

**GRANDVIEW CITY COUNCIL
STUDY SESSION MINUTES
FEBRUARY 23, 2016**

1. CALL TO ORDER

Mayor Norm Childress called the study session to order at 5:30 p.m. in the Council Chambers at City Hall.

Present were: Mayor Norm Childress and Councilmembers Gaylord Brewer, Mike Everett, Dennis McDonald, Bill Moore and Joan Souders. Councilmember Gloria Mendoza arrived at 5:45 p.m. Excused from the meeting was Councilmember Javier Rodriguez.

Staff present were: City Administrator/Public Works Director Cus Arteaga, City Treasurer Matt Cordray, Assistant Public Works Director Santos Trevino and City Clerk Anita Palacios.

2. GRANDVIEW CITY COUNCIL PROCEDURES MANUAL

At the January 12, 2016 study session, Council began the review of the Council Procedures Manual.

Upon review, the Council recommended the following changes and/or additions:

3.19 Citizen Participation

The following rules are intended to promote an orderly system of holding a public meeting and to give every person an opportunity to be heard.

(a) **Addressing the Council:** Any person desiring to address the Council under agenda item "~~Citizen Participation~~ **Public Comment**," shall first secure the permission of the Mayor.

(b) **Manner of Addressing the Council - Time Limit:** **No notable changes**

(c) **Personal and Slanderous Remarks:** **No notable changes.**

(d) **"Out of Order" comments:** The Mayor has the authority to preserve order at all meeting of the Council and to enforce the Rules of the Council. Any person whose comments have been ruled out of order by the Mayor shall immediately cease and refrain from further improper comments or disorderly conduct. The refusal of an individual to desist from inappropriate, slanderous or otherwise disruptive remarks after being ruled out of order by the Mayor may be subject to removal from the Council Chambers ~~and banned from addressing the Council in the future unless permission is granted by the Mayor.~~ The Mayor may command assistance of any police officer to enforce all lawful orders of the Mayor to restore order at any meeting.

(e) **Citizen Complaints:** **No notable changes.**

SECTION 4. AGENDA:

4.1 **Agenda Preparation:** **No notable changes.**

4.2 **Agenda Matters--Submitted:** No notable changes.

4.3 **Order of Business:** The order of business shall be as follows:

- (a) Call to Order & Roll Call
- (b) Pledge of Allegiance
- (c) Presentations
- (d) Public Comment – at which **time** the ~~citizens~~ **public** may address the Council on ~~matters other than those appearing~~ **items** on the agenda.

The Council will allow the public to address items on the agenda.

- (e) Consent Agenda
 - (i) Minute Approval
 - (ii) Payroll and Claim Payments
 - (iii) Other items**
- (f) Active Agenda
- (g) Unfinished and New Business
- (h) City Administrator and/or Staff Reports
- (i) Mayor & Councilmember Meeting Reports
- ~~(j) Executive Session~~
- (k j) Adjournment

4.4 **Consent Agenda:** Items may be placed on a "Consent Agenda" which items of business will be voted on together by the Council, unless a Councilmember requests that one or more of the items be removed from the Consent Agenda and discussed and voted upon separately. An item removed from the Consent Agenda will be placed under "Unfinished and New Business".

4.5 **Active Agenda:** This section of the agenda shall include items of a general nature, including:

- (a) Resolutions and ordinances previously discussed at a **Committee-of-the-Whole** **or** Council meeting.
- (b) Consideration of bids, L.I.D.'s, and related matters.

(c) Public hearings.

4.6 Unfinished and New Business: No notable changes.

3. ADJOURNMENT

The study session adjourned at 6:40 p.m.

Mayor Norm Childress

Anita Palacios, City Clerk