 2012-1 was broken down into three phases, as follows:

- Phase 1 – Project Administration with an estimated maximum amount of \$15,000.00
- Phase 2 – Engineering Design and Final Plans, Specifications and Estimate for the lump sum fee of \$245,400.00
- Phase 3 – Services During Construction with an estimated maximum amount of \$277,100.00

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously approved Resolution No. 2013-20 authorizing the Mayor to sign Task Order No. 2012-1 Addendum No. 1 with HLA for Wastewater Pumping Facility Improvements.

- C. **Public Hearing – Surplus City-Owned Property**

Mayor Childress opened the public hearing to receive comments on surplus City-owned property in accordance with RCW 39.33.020 by reading the public hearing procedure. The City-owned property involved, Yakima County Parcel Nos. 230803-12001 and 230803-11900 were located adjacent to the City’s Wastewater Treatment Plant on Euclid and Bridgeview Roads, Grandview, Washington.

City Clerk Palacios explained that at the January 8, 2013 meeting, City Administrator Arteaga recommended that the City transfer City-owned property located adjacent to the Wastewater Treatment Plant currently being leased to Baker Commodities and Alba's Excavating from the water/sewer fund to the current expense fund for economic development purposes. Council concurred and instructed staff to prepare the necessary paperwork for consideration. Surplus City-owned property required a public hearing and also for Council to determine fair market value of said real property. Staff recommended Council determine fair market value as follows. The City owned a total of 940.82 acres of land south of the Yakima River with a total land value as determined by the Yakima County Assessor of \$765,400 which averaged \$813.55 per acre. The two properties to be transferred total 18.12 acres at \$813.55 per acre for a total of \$14,741.53.

No comments were received during the public hearing or by mail and the hearing was closed.

D. Resolution No. 2013-21 declaring certain real property surplus to City utility needs and authorizing transfer of same to the City's Current Expense Fund

On motion by Councilmember Horner, second by Councilmember Moore, Council unanimously approved Resolution No. 2013-21 declaring certain real property surplus to City utility needs and Authorizing transfer of same to the City's Current Expense Fund.

E. Resolution No. 2013-22 authorizing the Mayor to sign the WA State TIB Consultant Agreement with HLA for the FY 2014 Arterial Preservation Project 3-E-183(002)-1 West Second Street Improvements from Euclid Road to Grandridge Road

The City was awarded Arterial Preservation Project funding in the amount of \$415,890 for the West Second Street Improvements from Euclid Road to Grandridge Road from the Washington State Transportation Improvement Board (TIB). On December 11, 2012, Council approved Resolution No. 2012-60 authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Distribution Agreement for the FY 2014 Arterial Preservation Project 3-E-183(002)-1 West Second Street Improvements from Euclid Road to Grandridge Road. The City would be required to provide a local match in the amount of \$41,000 for the West Second Street Improvements. It was understood that the Transportation Benefit District would provide the needed match. The project was scheduled for 2013.

Staff presented the TIB Consultant Agreement with Huibregtse, Louman Associates, Inc., for the design phase of the project in the amount of \$49,000 for Council approval.

On motion by Councilmember Horner, second by Councilmember Souders, Council unanimously approved Resolution No. 2013-22 authorizing the Mayor to sign the WA State TIB Consultant Agreement with HLA for the FY 2014 Arterial Preservation Project 3-E-183(002)-1 West Second Street Improvements from Euclid Road to Grandridge Road.

F. Resolution No. 2013-23 authorizing the Mayor to sign the WA State TIB Consultant Agreement with HLA for the FY 2014 Arterial Preservation Project 3-E-183(003)-1 Euclid Road Improvements from Stassen Way to Groom Lane

The City was awarded Arterial Preservation Project funding in the amount of \$152,820 for the Euclid Road Improvements from Stassen Way to Groom Lane from the Washington State Transportation Improvement Board (TIB). On December 11, 2012, Council approved Resolution No. 2012-61 authorizing the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Distribution Agreement for the FY 2014 Arterial Preservation Project 3-E-183(003)-1 Euclid Road Improvements from Stassen Way to Groom Lane. The City would be required to provide a local match in the amount of \$16,527 for the Euclid Road Improvements. It was understood that the Transportation Benefit District would provide the needed match. The project was scheduled for 2013.

Staff presented the TIB Consultant Agreement with Huibregtse, Louman Associates, Inc., for the design phase of the project in the amount of \$18,000 for Council approval.

On motion by Councilmember Horner, second by Councilmember Jennings, Council unanimously approved Resolution No. 2013-23 authorizing the Mayor to sign the WA State TIB Consultant Agreement with HLA for the FY 2014 Arterial Preservation Project 3-E-183(003)-1 Euclid Road Improvements from Stassen Way to Groom Lane.

G. Resolution No. 2013-24 amending Section 12.04 of the Grandview Personnel Policy Manual: Shared Leave Policy, Transfer Process

At the January 22, 2013 Council meeting, City Administrator Arteaga recommended the Shared Leave Policy be amended to eliminate the donation of sick leave due to the financial liability of the Policy. He recommended that the only leaves eligible for donation would be vacation leave or compensatory time. Council concurred and directed staff to prepare an amendment to the Shared Leave Policy for consideration.

On motion by Councilmember Jennings, second by Councilmember Moore, Council unanimously approved Resolution No. 2013-24 amending Section 12.04 of the Grandview Personnel Policy Manual: Shared Leave Policy, Transfer Process.

7. UNFINISHED AND NEW BUSINESS – None

8. CITY ADMINISTRATOR AND/OR STAFF REPORTS

Grandview Community Awards Banquet – The Chamber of Commerce would be holding their annual Grandview Community Awards Banquet on Tuesday, February 19th, 6:00 p.m., at the Community Center.

DRYVE & TRANS-Action Meetings in Washington DC – During the week of February 11-15, City Administrator Arteaga was part of a DRYVE and TRANS-Action delegation meeting with senators and representatives in Washington, DC regarding regional transportation priorities and needs of Yakima County.

9. MAYOR & COUNCILMEMBER MEETING REPORTS

YVCOG General Membership Meeting – Grandview would be hosting the YVCOG General Membership meeting on Wednesday, March 20th, 6:30 p.m., at the Community Center.

Senior Network Event – Councilmember Souders reported that the Senior Network held an event entitled “Art With a Heart” at the Community Center on February 7th.

Library Staff Commendation – Councilmember Jennings commended the Library staff for their assistance during the Running Start registration held at the Library.

Carriage Square/Groom Lane Multi-Family Development – Mayor Childress reported that staff had met with the two residents in the Carriage Square/Groom Lane neighborhood who had expressed concern with the multi-family development under construction in that area. The concerns being addressed were traffic impacts, sidewalks and privacy buffers.

10. EXECUTIVE SESSION – Potential Litigation

Mayor Childress adjourned the meeting to an executive session at 8:20 p.m., for approximately 10 minutes to discuss potential litigation per RCW 42.30.110(1)(i) with the aforementioned Mayor, Councilmembers, City Attorney, City Treasurer and City Clerk present. The meeting resumed at 8:30 p.m., with the aforementioned Mayor, Council and staff present.

11. ADJOURNMENT

On motion by Councilmember Moore, second by Councilmember Rodriguez, Council unanimously adjourned the regular meeting at 8:30 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk