

**GRANDVIEW CITY COUNCIL  
STUDY SESSION MINUTES  
MARCH 22, 2016**

**1. CALL TO ORDER**

Mayor Pro Tem Bill Moore called the study session to order at 5:30 p.m. in the Council Chambers at City Hall.

Present were: Mayor Pro Tem Moore and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Javier Rodriguez and Joan Souders. Councilmember Gloria Mendoza arrived at 5:50 p.m. Mayor Norm Childress was excused from the meeting.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Attorney Quinn Plant, City Treasurer Matt Cordray, Parks & Recreation Director Mike Carpenter, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

**2. SWIM POOL IMPROVEMENTS – PHASE 2**

Parks & Recreation Director Carpenter explained that at the March 8<sup>th</sup> study session, Justin Bellamy of HLA updated Council on the Phase 2 Swim Pool Improvements. The two items that were the focus of discussion included the deck lighting corrective action plan by the State of Washington Department of Health and the draft construction schedule. The deck lighting correction action plan involved the need to upgrade the exterior deck lighting that illuminates both the pool tank and deck. In order to approve the Phase 2 swim pool improvements, the Department of Health would require that the City ~~install 10-foot candles~~ improve the existing lighting by the beginning of the 2017 pool operation. The other item involved the review of the draft construction schedule. The draft construction schedule proposed construction during the operation of the 2016 pool season which included the Mid-Valley Swim League Championships scheduled for July 29-31, 2016 at the pool. Based on discussions, Council invited the Swim Pool Committee and representatives from the local swim team to the study session to obtain feedback on these issues.

He summarized the components of the Phase 2 swim pool improvements as follows:

- Contractor mobilization
- Site clearing and demolition
- Double flume waterslide, including access stairs and water connection
- Replacement of deck/sidewalk drain on the south side
- Foot shower stations, including drains
- Concrete/deck extension for waterslide
- Fencing to expand the total area for the facility (1 ¼" mesh x 8 feet high) with mowing strip
- Barrier to channel patrons past foot shower stations

Justin Bellamy with HLA Engineering and Land Surveying, Inc., presented another overview of the deck lighting and draft construction schedule. He explained that HLA completed an evaluation of the existing pool deck lighting levels. The existing lights were not in compliance with Department of Health (DOH) standards and did not provide the lighting levels required. DOH requested the City provide a corrective action plan to improve the existing lighting in order for other pool improvements to be approved. DOH requested that the City commit to completing

the lighting improvements prior to the 2017 pool season. The estimated cost for the lighting improvements was \$70,000 – \$100,000. Lighting improvements were only required for the City to operate the pool at night. In addition, HLA completed a topographic survey of the site and prepared preliminary plans and specifications for review and approval by the City and DOH. The preliminary site plan of the improvements and a draft schedule were distributed to Council. Advertisement for bids and construction contract award was anticipated to be completed in April 2016 with construction of improvements to begin in May 2016. The City anticipated beginning to fill the pool on May 26, 2016. He explained that some improvements might need to be completed after the pool season was over, depending on the delivery time for materials. The draft schedule was dependent upon approval from DOH of the other pool improvements.

Following discussion, the Council and members of the Swim Pool Committee and representatives from the local swim team concurred that it would be in the best interest of the public and patrons of the swim pool to postpone construction of the Phase 2 improvements following **until after** the 2016 pool season.

Council directed staff to finalize the plans and specifications, complete preliminary electrical engineering for future lighting improvements, advertise for bids and recommend construction contract award so that construction would begin immediately following the 2016 pool season. Staff was also directed to prepare a resolution committing the City to completing the lighting improvements as required by the Department of Health prior to the 2017 pool season for Council consideration at the next meeting.

### **3. GRANDVIEW CITY COUNCIL PROCEDURES MANUAL**

Council reviewed sample procedures for telephonic/remote appearance.

Following discussion, Council consensus was the following procedure entitled “Remote Participation” which reads as follows:

Remote Participation: A Councilmember may participate and vote telephonically or via other electric means in all or part of a regular or special Council meeting if the following conditions are met:

- (a) The majority of the Council membership consents and such consent shall not be unreasonably withheld; and
- (b) All persons participating in the meeting are able to hear each other at the same time, such as by the use of a speaker phone, computer speaker or other amplification; and
- (c) Any technical prohibitions or difficulties that prevent all parties present at the Council meeting from adequately hearing and speaking to each other shall be addressed immediately; and
- (d) The Councilmember participating telephonically or via other electronic means bears any costs of such participation, but may use the communications equipment owned by the City at City Hall without charge.

Council reviewed the Police Chief’s concerns with respect to Section 2.3 Failure to Attend Meeting–Arrest and Section 2.4 Penalty for Refusal to Attend Meeting.

Following discussion, Council consensus was to delete Section 2.3 Failure to Attend Meeting– Arrest and Section 2.4 Penalty for Refusal to Attend Meeting.

Council reviewed the draft City Council Procedures Manual with the changes and/or additions previously discussed.

Following discussion, the City Clerk was directed to re-draft Section 5 Committees to clarify Committee-of-the-Whole and Ad Hoc Committees.

**4. ADJOURNMENT**

The study session adjourned at 6:55 p.m.

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Mayor Pro Tem Bill Moore

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Anita Palacios, City Clerk