

**GRANDVIEW CITY COUNCIL
COMMITTEE-OF-THE-WHOLE
MEETING MINUTES
MAY 24, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the Committee-of-the-Whole meeting to order at 6:00 p.m. in the Council Chambers at City Hall.

2. ROLL CALL

Present were: Mayor Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald and Bill Moore. Councilmember Joan Souders arrived at 6:05 p.m. Councilmember Gloria Mendoza arrived at 6:15 p.m. Councilmember Javier Rodriguez arrived at 6:45 p.m.

Staff present were: City Administrator/Public Works Director Cus Arteaga, Parks & Recreation Director Mike Carpenter, Police Chief Kal Fuller, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

3. CITIZEN PARTICIPATION – None

4. AGENDA AMENDMENT

Councilmember Everett moved and Councilmember Brewer seconded to add the following items from the regular Council active agenda to the C.O.W. agenda under other business:

- B. Ordinance No. 2016-4 amending the 2016 annual budget
- D. Resolution No. 2016-28 approving the Public Works Agreement between the City of Grandview and Teamsters Local No. 760 for the period of January 1, 2016 through December 31, 2018
- E. Non-Union Employee Salaries and Recommendations
- F. City Administrator/Public Works Director Employment Agreement

Discussion took place.

On motion by Councilmember Souders, second by Councilmember Mendoza, the C.O.W. called the question.

The motion failed with Councilmembers McDonald, Souders, Moore and Mendoza voting in opposition and Councilmembers Brewer and Everett voting in favor.

5. NEW BUSINESS

A. Grandview Community Center Rental Recommendation

Parks & Recreation Director Carpenter explained that the Grandview Community Center fee schedule and guidelines were adopted by City Council in 2012 just prior to the opening of the facility. The Community Center Advisory Committee revisited this document and recommended that the City keep the current fee structure, but add a party package rental element to the fee schedule. The Advisory Committee recognized that there were very limited venues in the area

for the rental of a few hours to accommodate private parties that were catered toward the youth. Over the past few years, the Parks & Recreation Director had been approached several times by interested groups within the community, inquiring about a facility to rent for only a few hours to hold a birthday party, etc.

Present on behalf of the Community Center Advisory Committee was Nancy Davidson, Chair.

Following was the proposed recommendations from the Advisory Committee that would need to be incorporated within the Grandview Community Center policy and procedures and fee schedule:

- Party Package Fee Schedule – Rental rate: \$50 per hour with a 2 hour minimum and 4 hour maximum (includes set-up and clean up) and \$300 refundable deposit per event.
- Party Packet Policies and Procedures –
 - A. Rentable Components: The game-room, gym, and restrooms only would be included in the party packet.
 - B. Target Group: The party packet would be intended for non-fundraising and private groups.
 - C. Liability Insurance: A Certificate of Liability Insurance (\$1,000,000 per occurrence) listing the City of Grandview as an additional insured would be required. The liability insurance must be facility and date specific.
 - D. Priority Usage: City sponsored or scheduled events would take first priority during facility scheduling.
 - E. City Staff: Scheduling of the facility would be based on the availability of City Staff (preferably part-time) to be on site during the entire duration of the event.
 - F. Responsible Adults: In addition, responsible adults of both genders, as required; would be needed on site during the entire event (one adult of same gender per 10 youth or less; up to 50 children maximum).

Discussion took place.

On motion by Councilmember Souders, second by Councilmember McDonald, the C.O.W. moved the Community Center party package recommendation to a regular Council meeting agenda for consideration.

B. Interlocal Agreement between the City of Sunnyside and the City of Grandview for the Housing of Inmates

Police Chief Fuller presented an Interlocal Agreement with the City of Sunnyside for the housing of inmates. He explained that the Cities of Grandview and Sunnyside have a long history of working together to house inmates to meet each city's needs. A contract between the two cities had not been reviewed or signed for several years. The contract was an Interlocal Agreement outlining the specifics regarding the treatment, costs and housing of inmates within Sunnyside and Grandview jails. The 2016 Interlocal Agreement with Sunnyside was the same as previous year's agreements, which allowed for the housing of each other's prisoners and allowed each entity to bill the other entity for the housing of prisoners that one party holds for the other party. Past history showed that Grandview does not house many inmates with Sunnyside. It was, however, a necessary option to have available in the case of an emergency situation or during

any building repair work. Due to current short staffing at the Grandview Police Department (GPD), this agreement would allow for prisoners to be housed in Sunnyside during periods when GPD was unable to staff the jail to an acceptably safe level. The 2016 Interlocal Agreement had been reviewed as to form by legal counsel.

Discussion took place.

On motion by Councilmember Moore, second by Councilmember Souders, the C.O.W. moved the Interlocal Agreement between the City of Sunnyside and City of Grandview for the Housing of Inmates to a regular Council meeting agenda for consideration.

C. Circle Park Dedication Vacation Petition

City Administrator Arteaga explained that at the March 8, 2016 meeting, City Attorney Plant provided a legal analysis to the Council with respect to Circle Park. He advised that the dedication of the park for public purposes may be vacated pursuant to the procedures outlined in Ch. 58.17 RCW. Following discussion, Council directed staff to contact the adjacent property owners of Circle Park and explain the process for Council consideration of a petition for vacation of the park dedication that was overlaying their property.

Staff presented a petition from the property owners adjacent to Circle Park requesting the City vacate the dedication of Circle Park for public purposes pursuant to RCW 58.17.

Thomas Sutton, property owner at 812 West Fifth Street, Grandview, Washington, requested the City vacate the dedication. Mr. Sutton spearheaded the circulation of the petition to the adjacent property owners of Circle Park.

Staff advised that the next step would be for Council to consider a resolution establishing a public hearing date on the petition for vacation of Circle Park.

On motion by Councilmember Mendoza, second by Councilmember Moore, the C.O.W. moved the Circle Park vacation petition to a regular Council meeting agenda for consideration of a resolution establishing a public hearing date.

6. **OTHER BUSINESS** – None

7. **ADJOURNMENT**

The study session adjourned at 7:00 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk