

## 2012 Budget

- Budget Message
- Budget Summary
- Personnel Summary
- Current Expense
- Special Revenue
- Debt Service
- Capital Improvement
- Enterprise
- Equipment Rental

**2012 BUDGET PROPOSAL  
TABLE OF CONTENTS**

		<b>Page</b>
<b>BUDGET MESSAGE</b>		4
<b>BUDGET SUMMARY</b>		24
<b>PERSONNEL DETAILS</b>		
Personnel Summary		26
 <b>FUNDS AND PROGRAMS</b>		
<b>Fund</b>	<b>Program</b>	
<b>No.</b>	<b>No.</b>	<b>Program</b>
<b>001</b>	<b>CURRENT EXPENSE FUND</b>	27
001	Legislative Services	33
002	Community Support Services	35
003	Court Services	37
006	General Management Services	39
008	Clerk Services	41
009	Accounting Services	43
013	Risk Management Services	45
015	Legal Services	47
020	Human Resource Services	49
025	General Facilities Services	51
030	Police Administrative Services	53
031	Police Investigation Services	55
032	Police Patrol Services	57
033	Police Community Programs	59
034	Police Correction Services	61
035	Police Communication Services	63
036	Graffiti Removal Services	65
037	Fire - Administrative Services	67
038	Fire - Suppression Services	69
040	Code Enforcement Services	72
055	Animal Control Services	74
058	Senior Citizen Services	76
060	Planning & Community Development Services	78
062	Economic Development Services	80
065	Inspection & Permitting Services	82
075	Library Services	84
080	Recreation Services	86
081	Aquatics Services	88
082	Parks Maintenance Services	90
085	Museum	92
087	Community Center	94
090	Operating Transfers Out & Ending Balance	96
<b>105</b>	<b>EMERGENCY MEDICAL SERVICES FUND</b>	98
<b>106</b>	<b>LAW &amp; JUSTICE TAX - .3% FUND</b>	104

**TABLE OF CONTENTS (continued)**

<b>110</b>	<b>STREET FUND</b> .....	<b>110</b>
	Road & Street Maintenance.....	114
	Storm Drainage.....	115
	Structures.....	115
	Sidewalks.....	116
	Street Lighting.....	116
	Traffic Control Devices.....	117
	Parking Facilities.....	117
	Snow & Ice Control.....	117
	Street Cleaning.....	118
	Roadside.....	118
	Maintenance Administration.....	119
	Street Construction.....	119
<b>115</b>	<b>TRANSPORTATION BENEFIT DISTRICT</b> .....	<b>120</b>
<b>130</b>	<b>CEMETERY FUND</b> .....	<b>126</b>
<b>201</b>	<b>GENERAL OBLIGATION BOND REDEMPTION FUND</b> .....	<b>132</b>
<b>301</b>	<b>CAPITAL IMPROVEMENTS FUND</b> .....	<b>138</b>
<b>310</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</b> .....	<b>142</b>
<b>315</b>	<b>COMMUNITY CENTER CONSTRUCTION FUND</b> .....	<b>148</b>
<b>410</b>	<b>WATER/SEWER FUND</b> .....	<b>154</b>
	Water.....	157
	Sewer Collection.....	159
	Sewer Treatment.....	161
	W/S Debt Service & Transfers Out.....	163
<b>420</b>	<b>IRRIGATION FUND</b> .....	<b>166</b>
<b>430</b>	<b>SOLID WASTE FUND</b> .....	<b>172</b>
	Collection.....	175
	Neighborhood Clean-Up.....	177
	Landfill.....	179
<b>450</b>	<b>REVENUE BOND REDEMPTION FUND</b> .....	<b>182</b>
	456    2005 W/S Revenue Bonds.....	184
<b>510</b>	<b>EQUIPMENT RENTAL FUND</b> .....	<b>188</b>



October 31, 2011

Dear Councilmembers and Citizens of Grandview:

It's my honor to serve as your Mayor, and as the chief executive officer of the City of Grandview. It has been a true privilege to work with the Council, City Staff and the Citizens of Grandview this past year. We have and continue to make some true progress towards realizing our goal of building a more vibrant and family friendly community for all of us to live, work and play in.

Before getting into the 2012 budget information, I would like to reflect on some of this past year's accomplishments, as follows:

- Completion of the Alive Downtown Project
- East Entrance Legion Memorial Project
- East Wine Country Road Improvement Project
- Commencement of the Community Center Project
- Completion of the YVCC/City "Grandview Library" Project
- Addition/expansion of the Fruit Smart Processing Plant
- Creation of Grandview's EDGE (Enhancing Development of Grandview's Economy)
- Formation of the Grandview Transportation Benefit District

In addition to the above projects, the City was also successful in securing the following grant funds:

- \$975,000 for the North Birch Neighborhood Improvement Project
- Additional \$60,000 in STP funds for the East Wine Country Road Improvement Project
- 

As in previous budget messages, the development of the City's budget, while complex, is one of the most important responsibilities of any municipal government. The budget is the plan and frame work the City utilizes to provide services to the citizens and also promotes the quality of life that you expect and deserve. The City strives to spend tax dollars frugally and wisely, and to stretch every dollar as far as it will go. Evidence of our careful spending practices can be found each year when you review our annual budget and note how much less is actually being spent as compared to what was budgeted. The exercise of preparing the budget and the year long process of ensuring expenditures balance within the budget are all focused on examining every aspect and detail of the City's financial plan with the goal of finding any and all possible saving. In addition, the City continues to be proactive by taking various steps in reducing cost by either staff reductions through attrition, reorganization and consolidation of duties or modification of services in all departments.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2012 to December 31, 2012. These key components are as follows:

- 2012 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Budget Message Summary/Recommendations

## **2012 BUDGET HIGHLIGHTS**

- The proposed budget includes 2012 expenditures of \$5,006,280 in the Current Expense Fund, which represents a 3.56% increase over 2011 projected expenditures and an increase of 3.26% from the adopted 2011 budget. The projected 12/31/12 Current Expense Fund balance is \$830,045, which represents a fund balance equal to approximately 16% of proposed 2012 expenditures, which meets the City Council's direction to maintain a minimum 15% fund balance.
- The 2011/2012 Budget Summary displays, over a 24 month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2012 will remain near the 2011 level of \$1,360,000. This is due to a reduction in property assessed value of about 7%. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$338 or \$28 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by our residents are distributed.
- We estimate that sales tax revenue will remain stable at approximately \$470,000. Actual sales taxes collected in 2010 were \$475,859. The onset of the depressed economy had a material effect on our sales tax collections in 2011 and we are projecting no change for 2012. Sales tax revenue represents about 10% of the Current Expense Fund revenue in 2012. Our estimates are cautious because of the unknown impact of the continued weak economic climate.
- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 78% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.

- The proposed 2012 budget provides full funding for the replacement of vehicles and equipment, except for major fire apparatus. In 2012, there are planned replacements of 6 pickup trucks, 2 police patrol cars, 1 tractor, a 1ton flatbed truck, a laptop computer and the upgrade of the city's municipal accounting systems. There is also planned replacement of 25 Bullet Proof Vests and purchase of 6 Radios in the Police Department. The list of equipment proposed for replacement is included as **Attachment D**.
- The proposed budget contains funding to support several community programs and/or organizations, including:
  1. Association of Washington Cities – \$6,718
  2. Yakima Valley Conference of Governments – \$7,189
  3. Yakima County Development Association – \$5,000
  4. Yakima County Air Quality – \$4,345
  5. Yakima County Emergency Management – \$7,486
  6. DRYVE – \$1,000
- The 2012 budget contains funding for a School Resource Officer with the costs being shared 75% by the School District and 25% by the City.
- As part of the budget process, Department Heads were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a rate increase for water (6%) and wastewater (7%) fees.
- The budget for 2012 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

### **ENTERPRISE FUNDS**

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by the City's engineering firm Huibregtse, Louman Associates, Inc., in October 2011. This is done on an annual basis to make certain that our various utility rates are sufficient to support operation and maintenance and capital projects in the respective funds. The recommended 6% water and 7% wastewater rate increases are based upon the engineer recommendations reviewed with City Council in November of 2008 and updated annually. The 2011 rate review and analysis is included as **Attachment E**. Also included as **Attachment F** is a survey which shows 2011 and 2012 utility rates of similar sized cities in our area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2011 Rate	2012 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0	N/A	\$13.50	\$13.50	2008	N/A
Water	\$1.54	6%	\$25.66	\$27.20	2011	\$ 80,000
Wastewater	\$1.88	7%	\$26.86	\$28.74	2011	\$140,000
Irrigation	\$0	N/A	\$10.95	\$10.95	2011	N/A
TOTAL	\$3.42	N/A	\$76.97	\$80.39		\$220,000

## **PERSONNEL**

The proposed budget provides for fifty nine (59) full-time employees in 2012 a reduction of six (6) since 2006. As positions have become vacant, we have considered alternative staffing strategies. These include the use of seasonal labor, or, in the case of animal control and legal/prosecution services, contracting out that service. The proposed budget includes no cost of living wage adjustments for all city employees. The three (3) collective bargaining agreements expire on December 31, 2012.

Again this year, we will continue with the eliminated City Hall Receptionist position and the combination of the City Administrator/Public Works Director position.

The proposed budget includes funds to cover an 11% increase in the health insurance premiums based upon the 2011 rates of the current provider. However, the City is currently exploring various options aimed at reducing or mitigating these costs including alternative health care plans, modifying the structure of the plan, increasing employee contributions, or a combination thereof.

## **REVENUE ENHANCEMENTS**

As was mentioned earlier, one of our challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<b><u>REVENUE SOURCE</u></b>	<b><u>APPROVING AUTHORITY</u></b>	<b><u>COMMENTS</u></b>
Utility tax on private utilities	Voters	1% increase = \$175,000
Utility tax on public utilities	City Council	1% increase = \$48,000
Vehicle license fee	City Council	\$20/year = \$180,000
Vehicle license fee	Voters	\$100/year = \$900,000
Property tax lid lift	Voters	1% increase = \$11,000
Real Estate Excise Tax	City Council	2 <sup>nd</sup> ¼% increase = \$30,000

## **CAPITAL IMPROVEMENT NEEDS**

During the process of developing the proposed 2012 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus, local transportation infrastructure, parks restrooms and swimming pool upgrades. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

In 2007, the State Legislature adopted legislation providing for a local option vehicle license fee. On March 8, 2011, the City Council adopted Ordinance No. 2011-9 creating the Grandview Transportation Benefit District. In turn on June 28, 2011, the Grandview TBD established an annual vehicle fee in the amount of \$20 which is

estimated to generate approximately \$180,000 annually to be used only for transportation improvements.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction \$9,000,000
- Health and safety improvements in parks \$ 500,000
- Major fire apparatus \$2,300,000
- Swimming pool upgrade \$3,500,000
- Police station renovation/replacement unknown

### **SUMMARY/RECOMMENDATIONS**

- As has been the case in previous years, it continues to be a significant challenge to sustain the current level of services in the Current Expense Fund with the existing revenue stream. As previously discussed with the Council, the City's ongoing revenue sources are growing at the rate of approximately 1% to 2½% per year while the cost of maintaining current service levels increases about 3% to 5% per year. Given this reality, our approach has been to reduce, eliminate, or modify City services based on City Council service priorities. Also, we have reduced the number of full-time City employees through attrition over the last five (5) years.
- In an effort to reduce 2012 Current Expense Fund Expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.
- Property tax revenues in 2011 and 2012 are expected to remain flat. As you may recall, Initiative 747, passed by the voters in November 2001, limits property tax levy increases to 1% per year, plus new construction. While our levy increase is capped at 1%, our cost of delivering services has increased approximately 3.5% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

I wish to express my thanks to each Councilmember for their diligence and assistance during the past year as we have worked together to respond to the increased challenge of providing City services. To a great extent, our proactive approach over the last several years has helped us deal with this challenging environment. We will meet on Tuesday, November 8<sup>th</sup> and Tuesday, November 15<sup>th</sup> at 5:30 p.m. in the Council Chambers at City Hall to review the proposed budget with Department Heads.

Respectfully submitted,

Mayor Norm Childress

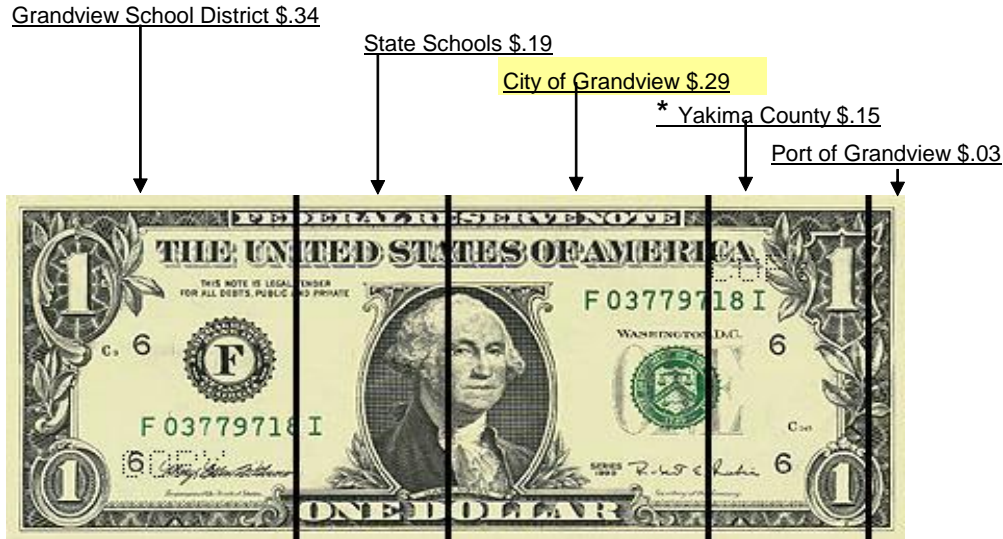


**ATTACHMENT A**  
2012 Budget

**Where Does Your Tax Dollar Go?**

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.286
Yakima County	\$ 0.154
Local & State School Total	\$ 0.525
Port of Grandview	\$ 0.034
<b>TOTAL</b>	<b>\$ 1.000</b>



\* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

Tax Code Area 440 - City	2011		Total Rate	Total Tax
	Non-Voted	Voted		
<b>City of Grandview</b>	<b>3.17</b>	<b>0.21</b>	<b>3.38</b>	<b>337.89</b>
County Emergency Services	-	0.21	0.21	21.48
County Flood Control	0.09	-	0.09	8.55
Grandview Port District #2	0.40	-	0.40	39.97
Grandview School M&O	-	1.63	1.63	162.66
Grandview School Bonds	-	2.36	2.36	236.34
State School Levy	2.21	-	2.21	220.87
Yakima County	1.47	0.05	1.52	152.03
<b>Total</b>	<b>7.34</b>	<b>4.46</b>	<b>11.80</b>	<b>1,179.78</b>

\* Rates rounded to nearest cent

City Total	337.89	29%
County Total	182.06	15%
Local & State School Total	619.86	53%
Port Total	39.97	3%
<b>Total</b>	<b>1,179.78</b>	<b>100%</b>

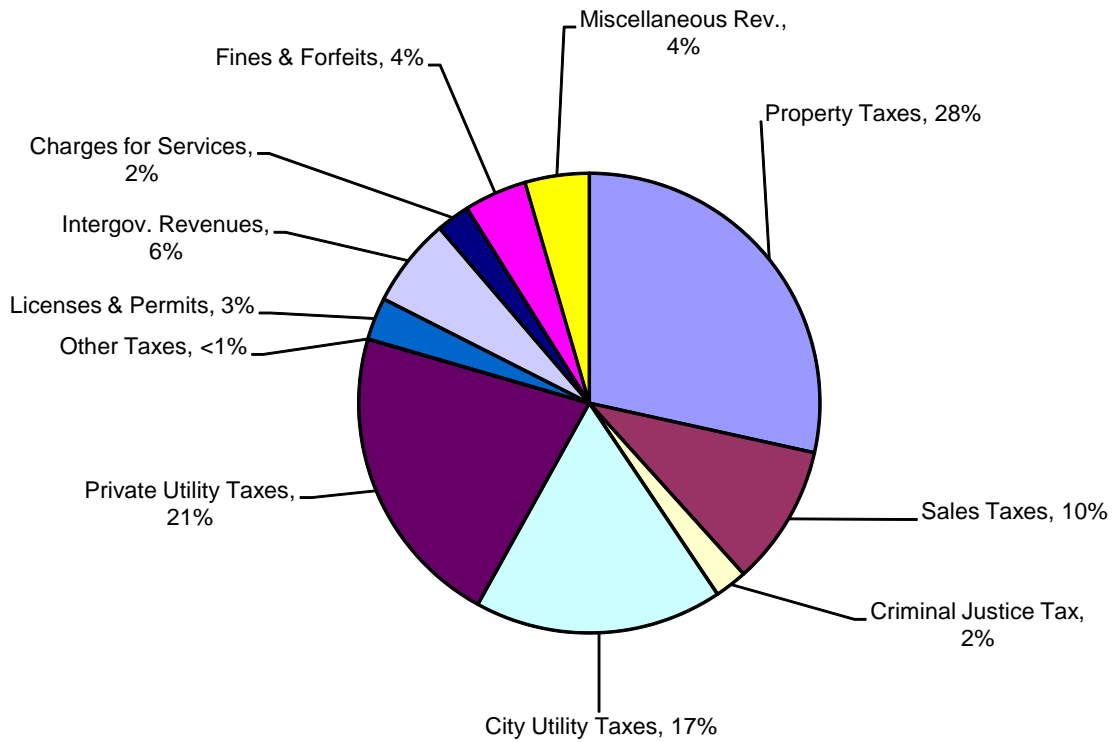
## ATTACHMENT B

2012 Budget

### Current Expense Revenues

Revenue Type	Amount	
Property Taxes	\$ 1,360,000	28%
Sales Taxes	471,500	10%
Criminal Justice Tax	109,000	2%
City Utility Taxes	832,000	17%
Private Utility Taxes	1,025,000	21%
Other Taxes	1,000	<1%
Licenses & Permits	141,900	3%
Intergov. Revenues	299,700	6%
Charges for Services	112,175	2%
Fines & Forfeits	210,000	4%
Misc. & Other Rev.	214,950	4%
<b>Total Revenue</b>	<b>\$ 4,777,225</b>	

## Current Expense Fund Revenues



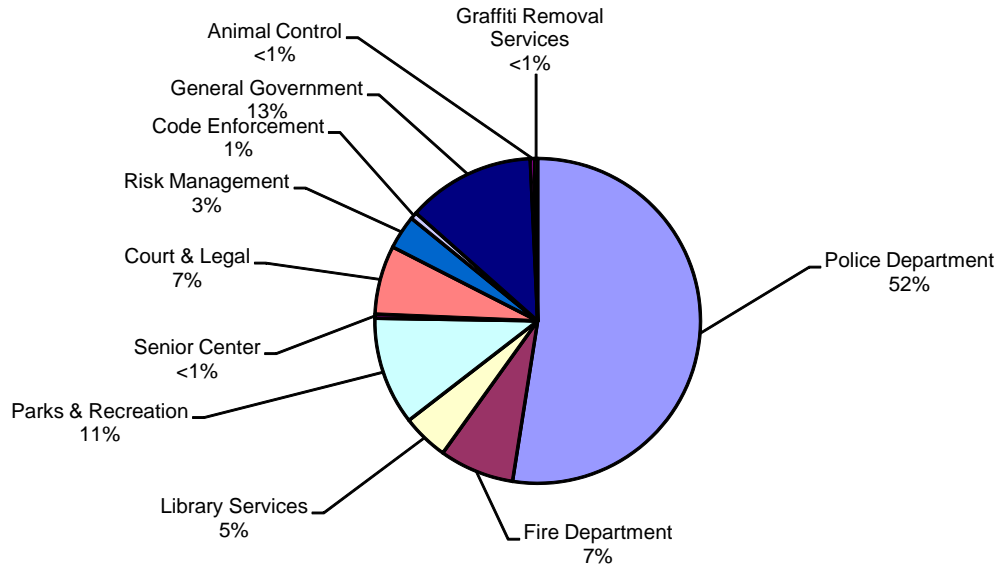
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**ATTACHMENT C**  
2012 Budget

**Current Expense Expenditures**

Department/Services	Amount	
Police Department	\$ 2,625,850	52%
Fire Department	371,550	7%
Library Services	231,180	5%
Parks & Recreation	537,620	11%
Senior Center	21,030	<1%
Court & Legal	342,260	7%
Risk Management	168,320	3%
Code Enforcement	33,970	1%
See Note below * General Government	635,890	13%
Animal Control	20,800	<1%
Graffiti Removal Services	15,810	<1%
<b>Total Expenditures</b>	<b>\$ 5,004,280</b>	

**Current Expense Fund Expenditures**



\* Note: General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services transfers out to the Street Fund.

10/13/2011

## ATTACHMENT D

### Proposed 2012 Budget Vehicle/Equipment Replacement

DEPARTMENT	VEHICLE/EQUIPMENT	FUNDING SOURCE
Insp. & Permits	2001 GMC Pickup	Equipment Rental Fund
Police	2007 Dodge Charger	Equipment Rental Fund
Police	2007 Dodge Charger	Equipment Rental Fund
Recreation	1999 Chev. Pickup	Equipment Rental Fund
Parks Maint.	2001 Chev Pickup	Equipment Rental Fund
All/City Clerk	Network Software Upgrade & Laptop	Equipment Rental Fund
Street Maint.	1980 MF Tractor	Equipment Rental Fund
Water	2000 Chev. Pickup	Equipment Rental Fund
WWTP	2001 & 2002 Chev. Pickups	Equipment Rental Fund
Garbage	1984 Ford 1ton Flatbed Truck	Equipment Rental Fund
Police	Bullet Proof Vests (25)	Current Expense Fund
Police	Radios (6)	Current Expense Fund

# ATTACHMENT E

## 2012 Budget

### RATE ANALYSIS REVIEW

October 25, 2011

#### Project Background

In October 2008, Huibregtse, Louman Associates, Inc. (HLA), examined the projected 2009 revenues and expenditures for Grandview's water and sewer fund. That analysis considered the loss of revenue caused by the Wild River Foods fire and assumed they would not be back in operation. Had Wild River Foods remained on operation, they would have generated an estimated \$130,000 in annual water charge revenue and \$750,000 in annual sewer charge revenue. As a result of this significant loss of revenue, a 5-year plan was developed to bring water and sewer revenues back to the level where each department is self-sufficient.

Water and sewer departments are combined into a single fund, but the revenues and expenditures are tracked separately. With the loss of revenue, the 2008 year-end sewer department balance became negative. A goal of the October 2008 analysis was to generate enough sewer revenue to make the sewer department self-sufficient (revenue exceeds expenditures) by the end of 2013. Under this scenario, deficit spending would continue in the sewer department and the fund balance would continue to decline until the end of 2013 when it would begin to build back to a positive balance. Fortunately, the water department balance was large enough to meet this deficit.

#### Water Department

The water department had (and continues to have) a significant fund balance of about \$2 million, which provides flexibility in addressing the lost revenue. In 2008, HLA was also updating the City's Water System Plan, and included the recommended capital improvements in the water system cash flow analysis. The City had committed \$335,000 in water funds to the CDBG neighborhood improvement project, and future water system improvements were assumed to be financed with a low-interest loan. Based on the October 2008 analysis, we recommended water rates be increased 6% per year from 2009 through 2013, and the City moved forward with this recommendation.

#### Sewer Department

Three options were considered in October 2008 to generate the needed sewer revenue and each option included returning the industrial sewer rates to the 2007. The idea of returning to the 2007 industrial rates was based on the fact those rates were in place before significant revenues were generated as a result of the Wild River Foods operation. The options presented were:

Option 1: Return industrial charges to 2007 rates (which is equivalent to a 33% increase to the remaining industrial dischargers), increase domestic rates 33%, and follow with 4 successive years of 4% increases to all users. The net effect would be a 56% increase to all users over a 5-year period.

Option 2: Return industrial charges to 2007 rates, increase domestic rates 20%, and follow with 4 successive years of 6% increases to all users. The net effect would be a 68% increase to industrial users and a 52% increase to domestic users over a 5-year period.

Option 3: Return industrial charges to 2007 rates, increase domestic rates 10%, and follow with 4 successive years of 7.5% increases to all users. The net effect would be a 78% increase to industrial users and a 47% increase to domestic users over a 5-year period.

The City of Grandview selected Option 2. While Option 1 would raise revenues faster, it did not allow for a "wait and see" approach in the event another industry returns to Grandview. Option 3 placed more of the burden on industrial users and increased the City's dependency on industrial revenues.

Option 2 struck a balance in these areas and was chosen as the preferred option to offset the significant revenue loss.

Beginning in 2009, water and sewer rate increases have matched the recommendations presented above.

### **October 2011 Analysis**

Our recent analysis included the following major work items:

- A review of 2011 revenues and expenses;
- Projection of 2011 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Review of the proposed 2012 water and sewer budget;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

In 2008, our rate analysis recommended significant water and sewer rate increases over a 5-year period because of the loss of revenue caused by the fire and closure of Wild River Foods. Deficit spending was proposed in both the water department and the sewer department, and it was hoped that the end of the 5-year period (2013) each department should be self-sufficient and rate increases thereafter would be needed to keep pace with inflation. Our recent review considered continuing with that approach. However, the analysis also relies on reasonable revenue projections, and 2011 revenues appear to be lower than previously estimated. For purposes of our review, we considered the affect of lower revenues.

To examine the effects on rates, three different cases were considered.

#### **Case 1 – Construct Capital Improvements as Planned**

- Significant capital improvements are proposed for the water system. A copy of Table 8-1, Schedule of Recommended Improvements REVISED, listing those improvements from Grandview's approved Water System Plan is attached. The projects listed on the table have been revised to reflect completed work, as well as include the new North Birch CDBG Improvement project. The schedule and funding of the improvements is based on matching the schedule proposed in the Water System Plan to the maximum extent practicable.
- 2012 sewer system capital improvements consist of funding the sewer department share of the North Birch CDBG project and upgrades to the primary clarifier sludge pumping station at the wastewater treatment plant. Future sewer department capital improvement projects are included as a \$75,000 annual expense beginning in 2015.

#### **Case 2 – Delay Construction of Capital Improvements**

- In this case, water system capital improvements are delayed, which allows funds to accumulate to offset the City's contribution to the projects. Table 8-1, Schedule of Recommended Improvements DELAYED is attached. Estimated costs have been adjusted for inflation to the year of construction. The North Birch CDBG Improvement is included in this case, as is the required update to the Water System Plan.
- Like Case 1, 2012 sewer system capital improvements consist of funding the sewer department share of the North Birch CDBG project and upgrades to the primary clarifier sludge pumping station at the wastewater treatment plant. However, no future sewer department capital improvement projects are included.

### Case 3 – Rate Increase Weighted Toward the Sewer Department

- Although the water and sewer departments are combined into a single fund, the water department has been subsidizing the sewer department beginning in 2008 with the loss of Wild River Foods sewer revenue. One method to restore the balance between the water and sewer departments is to increase the sewer rates more than the water rates. This case examines the possibility of a rate increase weighted toward the sewer department.
- For Case 3, proposed water and sewer system capital improvements are the same as Case 1.

Cash flow analyses for each of the above cases are attached for reference. Though a significant amount of detail is provided in the tables, a few key items are worth noting:

- The sewer department balances are shown to be negative. Since the fund is combined, the negative balance is internal to the fund and shown to demonstrate that the sewer department expenses are exceeding revenue.
- The 2011 charges for service are lower than expected for both the water and the sewer departments. The water revenue is about \$46,000 below projections and sewer revenue is about \$295,000 below projections.
- The water department and sewer department contributions to the proposed North Birch CDBG improvement project are included as capital expenses in 2012.
- Upgrades to the primary clarifier pump station are included as a sewer expense in 2012.
- The sewer department pays off the PWTF portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt is paid off in 2019, further reducing sewer expenses by \$540,750 per year.
- All of the cases reduce the ending fund balance in 2014 to around \$360,000. This fund balance is about 9% of the combined water and sewer department user charge revenue, which is lower than desired. A typical minimum balance ranges from 15% to 25%, which provides two to three months of reserve.

### Results

A table showing projected rate increases for each of the cases described above is attached.

### Water Department

- Our cash flow analysis includes the 2012 North Birch CDBG Improvement Project funded in part using \$217,000 from the water department. This amount provides a local match to a \$975,000 Community Development Block Grant.
- We previously recommended that water rates be increased 6% per year from 2009 through 2013. Since projected water revenues and expenditures are in line with previous projections, the City could implement a 6% water rate increase for 2012 and continue to construct capital improvements similar to the recommendations found in the Water System Plan (see Table 8-1, Schedule of Recommended Improvements REVISED).
- If the City elects to delay construction of the water system capital improvements (see Table 8-1, Schedule of Recommended Improvements DELAYED), the City could implement a 2% increase in 2012.
- An option available to the City is to weight the rate increases toward the sewer department. A minimum of a 1.5% water rate increase in 2012 is recommended if Grandview elects to move in that direction.

## Sewer Department

- Our cash flow analysis includes the 2012 North Birch CDBG Improvement Project funded in part using \$217,000 from the sewer department. This amount provides a local match to a \$975,000 Community Development Block Grant.
- At this time, our analysis does not include future improvements to the Euclid Lift Station or to the wastewater treatment plant.
- We previously recommended that in 2009 industrial sewer charges be returned to 2007 rates, domestic sewer rates be increased 20%, followed by with 4 successive years of 6% increases to all users through 2013. Since projected revenues are below previous projections, it may be necessary to continue the annual 6% another 3 years through 2016.
- If no future sewer department capital improvements are made, it may be possible to reduce the annual rate increases in 2015 and 2016 to 4%, rather than 6%.



# WATER SYSTEM PLAN

## TABLE 8-1 SCHEDULE OF RECOMMENDED IMPROVEMENTS - REVISED

Priority No.	Improvement Description	Estimated Cost in 2008 Dollars	Completion Year							Funding Source	
			2009	2010	2011	2012	2013	2014	2015 to 2028		
1	Source Well Protective Covenants	16,750	17,253								City
2	6" Water Main Looping in Alley South of Rainier Drive	2,800	2,884								City
3	*Replacement of Existing 6" steel water main with 8" water main with new valves and hydrants in the Grandridge Avenues C & D	450,070	463,572								CDBG & City
4	Cross Connection Control (CCC) for high hazard premises	Incorporated into O&M Expenses									City
5	6" Water Main Looping from Adams Street to Washington Street	7,880	8,360								City
6	6" Water Main Looping Between East 3 <sup>rd</sup> Street and Douglas Street	11,225	11,909								City
7	Inline Valve Installation	10,156		11,098							City
8	12" Water Main Installation Looping water line at the intersection of Euclid Road and Apricot Road and Grandridge Road and Pleasant Avenue	562,990		615,194				652,700			PWTF
9	12" Water Main Replacement on Elm Street	134,845			151,769			156,300			PWTF
10	Replacement of Existing 8" Water Main with 12" Water Line on West 2 <sup>nd</sup> Street	152,900			472,090			170,000			PWTF
11	New 8" Water Main Installation from Bonneview Road to Birch Street	62,095			Misc.			71,985			City
12	New 8" Water Main Loop Installation from East End of O.I.E.H. to South End of Elm Street	89,990						107,453			City
13	Replacement of 6" Water line with 8" Line and Looping Water Line on the Fairgrounds Site	51,415						61,392			City
14	Comprehensive Water Plan Update	70,000						Misc.			City
15	8" Water Main Looping from East End of Adams Street to Bonneview Road	56,230									City
16	8" Water Main Looping from Butternut Road & Pecan Street to 12" Water Main in Appleyway Road	63,690									City
17	10" Transmission Main Loop on Euclid Road	78,340									City
18	Construction of New Superchlorination/Dechlorination Treatment Process at Source Well 14	124,455									City
<b>TOTAL COSTS</b>		1,945,831	483,709	20,269	-626,292	-323,959	-71,985	252,429	-582,860		

Note: Improvement costs for years following 2008 include 3% inflation per year.  
 \*Water portion of the project will be partially funded by the CDBG grant for year 2009.

**20,000 197,000 1,059,000 253,000**

**WATER SYSTEM PLAN**

**TABLE 8-1 SCHEDULE OF RECOMMENDED IMPROVEMENTS - DELAYED**

Priority No.	Improvement Description	Estimated Cost in 2008 Dollars	Completion Year							Funding Source	
			2009	2010	2011	2012	2013	2014	2015 to 2028		
1	Source Well Protective Covenants	16,750	17,253								City
2	6" Water Main Looping in Alley South of Rainier Drive	2,800	2,884								City
3	*Replacement of Existing 6" steel water main with 8" water main with new valves and hydrants in the Grandridge Avenues C & D	450,070	463,572								CDBG & City
4	Cross Connection Control (CCC) for high hazard premises	Incorporated into O&M Expenses									City
5	6" Water Main Looping from Adams Street to Washington Street	7,880		8,360							City
6	6" Water Main Looping Between East 3 <sup>rd</sup> Street and Douglas Street	11,225	11,909								City
7	Inline Valve Installation	10,156		11,098							City
8	12" Water Main Installation Looping water line at the intersection of Euclid Road and Apricot Road and Grandridge Road and Pleasant Avenue	562,990		615,194							PWTF
9	12" Water Main Replacement on Elm Street	134,845									PWTF
10	Replacement of Existing 8" Water Main with 12" Water Line on West 2 <sup>nd</sup> Street	152,900			154,769						PWTF
11	New 8" Water Main Installation from Bonneview Road to Birch Street	62,095									City
12	New 8" Water Main Loop Installation from East End of O.I.E.H. to South End of Elm Street	89,990									City
13	Replacement of 6" Water line with 8" Line and Looping Water Line on the Fairgrounds Site	51,415									City
14	Comprehensive Water Plan Update	70,000									City
15	8" Water Main Looping from East End of Adams Street to Bonneview Road	56,230									City
16	8" Water Main Looping from Butternut Road & Pecan Street to 12" Water Main in Appleyway Road	63,690									City
17	10" Transmission Main Loop on Euclid Road	78,340									City
18	Construction of New Superchlorination/Dechlorination Treatment Process at Source Well 14	124,455									City
<b>TOTAL COSTS</b>		1,945,831	483,709	20,269	626,292	323,859	71,985	252,429	582,860		

Note: Improvement costs for years following 2008 include 3% inflation per year.  
 \*Water portion of the project will be partially funded by the CDBG grant for year 2009.



**CASH FLOW ANALYSIS - CASE 1**  
**Capital Improvements per Water System Plan**

	2010	2011	2012	2013	2014	2015	2016
<b>Beginning Fund Balances</b>							
Water Department	\$1,791,937	\$1,709,658	\$2,030,048	\$2,106,234	\$2,275,723	\$2,342,257	\$2,562,127
Sewer Department	(\$427,617)	(\$546,797)	(\$708,303)	(\$1,436,164)	(\$1,750,775)	(\$1,978,011)	(\$2,195,767)
Total	\$1,364,320	\$1,162,861	\$1,321,745	\$670,070	\$524,948	\$364,246	\$366,360
<b>Water Department Revenues</b>							
Charges for Service	\$1,448,464	\$1,489,000	\$1,578,340	\$1,673,040	\$1,706,501	\$1,740,631	\$1,775,444
Other	\$45,778	\$53,920	\$33,500	\$34,334	\$36,055	\$36,746	\$38,971
Grants and Loans	\$302,135	\$0	\$0	\$900,000	\$0	\$0	\$0
Utility Tax	\$375,081	\$360,338	\$381,958	\$404,876	\$412,973	\$421,233	\$429,657
Total	\$2,171,458	\$1,903,258	\$1,993,799	\$3,012,251	\$2,155,529	\$2,198,610	\$2,244,072
<b>Sewer Department Revenues</b>							
Charges for Service	\$2,106,224	\$1,938,000	\$2,054,280	\$2,177,537	\$2,308,189	\$2,446,680	\$2,593,481
Other	\$40,998	\$33,550	\$27,440	\$28,263	\$29,111	\$29,984	\$30,884
Grants and Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$194,887	\$116,280	\$123,257	\$130,652	\$138,491	\$146,801	\$155,609
Total	\$2,342,109	\$2,087,830	\$2,204,977	\$2,336,452	\$2,475,791	\$2,623,466	\$2,779,974
<b>Water Department Expenditures</b>							
Operations	\$1,018,988	\$894,980	\$1,033,480	\$1,064,484	\$1,096,419	\$1,129,311	\$1,163,191
Transfers	\$30,400	\$30,200	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765
Utility Tax	\$375,081	\$360,338	\$381,958	\$404,876	\$412,973	\$421,233	\$429,657
Capital Outlays	\$582,478	\$20,000	\$197,000	\$1,069,000	\$262,900	\$112,209	\$125,927
Debt Service	\$246,790	\$277,350	\$275,174	\$273,502	\$284,876	\$283,205	\$281,533
Total	\$2,253,737	\$1,582,868	\$1,917,612	\$2,842,762	\$2,088,995	\$1,978,740	\$2,034,074
<b>Sewer Department Expenditures</b>							
Operations	\$1,389,978	\$1,259,800	\$1,625,200	\$1,673,956	\$1,724,175	\$1,775,900	\$1,829,177
Transfers	\$33,800	\$34,000	\$35,000	\$36,050	\$37,132	\$38,245	\$39,393
Utility Tax	\$194,887	\$116,280	\$123,257	\$130,652	\$138,491	\$146,801	\$155,609
Capital Outlays	\$0	\$59,500	\$372,000	\$20,000	\$20,000	\$95,000	\$95,000
Debt Service	\$842,624	\$779,756	\$777,381	\$790,405	\$783,230	\$785,275	\$786,130
Total	\$2,461,289	\$2,249,336	\$2,932,838	\$2,651,063	\$2,703,028	\$2,841,221	\$2,905,309
<b>Ending Fund Balances</b>							
Water Department	\$1,709,658	\$2,030,048	\$2,106,234	\$2,275,723	\$2,342,257	\$2,562,127	\$2,772,125
Sewer Department	(\$546,797)	(\$708,303)	(\$1,436,164)	(\$1,750,775)	(\$1,978,011)	(\$2,195,767)	(\$2,321,101)
Total	\$1,162,861	\$1,321,745	\$670,070	\$524,948	\$364,246	\$366,360	\$451,024
<b>Increase or (Decrease) in Fund Balance</b>							
Water Department	(\$82,279)	\$320,390	\$76,186	\$169,488	\$66,534	\$219,870	\$209,999
Sewer Department	(\$119,180)	(\$161,506)	(\$727,861)	(\$314,611)	(\$227,236)	(\$217,756)	(\$125,335)
Total	(\$201,459)	\$158,884	(\$651,675)	(\$145,123)	(\$160,702)	\$2,114	\$84,664

**CASH FLOW ANALYSIS - CASE 2**  
**Delayed Capital Improvements**

	2010	2011	2012	2013	2014	2015	2016
<b>Beginning Fund Balances</b>							
Water Department	\$1,791,937	\$1,709,658	\$2,030,048	\$2,046,674	\$2,178,634	\$2,339,186	\$2,577,086
Sewer Department	(\$427,617)	(\$546,797)	(\$708,303)	(\$1,436,164)	(\$1,750,775)	(\$1,978,011)	(\$2,166,930)
Total	\$1,364,320	\$1,162,861	\$1,321,745	\$610,510	\$427,859	\$361,175	\$410,155
<b>Water Department Revenues</b>							
Charges for Service	\$1,448,464	\$1,489,000	\$1,518,780	\$1,549,156	\$1,580,139	\$1,611,741	\$1,643,976
Other	\$45,778	\$53,920	\$33,500	\$33,691	\$35,035	\$36,665	\$39,070
Grants and Loans	\$302,135	\$0	\$0	\$0	\$0	\$1,040,000	\$0
Utility Tax	\$375,081	\$360,338	\$367,545	\$374,896	\$382,394	\$390,041	\$397,842
Total	\$2,171,458	\$1,903,258	\$1,919,825	\$1,957,742	\$1,997,567	\$3,078,448	\$2,080,888
<b>Sewer Department Revenues</b>							
Charges for Service	\$2,106,224	\$1,938,000	\$2,054,280	\$2,177,537	\$2,308,189	\$2,400,517	\$2,496,537
Other	\$40,998	\$33,550	\$27,440	\$28,263	\$29,111	\$29,984	\$30,884
Grants and Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$194,887	\$116,280	\$123,257	\$130,652	\$138,491	\$144,031	\$149,792
Total	\$2,342,109	\$2,087,830	\$2,204,977	\$2,336,452	\$2,475,791	\$2,574,532	\$2,677,213
<b>Water Department Expenditures</b>							
Operations	\$1,018,988	\$894,980	\$1,033,480	\$1,064,484	\$1,096,419	\$1,129,311	\$1,163,191
Transfers	\$30,400	\$30,200	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765
Utility Tax	\$375,081	\$360,338	\$367,545	\$374,896	\$382,394	\$390,041	\$397,842
Capital Outlays	\$582,478	\$20,000	\$197,000	\$82,000	\$93,900	\$1,057,609	\$10,927
Debt Service	\$246,790	\$277,350	\$275,174	\$273,502	\$232,476	\$230,805	\$289,733
Total	\$2,253,737	\$1,582,868	\$1,903,199	\$1,825,782	\$1,837,016	\$2,840,549	\$1,895,459
<b>Sewer Department Expenditures</b>							
Operations	\$1,389,978	\$1,259,800	\$1,625,200	\$1,673,956	\$1,724,175	\$1,775,900	\$1,829,177
Transfers	\$33,800	\$34,000	\$35,000	\$36,050	\$37,132	\$38,245	\$39,393
Utility Tax	\$194,887	\$116,280	\$123,257	\$130,652	\$138,491	\$144,031	\$149,792
Capital Outlays	\$0	\$59,500	\$372,000	\$20,000	\$20,000	\$20,000	\$20,000
Debt Service	\$842,624	\$779,756	\$777,381	\$790,405	\$783,230	\$785,275	\$786,130
Total	\$2,461,289	\$2,249,336	\$2,932,838	\$2,651,063	\$2,703,028	\$2,763,451	\$2,824,492
<b>Ending Fund Balances</b>							
Water Department	\$1,709,658	\$2,030,048	\$2,046,674	\$2,178,634	\$2,339,186	\$2,577,086	\$2,762,515
Sewer Department	(\$546,797)	(\$708,303)	(\$1,436,164)	(\$1,750,775)	(\$1,978,011)	(\$2,166,930)	(\$2,314,209)
Total	\$1,162,861	\$1,321,745	\$610,510	\$427,859	\$361,175	\$410,155	\$448,306
<b>Increase or (Decrease) in Fund Balance</b>							
Water Department	(\$82,279)	\$320,390	\$16,626	\$131,960	\$160,552	\$237,899	\$185,430
Sewer Department	(\$119,180)	(\$161,506)	(\$727,861)	(\$314,611)	(\$227,236)	(\$188,919)	(\$147,279)
Total	(\$201,459)	\$158,884	(\$711,235)	(\$182,651)	(\$66,684)	\$48,980	\$38,151

**CASH FLOW ANALYSIS - CASE 3**  
**Increases Weighted Toward Sewer**

	2010	2011	2012	2013	2014	2015	2016
<b>Beginning Fund Balances</b>							
Water Department	\$1,791,937	\$1,709,658	\$2,030,048	\$2,039,229	\$2,068,958	\$1,983,877	\$2,039,834
Sewer Department	(\$427,617)	(\$546,797)	(\$708,303)	(\$1,358,644)	(\$1,548,448)	(\$1,620,365)	(\$1,648,847)
Total	\$1,364,320	\$1,162,861	\$1,321,745	\$680,585	\$520,511	\$363,513	\$390,987
<b>Water Department Revenues</b>							
Charges for Service	\$1,448,464	\$1,489,000	\$1,511,335	\$1,534,005	\$1,557,015	\$1,580,370	\$1,604,076
Other	\$45,778	\$53,920	\$33,500	\$33,610	\$33,926	\$33,094	\$33,672
Grants and Loans	\$302,135	\$0	\$0	\$900,000	\$0	\$0	\$0
Utility Tax	\$375,081	\$360,338	\$365,743	\$371,229	\$376,798	\$382,450	\$388,186
Total	\$2,171,458	\$1,903,258	\$1,910,579	\$2,838,845	\$1,967,739	\$1,995,914	\$2,025,934
<b>Sewer Department Revenues</b>							
Charges for Service	\$2,106,224	\$1,938,000	\$2,131,800	\$2,302,344	\$2,463,508	\$2,635,954	\$2,794,111
Other	\$40,998	\$33,550	\$27,440	\$28,263	\$29,111	\$29,984	\$30,884
Grants and Loans	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utility Tax	\$194,887	\$116,280	\$127,908	\$138,141	\$147,810	\$158,157	\$167,647
Total	\$2,342,109	\$2,087,830	\$2,287,148	\$2,468,748	\$2,640,430	\$2,824,095	\$2,992,641
<b>Water Department Expenditures</b>							
Operations	\$1,018,988	\$894,980	\$1,033,480	\$1,064,484	\$1,096,419	\$1,129,311	\$1,163,191
Transfers	\$30,400	\$30,200	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765
Utility Tax	\$375,081	\$360,338	\$365,743	\$371,229	\$376,798	\$382,450	\$388,186
Capital Outlays	\$582,478	\$20,000	\$197,000	\$1,069,000	\$262,900	\$112,209	\$125,927
Debt Service	\$246,790	\$277,350	\$275,174	\$273,502	\$284,876	\$283,205	\$281,533
Total	\$2,253,737	\$1,582,868	\$1,901,397	\$2,809,116	\$2,052,820	\$1,939,957	\$1,992,603
<b>Sewer Department Expenditures</b>							
Operations	\$1,389,978	\$1,259,800	\$1,625,200	\$1,673,956	\$1,724,175	\$1,775,900	\$1,829,177
Transfers	\$33,800	\$34,000	\$35,000	\$36,050	\$37,132	\$38,245	\$39,393
Utility Tax	\$194,887	\$116,280	\$127,908	\$138,141	\$147,810	\$158,157	\$167,647
Capital Outlays	\$0	\$59,500	\$372,000	\$20,000	\$20,000	\$95,000	\$95,000
Debt Service	\$842,624	\$779,756	\$777,381	\$790,405	\$783,230	\$785,275	\$786,130
Total	\$2,461,289	\$2,249,336	\$2,937,489	\$2,658,552	\$2,712,347	\$2,852,578	\$2,917,346
<b>Ending Fund Balances</b>							
Water Department	\$1,709,658	\$2,030,048	\$2,039,229	\$2,068,958	\$1,983,877	\$2,039,834	\$2,073,166
Sewer Department	(\$546,797)	(\$708,303)	(\$1,358,644)	(\$1,548,448)	(\$1,620,365)	(\$1,648,847)	(\$1,573,552)
Total	\$1,162,861	\$1,321,745	\$680,585	\$520,511	\$363,513	\$390,987	\$499,614
<b>Increase or (Decrease) in Fund Balance</b>							
Water Department	(\$82,279)	\$320,390	\$9,181	\$29,729	(\$85,081)	\$55,957	\$33,331
Sewer Department	(\$119,180)	(\$161,506)	(\$650,341)	(\$189,804)	(\$71,917)	(\$28,482)	\$75,295
Total	(\$201,459)	\$158,884	(\$641,160)	(\$160,075)	(\$156,998)	\$27,474	\$108,627

**PROJECTED RATE INCREASES**

	<b>Rate Increase at Beginning of Year</b>					
	2009	2010	2011	2012	2013	2014
<b><u>Water Department</u></b>						
October 2008 Analysis	6%	6%	6%	6%	6%	2%
CASE 1 - <u>With</u> Capital Improvements	As Recommended	As Recommended	As Recommended	6%	6%	2%
CASE 2 - <u>Delayed</u> Capital Improvements	As Recommended	As Recommended	As Recommended	2%	2%	2%
CASE 3 - <u>Weighted Toward Sewer</u>	As Recommended	As Recommended	As Recommended	1.5%	1.5%	1.5%
<b><u>Sewer Department</u></b>						
October 2008 Analysis	Industry 33% Domestic 20%	6%	6%	6%	6%	2%
CASE 1 - <u>With</u> Capital Improvements	As Recommended	As Recommended	As Recommended	6%	6%	6% through 2016
CASE 2 - <u>Delayed</u> Capital Improvements	As Recommended	As Recommended	As Recommended	6%	6%	6% (2014) 4% (2015 & 2016)
CASE 3 - <u>Weighted Toward Sewer</u>	As Recommended	As Recommended	As Recommended	10%	8%	7% (2014 & 2015) 6% (2016)

## ATTACHMENT F

### 2012 Budget

#### Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

#### 2011/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
<b>Selah</b>	22.88	6.0% 1.37	37.71	6.0% 2.26	16.15	6.0% 0.97	<b>81.34</b>
<b>Union Gap</b>	21.37	-	35.99	-	10.57	-	<b>67.93</b>
<b>Toppenish</b>	25.97	23.0% 5.97	53.60	23.0% 12.33	14.90	23.0% 3.43	<b>116.20</b>
<b>Sunnyside</b>	23.80	6.0% 1.43	51.48	6.0% 3.09	10.06	6.0% 0.60	<b>90.46</b>
<b>Prosser</b>	29.43	12.0% 3.53	36.51	14.0% 5.11	13.89	-	<b>88.47</b>
<b>West Richland</b>	36.70	13.5% 4.95	42.00	13.5% 5.67	13.59	16.0% 2.17	<b>105.08</b>
<b>Grandview</b>	25.66	24.2% 6.21	26.86	6.0% 1.61	13.50	40.0% 5.40	<b>79.24</b>

#### 2012 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	note/ comment
<b>Selah</b>	22.88	6.0% 1.37	37.71	6.0% 2.26	16.15	6.0% 0.97	<b>81.34</b>	(1)
<b>Union Gap</b>	24.10	-	35.99	-	11.00	-	<b>71.09</b>	(2)
<b>Toppenish</b>	25.97	23.0% 5.97	53.60	23.0% 12.33	14.90	23.0% 3.43	<b>116.20</b>	(3)
<b>Sunnyside</b>	23.80	6.0% 1.43	51.48	6.0% 3.09	10.66	6.0% 0.64	<b>91.10</b>	(4)
<b>Prosser</b>	29.72	12.0% 3.57	37.79	14.0% 5.29	13.89	-	<b>90.26</b>	(5)
<b>West Richland</b>	36.80	13.5% 4.97	42.00	13.5% 5.67	13.59	16.0% 2.17	<b>105.20</b>	(6)
<b>Grandview</b>	27.20	24.2% 6.58	28.74	6.0% 1.72	13.50	40.0% 5.40	<b>83.14</b>	(7)

- 1) Unknown at this time
- 2) Garbage 2% annually until 2014
- 3) There will be increases. Amount unknown.
- 4) No water increase. Sewer increase possibly. Taxes will be adjusted.  
Garbage increasing at least \$.60 due to increasing can size to 96 gallon.
- 5) Water 1% & Sewer 3.5%
- 6) 2012 new rates are listed in their municipal code.
- 7) Water + 6% & Sewer + 7%

<b>2012 BUDGET SUMMARY</b>
----------------------------

Fund No.	Fund	1/1/2011 Beg. Balance	Projected Est. 2011 Revenue	Projected Est. 2011 Expenditures	2011 Difference Rev/Exp	Estimated Balance 1/1/2012	Estimated 2012 Revenue	Estimated 2012 Expenditures	2012 Difference Rev/Exp	Estimated Ending Balance
001	CURRENT EXPENSE FUND	1,111,565	4,780,155	4,832,620	(52,465)	1,059,100	4,777,225	5,006,280	(229,055)	830,045
105	EMERGENCY MEDICAL SERVICES	109,863	95,635	94,060	1,575	111,438	104,635	117,330	(12,695)	98,743
106	LAW & JUSTICE TAX .3%	7,414	200,010	191,700	8,310	15,724	200,010	195,600	4,410	20,134
110	STREET	44,197	944,090	837,090	107,000	151,197	414,300	539,220	(124,920)	26,277
115	TRANS. BENEFIT DISTRICT	-				-	150,090	140,000	-	10,090
130	CEMETERY	35,005	129,000	110,970	18,030	53,035	131,000	137,040	(6,040)	46,995
201	G. O. BOND REDEMPTION	4,710	88,030	88,090	(60)	4,650	85,010	89,210	(4,200)	450
301	CAPITAL IMPROVEMENTS	43,420	20,060	60,000	(39,940)	3,480	20,040	23,000	(2,960)	520
310	C.D.B.G. CONSTRUCTION - N.BIRCH	194,574	120,000	314,574	(194,574)	-	1,400,000	1,400,000	-	-
315	COMMUNITY CENTER CONST.	314,398	754,700	893,775	(139,075)	175,323	502,700	678,023	(175,323)	-
410	WATER/SEWER	1,162,862	4,117,970	3,703,380	414,590	1,577,452	4,342,640	4,893,470	(550,830)	1,026,622
420	IRRIGATION	-	213,343	420,350	29,740	243,083	425,350	426,370	(1,020)	242,063
430	SOLID WASTE	190,123	1,047,360	988,820	58,540	248,663	1,047,360	1,060,600	(13,240)	235,423
450	W/S REV. BOND REDEMPTION	94,586	548,000	545,390	2,610	97,196	548,000	542,260	5,740	102,936
510	EQUIPMENT RENTAL	1,729,257	541,800	268,870	272,930	2,002,187	558,000	622,950	(64,950)	1,937,237



2012 Budget Summary Work  
11/16/2011 10:11

Fund	Program	Balance 1/1/2011	Projected Est. 2011 Revenue	Projected Est. 2011 Exp.	2011 Difference Rev/Exp	Est. Balance 1/1/2012	Est. 2012 Revenue	Mayor Recommended Est. 2012 Exp.	2012 Difference Rev/Exp	Est. Ending Balance
<b>CURRENT EXPENSE FUND</b>		<b>1,111,565</b>	<b>4,780,155</b>	<b>4,832,620</b>	<b>(52,465)</b>	<b>1,059,100</b>	<b>4,777,225</b>	<b>5,006,280</b>	<b>(229,055)</b>	<b>830,045</b>
	Legislative Services		5,891,720	42,010	-1.1%	47,530	5,836,325	47,530	-5%	17%
	Community Support Services			35,800		5,891,720		34,640		
	Court Services			190,160				222,400		
	Executive Services			79,900				75,440		
	Clerk Services			49,560				51,370		
	Accounting Services			109,710				110,990		
	Risk Management Services			161,520				168,320		
	Legal Services		<b>budget -&gt;</b>	117,860				119,860		
	Human Resource Services			55,370				56,750		
	General Facilities Services			29,680				35,450		
	Police Administrative Services			259,400				264,500		
	Police Investigation Services			323,000				331,300		
	Police Patrol Services			1,135,700	2,503,700			1,183,000	2,627,850	
	Police Community Programs			193,700				199,000		
	Police Correction Services			140,900				148,400		
	Police Communication Services			451,000				474,800		
	Graffiti Removal Services			7,340				15,810		
	Fire - Administrative Services			135,230				138,210		
	Fire - Suppression Services			314,690	449,920			233,340	371,550	
	Code Enforcement Services			24,740				33,970		
	Animal Control Services			20,800				20,800		
	Senior Services			22,980				21,030		
	Planning Services			33,580				34,470		
	Economic Development Services			13,750				24,400		
	Inspection & Permitting Services			79,300				86,570		
	Library Services			170,150				231,180		
	Recreation Services			190,460				201,130		
	Aquatics Services			73,810	482,720			84,730	537,620	
	Parks Maintenance Services			218,450				251,760		
	Museum			5,770	8,070			6,980	9,280	
	Community Center			-				29,000		
	Taxes -> St & Transfers Out			144,000				40,000		
	Police Res. Balance							26,850		
	Museum Res. Balance			2,300				2,300		
								28,043		
<b>EMERGENCY MED. SERVICES FUND</b>		<b>109,863</b>	95,635	94,060	<b>1,575</b>	<b>111,438</b>	104,635	117,330	<b>(12,695)</b>	<b>98,743</b>
				205,498						
<b>LAW &amp; JUSTICE TAX .3% FUND</b>		<b>7,414</b>	200,010	191,700	<b>8,310</b>	<b>15,724</b>	200,010	195,600	<b>4,410</b>	<b>20,134</b>
				207,424						
<b>STREET FUND</b>		<b>44,197</b>	<b>944,090</b>	<b>837,090</b>	<b>107,000</b>	<b>151,197</b>	<b>414,300</b>	<b>539,220</b>	<b>(124,920)</b>	<b>26,277</b>
	Road & Street Maintenance		988,287	107,300	988,287			120,270		
	Storm Drainage			2,140				10,180		
	Structures			1,520				1,450		
	Sidewalks			2,860				7,030		
	Street Lighting			137,000				140,000		
	Traffic Control Devices			48,770				53,900		
	Parking Facilities							-		
	Snow & Ice Control			17,580				20,030		
	Street Cleaning			22,670				29,170		
	Roadside			100,120				102,020		
	Maintenance Administration			47,130				55,170		
	Construction Projects ARRA									
	Construction Project			350,000						
<b>TRANSPORTATION BENEFIT DISTRIC</b>		<b>-</b>			<b>-</b>	<b>-</b>	<b>150,090</b>	<b>140,000</b>	<b>10,090</b>	<b>10,090</b>
<b>CEMETERY FUND</b>		<b>35,005</b>	<b>129,000</b>	<b>110,970</b>	<b>18,030</b>	<b>53,035</b>	<b>131,000</b>	<b>137,040</b>	<b>(6,040)</b>	<b>46,995</b>
<b>GENERAL OBLIGATION BOND REDEEN</b>		<b>4,710</b>	<b>88,030</b>	<b>88,090</b>	<b>(60)</b>	<b>4,650</b>	<b>85,010</b>	<b>89,210</b>	<b>(4,200)</b>	<b>450</b>
<b>CAPITAL IMPROVEMENTS</b>		<b>43,420</b>	<b>20,060</b>	<b>60,000</b>	<b>(39,940)</b>	<b>3,480</b>	<b>20,040</b>	<b>23,000</b>	<b>(2,960)</b>	<b>520</b>
<b>C.D.B.G. CONSTRUCTION</b>		<b>194,574</b>	<b>120,000</b>	<b>314,574</b>	<b>(194,574)</b>	<b>-</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>-</b>	<b>-</b>
<b>COMMUNITY CENTER CONST.</b>		<b>314,398</b>	<b>754,700</b>	<b>893,775</b>	<b>(139,075)</b>	<b>175,323</b>	<b>502,700</b>	<b>678,023</b>	<b>(175,323)</b>	<b>-</b>
							<b>678,023</b>			
<b>WATER/SEWER FUND</b>		<b>1,162,862</b>	<b>4,117,970</b>	<b>3,703,380</b>	<b>414,590</b>	<b>1,577,452</b>	<b>4,342,640</b>	<b>4,893,470</b>	<b>(550,830)</b>	<b>1,026,622</b>
	Water			1,233,250				1,405,480		
	Sewer Collection		5,280,832	479,410			5,920,092	713,210		
	Sewer Treatment			868,610				1,231,990		
	W/S Debt Service & Transfers Out			1,122,110				1,542,790		
<b>IRRIGATION FUND</b>		<b>213,343</b>	<b>420,350</b>	<b>390,610</b>	<b>29,740</b>	<b>243,083</b>	<b>425,350</b>	<b>426,370</b>	<b>(1,020)</b>	<b>242,063</b>
				668,433						
<b>SOLID WASTE FUND</b>		<b>190,123</b>	<b>1,047,360</b>	<b>988,820</b>	<b>58,540</b>	<b>248,663</b>	<b>1,047,360</b>	<b>1,060,600</b>	<b>(13,240)</b>	<b>235,423</b>
	Collection		1,237,483	963,240	1,237,483	1,296,023		1,024,860		
	Neighborhood Clean-Up			11,910				19,860		
	Landfill & Op. Transfer Out			13,670				15,880		
<b>REVENUE BOND REDEMPTION FUND</b>		<b>94,586</b>	<b>548,000</b>	<b>545,390</b>	<b>2,610</b>	<b>97,196</b>	<b>548,000</b>	<b>542,260</b>	<b>5,740</b>	<b>102,936</b>
<b>EQUIPMENT RENTAL FUND</b>		<b>1,729,257</b>	<b>541,800</b>	<b>268,870</b>	<b>272,930</b>	<b>2,002,187</b>	<b>558,000</b>	<b>622,950</b>	<b>(64,950)</b>	<b>1,937,237</b>
							2,560,187			
		<b>5,255,317</b>		<b>13,319,949</b>				<b>15,731,353</b>		<b>4,567,445</b>

## 2012 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2012 FTE	2012 Projected Revenues (1)	2012 Projected Expenses
001	Legislative Services	0	\$ 0	47,530
002	Community Support Services	0.10	0	34,640
003	Municipal Court Services	0	218,000	222,400
006	General Management Services	0.40	0	75,440
008	Clerk Services	0.40	37,700	51,370
009	Accounting Services	0.90	72,200	110,990
013	Risk Management Services	0	0	168,320
015	Legal Services	0	0	119,860
020	Human Resource Services	0.45	0	56,750
025	General Facilities Services	0	16,500	35,450
030	Police Administration Services	2.60	0	264,500
031	Police Investigation Services	1.90	0	331,300
032	Police Patrol Services	10.85	0	1,183,000
033	Police Community Programs	1.95	0	199,000
034	Police Correction Services	0.95	9,000	148,400
035	Police Communications Services	4.75	3,000	474,800
036	Graffiti Removal Services	0.20	0	15,810
037	Fire Administrative Services	1.00	0	138,210
038	Fire Suppression Services	0.80	3,000	233,340
040	Code Enforcement Services	0.225	0	33,970
055	Animal Control Services	0	3,300	20,800
058	Senior Center Programs	0.20	2,000	21,030
060	Planning & Community Development Services	0.20	5,000	34,470
062	Economic Development Services	0.10	0	24,400
065	Inspection and Permitting Services	0.90	65,000	86,570
075	Library Services	3.35	8,500	231,180
080	Recreation Services	1.625	50,900	201,130
081	Aquatics Services	1.29	19,500	84,730
082	Parks Maintenance Services	1.00	0	251,760
085	RE Powell Museum Services	.025	0	9,280
087	Community Center	0	0	29,000
<b>Subtotal Current Expense Fund</b>		<b>36.165</b>	<b>\$ 513,600</b>	<b>4,740,629</b>
105	Emergency Medical Services	0.20	104,435	117,330
106	Yakima County Law & Justice Tax	2.00	185,000	195,600
110	Street	2.10	202,500	565,497
115	Transportation Benefit District	0	150,090	110,000
130	Cemetery Services	1.175	77,000	130,740
410	Water Pumping, Treatment & Delivery	6.60	3,721,200	3,350,680
	Wastewater Collection Services	3.20		
	Wastewater Treatment Services	7.10		
420	Irrigation Water Delivery Services	1.40	425,000	420,870
430	Solid Waste	4.33	760,360	1,060,600
510	Equipment Rental	.20	554,000	290,450
<b>Grand Total</b>		<b>64.470</b>	<b>\$ 6,693,185</b>	<b>10,982,396</b>

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

## CURRENT EXPENSE FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**CURRENT EXPENSE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
BEGINNING FUND BALANCE	993,111.81	1,109,930	1,111,565	1,059,100	1,059,100	1,059,100
<b>TAXES</b>						
REAL & PERSONAL PROPERTY TAXES	1,343,405.90	1,320,000	1,350,000	1,360,000	1,360,000	1,360,000
DEFERRED PROPERTY TAXES	-	-	-	-	-	-
LOCAL SALES TAX	475,859.43	460,000	500,000	470,000	470,000	470,000
HOTEL/MOTEL TAX	2,169.62	1,000	1,400	1,500	1,500	1,500
BROKERED NATURAL GAS USE TAX	110,976.66	130,000	100,000	100,000	100,000	100,000
CRIMINAL JUSTICE TAX - 1/10%	102,704.90	100,000	109,000	109,000	109,000	109,000
CITY WATER UTILITY TAX	355,198.96	357,000	357,000	360,000	382,000	382,000
CITY SEWER UTILITY TAX	130,213.55	136,000	135,000	140,000	150,000	150,000
CITY GARBAGE UTILITY TAX	298,215.65	300,000	300,000	300,000	300,000	300,000
UTILITY TAX - ELECTRICITY	462,592.10	470,000	470,000	480,000	480,000	480,000
UTILITY TAX - NATURAL GAS	83,746.63	115,000	115,000	115,000	115,000	115,000
UTILITY TAX - GARBAGE	54,680.68	55,000	50,000	50,000	50,000	50,000
UTILITY TAX - CABLE T.V.	54,303.50	59,000	50,000	50,000	50,000	50,000
UTILITY TAX - TELEPHONE	252,210.19	235,000	230,000	230,000	230,000	230,000
LEASEHOLD EXCISE TAXES	1,035.98	1,000	1,000	1,000	1,000	1,000
<b>TOTAL TAXES</b>	<b>3,727,313.75</b>	<b>3,739,000</b>	<b>3,768,400</b>	<b>3,766,500</b>	<b>3,798,500</b>	<b>3,798,500</b>
<b>LICENSES &amp; PERMITS</b>						
AMUSEMENT LICENSES & PERMITS	3,525.00	4,000	3,500	3,500	3,500	3,500
BUSINESS LICENSES & PERMITS	27,510.83	25,000	27,000	27,000	27,000	27,000
FRANCHISE FEES-CHARTER CABLE	35,291.82	34,000	34,000	34,000	34,000	34,000
BUILDING PERMITS	58,701.95	65,000	65,000	65,000	65,000	65,000
ANIMAL LICENSES	5,218.00	5,500	5,200	5,200	5,200	5,200
BUILDING CODE VIOLATION FEE	-	-	-	-	-	-
OTHER NON-BUS LICENSE & PERMITS	7,053.00	7,400	7,200	7,200	7,200	7,200
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>137,300.60</b>	<b>140,900</b>	<b>141,900</b>	<b>141,900</b>	<b>141,900</b>	<b>141,900</b>

**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**CURRENT EXPENSE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>INTERGOVERNMENTAL REVENUES</b>						
U.S. FOREST SERVICE GRANT	-	-				
U.S.D.A. FIRE TRUCK GRANT	-	-				
HOUSING STUDY GRANT	-	-				
'95 CRIME BILL GRANT (COPS)	-	-				
COPS IN SCHOOL GRANT	-	-				
FEDERAL GRANT - POLICE VESTS	-	-				
CRIMINAL ALIEN ASSISTANCE	-	-				
G.R.E.A.T. PROGRAM GRANT	-	-				
F.E.M.A. GRANT - LD HOSE	43,092.00	-	80,090			
L.E.A.D. TASK FORCE GRANT	39,655.81	50,000	40,000	30,000	30,000	30,000
JUSTICE ASSIST GRANT - VESTS	10,417.00	-		9,400	9,400	9,400
WA STATE DEPT OF AG. GRANT	-	-				
DNR GRANT - TREES	200.00	-				
I.A.C. RECREATION GRANT	-	-				
TRAFFIC SAFETY COMM. GRANT	3,992.40	3,000	4,300	3,000	3,000	3,000
JRA GRANT - ANTI GANG	5,113.25	8,000	6,500	6,000	6,000	6,000
STATE LIBRARY GRANT	-	-				
MOTOR VEHICLE EXCISE TAX	-	-				
P.U.D. PRIVILEGE TAX	27,282.06	27,000	27,000	27,000	27,000	27,000
CRIMINAL JUSTICE - LOCAL POP.	-	-				
CITY HARDSHIP ASSISTANCE	-	-				
CITY-COUNTY ASSISTANCE	77,432.67	75,000	70,000	69,800	69,800	69,800
STRMLINED SALES TAX MITIGATION	2,720.21	2,000	2,000	15,000	15,000	15,000
STATE GROWTH MGMT. ACT GRANT	-	-				
LOCAL GOVERNMENT ASSISTANCE	-	-				
CRIMINAL JUSTICE - HIGH CRIME	-	-				
CRIMINAL JUSTICE - HIGH CRIME	-	-				
CRIMINAL JUSTICE TAX - POP.	2,092.70	2,200	2,200	2,700	2,700	2,700
CRIMINAL JUSTICE TAX - DCD	7,927.57	7,500	7,500	9,200	9,200	9,200
DUI DISTRIBUTION	1,743.50	1,700	1,700	1,700	1,700	1,700
LIQUOR EXCISE TAX	46,603.05	46,000	46,000	54,400	54,400	54,400
LIQUOR BOARD PROFITS	75,231.44	68,000	68,000	67,200	67,200	67,200
IN-LIEU TAXES	1,427.34	300	260	300	300	300
IN-LIEU OF TAXES - G.F.H.L.P.	-	-				
WASPC TRAFFIC MINI GRANT	999.80	500	1,100	1,000	1,000	1,000
WASPC COMMUNITY POLICING GRANT	-	-				
INTERGOV. CHARGES FOR SERVICE	2,411.44	3,000	3,000	3,000	3,000	3,000
INMATE HOUSING CHARGES - CNTY	2,431.37	1,000	500			
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>350,773.61</b>	<b>295,200</b>	<b>360,150</b>	<b>299,700</b>	<b>299,700</b>	<b>299,700</b>

**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**CURRENT EXPENSE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>CHARGES FOR SERVICES</b>						
MUNICIPAL COURT FEES & CHARGE	10,513.88	12,000	12,000	12,000	12,000	12,000
FILING FEES	-	100				
RECORDS SEARCH	3,243.05	3,000	3,000	3,000	3,000	3,000
SALE OF MAPS & PUBLICATIONS	8.00	100	100	100	100	100
PHOTOSTATING	3,211.41	3,000	3,000	3,000	3,000	3,000
LIBRARY PHOTOCOPIES	1,522.50	1,500	1,670	3,000	3,000	3,000
SALES OF MERCHANDISE: T-SHIRT	70.50	50	50	50	50	50
SALE OF CENTENNIAL MERCHANDISE	107.00	-	-	-	-	-
ELECTION CANDIDATE FILING FEES	-	-				
LAW ENFORCEMENT SERVICES	1,000.00	2,000				
WORK RELEASE PROGRAM	8,600.00	10,000	11,000	11,000	11,000	11,000
ANIMAL CONTROL SHELTER FEES	-	-				
ABATEMENT CHRGES-PRPRTY CLEANING	1,121.03	-				
ZONING & SUBDIVISION FEES	5,275.00	1,500	8,000	5,000	5,000	5,000
PLAN CHECKING FEES	23,110.76	16,000	16,000	16,000	16,000	16,000
LIBRARY USE FEES	1,701.95	1,700	1,000	1,500	1,500	1,500
SWIMMING POOL FEES - *T*	15,091.12	15,000	11,365	13,500	13,500	13,500
MUSEUM RECEIPTS	-	20	35	25	25	25
SWIMMING LESSON FEES	5,000.00	5,000	6,330	6,000	6,000	6,000
RECREATION PROGRAM FEES - *T*	12,666.53	36,000	29,000	30,000	30,000	30,000
SOAP BOX DERBY REGISTRATION	-	-				
SCHOOL RECREATION PROGRAMS	8,000.00	8,000	8,000	8,000	8,000	8,000
<b>TOTAL CHARGES FOR SERVICES</b>	<b>100,242.73</b>	<b>114,970</b>	<b>110,550</b>	<b>112,175</b>	<b>112,175</b>	<b>112,175</b>
<b>FINES &amp; FORFEITS</b>						
MUNICIPAL COURT FINE & FORFEITS	-	-				
LIBRARY LATE RETURNS	3,038.87	3,300	2,480	4,000	4,000	4,000
TRAFFIC INFRACTION PENALTIES	141,120.92	140,000	145,000	145,000	145,000	145,000
CIVIL PARKING INF. PENALTIES	1,669.78	1,500	1,500	1,500	1,500	1,500
DUI FINES	12,571.20	10,000	15,000	15,000	15,000	15,000
OTHER CRIMINAL TRAFFIC MISC.	26,511.16	28,000	26,000	27,000	27,000	27,000
NARCOTICS/INVESTIGATIVE FUNDS	562.51	500	500	500	500	500
DUI INVESTIGATIVE FUND	1,522.45	1,500	2,000	2,000	2,000	2,000
OTHER CRIM NON-TRAFFIC FINES	14,859.93	16,000	15,000	15,000	15,000	15,000
INVESTIGATVE FND CONFISCATIONS	-	-				
<b>TOTAL FINES &amp; FORFEITS</b>	<b>201,856.82</b>	<b>200,800</b>	<b>207,480</b>	<b>210,000</b>	<b>210,000</b>	<b>210,000</b>

**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**CURRENT EXPENSE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	6,511.60	5,000	6,000	6,000	6,000	6,000
INTEREST ON TAXES	1,602.02	1,500	500	500	500	500
INTEREST - OTHER - GEN. ACCT.	3,459.94	3,000	3,500	3,000	3,000	3,000
L & I INSURANCE DIVIDEND	-	-				
COUNTRY PARK FACILITIES RENTAL	2,330.00	2,400	1,600	2,000	2,000	2,000
LEARNING CENTER LEASE	6,000.00	6,000	6,000	6,000	6,000	6,000
LEASE - PIZZA HUT	9,680.00	10,500	10,500	10,500	10,500	10,500
RENT - MISC. FACILITIES	-	-				
CONCESSION/JAIL PHONE PROCEED	778.17	1,000	700	700	700	700
CONCESSIONS/COMMUNITY CENTER				600	600	600
L & I RETRO REFUND	4,067.00	4,000	11,300	10,000	10,000	10,000
CONTRIBUTIONS TO CITY	-	-				
CONTRIB TO POLICE/SCHOOL DIST	59,196.00	57,000	50,000	55,000	55,000	55,000
CONTRIBUTIONS TO POLICE DEPT	-	-				
CONTRIBUTIONS TO FIRE DEPT	2,500.00	-				
CONTRIBUTIONS TO SR. CENTER	75.00	-				
CONTRIBUTIONS TO LIBRARY	1,174.83	500	100			
GATES GRANT TO LIBRARY	5,200.00	-				
CONTRIBUTIONS TO PARK	20,105.96	16,100	16,500	16,500	16,500	16,500
CONTRIBUTION - EAST ENTRANCE	500.00	500				
CONTRIBUTIONS TO MUSEUM	10.00	-	75	50	50	50
CONTRIBUTIONS TO COMMUNITY CNTR				3,200	3,200	3,200
UNCLAIMED MONEY	-	-				
CONFISCATED & FORFEITED PRPRTY	6,806.11	5,000	1,000	2,000	2,000	2,000
JUDGMENTS AND SETTLEMENTS	553.88	1,000	500	500	500	500
CASHIER'S OVERAGES & SHORTAGE	54.16	-				
LIBRARY OVER & SHORT	2.80	-				
OTHER MISCELLANEOUS REVENUE	1,223.00	-				
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>131,737.15</b>	<b>113,500</b>	<b>108,275</b>	<b>116,550</b>	<b>116,550</b>	<b>116,550</b>
<b>TOTAL REVENUE</b>	<b>4,649,224.66</b>	<b>4,604,370</b>	<b>4,696,755</b>	<b>4,646,825</b>	<b>4,678,825</b>	<b>116,550</b>
<b>NON-REVENUE</b>						
INTERFUND LOAN	-	-				
COUNTRY PARK DAMAGE DEPOSIT	2,545.00	-				
DUE OTHERS - MISC. & DEPOSITS	5,350.72	-				
MVIP, CJT, JIS FEES, ETC.	218,843.13	-				
STATE GUN PERMIT FEE	1,919.00	-				
WSP/FINGERPRINTING FOR CWP	1,648.25	-				
SALES TAXES COLLECTED	100.00	-				
NSF CHECKS RECEIVABLE	6,841.04	-				
STATE BUILDING CODE FEE	531.00	-				
BAIL PASS THROUGH MONEY	69,359.00	-				
LEASEHOLD TAX	2,018.80	-				
FORFEITED PROPERTY 10% > STATE	-	-				
EQUITY TRANSFERS-IN	-	-				
OTHER NON-REVENUES	-	-				
<b>TOTAL NON-REVENUE</b>	<b>309,155.94</b>	<b>-</b>				
<b>OTHER FINANCING SOURCES</b>						
SALE OF FIXED ASSETS	1,357.50	-				
OPERATING TRANSFERS-IN	83,400.00	83,400	83,400	83,400	83,400	83,400
TRANSFERS-IN - TBD	-	-		15,000	15,000	15,000
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>84,757.50</b>	<b>83,400</b>	<b>83,400</b>	<b>98,400</b>	<b>98,400</b>	<b>98,400</b>
<b>TOTAL CURRENT EXPENSE FUND</b>	<b>6,036,249.91</b>	<b>5,797,700</b>	<b>5,891,720</b>	<b>5,804,325</b>	<b>5,836,325</b>	<b>214,950</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** LEGISLATIVE SERVICES

**PROGRAM STATEMENT**

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State** – None

**Revenue Generated** – None

**Equipment and Vehicles Assigned** – None



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>LEGISLATIVE SERVICES (City Council)</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	25,200.00	25,500	25,200	25,500	25,500	25,500
OVERTIME	-	-				
<b>TOTAL SALARIES</b>	<b>25,200.00</b>	<b>25,500</b>	<b>25,200</b>	<b>25,500</b>	<b>25,500</b>	<b>25,500</b>
SOCIAL SECURITY	1,927.80	1,960	1,930	1,960	1,960	1,960
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	87.36	100	100	100	100	100
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>2,015.16</b>	<b>2,060</b>	<b>2,030</b>	<b>2,060</b>	<b>2,060</b>	<b>2,060</b>
OFFICE & OPERATING SUPPLIES	960.52	1,000	500	800	800	800
<b>TOTAL SUPPLIES</b>	<b>960.52</b>	<b>1,000</b>	<b>500</b>	<b>800</b>	<b>800</b>	<b>800</b>
PROFESSIONAL SERVICES	1,743.50	-				
COMMUNICATIONS	695.68	450	700	700	700	700
TRAVEL	1,946.26	300	810	1,500	1,500	1,500
ADVERTISING	279.96	500	100	250	250	250
OPERATING RENTALS & LEASES	1,800.00	1,700	1,710	1,800	1,800	1,800
REPAIRS & MAINTENANCE	-	-				
MISCELLANEOUS	427.73	2,000	510	1,000	1,000	1,000
MISC. - DUES - AWC	5,742.70	5,750	5,750	6,720	6,720	6,720
MISC. - DUES - YVCOG	10,620.00	4,700	4,700	7,200	7,200	7,200
<b>TOTAL OTHER</b>	<b>23,255.83</b>	<b>15,400</b>	<b>14,280</b>	<b>19,170</b>	<b>19,170</b>	<b>19,170</b>
<b>TOTAL LEGISLATIVE SERVICES</b>	<b>51,431.51</b>	<b>43,960</b>	<b>42,010</b>	<b>47,530</b>	<b>47,530</b>	<b>47,530</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** COMMUNITY SUPPORT SERVICES

**PROGRAM STATEMENT**

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

**Staffing Level** – Deputy City Clerk/Treasurer .10

**Overview of Ongoing and Present Activities**

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

**Notable Changes in 2012**

- None

**Mandated Programs – Federal and State**

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

**Revenue Generated** – None

**Equipment and Vehicles Assigned** – Misc. Office Equipment (City Hall)

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**COMMUNITY SUPPORT SERVICES**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
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**ELECTION SERVICES**

COMMUNICATIONS	-	-				
ELECTION SERVICES - COUNTY	10,600.79	10,000	10,000	10,000	10,000	10,000
<b>TOTAL ELECTION SERVICES</b>	<b>10,600.79</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

**EMERGENCY SERVICES - COUNTY**

EMERGENCY PREPAREDNESS SERVIC	6,637.00	6,520	6,520	7,490	7,490	7,490
AMBULANCE SERVICES	30,834.00	-				
<b>TOTAL EMERGENCY SERVICES</b>	<b>37,471.00</b>	<b>6,520</b>	<b>6,520</b>	<b>7,490</b>	<b>7,490</b>	<b>7,490</b>

**POLLUTION CONTROL**

INTERGOVERNMENTAL SERVICES	3,734.00	3,770	3,770	4,350	4,350	4,350
<b>TOTAL POLLUTION CONTROL</b>	<b>3,734.00</b>	<b>3,770</b>	<b>3,770</b>	<b>4,350</b>	<b>4,350</b>	<b>4,350</b>

**INFORMATION SERVICES**

REGULAR SALARIES & WAGES	4,956.93	5,000	5,000	5,000	5,000	5,000
LONGEVITY	76.10	80	80	100	100	100
<b>TOTAL SALARIES</b>	<b>5,033.03</b>	<b>5,080</b>	<b>5,080</b>	<b>5,100</b>	<b>5,100</b>	<b>5,100</b>
SOCIAL SECURITY	371.48	400	400	400	400	400
RETIREMENT	267.22	300	300	400	400	400
WORKMAN'S COMPENSATION	22.70	30	30	50	50	50
MEDICAL/LIFE INSURANCE	1,360.27	1,550	2,050	1,550	1,550	1,550
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>2,021.67</b>	<b>2,280</b>	<b>2,780</b>	<b>2,400</b>	<b>2,400</b>	<b>2,400</b>
OFFICE & OPERATING SUPPLIES	-	100		100	100	100
COMMUNICATIONS	334.10	350	350	350	350	350
ADVERTISING	-	-				
OPERATING RENTALS & LEASES	-	350		350	350	350
MISC CHAMBER OF COMM - TOURISM	-	4,800	4,800	2,000	2,000	2,000
<b>TOTAL INFORMATION SERVICES</b>	<b>334.10</b>	<b>5,600</b>	<b>5,150</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
INTERGOV. SERVICES - Y.C.HLTH.DIST.	2,348.32	2,300	2,500	2,500	2,500	2,500
<b>TOTAL ALCOHOLISM</b>	<b>2,348.32</b>	<b>2,300</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>

**COMMUNITY EVENTS**

DOWNTOWN DECORATIONS	-	-				
CENTENNIAL CELEBRATION	-	-				
<b>TOTAL COMMUNITY EVENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PARADE SUPPORT	-	-				

<b>TOTAL COMMUNITY SUPPORT SERVICES</b>	<b>61,542.91</b>	<b>35,550</b>	<b>35,800</b>	<b>34,640</b>	<b>34,640</b>	<b>34,640</b>
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**FUND:** CURRENT EXPENSE

**PROGRAM:** MUNICIPAL COURT SERVICES

**PROGRAM STATEMENT**

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Oversees service contract with indigent defense counsel.

**Notable Changes in 2012** – Yakima County District Court costs increased from \$146,200 in 2011 to \$166,250 in 2012 even though the Grandview case filings decreased from 2,208 in 2010 to 2,136 in 2011. In addition, the indigent defense counsel requested an increase from \$75 per case to \$100 per case.

**Mandated Programs – Federal and State**

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

**Revenue Generated**

Fees & Charges	\$ 12,000
Fines & Forfeitures	<u>\$206,000</u>
	\$218,000

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>JUDICIAL SERVICES (Municipal Court)</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	-	-				
OVERTIME	-	-				
LONGEVITY	-	-				
<b>TOTAL SALARIES</b>	-	-	-	-	-	-
SOCIAL SECURITY	-	-				
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	-	-				
MEDICAL/LIFE INSURANCE	-	-				
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	-	-	-	-	-	-
OFFICE & OPERATING SUPPLIES	-	-				
SMALL TOOLS & MINOR EQUIPMENT	-	-				
<b>TOTAL SUPPLIES</b>	-	-	-	-	-	-
PROFESSIONAL SERVICES	45,525.00	55,000	50,000	56,000	56,000	56,000
YAKIMA COUNTY DISTRICT COURT	140,274.00	146,200	140,000	166,250	166,250	166,250
PROCESS SERVER	-	-				
COMMUNICATIONS	151.80	100	100	100	100	100
TRAVEL	-	-				
ADVERTISING	-	-	10			
OPERATING RENTALS & LEASES	-	-				
REPAIRS & MAINTENANCE	-	-				
MISCELLANEOUS	-	-				
MISC - JURY FEES	-	-				
MISC - WITNESS FEES	23.15	100	50	50	50	50
<b>TOTAL OTHER</b>	185,973.95	201,400	190,160	222,400	222,400	222,400
<b>TOTAL OPERATING EXPENSES</b>	185,973.95	201,400	190,160	222,400	222,400	222,400
BUILDINGS	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL COURT SERVICES</b>	185,973.95	201,400	190,160	222,400	222,400	222,400

**FUND:** CURRENT EXPENSE

**PROGRAM:** GENERAL MANAGEMENT SERVICES

**PROGRAM STATEMENT**

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

**Staffing Level** –

City Administrator	<u>.40</u>
Total	.40

**Overview of Ongoing and Present Activities**

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State** – None

**Revenue Generated** – None

**Equipment and Vehicles Assigned** –

(1) Ford Escape

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>EXECUTIVE SERVICES (Mayor &amp; City Administrator)</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	38,699.94	54,000	59,000	50,000	50,000	50,000
OVERTIME	-	-				
LONGEVITY	-	1,060	1,510	2,000	2,000	2,000
<b>TOTAL SALARIES</b>	<b>38,699.94</b>	<b>55,060</b>	<b>60,510</b>	<b>52,000</b>	<b>52,000</b>	<b>52,000</b>
SOCIAL SECURITY	2,878.46	4,220	3,850	3,980	3,980	3,980
RETIREMENT	1,494.97	2,930	3,560	3,680	3,680	3,680
WORKMAN'S COMPENSATION	224.43	250	960	990	990	990
MEDICAL/LIFE INSURANCE	3,481.61	6,350	5,130	5,640	5,640	5,640
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>8,079.47</b>	<b>13,750</b>	<b>13,500</b>	<b>14,290</b>	<b>14,290</b>	<b>14,290</b>
OFFICE & OPERATING SUPPLIES	141.92	400	100	250	250	250
ITEMS PURCHASED FOR RESALE	-	-				
SMALL TOOLS & MINOR EQUIPMENT	-	-				
<b>TOTAL SUPPLIES</b>	<b>141.92</b>	<b>400</b>	<b>100</b>	<b>250</b>	<b>250</b>	<b>250</b>
PROFESSIONAL SERVICES	-	-				
COMMUNICATIONS	2,108.62	2,500	2,160	2,500	2,500	2,500
TRAVEL	415.17	2,000	500	800	800	800
TRAVEL - TRAINING	1,103.22	3,500	1,200	1,500	1,500	1,500
ADVERTISING	285.60	500	100	500	500	500
OPERATING RENTALS & LEASES	1,500.00	1,300	1,430	1,500	1,500	1,500
REPAIRS & MAINTENANCE	-	100		100	100	100
MISCELLANEOUS	481.56	2,000	400	1,500	1,500	1,500
MISC. - TRAINING REGISTRATION	-	1,000		500	500	500
<b>TOTAL OTHER</b>	<b>5,894.17</b>	<b>12,900</b>	<b>5,790</b>	<b>8,900</b>	<b>8,900</b>	<b>8,900</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>52,815.50</b>	<b>82,110</b>	<b>79,900</b>	<b>75,440</b>	<b>75,440</b>	<b>75,440</b>
MACHINERY & EQUIPMENT	1,768.33	-				
<b>TOTAL EXECUTIVE SERVICES</b>	<b>54,583.83</b>	<b>82,110</b>	<b>79,900</b>	<b>75,440</b>	<b>75,440</b>	<b>75,440</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** CLERK SERVICES

**PROGRAM STATEMENT**

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary on the Firemen’s Pension & Welfare Board and the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

**Staffing Level**

City Clerk	.30
Deputy City Clerk/Treasurer	.10
Total	.40

**Overview of Ongoing and Present Activities**

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF, Firemen’s Pension & Welfare Board and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code Supplement services.
- Respond to public information requests.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

**Revenue Generated**

Amusement Licenses & Permits	\$ 3,500
Business Licenses & Permits	\$27,000
Non-Business Licenses & Permits	<u>\$ 7,200</u>
	\$37,700

**Equipment and Vehicles Assigned** – None



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>RECORDS SERVICES (City Clerk)</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	37,304.77	29,000	29,000	29,000	29,000	29,000
OVERTIME	-	-				
LONGEVITY	837.50	700	700	700	700	700
<b>TOTAL SALARIES</b>	<b>38,142.27</b>	<b>29,700</b>	<b>29,700</b>	<b>29,700</b>	<b>29,700</b>	<b>29,700</b>
SOCIAL SECURITY	2,858.55	2,280	2,200	2,300	2,300	2,300
RETIREMENT	1,969.37	1,580	1,570	2,100	2,100	2,100
WORKMAN'S COMPENSATION	127.08	110	120	140	140	140
MEDICAL/LIFE INSURANCE	7,464.95	5,800	6,220	7,030	7,030	7,030
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>12,419.95</b>	<b>9,770</b>	<b>10,110</b>	<b>11,570</b>	<b>11,570</b>	<b>11,570</b>
OFFICE & OPERATING SUPPLIES	4,450.23	4,000	3,200	3,500	3,500	3,500
SMALL TOOLS & MINOR EQUIPMENT	-	-				
<b>TOTAL SUPPLIES</b>	<b>4,450.23</b>	<b>4,000</b>	<b>3,200</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
PROFESSIONAL SERVICES	-	-	-	-		
COMMUNICATIONS	2,388.45	2,300	2,500	2,500	2,500	2,500
TRAVEL	657.24	800	800	800	800	800
ADVERTISING	-	-				
OPERATING RENTALS & LEASES	1,860.00	1,700	1,650	1,700	1,700	1,700
REPAIRS & MAINTENANCE	-	200	200	200	200	200
MISCELLANEOUS	675.00	700	700	700	700	700
MISC. - TRAINING REGISTRATION	600.00	700	700	700	700	700
<b>TOTAL OTHER</b>	<b>6,180.69</b>	<b>6,400</b>	<b>6,550</b>	<b>6,600</b>	<b>6,600</b>	<b>6,600</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>61,193.14</b>	<b>49,870</b>	<b>49,560</b>	<b>51,370</b>	<b>51,370</b>	<b>51,370</b>
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CLERK SERVICES-C CLERK</b>	<b>61,193.14</b>	<b>49,870</b>	<b>49,560</b>	<b>51,370</b>	<b>51,370</b>	<b>51,370</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** ACCOUNTING SERVICES

**PROGRAM STATEMENT**

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

<b><u>Staffing Level</u></b> –	City Treasurer	.40
	Accounts Payable Clerk	.30
	Deputy City Treasurer	<u>.20</u>
	<b>Total</b>	<b>.90</b>

**Overview of Ongoing and Present Activities**

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ Wa. St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

<b><u>Revenue Generated</u></b> –	Interest on Investments, All Funds:	\$ 71,000 (2012 estimate)
	Returned Items (NSF Checks) Fees:	\$ 1,200

**Equipment and Vehicles Assigned** – City Hall Computer Network – File Server and Workstations; Shared use of Sharp AR-M550 Digital Imager (copier/printer); Shared use of Tally 6090 High Speed Line Printer; Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>FINANCIAL SERVICES (City Treasurer)</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	56,479.15	56,000	56,000	56,000	56,000	56,000
OVERTIME	-	-				
LONGEVITY	1,491.09	1,500	1,500	1,500	1,500	1,500
<b>TOTAL SALARIES</b>	<b>57,970.24</b>	<b>57,500</b>	<b>57,500</b>	<b>57,500</b>	<b>57,500</b>	<b>57,500</b>
SOCIAL SECURITY	4,336.16	4,400	4,400	4,500	4,500	4,500
RETIREMENT	3,044.19	3,100	3,100	4,150	4,150	4,150
WORKMAN'S COMPENSATION	204.54	250	250	320	320	320
MEDICAL/LIFE INSURANCE	13,239.91	14,700	15,340	15,500	15,500	15,500
UNEMPLOYMENT COMPENSATION	-	-	-	-		
<b>TOTAL BENEFITS</b>	<b>20,824.80</b>	<b>22,450</b>	<b>23,090</b>	<b>24,470</b>	<b>24,470</b>	<b>24,470</b>
OFFICE & OPERATING SUPPLIES	460.00	800	500	800	800	800
<b>TOTAL SUPPLIES</b>	<b>460.00</b>	<b>800</b>	<b>500</b>	<b>800</b>	<b>800</b>	<b>800</b>
PROFESSIONAL SERVICES	-	-	-	-		
COMMUNICATIONS	878.00	900	900	900	900	900
TRAVEL	-	-	-	-		
TRAVEL - TRAINING	89.70	400	400	400	400	400
ADVERTISING	-	-	-	-		
OPERATING RENTALS & LEASES	660.00	720	720	720	720	720
REPAIRS & MAINTENANCE	-	-	-	-		
MISCELLANEOUS	249.00	200	200	200	200	200
MISC - BANK SERVICE FEES	303.50	2,200	1,000	1,000	1,000	1,000
REGISTRATION - TRAINING	80.00	200	400	-		
<b>TOTAL OTHER</b>	<b>2,260.20</b>	<b>4,620</b>	<b>3,620</b>	<b>3,220</b>	<b>3,220</b>	<b>3,220</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>81,515.24</b>	<b>85,370</b>	<b>84,710</b>	<b>85,990</b>	<b>85,990</b>	<b>85,990</b>
MACHINERY & EQUIPMENT	-	-				
CAPITALIZED RENTALS/LEASES	-	-				
<b>TOTAL FIDUCIARY SERVICES-TREASURE</b>	<b>81,515.24</b>	<b>85,370</b>	<b>84,710</b>	<b>85,990</b>	<b>85,990</b>	<b>85,990</b>
<b>AUDITING</b>						
PROFESSIONAL SERVICES-S.A.O.	25,010.32	25,000	25,000	25,000	25,000	25,000
<b>TOTAL AUDITING</b>	<b>25,010.32</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>TOTAL ACCOUNTING SERVICES</b>	<b>106,525.56</b>	<b>110,370</b>	<b>109,710</b>	<b>110,990</b>	<b>110,990</b>	<b>110,990</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** RISK MANAGEMENT SERVICES

**PROGRAM STATEMENT**

The Risk Management program provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance. This program also provides for the payment of medical costs for active and retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

- Oversee City-wide risk management programs.
- Manage bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance.
- Oversee payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board. Currently, the City has six LEOFF 1 retirees and two LEOFF 1 actives members.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met.

**Notable Changes in 2012** – The City's liability assessment with WCIA was reduced by \$12,227 from 2011. This reduction was determined by an actuarial review of the City's last five years loss history and also successful completion of WCIA's COMPACT requirements. The liability assessment for the Grandview Transportation Benefit District would be \$5,000 per year. Property rates were estimated to increase by 10%.

**Mandated Programs – Federal and State**

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

**Revenue Generated** – None

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>RISK MANAGEMENT SERVICES</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	-	-	-	-	-	-
SOCIAL SECURITY	-	-				
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	-	-				
MEDICAL/LIFE INSURANCE	-	-				
UNEMPLOYMENT COMPENSATION	-	-				
LEOFF 1 MED BENEFITS - POLICE	75,352.93	78,000	76,000	85,000	85,000	85,000
LEOFF 1 MED. BENEFITS - FIRE	10,589.20	13,000	14,000	14,250	14,250	14,250
<b>TOTAL BENEFITS</b>	85,942.13	91,000	90,000	99,250	99,250	99,250
<b>OFFICE &amp; OPERATING SUPPLIES</b>	-	-				
<b>TOTAL SUPPLIES</b>	-	-	-	-	-	-
INSURANCE - LEG.	454.44	415	411	377	377	377
INSURANCE - COURT	1,156.76	1,050	1,047	960	960	960
INSURANCE - EXEC.	1,349.56	1,225	1,221	1,120	1,120	1,120
INSURANCE - TREAS.	716.09	650	648	954	954	954
INSURANCE - CLERK	523.30	475	474	434	434	434
INSURANCE - ATTORNEY	908.88	825	822	754	754	754
INSURANCE - H.R.	234.11	215	212	194	194	194
INSURANCE - GEN. FAC.	2,707.21	2,565	2,501	2,664	2,664	2,664
INSURANCE - PD ADMIN	7,319.50	6,455	6,642	5,924	5,924	5,924
INSURANCE - PD INVESTIGATION	10,273.69	9,370	9,122	9,000	9,000	9,000
INSURANCE - PD PATROL	8,061.50	7,215	7,400	6,867	6,867	6,867
INSURANCE - FIRE SUPPRESSION	12,353.39	10,900	10,876	10,436	10,436	10,436
INSURANCE - PD CORRECTIONS	7,434.50	6,755	6,745	6,214	6,214	6,214
INSURANCE - CODE ENFORCEMENT	-	-	-	-	-	-
INSURANCE - ANIMAL CONTROL	942.07	850	847	781	781	781
LIABILITY - TBD	-	-	5,000	5,000	5,000	5,000
INSURANCE - SR. CENTER	2,438.46	415	411	377	377	377
INSURANCE - PLANNING	137.71	125	125	114	114	114
INSURANCE - ECON. DEV.	-	-	-	-	-	-
INSURANCE - INSP. & PERMITS	688.55	625	623	571	571	571
INSURANCE - LIBRARY	6,912.51	7,250	7,133	7,212	7,212	7,212
INSURANCE - PK ADMIN.	220.34	200	200	183	183	183
INSURANCE - RECREATION	1,501.04	1,360	1,358	1,246	1,246	1,246
INSURANCE - MUSEUM	451.33	520	507	538	538	538
INSURANCE - AQUATICS	4,684.51	4,020	3,983	3,877	3,877	3,877
INSURANCE - PK MAINT.	3,873.24	3,270	3,212	3,273	3,273	3,273
INSURANCE - COMMUNITY CENTER	-	-	-	-	-	-
<b>TOTAL OTHER</b>	75,342.69	66,750	71,520	69,070	69,070	69,070
<b>TOTAL RISK MANAGEMENT</b>	<b>161,284.82</b>	<b>157,750</b>	<b>161,520</b>	<b>168,320</b>	<b>168,320</b>	<b>168,320</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** LEGAL SERVICES

**PROGRAM STATEMENT**

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff.

The City contracts with Yakima County for prosecution services on behalf of the City in Grandview Municipal Court.

**Staffing Level** – None (contract for services)

**Overview of Ongoing and Present Activities**

- Provide legal opinion and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Prosecution services provided by Yakima County in Grandview Municipal Court actions.
- Legal services provided by the law firm of Menke Jackson Beyer Ehlis & Harper LLP.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State** – None

**Revenue Generated** – None

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>LEGAL SERVICES - CITY ATTORNEY</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	43,935.00	-				
MISC. EARNINGS	-	-				
<b>TOTAL SALARIES</b>	<b>43,935.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
SOCIAL SECURITY	3,334.30	-				
RETIREMENT	2,332.96	-				
WORKMAN'S COMPENSATION	93.98	-				
MEDICAL/LIFE INSURANCE	7,691.78	-				
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>13,453.02</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
OFFICE & OPERATING SUPPLIES	543.78	-				
<b>TOTAL SUPPLIES</b>	<b>543.78</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
CITY ATTORNEY SERVICES-GENERAL	26,608.13	42,000	40,000	42,000	42,000	42,000
CITY ATTORNEY SERVICES-OTHER	12,000.00	-	5,000	5,000	5,000	5,000
YAKIMA CNTY PROSECUTION SERVICES	-	72,000	72,000	72,000	72,000	72,000
COMMUNICATIONS	219.10	-	500	500	500	500
TRAVEL	-	-	-	-	-	-
ADVERTISING	606.37	-	-	-	-	-
OPERATING RENTALS & LEASES	360.00	-	360	360	360	360
MISCELLANEOUS	-	-				
PRIOR YEARS CORRECTIONS	-	-				
<b>TOTAL OTHER</b>	<b>39,793.60</b>	<b>114,000</b>	<b>117,860</b>	<b>119,860</b>	<b>119,860</b>	<b>119,860</b>
<b>TOTAL LEGAL SERVICES</b>	<b>97,725.40</b>	<b>114,000</b>	<b>117,860</b>	<b>119,860</b>	<b>119,860</b>	<b>119,860</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** HUMAN RESOURCE SERVICES

**PROGRAM STATEMENT**

This program manages the recruitment, selection, and retainage of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

**Staffing Level**

City Clerk	.25
Deputy City Clerk/Treasurer	<u>.20</u>
Total	.45

**Overview of Ongoing and Present Activities**

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.
- Develop and implement City Wellness Program.

**Notable Changes in 2012** – Health insurance rate changes for 2012 were as follows:

- Medical = 11% increase
- Dental = 7.9% decrease
- Vision= 7.5% increase

**Mandated Programs – Federal and State**

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act (1/1/2011)

**Revenue Generated** – None

**Equipment and Vehicles Assigned** – None



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>HUMAN RESOURCE SERVICES</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	25,566.01	30,000	30,000	30,000	30,000	30,000
OVERTIME	-	-				
LONGEVITY	543.80	570	570	600	600	600
<b>TOTAL SALARIES</b>	<b>26,109.81</b>	<b>30,570</b>	<b>30,570</b>	<b>30,600</b>	<b>30,600</b>	<b>30,600</b>
SOCIAL SECURITY	1,952.05	2,400	2,300	2,350	2,350	2,350
RETIREMENT	1,354.39	1,630	1,630	2,200	2,200	2,200
WORKMAN'S COMPENSATION	92.06	140	140	150	150	150
MEDICAL/LIFE INSURANCE	5,431.96	7,300	7,500	8,650	8,650	8,650
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>8,830.46</b>	<b>11,470</b>	<b>11,570</b>	<b>13,350</b>	<b>13,350</b>	<b>13,350</b>
OFFICE & OPERATING SUPPLIES	2,426.05	1,500	800	1,000	1,000	1,000
EMPLOYEE APPRECIATION	268.32	400	400	400	400	400
EMPLOYEE WELLNESS PROGRAM	366.99	600	200	600	600	600
<b>TOTAL SUPPLIES</b>	<b>3,061.36</b>	<b>2,500</b>	<b>1,400</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
PROFESSIONAL SERVICES	24,427.30	10,000	7,500	8,000	8,000	8,000
COMMUNICATIONS	655.65	500	500	500	500	500
TRAVEL	274.69	500	500	500	500	500
ADVERTISING	362.70	500	2,600	1,000	1,000	1,000
OPERATING RENTALS & LEASES	720.00	500	700	700	700	700
MISCELLANEOUS	146.00	-	30	100	100	100
<b>TOTAL OTHER</b>	<b>26,586.34</b>	<b>12,000</b>	<b>11,830</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>64,587.97</b>	<b>56,540</b>	<b>55,370</b>	<b>56,750</b>	<b>56,750</b>	<b>56,750</b>
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL HUMAN RESOURCE SERVICES</b>	<b>64,587.97</b>	<b>56,540</b>	<b>55,370</b>	<b>56,750</b>	<b>56,750</b>	<b>56,750</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** GENERAL FACILITIES SERVICES

**PROGRAM STATEMENT**

The City Clerk maintains and operates a Facility Management Program so as to efficiently use city resources to purchase goods and services consumed by current expense departments.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, 211 West Second Street (Pizza Hut), Alice Grant Learning Center and the former Library building.

**Notable Changes in 2012** – Inclusion of public utility service expenditures for the former Library building.

**Mandated Programs – Federal and State** – None

**Revenue Generated**

Learning Center Lease	\$ 6,000
Pizza Hut Lease	<u>\$10,500</u>
	\$16,500

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>GENERAL FACILITIES</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	126.36	-	1,700	2,000	2,000	2,000
OVERTIME	-	-	100			
<b>TOTAL SALARIES</b>	<b>126.36</b>	<b>-</b>	<b>1,800</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
SOCIAL SECURITY	9.58	-	140	150	150	150
RETIREMENT	6.71	-	100	100	100	100
WORKMAN'S COMPENSATION	2.41	-	90	100	100	100
MEDICAL/LIFE INSURANCE	65.19	-		-	-	-
UNEMPLOYMENT COMPENSATION	-	-		-	-	-
<b>TOTAL BENEFITS</b>	<b>83.89</b>	<b>-</b>	<b>330</b>	<b>350</b>	<b>350</b>	<b>350</b>
OFFICE & OPERATING SUPPLIES	3,346.74	3,000	3,900	4,000	4,000	4,000
SHIRTS/CAPS PURCHASED FR RESA	-	100	-	-	-	-
SMALL TOOLS & MINOR EQUIPMENT	-	100	-	100	100	100
<b>TOTAL SUPPLIES</b>	<b>3,346.74</b>	<b>3,200</b>	<b>3,900</b>	<b>4,100</b>	<b>4,100</b>	<b>4,100</b>
PROFESSIONAL SERVICES	8,875.40	9,500	5,000	5,000	5,000	5,000
COMMUNICATIONS	2,148.64	2,000	1,900	2,000	2,000	2,000
TRAVEL	-	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	1,223.70	1,000	850	1,000	1,000	1,000
PUBLIC UTILITY SERVICES	7,504.93	8,500	10,000	15,000	15,000	15,000
REPAIRS & MAINTENANCE	4,677.96	4,000	4,000	4,000	4,000	4,000
LIGHTING RETROFIT	-	-	-	-	-	-
MISCELLANEOUS	374.20	500	1,900	2,000	2,000	2,000
MISC - DUES & MEMBERSHIPS	66.00	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>24,870.83</b>	<b>25,500</b>	<b>23,650</b>	<b>29,000</b>	<b>29,000</b>	<b>29,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>28,427.82</b>	<b>28,700</b>	<b>29,680</b>	<b>35,450</b>	<b>35,450</b>	<b>35,450</b>
BUILDINGS	-	-				
IMPROVEMENTS OTHER THAN BLDGS	-	-				
MACHINERY & EQUIPMENT	-	-				
<b>TOTAL GENERAL FACILITIES</b>	<b>28,427.82</b>	<b>28,700</b>	<b>29,680</b>	<b>35,450</b>	<b>35,450</b>	<b>35,450</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** POLICE ADMINISTRATION SERVICES

**PROGRAM STATEMENT**

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained and that the laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<b><u>Staffing Level</u></b>	Police Chief	.75
	Asst. Police Chief	.90
	Admin. Secretary	<u>.95</u>
	Total	2.60

**Overview of Ongoing and Present Activities**

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

**Notable Changes in 2012** - None

**Mandated Programs – Federal and State**

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

**Revenue Generated** – None

**Equipment Assigned** - 2010 Ford Expedition (ER-215); Asst. Chief Vehicle

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**POLICE DEPARTMENT**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
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**POLICE ADMINISTRATION**

REGULAR SALARIES & WAGES	169,952.80	167,000	170,000	170,000	170,000	170,000
OVERTIME	136.17	-	-	-	-	-
LONGEVITY	5,068.60	7,000	7,000	7,000	7,000	7,000
<b>TOTAL SALARIES</b>	<b>175,157.57</b>	<b>174,000</b>	<b>177,000</b>	<b>177,000</b>	<b>177,000</b>	<b>177,000</b>
SOCIAL SECURITY	13,200.22	12,700	13,000	14,000	14,000	14,000
RETIREMENT	2,629.24	4,000	2,700	2,700	2,700	2,700
WORKMAN'S COMPENSATION	1,083.91	1,500	1,500	1,500	1,500	1,500
MEDICAL/LIFE INSURANCE	32,795.69	37,000	44,000	49,000	49,000	49,000
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	2,206.67	1,500	2,600	2,500	2,500	2,500
<b>TOTAL BENEFITS</b>	<b>51,915.73</b>	<b>56,700</b>	<b>63,800</b>	<b>69,700</b>	<b>69,700</b>	<b>69,700</b>
OFFICE & OPERATING SUPPLIES	707.08	1,000	1,600	1,000	1,000	1,000
FUEL CONSUMED	-	-	1,000	1,200	1,200	1,200
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>707.08</b>	<b>1,000</b>	<b>2,600</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
COMMUNICATIONS	990.78	1,000	2,200	2,300	2,300	2,300
TRAVEL	979.17	1,500	1,500	1,500	1,500	1,500
ADVERTISING	-	-	100	100	100	100
OPERATING RENTALS & LEASES	13,000.00	10,000	10,000	10,000	10,000	10,000
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	35.00	200	200	200	200	200
MISCELLANEOUS	794.74	1,500	2,000	1,500	1,500	1,500
<b>TOTAL OTHER</b>	<b>15,799.69</b>	<b>14,200</b>	<b>16,000</b>	<b>15,600</b>	<b>15,600</b>	<b>15,600</b>
<b>TOTAL ADMINISTRATION</b>	<b>243,580.07</b>	<b>245,900</b>	<b>259,400</b>	<b>264,500</b>	<b>264,500</b>	<b>264,500</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** POLICE INVESTIGATIONS SERVICES

**PROGRAM STATEMENT**

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

**Staffing Level**

Police Detectives 1.90

**Overview of Ongoing and present Activities**

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

**Notable Changes in 2012** - none

**Mandated Programs – Federal and State**

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

**Revenue Generated** – None

**Equipment**

- 2005 Chrysler Pacifica
- 2003 Ford Explorer
- 1999 Ford Expedition
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**POLICE DEPARTMENT**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
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**POLICE INVESTIGATION SERVICES**

REGULAR SALARIES & WAGES	176,802.86	121,000	178,000	178,000	178,000	178,000
OVERTIME	37,317.81	44,000	30,000	35,000	35,000	35,000
COURT TIME	-	-	-	-	-	-
LONGEVITY	5,128.20	4,500	5,000	5,000	5,000	5,000
SALARY/WAGES .3% L&J TAX	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>219,248.87</b>	<b>169,500</b>	<b>213,000</b>	<b>218,000</b>	<b>218,000</b>	<b>218,000</b>
SOCIAL SECURITY	16,591.60	13,000	15,500	15,500	15,500	15,500
RETIREMENT	11,244.04	10,000	10,500	10,500	10,500	10,500
WORKMAN'S COMPENSATION	4,351.13	5,000	5,500	5,500	5,500	5,500
MEDICAL/LIFE INSURANCE	53,550.61	37,000	58,000	64,000	64,000	64,000
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	493.10	1,000	1,000	1,000	1,000	1,000
PENSION AND DISABILITY PAYMEN	-	-	-	-	-	-
BENEFITS .3% L&J TAXES	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>86,230.48</b>	<b>66,000</b>	<b>90,500</b>	<b>96,500</b>	<b>96,500</b>	<b>96,500</b>
OFFICE & OPERATING SUPPLIES	988.87	1,600	1,600	1,600	1,600	1,600
FUEL CONSUMED	2,034.95	-	3,300	3,500	3,500	3,500
SMALL TOOLS & MINOR EQUIPMENT	277.74	-	1,000	1,000	1,000	1,000
MNR EQPT.-FORFEITED PROP PROCDS	4,758.22	5,000	5,000	-	-	-
<b>TOTAL SUPPLIES</b>	<b>8,059.78</b>	<b>6,600</b>	<b>10,900</b>	<b>6,100</b>	<b>6,100</b>	<b>6,100</b>
PROFESSIONAL SERVICES	260.36	2,000	2,000	2,000	2,000	2,000
COMMUNICATIONS	1,173.80	700	1,200	1,200	1,200	1,200
TRAVEL	64.92	1,000	1,000	2,000	2,000	2,000
TRAVEL - TRAINING	431.22	1,000	1,000	-	-	-
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	6,840.00	6,000	-	-	-	-
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	2,038.42	2,200	2,400	2,500	2,500	2,500
LIGHTING UPGRADE	-	-	-	-	-	-
MISCELLANEOUS	639.04	600	600	1,000	1,000	1,000
MISC - MAINT. AGREEMENTS	-	-	-	-	-	-
MISC. - TRAINING	325.00	400	400	-	-	-
MISC - INVESTIGATIVE EXPENSES	-	4,000	-	2,000	2,000	2,000
<b>TOTAL OTHER</b>	<b>11,772.76</b>	<b>17,900</b>	<b>8,600</b>	<b>10,700</b>	<b>10,700</b>	<b>10,700</b>
HIGH RISK VEST	14,016.21	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>14,016.21</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INVESTIGATIVE SERVICES</b>	<b>339,328.10</b>	<b>260,000</b>	<b>323,000</b>	<b>331,300</b>	<b>331,300</b>	<b>331,300</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** POLICE PATROL SERVICES

**PROGRAM STATEMENT**

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol services is to keep the streets of Grandview safe and to make its citizens feel safe.

<b><u>Staffing Level</u></b>	Patrol Officers	7.25
	Patrol Sergeants	<u>3.60</u>
	Total	10.85

**Overview of Ongoing and Present Activities**

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates all criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and books prisoners.
- Assist DEA Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Assist in community policing programs.
- Develops information on gang activity and targets repeat offenders.
- Assist in Municipal Court security.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

**Notable Changes in 2012** – Replace two patrol vehicles; purchase portable radios (x6) \$7,500 (use forfeited property funds); Vests (x25) \$22,000

**Mandated Programs – Federal and State**

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

**Revenue Generated** - See Municipal Court Services Program Statement

**Equipment Assigned** - 1- 2004 Ford Crown Vic; 2- 2005 Ford Crown Vic; 3- 2007 Dodge Chargers (ER- 208, 209, 210); 2- 2008 Dodge Chargers (ER-211,212); 1- 2010 Dodge Charger (ER-213)



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**POLICE DEPARTMENT**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
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**POLICE PATROL SERVICES**

REGULAR SALARIES & WAGES	586,603.13	690,000	630,000	630,000	630,000	630,000
OVERTIME	97,424.13	112,000	90,000	95,000	95,000	95,000
LONGEVITY	12,123.30	17,000	17,000	17,000	17,000	17,000
<b>TOTAL SALARIES</b>	<b>696,150.56</b>	<b>819,000</b>	<b>737,000</b>	<b>742,000</b>	<b>742,000</b>	<b>742,000</b>
SOCIAL SECURITY	53,143.14	62,400	57,000	57,000	57,000	57,000
RETIREMENT	35,882.99	36,000	36,000	36,000	36,000	36,000
WORKMAN'S COMPENSATION	12,446.55	14,000	17,000	17,000	17,000	17,000
MEDICAL/LIFE INSURANCE	105,793.46	139,000	125,000	139,000	139,000	139,000
UNIFORMS & CLOTHING	9,661.32	8,000	8,000	8,000	8,000	8,000
RESERVES PENSION FUND	1,390.00	1,500	1,500	1,500	1,500	1,500
<b>TOTAL BENEFITS</b>	<b>218,317.46</b>	<b>260,900</b>	<b>244,500</b>	<b>258,500</b>	<b>258,500</b>	<b>258,500</b>
OFFICE & OPERATING SUPPLIES	26,997.24	26,000	20,000	22,000	22,000	22,000
SMALL TOOLS & MINOR EQUIPMENT	1,081.93	1,500	1,500	1,500	1,500	1,500
MINOR EQUIPMENT - RED SUIT	-	-	-	-	-	-
DUI/IMPAIRED DRIVING SAFETY	1,389.21	1,500	1,500	1,500	1,500	1,500
<b>TOTAL SUPPLIES</b>	<b>29,468.38</b>	<b>29,000</b>	<b>23,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
PROFESSIONAL SERVICES	-	-	100	-	-	-
COMMUNICATIONS	6,548.87	7,000	8,000	8,000	8,000	8,000
TRAVEL	3,095.08	7,000	7,000	7,000	7,000	7,000
ADVERTISING	91.68	-	-	-	-	-
OPERATING RENTALS & LEASES	116,020.00	89,500	100,000	100,000	100,000	100,000
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	5,835.56	7,000	7,000	7,000	7,000	7,000
MISCELLANEOUS	1,723.98	3,000	3,000	6,000	6,000	6,000
MISC. - TRAINING	4,611.62	3,000	3,000	-	-	-
<b>TOTAL OTHER</b>	<b>137,926.79</b>	<b>116,500</b>	<b>128,100</b>	<b>128,000</b>	<b>128,000</b>	<b>128,000</b>
BUILDINGS	-	-	-	-	-	-
IMPROVE. OTHER THAN BUILDINGS	-	-	-	-	-	-
RADIOS, PORTABLE X 6	-	-	-	7,500	7,500	7,500
TASERS X 8	-	-	-	-	-	-
VESTS X 25	-	-	3,100	22,000	22,000	22,000
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>3,100</b>	<b>29,500</b>	<b>29,500</b>	<b>29,500</b>
<b>TOTAL PATROL SERVICES</b>	<b>1,081,863.19</b>	<b>1,225,400</b>	<b>1,135,700</b>	<b>1,183,000</b>	<b>1,183,000</b>	<b>1,183,000</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** POLICE COMMUNITY PROGRAMS

**PROGRAM STATEMENT**

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

**Staffing Level**

Police Chief	.25
Assistant Police Chief	.10
Administrative Secretary	.05
Police Detectives	.15
Patrol Officers	1.10
Corrections Officer	.05
Dispatcher/Clerks	.25
Total	<u>1.95</u>

**Overview of Ongoing and Present Activities**

- Community – Wide Block watch programs
- Administers Community Neighborhood Barbeques.
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide security for community functions, eg: parades, dances, and events

**Notable Changes in 2012**

- JRA Grant funding- gang initiative

**Mandated Programs – Federal and State** - None

**Revenue Generated**

- JRA Grant Funds

**Equipment Assigned**

- Speed monitoring Trailer
- 1999 Dodge Pickup

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>POLICE DEPARTMENT</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
<b>POLICE COMMUNITY PROGRAMS</b>						
REGULAR SALARIES & WAGES	120,018.41	119,000	120,000	120,000	120,000	120,000
VOLUNTEER COMPENSATION	-	-	-	-	-	-
OVERTIME	15,239.38	17,000	14,000	16,000	16,000	16,000
LONGEVITY	2,595.20	2,400	-	-	-	-
<b>TOTAL SALARIES</b>	<b>137,852.99</b>	<b>138,400</b>	<b>134,000</b>	<b>136,000</b>	<b>136,000</b>	<b>136,000</b>
SOCIAL SECURITY	10,456.27	11,000	10,000	10,000	10,000	10,000
RETIREMENT	5,766.11	6,000	6,000	6,000	6,000	6,000
WORKMANS COMPENSATION	2,116.88	2,500	2,700	3,000	3,000	3,000
MEDICAL/LIFE INSURANCE	25,441.39	29,000	29,000	32,000	32,000	32,000
UNIFORMS & CLOTHING	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>43,780.65</b>	<b>48,500</b>	<b>47,700</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
CRIME PREVENTION SUPPLIES	2,641.96	4,000	4,000	4,000	4,000	4,000
JRA ANTI-GANG GRANT - SUPPLIES	5,113.25	8,000	8,000	8,000	8,000	8,000
SUPPLIES-POLICE EXPLORERS	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>7,755.21</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
PROFESSIONAL SERVICES	-	-				
COMMUNICATIONS	-	-				
TRAVEL	-	-				
CRIME PREVENTION - MISC.	100.00	-				
POLICE EXPLORERS-DUES,ETC.	-	-				
CITIZENS FOR SAFE COMMUNITIES	-	-				
<b>TOTAL OTHER</b>	<b>100.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMMUNITY PROGRAMS</b>	<b>189,488.85</b>	<b>198,900</b>	<b>193,700</b>	<b>199,000</b>	<b>199,000</b>	<b>199,000</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** POLICE CORRECTION SERVICES

**PROGRAM STATEMENT**

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

**Staffing Level**

Corrections Officer .95

**Overview of Ongoing and Present Activities**

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

**Notable Changes in 2012** – Paint Jail (\$5,000)

**Mandated Programs – Federal and State**

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

**Revenue Generated**

Work Release \$9,000

**Equipment Assigned**

Jail transport van

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>POLICE DEPARTMENT</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>POLICE CORRECTION SERVICES</b>						
REGULAR SALARIES & WAGES	41,863.98	41,600	43,000	43,000	43,000	43,000
OVERTIME	1,417.57	2,000	2,000	2,000	2,000	2,000
LONGEVITY	418.00	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>43,699.55</b>	<b>43,600</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
SOCIAL SECURITY	3,270.32	3,200	3,400	3,400	3,400	3,400
RETIREMENT	3,430.40	3,400	3,500	3,500	3,500	3,500
WORKMANS COMPENSATION	1,227.32	1,500	1,800	1,800	1,800	1,800
MEDICAL/LIFE INSURANCE	16,437.94	18,800	18,000	21,500	21,500	21,500
UNIFORMS & CLOTHING	19.15	1,200	1,200	1,200	1,200	1,200
<b>TOTAL BENEFITS</b>	<b>24,385.13</b>	<b>28,100</b>	<b>27,900</b>	<b>31,400</b>	<b>31,400</b>	<b>31,400</b>
OFFICE & OPERATING SUPPLIES	28,936.86	28,000	28,000	28,000	28,000	28,000
FUEL CONSUMED - TRANSPORT VAN	-	-	1,500	1,500	1,500	1,500
<b>TOTAL SUPPLIES</b>	<b>28,936.86</b>	<b>28,000</b>	<b>29,500</b>	<b>29,500</b>	<b>29,500</b>	<b>29,500</b>
PROFESSIONAL SERVICES	30,960.16	35,000	35,000	35,000	35,000	35,000
COMMUNICATIONS	-	1,400	500	500	500	500
REPAIRS & MAINTENANCE	1,275.17	2,000	2,000	5,000	5,000	5,000
VAN - REPAIRS & MAINTENANCE	-	-	1,000	2,000	2,000	2,000
MISCELLANEOUS	75.00	500	-	-	-	-
<b>TOTAL OTHER</b>	<b>32,310.33</b>	<b>38,900</b>	<b>38,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>
TRANSPORT VAN	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CORRECTION SERVICES</b>	<b>129,331.87</b>	<b>138,600</b>	<b>140,900</b>	<b>148,400</b>	<b>148,400</b>	<b>148,400</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** POLICE COMMUNICATIONS

**PROGRAM STATEMENT**

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

**Staffing Level** - Dispatcher/Clerks 4.75

**Overview of Ongoing and Present Activities**

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Testify in court.
- Search prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

**Notable Changes in 2012** – Increase in Spillman/County computer access \$5,000; Purchase computers (x3) \$3,000; Purchase cooling system \$5,000; Crossmatch upgrade \$5,000.

**Mandated Programs – Federal and State** - None

**Revenue Generated** - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

**Equipment Assigned**

one (1) Motorola Base Radio; one (1) Repeater; one (1) Computer Aided Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>POLICE DEPARTMENT</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
<b>POLICE COMMUNICATION SERVICES</b>						
REGULAR SALARIES & WAGES	196,326.92	197,000	197,000	197,000	197,000	197,000
OVERTIME	32,491.40	25,000	36,000	36,000	36,000	36,000
LONGEVITY	2,209.70	2,500	2,500	2,500	2,500	2,500
<b>TOTAL SALARIES</b>	<b>231,028.02</b>	<b>224,500</b>	<b>235,500</b>	<b>235,500</b>	<b>235,500</b>	<b>235,500</b>
SOCIAL SECURITY	17,231.07	17,500	18,000	18,000	18,000	18,000
RETIREMENT	12,142.97	12,500	12,500	12,500	12,500	12,500
WORKMAN'S COMPENSATION	6,255.14	6,800	8,100	8,500	8,500	8,500
MEDICAL/LIFE INSURANCE	59,640.96	68,000	66,000	73,000	73,000	73,000
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	908.46	3,000	3,000	3,000	3,000	3,000
<b>TOTAL BENEFITS</b>	<b>96,178.60</b>	<b>107,800</b>	<b>107,600</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>
OFFICE & OPERATING SUPPLIES	7,260.08	8,000	8,500	8,500	8,500	8,500
<b>TOTAL SUPPLIES</b>	<b>7,260.08</b>	<b>8,000</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
PROFESSIONAL SERVICES	8,970.89	8,000	8,000	13,000	13,000	13,000
COMMUNICATIONS	34,035.77	40,000	40,000	40,000	40,000	40,000
TRAVEL	10.60	-	-	1,500	1,500	1,500
TRAVEL - TRAINING	-	1,500	1,500	-	-	-
OPERATING RENTALS & LEASES	15,227.97	18,000	18,000	20,000	20,000	20,000
INSURANCE	-	-	-	-	-	-
PUBLIC UTILITY SERVICES	13,537.70	14,300	16,000	17,000	17,000	17,000
REPAIRS & MAINTENANCE	5,584.58	5,000	13,000	10,000	10,000	10,000
MISCELLANEOUS	711.67	1,000	2,600	1,300	1,300	1,300
MISC. - TRAINING REGISTRATION	289.00	300	300	-	-	-
<b>TOTAL OTHER</b>	<b>78,368.18</b>	<b>88,100</b>	<b>99,400</b>	<b>102,800</b>	<b>102,800</b>	<b>102,800</b>
COMPUTERS X 3				3,000	3,000	3,000
COOLING SYSTEM & CROSS MATCH				10,000	10,000	10,000
<b>TOTAL COMMUNICATION SERVICES</b>	<b>412,834.88</b>	<b>428,400</b>	<b>451,000</b>	<b>474,800</b>	<b>474,800</b>	<b>474,800</b>
MACHINERY & EQUIPMENT	8,940.84	-				
RESERVE FOR CAPITAL REPLACEMENT				26,850	26,850	26,850
<b>TOTAL POLICE DEPARTMENT</b>	<b>2,405,367.80</b>	<b>2,497,200</b>	<b>2,503,700</b>	<b>2,627,850</b>	<b>2,627,850</b>	<b>2,627,850</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** GRAFFITI REMOVAL

**PROGRAM STATEMENT**

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

**Staffing Level**

Maintenance Employee .20

**Overview of Ongoing and Present Activities**

Responsible for all graffiti clean-up which includes all private and public property.

**Notable Changes in 2012-** None

**Mandated Programs – Federal and State** - None

**Revenue Generated** – None

**Equipment and Vehicles Assigned** –

- Pick-up
- Portable paint sprayer
- Portable pressure washer



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>GRAFFITI REMOVAL SERVICES</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	5,013.69	9,000	3,000	7,000	7,000	7,000
OVERTIME	-	-	-	250	250	250
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>5,013.69</b>	<b>9,000</b>	<b>3,000</b>	<b>7,250</b>	<b>7,250</b>	<b>7,250</b>
SOCIAL SECURITY	372.83	770	230	620	620	620
RETIREMENT	266.26	540	220	570	570	570
WORKMAN'S COMPENSATION	159.91	330	130	350	350	350
MEDICAL/LIFE INSURANCE	1,950.59	3,650	2,260	4,020	4,020	4,020
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>2,749.59</b>	<b>5,290</b>	<b>2,840</b>	<b>5,560</b>	<b>5,560</b>	<b>5,560</b>
GRAFFITI REMOVAL SUPPLIES	4,570.88	5,000	1,500	3,000	3,000	3,000
SMALL TOOLS/MINOR EQ-COMPUTER	343.01	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>4,913.89</b>	<b>5,000</b>	<b>1,500</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
TRAVEL	-	-	-	-	-	-
GRAFFITI EQUIPMENT RENTAL	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GRAFFITI REMOVAL</b>	<b>12,677.17</b>	<b>19,290</b>	<b>7,340</b>	<b>15,810</b>	<b>15,810</b>	<b>15,810</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** FIRE ADMINISTRATIVE SERVICES

### **PROGRAM STATEMENT**

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

**Staffing Level** - Fire Chief 1.0

### **Overview of Ongoing and Present Activities**

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

### **Notable Changes in 2012**

- Added one week of salary to "Salaries & Wages" for vacation cash-out.
- Eliminated \$500.00 in "Professional Services" for the use of consultants in regards to Fire Code issues to stay within projected budget guidelines.
- Increase in workman's comp and medical insurance rates.

### **Mandated Programs – Federal and State**

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

### **Revenue Generated**

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

**Equipment Assigned** - 2009 Chevrolet Tahoe (Grandview 1)

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**FIRE DEPARTMENT**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
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**FIRE ADMINISTRATION SERVICES**

REGULAR SALARIES & WAGES	81,115.00	81,120	81,120	82,680	82,680	82,680
OVERTIME	-	-	-	-	-	-
LONGEVITY	828.00	1,220	1,220	1,220	1,220	1,220
<b>TOTAL SALARIES</b>	<b>81,943.00</b>	<b>82,340</b>	<b>82,340</b>	<b>83,900</b>	<b>83,900</b>	<b>83,900</b>
SOCIAL SECURITY	6,071.99	6,300	6,000	6,420	6,420	6,420
RETIREMENT	4,293.81	4,320	4,320	4,400	4,400	4,400
WORKMAN'S COMPENSATION	1,410.48	1,650	2,000	2,270	2,270	2,270
MEDICAL/LIFE INSURANCE	13,293.58	14,800	14,000	15,400	15,400	15,400
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	850.00	880	880	880	880	880
<b>TOTAL BENEFITS</b>	<b>25,919.86</b>	<b>27,950</b>	<b>27,200</b>	<b>29,370</b>	<b>29,370</b>	<b>29,370</b>
OFFICE & OPERATING SUPPLIES	1,022.46	1,350	1,350	1,350	1,350	1,350
PUBLIC EDUCATION SUPPLIES	1,369.40	1,700	1,950	1,700	1,700	1,700
SMALL TOOLS & MINOR EQUIPMENT	314.98	2,060	2,060	2,060	2,060	2,060
<b>TOTAL SUPPLIES</b>	<b>2,706.84</b>	<b>5,110</b>	<b>5,360</b>	<b>5,110</b>	<b>5,110</b>	<b>5,110</b>
PROFESSIONAL SERVICES	-	500	300	-	-	-
COMMUNICATIONS	7,383.57	7,680	7,300	7,280	7,280	7,280
TRAVEL	1,293.28	1,500	1,500	1,500	1,500	1,500
ADVERTISING	499.58	600	600	600	600	600
OPERATING RENTALS & LEASES	6,000.00	6,600	6,300	6,300	6,300	6,300
REPAIRS & MAINTENANCE	-	-	-	-	-	-
MISCELLANEOUS	2,572.09	2,530	2,530	2,350	2,350	2,350
MISC - TRAINING	890.00	1,800	1,800	1,800	1,800	1,800
<b>TOTAL OTHER</b>	<b>18,638.52</b>	<b>21,210</b>	<b>20,330</b>	<b>19,830</b>	<b>19,830</b>	<b>19,830</b>
COMPUTER EQUIPMENT	-	-				
<b>TOTAL ADMINISTRATION</b>	<b>129,208.22</b>	<b>136,610</b>	<b>135,230</b>	<b>138,210</b>	<b>138,210</b>	<b>138,210</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** FIRE SUPPRESSION SERVICES

**PROGRAM STATEMENT**

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<b><u>Staffing Level</u></b>	Fire Captain	.80
	Firefighters / Volunteers	<u>15.00</u>
	Total	15.80

**Overview of Ongoing and Present Activities**

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 296+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data in the National Fire Incident Reporting System format and send recorded information to the State Fire Marshal's Office as required by law.
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

**Notable Changes in 2012**

- Added one week of salary to "Salaries & Wages" for vacation cash-out.
- Increase in workman's comp and medical insurance rates.
- Projected increase of \$2.64 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression(25%) and EMS(75%).
- Decrease in "Travel" to stay within projected budget guidelines.
- Decrease in "Operating Rentals & Leases" to reflect lowered payment amounts.
- Decrease in "Misc-Training" to stay within projected budget guidelines.
- Continuation of "Fire Station Sprinkler" for one more year to make final payment.

**Mandated Programs – Federal and State**

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the State Fire Marshal’s Office and the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA’s, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

**Revenue Generated**

Intergovernmental Charges for Services	\$3,000.00
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,000.00

**Equipment Assigned**

- 1995 E-One Fire Engine (Grandview 11)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 1997 Ford Explorer (Grandview 6 / Training)
- 2005 Ford Expedition (Grandview 3 / Duty Officer)
- 24 Self Contained Breathing Apparatus

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>FIRE DEPARTMENT</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>FIRE SUPPRESSION</b>						
REGULAR SALARIES & WAGES	44,684.48	43,850	44,070	44,670	44,670	44,670
VOLUNTEER COMPENSATION	33,529.10	37,840	40,000	37,840	37,840	37,840
OVERTIME	7,415.78	11,250	11,250	11,220	11,220	11,220
LONGEVITY	671.20	880	880	880	880	880
<b>TOTAL SALARIES</b>	<b>86,300.56</b>	<b>93,820</b>	<b>96,200</b>	<b>94,610</b>	<b>94,610</b>	<b>94,610</b>
SOCIAL SECURITY	3,979.71	4,300	4,200	4,350	4,350	4,350
RETIREMENT	2,720.14	2,950	2,900	2,980	2,980	2,980
WORKMAN'S COMPENSATION	1,283.23	1,550	1,900	2,120	2,120	2,120
MEDICAL/LIFE INSURANCE	13,872.13	15,400	15,100	16,520	16,520	16,520
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	10,489.10	10,800	10,800	10,800	10,800	10,800
PENSION AND DISABILITY PAYMEN	2,560.00	3,150	3,150	1,710	1,710	1,710
<b>TOTAL BENEFITS</b>	<b>34,904.31</b>	<b>38,150</b>	<b>38,050</b>	<b>38,480</b>	<b>38,480</b>	<b>38,480</b>
OFFICE & OPERATING SUPPLIES	2,158.94	4,650	2,250	2,250	2,250	2,250
FUEL CONSUMED	647.65	-	2,400	2,400	2,400	2,400
SMALL TOOLS & MINOR EQUIPMENT	9,736.98	10,750	10,750	10,750	10,750	10,750
<b>TOTAL SUPPLIES</b>	<b>12,543.57</b>	<b>15,400</b>	<b>15,400</b>	<b>15,400</b>	<b>15,400</b>	<b>15,400</b>
PROFESSIONAL SERVICES	673.50	2,400	1,500	2,400	2,400	2,400
COMMUNICATIONS	6,505.91	6,500	6,000	6,810	6,810	6,810
TRAVEL	2,030.52	2,500	2,250	2,000	2,000	2,000
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	9,200.00	25,150	24,500	24,240	24,240	24,240
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	6,486.45	6,700	6,700	6,700	6,700	6,700
MISCELLANEOUS	1,788.03	2,000	2,000	2,000	2,000	2,000
MISC - TRAINING	4,826.29	4,600	4,600	4,000	4,000	4,000
<b>TOTAL OTHER</b>	<b>31,510.70</b>	<b>49,850</b>	<b>47,550</b>	<b>48,150</b>	<b>48,150</b>	<b>48,150</b>
<b>FACILITIES</b>						
OFFICE & OPERATING SUPPLIES	482.39	600	600	600	600	600
SUPPLIES FOR REPAIRS	-	-	-	-	-	-
SMALL TOOLS & MINOR EQUIPMENT	567.82	600	600	600	600	600
<b>TOTAL SUPPLIES</b>	<b>1,050.21</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
PROFESSIONAL SERVICES	3,109.45	2,900	2,700	2,900	2,900	2,900
PUBLIC UTILITY SERVICES	12,098.38	15,950	15,500	14,600	14,600	14,600
REPAIRS & MAINTENANCE	9,874.30	10,000	10,000	10,000	10,000	10,000
<b>REPAIRS &amp; MAINTENANCE</b>	<b>3,040.46</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TOTAL OTHER</b>	<b>28,122.59</b>	<b>31,850</b>	<b>31,200</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>
<b>CAPITAL</b>						
BUILDINGS	-	-				
FIRE STATION SPRINKLERS	45,049.65	5,000		5,000	5,000	5,000
MACHINERY & EQUIPMENT (LD HOSE)	-	-	80,090			
CONSTRUCTION PROJECTS	-	-				
CAPITALIZED RENTALS & LEASES	-	-				
<b>TOTAL CAPITAL</b>	<b>45,049.65</b>	<b>5,000</b>	<b>80,090</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
TRANSFER TO W/S FUND-WATER LINE	-	-	5,000			
<b>TOTAL FIRE SUPPRESSION</b>	<b>239,481.59</b>	<b>235,270</b>	<b>314,690</b>	<b>233,340</b>	<b>233,340</b>	<b>233,340</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>368,689.81</b>	<b>371,880</b>	<b>449,920</b>	<b>371,550</b>	<b>371,550</b>	<b>233,340</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** CODE ENFORCEMENT SERVICES

**PROGRAM STATEMENT**

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

**Staffing Level**

Code Enforcement Officer	.200
Public Works Office Clerk	<u>.025</u>
<b>Total FTE</b>	<b>.225</b>

**Overview of Ongoing and Present Activities –**

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

**Revenue Generated** – None

**Equipment and Vehicles Assigned –**

1 – 2001 GMC Sonoma 4 x 4

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>CODE ENFORCEMENT SERVICES</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	10,473.67	11,500	10,240	11,500	11,500	11,500
WAGES - SUPERVISION	-	-	-	-	-	-
WAGES - ADMINISTRATION	838.60	1,000	950	1,000	1,000	1,000
OVERTIME	-	-	-	-	-	-
LONGEVITY	235.90	120	530	540	540	540
<b>TOTAL SALARIES</b>	<b>11,548.17</b>	<b>12,620</b>	<b>11,720</b>	<b>13,040</b>	<b>13,040</b>	<b>13,040</b>
SOCIAL SECURITY	873.02	1,010	900	1,000	1,000	1,000
RETIREMENT	612.42	700	830	930	930	930
WORKMAN'S COMPENSATION	257.74	380	460	510	510	510
MEDICAL/LIFE INSURANCE	3,730.44	4,100	4,240	4,670	4,670	4,670
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	379.23	420	420	420	420	420
<b>TOTAL BENEFITS</b>	<b>5,852.85</b>	<b>6,610</b>	<b>6,850</b>	<b>7,530</b>	<b>7,530</b>	<b>7,530</b>
OFFICE & OPERATING SUPPLIES	1,202.86	1,500	900	1,000	1,000	1,000
SMALL TOOLS & MINOR EQUIPMENT	343.01	500	-	1,500	1,500	1,500
<b>TOTAL SUPPLIES</b>	<b>1,545.87</b>	<b>2,000</b>	<b>900</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
PROFESSIONAL SERVICES	57.85	1,000	720	1,000	1,000	1,000
COMMUNICATIONS	989.33	1,200	925	1,300	1,300	1,300
TRAVEL	-	300	200	300	300	300
ADVERTISING	34.56	100	25	100	100	100
OPERATING RENTALS & LEASES	1,980.00	2,300	1,800	3,100	3,100	3,100
PUBLIC UTILITY SERVICES	-	500	400	500	500	500
REPAIRS & MAINTENANCE	639.95	400	200	400	400	400
MISCELLANEOUS-ABATEMENT	3,853.54	6,000	1,000	4,000	4,000	4,000
MISC - TRAINING	-	200	-	200	200	200
<b>TOTAL OTHER</b>	<b>7,555.23</b>	<b>12,000</b>	<b>5,270</b>	<b>10,900</b>	<b>10,900</b>	<b>10,900</b>
BUILDINGS	-	-				
MACHINERY & EQUIPMENT	-	-		-		
<b>TOTAL CODE ENFORCEMENT</b>	<b>26,502.12</b>	<b>33,230</b>	<b>24,740</b>	<b>33,970</b>	<b>33,970</b>	<b>33,970</b>



**FUND:** CURRENT EXPENSE

**PROGRAM:** ANIMAL CONTROL SERVICES

**PROGRAM STATEMENT**

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

**Staffing Level** – Contracted with Humane Society of Central Washington

**Overview of Ongoing and Present Activities**

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

**Notable Changes in 2012** – Contract services to the Human Society of Central Washington for animal control on a two day a week coverage.

**Mandated Programs – Federal and State**

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

**Revenue Generated**

Animal Fines	\$ 300
Animal Licenses	\$3,000

**Equipment Assigned**

All equipment provided by the Humane Society  
Animal Control shelter

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>ANIMAL CONTROL SERVICES</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	-	-				
OVERTIME	-	-				
LONGEVITY	-	-				
<b>TOTAL SALARIES</b>	-	-	-	-	-	-
SOCIAL SECURITY	-	-				
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	-	-				
MEDICAL/LIFE INSURANCE	-	-				
UNEMPLOYMENT COMPENSATION	-	-				
UNIFORMS & CLOTHING	-	-				
<b>TOTAL BENEFITS</b>	-	-	-	-	-	-
OFFICE & OPERATING SUPPLIES	385.72	-	100	100	100	100
<b>TOTAL SUPPLIES</b>	385.72	-	100	100	100	100
PROFESSIONAL SERVICES	18,040.00	20,000	20,100	20,100	20,100	20,100
COMMUNICATIONS	406.25	-	300	300	300	300
TRAVEL	-	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	300.00	-	300	300	300	300
PUBLIC UTILITY SERVICES	-	-	-			
REPAIRS & MAINTENANCE	-	-	-			
MISCELLANEOUS	-	-	-			
<b>TOTAL OTHER</b>	18,746.25	20,000	20,700	20,700	20,700	20,700
<b>TOTAL OPERATING EXPENSES</b>	19,131.97	20,000	20,800	20,800	20,800	20,800
BUILDINGS - A.C. SHELTER	-	-				
IMPROVE. OTHER THAN BUILDINGS	-	-				
MACHINERY & EQUIPMENT	-	-				
<b>TOTAL CAPITAL</b>	-	-	-	-	-	-
<b>TOTAL ANIMAL CONTROL</b>	19,131.97	20,000	20,800	20,800	20,800	20,800

**FUND:** CURRENT EXPENSE

**PROGRAM:** SENIOR CITIZEN SERVICES

**PROGRAM STATEMENT**

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens.

<b><u>Staffing Level</u></b>	Parks and Recreation Director	.10
	Deputy Recreation Director	<u>.10</u>
	TOTAL	.20

**Overview of Ongoing and Present Activities**

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Work closely with YVCC to ensure continuation of senior citizen programming and functions through April, 2012.
- Partner with the Long Term Care Network to offer quarterly events.

**Notable Changes in 2012**

YVCC has made a commitment to the City of Grandview, senior citizens and American Legion that all existing programs will continue at the existing building until the new community center is completed in April of 2012.

**Mandated Programs – Federal and State**

- Health requirements for kitchen duty.

**Revenue Generated –**

United Way Contributions:	<u>\$ 2,000</u>
TOTAL:	\$ 2,000

**Equipment and Vehicles Assigned** - n/a

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>SENIOR SERVICES</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	11,957.40	12,020	12,000	12,000	12,000	12,000
OVERTIME	-	-	-	-	-	-
LONGEVITY	340.90	340	340	340	340	340
<b>TOTAL SALARIES</b>	<b>12,298.30</b>	<b>12,360</b>	<b>12,340</b>	<b>12,340</b>	<b>12,340</b>	<b>12,340</b>
SOCIAL SECURITY	931.31	930	910	910	910	910
RETIREMENT	653.14	650	640	840	840	840
WORKMAN'S COMPENSATION	253.77	310	380	410	410	410
MEDICAL/LIFE INSURANCE	3,341.21	3,700	3,600	3,930	3,930	3,930
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>5,179.43</b>	<b>5,590</b>	<b>5,530</b>	<b>6,090</b>	<b>6,090</b>	<b>6,090</b>
OFFICE & OPERATING SUPPLIES	301.64	1,030	800	1,000	1,000	1,000
<b>TOTAL SUPPLIES</b>	<b>301.64</b>	<b>1,030</b>	<b>800</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
PROFESSIONAL SERVICES	4,125.00	3,300	3,300	1,100	1,100	1,100
COMMUNICATIONS	1,018.36	1,000	960	450	450	450
OPERATING RENTALS & LEASES	-	-	-	-	-	-
PUBLIC UTILITY SERVICES	719.80	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-
MISCELLANEOUS	20.70	100	50	50	50	50
<b>TOTAL OTHER</b>	<b>4,444.26</b>	<b>4,400</b>	<b>4,310</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
<b>TOTAL SENIOR SERVICES</b>	<b>22,223.63</b>	<b>23,380</b>	<b>22,980</b>	<b>21,030</b>	<b>21,030</b>	<b>21,030</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** PLANNING & COMMUNITY DEVELOPMENT SERVICES

**PROGRAM STATEMENT**

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

**Staffing Level**

City Clerk .20

**Overview of Ongoing and Present Activities**

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals.

YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.

**Revenue Generated**

Fees for Permits and Applications \$5,000

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>PLANNING</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES	15,651.88	16,600	16,000	16,100	16,100	16,100
OVERTIME	-	-	-	-	-	-
LONGEVITY	391.60	400	400	400	400	400
<b>TOTAL SALARIES</b>	<b>16,043.48</b>	<b>17,000</b>	<b>16,400</b>	<b>16,500</b>	<b>16,500</b>	<b>16,500</b>
SOCIAL SECURITY	1,208.49	1,250	1,200	1,300	1,300	1,300
RETIREMENT	819.89	900	900	1,200	1,200	1,200
WORKMANS COMPENSATION	46.48	60	60	70	70	70
MEDICAL INSURANCE	2,710.98	3,000	2,900	3,150	3,150	3,150
<b>TOTAL BENEFITS</b>	<b>4,785.84</b>	<b>5,210</b>	<b>5,060</b>	<b>5,720</b>	<b>5,720</b>	<b>5,720</b>
OFFICE & OPERATING SUPPLIES	96.75	100	100	100	100	100
CDBG SUPPLIES	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>96.75</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>
PROFESSIONAL SERVICES	6,063.71	6,000	10,000	10,000	10,000	10,000
PROF. SERVICES - G.M.A. PLAN	-	-	-	-	-	-
PROF. SERVICES-DOWNTOWN PLAN	-	-	-	-	-	-
CDBG DOWNTOWN	-	-	-	-	-	-
ROP DOWNTOWN	-	-	-	-	-	-
COMMUNICATIONS	303.80	500	500	500	500	500
TRAVEL	59.70	500	500	500	500	500
ADVERTISING	173.60	500	400	500	500	500
OPERATING RENTALS & LEASES	660.00	600	620	650	650	650
MISCELLANEOUS	-	100	-	-	-	-
<b>TOTAL OTHER</b>	<b>7,260.81</b>	<b>8,200</b>	<b>12,020</b>	<b>12,150</b>	<b>12,150</b>	<b>12,150</b>
<b>TOTAL PLANNING</b>	<b>28,186.88</b>	<b>30,510</b>	<b>33,580</b>	<b>34,470</b>	<b>34,470</b>	<b>34,470</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** ECONOMIC DEVELOPMENT SERVICES

**PROGRAM STATEMENT**

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

**Staffing Level –**

City Administrator .10

**Overview of Ongoing and Present Activities**

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

**Notable Changes in 2012**

Provide \$10,000 in financial support to Grandview's E.D.G.E.

**Mandated Programs – Federal and State** – None

**Revenue Generated** – None

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>ECONOMIC DEVELOPMENT</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	3,579.99	6,800	5,800	6,000	6,000	6,000
OVERTIME	-	-	-			
LONGEVITY	-	-	-			
<b>TOTAL SALARIES</b>	<b>3,579.99</b>	<b>6,800</b>	<b>5,800</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>
SOCIAL SECURITY	264.74	520	450	460	460	460
RETIREMENT	166.13	370	410	430	430	430
WORKMAN'S COMPENSATION	12.78	230	110	110	110	110
MEDICAL/LIFE INSURANCE	386.88	720	720	800	800	800
<b>TOTAL BENEFITS</b>	<b>830.53</b>	<b>1,840</b>	<b>1,690</b>	<b>1,800</b>	<b>1,800</b>	<b>1,800</b>
OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
DOWNTOWN REVITALIZATION	-	-	-	-	-	-
ENGINEERING - DIST. CENTER	-	-	-	-	-	-
C.O.G. - COMP PLAN	-	-	-	-	-	-
COMMUNICATIONS	19.68	500	100	300	300	300
TRAVEL	90.75	500	500	500	500	500
ADVERTISING	-	100	-	100	100	100
OPERATING RENTALS & LEASES	660.00	600	660	700	700	700
MISCELLANEOUS	-	-	-	-	-	-
MISC - Y.C.D.A.	4,780.00	5,000	5,000	5,000	5,000	5,000
MISC - TRAINING	-	-	-	-	-	-
MISC - E.D.G.E.	-	-	-	10,000	10,000	10,000
<b>TOTAL OTHER</b>	<b>5,550.43</b>	<b>6,700</b>	<b>6,260</b>	<b>16,600</b>	<b>16,600</b>	<b>16,600</b>
PRINCIPAL-PWTF LOAN W*M DC	-	-	-	-	-	-
R.E.C. PASS THROUGH	-	-	-	-	-	-
INTEREST-PWTF LOAN W*M DC	-	-	-	-	-	-
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>9,960.95</b>	<b>15,340</b>	<b>13,750</b>	<b>24,400</b>	<b>24,400</b>	<b>24,400</b>



**FUND:** CURRENT EXPENSE

**PROGRAM:** INSPECTION AND PERMITS

**PROGRAM STATEMENT**

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

**Staffing Level –**

Building Official/Code Enforcement Officer	.80
Public Works Office Clerk	<u>.10</u>
<b>Total FTE</b>	<b>.90</b>

**Overview of Ongoing and Present Activities**

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

**Notable Changes in 2012 –**

Replacement of the 2001 GMC Sonoma through Equipment Rental \$21,000

**Mandated Programs – Federal and State**

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

**Revenue Generated –**

Building permits	\$ 65,000
Plan Review Fees	<u>\$ 0</u>
Total	\$ 65,000

**Equipment and Vehicles Assigned –**

1 – 2001 GMC Sonoma 4 x 4

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**INSPECTION & PERMITTING SERVICES**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	41,894.81	43,400	41,950	43,000	43,000	43,000
WAGES - SUPERVISION	-	-	-	-	-	-
WAGES - ADMINISTRATION	3,354.01	3,500	3,780	3,900	3,900	3,900
OVERTIME	-	250	-	250	250	250
LONGEVITY	943.56	1,000	1,000	1,000	1,000	1,000
<b>TOTAL SALARIES</b>	<b>46,192.38</b>	<b>48,150</b>	<b>46,730</b>	<b>48,150</b>	<b>48,150</b>	<b>48,150</b>
SOCIAL SECURITY	3,492.05	3,730	3,580	3,690	3,690	3,690
RETIREMENT	2,449.17	2,590	3,300	3,410	3,410	3,410
WORKMAN'S COMPENSATION	1,030.75	1,420	1,830	1,890	1,890	1,890
MEDICAL/LIFE INSURANCE	14,921.38	16,400	16,960	18,660	18,660	18,660
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	309.23	350	250	350	350	350
<b>TOTAL BENEFITS</b>	<b>22,202.58</b>	<b>24,490</b>	<b>25,920</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
OFFICE & OPERATING SUPPLIES	2,768.61	2,400	1,500	1,600	1,600	1,600
SMALL TOOLS & MINOR EQUIPMENT	343.01	500	-	1,500	1,500	1,500
<b>TOTAL SUPPLIES</b>	<b>3,111.62</b>	<b>2,900</b>	<b>1,500</b>	<b>3,100</b>	<b>3,100</b>	<b>3,100</b>
PROFESSIONAL SERVICES	80.06	500	720	1,000	1,000	1,000
COMMUNICATIONS	829.39	1,000	800	1,370	1,370	1,370
TRAVEL	369.55	500	500	500	500	500
ADVERTISING	20.16	50	30	50	50	50
OPERATING RENTALS & LEASES	2,040.00	2,000	1,800	3,000	3,000	3,000
PUBLIC UTILITY SERVICES	-	500	500	500	500	500
REPAIRS & MAINTENANCE	45.91	500	-	500	500	500
MISCELLANEOUS	470.00	500	800	100	100	100
MISC. - TRAINING	-	300	-	300	300	300
<b>TOTAL OTHER</b>	<b>3,855.07</b>	<b>5,850</b>	<b>5,150</b>	<b>7,320</b>	<b>7,320</b>	<b>7,320</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>75,361.65</b>	<b>81,390</b>	<b>79,300</b>	<b>86,570</b>	<b>86,570</b>	<b>86,570</b>
BUILDINGS	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INSPECTION &amp; PERMITS</b>	<b>75,361.65</b>	<b>81,390</b>	<b>79,300</b>	<b>86,570</b>	<b>86,570</b>	<b>86,570</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** LIBRARY SERVICES

**PROGRAM STATEMENT**

Grandview Library serves Grandview residents, YVCC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational and cultural materials.

**Staffing Level**

Library Director	1.00
Assistant Librarian	1.00
Part-time Library Aide	.45
Part-time Library Page	.45
Part-time Library Page	<u>.45</u>
Total FTE	3.35

**Overview of Ongoing and Present Activities**

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources.
- Provide information services and research assistance.
- Provide public access to Internet, ProQuest, word processing and other computer programs and assist in training patrons in their use.
- Provide reader's advisory for all ages and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.

**Notable Changes in 2012**

- Fully functioning joint city/college library with building maintenance provided by the college.
- Full-time Library Director.

**Mandated Programs – Federal and State** – Annual statistical report to qualify for state and federal assistance.

**Revenue Generated**

\$4,000 late returns  
\$3,000 printing and copying fees  
\$1,500 out of city user fees

**Equipment and Vehicles Assigned** - None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>LIBRARY SERVICES</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	81,399.76	89,500	88,500	98,950	98,950	98,950
REGULAR WAGES - PART TIME	22,164.88	24,000	25,400	21,660	21,660	21,660
OVERTIME	-	-	-	-	-	-
LONGEVITY	1,095.00	1,100	1,100	1,300	1,300	1,300
<b>TOTAL SALARIES</b>	<b>104,659.64</b>	<b>114,600</b>	<b>115,000</b>	<b>121,910</b>	<b>121,910</b>	<b>121,910</b>
SOCIAL SECURITY	7,892.64	8,700	8,580	9,330	9,330	9,330
RETIREMENT	6,022.21	5,120	5,600	7,720	7,720	7,720
WORKMAN'S COMPENSATION	738.55	700	-	-	-	-
MEDICAL/LIFE INSURANCE	13,427.80	14,600	12,100	15,140	15,140	15,140
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>28,081.20</b>	<b>29,120</b>	<b>26,280</b>	<b>32,190</b>	<b>32,190</b>	<b>32,190</b>
OFFICE & OPERATING SUPPLIES	3,689.64	5,200	5,000	3,000	3,000	3,000
SMALL TOOLS & MINOR EQUIPMENT	-	300	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>3,689.64</b>	<b>5,500</b>	<b>5,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
PROFESSIONAL SERVICES	3,980.00	5,450	3,570	100	100	100
PROF SERVICES - JOINT LIBRARY	6,016.00	-	-	-	-	-
COMMUNICATIONS	2,146.45	3,000	2,880	200	200	200
TRAVEL	136.00	900	250	600	600	600
ADVERTISING	-	100	100	100	100	100
PUBLIC UTILITY SERVICES	5,075.63	7,400	6,000	-	-	-
REPAIRS & MAINTENANCE	1,644.25	4,000	430	-	-	-
MISCELLANEOUS	1,679.29	500	-	-	-	-
MISCELLANEOUS - TRAINING	-	500	-	-	-	-
<b>TOTAL OTHER</b>	<b>20,677.62</b>	<b>21,850</b>	<b>13,230</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>157,108.10</b>	<b>171,070</b>	<b>159,510</b>	<b>158,100</b>	<b>158,100</b>	<b>158,100</b>
BUILDINGS - FLOORING	-	-	-	-	-	-
MACHINERY & EQUIPMENT	559.79	-	-	-	-	-
BOOKS	13,183.71	13,500	8,000	10,000	10,000	10,000
PERIODICALS	1,240.93	1,500	1,500	1,200	1,200	1,200
OTHER MEDIA	2,286.22	8,000	1,030	5,000	5,000	5,000
GATES GRANT EXPENDITURES	5,155.55	-	110	-	-	-
<b>TOTAL CAPITAL</b>	<b>22,426.20</b>	<b>23,000</b>	<b>10,640</b>	<b>16,200</b>	<b>16,200</b>	<b>16,200</b>
DEBT SERVICE - ST.LOAN - PRINCIPAL				25,000	25,000	25,000
DEBT SERVICE - ST.LOAN - INTEREST				31,880	31,880	31,880
ENDING FUND BALANCE - LIBRARY	-	-				
<b>TOTAL LIBRARY SERVICES</b>	<b>179,534.30</b>	<b>194,070</b>	<b>170,150</b>	<b>231,180</b>	<b>231,180</b>	<b>231,180</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** RECREATION SERVICES

**PROGRAM STATEMENT**

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community.

<b><u>Staffing Level</u></b>	Parks and Recreation Director	.800
	Deputy Recreation Director	<u>.825</u>
	TOTAL	1.625

**Overview of Ongoing and Present Activities**

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; deliver flyers to schools and inform media.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Submit monthly usage calendars to school district.
- Coordinate/organize Youth Baseball Program, Frenzy Friday, Open Gym, Fitness/Dance Courses and other recreational programming.
- Organize special events as required.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Provide information to the public for various community events and programs sponsored by other agencies.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.
- Administer Home of the Month Programs and Tree City USA.

**Notable Changes in 2012** - The Grandview School District has once again agreed to continue to reimburse the Parks and Recreation Department for staffing time affiliated with the Frenzy Friday program.

**Mandated Programs – Federal and State** - n/a

<b><u>Revenue Generated</u></b> -	United Way Contributions:	\$ 12,900
	Recreation Fees:	30,000
	School District Programs:	<u>8,000</u>
	TOTAL:	\$ 50,900

**Equipment and Vehicles Assigned** - #432 (ER) 1999 Chevrolet Silverado; #437 (ER) 2005 Ford Ranger. Vehicle #432 is due for replacement with the equipment rental fund.

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**PARKS & RECREATION**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
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**RECREATION SERVICES**

REGULAR SALARIES & WAGES	96,880.74	97,050	97,000	97,000	97,000	97,000
REGULAR WAGES - PART TIME	376.20	430	540	540	540	540
OVERTIME	-	-	-	-	-	-
LONGEVITY	2,758.89	2,710	2,710	2,710	2,710	2,710
<b>TOTAL SALARIES</b>	<b>100,015.83</b>	<b>100,190</b>	<b>100,250</b>	<b>100,250</b>	<b>100,250</b>	<b>100,250</b>
SOCIAL SECURITY	7,575.03	7,500	7,500	7,500	7,500	7,500
RETIREMENT	5,291.90	5,200	5,200	6,860	6,860	6,860
WORKMAN'S COMPENSATION	2,160.32	2,600	3,070	3,330	3,330	3,330
MEDICAL/LIFE INSURANCE	27,069.74	30,000	30,000	31,790	31,790	31,790
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>42,096.99</b>	<b>45,300</b>	<b>45,770</b>	<b>49,480</b>	<b>49,480</b>	<b>49,480</b>
OFFICE & OPERATING SUPPLIES	7,303.27	8,000	9,300	8,000	8,000	8,000
SOAP BOX DERBY SUPPLIES	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>7,303.27</b>	<b>8,000</b>	<b>9,300</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
PROFESSIONAL SERVICES	2,912.22	2,000	1,600	500	500	500
REC. PROGRAM INSTRUCTOR FEES	6,052.28	28,500	20,000	25,000	25,000	25,000
COMMUNICATIONS	2,759.82	3,200	3,000	1,400	1,400	1,400
TRAVEL	-	100	-	-	-	-
ADVERTISING	101.90	-	20	-	-	-
OPERATING RENTALS & LEASES	4,920.00	5,100	4,920	12,000	12,000	12,000
PUBLIC UTILITY SERVICES	1,468.22	2,050	2,000	750	750	750
REPAIRS & MAINTENANCE	232.11	280	600	250	250	250
MISCELLANEOUS	2,997.39	2,750	3,000	3,500	3,500	3,500
MISC. - TRAINING	-	100	-	-	-	-
<b>TOTAL OTHER</b>	<b>21,443.94</b>	<b>44,080</b>	<b>35,140</b>	<b>43,400</b>	<b>43,400</b>	<b>43,400</b>
<b>TOTAL RECREATION SERVICES</b>	<b>170,860.03</b>	<b>197,570</b>	<b>190,460</b>	<b>201,130</b>	<b>201,130</b>	<b>201,130</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** AQUATICS

**PROGRAM STATEMENT**

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<b><u>Staffing Level</u></b>	Parks and Recreation Director	.075
	Deputy Recreation Director	.075
	PW Maintenance Technician	.09
	Pool Manager	.15
	Asst. Pool Manager	.15
	Lifeguards (10-12)	<u>.75</u>
	TOTAL	1.29

**Overview of Ongoing and Present Activities**

- Provide comprehensive aquatic program.
- Offer and instruct Red Cross curriculum swim lessons.
- Recruit and train qualified aquatic staff.
- Order and furnish administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, family swim, special events and other.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Manage and file accurate record system on daily basis.
- Maintain facility cleanliness.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

**Notable Changes in 2012** – Significant repair to pool deck and rebuilding of the main pool pump.

**Mandated Programs – Federal and State**

- Yakima County Health District/Annual Inspections
- Safe Chemical Usage/Storage
- Applicable procedures for handling blood borne pathogens.
- Lifeguard Certification.
- State Regulations regarding management of outdoor pool facilities.

**Revenue Generated** - Pool Revenues: \$ 19,500

**Equipment and Vehicles Assigned** - n/a

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**PARKS & RECREATION**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
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**AQUATICS SERVICES**

REGULAR SALARIES - ADMIN.	8,968.10	9,000	9,000	9,000	9,000	9,000
REGULAR SALARIES & WAGES	22,026.93	22,360	23,220	23,550	23,550	23,550
REGULAR SAL & WAGES -MAINT.	2,371.27	2,600	3,000	3,000	3,000	3,000
OVERTIME	190.86	500	250	500	500	500
LONGEVITY	255.68	260	260	260	260	260
<b>TOTAL SALARIES</b>	<b>33,812.84</b>	<b>34,720</b>	<b>35,730</b>	<b>36,310</b>	<b>36,310</b>	<b>36,310</b>
SOCIAL SECURITY	2,577.31	2,730	2,730	2,745	2,745	2,745
RETIREMENT	625.73	710	750	890	890	890
WORKMAN'S COMPENSATION	2,032.39	1,710	2,500	2,890	2,890	2,890
MEDICAL/LIFE INSURANCE	3,132.73	3,850	3,850	3,945	3,945	3,945
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	213.70	300	240	300	300	300
<b>TOTAL BENEFITS</b>	<b>8,581.86</b>	<b>9,300</b>	<b>10,070</b>	<b>10,770</b>	<b>10,770</b>	<b>10,770</b>
OFFICE & OPERATING SUPPLIES	6,724.41	8,500	10,250	11,000	11,000	11,000
SMALL TOOLS & MINOR EQUIPMENT	-	1,500	1,210	1,200	1,200	1,200
<b>TOTAL SUPPLIES</b>	<b>6,724.41</b>	<b>10,000</b>	<b>11,460</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>
PROFESSIONAL SERVICES	130.00	250	-	-	-	-
AQUATIC CENTER - DESIGN	-	-	-	-	-	-
COMMUNICATIONS	468.20	500	500	500	500	500
TRAVEL	-	-	300	400	400	400
ADVERTISING	727.15	500	280	400	400	400
OPERATING RENTALS & LEASES	-	100	-	100	100	100
PUBLIC UTILITY SERVICES	9,756.81	11,250	10,750	11,250	11,250	11,250
REPAIRS & MAINTENANCE	4,671.65	5,000	70	8,000	8,000	8,000
MISCELLANEOUS	2,163.70	3,000	2,800	2,800	2,800	2,800
<b>TOTAL OTHER</b>	<b>17,917.51</b>	<b>20,600</b>	<b>14,700</b>	<b>23,450</b>	<b>23,450</b>	<b>23,450</b>
MACH & EQPT.-CHLORINATOR,TABL	4,522.02	-	-	-	-	-
CAP LEASE-CHLORINATOR, TABLET	2,443.36	2,000	1,850	2,000	2,000	2,000
<b>TOTAL AQUATICS SERVICES</b>	<b>74,002.00</b>	<b>76,620</b>	<b>73,810</b>	<b>84,730</b>	<b>84,730</b>	<b>84,730</b>



**FUND:** CURRENT EXPENSE

**PROGRAM:** PARKS MAINTENANCE SERVICES

**PROGRAM STATEMENT**

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

**Staffing Level**

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
Total	1.00

**Overview of Ongoing and Present Activities**

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

**Notable Changes in 2012 –**

Phase in the new irrigation system for Dykstra Park – (Phase 1)	\$10,000
Replace 2001 Chevrolet pickup (#433) through Equipment Rental fund	\$21,000

**Mandated Programs – Federal and State** - None

**Revenue Generated** – None

**Equipment and Vehicles Assigned**

1 – Ford Escape	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
1 – 4 Trax	2 – Generators
3 – Weedeaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

**PARKS & RECREATION**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
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**PARKS MAINTENANCE SERVICES**

REGULAR SALARIES-SUPERVISION	-	-				
REGULAR SALARIES - ADMIN	-	-				
REGULAR SALARIES & WAGES	39,268.45	44,000	38,000	40,000	40,000	40,000
REGULAR WAGES - SEASONAL	24,425.00	30,000	29,200	30,000	30,000	30,000
OVERTIME	4,684.89	6,000	1,500	4,000	4,000	4,000
LONGEVITY	-	1,000	1,320	1,400	1,400	1,400
<b>TOTAL SALARIES</b>	<b>68,378.34</b>	<b>81,000</b>	<b>70,020</b>	<b>75,400</b>	<b>75,400</b>	<b>75,400</b>
SOCIAL SECURITY	5,171.35	6,280	5,360	5,770	5,770	5,770
RETIREMENT	3,429.11	4,360	4,950	5,330	5,330	5,330
WORKMAN'S COMPENSATION	3,123.39	2,820	3,040	3,270	3,270	3,270
MEDICAL/LIFE INSURANCE	18,628.63	25,000	20,490	22,540	22,540	22,540
UNEMPLOYMENT COMPENSATION	3,300.16	6,600	6,180	6,200	6,200	6,200
UNIFORMS & CLOTHING	1,563.92	1,400	1,600	1,700	1,700	1,700
<b>TOTAL BENEFITS</b>	<b>35,216.56</b>	<b>46,460</b>	<b>41,620</b>	<b>44,810</b>	<b>44,810</b>	<b>44,810</b>
OFFICE & OPERATING SUPPLIES	17,731.07	20,000	20,000	20,000	20,000	20,000
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-		
<b>TOTAL SUPPLIES</b>	<b>17,731.07</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
PROFESSIONAL SERVICES	90.07	500	100	500	500	500
COMMUNICATIONS	795.29	850	740	850	850	850
TRAVEL	17.70	100	20	100	100	100
TRAVEL - TRAINING	-	300	-	300	300	300
ADVERTISING	14.40	100	80	100	100	100
OPERATING RENTALS & LEASES	31,363.28	30,000	26,000	33,000	33,000	33,000
PUBLIC UTILITY SERVICES	44,047.06	58,300	42,670	50,000	50,000	50,000
REPAIRS & MAINTENANCE	17,543.57	18,000	17,000	18,000	18,000	18,000
MISCELLANEOUS	460.33	200	200	500	500	500
MISC - TRAINING	-	200	-	200	200	200
<b>TOTAL OTHER</b>	<b>94,331.70</b>	<b>108,550</b>	<b>86,810</b>	<b>103,550</b>	<b>103,550</b>	<b>103,550</b>
IMPROVE. OTHER THAN BUILDINGS	-	-		8,000	8,000	8,000
MACHINERY & EQUIPMENT	-	-			-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,000</b>	<b>8,000</b>	<b>8,000</b>
<b>TOTAL PARKS MAINTENANCE</b>	<b>215,657.67</b>	<b>256,010</b>	<b>218,450</b>	<b>251,760</b>	<b>251,760</b>	<b>251,760</b>

**FUND:** CURRENT EXPENSE

**PROGRAM:** R.E. POWELL MUSEUM

**PROGRAM STATEMENT**

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

<b><u>Staffing Level</u></b>	Parks and Recreation Director	<u>.025</u>
	TOTAL	.025

**Overview of Ongoing and Present Activities**

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and GHS Trust.
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes.
- Submit PR to local media sources.
- Recruitment and supervision of part-time/seasonal staff and/or volunteers.
- Manage departmental budget.

**Notable Changes in 2012**

The facility will be open for tours that are coordinated within the Parks and Recreation Department. We will also utilize staffing from the Community Jobs Program as available to maintain minimal hours for public access.

**Mandated Programs – Federal and State** - n/a

**Revenue Generated** - none

**Equipment and Vehicles Assigned** - n/a

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>MUSEUM</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	1,747.76	1,760	1,760	1,760	1,760	1,760
OVERTIME	-	-	-	-	-	-
LONGEVITY	53.53	60	60	60	60	60
<b>TOTAL SALARIES</b>	<b>1,801.29</b>	<b>1,820</b>	<b>1,820</b>	<b>1,820</b>	<b>1,820</b>	<b>1,820</b>
SOCIAL SECURITY	136.56	140	140	140	140	140
RETIREMENT	95.64	100	100	130	130	130
WORKMAN'S COMPENSATION	32.74	40	50	60	60	60
MEDICAL/LIFE INSURANCE	495.27	560	530	580	580	580
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>760.21</b>	<b>840</b>	<b>820</b>	<b>910</b>	<b>910</b>	<b>910</b>
OFFICE & OPERATING SUPPLIES	-	50	50	800	800	800
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>50</b>	<b>50</b>	<b>800</b>	<b>800</b>	<b>800</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
COMMUNICATIONS	468.20	500	480	500	500	500
ADVERTISING	-	-	-	-	-	-
PUBLIC UTILITY SERVICES	1,550.32	2,500	2,500	2,750	2,750	2,750
REPAIRS & MAINTENANCE	170.67	200	100	200	200	200
MISCELLANEOUS	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>2,189.19</b>	<b>3,200</b>	<b>3,080</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>4,750.69</b>	<b>5,910</b>	<b>5,770</b>	<b>6,980</b>	<b>6,980</b>	<b>6,980</b>
BUILDINGS	-	-	-	-	-	-
IMPROVE. OTHER THAN BUILDINGS	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
ENDING FUND BAL. - MUSEUM	-	2,220	2,300	2,300	2,300	2,300
<b>TOTAL MUSEUM</b>	<b>4,750.69</b>	<b>8,130</b>	<b>8,070</b>	<b>9,280</b>	<b>9,280</b>	<b>9,280</b>

**FUND:** CURRENT EXPENSE FUND

**PROGRAM:** COMMUNITY CENTER

**PROGRAM STATEMENT**

The community center is scheduled to open in the spring of 2012. The community center operations program reflects eight (8) months of estimated operation expenditures for 2012.

**Staffing Level** - n/a

**Overview of Ongoing and Present Activities**

**Notable Changes in 2012** – (New program)

**Mandated Programs – Federal and State**

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.

**Revenue Generated** – People for People utility reimbursement: \$3,200  
Vending Machine Revenue: \$600

**Equipment and Vehicles Assigned** – n/a

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND**

<b>COMMUNITY CENTER</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>MAYOR</b>	<b>2012</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>RECOMMENDED</b>	<b>ADOPTED</b>
REGULAR SALARIES & WAGES			-			
OVERTIME			-			
LONGEVITY			-			
<b>TOTAL SALARIES</b>			-	-	-	-
SOCIAL SECURITY			-			
RETIREMENT			-			
WORKMAN'S COMPENSATION			-			
MEDICAL/LIFE INSURANCE			-			
UNEMPLOYMENT COMPENSATION			-			
<b>TOTAL BENEFITS</b>			-	-	-	-
OFFICE & OPERATING SUPPLIES			-	3,000	3,000	3,000
SMALL TOOLS & MINOR EQUIPMENT				-		
<b>TOTAL SUPPLIES</b>			-	3,000	3,000	3,000
PROFESSIONAL SERVICES				6,000	6,000	6,000
COMMUNICATIONS				3,000	3,000	3,000
ADVERTISING			-	-	-	-
PUBLIC UTILITY SERVICES				16,000	16,000	16,000
REPAIRS & MAINTENANCE				1,000	1,000	1,000
MISCELLANEOUS				-	-	-
<b>TOTAL OTHER</b>			-	26,000	26,000	26,000
<b>TOTAL OPERATING EXPENSES</b>			-	29,000	29,000	29,000
BUILDINGS			-			
IMPROVE. OTHER THAN BUILDINGS			-			
<b>TOTAL CAPITAL</b>			-	-	-	-
<b>TOTAL COMMUNITY CENTER</b>			-	29,000	29,000	29,000

**FUND:** CURRENT EXPENSE

**PROGRAM:** TRANSFERS OUT AND ENDING FUND BALANCE

**PROGRAM STATEMENT**

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

**Notable Activities in 2012**

- At budget preparation time there are no anticipated transfers out.

**Mandated Programs – Federal and State** - None

**Revenue Generated** – None

**Equipment and Vehicles Assigned** - None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

<b>CURRENT EXPENSE FUND</b>	<b>2010</b>	<b>2011</b>	<b>2011</b>	<b>2012 DEPT.</b>	<b>2012</b>	<b>2012</b>
<b>TRANSFERS OUT AND OTHER USES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>ESTIMATE</b>	<b>MAYOR</b>	<b>ADOPTED</b>
INTERFUND LOAN ISSUED-STREET	-	-				
CNTRY PARK DEPOSIT REMITTED	2,445.00	-				
SENIOR CENTER DEPOSIT REMITTED	100.00	-				
DUE OTHERS - MISC.	5,000.00	-				
MVIP, CJR, JIS FEES REMITTED	218,843.13	-				
GUN PERMIT FEES REMITTED	1,883.00	-				
WSP/FINGERPRINTS REMITTED	1,639.75	-				
SALES TAX REMITTED	12,001.18	-				
STATE TAX ON UTILITY TAX	36,855.51	36,000	36,000	38,000	40,000	40,000
NSF CHECKS REMITTED	7,182.57	-				
STATE BUILDING FEES REMITTED	-	-				
BLDG CODE FEE REMITTED	513.00	-				
BAIL PASS THRU REMITTED	69,709.00	-				
LEASEHOLD TAX REMITTED	2,126.32	-				
FORFEITED PROPERTY 10% > STATE	832.58	-				
EQUITY TRANSFER-OUT	75,000.00	108,000	108,000		-	-
PRIOR YEAR CORRECTIONS	-	-				
ADMINISTRATOR'S BUDGET ADJUST	-	-				
<b>TOTAL OTHER NON-EXPENDITURES</b>	<b>434,131.04</b>	<b>144,000</b>	<b>144,000</b>	<b>38,000</b>	<b>40,000</b>	<b>40,000</b>
OPERATING TRANSFERS OUT	-	-				
TOTAL TRANSFERS OUT	-	-				
ENDING FUND BALANCE - C.E.	1,111,565.34	948,830	1,059,100	802,045	830,045	830,045
<b>TOTAL CURRENT EXPENSE FUND</b>	<b>6,036,249.91</b>	<b>5,797,700</b>	<b>5,891,720</b>	<b>5,806,325</b>	<b>5,836,325</b>	<b>5,836,325</b>



EMERGENCY MEDICAL SERVICES FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**EMERGENCY MEDICAL SERVICES FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	101,082.24	109,490	109,863	111,438	111,438	111,438
<b>TAXES</b>						
PROPERTY TAXES-E.M.S.	90,838.28	89,000	89,000	98,000	98,000	98,000
<b>INTERGOVERNMENTAL REVENUES</b>						
DEPT. OF HEALTH - E.M.S. GRANT	2,186.00	2,000	1,700	1,700	1,700	1,700
INTERGOV. CHARGES-FIRE DIST #5	2,060.71	3,000	2,500	2,500	2,500	2,500
INTERGOV. CHARGES-P. HOSPITAL	-	-	2,235	2,235	2,235	2,235
<b>MISC. REVENUE</b>						
INVESTMENT INTEREST	242.78	250	200	200	200	200
<b>TOTAL REVENUES</b>	95,327.77	94,250	95,635	104,635	104,635	104,635
EQUITY TRANSFERS-IN FROM C.E.	-	-	-	-	-	-
<b>TOTAL E.M.S. FUND</b>	196,410.01	203,740	205,498	216,073	216,073	216,073

**FUND:** EMERGENCY MEDICAL SERVICES

**PROGRAM:** EMERGENCY MEDICAL SERVICES

**PROGRAM STATEMENT**

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are in the ninth year of the ten-year levy. The levy authorization will expire in 2013.

<b><u>Staffing Level</u></b>	Fire Captain	.20
	Firefighters / Volunteer	<u>24.00</u>
	Total	24.20

**Overview of Ongoing and Present Activities**

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Continue to interact with other health care providers in our area and assist them when requested.

**Notable Changes in 2012**

- Increased "Volunteer Compensation" to compensate for additional Volunteers.
- Increased "Uniforms & Clothing" to outfit additional EMS Volunteers.
- Decrease in "Office & Operating Supplies" and "Small Tools & Minor Equipment" to help offset additional costs in other areas.

**Mandated Programs – Federal, State and County**

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<b><u>Revenue Generated</u></b>	EMS Tax	\$ 98,000
	Dept. of Health Grant	1,700
	Intergovernmental Charges	<u>4,735</u>
	Total	\$104,435

**Equipment Assigned** - 1997 Braun Heavy Rescue Truck (Rescue 14)  
2009 Chevrolet Tahoe (Grandview 2)

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**EMERGENCY MEDICAL SERVICES FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	11,171.12	11,000	11,020	11,170	11,170	11,170
VOLUNTEER COMPENSATION	33,999.90	37,840	40,000	53,000	53,000	53,000
OVERTIME	1,853.95	2,810	2,810	2,810	2,810	2,810
LONGEVITY	167.80	220	220	220	220	220
<b>TOTAL SALARIES</b>	<b>47,192.77</b>	<b>51,870</b>	<b>54,050</b>	<b>67,200</b>	<b>67,200</b>	<b>67,200</b>
SOCIAL SECURITY	994.95	1,080	1,080	1,090	1,090	1,090
RETIREMENT	680.02	740	830	750	750	750
PENSION & DISABILITY PAYMENTS				1,710	1,710	1,710
WORKSMAN'S COMPENSATION	320.81	390	480	550	550	550
MEDICAL/LIFE INSURANCE	3,468.04	3,860	3,800	4,130	4,130	4,130
EMPLOYER LIFE	-	-	-	-	-	-
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	2,082.55	2,720	2,720	10,000	10,000	10,000
<b>TOTAL BENEFITS</b>	<b>7,546.37</b>	<b>8,790</b>	<b>8,910</b>	<b>18,230</b>	<b>18,230</b>	<b>18,230</b>
OFFICE & OPERATING SUPPLIES	2,725.11	4,250	2,750	2,250	2,250	2,250
FUEL CONSUMED	9.60	-	700	750	750	750
SMALL TOOLS & MINOR EQUIPMENT	6,238.71	3,000	3,000	2,000	2,000	2,000
<b>TOTAL SUPPLIES</b>	<b>8,973.42</b>	<b>7,250</b>	<b>6,450</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
COMMUNICATIONS	15,109.23	16,700	15,500	17,750	17,750	17,750
TRAVEL	-	750	500	500	500	500
OPERATING RENTALS & LEASES	5,640.00	6,000	6,000	5,900	5,900	5,900
REPAIRS & MAINTENANCE	1,750.10	1,000	1,000	1,000	1,000	1,000
MISCELLANEOUS	-	1,000	1,000	1,000	1,000	1,000
MISCELLANEOUS - TRAINING	335.00	750	650	750	750	750
<b>TOTAL OTHER</b>	<b>22,834.33</b>	<b>26,200</b>	<b>24,650</b>	<b>26,900</b>	<b>26,900</b>	<b>26,900</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>86,546.89</b>	<b>94,110</b>	<b>94,060</b>	<b>117,330</b>	<b>117,330</b>	<b>117,330</b>
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>86,546.89</b>	<b>94,110</b>	<b>94,060</b>	<b>117,330</b>	<b>117,330</b>	<b>117,330</b>
ENDING FUND BALANCE - E.M.S.	109,863.12	89,630	91,438	73,743	73,743	73,743
RESERVE - CAPITAL REPLACEMENT	-	20,000	20,000	25,000	25,000	25,000
<b>TOTAL E.M.S. FUND</b>	<b>196,410.01</b>	<b>203,740</b>	<b>205,498</b>	<b>216,073</b>	<b>216,073</b>	<b>216,073</b>



**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**YAKIMA CNTY LAW & JUSTICE TAX**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	37,318.50	7,400	7,414	15,724	15,724	15,724
<b>TAXES</b>						
CRIMINAL JUSTICE TAX-3/10%	198,128.45	200,000	200,000	200,000	200,000	200,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	19.62	30	10	10	10	10
CONTRIBUTIONS TO POLICE DEPT	-	-				
<b>TOTAL REVENUES</b>	235,466.57	207,430	207,424	215,734	215,734	215,734
EQUITY TRANSFERS-IN FROM C.E.	-	-				
<b>TOTAL LAW &amp; JUSTICE TAX FUND</b>	235,466.57	207,430	207,424	215,734	215,734	215,734

**FUND:** CRIMINAL JUSTICE FUND

**PROGRAM:** CRIMINAL JUSTICE FUNDS

**PROGRAM STATEMENT**

The Tax payers in The City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004 and it was again renewed this past year to make improvements to public safety and criminal Justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for corrections officer for the jail
- Provide for court services
- Purchase needed equipment for the Police Department

**Staffing Level**

Patrol Officers 2.00

**Overview of Ongoing and Present Activities**

- Two patrol officers salaries
- Police department capital items (when funds are available)

**Notable Changes in 2012** – none

**Mandated Programs – Federal and State** - None

**Revenue Generated** - \$185,000 a year

**Equipment Assigned** – n/a

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**YAKIMA COUNTY 3/10% LAW & JUSTICE TAX FUND**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
REGULAR SALARIES & WAGES	149,712.48	118,500	118,500	118,500	118,500	118,500
OVERTIME	18,545.26	17,000	19,000	19,000	19,000	19,000
LONGEVITY	1,238.00	1,000	1,200	1,200	1,200	1,200
<b>TOTAL SALARIES</b>	<b>169,495.74</b>	<b>136,500</b>	<b>138,700</b>	<b>138,700</b>	<b>138,700</b>	<b>138,700</b>
SOCIAL SECURITY	12,737.88	10,500	10,200	10,500	10,500	10,500
RETIREMENT	8,881.67	9,000	7,200	7,300	7,300	7,300
WORKMAN'S COMPENSATION	3,312.17	3,600	3,600	3,600	3,600	3,600
MEDICAL/LIFE INSURANCE	33,624.63	22,200	32,000	35,500	35,500	35,500
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>58,556.35</b>	<b>45,300</b>	<b>53,000</b>	<b>56,900</b>	<b>56,900</b>	<b>56,900</b>
OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
PROCESS SERVER	-	-	-	-	-	-
COMMUNICATIONS	-	-	-	-	-	-
TRAVEL	-	-	-	-	-	-
OPERATING RENTALS & LEASES	-	-	-	-	-	-
INSURANCE	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-
MISCELLANEOUS - TRAINING	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
MACHINERY & EQUIPMENT	-	-	-	-	-	-
CAPITALIZED RENTALS/LEASES	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>228,052.09</b>	<b>181,800</b>	<b>191,700</b>	<b>195,600</b>	<b>195,600</b>	<b>195,600</b>
ENDING FUND BALANCE	7,414.48	25,630	15,724	20,134	20,134	20,134
<b>TOTAL 3/10% LAW &amp; JUSTICE TAX FUND</b>	<b>235,466.57</b>	<b>207,430</b>	<b>207,424</b>	<b>215,734</b>	<b>215,734</b>	<b>215,734</b>



## STREET FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	112,067.27	44,180	44,197	151,197	151,197	151,197
<b>TAXES</b>						
REAL & PERSONAL PROPERTY TAXE	175.61	-				
LOCAL SALES TAX	185,528.52	179,000	190,000	182,000	182,000	182,000
<b>TOTAL TAXES</b>	185,704.13	179,000	190,000	182,000	182,000	182,000
<b>INTERGOVERNMENTAL REVENUE</b>						
CDBG - STREET PROJECT	-	-				
DOT FED.AID- WCR-EUCLID/AVE.	-	-				
DOT FED.AID-WCR & ELM SIGNAL	-	-				
DOT FED.AID-2ND&GRANDRIDGE SI	-	-				
YAK CO-STP FUNDS-DOWNTOWN PRO	-	-				
D.O.T. EUCLID ARRA FUNDING	-	-				
D.O.T./STP GRANT - WN CNTRY R	-	-				
D.O.T./STP GRANT - AVE. B	-	-				
D.O.T./FAUS GRANT -WN CNTRY R	-	-				
D.O.T./STP GRANT-WN CNTRY RD	-	295,000	355,000			
ISTEA GRANT - WN CNTRY RD	-	-				
T.I.B. FUNDING - WEST FIFTH	-	-				
T.I.B. FUNDING - WINE CNTRY R	-	-				
T.I.B. GRANT - SIDEWALKS - AD	-	-				
TIB/TIA GRANT - WINE CNTRY RD	-	-				
OVERLOAD FINES	-	-				
VEHIC. EXCISE TAX EQUALIZATIO	-	-				
MOTOR VEHICLE FUEL TAX	203,710.03	199,000	200,000	229,700	229,700	229,700
MOTOR VEHICLE FUEL TAX-ST. IM	-	-				
YAKIMA CO. GRANT - WN CNTRY R	-	-				
YAKIMA CO. GRANT - WALLACE WA	-	-				
YAKIMA COUNTY SIED FUNDS	-	-				
PORT OF G'VIEW GRANT - WN C R	-	-				
PORT OF G'VIEW GRANT - WALLAC	-	-				
S.V.I.D. GRANT - WINE CNTRY R	-	-				
D.O.T. ARRA FUNDING-EUCLID RD	819.28	-				
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	204,529.31	494,000	555,000	229,700	229,700	229,700
<b>CHARGES FOR SERVICES</b>						
UTILITY CHARGES-RESIDENTIAL	5.00	-				
UTILITY CHARGES-BUSINESS	-	-				
STREET LIGHT UTILITY	-	-				
SEPA RELATED MITIGATION FEES	-	-				
<b>TOTAL CHARGES FOR SERVICES</b>	5.00	-	-	-	-	-
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	172.50	150	60	100	100	100
INSURANCE CLAIM RECEIPTS	-	-				
CONTRIBUTIONS - SIDEWALKS	3,076.30	2,000	9,000	2,500	2,500	2,500
CONTRIBUTIONS & DONATIONS - S	-	-				
CONTRIBUTIONS - STOVER/WCR	-	-				
JUDGMENTS AND SETTLEMENTS	-	-				
OTHER MISCELLANEOUS REVENUE	-	15,000	15,030			
<b>TOTAL MISCELLANEOUS REVENUE</b>	3,248.80	17,150	24,090	2,600	2,600	2,600
<b>TOTAL REVENUE</b>	393,487.24	690,150	769,090	414,300	414,300	414,300
INTERFUND LOAN RECEIVED	-	-				
EQUITY TRANSFER-IN	75,000.00	108,000	108,000			
YAKIMA COUNTY S.I.E.D. LOAN	-	-				
SALE OF FIXED ASSETS	-	-				
OPERATING TRANSFER-IN	-	67,000	67,000			
<b>TOTAL OTHER SOURCES</b>	75,000.00	175,000	175,000	-	-	-
<b>TOTAL STREET FUND</b>	580,554.51	909,330	988,287	565,497	565,497	565,497

**FUND:** STREET

**PROGRAM:** STREET

**PROGRAM STATEMENT**

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

**Staffing Level**

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	<u>0.025</u>
		Total FTE	2.100

**Overview of Ongoing and Present Activities –**

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

**Notable Changes in 2012 –**

- Replace MF tractor (#325) from the Equipment Rental fund \$30,000
- Purchasing 50 flags and pole-holders for the downtown area \$ 2,000

**Mandated Programs – Federal and State**

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

**Revenue Generated**

Fuel Taxes	\$200,000
Sidewalk Contribution (donation)	<u>\$ 2,500</u>
Total	\$202,500

**Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.**

1 – Ford Escape	1 – Ford Explorer	1 - Generator
1 – Road Grader	3 – Tractors	1 – Air Compressor
1 – Paint Striper	1 – 1 Ton Truck	1 – Brush Hog
2 – Small Pick-ups	1 – Loader	3 – Weedeaters
2 – Sweepers	1 – Forklift	2 – Flatbed Truck
1 – Sewer Rodder	1 – Backhoe	3 – Riding Mowers
1 – Water Truck	1 – Road Lazer System	5 – Full size Pick-ups
2 – Dump Trucks		

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	2012
					MAYOR RECOMMENDED	ADOPTED
<b>ROAD &amp; STREET MAINTENANCE</b>						
REGULAR SALARIES & WAGES	20,171.66	12,000	15,000	15,000	15,000	15,000
OVERTIME	2,496.09	250	600	500	500	500
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>22,667.75</b>	<b>12,250</b>	<b>15,600</b>	<b>15,500</b>	<b>15,500</b>	<b>15,500</b>
SOCIAL SECURITY	1,697.09	1,320	960	1,190	1,190	1,190
RETIREMENT	1,183.66	920	890	1,100	1,100	1,100
WORKMAN'S COMPENSATION	764.23	570	550	680	680	680
MEDICAL/LIFE INSURANCE	6,284.97	7,800	7,070	7,800	7,800	7,800
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	1,173.60	1,200	1,240	1,250	1,250	1,250
<b>TOTAL BENEFITS</b>	<b>11,103.55</b>	<b>11,810</b>	<b>10,710</b>	<b>12,020</b>	<b>12,020</b>	<b>12,020</b>
OFFICE & OPERATING SUPPLIES	13,137.22	20,000	15,000	16,000	16,000	16,000
SMALL TOOLS & MINOR EQUIPMENT	43.01	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>13,180.23</b>	<b>20,000</b>	<b>15,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
PROFESSIONAL SERVICES	17,926.71	8,000	9,500	10,000	10,000	10,000
COMMUNICATIONS	1,585.40	2,000	1,540	2,000	2,000	2,000
TRAVEL	825.75	500	500	500	500	500
ADVERTISING	156.56	250	300	250	250	250
OPERATING RENTALS & LEASES	37,189.58	34,000	32,650	40,000	40,000	40,000
INSURANCE	-	-	-	-	-	-
REPAIRS & MAINTENANCE	8,230.29	25,000	20,000	23,000	23,000	23,000
MISCELLANEOUS	389.32	1,000	1,500	1,000	1,000	1,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>66,303.61</b>	<b>70,750</b>	<b>65,990</b>	<b>76,750</b>	<b>76,750</b>	<b>76,750</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>113,255.14</b>	<b>114,810</b>	<b>107,300</b>	<b>120,270</b>	<b>120,270</b>	<b>120,270</b>
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL	-	-	-	-	-	-
<b>TOTAL ROAD &amp; ST. MAINTENANCE</b>	<b>113,255.14</b>	<b>114,810</b>	<b>107,300</b>	<b>120,270</b>	<b>120,270</b>	<b>120,270</b>

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>STORM DRAINAGE</b>						
REGULAR SALARIES & WAGES	4,141.35	9,000	1,000	5,000	5,000	5,000
OVERTIME	519.37	750	500	700	700	700
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>4,660.72</b>	<b>9,750</b>	<b>1,500</b>	<b>5,700</b>	<b>5,700</b>	<b>5,700</b>
SOCIAL SECURITY	346.43	750	120	440	440	440
RETIREMENT	247.48	520	110	410	410	410
WORKMAN'S COMPENSATION	138.92	300	70	250	250	250
MEDICAL/LIFE INSURANCE	1,723.46	380	340	380	380	380
<b>TOTAL BENEFITS</b>	<b>2,456.29</b>	<b>1,950</b>	<b>640</b>	<b>1,480</b>	<b>1,480</b>	<b>1,480</b>
OFFICE & OPERATING SUPPLIES	-	-	-	1,000	1,000	1,000
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	2,000	2,000	2,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>TOTAL STORM DRAINAGE</b>	<b>7,117.01</b>	<b>11,700</b>	<b>2,140</b>	<b>10,180</b>	<b>10,180</b>	<b>10,180</b>

**STRUCTURES**

REGULAR SALARIES & WAGES	-	100	720	500	500	500
OVERTIME	-	-	-	-	-	-
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>-</b>	<b>100</b>	<b>720</b>	<b>500</b>	<b>500</b>	<b>500</b>
SOCIAL SECURITY	-	10	60	40	40	40
RETIREMENT	-	10	50	40	40	40
WORKMAN'S COMPENSATION	-	10	30	20	20	20
MEDICAL/LIFE INSURANCE	-	20	60	50	50	50
<b>TOTAL BENEFITS</b>	<b>-</b>	<b>50</b>	<b>200</b>	<b>150</b>	<b>150</b>	<b>150</b>
OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PROFESSIONAL SERVICES	80.06	1,000	600	800	800	800
REPAIRS & MAINTENANCE	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>80.06</b>	<b>1,000</b>	<b>600</b>	<b>800</b>	<b>800</b>	<b>800</b>
<b>TOTAL STRUCTURES</b>	<b>80.06</b>	<b>1,150</b>	<b>1,520</b>	<b>1,450</b>	<b>1,450</b>	<b>1,450</b>

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>SIDEWALKS</b>						
SALARIES & WAGES	1,014.22	1,700	1,300	1,700	1,700	1,700
OVERTIME	144.92	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>1,159.14</b>	<b>1,700</b>	<b>1,300</b>	<b>1,700</b>	<b>1,700</b>	<b>1,700</b>
SOCIAL SECURITY	85.13	130	100	130	130	130
RETIREMENT	61.54	90	100	120	120	120
WORKMANS COMPENSATION	37.65	60	60	80	80	80
MEDICAL/LIFE INSURANCE	399.95	2,000	1,300	1,500	1,500	1,500
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>584.27</b>	<b>2,280</b>	<b>1,560</b>	<b>1,830</b>	<b>1,830</b>	<b>1,830</b>
OFFICE & OPERATING SUPPLIES	184.39	500	-	500	500	500
<b>TOTAL SUPPLIES</b>	<b>184.39</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>500</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
OPERATING RENTALS & LEASES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	1,618.50	3,000	-	3,000	3,000	3,000
WINE CNTRY RD - AVE. B - CEDAR	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>1,618.50</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>3,546.30</b>	<b>7,480</b>	<b>2,860</b>	<b>7,030</b>	<b>7,030</b>	<b>7,030</b>
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
SIDEWALKS - ADA PROJECT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SIDEWALKS</b>	<b>3,546.30</b>	<b>7,480</b>	<b>2,860</b>	<b>7,030</b>	<b>7,030</b>	<b>7,030</b>

**STREET LIGHTING**

PUBLIC UTILITY SERVICES	130,133.30	130,000	137,000	140,000	140,000	140,000
EAST WINE CNTRY ROAD LIGHTING	-	-	-	-	-	-
STOVER/WOODALL STREET LIGHTS	-	-	-	-	-	-
<b>TOTAL STREET LIGHTING</b>	<b>130,133.30</b>	<b>130,000</b>	<b>137,000</b>	<b>140,000</b>	<b>140,000</b>	<b>140,000</b>

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>TRAFFIC CONTROL DEVICES</b>						
REGULAR SALARIES & WAGES	996.10	10,000	11,000	11,000	11,000	11,000
OVERTIME	291.67	-	130	250	250	250
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>1,287.77</b>	<b>10,000</b>	<b>11,130</b>	<b>11,250</b>	<b>11,250</b>	<b>11,250</b>
SOCIAL SECURITY	94.63	460	630	780	780	780
RETIREMENT	68.38	320	580	730	730	730
WORKMAN'S COMPENSATION	38.31	200	360	450	450	450
MEDICAL/LIFE INSURANCE	173.96	3,250	3,170	3,490	3,490	3,490
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	95.47	400	400	400	400	400
<b>TOTAL BENEFITS</b>	<b>470.75</b>	<b>4,630</b>	<b>5,140</b>	<b>5,850</b>	<b>5,850</b>	<b>5,850</b>
OFFICE & OPERATING SUPPLIES	17,934.05	22,000	24,000	25,000	25,000	25,000
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>17,934.05</b>	<b>22,000</b>	<b>24,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
TRAVEL	84.16	300	-	300	300	300
OPERATING RENTALS & LEASES	720.00	4,500	1,000	3,000	3,000	3,000
REPAIRS & MAINTENANCE	13,982.02	9,000	7,500	8,000	8,000	8,000
MISCELLANEOUS	823.77	500	-	500	500	500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>15,609.95</b>	<b>14,300</b>	<b>8,500</b>	<b>11,800</b>	<b>11,800</b>	<b>11,800</b>
<b>TOTAL TRAFFIC CONTROL DEVICES</b>	<b>35,302.52</b>	<b>50,930</b>	<b>48,770</b>	<b>53,900</b>	<b>53,900</b>	<b>53,900</b>
<b>PARKING FACILITIES</b>						
OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-
OPERATING RENTALS & LEASES	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LAND - STEGEMAN PROPERTY	-	-	-	-	-	-
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PARKING FACILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SNOW &amp; ICE CONTROL</b>						
REGULAR SALARIES & WAGES	5,226.49	6,000	6,000	6,000	6,000	6,000
OVERTIME	1,751.50	3,000	2,000	3,000	3,000	3,000
LONGEVITY	1,752.00	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>8,729.99</b>	<b>9,000</b>	<b>8,000</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
SOCIAL SECURITY	650.51	690	460	460	460	460
RETIREMENT	463.55	480	430	430	430	430
WORKMAN'S COMPENSATION	215.65	300	260	300	300	300
MEDICAL/LIFE INSURANCE	4,071.50	3,030	3,030	3,340	3,340	3,340
<b>TOTAL BENEFITS</b>	<b>5,401.21</b>	<b>4,500</b>	<b>4,180</b>	<b>4,530</b>	<b>4,530</b>	<b>4,530</b>
OFFICE & OPERATING SUPPLIES	5,341.36	5,000	5,000	5,000	5,000	5,000
<b>TOTAL SUPPLIES</b>	<b>5,341.36</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
OPERATING RENTALS & LEASES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	239.56	1,500	400	1,500	1,500	1,500
<b>TOTAL SNOW &amp; ICE REMOVAL</b>	<b>19,712.12</b>	<b>20,000</b>	<b>17,580</b>	<b>20,030</b>	<b>20,030</b>	<b>20,030</b>

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
<b>STREET CLEANING</b>						
REGULAR SALARIES & WAGES	9,271.28	10,000	7,500	10,000	10,000	10,000
OVERTIME	402.87	-	200	500	500	500
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>9,674.15</b>	<b>10,000</b>	<b>7,700</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>
SOCIAL SECURITY	705.36	770	590	810	810	810
RETIREMENT	513.71	540	550	750	750	750
WORKMAN'S COMPENSATION	303.22	330	340	460	460	460
MEDICAL/LIFE INSURANCE	4,230.86	4,450	3,490	4,000	4,000	4,000
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	95.47	550	500	550	550	550
<b>TOTAL BENEFITS</b>	<b>5,848.62</b>	<b>6,640</b>	<b>5,470</b>	<b>6,570</b>	<b>6,570</b>	<b>6,570</b>
OFFICE & OPERATING SUPPLIES	-	100	-	100	100	100
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>100</b>	<b>-</b>	<b>100</b>	<b>100</b>	<b>100</b>
OPERATING RENTALS & LEASES	11,150.00	13,000	9,500	12,000	12,000	12,000
REPAIRS & MAINTENANCE	-	-	-	-	-	-
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>11,150.00</b>	<b>13,000</b>	<b>9,500</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>TOTAL STREET CLEANING</b>	<b>26,672.77</b>	<b>29,740</b>	<b>22,670</b>	<b>29,170</b>	<b>29,170</b>	<b>29,170</b>

**ROADSIDE**

REGULAR SALARIES & WAGES	56,940.44	54,000	45,000	54,000	54,000	54,000
OVERTIME	2,160.29	-	-	-	-	-
LONGEVITY	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>59,100.73</b>	<b>54,000</b>	<b>45,000</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>
SOCIAL SECURITY	4,378.47	4,200	3,450	4,130	4,130	4,130
RETIREMENT	3,138.25	3,000	3,190	3,820	3,820	3,820
WORKMAN'S COMPENSATION	1,875.82	1,870	1,950	2,340	2,340	2,340
MEDICAL/LIFE INSURANCE	19,694.42	22,700	23,030	23,030	23,030	23,030
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	321.41	700	700	700	700	700
<b>TOTAL BENEFITS</b>	<b>29,408.37</b>	<b>32,470</b>	<b>32,320</b>	<b>34,020</b>	<b>34,020</b>	<b>34,020</b>
OFFICE & OPERATING SUPPLIES	9,941.78	9,000	13,000	11,000	11,000	11,000
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>9,941.78</b>	<b>9,000</b>	<b>13,000</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>
REPAIRS & MAINTENANCE	3,130.64	3,000	9,800	3,000	3,000	3,000
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>3,130.64</b>	<b>3,000</b>	<b>9,800</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
LAND	-	-	-	-	-	-
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
D.I.D. CANAL COVERING	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL ROADSIDE</b>	<b>101,581.52</b>	<b>98,470</b>	<b>100,120</b>	<b>102,020</b>	<b>102,020</b>	<b>102,020</b>



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**STREET FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
<b>MAINTENANCE ADMINISTRATION</b>						
REGULAR SALARIES & WAGES	-	500		500	500	500
WAGES - SUPERVISION	18,531.34	20,000	12,000	15,000	15,000	15,000
WAGES - ADMINISTRATION	17,729.62	17,600	17,180	18,000	18,000	18,000
OVERTIME	109.30	400	-	200	200	200
LONGEVITY	-	-	-	-	-	-
LONGEVITY	589.55	650	350	400	400	400
LONGEVITY	474.27	620	500	600	600	600
<b>TOTAL SALARIES</b>	<b>37,434.08</b>	<b>39,770</b>	<b>30,030</b>	<b>34,700</b>	<b>34,700</b>	<b>34,700</b>
SOCIAL SECURITY	2,750.29	3,050	2,300	2,660	2,660	2,660
RETIREMENT	1,941.26	2,120	2,130	2,460	2,460	2,460
WORKMAN'S COMPENSATION	321.13	1,310	1,180	1,360	1,360	1,360
MEDICAL/LIFE INSURANCE	6,065.01	7,000	5,720	6,290	6,290	6,290
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>11,077.69</b>	<b>13,480</b>	<b>11,330</b>	<b>12,770</b>	<b>12,770</b>	<b>12,770</b>
SUPPLIES	206.35	500	100	500	500	500
SMALL TOOLS/MINOR EQPT-COMPUT	300.00	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>506.35</b>	<b>500</b>	<b>100</b>	<b>500</b>	<b>500</b>	<b>500</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
COMMUNICATIONS	144.88	200	150	200	200	200
TRAVEL	-	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	-	-	-	-	-	-
INSURANCE	4,168.03	5,500	5,520	6,000	6,000	6,000
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-
MISCELLANEOUS	15.97	1,000	-	1,000	1,000	1,000
<b>TOTAL OTHER</b>	<b>4,328.88</b>	<b>6,700</b>	<b>5,670</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>
<b>TOTAL MAINTENANCE ADMINISTRATION</b>	<b>53,347.00</b>	<b>60,450</b>	<b>47,130</b>	<b>55,170</b>	<b>55,170</b>	<b>55,170</b>
<b>C.D.B.G. STREET PROJECT</b>						
ENGINEERING-GRANDRIDGE IMPROV	140.00	-	-	-	-	-
<b>TOTAL CDBG STREET PROJECT</b>	<b>140.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>STREET CONSTRUCTION</b>						
WEST FIFTH - EUCLID E TO AVE	-	-				
EUCLID - PROJECT 2009	-	-				
EUCLID PROJECT 2010	45,469.84	-				
WINE COUNTRY ROAD EAST 2011	-	360,000	350,000			
<b>TOTAL CONSTRUCTION</b>	<b>45,469.84</b>	<b>360,000</b>	<b>350,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
ENDING FUND BALANCE	44,196.93	24,600	151,197	26,277	26,277	26,277
<b>TOTAL STREET FUND</b>	<b>580,554.51</b>	<b>909,330</b>	<b>988,287</b>	<b>565,497</b>	<b>565,497</b>	<b>565,497</b>

TRANSPORTATION BENEFIT DISTRICT FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

<b>TRANSPORTATION BENEFIT DISTRICT</b>						
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>BEGINNING FUND BALANCE</b>			-	-	-	
LICENSE TAB FEES				150,000	150,000	150,000
INVESTMENT INTEREST				90	90	90
<b>TOTAL TRANSPORTATION BENEFIT DIST.</b>			-	150,090	150,090	150,090

**FUND:** TRANSPORTATION BENEFIT DISTRICT

**PROGRAM:** TRANSPORTATION BENEFIT DISTRICT

**PROGRAM STATEMENT**

The Grandview Transportation Benefit District(TBD) is a new program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by City Councilmembers. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district will begin collecting these fees in February 2012.

**Staffing Level**

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

**Overview of Ongoing and Present Activities**

In March a recommendation will be presented to the TBD board for roadway and transportation maintenance projects. These recommendations will be based on winter damage and wear and tear.

**Notable Changes in 2012** – The TBD is a new program in 2012

**Mandated Programs – Federal and State**

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

**Revenue Generated**

License Tab Fees	\$150,000
Investment Interest	<u>\$ 90</u>
	\$150,090

**Equipment and Vehicles Assigned** – None

CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES

TRANSPORTATION BENEFIT DISTRICT FUND

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>TRANSPORTATION BENEFIT DISTRICT</b>						
REGULAR SALARIES & WAGES				10,000	10,000	10,000
OVERTIME						
LONGEVITY						
<b>TOTAL SALARIES</b>		-	-	10,000	10,000	10,000
SOCIAL SECURITY						
RETIREMENT						
WORKMAN'S COMPENSATION						
MEDICAL/LIFE INSURANCE						
UNEMPLOYMENT COMPENSATION		-				
<b>TOTAL BENEFITS</b>		-	-	-	-	-
SUPPLIES				5,000	5,000	5,000
SMALL TOOLS/MINOR EQPT-COMPUT		-				
<b>TOTAL SUPPLIES</b>		-	-	5,000	5,000	5,000
PROFESSIONAL SERVICES				5,000	5,000	5,000
COMMUNICATIONS						
TRAVEL						
ADVERTISING						
OPERATING RENTALS & LEASES						
INSURANCE						
PUBLIC UTILITY SERVICES						
REPAIRS & MAINTENANCE				10,000	10,000	10,000
MISCELLANEOUS						
<b>TOTAL OTHER</b>		-	-	15,000	15,000	15,000
<b>T.B.D. PROJECTS</b>						
STREET IMPROVEMENT PROJECT 1		-		110,000	110,000	110,000
STREET IMPROVEMENT PROJECT 2		-				
STREET IMPROVEMENT PROJECT 3		-				
STREET IMPROVEMENT PROJECT 4		-				
<b>TOTAL STREET IMP. PROJECTS</b>		-	-	110,000	110,000	110,000
ENDING FUND BALANCE	-	-		10,090	10,090	10,090
<b>TOTAL TRANS. BENEFIT DISTRICT FUND</b>		-	-	150,090	150,090	150,090

## CEMETERY FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**CEMETERY FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	28,707.77	35,010	35,005	53,035	53,035	53,035
<b>TAXES</b>						
REAL & PERSONAL PROPERTY TAXE	-	-				
LOCAL SALES TAXES	46,736.20	45,000	48,000	49,000	49,000	49,000
<b>TOTAL TAXES</b>	46,736.20	45,000	48,000	49,000	49,000	49,000
<b>CHARGES FOR SERVICES</b>						
SALE OF LOTS	15,691.50	20,000	15,000	15,000	15,000	15,000
SALE OF LINERS	15,361.00	20,000	28,000	28,000	28,000	28,000
OPENING & CLOSING	30,822.85	32,000	24,000	25,000	25,000	25,000
SETTING MARKERS	8,605.00	13,000	9,000	9,000	9,000	9,000
<b>TOTAL CHARGES FOR SERVICES</b>	70,480.35	85,000	76,000	77,000	77,000	77,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	10,228.96	9,000	5,000	5,000	5,000	5,000
OTHER MISCELLANEOUS REVENUE	-	-				
<b>TOTAL MISCELLANEOUS REVENUE</b>	10,228.96	9,000	5,000	5,000	5,000	5,000
<b>TOTAL REVENUE</b>	127,445.51	139,000	129,000	131,000	131,000	131,000
<b>TOTAL NON-REVENUE</b>						
INTERFUND LOAN RECEIVED	-	-				
SALES TAXES COLLECTED	-	-				
EQUITY TRANSFER IN	-	-				
PREPAYMENT OF SERVICES	-	-				
<b>TOTAL NON-REVENUE</b>	-	-	-	-	-	-
<b>TOTAL OTHER FINANCING SOURCES</b>						
SALE OF FIXED ASSETS	-	-				
OPERATING TRANSFERS IN	-	-				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	-	-	-	-
<b>TOTAL CEMETERY FUND</b>	156,153.28	174,010	164,005	184,035	184,035	184,035

**FUND:** CEMETERY

**PROGRAM:** CEMETERY SERVICES

**PROGRAM STATEMENT**

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

**Staffing Level**

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	<u>.800</u>
Total FTE	1.175

**Overview of Ongoing and Present Activities**

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

**Notable Changes in 2012 –**

New lowering device with cover \$2,800

**Mandated Programs – Federal and State**

- Maintenance and Operations mandated by State Regulations

**Revenue Generated**

Sale of Lots	\$15,000
Sale of Liners	\$28,000
Opening & Closing	\$25,000
Headstone Setting	<u>\$ 9,000</u>
Total	\$77,000

**Equipment and Vehicles Assigned** – All equipment and vehicles are shared within the Public Works Department.

- |                   |                     |
|-------------------|---------------------|
| 1 – Ford Escape   | 1 – Full size truck |
| 2 – 1 Ton Trucks  | 1 – Mixer           |
| 2 – Backhoes      | 2 – Tractors        |
| 1 – 4 Trax        | 2 – Generators      |
| 3 – Weedeaters    | 4 – Mowers          |
| 1 – Grass Sweeper | 1 – Mule            |



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CEMETERY FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	32,932.83	36,000	31,000	36,000	36,000	36,000
WAGES - SUPERVISION	10,326.82	12,360	6,000	7,000	7,000	7,000
WAGES - ADMINISTRATION	10,535.28	11,000	10,500	11,000	11,000	11,000
OVERTIME	1,225.18	3,000	1,000	3,000	3,000	3,000
LONGEVITY	-	-	-	-	-	-
LONGEVITY	341.10	500	350	500	500	500
LONGEVITY	287.48	300	300	300	300	300
<b>TOTAL SALARIES</b>	<b>55,648.69</b>	<b>63,160</b>	<b>49,150</b>	<b>57,800</b>	<b>57,800</b>	<b>57,800</b>
SOCIAL SECURITY	4,118.60	4,840	3,760	4,430	4,430	4,430
RETIREMENT	2,928.63	3,360	3,480	4,090	4,090	4,090
WORKMAN'S COMPENSATION	1,362.26	2,070	2,130	2,510	2,510	2,510
MEDICAL/LIFE INSURANCE	8,819.76	13,400	10,140	11,160	11,160	11,160
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	703.32	850	670	850	850	850
<b>TOTAL BENEFITS</b>	<b>17,932.57</b>	<b>24,520</b>	<b>20,180</b>	<b>23,040</b>	<b>23,040</b>	<b>23,040</b>
OFFICE & OPERATING SUPPLIES	6,948.01	8,000	6,000	8,000	8,000	8,000
LINERS PURCHASED FOR RESALE	7,499.05	8,000	4,000	8,000	8,000	8,000
SMALL TOOLS & MINOR EQUIPMENT	843.01	1,000	500	1,000	1,000	1,000
<b>TOTAL SUPPLIES</b>	<b>15,290.07</b>	<b>17,000</b>	<b>10,500</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
NICHE WALL ENGRAVING	85.00	500	250	500	500	500
COMMUNICATIONS	888.55	1,500	900	1,200	1,200	1,200
TRAVEL	17.70	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	12,420.00	14,000	11,250	14,000	14,000	14,000
INSURANCE	2,025.50	2,100	1,740	2,100	2,100	2,100
PUBLIC UTILITY SERVICES	5,144.63	7,100	6,500	7,000	7,000	7,000
REPAIRS & MAINTENANCE	6,003.96	6,000	5,500	6,000	6,000	6,000
MISCELLANEOUS	1,448.05	2,100	1,500	2,100	2,100	2,100
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>28,033.39</b>	<b>33,300</b>	<b>27,640</b>	<b>32,900</b>	<b>32,900</b>	<b>32,900</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>116,904.72</b>	<b>137,980</b>	<b>107,470</b>	<b>130,740</b>	<b>130,740</b>	<b>130,740</b>
RESERVE FUND BAL-PREPAYMENT	-	-	-	-	-	-
SALES TAX	743.30	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	2,800	2,800	2,800
<b>TOTAL CAPITAL</b>	<b>743.30</b>	<b>-</b>	<b>-</b>	<b>2,800</b>	<b>2,800</b>	<b>2,800</b>
OPERATING TRANSFER OUT	3,500.00	3,500	3,500	3,500	3,500	3,500
ENDING FUND BALANCE	35,005.26	32,530	53,035	46,995	46,995	46,995
<b>TOTAL CEMETERY FUND</b>	<b>156,153.28</b>	<b>174,010</b>	<b>164,005</b>	<b>184,035</b>	<b>184,035</b>	<b>184,035</b>

G.O. BOND REDEMPTION FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

<b>G.O. BOND REDEPTION FUND</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 ESTIMATE</b>	<b>MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>BEGINNING FUND BALANCE</b>	4,268.35	4,690	4,710	4,650	4,650	4,650
<b>TAXES</b>						
PROPERTY TAXES - EXCESS	87,000.00	88,000	88,000	85,000	85,000	85,000
<b>TOTAL TAXES</b>	<b>87,000.00</b>	<b>88,000</b>	<b>88,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	91.89	80	30	10	10	10
<b>TOTAL MISC. REVENUE</b>	<b>91.89</b>	<b>80</b>	<b>30</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>NON-REVENUES</b>						
ACCRUED INTEREST	-	-	-	-		
<b>TOTAL NON REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>			
PROCEEDS OF LONG TERM DEBT	-	-				
<b>TOTAL G.O. BOND REDEMPTION</b>	<b>91,360.24</b>	<b>92,770</b>	<b>92,740</b>	<b>89,660</b>	<b>89,660</b>	<b>89,660</b>

**FUND:** GENERAL OBLIGATION BOND REDEMPTION

**PROGRAM:** G.O. BOND REDEMPTION

**PROGRAM STATEMENT**

This fund was established upon the issuance of the 1992 General Obligation Bonds. The bonds were issued with the support of Grandview voters to construct a new Fire Station and remodel the existing Police Department facilities. The purpose of the fund is to redeem bond principal and make semiannual interest payments on the outstanding bonds. In 2001 qualifying bonds were refunded and refunding bonds were issued at a lower interest rate. The bonds will be fully redeemed by the end of 2012.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

- Annual levy of property taxes to meet debt service schedule.
- Remit debt service payments to bond paying agent, Bank of New York.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State** – None

**Revenue Generated**

Property Taxes	\$85,000
Investment Interest	\$10

**Equipment and Vehicles Assigned** – None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**G.O. BOND REDEMPTION FUND**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
2001 G.O. BOND PRINCIPAL	75,000.00	80,000	80,000	85,000	85,000	85,000
2001 G.O. BOND INTEREST	11,650.00	8,090	8,090	4,210	4,210	4,210
ENDING FUND BALANCE	4,710.24	4,680	4,650	450	450	450
<b>TOTAL G.O. BOND REDEMPTION FUND</b>	<b>91,360.24</b>	<b>92,770</b>	<b>92,740</b>	<b>89,660</b>	<b>89,660</b>	<b>89,660</b>

CAPITAL IMPROVEMENTS FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**CAPITAL IMPROVEMENTS FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	38,394.58	43,330	43,420	3,480	3,480	3,480
<b>TAXES</b>						
LOCAL REAL ESTATE EXCISE TAX	30,021.32	32,000	20,000	20,000	20,000	20,000
<b>TOTAL TAXES</b>	30,021.32	32,000	20,000	20,000	20,000	20,000
<b>INTERGOVERNMENTAL REVENUE</b>						
C.D.B.G. -RETAINAGE POND GRAN	-	-				
WA ST. CAPITAL BUDGET	-	-				
T-21 ALLOCATION-ON HAND 7/3/2	-	-				
T-21 ALLOCATION - FOR 2003	-	-				
T-21 ALLOCATION-FROM SUNNYSID	-	-				
REGIONAL STP (WSDOT)	-	-				
YAKIMA CO. REGIONAL STP MATCH	-	-				
PORT OF GRANDVIEW STP MATCH	-	-				
S.I.E.D. GRANT	-	-				
<b>TOTAL INTERGOVERNMENTL. REVENI</b>	-	-	-	-	-	-
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	69.60	60	60	40	40	40
R.E.C. GRANT - INFRASTRUCTURE	-	-				
CONTRIBUTIONS TO LIBRARY	500.00	-				
CONTRIBUTIONS TO COUNTRY PARK	1,000.00	-				
CONTRIB. EAST ENTRANCE GAZEBO	7,781.00	-				
G.E.D. REGIONAL STP MATCH	-	-				
S.I.E.D. REGIONAL STP MATCH	-	-				
<b>TOTAL MISCELLANEOUS REVENUE</b>	9,350.60	60	60	40	40	40
PWTF DESIGN (.5%)	-	-				
EQUITY TRANSFER-IN	-	-				
<b>OTHER FINANCING SOURCES</b>						
G.O. BOND PROCEEDS	-	-				
CONTRIBUTIONS FROM YAKIMA CNT	-	-				
YAKIMA COUNTY S.I.E.D. LOAN	-	-				
<b>TOTAL OTHER SOURCES</b>	-	-	-	-	-	-
<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	77,766.50	75,390	63,480	23,520	23,520	23,520

**FUND:** CAPITAL IMPROVEMENTS

**PROGRAM:** CAPITAL IMPROVEMENTS

**PROGRAM STATEMENT**

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

**Staffing Level** – None

**Overview of Ongoing and Present Activities** – None

**Notable Changes in 2012**

The capital and maintenance items anticipated for 2012:

Country Park Event Center Pathway improvements	\$ 5,000
W 2 <sup>nd</sup> St. Retaining Wall Improvements	\$10,000
Pathway – W 2 <sup>nd</sup> to Forsell Road	<u>\$ 8,000</u>
Total	\$23,000

**Mandated Programs – Federal and State**

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

**Revenue Generated**

Real Estate Excise Tax	\$ 20,000
Investment Interest	40

**Equipment and Vehicles Assigned** - None



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**CAPITAL IMPROVEMENTS FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	-	-				
OVERTIME	-	-				
<b>TOTAL SALARIES</b>	-	-	-	-	-	-
SOCIAL SECURITY	-	-				
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	-	-				
MEDICAL/LIFE INSURANCE	-	-				
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	-	-	-	-	-	-
LAND	-	-				
LIBRARY - RESERVATION SYSTEM	1,867.00	-				
EAST ENTRANCE IMPROVEMENTS	31,897.01	-				
COUNTRY PARK - G. YOUNG BLDG.	443.48	-				
COUNTRY PARK PATHWAY	-	5,000		5,000	5,000	5,000
COUNTRY PK EVENT CNTR IMPRVMT	3,873.51	-				
W 2ND ST. RETAINING WALL IMPRVMT	-	-		10,000	10,000	10,000
PATHWAY - W 2ND TO FORSELL RD	-	-		8,000	8,000	8,000
<b>TOTAL CAPITAL</b>	<b>34,347.00</b>	<b>5,000</b>	<b>-</b>	<b>23,000</b>	<b>23,000</b>	<b>23,000</b>
OPERATING TRANSFER OUT	-	67,000	60,000			
ENDING FUND BALANCE	43,419.50	3,390	3,480	520	520	520
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>	<b>77,766.50</b>	<b>75,390</b>	<b>63,480</b>	<b>23,520</b>	<b>23,520</b>	<b>23,520</b>

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND  
2011 - DOWNTOWN ALIVE PROJECT  
2012 - NORTH BIRCH STREET & W/S PROJECT**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	49,722.84	195,410	194,574	-	-	
COMMUNITY DEVELOPMT BLOCK GRN	-	-		975,000	975,000	975,000
COMMUNITY DEVELPMNT BLOCK GRN	550,000.00	-				
WA STATE CAPITAL BUDGET FUNDS	450,000.00	50,000	50,000			
YAKIMA CNTY S.I.E.D. GRANT	250,000.00	-				
D.O.T. DOWNTOWN ARRA FUNDING	2,028,924.35	-				
PWTF-DOWNTOWN GRANT	630,000.00	70,000	70,000			
<b>TOTAL INTERGOV. REVENUE</b>	3,908,924.35	120,000	120,000	975,000	975,000	975,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	-	-				
<b>TOTAL MISC. REVENUE</b>	-	-	-			
LOCAL CONTRIBUTIONS	5,000.00	-				
USDA RURAL DEVELOPMENT LOAN	153,696.85	-				
OPERATING TRANSFERS-IN	548,800.00	-		425,000	425,000	425,000
<b>TOTAL C.D.B.G. FUND</b>	4,666,144.04	315,410	314,574	1,400,000	1,400,000	1,400,000

**FUND:** COMMUNITY DEVELOPMENT BLOCK GRANT

**PROGRAM:** 2012 – NORTH BIRCH CONSTRUCTION PROJECT  
2011 – “ALIVE DOWNTOWN” DOWNTOWN CONSTRUCTION PROJECT

**PROGRAM STATEMENT**

In 2010 the city received a Community Development Block Grant – “Recovery Grant” in the amount of \$550,000. This grant provided partial funding for a project with a total cost of \$4,728,800. The construction project resulted in Street, Sidewalk and Water utility improvements to the central business district of Grandview’s downtown. The goal was a revitalization effort to create a pedestrian friendly downtown which will encourage commerce for residents and visitors alike. Construction was completed in 2011.

In 2011 the city was awarded a \$975,000 Community Development Block Grant. The grant is the majority provider of funds to construct street and sidewalk improvements in the North Birch neighborhood. The balance of funding will be from the Water/Sewer fund for the improvements to the utility system.

**Staffing Level** – none budgeted

**Overview of Ongoing and Present Activities** – At the time of budget preparation, it is anticipated that the ALIVE Downtown project will be “closed out” by December 2011.

**Notable Changes in 2012** – The North Birch area neighborhood improvement project will take place during 2012.

**Mandated Programs – Federal and State**

Numerous Federal and State guidelines established for the award, execution and administration of CDBG project grants. Available in the CDBG contract files.

**Revenue Generated**

C.D.B.G. Funds	\$975,000
Water/Sewer Funds	\$425,000

**Equipment and Vehicles Assigned** - None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**COMMUNITY DEVELOP. BLOCK GRANT**

**2011 - DOWNTOWN "ALIVE" PROJECT**

**2012 - NORTH BIRCH STREET & W/S PROJECT**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	-	-				
OVERTIME	-	-				
<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
SOCIAL SECURITY	-	-				
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	-	-				
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
DOWNTOWN ALIVE CONST.-STREETS	3,702,046.07	53,410	35,393			
NORTH BIRCH STREET IMPROVEMENTS				975,000	975,000	975,000
DOWNTOWN ALIVE CONST.-SIDEWAL	426,806.85	15,000	15,996			
GRANDVIEW ARCHWAY	-	150,000	128,029			
CONST. PROJECT - WATER	5,514.79	-	-	212,500	212,500	212,500
CONST. PROJECT - SEWER	-	-	-	212,500	212,500	212,500
DOWNTOWN ALIVE CONST.-WATER	337,202.31	-	-			
<b>TOTAL CAPITAL</b>	<b>4,471,570.02</b>	<b>218,410</b>	<b>179,418</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>1,400,000</b>
<b>TOTAL EXPENDITURES</b>	<b>4,471,570.02</b>	<b>218,410</b>	<b>179,418</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>1,400,000</b>
TRANSFER TO W/S FUND	-	97,000	135,156			
ENDING FUND BALANCE	194,574.02	-	-	-		
<b>TOTAL C D B G FUND</b>	<b>4,666,144.04</b>	<b>315,410</b>	<b>314,574</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>1,400,000</b>

COMMUNITY CENTER CONSTRUCTION FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**COMMUNITY CENTER CONST. FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	354,284.84	314,380	314,398	175,323	175,323	175,323
<b>INTERGOVERNMENTAL REVENUE</b>						
CDBG-COMMUNITY CENTER CONST.	-	1,000,000	750,000	500,000	500,000	500,000
<b>TOTAL INTERGOV. REVENUE</b>	-	1,000,000	750,000	500,000	500,000	500,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	1,069.17	600	500	200	200	200
CONTRIBUTIONS	-	-	4,200	2,500	2,500	2,500
<b>TOTAL MISC. REVENUE</b>	1,069.17	600	4,700	2,700	2,700	2,700
<b>OTHER FINANCING SOURCES</b>						
SALE OF C.L. STEVENS SR CENTE	-	-				
<b>TOTAL COMMUNITY CNTR CNST FUNE</b>	355,354.01	1,314,980	1,069,098	678,023	678,023	678,023

**FUND:** COMMUNITY CENTER CONSTRUCTION

**PROGRAM:** COMMUNITY CENTER

**PROGRAM STATEMENT**

The Community Center Construction Fund is established as a depository for existing and future funds to be collected for the purpose of constructing a new multiuse community center facility at the Country Park Events Center. This facility will be home to a variety of year-round activities for youth, senior citizens, adults and the disabled.

**Staffing Level** n/a

**Notable Changes in 2012** – The construction phase will continue through April, 2012.

**Mandated Programs – Federal and State**

- Meeting requirements of the CDBG Program Administered by the Washington State Department of Commerce

**Revenue Generated** – CDBG Grant: \$1,000,000

**Equipment and Vehicles Assigned** - n/a



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**COMMUNITY CENTER CONSTRUCTION FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	-	-				
OVERTIME	-	-				
<b>TOTAL SALARIES &amp; WAGES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
SOCIAL SECURITY	-	-				
RETIREMENT	-	-				
WORKMAN'S COMPENSATION	-	-				
UNEMPLOYMENT COMPENSATION	-	-				
<b>TOTAL BENEFITS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PROFESSIONAL SERVICES	40,922.49	102,300	109,000	20,000	20,000	20,000
TRAVEL	33.24	-	75	100	100	100
ADVERTISING	-	2,000	2,750	-	-	-
MISCELLANEOUS	-	9,000	8,250	-	-	-
<b>TOTAL OTHER</b>	<b>40,955.73</b>	<b>113,300</b>	<b>120,075</b>	<b>20,100</b>	<b>20,100</b>	<b>20,100</b>
MACH. & EQUIPMENT - APPLIANCES			3,700	2,500	2,500	2,500
CONST. PROJECT-COMMUNITY CENTER	-	1,201,680	770,000	655,423	655,423	655,423
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>1,201,680</b>	<b>773,700</b>	<b>657,923</b>	<b>657,923</b>	<b>657,923</b>
<b>TOTAL EXPENDITURES</b>	<b>40,955.73</b>	<b>1,314,980</b>	<b>893,775</b>	<b>678,023</b>	<b>678,023</b>	<b>678,023</b>
ENDING FUND BALANCE	314,398.28	-	175,323			
<b>TOTAL COMMUNITY CENTER CONST. FUND</b>	<b>355,354.01</b>	<b>1,314,980</b>	<b>1,069,098</b>	<b>678,023</b>	<b>678,023</b>	<b>678,023</b>

WATER/SEWER FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

WATER/SEWER REVENUE FUND						
DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	1,364,320.57	1,162,170	1,162,862	1,577,452	1,577,452	1,577,452
<b>TAXES</b>						
CITY UTILITY TAXES - WATER	375,081.49	348,720	380,000	380,000	402,000	402,000
CITY UTILITY TAXES - SEWER	194,886.88	129,780	170,000	170,000	180,000	180,000
<b>TOTAL TAXES</b>	569,968.37	478,500	550,000	550,000	582,000	582,000
<b>CHARGES FOR SERVICES</b>						
WATER RECEIPTS	1,448,565.58	1,453,000	1,400,000	1,400,000	1,480,000	1,480,000
STANDPIPE WATER	101.16	-				
SEWER RECEIPTS	2,106,223.56	2,163,000	2,100,000	2,100,000	2,220,000	2,220,000
<b>TOTAL CHARGES FOR SERVICES</b>	3,554,687.98	3,616,000	3,500,000	3,500,000	3,700,000	3,700,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	29,538.28	20,000	20,000	20,000	20,000	20,000
RENTS & LEASES	11,365.25	11,300	13,770	19,440	19,440	19,440
JUDGEMENTS & SETTLEMENTS	21,932.80	-				
SALE OF PIPE, ETC.	-	-				
<b>TOTAL MISCELLANEOUS REVENUE</b>	62,836.33	31,300	33,770	39,440	39,440	39,440
<b>CAPITAL CONTRIBUTIONS</b>						
WATER SERVICE CONNECTIONS	14,360.00	12,000	18,000	12,000	12,000	12,000
WATER SVC - CPTL RECOVERY	1,430.00	1,200	1,200	1,200	1,200	1,200
SEWER SERVICE CONNECTIONS	7,700.00	8,000	15,000	8,000	8,000	8,000
<b>TOTAL CAPITAL CONTRIBUTIONS</b>	23,490.00	21,200	34,200	21,200	21,200	21,200
<b>TOTAL REVENUE</b>	4,210,982.68	4,147,000	4,117,970	4,110,640	4,342,640	4,342,640
<b>NON-REVENUE</b>						
U.S.D.A. RURAL DEV LOAN-WATER	302,135.00	-				
HYDRANT RENTAL DEPOSIT	750.00	-				
LEASEHOLD TAXES COLLECTED	1,279.62	-				
CITY UTILITY TAXES COLLECTED	-	-				
<b>TOTAL NON-REVENUE</b>	304,164.62	-	-	-	-	-
<b>OTHER FINANCING SOURCES</b>						
OPERATING TRANSFERS IN	-	-				
<b>TOTAL OTHER FINANCING SOURCES</b>	-	-	-	-	-	-
<b>TOTAL SOURCES WATER/SEWER FUND</b>	5,879,467.87	5,309,170	5,280,832	5,688,092	5,920,092	5,920,092

**FUND:** WATER/SEWER

**PROGRAM:** WATER PUMPING, TREATMENT & DELIVERY

**PROGRAM STATEMENT**

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

**Staffing Level**

Public Works Director	0.30	Assistant Public Works Director	0.40
Public Works Assistant	0.25	Public Works Foreman	0.80
Public Works Office Clerk	0.25	Public Works Maintenance Technician	3.50
City Treasurer	0.15	City Clerk	0.05
Deputy City Clerk/Treasurer	0.10	Utility Billing Clerk	0.30
Clerk Receptionist	0.40	Accounting Clerk	<u>0.10</u>
		Total FTE	6.60

**Overview of Ongoing and Present Activities**

- Water meter reading, installation and repairs
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs

**Notable Changes in 2012 –**

- Replacement of 2000 Chevrolet Pickup (#384) through the Equipment Rental fund \$ 21,000
- Water main improvements to North Birch, Adams, and Washington \$212,500

**Mandated Programs – Federal and State**

- All of the water activities are mandated by state and federal requirements.

**Revenue Generated**

Water receipts	\$1,480,000
Standpipe water	\$ 0
Water service connections	\$ 12,000
Water CPTL Recovery	<u>\$ 1,200</u>
<b>Total</b>	<b>\$1,493,200</b>

**Equipment and Vehicles Assigned** – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Ford Explorer	1 – Flatbed
2 – Air Compressors	2 – Dump Trucks	4 – Generators
1 – Tractor	1 – 1 Ton Flatbed	3 – K-saws
1 – Concrete Mixer	1 – 1 Ton Truck	1 – Pressure Washer
3 – Small Pick-ups	4 – Full size Pick-ups	2 – Trach Pumps
2 – Backhoes	1 – Sweeper	
1 – Forklift	1 – Mower	

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>WATER DEPARTMENT</b>						
REGULAR SALARIES & WAGES	178,668.45	180,000	210,000	200,000	200,000	200,000
WAGES - SUPERVISION	55,312.46	60,000	43,000	55,000	55,000	55,000
WAGES - ADMINISTRATION	71,527.36	85,000	64,000	70,000	70,000	70,000
OVERTIME	5,330.72	10,000	7,900	10,000	10,000	10,000
LONGEVITY	8,466.50	7,000	6,000	7,000	7,000	7,000
LONGEVITY	1,633.82	2,500	1,500	2,500	2,500	2,500
<b>TOTAL SALARIES</b>	<b>320,939.31</b>	<b>344,500</b>	<b>332,400</b>	<b>344,500</b>	<b>344,500</b>	<b>344,500</b>
SOCIAL SECURITY	23,812.98	26,360	23,750	24,440	24,440	24,440
RETIREMENT	16,866.77	18,300	21,950	22,590	22,590	22,590
WORKMAN'S COMPENSATION	5,829.00	11,280	13,460	13,850	13,850	13,850
MEDICAL/LIFE INSURANCE	100,836.82	108,000	110,920	122,000	122,000	122,000
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	2,442.30	2,100	1,770	2,100	2,100	2,100
<b>TOTAL BENEFITS</b>	<b>149,787.87</b>	<b>166,040</b>	<b>171,850</b>	<b>184,980</b>	<b>184,980</b>	<b>184,980</b>
OFFICE & OPERATING SUPPLIES	88,386.95	60,000	42,000	60,000	60,000	60,000
SMALL TOOLS & MINOR EQUIPMENT	743.00	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>89,129.95</b>	<b>60,000</b>	<b>42,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
PROFESSIONAL SERVICES	59,854.00	50,000	20,000	50,000	50,000	50,000
PROFESSIONAL SERVICES-DOWNTOW	44,585.96	-	-	-	-	-
CDBG - GRANDRIDGE IMPROVEMENT	140.00	-	-	-	-	-
COMMUNICATIONS	8,485.76	9,000	8,200	9,000	9,000	9,000
TRAVEL	464.40	1,600	600	1,000	1,000	1,000
ADVERTISING	93.60	500	6,500	1,000	1,000	1,000
OPERATING RENTALS & LEASES	43,740.00	40,000	39,000	46,000	46,000	46,000
INSURANCE	17,291.34	18,000	15,300	17,000	17,000	17,000
PUBLIC UTILITY SERVICES	149,413.17	180,000	160,000	180,000	180,000	180,000
REPAIRS & MAINTENANCE	65,675.69	50,000	20,000	50,000	50,000	50,000
MISCELLANEOUS	7,197.58	20,000	12,000	17,000	17,000	17,000
MISC - STATE TAXES	76,733.29	65,000	65,000	67,000	67,000	67,000
MISC - CITY TAXES	355,198.96	350,000	335,000	350,000	372,000	372,000
MISC - PERMITS	5,338.00	5,000	5,400	6,000	6,000	6,000
<b>TOTAL OTHER</b>	<b>834,211.75</b>	<b>789,100</b>	<b>687,000</b>	<b>794,000</b>	<b>816,000</b>	<b>816,000</b>
LAND	-	-	-	-	-	-
EAST UNION PAC. RIGHT-OF-WAY	-	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-
0.5 MG RESERVOIR REPAINTING	-	-	-	-	-	-
WELL #12 REDRILLING	-	-	-	-	-	-
YVCC 8" LINE RELOCATION	-	-	-	-	-	-
EXTENSION TO FIRE STATION	-	-	-	-	-	-
NORTH BIRCH IMPROVEMENTS	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
AERATION - WELL #3	-	-	-	-	-	-
WATER MAIN WCR N 3RD>BONNIEVIEW	-	-	-	-	-	-
DOWNTOWN PROJECT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>33,677.97</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL WATER DEPARTMENT</b>	<b>1,427,746.85</b>	<b>1,359,640</b>	<b>1,233,250</b>	<b>1,383,480</b>	<b>1,405,480</b>	<b>1,405,480</b>

**FUND:** WATER/SEWER

**PROGRAM:** WASTEWATER COLLECTION SERVICES

**PROGRAM STATEMENT**

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

**Staffing Level**

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Clerk-Receptionist	0.200
Accounting Clerk	0.100	Deputy City Clerk/Treasurer	<u>0.100</u>
		Total FTE	3.200

**Overview of Ongoing and Present Activities**

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

**Notable Changes in 2012 –**

- Sewer Improvements to North Birch, Adams and Washington  
\$212,500

**Mandated Programs – Federal and State**

All operations are regulated by DOE, EPA, and the Health Department.

**Revenue Generated –**

Sewer service connections	\$ 8,000
Sewer Receipts	\$2,220,000
Sale of Pipe	<u>0</u>
Total	\$2,228,000

**Equipment and Vehicles Assigned** – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	2 – Air Compressor
1 – Road Grader	3 – Small Pick-ups
1 – Sewer Rodder	6 – Full size Pick-ups
2 – Forklift	2 – Dump Trucks
1 – Water Truck	1 – Tractor/Loader
1 – Loader	2 – Backhoes
1 – 4 TRX-200	1 – Pressure Washer
3 – Generators	

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
<b>SEWER COLLECTION DEPARTMENT</b>						
REGULAR SALARIES & WAGES	40,518.26	45,000	20,000	45,000	45,000	45,000
WAGES - SUPERVISION	30,697.94	32,000	24,100	30,000	30,000	30,000
WAGES - ADMINISTRATION	40,489.21	55,000	35,000	50,000	50,000	50,000
OVERTIME	2,963.64	6,000	1,500	6,000	6,000	6,000
LONGEVITY	438.00	2,600	2,100	2,600	2,600	2,600
LONGEVITY	901.15	1,000	650	800	800	800
LONGEVITY	912.52	100	930	1,000	1,000	1,000
<b>TOTAL SALARIES &amp; WAGES</b>	<b>116,920.72</b>	<b>141,700</b>	<b>84,280</b>	<b>135,400</b>	<b>135,400</b>	<b>135,400</b>
SOCIAL SECURITY	8,683.00	10,840	6,450	10,360	10,360	10,360
RETIREMENT	6,121.03	7,530	5,960	9,580	9,580	9,580
WORKMAN'S COMPENSATION	1,994.11	4,640	3,660	5,870	5,870	5,870
MEDICAL/LIFE INSURANCE	32,417.99	39,000	35,660	39,000	39,000	39,000
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	2,022.16	2,100	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>51,238.29</b>	<b>64,110</b>	<b>51,730</b>	<b>64,810</b>	<b>64,810</b>	<b>64,810</b>
OFFICE & OPERATING SUPPLIES	23,325.71	25,000	10,000	25,000	25,000	25,000
SMALL TOOLS & MINOR EQUIPMENT	9,151.37	1,500	-	1,500	1,500	1,500
<b>TOTAL SUPPLIES</b>	<b>32,477.08</b>	<b>26,500</b>	<b>10,000</b>	<b>26,500</b>	<b>26,500</b>	<b>26,500</b>
PROFESSIONAL SERVICES	7,756.01	10,000	18,000	20,000	20,000	20,000
PROFESSIONAL SERVICES-DOWNTOWN	13,085.99	-	-	-	-	-
CDBG - GRANDRIDGE IMPROVEMENT	140.00	-	-	-	-	-
COMMUNICATIONS	6,076.76	6,500	6,000	6,500	6,500	6,500
TRAVEL	150.78	800	250	500	500	500
ADVERTISING	93.60	500	-	500	500	500
OPERATING RENTALS & LEASES	52,579.12	48,000	40,000	48,000	48,000	48,000
INSURANCE	93,005.70	94,000	88,650	94,000	94,000	94,000
PUBLIC UTILITY SERVICES	21,920.12	35,000	18,000	35,000	35,000	35,000
REPAIRS & MAINTENANCE	75,879.69	73,000	5,000	60,000	60,000	60,000
RIVER FORCE MAIN EMERGENCY RE	-	-	-	-	-	-
MISCELLANEOUS	912.50	2,000	500	2,000	2,000	2,000
MISC - STATE TAXES	74,547.51	75,000	43,000	75,000	75,000	75,000
MISC - CITY TAXES	130,213.55	136,000	114,000	135,000	145,000	145,000
MISC - PERMITS	-	-	-	-	-	-
<b>TOTAL OTHER</b>	<b>476,361.33</b>	<b>480,800</b>	<b>333,400</b>	<b>476,500</b>	<b>486,500</b>	<b>486,500</b>
LAND	-	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-
EAST 4TH SEWER MAIN IMPROVMENT	-	-	-	-	-	-
E. THIRD-SEWER MAIN IMPROVMENT	-	-	-	-	-	-
STOVER LIFT STN & FORCE MAIN	-	-	-	-	-	-
NORTH BIRCH IMPROVEMENTS	-	-	-	-	-	-
MACHINERY AND EQUIPMENT	-	-	-	-	-	-
SEWER RODDER - TRUCK MOUNT	-	-	-	-	-	-
W.C.R./STOVER/BETHANY SWR LIFT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL SEWER COLLECTION DEPT.</b>	<b>676,997.42</b>	<b>713,110</b>	<b>479,410</b>	<b>703,210</b>	<b>713,210</b>	<b>713,210</b>

**FUND:** WATER/SEWER

**PROGRAM:** WASTEWATER TREATMENT SERVICES

**PROGRAM STATEMENT**

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

**Staffing Level**

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	0.025
Utility Billing Clerk	0.150	Clerk-Receptionist	<u>0.150</u>
Accounting Clerk	0.075	Total FTE	7.100

**Overview of Ongoing and Present Activities**

Operations and Maintenance of the wastewater treatment facility

**Notable Changes in 2012**

- Clarifier Pumps, valves and control panel up-grade \$175,000
- Replacing 2000 Chevrolet pickup (#385) through Equipment Rental fund \$ 22,000
- Replacing 2001 Chevrolet pickup (#386) through Equipment Rental Fund \$ 22,000

**Mandated Programs – Federal and State**

All operations are regulated by DOE, EPA, and the Health Department.

**Revenue Generated** – see Collection services.

**Equipment and Vehicles Assigned** – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	2 – Air Compressor
1 – Road Grader	3 – Small Pick-ups
1 – Sewer Rodder	6 – Full size Pick-ups
2– Forklift	2 – Dump Trucks
1 – Water Truck	1 – Tractor/Loader
1 – Loader	2 – Backhoes
1 – 4 TRX-200	1 – Pressure Washer
3 – Generators	



**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>SEWER TREATMENT DEPARTMENT</b>						
REGULAR SALARIES & WAGES	231,690.15	237,000	230,000	250,000	250,000	250,000
WAGES - SUPERVISION	90,651.16	92,700	77,880	90,000	90,000	90,000
WAGES - ADMINISTRATION	39,847.51	48,000	35,000	40,000	40,000	40,000
OVERTIME	6,059.45	7,000	7,000	8,000	8,000	8,000
OVERTIME - SUPERVISION	6,925.86	8,000	5,000	8,000	8,000	8,000
OVERTIME - ADMINISTRATION	218.73	500	-	500	500	500
LONGEVITY	4,480.00	4,200	4,270	5,000	5,000	5,000
LONGEVITY - SUPERVISION	2,362.45	2,300	2,100	2,300	2,300	2,300
LONGEVITY - ADMINISTRATION	975.77	1,200	560	1,000	1,000	1,000
<b>TOTAL SALARIES &amp; WAGES</b>	<b>383,211.08</b>	<b>400,900</b>	<b>361,810</b>	<b>404,800</b>	<b>404,800</b>	<b>404,800</b>
SOCIAL SECURITY	18,282.99	18,990	15,400	20,120	20,120	20,120
SOCIAL SECURITY - SUPERVISION	7,517.45	7,880	6,510	7,680	7,680	7,680
SOCIAL SECURITY - ADMIN.	3,065.27	3,810	1,960	2,800	2,800	2,800
RETIREMENT	12,862.42	12,590	14,230	18,600	18,600	18,600
RETIREMENT - SUPERVISION	5,135.29	5,470	6,010	7,090	7,090	7,090
RETIREMENT - ADMINISTRATION	2,124.73	2,640	1,810	2,580	2,580	2,580
WORKMAN'S COMPENSATION	6,404.01	8,130	8,390	10,960	10,960	10,960
WORKMAN'S COMPENSATION-SUPERV	1,812.25	3,370	3,550	4,180	4,180	4,180
WORKMAN'S COMPENSATION - ADMI	171.64	1,400	1,070	1,520	1,520	1,520
MEDICAL/LIFE INSURANCE	63,288.70	70,000	66,060	72,660	72,660	72,660
MEDICAL/LIFE INSURANCE -SUPER	10,769.23	13,000	10,700	11,770	11,770	11,770
MEDICAL/LIFE INSURANCE-ADMIN.	7,405.80	7,500	8,390	9,230	9,230	9,230
UNEMPLOYMENT COMPENSATION	-	-	12,250	-	-	-
UNEMPLOYMENT COMPENSATION-SUP	-	-	-	-	-	-
UNEMPLOYMENT COMPENSATION-ADM	-	-	-	-	-	-
UNIFORMS & CLOTHING	2,974.76	3,000	3,370	3,500	3,500	3,500
<b>TOTAL BENEFITS</b>	<b>141,814.54</b>	<b>157,780</b>	<b>159,700</b>	<b>172,690</b>	<b>172,690</b>	<b>172,690</b>
OFFICE & OPERATING SUPPLIES	93,014.31	100,000	90,000	100,000	100,000	100,000
SMALL TOOLS & MINOR EQUIPMENT	43.01	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>93,057.32</b>	<b>100,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
PROFESSIONAL SERVICES	29,338.73	80,000	20,000	65,000	65,000	65,000
COMMUNICATIONS	7,328.28	8,000	8,700	9,000	9,000	9,000
TRAVEL	496.47	1,000	800	1,000	1,000	1,000
ADVERTISING	138.24	1,000	-	1,000	1,000	1,000
OPERATING RENTALS & LEASES	21,575.52	23,000	16,000	36,000	36,000	36,000
INSURANCE	90.75	500	100	500	500	500
PUBLIC UTILITY SERVICES	167,609.76	220,000	160,000	200,000	200,000	200,000
REPAIRS & MAINTENANCE	46,921.22	50,000	20,000	50,000	50,000	50,000
MISCELLANEOUS	4,444.78	12,000	6,000	10,000	10,000	10,000
MISC - STATE TAXES	-	-	-	-	-	-
MISC - CITY TAXES	-	-	-	-	-	-
MISC - PERMITS	11,841.61	7,000	5,500	7,000	7,000	7,000
<b>TOTAL OTHER</b>	<b>289,785.36</b>	<b>402,500</b>	<b>237,100</b>	<b>379,500</b>	<b>379,500</b>	<b>379,500</b>
W.W.T.P. - OFFICE IMPROVEMENT	-	-	-	-	-	-
W.W.T.P. IMPROVEMENTS	-	-	-	-	-	-
W.W.T.P. IRRIGATION SYSTEM	-	-	-	-	-	-
PHASE II WWTP IMPROVEMENTS	-	-	-	-	-	-
PHASE III WWTP IMPROVEMENTS	-	-	-	-	-	-
WWTP INFLUENT FORCEMAIN REPLA	-	-	-	-	-	-
ASPHALT DRYING BEDS	-	-	-	-	-	-
SCREENING @ R.LIFT&PRIM CLARIFIER	-	175,000	20,000	175,000	175,000	175,000
MACHINERY AND EQUIPMENT	-	-	-	-	-	-
LAB EQUIPMENT	-	-	-	-	-	-
UTILITY VEHICLE	-	-	-	-	-	-
CONST PROJ WASTE WATER PLANT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>175,000</b>	<b>20,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>
<b>TOTAL SEWER TREATMENT DEPT.</b>	<b>907,868.30</b>	<b>1,236,180</b>	<b>868,610</b>	<b>1,231,990</b>	<b>1,231,990</b>	<b>1,231,990</b>

**\_FUND:** WATER/SEWER REVENUE

**PROGRAM:** WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

**PROGRAM STATEMENT**

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Trust Fund Loan – W.W.T.P. Improvements
  - 1996 – 2016
- Public Works Trust Fund Loan – Well Rehab Project
  - 1999 – 2019
- Yakima County S.I.E.D. Loan – Distribution Center Infrastructure Improvements
  - 2004 – 2013
- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
  - 2004 – 2023
- Yakima County S.I.E.D. Loan – Downtown Water Service Improvements
  - 2009 – 2019
- U.S.D.A. Note – Water System Improvements
  - 2009 – 2049

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

Terms of the multiple loan contracts.

**Revenue Generated** – None

**Equipment and Vehicles Assigned** - None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
<b>W/S FUND DEBT SERVICE &amp; OTHER</b>						
PRINCIPAL DOE LOAN SWR FRCMAI	9,713.43	-				
PRINCIPAL P/W TF LOAN '96 WWTP	237,505.26	237,510	237,510	237,510	237,510	237,510
PRINC. PWTF LOAN WELL REHAB	27,137.15	27,140	27,140	27,140	27,140	27,140
YAKIMA CNTY-SIED LOAN-DIST CN	36,573.03	37,250	37,250	37,940	37,940	37,940
PRINCIPAL DWSRF WELL REHAB	140,017.09	140,100	140,100	140,100	140,100	140,100
YAKIMA CNTY-SIED LOAN-DOWNTOW	22,195.47	22,940	22,940	23,500	23,500	23,500
USDA NOTE-'09 & '10 WATER IMP	-	5,920	5,920	6,120	6,120	6,120
<b>TOTAL PRINCIPAL</b>	<b>473,141.43</b>	<b>470,860</b>	<b>470,860</b>	<b>472,310</b>	<b>472,310</b>	<b>472,310</b>
INT. PWTF LOAN WELL REHAB	2,713.71	2,450	2,450	2,170	2,170	2,170
YAKIMA CNTY-SIED LOAN-DIST CN	2,782.44	2,110	2,110	1,420	1,420	1,420
INTEREST DWSRF WELL REHAB	19,602.39	18,200	18,200	16,810	16,810	16,810
YAKIMA CNTY-SIED LOAN-DOWNTOW	6,303.33	5,560	5,560	5,000	5,000	5,000
USDA NOTE-'09 & '10 WATER IMP	9,142.66	15,680	15,680	15,200	15,200	15,200
INTEREST DOE LOAN SWR FRCMAIN	1,102.11	-	-	-	-	-
INTEREST P/W TF LOAN '96 WWTP	16,625.37	14,250	14,250	11,880	11,880	11,880
<b>TOTAL INTEREST</b>	<b>58,272.01</b>	<b>58,250</b>	<b>58,250</b>	<b>52,480</b>	<b>52,480</b>	<b>52,480</b>
OPERATING TRANSFER-OUT REDEMP	558,000.00	528,000	528,000	528,000	528,000	528,000
OPERATING TRANSFER-OUT RESERV	-	-	-	-	-	-
OPERATING TRANSFER-OUT C.E.	64,200.00	65,000	65,000	65,000	65,000	65,000
OPERATING TRANSFER-OUT C.D.B.G.	548,800.00	-	-	425,000	425,000	425,000
<b>TOTAL TRANSFERS</b>	<b>1,171,000.00</b>	<b>593,000</b>	<b>593,000</b>	<b>1,018,000</b>	<b>1,018,000</b>	<b>1,018,000</b>
ENDING FUND BALANCE	1,162,862.25	878,130	1,577,452	826,622	1,026,622	1,026,622
<b>TOTAL WATER/SEWER FUND</b>	<b>5,877,888.26</b>	<b>5,309,170</b>	<b>5,280,832</b>	<b>5,688,092</b>	<b>5,920,092</b>	<b>5,920,092</b>

## IRRIGATION FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

IRRIGATION FUND						
DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>BEGINNING FUND BALANCE</b>	184,865.50	207,180	213,343	243,083	243,083	243,083
<b>TAXES</b>						
LOCAL SALES TAXES	-	-				
<b>TOTAL TAXES</b>	-	-				
<b>CHARGES FOR SERVICES</b>						
IRRIGATION WATER RECEIPTS	403,280.55	420,000	420,000	425,000	425,000	425,000
CONNECTIONS & MISC.	-	-	-	-	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	403,280.55	420,000	420,000	425,000	425,000	425,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	397.99	500	350	350	350	350
OTHER MISCELLANEOUS REVENUE	-	-				
INTERFUND LOAN RECEIVED	-	-				
CONNECTION FEE - DUE S.V.I.D.	-	-				
TRANSFER FROM F.R.S.	-	-				
<b>TOTAL IRRIGATION FUND</b>	<b>588,544.04</b>	<b>627,680</b>	<b>633,693</b>	<b>668,433</b>	<b>668,433</b>	<b>668,433</b>

**FUND:** IRRIGATION

**PROGRAM:** IRRIGATION WATER DELIVERY SERVICES

**PROGRAM STATEMENT**

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

**Staffing Level**

Public Works Director	.05	Assistant Public Works Director	.15
Public Works Assistant	.05	Public Works Foreman	.30
Public Works Office Clerk	.10	Public Works Maintenance Technician	.30
Accounting Clerk	.05	City Treasurer	.05
City Clerk	.05	Deputy City Clerk/Treasurer	.05
Utility Billing Clerk	.15	Clerk Receptionist	<u>.10</u>
		Total FTE	1.40

**Overview of Ongoing and Present Activities**

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system. Responsible for addressing daily customer complaints.

**Notable Changes in 2012**– None

**Mandated Programs – Federal and State** - None

**Revenue Generated** –

Irrigation water receipts \$425,000

**Equipment and Vehicles Assigned** – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Ford Explorer	1 – Forklift
4 – Full size pick-ups	1 – Air Compressor	3 – K-saws
2 – Dump trucks	1 – Sewer Rodder	1 – Pressure Washer
3 – 1-Ton Trucks	1 – Concrete Mixer	2 - Generators
2 – Backhoes	1 – Sweeper	2 – Upright Plate whackers
3 – Small pick-ups	2 – Trach pumps	1 – Air Compressor

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**IRRIGATION FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012	
					MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	13,575.54	15,000	16,500	16,000	16,000	16,000
WAGES - SUPERVISION	14,288.12	16,000	12,500	15,000	15,000	15,000
WAGES - ADMINISTRATION	28,543.58	30,000	27,500	30,000	30,000	30,000
OVERTIME	897.38	2,000	1,500	2,000	2,000	2,000
LONGEVITY	-	-	-	-	-	-
LONGEVITY	404.25	600	350	500	500	500
LONGEVITY	676.39	800	650	800	800	800
<b>TOTAL SALARIES</b>	<b>59,964.87</b>	<b>64,400</b>	<b>59,000</b>	<b>64,300</b>	<b>64,300</b>	<b>64,300</b>
SOCIAL SECURITY	4,359.50	5,160	4,370	4,840	4,840	4,840
RETIREMENT	3,033.46	3,580	4,030	4,480	4,480	4,480
WORKMAN'S COMPENSATION	821.24	2,210	2,480	2,750	2,750	2,750
MEDICAL/LIFE INSURANCE	14,127.60	16,100	15,540	17,100	17,100	17,100
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS AND CLOTHING	494.82	700	680	700	700	700
<b>TOTAL BENEFITS</b>	<b>22,836.62</b>	<b>27,750</b>	<b>27,100</b>	<b>29,870</b>	<b>29,870</b>	<b>29,870</b>
OFFICE & OPERATING SUPPLIES	7,288.35	9,000	8,000	9,000	9,000	9,000
WATER PURCHASED FOR RESALE	207,603.29	218,400	214,810	230,000	230,000	230,000
SMALL TOOLS & MINOR EQUIPMENT	843.00	1,000	-	1,000	1,000	1,000
<b>TOTAL SUPPLIES</b>	<b>215,734.64</b>	<b>228,400</b>	<b>222,810</b>	<b>240,000</b>	<b>240,000</b>	<b>240,000</b>
PROFESSIONAL SERVICES	-	-	100	300	300	300
COMMUNICATIONS	3,685.04	6,000	3,200	5,000	5,000	5,000
TRAVEL	-	100	50	100	100	100
ADVERTISING	-	-	-	-	-	-
OPERATING RENTALS & LEASES	23,820.00	25,000	21,000	24,500	24,500	24,500
INSURANCE	2,979.39	3,200	2,600	3,000	3,000	3,000
PUBLIC UTILITY SERVICES	22,543.45	23,000	23,000	24,000	24,000	24,000
REPAIRS & MAINTENANCE	19,570.72	30,000	26,000	29,500	29,500	29,500
MISCELLANEOUS	146.00	250	250	300	300	300
<b>TOTAL OTHER SERVICES &amp; CHARGS.</b>	<b>72,744.60</b>	<b>87,550</b>	<b>76,200</b>	<b>86,700</b>	<b>86,700</b>	<b>86,700</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>371,280.73</b>	<b>408,100</b>	<b>385,110</b>	<b>420,870</b>	<b>420,870</b>	<b>420,870</b>
LAND	-	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
D.C. - LINE RELOCATION	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
OPERATING TRANSFERS-OUT	5,500.00	5,500	5,500	5,500	5,500	5,500
<b>TOTAL OPERATING TRANSFERS-OUT</b>	<b>5,500.00</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
CONNECTION FEE - PAID S.V.I.D	-	-	-	-	-	-
ENDING FUND BALANCE	213,342.92	214,080	243,083	242,063	242,063	242,063
<b>TOTAL IRRIGATION FUND</b>	<b>590,123.65</b>	<b>627,680</b>	<b>633,693</b>	<b>668,433</b>	<b>668,433</b>	<b>668,433</b>

SOLID WASTE FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

<b>SOLID WASTE FUND</b>					<b>2012</b>	
<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 ESTIMATE</b>	<b>MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>BEGINNING FUND BALANCE</b>	108,903.73	190,340	190,123	248,663	248,663	248,663
<b>TAXES</b>						
CITY UTILITY TAXES-SOLID WAST	283,075.75	304,000	285,000	285,000	285,000	285,000
<b>TOTAL TAXES</b>	283,075.75	304,000	285,000	285,000	285,000	285,000
<b>CHARGES FOR SERVICES</b>						
COLLECTION SERVICE	760,724.79	760,000	760,000	760,000	760,000	760,000
<b>TOTAL CHARGES FOR SERVICES</b>	760,724.79	760,000	760,000	760,000	760,000	760,000
<b>MISCELLANEOUS REVENUE</b>						
INVESTMENT INTEREST	3,161.72	1,600	2,000	2,000	2,000	2,000
SCALES RENTAL	360.48	360	360	360	360	360
OTHER MISCELLANEOUS REVENUE	-	-	-	-	-	-
<b>TOTAL MISCELLANEOUS REVENUE</b>	3,522.20	1,960	2,360	2,360	2,360	2,360
<b>NON-REVENUES</b>						
LOAN RECEIVED	-	-	-	-	-	-
RENTAL SECURITY DEPOSIT	-	-	-	-	-	-
CITY UTILITY TAXES COLLECTED	-	-	-	-	-	-
<b>TOTAL NON-REVENUES</b>	-	-	-	-	-	-
<b>OTHER FINANCING SOURCE</b>						
PROCEEDS FROM SALE OF LAND	-	-	-	-	-	-
<b>TOTAL OTHER SOURCES</b>	-	-	-	-	-	-
<b>TOTAL SOLID WASTE FUND</b>	<u>1,156,226.47</u>	<u>1,256,300</u>	<u>1,237,483</u>	<u>1,296,023</u>	<u>1,296,023</u>	<u>1,296,023</u>

**FUND:** SOLID WASTE

**PROGRAM:** COLLECTION SERVICES

**PROGRAM STATEMENT**

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

**Staffing Level**

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.05
Utility Billing Clerk	0.25	Accounting Clerk	0.15
Public Works Office Clerk	0.25	Clerk Receptionist	<u>0.15</u>
		Total FTE	3.95

**Overview of Ongoing and Present Activities**

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

**Notable Changes in 2012**

- Replace 1984 Ford 1-ton flatbed (#335) from the Equipment Rental fund \$42,000

**Mandated Programs – Federal and State**

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

**Revenue Generated**

Collection services	\$760,000
Scale Rental	<u>\$ 360</u>
Total	\$760,360

**Equipment and Vehicles Assigned** - All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – 1Ton Flatbed
3 – Garbage Compactors	1 – 1Ton Truck
2 – Backhoes	2 – Pick ups

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**GARBAGE FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>COLLECTION DEPARTMENT</b>						
REGULAR SALARIES & WAGES	103,411.56	100,000	98,500	100,000	100,000	100,000
WAGES - SUPERVISION	13,368.44	14,400	9,000	12,000	12,000	12,000
WAGES - ADMINISTRATION	50,974.97	58,000	52,000	55,000	55,000	55,000
OVERTIME	1,644.41	3,000	1,000	3,000	3,000	3,000
LONGEVITY	2,628.00	2,300	3,100	3,300	3,300	3,300
LONGEVITY	419.00	520	250	500	500	500
LONGEVITY	1,265.55	1,500	1,200	1,500	1,500	1,500
<b>TOTAL SALARIES</b>	<b>173,711.93</b>	<b>179,720</b>	<b>165,050</b>	<b>175,300</b>	<b>175,300</b>	<b>175,300</b>
SOCIAL SECURITY	13,032.67	14,040	12,630	13,410	13,410	13,410
RETIREMENT	9,110.21	9,750	11,670	12,400	12,400	12,400
WORKMAN'S COMPENSATION	3,488.95	6,010	7,160	7,600	7,600	7,600
MEDICAL/LIFE INSURANCE	47,489.43	50,000	49,640	54,600	54,600	54,600
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
UNIFORMS & CLOTHING	1,400.07	2,060	1,440	2,000	2,000	2,000
<b>TOTAL BENEFITS</b>	<b>74,521.33</b>	<b>81,860</b>	<b>82,540</b>	<b>90,010</b>	<b>90,010</b>	<b>90,010</b>
OFFICE & OPERATING SUPPLIES	13,231.09	20,000	30,000	35,000	35,000	35,000
SMALL TOOLS & MINOR EQUIPMENT	800.00	1,060	1,000	1,000	1,000	1,000
<b>TOTAL SUPPLIES</b>	<b>14,031.09</b>	<b>21,060</b>	<b>31,000</b>	<b>36,000</b>	<b>36,000</b>	<b>36,000</b>
PROFESSIONAL SERVICES	189.00	-	100	250	250	250
COMMUNICATIONS	3,994.10	4,600	4,200	4,600	4,600	4,600
TRAVEL	-	200	-	200	200	200
ADVERTISING	14.40	-	-	-	-	-
OPERATING RENTALS & LEASES	132,600.00	150,000	132,000	150,000	150,000	150,000
INSURANCE	13,626.60	15,000	12,300	15,000	15,000	15,000
PUBLIC UTILITY SERVICES	2,735.69	3,500	3,300	3,500	3,500	3,500
REPAIRS & MAINTENANCE	1,859.50	7,000	2,000	7,000	7,000	7,000
MISCELLANEOUS	10.83	1,000	250	1,000	1,000	1,000
MISCELLANEOUS - TIPPING FEES	179,550.83	200,000	195,000	200,000	200,000	200,000
MISCELLANEOUS - CITY TAXES	298,215.65	300,000	299,000	300,000	300,000	300,000
MISCELLANEOUS - STATE TAXES	43,342.25	42,000	36,500	42,000	42,000	42,000
<b>TOTAL OTHER SERVICES &amp; CHARGES.</b>	<b>676,138.85</b>	<b>723,300</b>	<b>684,650</b>	<b>723,550</b>	<b>723,550</b>	<b>723,550</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>938,403.20</b>	<b>1,005,940</b>	<b>963,240</b>	<b>1,024,860</b>	<b>1,024,860</b>	<b>1,024,860</b>
LAND	-	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-
IMPROVEMENTS O/T BUILDINGS	-	-	-	-	-	-
PIPE RELOCATION - D.C.	-	-	-	-	-	-
MACHINERY & EQUIPMENT	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COLLECTION DEPARTMENT</b>	<b>938,403.20</b>	<b>1,005,940</b>	<b>963,240</b>	<b>1,024,860</b>	<b>1,024,860</b>	<b>1,024,860</b>

**FUND:** SOLID WASTE

**PROGRAM:** NEIGHBORHOOD CLEAN-UP SERVICES

**PROGRAM STATEMENT**

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

**Staffing Level**

Public Works Foreman	.10
Public Works Employees	<u>.27</u>
Total FTE	.37

**Overview of Ongoing and Present Activities**

- Spring community clean-up.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

**Revenue Generated** – None

**Equipment and Vehicles Assigned** - All equipment and vehicles are shared within the Public Works Department.

2 – 1 Ton Flatbed

1 – Full size pick-up

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**NEIGHBORHOOD CLEAN-UP**

REGULAR SALARIES & WAGES	-	100	510	1,000	1,000	1,000
OVERTIME	-	1,000	780	1,000	1,000	1,000
<b>TOTAL SALARIES &amp; WAGES</b>	-	<b>1,100</b>	<b>1,290</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
SOCIAL SECURITY	-	90	100	150	150	150
RETIREMENT	-	60	70	140	140	140
WORKMAN'S COMPENSATION	-	40	60	90	90	90
MEDICAL/LIFE INSURANCE	-	180	890	980	980	980
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	-	<b>370</b>	<b>1,120</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>
OFFICE & OPERATING SUPPLIES	-	500	500	500	500	500
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	-	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
PROFESSIONAL SERVICES	-	-	-	-	-	-
COMMUNICATIONS	-	-	-	-	-	-
ADVERTISING	-	500	500	500	500	500
OPERATING RENTALS	646.15	1,000	-	1,000	1,000	1,000
INSURANCE	-	-	-	-	-	-
REPAIRS & MAINTENANCE	971.10	5,000	-	5,000	5,000	5,000
TIPPING FEES & MISCELLANEOUS	10,299.00	9,500	8,500	9,500	9,500	9,500
<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>11,916.25</b>	<b>16,000</b>	<b>9,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>11,916.25</b>	<b>17,970</b>	<b>11,910</b>	<b>19,860</b>	<b>19,860</b>	<b>19,860</b>
<b>TOTAL NEIGHBORHOOD CLEAN-UP</b>	<b>11,916.25</b>	<b>17,970</b>	<b>11,910</b>	<b>19,860</b>	<b>19,860</b>	<b>19,860</b>

**FUND:** SOLID WASTE

**PROGRAM:** LANDFILL SERVICES

**PROGRAM STATEMENT**

This program is responsible for the closure/post closure activities of our landfill.

**Staffing Level**

Public Works Employee 0.01

**Overview of Ongoing and Present Activities**

- Responsible for quarterly monitoring well samples.
- Responsible for additional soil cover for area II.

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

Closure/post closure is mandated by DOE and the Yakima Health Department.

**Revenue Generated** – None

**Equipment and Vehicles Assigned** - All equipment and vehicles are shared within the Public Works Department.

1 – Full size pick-up

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**LANDFILL DEPARTMENT**

REGULAR SALARIES & WAGES	1,691.26	2,000	1,000	2,000	2,000	2,000
OVERTIME	-	-	-	-	-	-
<b>TOTAL SALARIES</b>	<b>1,691.26</b>	<b>2,000</b>	<b>1,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
SOCIAL SECURITY	127.74	160	80	160	160	160
RETIREMENT	89.81	110	80	140	140	140
WORKMAN'S COMPENSATION	52.40	70	50	90	90	90
MEDICAL/LIFE INSURANCE	143.94	60	160	180	180	180
UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-
<b>TOTAL BENEFITS</b>	<b>413.89</b>	<b>400</b>	<b>370</b>	<b>570</b>	<b>570</b>	<b>570</b>
OFFICE & OPERATING SUPPLIES	-	110	100	110	110	110
SMALL TOOLS & MINOR EQUIPMENT	-	-	-	-	-	-
<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>110</b>	<b>100</b>	<b>110</b>	<b>110</b>	<b>110</b>
PROFESSIONAL SERVICES	3,479.26	3,000	2,000	3,000	3,000	3,000
COMMUNICATIONS	-	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-
INSURANCE	-	-	-	-	-	-
PUBLIC UTILITY SERVICES	-	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-
<b>TOTAL OTHER SERVICES &amp; CHARGES.</b>	<b>3,479.26</b>	<b>3,000</b>	<b>2,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>5,584.41</b>	<b>5,510</b>	<b>3,470</b>	<b>5,680</b>	<b>5,680</b>	<b>5,680</b>
LANDFILL COVER PROJECT	-	-	-	-	-	-
CONSTRUCTION PROJECTS	-	-	-	-	-	-
<b>TOTAL CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
OPERATING TRANSFERS OUT	10,200.00	10,200	10,200	10,200	10,200	10,200
<b>TOTAL TRANSFERS</b>	<b>10,200.00</b>	<b>10,200</b>	<b>10,200</b>	<b>10,200</b>	<b>10,200</b>	<b>10,200</b>
<b>TOTAL LANDFILL DEPARTMENT</b>	<b>15,784.41</b>	<b>15,710</b>	<b>13,670</b>	<b>15,880</b>	<b>15,880</b>	<b>15,880</b>
ENDING FUND BALANCE	190,122.61	216,680	248,663	235,423	235,423	235,423
<b>TOTAL GARBAGE FUND</b>	<b>1,156,226.47</b>	<b>1,256,300</b>	<b>1,237,483</b>	<b>1,296,023</b>	<b>1,296,023</b>	<b>1,296,023</b>





**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**WATER SEWER REVENUE BOND REDEPTION FUNDS**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
<b>2005 W/S BOND REDEPTION FUND</b>						
<b>BEGINNING FUND BALANCE</b>	64,179.11	97,720	94,586	97,196	97,196	97,196
INVESTMENT INTEREST	14,851.54	18,000	20,000	20,000	20,000	20,000
OPERATING TRANSFERS IN	558,000.00	528,000	528,000	528,000	528,000	528,000
<b>TOTAL 2005 W/S BOND RED. FUND</b>	<u>637,030.65</u>	<u>643,720</u>	<u>642,586</u>	<u>645,196</u>	<u>645,196</u>	<u>645,196</u>

**FUND:** W/S REVENUE BOND REDEMPTION FUNDS

**PROGRAM:** WATER/SEWER BOND DEBT SERVICE

**PROGRAM STATEMENT**

The Water/Sewer Fund currently has one outstanding bond issue. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in November while interest is paid semi annually in May and November. The funding for this debt service comes from the Water/Sewer fund.

**Staffing Level** – None

**Overview of Ongoing and Present Activities**

Following is the outstanding bond issue and year of origin and maturity:

- 2005 W/S Revenue Bonds, Improvements to Water and Sewer systems.  
Term: 2005 to 2019

**Notable Changes in 2012** – None

**Mandated Programs – Federal and State**

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

**Revenue Generated**

Operating Transfers-In	\$ 528,000
Investment Interest	\$ 20,000

**Equipment and Vehicles Assigned** - None

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE BOND REDEMPTION FUND**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 DEPT. ESTIMATE</b>	<b>2012</b>	
					<b>MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>2005 W/S REVENUE BONDS</b>						
PRINCIPAL	360,000.00	375,000	375,000	385,000	385,000	385,000
EQUITY TRANSFER - OUT	-	-	-	-	-	-
INTEREST	182,445.00	170,390	170,390	157,260	157,260	157,260
ENDING FUND BALANCE	94,585.65	98,330	97,196	102,936	102,936	102,936
<b>TOTAL W/S BOND REDEMPTION FUND</b>	<b>637,030.65</b>	<b>643,720</b>	<b>642,586</b>	<b>645,196</b>	<b>645,196</b>	<b>645,196</b>

## EQUIPMENT RENTAL FUND

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**CITY OF GRANDVIEW  
2012 REVENUE ESTIMATES**

**EQUIPMENT RENTAL FUND**

<b>DESCRIPTION</b>	<b>2010 ACTUAL</b>	<b>2011 BUDGET</b>	<b>2011 PROJECTED</b>	<b>2012 ESTIMATE</b>	<b>2012 MAYOR RECOMMENDED</b>	<b>2012 ADOPTED</b>
<b>BEGINNING FUND BALANCE</b>	1,640,777.20	1,727,430	1,729,257	2,002,187	2,002,187	2,002,187
EQUIPMENT RENTAL SERVICES	537,320.00	535,000	525,000	540,000	540,000	540,000
INVESTMENT INTEREST	17,535.80	15,000	13,900	14,000	14,000	14,000
INSURANCE CLAIM RECEIPTS	6,182.21	-				
INTERFUND LOAN INTEREST	-	-				
OTHER MISCELLANEOUS REVENUE	-	-				
<b>TOTAL MISCELLANEOUS REVENUE</b>	23,718.01	15,000	13,900	14,000	14,000	14,000
SALE OF FIXED ASSETS	1,900.50	1,000	2,900	4,000	4,000	4,000
<b>TOTAL EQUIPMENT RENTAL FUND</b>	2,203,715.71	2,278,430	2,271,057	2,560,187	2,560,187	2,560,187

**FUND:** EQUIPMENT RENTAL

**PROGRAM:** EQUIPMENT RENTAL AND REPLACEMENT

**PROGRAM STATEMENT**

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 83 vehicles and pieces of equipment within the Equipment Rental Fund.

**Staffing Level**

Accounts Payable Clerk	.15
City Treasurer	.05
<b>Total</b>	<b>.20</b>

**Overview of Ongoing and Present Activities**

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

**Notable Changes in 2012**

The following equipment replacements are planned.

#101 - 2001 GMC Pickup	#325 – 1980 MF Tractor
#208 – 2007 Dodge Charger	#384 – 2000 Chev Pickup
#209 – 2007 Dodge Charger	#385 – 2001 Chev Pickup
#432 – 1999 Chev Pickup	#386 – 2002 Chev Pickup
#433 – 2001 Chev Pickup	#335 – 1984 Ford 1ton Flatbed Truck
#911 – Network Accounting Software upgrade	#911 – Laptop Computer

**Mandated Programs – Federal and State** - None

**Revenue Generated**

Rental Fees from Operating Departments	\$ 540,000
Investment Interest	14,000

**Equipment and Vehicles Assigned** – 83 units used by the multiple city programs in the delivery of city services.

**CITY OF GRANDVIEW  
2012 EXPENDITURE ESTIMATES**

**EQUIPMENT RENTAL FUND**

DESCRIPTION	2010 ACTUAL	2011 BUDGET	2011 PROJECTED	2012 DEPT. ESTIMATE	2012 MAYOR RECOMMENDED	2012 ADOPTED
REGULAR SALARIES & WAGES	4,135.42	4,100	4,100	4,100	4,100	4,100
WAGES - SUPERVISION	-	-	-	-	-	-
WAGES - ADMINISTRATION	6,741.13	6,800	6,800	6,800	6,800	6,800
OVERTIME	-	-	-	-	-	-
LONGEVITY	124.20	-	-	-	-	-
LONGEVITY	172.65	310	310	310	310	310
<b>TOTAL SALARIES</b>	<b>11,173.40</b>	<b>11,210</b>	<b>11,210</b>	<b>11,210</b>	<b>11,210</b>	<b>11,210</b>
SOCIAL SECURITY	840.71	820	820	870	870	870
RETIREMENT	589.11	580	650	800	800	800
WORKMAN'S COMPENSATION	45.08	60	60	70	70	70
MEDICAL/LIFE INSURANCE	3,265.86	3,700	3,530	3,900	3,900	3,900
<b>TOTAL BENEFITS</b>	<b>4,740.76</b>	<b>5,160</b>	<b>5,060</b>	<b>5,640</b>	<b>5,640</b>	<b>5,640</b>
OFFICE & OPERATING SUPPLIES	20,876.85	20,580	21,000	22,000	22,000	22,000
FUEL CONSUMED	99,901.32	111,550	112,000	115,000	115,000	115,000
SMALL TOOLS & EQUIPMENT	-	1,000	-	1,000	1,000	1,000
<b>TOTAL SUPPLIES</b>	<b>120,778.17</b>	<b>133,130</b>	<b>133,000</b>	<b>138,000</b>	<b>138,000</b>	<b>138,000</b>
PROFESSIONAL SERVICES	-	1,000	100	1,000	1,000	1,000
COMMUNICATIONS	1,365.50	1,700	1,500	1,700	1,700	1,700
TRAVEL	-	100	100	500	500	500
TRAVEL - TRAINING	135.00	400	400	-	-	-
ADVERTISING	20.00	500	100	500	500	500
OPERATING RENTALS & LEASES	-	-	-	-	-	-
INSURANCE	15,600.08	18,000	15,000	18,000	18,000	18,000
REPAIRS & MAINTENANCE	71,789.27	100,000	90,000	100,000	100,000	100,000
MISCELLANEOUS	9,947.96	13,500	12,000	13,500	13,500	13,500
MISC - TRAINING	-	400	400	400	400	400
<b>TOTAL OTHER</b>	<b>98,857.81</b>	<b>135,600</b>	<b>119,600</b>	<b>135,600</b>	<b>135,600</b>	<b>135,600</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>235,550.14</b>	<b>285,100</b>	<b>268,870</b>	<b>290,450</b>	<b>290,450</b>	<b>290,450</b>
LAND	-	-	-	-	-	-
BUILDINGS	-	-	-	-	-	-
MACHINERY & EQUIPMENT	238,908.14	-	-	332,500	332,500	332,500
CAPITAL LEASES	-	-	-	-	-	-
<b>TOTAL CAPITAL &amp; DEBT SERVICE</b>	<b>238,908.14</b>	<b>-</b>	<b>-</b>	<b>332,500</b>	<b>332,500</b>	<b>332,500</b>
<b>TOTAL O &amp; M AND CAPITAL</b>	<b>474,458.28</b>	<b>285,100</b>	<b>268,870</b>	<b>622,950</b>	<b>622,950</b>	<b>622,950</b>
ENDING FUND BALANCE	1,729,257.43	1,993,330	2,002,187	1,937,237	1,937,237	1,937,237
<b>TOTAL EQUIPMENT RENTAL FUND</b>	<b>2,203,715.71</b>	<b>2,278,430</b>	<b>2,271,057</b>	<b>2,560,187</b>	<b>2,560,187</b>	<b>2,560,187</b>