

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING MINUTES
SEPTEMBER 13, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Bill Moore and Joan Souders. Councilmember Gloria Mendoza arrived at 6:10 p.m. Excused from the meeting was Councilmember Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter, Police Chief Kal Fuller, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios.

3. CITIZEN PARTICIPATION

Jim Sewell, Chair with the Port of Grandview, explained that the Port was considering applying for a Department of Commerce grant for the "Preparation of an environmental analysis that advances environmental permitting activities in and around future large manufacturing sites and other key economic growth centers". The grant would be used for site certification, SEPA QuickStart, binding site plans and annexation of the Port sites on Higgins Road and Stover/ Puterbaugh Road to make these sites "shovel-ready" for agriculture and food manufacturing. The applicant must be a City or County and the new grant funding was available to local governments east of the Cascades. He requested that the City partner with the Port in the application for the grant in an amount of \$75,000–\$100,000. The project would be administered under the Port's direction utilizing Gregg Dohrn, J-U-B Engineering and Austin Consulting. The Port would provide the cash local match and the City would submit the application. The City could provide a small in-kind match for staff time and fees with respect to the project. Mr. Dohrn would prepare the grant application which was due on October 13th. The project would be completed by June 30, 2017.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. directed staff to present the appropriate documents at the September 27th regular Council meeting for consideration.

4. NEW BUSINESS

A. Grant Funding Opportunities with Department of Ecology (Stormwater) and Transportation Improvement Board (Complete Streets)

City Administrator Arteaga presented information on the following grant funding opportunities:

Department of Ecology Water Quality Financial Assistance Grant

- Funding opportunity to improve the street stormwater system on the eastside of town (Fir Street west to Birch Street from Wine Country Road south to East Fourth Street)
- Application due October 21, 2016
- 15% match requirement

Based on additional information received following agenda preparation, he pulled his request for application to DOE and would further research this funding opportunity.

Transportation Improvement Board (TIB) Complete Streets Grant Program

- Funding opportunity for sealcoat maintenance, sidewalk repairs, pathway maintenance and ADA ramp installations
- Application due October 21, 2016
- No match requirement

He explained that a few years ago the legislature enacted a Complete Streets Grant Program. For a city to be eligible for the program, it must have adopted a complete streets ordinance. The City adopted Ordinance No. 2014-11 establishing a Complete Streets Program on May 13, 2014. The grant program was implemented by TIB. Rather than a standard call for projects, TIB elected to structure the program as an award process called the Complete Streets Award Program. Any local government that has adopted a complete streets ordinance was eligible to be nominated for the program. There was no funding application. TIB would evaluate nominations to determine awards. The Complete Streets Award Program was looking for evidence of complete streets implementation beyond ordinance adoption, including a history of recent projects that have considered all users and modes and evidence of planning for complete streets. The program would give awards at two levels: "Initiators," which would receive \$250,000, and "Implementers," which would receive \$500,000. The other plus of this program was that the use of the funds would be very flexible. The City would work with TIB to approve a work plan, and amendments were allowable. Funds must be used within three years. TIB identified partner organizations to submit nominations along with WSDOT Local Programs and local health districts.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Moore, the C.O.W. moved to suspend the Council Procedure Rules to place this item on the regular Council agenda for consideration.

B. Resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students

Parks & Recreation Director Carpenter explained that the Interlocal Cooperative Agreement between the Grandview School District and City regarding supervised after school activities for students was presented to the C.O.W. on August 23rd while he was out of town. There were a few questions that needed more clarification pertaining to the City's Youth Drop-In Program that was offered year round at the Community Center each Monday through Thursday from 2:30 to 5 pm. He explained that back in 2013, Council made some difficult decisions due to limited dollars within the current expense fund and transferred the Deputy Recreation Director to City

Hall. This reduction made the City review the recreational program offerings. At that time, School Superintendent Kevin Chase approached the City with an understanding of the financial situation and offered for the School District to contribute \$10,000 per year to continue the Youth Drop-In Program. The contribution offset the hiring of a part-time employee to assist in supervising the program. He indicated that the School District was not obligated to provide funding for this program and it was a good faith gesture on behalf of the School District. He hesitated requesting additional funding from the School District for this specific program. The other after school partnership was the Frenzy Friday Program offered to GMS students on early release Fridays during the school year at the Middle School. The School District contributed \$8,000 per school year to the City for this program. Last Friday, there was a record attendance for the first day of 103 kids. He recommended the Interlocal Cooperative Agreement between the School District and City regarding supervised afterschool activities for students be placed on a regular Council agenda for consideration.

Discussion took place.

On motion by Councilmember Souders, second by Councilmember McDonald, the C.O.W. moved Resolution authorizing the Mayor to sign the Interlocal Cooperative Agreement between the Grandview School District and the City of Grandview regarding supervised afterschool activities for students to the September 27th regular Council agenda for consideration.

MEETING RECESSED

On motion by Councilmember Everett, second by Councilmember Mendoza, the C.O.W. recessed the meeting at 7:00 p.m.

The C.O.W. meeting reconvened at 7:40 p.m.

C. Bulletproof Vest Partnership Grant

Police Chief Fuller explained that the Police Department for many years participated in the Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998. It was a U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement by providing grants that cover part of the cost of bulletproof vests. Bulletproof vests have a five-year expiration. Every five years, the Police Department purchases replacement vests for its officers. The current vests expire in November 2016. In May 2016, a no-cost online application was submitted to the BVP program. On September 2, 2016, the City was approved for grant funds. The grant expires on October 30, 2016. Bulletproof vests were a Capital Replacement item in the budget and were fully funded. The cost for each vest was approximately \$1,060 plus tax/shipping. A total of 25 vests for officers and reserves would be purchased. This would total approximately \$28,825. Reimbursement from the grant program would be approximately \$22,400. Total responsibility for the City after grant reimbursement would be approximately \$6,500. The sizing/ordering process through the supplier for the vests to meet the October 30, 2016 deadline had begun. He requested approval to purchase the vests as a Capital Replacement item in order to secure the grant funds for reimbursement. He recommended Council approve a budget amendment to purchase the bulletproof vests in 2016.

On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. directed staff to prepare a budget amendment for the purchase of the bulletproof vests to a regular Council meeting agenda for consideration.

D. 2015 International Building, Plumbing, Mechanical, Energy, and Property Maintenance Codes

In 2013, Council adopted the 2012 edition of the International Building Codes. The 2015 editions of the model codes with Washington State amendments went into effect on July 1, 2016. Updated editions of the adopted codes were produced every three years. Passage of these ordinances would help to keep the community up to date on the standards of construction that were occurring throughout the state. The codes would help to ensure buildings and facilities constructed in the state were safe and healthy for building occupants, accessible to persons with disabilities and the elderly, and energy efficient. Staff presented the 2015 International Building, Plumbing, Mechanical, Energy, and Property Maintenance Codes.

Councilmember Brewer questioned the exception for height of weeds in excess of 24 inches for two acre parcels in Section 302.4 of the Property Maintenance Code.

City Administrator Arteaga stated that he would have the Code Enforcement Officer/Building Official attend the next C.O.W. meeting to answer questions regarding the 2015 Property Maintenance Code weed exception.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved Ordinances amending Grandview Municipal Code (GMC) Chapter 15.04 Building Code, GMC Chapter 15.08 Plumbing Code, GMC Chapter 15.12 Mechanical Code, and GMC Chapter 15.52 Energy Code to a regular Council meeting for consideration.

The 2015 International Property Maintenance Code would be placed on the September 27th C.O.W. agenda for further discussion.

E. Resolution declaring certain City property as surplus and authorizing disposal by public auction, sale or trade

City Hall requested that the 2005 Sharp AR-M55OU Copier which had outlived its useful life and was no longer needed for the conduct of City business be surplus. Sharp was unable to get parts to repair the copier and it was traded in for a new copier.

On motion by Councilmember Everett, second by Councilmember McDonald, the C.O.W. moved Resolution declaring certain City property as surplus and authorizing disposal by public auction, sale or trade to a regular Council meeting agenda for consideration.

F. Growth Management Update: Development Regulations, Critical Area Ordinance and Comprehensive Plan Updates

City Clerk Palacios explained that the Growth Management Act (GMA) required fully planning jurisdictions to review and update their comprehensive plans, development regulations, and critical areas ordinance (CAO), every eight years as established by RCW 36.70A.130(5)(c). Grandview's next GMA periodic update was due June 30, 2017. After this date, without a completed update, Grandview would be unable to access Washington State road and

water/wastewater infrastructure grants and loans. Staff and Planning Commission have reviewed proposed updates to the Comprehensive Plan, development regulations, and critical areas ordinance as part of the City's GMA Update, during public meetings held on May 27, 2015; June 24, 2015; August 26, 2015; October 28, 2015; January 27, 2016; and April 27, 2016. All of the GMA update elements mutually complement one another. The Comprehensive Plan establishes the community's desirable character and physical pattern of growth and preservation during the next 20 years. The development regulations update provides land use regulations that implement the Comprehensive Plan; as part of the development regulations, the Critical Areas Ordinance provides environmental protection during development review processes. At the August 31, 2016 Planning Commission meeting, the Commission adopted the following findings and conclusions:

1. The proposed revisions to the Grandview development regulations, Critical Areas Ordinance, and Comprehensive Plan are in keeping with the requirements of the GMA and the City of Grandview's policies,
2. The public use and interest will be served,
3. State Environmental Policy Act (SEPA) review, Washington State Department of Commerce 60-day Review, and RTPO certification of the Transportation Element have been completed,

and recommended approval of the development regulations, Critical Areas Ordinance, and Comprehensive Plan updates to the City Council as presented in order to complete the Growth Management Act periodic update. No decisions shall be made by the City Council on the recommendations for amendment until after the initial sixty (60) day State comment and review period has expired. Once all Comprehensive Plan elements are recommended to the City Council by the Planning Commission, a public hearing before the City Council will be held on all elements of the Comprehensive Plan together to consider the cumulative effect of the entire Comprehensive Plan. Notice of the hearing and the nature of the proposed change shall be given by publication in the official newspaper of the City at least 10 days prior to the date of the hearing. No action required as this time. Information presented to Council for review. Next steps:

1. Senior Planner Shawn Conrad with the Yakima Valley Conference of Governments would attend the October 11, 2016 C.O.W. meeting to answer questions.
2. Schedule public hearing before the Council to receive comments on the Growth Management Update which includes the Development Regulations, Critical Area Ordinance, and Comprehensive Plan Updates following October 11th meeting.

5. **OTHER BUSINESS** – None

6. **ADJOURNMENT**

The study session adjourned at 8:05 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk