

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING MINUTES
OCTOBER 25, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald and Bill Moore. Excused from the meeting were Councilmembers Gloria Mendoza, Javier Rodriguez and Joan Souders.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Fire Chief Pat Mason, Fire Captain George Saenz, WWTP Superintendent Dave Lorenz and City Clerk Anita Palacios.

Also present was City Engineer Justin Bellamy, PE, with HLA Engineering and Land Surveying, Inc.

3. CITIZEN PARTICIPATION – None

4. NEW BUSINESS

A. Resolution accepting the bid for the Asahel Curtis Well Rehabilitation and authorizing the Mayor to sign all contract documents with Carpenter Drilling, LLC

At the May 24, 2016 meeting, Council approved Resolution No. 2016-27 approving Task Order 2016-06 with HLA Engineering Land Surveying, Inc., for the Asahel Curtis Well (S17) Rehabilitation. This well source had been offline since 2009 due to significant loss in capacity, continual pump failures, and water quality issues. This project would include evaluation of the existing well condition and water quality, followed by cleaning and rehabilitation of the well, and installation of a new well pump and motor to return this source to active service. These upgrades would improve overall system reliability and provide additional well capacity to meet system demands. The total estimated project cost, including engineering design and construction services was estimated to be \$155,000.00. This amount included \$120,000.00 for construction and \$35,000.00 for engineering design and construction services. Council allocated \$155,000 for the rehabilitation of the Asahel Curtis (S17) Well and \$50,000 for SCADA well computer upgrades in the 2016 budget.

City Engineer Bellamy explained that bids for the Asahel Curtis Well Rehabilitation were opened on October 18, 2016. A total of two (2) bids were received with Carpenter Drilling, LLC of Benton City, Washington, submitting the low bid in the amount of \$163,511.66. The low bid was approximately seven (7) percent above the City Engineer's estimate of \$151,815.30.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember McDonald, the C.O.W. moved Resolution No 2016-46 accepting the bid for the Asahel Curtis Well Rehabilitation and authorizing the Mayor to sign all contract documents with Carpenter Drilling, LLC to the October 25, 2016 regular Council meeting for consideration under the Consent Agenda.

B. Resolution declaring certain City property from the Fire Department as surplus and authorizing disposal by public auction, sale, trade or disposal

Fire Chief Mason explained that the Fire Department had 17 pagers and 3 portable radios that due to changes in technology over the years were not compatible with the radio equipment being used today and as such would not function. The Fire Department also had 3 extra 35' extension ladders that came off of trucks that were declared surplus over the years that were no longer utilized by the department.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Brewer, the C.O.W. moved a resolution declaring certain City property from the Fire Department as surplus and authorizing disposal by public auction, sale, trade or disposal to the November 8th regular Council meeting agenda for consideration under the Consent Agenda.

C. GMC Chapter 15.24 Fire Prevention – Adopting 2015 International Fire Code

Fire Chief Mason explained that in 2013, Council adopted the 2012 Edition of the International Fire Code. In the latter part of 2015 and early 2016, the 2015 Edition of the International Fire Code was reviewed by the State Building Code Council. The State Building Code Council then sent it to the State Legislature with their recommended amendments. The State Legislature adopted it in 2016 which then makes it eligible for adoption on the local level as of July 1, 2016. An updated Edition of the International Fire Code as published by the International Code Council was typically produced every three years. The passage of an ordinance to adopt the 2015 Edition of the International Fire Code would keep the City current on the standard of code enforcement that was occurring throughout the State. In an effort to provide a safe and stable environment for businesses to operate, one of the best tools was the Fire Code. The Fire Code would allow the City to make every effort to avoid any potential loss due to fire or injury for the business owner, the consumer and members of the emergency services.

Discussion took place.

On motion by Councilmember Everett, second by Councilmember Brewer, the C.O.W. moved an ordinance amending Grandview Municipal Code Chapter 15.24 Fire Prevention for the adoption of the 2015 Edition of the International Fire Code to the November 8th regular Council meeting agenda for consideration.

D. Growth Management Update: Development Regulations, Critical Area Ordinance, Comprehensive Plan Updates

At the October 11, 2016 C.O.W. meeting, the City's Growth Management Update to include development regulations, Critical Areas Ordinance, and Comprehensive Plan updates were presented. The review and discussion was continued to the October 25, 2016 C.O.W. meeting.

City Clerk Palacios advised that following review the next step would be to schedule a public hearing before the Council to receive comments on the Growth Management Update.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember McDonald, the C.O.W. directed staff to schedule the public hearing for the Growth Management Update.

E. Specifications for sealed bids for official newspaper

At the August 23, 2016 C.O.W. meeting, the Council requested that the specifications for sealed bids for official newspaper be reviewed by the C.O.W. prior to advertisement in November.

Discussion took place.

Councilmember Brewer requested that “characters per column inch” be added to the bid form.

On motion by Councilmember Brewer, second by Councilmember McDonald, the C.O.W. directed staff to proceed with the call for bids for official newspaper.

5. OTHER BUSINESS

USDA Funding Opportunity for Fire Equipment – Mayor Childress advised that at the IACC Conference last week, he and City Administrator Arteaga met with the Yakima Area representative of the United States Department of Agriculture (USDA) Rural Development to discuss funding opportunities for the purchase of a fire truck and equipment. He explained that USDA provides affordable funding to public safety services such as fire departments to purchase fire trucks and equipment. Funding was available in low interest direct loans. The loan repayment terms may not be longer than the useful life of the equipment or a maximum of 40 years, whichever was less. Interest rates were currently 2.375%. Once the loan was approved, the interest rate was fixed for the entire term of the loan. Beginning in 2016, Council agreed to annually set aside funds for the future purchase of self-contained breathing apparatuses (SCBA) in the amount of \$33,000 and the future purchase of a fire engine in the amount of \$20,000. It was estimated that a USDA loan in the amount of \$500,000 to purchase a fire engine, equipment and SCBA over a 30 year term would cost the City an estimated annual repayment of \$25,000.

Following discussion, the C.O.W. directed staff to compile information regarding the USDA funding opportunity for further consideration.

6. ADJOURNMENT

The study session adjourned at 6:50 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk