

2010 Budget

Adopted December 7, 2009

- Budget Message
- Budget Summary
- Personnel Summary
- Current Expense
- Special Revenue
- Debt Service
- Capital Improvement
- Enterprise
- Equipment Rental

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**2010 PROPOSED BUDGET
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October 22, 2009

Grandview City Council

Dear Council members:

It is my pleasure to present the Council with the proposed budget for Fiscal Year 2010, to provide city services for the period January 1, 2010 to December 31, 2010.

As in previous years, staff work on the 2010 budget began in mid-summer and required several reviews in order to finish. Each year during the budget preparation process, new challenges or circumstances are presented. In 2009, the City was faced with new challenges related to the onset of the recession in fall 2008. The three (3) primary City revenue sources affected were sales taxes, city/county assistance from the state, and real estate excise taxes. As you know, we have been proactive in taking various steps over the last several years to try to reduce costs, either through staff reductions through attrition or elimination, reduction or modification of City services in the Current Expense Fund. Services affected by these steps include aquatics, museum, parks maintenance, street maintenance, animal control, recreation services, and library services. I believe the two (2) Council planning sessions held in January and July, 2009 with the management team were extremely helpful in keeping us up to date on financial trends and projections, and status review of our 2008/2009 targets.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan. These key components are:

- 2010 Budget Highlights
- 2008/2009 Council Targets
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Budget Message Summary/Recommendations

2010 BUDGET HIGHLIGHTS

- The proposed budget includes 2010 expenditures of \$4,579,900 in the Current Expense Fund, which represents a 0.9% increase over 2009 projected expenditures and an increase of 2.8% from the adopted 2009 budget. The projected 12/31/10 Current Expense Fund balance is \$1,035,320, which represents a fund balance equal to approximately 22.6% of proposed 2010 expenditures, which meets the City Council's direction to maintain a minimum 15% fund balance.

- The 2009/2010 Budget Summary displays, over a 24 month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2009 will increase from \$1,270,000 to \$1,289,000 or 1% plus new construction. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$336 or \$28 per month. **Attachment A** entitled “Where Does Your Tax Dollar Go” has been prepared to show how the total property taxes paid by our residents are distributed.
- We estimate that sales tax revenue will remain stable at approximately \$660,000. Actual sales taxes collected in 2008 were \$834,000. The onset of the depressed economy had a material effect on our sales tax collections in 2009 and we are projecting no change for 2010. Sales tax revenue represents about 10% of the Current Expense Fund revenue in 2010. Our estimates are cautious because of the unknown impact of the continued poor economic climate.
- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 78% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.
- The proposed 2010 budget provides full funding for the replacement of vehicles and equipment, except for major fire apparatus. **Attachment D** identifies the vehicles to be replaced.
- The proposed budget contains funding to support several community programs and/or organizations, including:

| | | |
|----|---|----------|
| 1. | Association of Washington Cities | \$5,750 |
| 2. | Yakima Valley Conference of Governments | \$10,620 |
| 3. | Yakima County Development Association | \$5,000 |
| 4. | Yakima County Air Quality | \$3,740 |
| 5. | Yakima County Emergency Management | \$6,930 |

- The 2010 budget contains funding for a School Resource Officer with the costs being shared 75% by the School District and 25% by the City.
- As part of the budget process, Department Directors were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a rate increase for water, wastewater, and irrigation fees.

- The budget for 2010 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.
- 2009 has been a year of economic uncertainty which has adversely impacted our revenues in the Current Expense Fund. At this point, we expect 2010 revenues in that fund to remain relatively stable. At the same time, we have been able to move forward on many projects that are substantially funded by other sources such as federal and state grants and/or loans, trusts, and private donations. Those projects completed or in progress include renovation of George Young Building, asphalt pathways, and Seahawks Playground at Country Park Events Center, joint use library with Yakima Valley Community College, Euclid Road reconstruction, Grandridge neighborhood improvements, and “Alive Downtown” improvements. These projects could not have moved forward without the considerable collaborative effort demonstrated by City Council and the management team.
- At the July 2009 Council planning session, we asked each department director to prepare a list of potential additional program or service cuts that we might consider in 2010 if necessary. Those reports are included as **Attachment I**.

2008/2009 COUNCIL TARGETS

In December 2007, the City Council concluded a two-day retreat to develop its targets or objectives for 2008/2009. Twenty two (22) separate targets were identified and prioritized. **Attachment E** outlines the targets. The City Council, City Administrator, and staff have done a good job of completing reviews and/or implementing most of the 2008/2009 City Council targets. The targets completed, at this point are:

| | |
|---|--|
| School Resource Officer Funding | Downtown Revitalization Plan with Design Standards |
| Grandridge Neighborhood Improvements | Euclid Road Renovation |
| Plan for joint Library with Yakima Valley Community College | Sale of Senior Center for seed money to construct new multi-purpose Community Center |
| Expansion of block parties | Adoption of revised Water Master Plan |
| Completion of revised Wastewater Plan | Centennial Celebration |
| New playground facilities for Westside Park and County Park Events Center | Dykstra Park restroom facility |
| Revised Comprehensive Plan | Revised Personnel Policy |
| Continued focus on gang prevention, intervention, and enforcement. | |

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by Huijbregtse, Louman Associates, Inc. in October 2009. This is done on an annual basis to make certain that

our various utility rates are sufficient to support operation and maintenance and capital projects in the respective funds. The 6% recommended water and wastewater rate increases are based upon the engineer recommendations reviewed with City Council in November of 2008. The 2009 rate review is attached as **Attachment F**. Also attached as **Attachment G** is a survey which shows 2009 and 2010 utility rates for similar sized cities in our area.

| Utility | Proposed Rate Increase | Proposed % Rate Increase | 2009 Rate | 2010 Rate | Last Rate Increase | Additional Revenue |
|--------------|------------------------|--------------------------|----------------|----------------|--------------------|--------------------|
| Solid Waste | \$0 | N/A | \$13.50 | \$13.50 | 2008 | N/A |
| Water | \$1.38 | 6% | \$22.81 | \$24.09 | 2009 | \$70,000 |
| Wastewater | \$1.44 | 6% | \$23.90 | \$25.34 | 2009 | \$60,000 |
| Irrigation | \$0.47 | 5% | \$ 9.36 | \$ 9.83 | 2009 | \$20,000 |
| TOTAL | \$3.29 | N/A | \$69.57 | \$72.86 | | \$150,000 |

PERSONNEL

The proposed budget provides for sixty-one (61) full-time employees in 2010 a reduction of four (4) since 2006. As positions have become vacant, we have considered alternative staffing strategies. These include the use of seasonal labor, or, in the case of animal control, contracting out that service. The proposed budget includes no dollars for wage adjustments for city employees. As you know our current three (3) collective bargaining agreements expire on December 31, 2009. We are in the process of negotiating with the three (3) unions and are hopeful to have completed that process in the next several months.

Over the last three (3) years, full-time staffing levels have decreased. Several positions were eliminated as a result of retirements or resignations. They include Animal Control Officer, Public Works Technician, Library Technician, part-time seasonal laborers in parks, part-time museum caretaker, part-time Recreation Secretary and seasonal playground aides. The proposed 2010 budget eliminates another full-time Public Works Technician position currently dedicated to parks maintenance, and adds a dispatcher position.

The proposed budget includes funds to cover a 10% increase in the health insurance premiums based upon the 2010 rates of the current provider. However, as you know, we are currently exploring various options aimed at reducing or mitigating these costs including alternative health care plans, modifying the structure of the plan, increasing employee contributions, or a combination thereof.

A major impact on the proposed budget is the state mandated employer costs for the various state retirement systems, of which city employees are members. This mandate in 2010 will cost the City approximately \$207,000.

Attachment H is a table which displays the employer (city's) contribution rates.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of our challenges as a city is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

| <u>REVENUE SOURCE</u> | <u>APPROVING AUTHORITY</u> | <u>COMMENTS</u> |
|----------------------------------|----------------------------|--|
| Utility tax on private utilities | Voters | 1% increase = \$160,000 |
| Utility tax on public utilities | City Council | 1% increase = \$40,000 |
| Vehicle license fee | City Council | \$20/year = \$180,000 |
| Vehicle license fee | Voters | \$100/year = \$900,000 |
| Property tax lid lift | Voters | 1% increase = \$11,000 |
| Real Estate Excise Tax | City Council | 2 nd ¼% increase = \$30,000 |

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2010 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus, local transportation infrastructure, parks restrooms and swimming pool upgrades. No financing mechanism is currently in place to make certain that we, as a community, are investing in these areas. In 2007, the State Legislature adopted legislation providing for a local option vehicle license fee. The Council could impose a \$20 vehicle license fee which would generate approximately \$180,000 annually to be used only for transportation improvements. The voters can approve a fee of up to \$100 annually, which would generate up to \$900,000. Per Council direction, we intend to present the Council with a detailed plan after the first of the year.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction \$9,000,000
- Health and safety improvements in parks \$ 500,000
- Major fire apparatus \$2,300,000
- Swimming pool upgrade \$3,500,000
- Police station renovation/replacement unknown
- Animal Shelter Facility \$ 300,000

The proposed 2010 budget, in the Capital Improvement Fund, does include \$24,000 for Phase 2 of the East Entrance Improvement Project and \$20,000 for Country Park Events Center improvements.

VEHICLE REPLACEMENT

The proposed 2010 budget included full funding for the replacement of vehicles and equipment, except major fire apparatus. A list of the vehicles proposed for replacement in 2010 is shown in ***Attachment D***.

SUMMARY/RECOMMENDATIONS

- As has been the case in previous years, it continues to be a significant challenge to sustain the current level of services in the Current Expense Fund with the existing revenue stream. As was discussed with the Council last summer, the

City's ongoing revenue sources are growing at the rate of approximately 2 ½% per year while the cost of maintaining current service levels increases about 5% per year. Given this reality, our approach has been to reduce, eliminate, or modify City services based on City Council service priorities. Also, we have reduced the number of full-time City employees through attrition over the last four (4) years.

- In an effort to reduce 2010 Current Expense Fund Expenditures, no proposed capital items are included in this fund. Instead, they are either included in the Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.
- The 2007 legislature provided cities and counties with a new local option as it relates to transportation. The legislation permits the establishment of a Transportation Benefit District and the use of a vehicle license fee to fund transportation projects that are part of an adopted plan. This annual fee could range from \$20 to \$100 and would generate \$180,000 to \$900,000. Any fee greater than \$20 per year would require voter approval. This option was available as of January 2008. I believe the Council should consider this new option as a means by which to start seriously addressing our local street maintenance needs. Since the passage of Initiative 695 in 1999, street maintenance budgets have been sharply reduced and our streets continue to deteriorate.
- Property tax revenues in 2009 are expected to increase by \$20,000 or 1.6%. As you may recall, Initiative 747, passed by the voters in November 2001, limits property tax levy increases to 1% per year, plus new construction. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services. While our levy increase is capped at 1%, our cost of delivering services has increased approximately 5% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services.
- When Initiative 695 was approved by the voters in November 1999 and enacted by the state legislature, our City lost approximately \$500,000 annually in funds that were used for to pay for police, fire, parks, recreation, library, street maintenance and cemetery services. Since 2000, that amounts to \$5 million in lost revenue. Since then, the State Legislature has not identified and funded any permanent replacement revenue for cities in the State. The estimated state support in 2010 will be \$84,000.

I wish to express my thanks to each Councilmember for their diligence and assistance during the past year as we worked together to respond to the increased challenge of providing City services. To a great extent, our proactive approach over the last several years has helped us deal with this challenging environment. We will meet on November 9th at 5:00 p.m. to review the proposed budget with department heads.

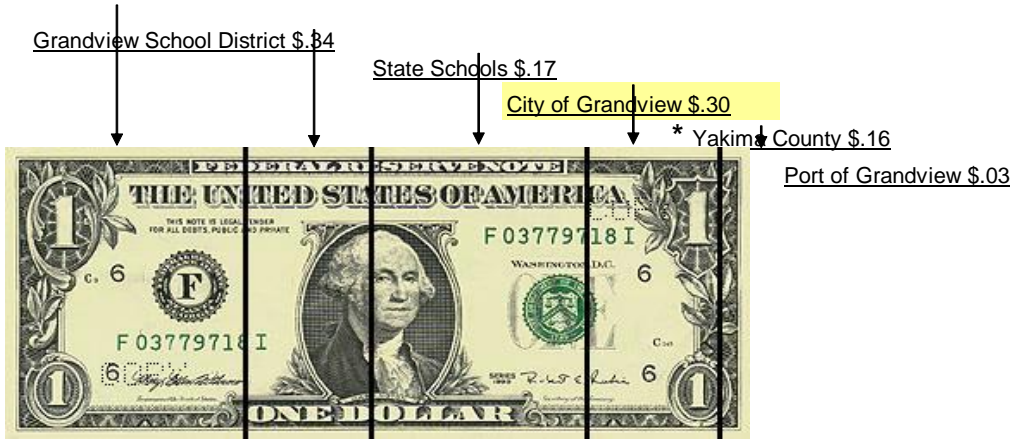
Respectfully submitted,
Mayor Norm Childress

ATTACHMENT A
2010 Budget

Where Does Your Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

| | |
|----------------------------|-----------------|
| City of Grandview | \$ 0.299 |
| Yakima County | \$ 0.160 |
| Local & State School Total | \$ 0.506 |
| Port of Grandview | \$ 0.035 |
| TOTAL | \$ 1.000 |



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

| Tax Code Area 440 - City | 2009 | | Total Rate | Total Tax |
|----------------------------|-----------------------------|-------------|--------------|-----------------|
| | Tax Levy Rates/\$1,000 AV * | | | |
| | Non-Voted | Voted | | |
| City of Grandview | 3.16 | 0.21 | 3.36 | 336.13 |
| County Emergency Services | 0.21 | - | 0.21 | 21.24 |
| County Flood Control | 0.08 | - | 0.08 | 8.50 |
| Grandview Port District #2 | 0.40 | - | 0.40 | 39.51 |
| Grandview School M&O | - | 1.40 | 1.40 | 139.55 |
| Grandview School Bonds | - | 2.37 | 2.37 | 236.95 |
| State School Levy | 1.92 | - | 1.92 | 192.18 |
| Yakima County | 1.45 | 0.05 | 1.51 | 150.74 |
| Total | 7.22 | 4.02 | 11.25 | 1,124.79 |

* Rates rounded to nearest cent

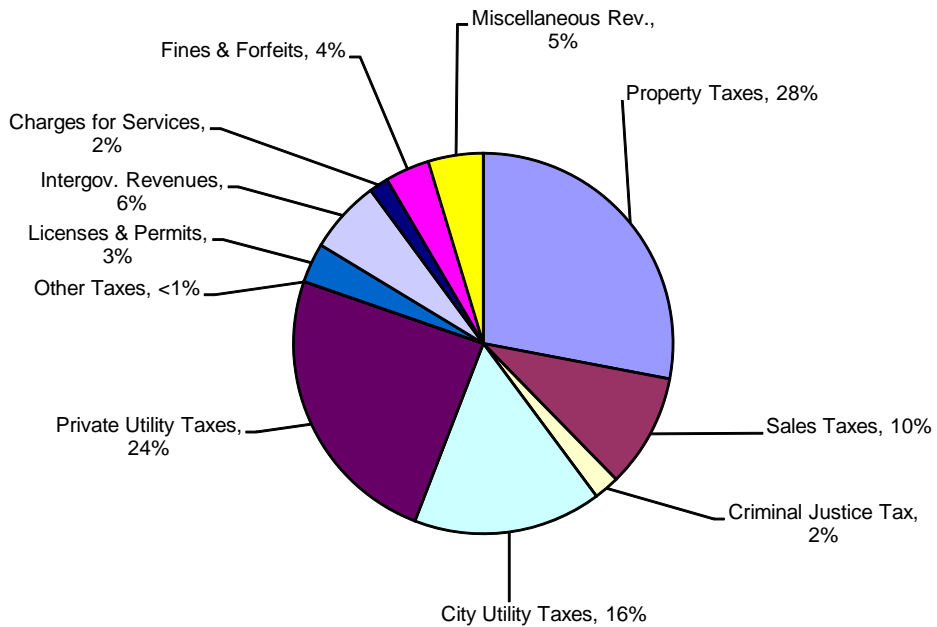
| | | |
|----------------------------|-----------------|-------------|
| City Total | 336.13 | 30% |
| County Total | 180.47 | 16% |
| Local & State School Total | 568.67 | 51% |
| Port Total | 39.51 | 4% |
| Total | 1,124.79 | 100% |

ATTACHMENT B
2010 Budget

Current Expense Revenues

| Revenue Type | Amount | |
|-----------------------|---------------------|-----|
| Property Taxes | \$ 1,289,050 | 28% |
| Sales Taxes | 445,620 | 10% |
| Criminal Justice Tax | 100,000 | 2% |
| City Utility Taxes | 738,600 | 16% |
| Private Utility Taxes | 1,124,500 | 24% |
| Other Taxes | 1,000 | <1% |
| Licenses & Permits | 154,600 | 3% |
| Intergov. Revenues | 287,160 | 6% |
| Charges for Services | 75,650 | 2% |
| Fines & Forfeits | 174,420 | 4% |
| Misc. & Other Rev. | 215,750 | 5% |
| Total Revenue | \$ 4,606,350 | |

Current Expense Fund Revenues



10/16/2009

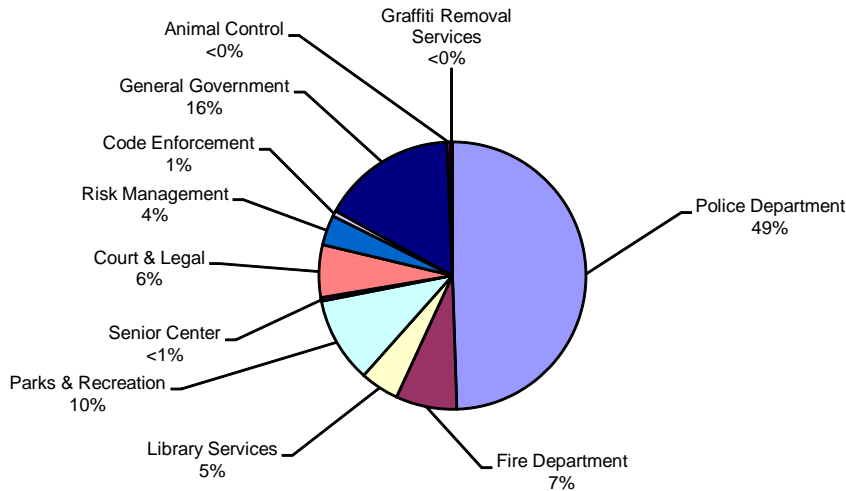
ATTACHMENT C

2010 Budget

Current Expense Expenditures

| Department/Services | Amount | | |
|---------------------|---------------------------|---------|-----|
| Police Department | \$ 2,266,200 | 49% | |
| Fire Department | 338,660 | 7% | |
| Library Services | 215,450 | 5% | |
| Parks & Recreation | 473,900 | 10% | |
| Senior Center | 20,070 | <1% | |
| Court & Legal | 291,250 | 6% | |
| Risk Management | 166,170 | 4% | |
| Code Enforcement | 31,150 | 1% | |
| See Note below * | General Government | 746,800 | 16% |
| | Animal Control | 20,000 | <1% |
| | Graffiti Removal Services | 10,250 | <1% |

Current Expense Fund Expenditures



* Note: General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Museum Services and Transfers Out to the Street Fund.

10/18/2009

ATTACHMENT D

Proposed 2010 Budget Vehicle/Equipment Replacement

| <u>DEPARTMENT</u> | <u>VEHICLE</u> | <u>FUNDING SOURCE</u> |
|-------------------|--------------------------------|-----------------------|
| Police | 2003 Ford Expedition | Equipment Rental Fund |
| Police | 2007 Dodge Charger | Equipment Rental Fund |
| Fire | Pumper Truck (see note below) | Equipment Rental Fund |
| City Hall | Printer, Network, Laser, Color | Equipment Rental Fund |

note: The City of Grandview will be sharing (50/50) the cost of a new pumper truck. Yakima County Fire District #5 will be the lead agency in this purchase.

Policy Agenda 2008 Targets for Action

TOP PRIORITY

**Plan for Financing General Fund Services: Public Information
and Election (4/08)**

**Rental Property Registration and Annual Inspection Program:
Adoption and Implementation**

School Resource Officer: Funding Policy

**Downtown Revitalization and Design Standards: Policy
Direction and Implementation**

Swimming Pool Facility Improvement Plan

HIGH PRIORITY

**Animal Control and Shelter: Direction, Service Level and
Funding**

Street Renovation and Financing Plan

Yakima Valley Community College Strategy

**Neighborhood Infrastructure Improvements: Projects and
Funding**

Port-City Relations: Aggressive Strategy

Freeway Interchanges and Corridor Development: Strategy and Actions

| | | |
|---------------|---|---------------------|
| TARGET | <u>Plan for Financing General Fund Services (Current Expense Fund)</u> | PRIORITY |
| | | <i>Policy – Top</i> |
| | <i>Actions</i> | <i>Time</i> |
| | 1. Develop public process plan by Executive Team | 1/08 |
| | 2. Present public process plan to Mayor and Council | 1/08 |
| | 3. Initiate public process meetings | 2/08 – 3/08 |
| | 4. Decide on direction of financing city services | 4/08 |
| | 5. Conduct election on financing city services (if necessary) | 5/08 |
| | Responsibility: City Administrator | |

| | | |
|---------------|--|---------------------|
| TARGET | <u>Rental Property Registration and Annual Inspection Program</u> | PRIORITY |
| | | <i>Policy – Top</i> |
| | <i>Actions</i> | <i>Time</i> |
| | 1. Presentation to Mayor-Council program recommendation | 1/08 |
| | 2. Finalize ordinance | 3/08 |
| | 3. Approve ordinance | 3/08 |
| | 4. Implement | 5/08 |
| | Responsibility: Public Works Director | |

| | | |
|---------------|--|---------------------|
| TARGET | <u>School Resource Officer: Funding Policy</u> | PRIORITY |
| | | <i>Policy – Top</i> |
| | <i>Actions</i> | <i>Time</i> |
| | 1. Meet with School Superintendent/Police to discuss current program and needs | 2/08 |
| | 2. Develop joint recommendation for Mayor-Council and School Board | 4/08 |
| | 3. Decide on program direction and funding | 5/08 |
| | Responsibility: City Administrator and Police Chief | |

TARGET Downtown Revitalization and Design Standards

PRIORITY

Policy – Top

| <i>Actions</i> | <i>Time</i> |
|---|-------------|
| 1. Meet with property owners and businesses to review plan option | 12/07 |
| 2. Present preferred alternative plan | 1/08 |
| 3. Decide on plan | 3/08 |
| 4. Complete Design Standards | 6/08 |

Responsibility: City Clerk and Public Works Director

TARGET Swimming Pool Facility Improvement Plan

PRIORITY

Policy – Top

| <i>Actions</i> | <i>Time</i> |
|--|-------------|
| 1. Identify resources to develop survey instrument | 2/08 |
| 2. Present survey to council for approval | 5/08 |
| 3. Complete survey of registered voters | 7/08 |
| 4. Review survey results and prepare recommendations | 9/08 |
| 5. Present proposal to Mayor-Council and decide | 10/08 |

Responsibility: Parks and Recreation Director

**TARGET Animal Control and Shelter:
Direction, Service Level and Funding**

PRIORITY

Policy – High

| <i>Actions</i> | <i>Time</i> |
|---|-------------|
| 1. Meeting with Committee to discuss alternatives | 2/08 |
| 2. Present recommendation to Mayor-Council | 4/08 |
| 3. Decide on direction and funding | 6/08 |

Responsibility: City Administrator

TARGET **Street Renovation and Financing Plan**

PRIORITY

Policy – High

Actions

1. Conduct public information meetings for input
2. Make policy decision regarding funding issue

Time

2/08
4/08

Responsibility: City Administrator

TARGET **Neighborhood Infrastructure**
Improvements: Projects and Funding

PRIORITY

Policy – High

Actions

1. Aggressively pursue all funding sources for projects

Time

ongoing

Responsibility: Public Works Director

TARGET **Yakima Valley Community College Strategy**

PRIORITY

Policy – High

Key Issues

1. Library (Joint)
2. Vocational/Technical Programs
3. Parking Lot
4. IT Support for City

Actions

1. Meet with Campus Dean to focus topics to be addressed
2. Report on Mayor-Council on topics and next steps

Time

2/08
4/08

Responsibility: City Administrator

TARGET Port-City Relations: Aggressive Strategy

PRIORITY

Policy – High

Actions

Time

- | | |
|--|------|
| 1. Work with Port Chair, Chamber President, YCDA Director | 2/08 |
| 2. Conduct Joint Meeting: Council, Port Commission, YCDA | 4/08 |
| 3. Develop proactive economic development strategy with specific action | 6/08 |

Responsibility: City Administrator

**TARGET Freeway Interchanges and Corridor
Development: Strategy and Actions**

PRIORITY

Policy – High

Actions

Time

- | | |
|--|------|
| 1. Incorporate in discussion with Port, Chamber and YCDA | 6/08 |
|--|------|

Responsibility: City Administrator

Management Agenda 2008 Targets for Action

TOP PRIORITY

**Five Year Financial Plan with Revenue and Expenditure
Projections**

Gangs Strategy and Actions

Block Parties: Expansion

Water Master Plan

Water Rights (with Water Conservancy Board)

HIGH PRIORITY

**Community Information Program and Marketing Plan:
Enhancement**

**Citywide Service and Delivery Method: Cost of Services, Audit
and Plan**

Sewer Master Plan

**Training Program for Managers, Supervisors and Employees for
Current Position and Potential Promotion**

100th Anniversary Celebration: Planning

TARGET **Five Year Financial Plan with Revenue and Expenditure Projections**

PRIORITY

Mgmt – Top

Actions

Time

- | | |
|---|------|
| 1. Complete projections | 5/08 |
| 2. Review in study session with Mayor and Council | 6/08 |
| 3. Provide policy direction | 7/08 |

Responsibility: City Administrator and City Treasurer

TARGET **Gangs Strategy and Actions**

PRIORITY

Mgmt – Top

Actions

Time

- | | |
|--|------|
| 1. Incorporate updates on implementation of new ordinances | 1/08 |
| 2. City-Schools Coalition to discuss problems and resolutions, parental education | 1/08 |
| 3. Incorporate public information on new ordinances, enforcement on ordinances and background information on gangs | 1/08 |
| 4. Conduct Council Workshop on State laws regarding parents and child relations | |

Responsibility: Police Chief

TARGET **Block Parties: Expansion**

PRIORITY

Mgmt – Top

Actions

Time

- | | |
|--|------|
| 1. Develop a plan, checklist and kit for Mayor-Council members | 3/08 |
| 2. Develop public information and resource handouts | |
| 3. City Administrator present plan to Council and sign up | 4/08 |

Responsibility: Police Chief and Mayor-Council

TARGET Water Master Plan

PRIORITY

Mgmt – Top

| <i>Actions</i> | <i>Time</i> |
|--|-------------|
| 1. Obtain task order approval – steps, dates and costs | 1/08 |
| 2. Complete master plan | 6/08 |
| 3. Review plan | 7/08 |
| 4. Submit plan to State | 7/08 |
| 5. Receive comments | 11/08 |
| 6. Finalize and approve plan | 12/08 |

Responsibility: Public Works Director

TARGET Water Rights

PRIORITY

Mgmt – Top

| <i>Actions</i> | <i>Time</i> |
|-------------------------------------|-------------|
| 1. Submit addendum to application | 1/08 |
| 2. Hire hydrologist to gather data | 3/08 |
| 3. Obtain approval from State Board | 4/08 |

Responsibility: Public Works Director

TARGET Community Information Program and Marketing Plan

PRIORITY

Mgmt –High

| <i>Actions</i> | <i>Time</i> |
|--|-------------|
| 1. Develop design for reader board | 1/08 |
| 2. Select, purchase and install reader board | 4/08 |
| 3. Continue quarterly Newsletter | Ongoing |
| 4. Continue upgrade of website | Ongoing |

Responsibility: City Clerk and City Administrator

TARGET **Citywide Service and Delivery Method: Cost of Services, Audit and Plan**

PRIORITY

Mgmt – High

Actions

Time

1. Develop proposal as to how to complete service audit

7/08

Responsibility: City Administrator

TARGET **Sewer Master Plan**

PRIORITY

Mgmt – High

Actions

Time

1. Obtain task order approval – steps, dates and costs
2. Complete master plan
3. Review plan
4. Submit plan to State
5. Receive comments
6. Finalize and approve plan

1/08

6/08

7/08

7/08

11/08

12/08

Responsibility: Public Works Director

TARGET **Training Program for Managers, Supervisors and Employees for Current Position and Potential Promotion**

PRIORITY

Mgmt – High

Actions

Time

1. Continue budgetary support for training for each employee (dollars per employee)
2. Continue WCIA/AWC as a training resource
3. Identify video conferencing training opportunities

Ongoing

Ongoing

2/08

Responsibility: City Administrator

TARGET 100th Anniversary Celebration

PRIORITY

Mgmt –High

Actions

Time

- | | |
|--|------|
| 1. Appoint committee (by Mayor) | 1/08 |
| 2. Develop recommendations | 4/08 |
| 3. Review recommendations and approve celebration plan | 6/08 |

Responsibility: City Clerk and Parks & Recreation Director

TARGET Westside Park

PRIORITY

Major Project

Actions

Time

- | | |
|--|------|
| 1. Complete fundraising for new playground equipment | 4/08 |
| 2. Finish construction of new facility | 5/08 |

Responsibility: Parks & Recreation Director

TARGET Dykstra Park Restroom Facility

PRIORITY

Major Project

Actions

Time

- | | |
|---------------------------------------|------|
| 1. Award bid and sign contract | 3/08 |
| 2. Complete placement of new facility | 5/08 |

Responsibility: Public Works Director

TARGET **Comprehensive Plan: Amendments**

PRIORITY

In Progress

Actions

1. Adopt comprehensive plan

Time

1/08

Responsibility: City Clerk and City Administrator

TARGET **Personnel Policy Manual Implementation**

PRIORITY

In Progress

Actions

1. Review proposed policy with Mayor and Council
2. Adopt manual

Time

2/08

2/08

Responsibility: City Administrator

Major Projects 2008

- 1. Westside Park Playground**
- 2. Dysktra Park Restroom Facilities**

ATTACHMENT F

2010 Budget

MEMORANDUM

October 22, 2009

To: Mayor Childress and Grandview City Council
From: Ted Pooler, PE, Huibregtse, Louman Associates, Inc.
Re: 2010 Water and Sewer Budget and Rates

We have completed our review of 2010 water and sewer rates as requested. Our analysis included the following major work items:

- A review of 2009 revenues and expenses;
- Projection of 2009 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Review of the proposed 2010 water and sewer budget;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

Last year, our rate analysis recommended significant water and sewer rate increases over a 5 year period because of the loss of revenue caused by the fire and closure of Wild River Foods. Deficit spending was proposed in both the water department and the sewer department, and at the end of the 5 year period (2013) each department should be self-sufficient and rate increases thereafter would be needed to keep pace with inflation. Our review considered continuing that approach.

Water Department

We previously recommended that water rates be increased 6% per year from 2009 through 2013. Since projected revenues and expenditures are in line with previous projections, and the water fund balance is sufficient to support another year of deficit spending, we recommend the City implement a 6% water rate increase for 2010.

Sewer Department

We previously recommended that for 2009 industrial sewer charges be returned to 2007 rates, domestic sewer rates be increased 20%, and follow with 4 successive years of 6% increases to all users. Since projected revenues and expenditures are in line with previous projections, and the combined water/sewer fund balance is sufficient to support another year of deficit spending, we recommend the City implement a 6% sewer rate increase for 2010.

We are available at your convenience to review the details of our analysis. We can also assist in preparing ordinances for the proposed rates and develop the increases in rates (rather than the percentage increases provided above) for typical users in your system.

Should you have any questions or need more information, please contact our office.

Thank you,

Ted Pooler, PE
Huibregtse, Louman Associates, Inc.
801 North 39th Avenue
Yakima, WA 98902
Phone: 509-966-7000
Fax: 509-965-3800

ATTACHMENT G
2010 Budget
Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2009/Current Rates

Water/Sewer billing for 5,000 gallons

| | Water Charges | Water Tax | Sewer Charges | Sewer Tax | min. | | Total | note/ comment |
|----------------------|---------------|---------------|---------------|----------------|-----------------|---------------|---------------|------------------|
| | | | | | Garbage Charges | Garbage Tax | | |
| Selah | 17.87 | 6% 1.07 | 33.53 | 6% 2.01 | 14.79 | 6% 0.89 | 70.16 | |
| Union Gap | 21.37 | - | 35.99 | - | 9.95 | - | 67.31 | |
| Toppenish | 30.40 | 26.0% 7.90 | 46.61 | 26.0% 12.12 | 13.07 | 26.0% 3.40 | 113.50 | |
| Sunnyside | 22.86 | 6.0% 1.37 | 50.07 | 6.0% 3.00 | 10.06 | 26.0% 2.62 | 89.98 | |
| Prosser | 23.40 | 12.0% 2.81 | 35.78 | 14.0% 5.01 | 13.88 | - | 80.88 | |
| West Richland | 37.00 | 13.5% 5.00 | 42.00 | 13.5% 5.67 | 13.59 | 16.0% 2.17 | 105.43 | |
| Grandview | 22.81 | 24.2% 5.52 | 23.90 | 6.0% 1.43 | 13.50 | 40.0% 5.40 | 72.56 | |

2010/Proposed Rates

Water/Sewer billing for 5,000 gallons

| | Water Charges | Water Tax | Sewer Charges | Sewer Tax | min. | | Total | note/ comment |
|----------------------|---------------|---------------|---------------|----------------|-----------------|---------------|---------------|------------------|
| | | | | | Garbage Charges | Garbage Tax | | |
| Selah | 18.41 | 6.0% 1.10 | 34.54 | 6.0% 2.07 | 15.24 | 6.0% 0.91 | 72.27 | (1) |
| Union Gap | 21.37 | - | 35.99 | - | 9.95 | - | 67.31 | (2) |
| Toppenish | 31.32 | 25.2% 7.90 | 53.60 | 25.2% 13.52 | 13.07 | 25.2% 3.30 | 122.71 | (3) |
| Sunnyside | 22.86 | 6.0% 1.37 | 55.09 | 6.0% 3.31 | 10.06 | 6.0% 0.60 | 93.29 | (4) |
| Prosser | 23.40 | 12.0% 2.81 | 35.78 | 14.0% 5.01 | 13.88 | - | 80.88 | (5) |
| West Richland | 37.00 | 13.5% 5.00 | 42.00 | 13.5% 5.67 | 13.59 | 16.0% 2.17 | 105.43 | (6) |
| Grandview | 24.19 | 24.2% 5.85 | 25.34 | 6.0% 1.52 | 13.50 | 40.0% 5.40 | 75.80 | (7) |

- 1) 3% increase to WA SW GA
- 2) No changes for 2010
- 3) Possible GA increase; 3% reduction to utility taxes
Water/Sewer rate effective 01/01/2010
- 4) 10% increase to sewer
- 5) Unknown at this time. Just started discussions.
- 6) Static for 2010. GA is contracted out.
- 7) 6% increase Water & Sewer

ATTACHEMENT H
2010 Budget

Pension Contribution Rates - Employers

| Retirement Plan | Effective Date |
|-----------------|----------------|
| | 9/1/2009 |
| PERS 1 & 2 | 5.31% |
| PSERS | 7.85% |
| LEOFF 1 | 0.16% |
| LEOFF 2 | 5.24% |

ATTACHEMENT I
 2010 Budget
Proposed 2010 Budget-Additional potential service/budget cuts

Legislative Services and General Management Services

If additional reductions were necessary, it would likely come from the training accounts, which cover the costs for the Mayor, city council members and/or City Administrator to attend various workshops or conferences. These include AWC Legislative Action Conference, AWC annual conference, AWC regional meeting, YVCOG monthly membership meetings, ICMA or WCCMA conferences, or other workshops that are announced throughout the calendar year.

Community Support Services

See memo of 9/30/09
 Quarterly Newsletter mailing 5,000

Clerk Services

See memo of 8/21/09 for details
 Travel 1,000

Accounting Services

See memo of 9/30/09 for details
 Travel/Training 400
 Professional Memberships/Dues 400

Human Resources Services

Employee Appreciation 1,000
 Employee Wellness Program 1,000
 Travel 1,000

General Facilities

Salaries 1,500
 Benefits 440

Grandview Police Department

Priority of Cuts within the Police Department
 Animal Control 20,000
 Training 15,000
 Community Service Programs 5,000
 Overtime Swat Training 16,000
 MDT's in vehicles 5,000
 Police Dispatcher 45,000

Fire Administration & Suppression Services

See memo of 8/23/09 for detail
 Public Education Materials 1,650
 Salaried Staff Training 1,500
 Volunteer Training 9,000

Planning Services

Travel 500

Library Services

See memo of 8/25/09 for details

| | |
|--------------------------|-------|
| Supplies | 500 |
| Travel | 500 |
| Repairs & Maintenance | 1,000 |
| Professional memberships | 565 |
| Training | 400 |
| Books | 3,000 |
| Other Media | 2,000 |

Recreation Services

See memo for details

| | |
|--|---------|
| Closure of Swimming Pool | 40,760 |
| Cease Custodial Contract @ Office | 1,200 |
| Eliminate Travel | 800 |
| Recreation Staffing reduced to 1 FTE | 69,255 |
| Eliminate Recreation Staffing/Programs | 167,000 |

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|----------------------------|
| 2010 BUDGET SUMMARY |
|----------------------------|

| Fund No. | Fund | 1/1/2009 Beg. Balance | Projected Est. 2009 Revenue | Projected Est. 2009 Expenditures | 2009 Difference Rev/Exp | Estimated Balance 1/1/2010 | Estimated 2010 Revenue | Estimated 2010 Expenditures | 2010 Difference Rev/Exp | Estimated Ending Balance |
|----------|----------------------------|-----------------------|-----------------------------|----------------------------------|-------------------------|----------------------------|------------------------|-----------------------------|-------------------------|--------------------------|
| 001 | CURRENT EXPENSE FUND | 933,620 | 4,637,210 | 4,535,510 | 101,700 | 1,035,320 | 4,606,350 | 4,579,900 | 26,450 | 1,061,770 |
| 105 | EMERGENCY MEDICAL SERVICES | 105,330 | 101,120 | 135,480 | (34,360) | 70,970 | 106,400 | 96,750 | 9,650 | 80,620 |
| 106 | LAW & JUSTICE TAX .3% | 86,390 | 200,500 | 250,900 | (50,400) | 35,990 | 200,500 | 231,500 | (31,000) | 4,990 |
| 110 | STREET | 52,350 | 953,000 | 757,420 | 195,580 | 247,930 | 464,700 | 708,040 | (243,340) | 4,590 |
| 130 | CEMETERY | 36,920 | 122,150 | 135,680 | (13,530) | 23,390 | 139,560 | 141,570 | (2,010) | 21,380 |
| 201 | G. O. BOND REDEMPTION | 3,980 | 85,200 | 84,910 | 290 | 4,270 | 87,200 | 86,650 | 550 | 4,820 |
| 301 | CAPITAL IMPROVEMENTS | 122,500 | 41,000 | 120,900 | (79,900) | 42,600 | 30,300 | 44,000 | (13,700) | 28,900 |
| 310 | C.D.B.G. CONSTRUCTION | - | 1,054,200 | 1,054,200 | - | - | 4,728,800 | 4,728,800 | - | - |
| 315 | COMMUNITY CENTER CONST. | - | 360,900 | - | 360,900 | 360,900 | 3,600 | - | 3,600 | 364,500 |
| 410 | WATER/SEWER | 1,973,960 | 3,976,400 | 4,159,740 | (183,340) | 1,790,620 | 3,880,540 | 4,392,640 | (512,100) | 1,278,520 |
| 420 | IRRIGATION | 206,360 | 380,900 | 402,140 | (21,240) | 185,120 | 400,900 | 430,840 | (29,940) | 155,180 |
| 430 | SOLID WASTE | 28,620 | 1,055,670 | 943,910 | 111,760 | 140,380 | 1,065,880 | 1,027,260 | 38,620 | 179,000 |
| 450 | W/S REV. BOND REDEMPTION | 80,080 | 529,700 | 539,080 | (9,380) | 70,700 | 577,700 | 548,770 | 28,930 | 99,630 |
| 510 | EQUIPMENT RENTAL | 1,337,060 | 542,900 | 264,900 | 278,000 | 1,615,060 | 534,000 | 576,860 | (42,860) | 1,572,200 |

2009 Budget Summary Work
10/22/2009 10:57

| Fund | Program | Balance | Projected | Projected | 2009 | Est. | Est. 2010 | Dept- Estimate | 2010 | Est. |
|--|----------------------------------|------------------|-------------------|-------------------|--------------------|------------------|------------------|----------------------------|--------------------|------------------|
| | | 1/1/2009 | Est. 2009 Revenue | Est. 2009 Exp. | Difference Rev/Exp | Balance 1/1/2010 | Revenue | Recommended Est. 2010 Exp. | Difference Rev/Exp | Ending Balance |
| CURRENT EXPENSE FUND | | 933,620 | 4,637,210 | 4,535,510 | 101,700 | 1,035,320 | 4,606,350 | 4,579,900 | 26,450 | 1,061,770 |
| | Legislative Services | | 5,570,830 | 43,620 | 2.2% | | 5,641,670 | 47,890 | 1% | 23% |
| | Community Support Services | | | 78,730 | | 5,570,830 | | 76,510 | | |
| | Court Services | | | 199,200 | | | | 199,200 | | |
| | General Management Services | | | 147,010 | | | | 148,470 | | |
| | Clerk Services | | | 60,270 | | | | 61,570 | | |
| | Accounting Services | | | 103,480 | | | | 110,580 | | |
| | Risk Management Services | | | 156,720 | | | | 166,170 | | |
| | Legal Services | | | 107,940 | | | | 92,050 | | |
| | Human Resource Services | | | 57,780 | | | | 53,790 | | |
| | General Facilities Services | | | 44,430 | | | | 32,150 | | |
| | Police Administrative Services | | | 231,400 | | | | 230,400 | | |
| | Police Investigation Services | | | 289,700 | | | | 298,400 | | |
| | Police Patrol Services | | | 992,300 | 2,203,000 | | | 1,001,500 | 2,266,200 | |
| | Police Community Programs | | | 176,700 | | | | 177,200 | | |
| | Police Correction Services | | | 127,400 | | | | 135,400 | | |
| | Police Communication Services | | | 385,500 | | | | 423,300 | | |
| | Graffiti Removal Services | | | 4,130 | | | | 10,250 | | |
| | Fire - Administrative Services | | | 129,440 | | | | 132,780 | | |
| | Fire - Suppression Services | | | 192,670 | 322,110 | | | 205,880 | 338,660 | |
| | Code Enforcement Services | | | 20,050 | | | | 31,150 | | |
| | Animal Control Services | | | 15,000 | | | | 20,000 | | |
| | Senior Center | | | 31,380 | | | | 20,070 | | |
| | Planning Services | | | 26,490 | | | | 29,960 | | |
| | Economic Development Services | | | 20,630 | | | | 20,390 | | |
| | Inspection & Permitting Services | | | 59,540 | | | | 83,580 | | |
| | Library Services | | | 230,220 | | | | 215,450 | | |
| | Recreation Services | | | 163,790 | | | | 163,160 | | |
| | Aquatics Services | | | 70,240 | 521,840 | | | 80,460 | 473,900 | |
| | Parks Maintenance Services | | | 287,810 | | | | 230,280 | | |
| | Museum | | | 4,720 | | | | 4,690 | | |
| | Op. & Equity Transfers Out | | | 75,000 | | | | 75,000 | | |
| | Library Res. Balance | | | | | | | | | |
| | Museum Res. Balance | | | 2,220 | | | | 2,220 | | |
| EMERGENCY MED. SERVICES FUND | | 105,330 | 101,120 | 135,480 | (34,360) | 70,970 | 106,400 | 96,750 | 9,650 | 80,620 |
| LAW & JUSTICE TAX .3% FUND | | 86,390 | 200,500 | 250,900 | (50,400) | 35,990 | 200,500 | 231,500 | (31,000) | 4,990 |
| STREET FUND | | 52,350 | 953,000 | 757,420 | 195,580 | 247,930 | 464,700 | 708,040 | (243,340) | 4,590 |
| | Road & Street Maintenance | | | 96,410 | | | | 111,500 | | |
| | Storm Drainage | | | 720 | | 1,005,350 | | 950 | | |
| | Structures | | | 900 | | | | 1,150 | | |
| | Sidewalks | | | 1,830 | | | | 7,540 | | |
| | Street Lighting | | | 116,000 | | | | 120,000 | | |
| | Traffic Control Devices | | | 28,510 | | | | 47,560 | | |
| | Parking Facilities | | | - | | | | - | | |
| | Snow & Ice Control | | | 16,220 | | | | 19,520 | | |
| | Street Cleaning | | | 20,950 | | | | 24,630 | | |
| | Roadside | | | 54,820 | | | | 60,060 | | |
| | Maintenance Administration | | | 56,060 | | | | 65,130 | | |
| | Construction Projects ARRA | | | 365,000 | | | | - | | |
| | Transfer Out > CDBG DnTwn | | | - | | | | 250,000 | | |
| CEMETERY FUND | | 36,920 | 122,150 | 135,680 | (13,530) | 23,390 | 139,560 | 141,570 | (2,010) | 21,380 |
| GENERAL OBLIGATION BOND REDEMPTION FUND | | 3,980 | 85,200 | 84,910 | 290 | 4,270 | 87,200 | 86,650 | 550 | 4,820 |
| CAPITAL IMPROVEMENTS | | 122,500 | 41,000 | 120,900 | (79,900) | 42,600 | 30,300 | 44,000 | (13,700) | 28,900 |
| C.D.B.G. CONSTRUCTION | | - | 1,054,200 | 1,054,200 | - | - | 4,728,800 | 4,728,800 | - | - |
| COMMUNITY CENTER CONST. | | - | 360,900 | | 360,900 | 360,900 | 3,600 | - | 3,600 | 364,500 |
| WATER/SEWER FUND | | 1,973,960 | 3,976,400 | 4,159,740 | (183,340) | 1,790,620 | 3,880,540 | 4,392,640 | (512,100) | 1,278,520 |
| | Water | | | 1,301,480 | | | rate ^ increase | 1,356,940 | | |
| | Sewer Collection | | | 584,060 | | | | 623,710 | | |
| | Sewer Treatment | | | 834,400 | | | | 990,790 | | |
| | W/S Debt Service & Transfers Out | | | 1,439,800 | | | | 1,421,200 | | |
| IRRIGATION FUND | | 206,360 | 380,900 | 402,140 | (21,240) | 185,120 | 400,900 | 430,840 | (29,940) | 155,180 |
| | | | | | | 587,260 | rate ^ increase | | | |
| SOLID WASTE FUND | | 28,620 | 1,055,670 | 943,910 | 111,760 | 140,380 | 1,065,880 | 1,027,260 | 38,620 | 179,000 |
| | Collection | | | 913,880 | | 1,084,290 | | 993,650 | | |
| | Neighborhood Clean-Up | | | 18,680 | | | | 22,340 | | |
| | Landfill & Op. Transfer Out | | | 11,350 | | | | 11,270 | | |
| REVENUE BOND REDEMPTION FUND | | 80,080 | 529,700 | 539,080 | (9,380) | 70,700 | 577,700 | 548,770 | 28,930 | 99,630 |
| | 450 1999 W/S Revenue Bonds | 34,980 | 297,000 | 325,660 | (28,660) | 6,320 | - | 6,320 | (6,320) | 0 |
| | 456 2005 W/S Revenue Bonds | 45,100 | 232,700 | 213,420 | 19,280 | 64,380 | 577,700 | 542,450 | 35,250 | 99,630 |
| | 457 1994 W/S Revenue Bonds | | | | - | | | | - | 0 |
| EQUIPMENT RENTAL FUND | | 1,337,060 | 542,900 | 264,900 | 278,000 | 1,615,060 | 534,000 | 576,860 | (42,860) | 1,572,200 |
| | | 4,967,170 | | 13,384,770 | | | | 17,593,580 | | 4,856,100 |

2010 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

| FUND/ PROGRAM | DESCRIPTION | 2010 FTE | 2010 Projected Revenues (1) | 2010 Projected Expenses |
|--------------------------------------|---|---------------|--------------------------------|----------------------------|
| 001 | Legislative Services | 0 | \$ 0 | 47,890 |
| 002 | Community Support Services | 0.10 | 0 | 76,510 |
| 003 | Municipal Court Services | 0 | 181,500 | 199,200 |
| 006 | General Management Services | 0.90 | 0 | 148,470 |
| 008 | Clerk Services | 0.55 | 35,000 | 61,570 |
| 009 | Accounting Services | 0.90 | 97,700 | 82,580 |
| 013 | Risk Management Services | 0 | 0 | 166,170 |
| 015 | Legal Services | 0.50 | 0 | 92,050 |
| 020 | Human Resource Services | 0.40 | 0 | 53,790 |
| 025 | General Facilities Services | 0 | 16,050 | 32,150 |
| 030 | Police Administration Services | 2.60 | 0 | 230,400 |
| 031 | Police Investigation Services | 2.85 | 0 | 298,400 |
| 032 | Police Patrol Services | 9.40 | 82,300 | 1,001,500 |
| 033 | Police Community Programs | 1.90 | 0 | 177,200 |
| 034 | Police Correction Services | 0.95 | 9,000 | 135,400 |
| 035 | Police Communications Services | 5.80 | 3,000 | 423,300 |
| 036 | Graffiti Removal Services | 0.20 | 0 | 10,250 |
| 037 | Fire Administrative Services | 1.00 | 0 | 132,780 |
| 038 | Fire Suppression Services | 0.80 | 3,700 | 205,880 |
| 040 | Code Enforcement Services | 0.225 | 0 | 31,150 |
| 055 | Animal Control Services | 0 | 5,000 | 20,000 |
| 058 | Senior Center Programs | 0.20 | 0 | 20,070 |
| 060 | Planning & Community Development Services | 0.20 | 2,000 | 29,960 |
| 062 | Economic Development Services | 0.10 | 0 | 20,390 |
| 065 | Inspection and Permitting Services | 0.90 | 87,000 | 83,580 |
| 075 | Library Services | 3.00 | 12,300 | 215,450 |
| 080 | Recreation Services | 1.625 | 29,530 | 163,160 |
| 081 | Aquatics Services | 1.29 | 19,700 | 80,460 |
| 082 | Parks Maintenance Services | 2.50 | 0 | 230,280 |
| 085 | RE Powell Museum Services | .025 | 0 | 4,690 |
| Subtotal Current Expense Fund | | 38.915 | \$ 583,780 | 4,474,680 |
| 105 | Emergency Medical Services | 0.20 | 105,400 | 96,750 |
| 106 | Yakima County Law & Justice Tax | 2.50 | 200,000 | 231,500 |
| 110 | Street | 2.05 | 463,700 | 458,040 |
| 130 | Cemetery Services | 1.175 | 87,000 | 138,070 |
| 410 | Water Pumping, Treatment & Delivery | 6.20 | 3,389,000 | 2,971,440 |
| | Wastewater Collection Services | 2.95 | | |
| | Wastewater Treatment Services | 7.00 | | |
| 420 | Irrigation Water Delivery Services | 1.25 | 400,000 | 425,340 |
| 430 | Solid Waste | 4.28 | 760,380 | 993,650 |
| 510 | Equipment Rental | .20 | 520,000 | 352,360 |
| Grand Total | | 66.725 | \$ 6,509,260 | 10,141,830 |

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

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CURRENT EXPENSE FUND

**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

CURRENT EXPENSE FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------|-------------|-------------|----------------|---------------------|------------------------|--------------|
| BEGINNING FUND BALANCE | 637,264.43 | 932,560 | 933,620 | 1,108,340 | 1,035,320 | |
| TOTAL BEGINNING FUND BALANCE | 637,264.43 | 932,560 | 933,620 | 1,108,340 | 1,035,320 | 0 |

TAXES

| | | | | | | |
|--------------------------------|---------------------|------------------|------------------|------------------|------------------|----------|
| REAL & PERSONAL PROPERTY TAXES | 1,298,616.60 | 1,270,000 | 1,270,000 | 1,289,050 | 1,289,050 | |
| LOCAL SALES TAX | 580,593.96 | 460,000 | 460,000 | 460,000 | 443,520 | |
| HOTEL/MOTEL TAX | 2,161.68 | 2,100 | 2,100 | 2,100 | 2,100 | |
| BROKERED NATURAL GAS USE TAX | 160,559.56 | 100,000 | 200,000 | 200,000 | 200,000 | |
| CRIMINAL JUSTICE TAX - 1/10% | 109,827.83 | 105,000 | 100,000 | 100,000 | 100,000 | |
| CITY WATER UTILITY TAX | 317,163.12 | 307,340 | 315,000 | 314,600 | 314,600 | |
| CITY SEWER UTILITY TAX | 120,475.28 | 117,000 | 117,000 | 120,000 | 120,000 | |
| CITY GARBAGE UTILITY TAX | 193,217.55 | 302,400 | 300,000 | 304,000 | 304,000 | |
| UTILITY TAX - ELECTRICITY | 442,885.13 | 450,000 | 450,000 | 490,500 | 490,500 | |
| UTILITY TAX - NATURAL GAS | 119,788.39 | 170,000 | 100,000 | 100,000 | 100,000 | |
| UTILITY TAX - GARBAGE | 37,800.41 | 35,500 | 40,000 | 40,000 | 40,000 | |
| UTILITY TAX - CABLE T.V. | 48,420.30 | 48,200 | 52,000 | 54,000 | 54,000 | |
| UTILITY TAX - TELEPHONE | 211,464.02 | 230,000 | 240,000 | 240,000 | 240,000 | |
| LEASEHOLD EXCISE TAXES | 1,010.86 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL TAXES | 3,643,984.69 | 3,598,540 | 3,647,100 | 3,715,250 | 3,698,770 | 0 |

LICENSES & PERMITS

| | | | | | | |
|-------------------------------------|-------------------|----------------|----------------|----------------|----------------|----------|
| AMUSEMENT LICENSES & PERMITS | 2,025.00 | 2,000 | 3,000 | 3,000 | 3,000 | |
| BUSINESS LICENSES & PERMITS | 22,835.00 | 35,000 | 25,000 | 25,000 | 25,000 | |
| FRANCHISE FEES-CHARTER CABLE | 38,883.23 | 30,000 | 34,600 | 34,600 | 34,600 | |
| BUILDING PERMITS | 93,625.80 | 30,000 | 50,000 | 80,000 | 80,000 | |
| ANIMAL LICENSES | 5,350.00 | 4,100 | 4,100 | 5,000 | 5,000 | |
| BUILDING CODE VIOLATION FEE | 0.00 | 0 | 0 | 0 | 0 | |
| OTHER NON-BUS LICENSE & PERMIT | 6,797.44 | 6,000 | 8,000 | 7,000 | 7,000 | |
| TOTAL LICENSES & PERMITS | 169,516.47 | 107,100 | 124,700 | 154,600 | 154,600 | 0 |

**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

CURRENT EXPENSE FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| INTERGOVERNMENTAL REVENUES | | | | | | |
| FEDERAL GRANT - POLICE VESTS | 0.00 | 0 | | | | |
| F.E.M.A. GRANT | 2,554.00 | 57,000 | 57,000 | 0 | 0 | |
| CDBG - R.O.F. - DOWNTOWN | 20,000.00 | 0 | 0 | 0 | 0 | |
| L.E.A.D. TASK FORCE GRANT | 27,226.68 | 28,000 | 28,000 | 28,000 | 28,000 | |
| TRAFFIC SAFETY COMM. GRANT | 2,000.00 | 2,000 | 2,000 | 2,000 | 2,000 | |
| CDBG - PLANNING ONLY DOWNTOWN | 24,000.00 | 0 | 0 | 0 | 0 | |
| P.U.D. PRIVILEGE TAX | 30,359.30 | 30,000 | 35,000 | 35,000 | 35,000 | |
| CITY HARDSHIP ASSISTANCE | 18,384.55 | 0 | 0 | 0 | 0 | |
| CITY-COUNTY ASSISTANCE | 69,605.85 | 38,500 | 84,000 | 38,500 | 84,000 | |
| STRMLINED SALES TAX MITIGATION | 734.60 | 0 | 8,340 | 0 | 0 | |
| CRIMINAL JUSTICE - HIGH CRIME | 20,488.27 | 20,000 | 20,000 | 0 | 0 | |
| CRIMINAL JUSTICE TAX - POP. | 1,892.09 | 2,100 | 2,100 | 2,200 | 2,200 | |
| CRIMINAL JUSTICE TAX - DCD | 7,296.58 | 7,000 | 7,000 | 7,600 | 7,600 | |
| DUI DISTRIBUTION | 1,657.38 | 1,700 | 1,700 | 1,700 | 1,700 | |
| LIQUOR EXCISE TAX | 44,149.61 | 47,000 | 47,000 | 44,900 | 44,900 | |
| LIQUOR BOARD PROFITS | 61,994.29 | 68,000 | 68,000 | 77,400 | 77,400 | |
| IN-LIEU TAXES | 164.00 | 440 | 160 | 160 | 160 | |
| WASPC TRAFFIC MINI GRANT | 1,000.00 | 500 | 500 | 500 | 500 | |
| WASPC COMMUNITY POLICING GRANT | 0.00 | 0 | 0 | 0 | 0 | |
| INTERGOV. CHARGES FOR SERVICE | 3,164.62 | 3,600 | 3,400 | 3,700 | 3,700 | |
| INMATE HOUSING CHARGES - CNTY | 8,887.61 | 0 | 0 | 0 | 0 | |
| TOTAL INTERGOVERNMENTAL REVENUE | 345,559.43 | 305,840 | 364,200 | 241,660 | 287,160 | 0 |

**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

CURRENT EXPENSE FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| CHARGES FOR SERVICES | | | | | | |
| MUNICIPAL COURT FEES & CHARGE | 12,567.27 | 10,000 | 11,500 | 11,500 | 11,500 | |
| FILING FEES | 0.00 | 0 | 300 | 300 | 300 | |
| RECORDS SEARCH | 3,153.75 | 3,000 | 2,500 | 2,500 | 2,500 | |
| SALE OF MAPS & PUBLICATIONS | 38.00 | 150 | 200 | 150 | 150 | |
| PHOTOSTATING | 3,396.10 | 2,500 | 3,000 | 2,500 | 2,500 | |
| LIBRARY PHOTOCOPIES | 1,488.00 | 1,400 | 1,500 | 1,500 | 1,500 | |
| SALES OF MERCHANDISE: T-SHIRT | 274.50 | 400 | 200 | 300 | 300 | |
| SALE OF CENTENNIAL MERCHANDISE | 1,582.06 | 0 | 3,300 | 0 | 0 | |
| ELECTION CANDIDATE FILING FEE | 0.00 | 0 | 0 | 0 | 0 | |
| LAW ENFORCEMENT SERVICES | 4,412.48 | 3,200 | 300 | 4,500 | 4,500 | |
| WORK RELEASE PROGRAM | 5,040.00 | 3,000 | 12,000 | 5,000 | 5,000 | |
| ANIMAL CONTROL SHELTER FEES | 102.00 | 0 | 0 | 0 | 0 | |
| ABATEMENT CHRGES-PROPRTY CLEAN | 0.00 | 0 | 0 | 0 | 0 | |
| ZONING & SUBDIVISION FEES | 1,456.00 | 2,000 | 600 | 2,000 | 2,000 | |
| PLAN CHECKING FEES | 16,774.06 | 7,000 | 9,000 | 7,000 | 7,000 | |
| LIBRARY USE FEES | 1,849.42 | 1,600 | 1,700 | 1,700 | 1,700 | |
| SWIMMING POOL FEES | 18,467.10 | 17,300 | 20,500 | 19,700 | 19,700 | |
| MUSEUM RECEIPTS | 163.01 | 0 | 50 | 0 | 0 | |
| RECREATION PROGRAM FEES | 7,386.00 | 7,000 | 9,000 | 9,000 | 9,000 | |
| SCHOOL RECREATION PROGRAMS | 3,000.00 | 8,000 | 8,000 | 8,000 | 8,000 | |
| TOTAL CHARGES FOR SERVICES | 81,149.75 | 66,550 | 83,650 | 75,650 | 75,650 | 0 |
| FINES & FORFEITS | | | | | | |
| LIBRARY LATE RETURNS | 3,473.33 | 3,500 | 3,300 | 3,400 | 3,400 | |
| TRAFFIC INFRACTION PENALTIES | 152,572.96 | 102,000 | 115,000 | 115,000 | 115,000 | |
| CIVIL PARKING INF. PENALTIES | 539.35 | 200 | 1,000 | 1,000 | 1,000 | |
| DUI FINES | 13,929.64 | 10,000 | 13,000 | 13,000 | 13,000 | |
| OTHER CRIMINAL TRAFFIC MISC. | 29,836.76 | 20,000 | 25,000 | 25,000 | 25,000 | |
| NARCOTICS/INVESTIGATIVE FUNDS | 18.00 | 100 | 20 | 20 | 20 | |
| DUI INVESTIGATIVE FUND | 376.53 | 100 | 1,300 | 1,000 | 1,000 | |
| OTHER CRIM NON-TRAFFIC FINES | 18,095.12 | 13,000 | 15,000 | 16,000 | 16,000 | |
| INVESTIGATVE FND CONFISCATION | 0.00 | 0 | 0 | 0 | 0 | |
| TOTAL FINES & FORFEITS | 218,841.69 | 148,900 | 173,620 | 174,420 | 174,420 | 0 |

**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

CURRENT EXPENSE FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--------------------------------------|---------------------|------------------|-------------------|------------------------|---------------------------|-----------------|
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 23,712.95 | 24,000 | 11,000 | 12,000 | 12,000 | |
| INTEREST ON TAXES | 3,888.89 | 3,500 | 3,000 | 3,000 | 3,000 | |
| INTEREST - OTHER - GEN. ACCT. | 1,806.89 | 1,500 | 1,500 | 1,500 | 1,500 | |
| COUNTRY PARK FACILITIES RENTAL | 1,950.00 | 3,500 | 1,500 | 2,500 | 2,500 | |
| SENIOR CENTER RENTAL | 1,780.00 | 600 | 600 | 0 | 0 | |
| LEARNING CENTER LEASE | 6,000.00 | 6,000 | 6,000 | 6,000 | 6,000 | |
| LEASE - PIZZA HUT | 10,894.00 | 10,050 | 10,050 | 10,050 | 10,050 | |
| LEASE - OROZCO | 10.00 | 0 | | | 0 | |
| CONCESSION/JAIL PHONE PROCEED | 161.79 | 0 | 800 | 1,000 | 1,000 | |
| L & I RETRO REFUND | 10,007.00 | 0 | 9,000 | 9,000 | 9,000 | |
| CONTRIB TO CENTENNIAL CELEBRATION | 1,600.00 | 4,400 | 0 | 0 | 0 | |
| CONTRIB TO POLICE/SCHOOL DIST | 43,604.00 | 57,840 | 57,000 | 57,000 | 57,000 | |
| CONTRIBUTIONS TO POLICE DEPT | 0.00 | 1,500 | 1,500 | 1,500 | 1,500 | |
| CONTRIBUTIONS TO POLICE EXPLORERS | 0.00 | 0 | 0 | 0 | 0 | |
| CONTRIBUTIONS TO FIRE DEPT | 0.00 | 0 | 0 | 0 | 0 | |
| CONTRIBUTIONS TO SR. CENTER | 2,575.00 | 0 | 0 | 0 | 0 | |
| CONTRIBUTIONS TO LIBRARY | 0.00 | 0 | 0 | 500 | 500 | |
| GATES GRANT TO LIBRARY | 0.00 | 7,800 | 7,800 | 5,200 | 5,200 | |
| CONTRIBUTIONS TO PARK | 16,604.94 | 19,000 | 16,000 | 16,000 | 16,000 | |
| CONTRIBUTIONS-PARK - TREES | 75.00 | 0 | 0 | 0 | 0 | |
| CONTRIBUTION - BEAUTIFICATION | 20.00 | 0 | 0 | 0 | 0 | |
| CONTRIBUTIONS PLAYGROUND PROJECT | 19,750.00 | 15,500 | 14,000 | 0 | 0 | |
| CONTRIBUTIONS TO MUSEUM | 0.00 | 0 | 0 | 0 | 0 | |
| DOWNTOWN DEV - CONTRIBUTIONS | 0.00 | 0 | 0 | 0 | 0 | |
| GHS ALUMNI CLASS CHALLENGE | 29.50 | 50 | 0 | 0 | 0 | |
| UNCLAIMED MONEY | 0.00 | 0 | 0 | 0 | 0 | |
| CONFISCATED & FORFEITED PROPERTY | 1,515.41 | 0 | 4,500 | 4,000 | 5,000 | |
| JUDGMENTS AND SETTLEMENTS | 1,255.79 | 1,100 | 2,900 | 1,100 | 1,100 | |
| CASHIER'S OVERAGES & SHORTAGE | 5.09 - | 0 | 0 | 0 | 0 | |
| LIBRARY OVER & SHORT | 8.58 - | 0 | 0 | 0 | 0 | |
| OTHER MISCELLANEOUS REVENUE | 1,745.57 | 1,000 | 5,500 | 1,000 | 1,000 | |
| TOTAL MISCELLANEOUS REVENUE | 148,973.06 | 157,340 | 152,650 | 131,350 | 132,350 | 0 |
| TOTAL REVENUE | 4,608,025.09 | 4,384,270 | 4,545,920 | 4,492,930 | 4,522,950 | 0 |
| NON-REVENUE | | | | | | |
| INTERFUND LOAN | 0.00 | 0 | | | | |
| INTERFUND LOAN REPAYMENT | 0.00 | 0 | 0 | | | |
| COUNTRY PARK DAMAGE DEPOSIT | 1,660.00 | 0 | | | | |
| SENIOR CENTER DAMAGE DEPOSIT | 1,000.00 | 0 | | | | |
| DUE OTHERS - MISC. & DEPOSITS | 4,020.00 | 0 | | | | |
| MVIP, CJT, JIS FEES, ETC. | 129,694.11 | 0 | | | | |
| STATE GUN PERMIT FEE | 2,310.00 | 0 | | | | |
| WSP/FINGERPRINTING FOR CWP | 1,443.50 | 0 | | | | |
| SALES TAXES COLLECTED | 0.00 | 0 | | | | |
| NSF CHECKS RECEIVABLE | 7,933.98 | 0 | | | | |
| STATE BUILDING CODE FEE | 823.50 | 0 | | | | |
| BAIL PASS THROUGH MONEY | 87,378.00 | 0 | | | | |
| LEASEHOLD TAX | 2,169.20 | 0 | | | | |
| FORFEITED PROPERTY 10% > STATE | 160.00 | 0 | | | | |
| OTHER NON-REVENUES | 0.00 | 0 | | | | |
| TOTAL NON-REVENUE | 238,592.29 | 0 | 0 | 0 | 0 | 0 |
| OTHER FINANCING SOURCES | | | | | | |
| SALE OF FIXED ASSETS | 0.00 | 0 | | | | |
| OPERATING TRANSFERS-IN | 82,570.00 | 82,570 | 85,790 | 85,790 | 83,400 | |
| TRANSFERS-IN | 0.00 | 5,500 | 5,500 | 0 | 0 | |
| TOTAL OTHER FINANCING SOURCES | 82,570.00 | 88,070 | 91,290 | 85,790 | 83,400 | 0 |
| TOTAL CURRENT EXPENSE FUND | 5,566,451.81 | 5,404,900 | 5,570,830 | 5,687,060 | 5,641,670 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

The Legislative Services program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services , service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2010 – None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
LEGISLATIVE SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 22,752.00 | 23,700 | 23,660 | 23,660 | 23,660 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 22,752.00 | 23,700 | 23,660 | 23,660 | 23,660 | 0 |
| SOCIAL SECURITY | 1,740.54 | 1,820 | 1,810 | 1,810 | 1,810 | |
| WORKMAN'S COMPENSATION | 72.90 | 100 | 70 | 70 | 70 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 1,813.44 | 1,920 | 1,880 | 1,880 | 1,880 | 0 |
| OFFICE & OPERATING SUPPLIES | 2,228.17 | 3,150 | 200 | 200 | 200 | |
| TOTAL SUPPLIES | 2,228.17 | 3,150 | 200 | 200 | 200 | 0 |
| PROFESSIONAL SERVICES | 14,007.67 | 0 | | | | |
| COMMUNICATIONS | 321.39 | 500 | 330 | 330 | 330 | |
| TRAVEL | 401.91 | 500 | 3,000 | 1,300 | 1,300 | |
| ADVERTISING | 867.39 | 750 | 500 | 500 | 500 | |
| OPERATING RENTALS & LEASES | 1,260.00 | 1,260 | 1,650 | 1,650 | 1,650 | |
| MISCELLANEOUS | 3,169.04 | 2,000 | 2,000 | 2,000 | 2,000 | |
| MISC. - DUES - AWC | 5,399.33 | 5,880 | 5,750 | 5,750 | 5,750 | |
| MISC. - DUES - YVCOG | 4,568.00 | 5,000 | 4,650 | 4,650 | 10,620 | |
| TOTAL OTHER | 29,994.73 | 15,890 | 17,880 | 16,180 | 22,150 | 0 |
| TOTAL LEGISLATIVE | 56,788.34 | 44,660 | 43,620 | 41,920 | 47,890 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site, a quarterly newsletter and an inventory of community information pamphlets and maps.

Staffing Level – Deputy City Clerk/Treasurer .10

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Publication of a Quarterly Newsletter
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Funding of Prosser Memorial Hospital – community Ambulance Service

Notable Changes in 2010

- Funding of Grandview's Centennial Celebration will cease

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
COMMUNITY SUPPORT SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|------------------|---------------|----------------|---------------------|------------------------|--------------|
| ELECTION SERVICES | | | | | | |
| COMMUNICATIONS | .00 | 1,000 | 500 | 500 | 500 | |
| ELECTION SERVICES - COUNTY | 20,057.01 | 17,000 | 17,000 | 17,000 | 17,000 | |
| TOTAL ELECTION SERVICES | 20,057.01 | 18,000 | 17,500 | 17,500 | 17,500 | 0 |
| EMERGENCY SERVICES - COUNTY | | | | | | |
| EMERGENCY PREPAREDNESS SERVIC | 6,312.00 | 6,770 | 6,640 | 6,930 | 6,930 | |
| AMBULANCE SERVICES | 30,833.00 | 30,900 | 30,840 | 30,900 | 30,900 | |
| TOTAL EMERGENCY SERVICES | 37,145.00 | 37,670 | 37,480 | 37,830 | 37,830 | 0 |
| POLLUTION CONTROL | | | | | | |
| INTERGOVERNMENTAL SERVICES | 2,387.00 | 560 | 2,560 | 3,740 | 3,740 | |
| TOTAL POLLUTION CONTROL | 2,387.00 | 2,560 | 2,560 | 3,740 | 3,740 | 0 |
| INFORMATION SERVICES | | | | | | |
| REGULAR SALARIES & WAGES | 4,680.96 | 4,850 | 4,850 | 4,850 | 4,850 | |
| LONGEVITY | 70.20 | 80 | 80 | 80 | 80 | |
| TOTAL SALARIES | 4,751.16 | 4,930 | 4,930 | 4,930 | 4,930 | 0 |
| SOCIAL SECURITY | 357.21 | 400 | 400 | 400 | 400 | |
| RETIREMENT | 343.83 | 450 | 450 | 300 | 300 | |
| WORKMAN'S COMPENSATION | 20.27 | 30 | 20 | 30 | 30 | |
| MEDICAL/LIFE INSURANCE | 1,220.21 | 1,300 | 1,250 | 1,380 | 1,380 | |
| UMEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 1,941.52 | 2,180 | 2,120 | 2,110 | 2,110 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 500 | 250 | 250 | 250 | |
| COMMUNICATIONS | 3,584.29 | 2,600 | 5,000 | 5,000 | 5,000 | |
| OPERATING RENTALS & LEASES | .00 | 300 | | 300 | 300 | |
| MISC CHAMBER OF COMM - TOURISM | 2,295.00 | 2,300 | 2,170 | 2,400 | 2,400 | |
| TOTAL OTHER | 5,879.29 | 5,700 | 7,420 | 7,950 | 7,950 | 0 |
| TOTAL INFORMATION SERVICES | 12,571.97 | 12,810 | 14,470 | 14,990 | 14,990 | 0 |
| ALCOHOLISM - YAKIMA COUNTY HEALTH DISTRICT | | | | | | |
| INTERGOVERNMENTAL SERVICES | 2,116.89 | 2,320 | 2,320 | 2,450 | 2,450 | |
| TOTAL ALCOHOLISM | 2,116.89 | 2,320 | 2,320 | 2,450 | 2,450 | 0 |
| COMMUNITY EVENTS | | | | | | |
| DOWNTOWN DECORATIONS | .00 | 0 | 0 | 0 | | |
| CENTENNIAL CELEBRATION | 2,685.85 | 4,400 | 4,400 | 0 | 0 | |
| TOTAL COMMUNITY EVENTS | 2,685.85 | 4,400 | 4,400 | 0 | 0 | 0 |
| TOTAL COMMUNITY SUPPORT SERVICES | 76,963.72 | 77,760 | 78,730 | 76,510 | 76,510 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

| | |
|---------------------|------------------|
| Fees & Charges | \$ 11,500 |
| Fines & Forfeitures | <u>\$170,000</u> |
| | \$181,500 |

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
COURT SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|--------------------|------------------------|---------------------------|--------------------------------|-----------------------------------|-------------------------|
| PROFESSIONAL SERVICES | 58,225.00 | 56,000 | 56,000 | 56,000 | 56,000 | |
| YAKIMA COUNTY DISTRICT COURT | 104,489.04 | 143,000 | 143,000 | 143,000 | 143,000 | |
| PROCESS SERVER | 64.00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 73.89 | 200 | 100 | 100 | 100 | |
| MISC - WITNESS FEES | 105.87 | 100 | 100 | 100 | 100 | |
| TOTAL OTHER | 162,957.80 | 199,300 | 199,200 | 199,200 | 199,200 | 0 |
| TOTAL OPERATING EXPENSES | 162,957.80 | 199,300 | 199,200 | 199,200 | 199,200 | 0 |
| TOTAL COURT SERVICES | 162,957.80 | 199,300 | 199,200 | 199,200 | 199,200 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: GENERAL MANAGEMENT SERVICES

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrative Officer of the City. They provide direction and supervision to the City Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level –

| | |
|--------------------|------------|
| City Administrator | <u>.90</u> |
| Total | .90 |

Overview of Ongoing and Present Activities

- Overall administration and management of City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2010 – None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
GENERAL MANAGEMENT SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|--------------------|--------------------|-----------------------|----------------------------|-------------------------------|---------------------|
| REGULAR SALARIES & WAGES | 100,166.40 | 94,680 | 104,340 | 104,340 | 104,340 | |
| LONGEVITY | .00 | 1,060 | 1,060 | 1,060 | 1,060 | |
| TOTAL SALARIES | 100,166.40 | 95,740 | 105,400 | 105,400 | 105,400 | 0 |
| SOCIAL SECURITY | 7,541.73 | 7,250 | 7,900 | 7,900 | 7,900 | |
| RETIREMENT | 6,636.48 | 7,870 | 6,560 | 6,560 | 6,560 | |
| WORKMAN'S COMPENSATION | 278.49 | 210 | 270 | 270 | 270 | |
| MEDICAL/LIFE INSURANCE | 5,528.94 | 5,400 | 12,630 | 15,490 | 15,490 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | | | |
| TOTAL BENEFITS | 19,985.64 | 20,730 | 27,360 | 30,220 | 30,220 | 0 |
| OFFICE & OPERATING SUPPLIES | 400.15 | 490 | 400 | 400 | 400 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 400.15 | 490 | 400 | 400 | 400 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 2,633.28 | 2,600 | 2,560 | 2,560 | 2,560 | |
| TRAVEL | 903.77 | 1,000 | 2,000 | 2,000 | 2,000 | |
| TRAVEL - TRAINING | 3,563.37 | 2,000 | 5,500 | 4,500 | 3,500 | |
| ADVERTISING | 100.00 | 0 | 0 | | | |
| OPERATING RENTALS & LEASES | 1,080.00 | 1,040 | 1,290 | 1,290 | 1,290 | |
| REPAIRS & MAINTENANCE | .00 | 100 | 0 | 100 | 100 | |
| MISCELLANEOUS | 1,957.36 | 1,800 | 2,000 | 2,000 | 2,000 | |
| MISC. - TRAINING REGISTRATION | .00 | 400 | 500 | 1,000 | 1,000 | |
| TOTAL OTHER | 10,237.78 | 8,940 | 13,850 | 13,450 | 12,450 | 0 |
| TOTAL OPERATING EXPENSES | 130,789.97 | 125,900 | 147,010 | 149,470 | 148,470 | 0 |
| TOTAL GENERAL MANAGEMENT | 130,789.97 | 125,900 | 147,010 | 149,470 | 148,470 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary on the Firemen’s Pension & Welfare Board and the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

| | |
|-----------------------------|------------|
| City Clerk | .35 |
| Deputy City Clerk/Treasurer | <u>.20</u> |
| Total | .55 |

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Business license issuance and renewal.
- Administrative services for LEOFF, Firemen’s Pension & Welfare Board and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code Supplement services.
- Respond to public information requests.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

| | |
|---------------------------------|-----------------|
| Amusement Licenses & Permits | \$ 3,000 |
| Business Licenses & Permits | \$25,000 |
| Non-Business Licenses & Permits | <u>\$ 7,000</u> |
| | \$35,000 |

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
CLERK SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 33,954.04 | 36,000 | 36,000 | 36,000 | 36,000 | |
| LONGEVITY | 739.60 | 800 | 800 | 800 | 800 | |
| TOTAL SALARIES | 34,693.64 | 36,800 | 36,800 | 36,800 | 36,800 | 0 |
| SOCIAL SECURITY | 2,627.37 | 2,850 | 2,850 | 2,850 | 2,850 | |
| RETIREMENT | 2,449.48 | 3,100 | 2,900 | 2,000 | 2,000 | |
| WORKMAN'S COMPENSATION | 111.32 | 130 | 120 | 120 | 120 | |
| MEDICAL/LIFE INSURANCE | 7,319.60 | 7,000 | 7,000 | 7,500 | 7,500 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 12,507.77 | 13,080 | 12,870 | 12,470 | 12,470 | 0 |
| OFFICE & OPERATING SUPPLIES | 7,112.83 | 6,000 | 5,000 | 6,000 | 6,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 7,112.83 | 6,000 | 5,000 | 6,000 | 6,000 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 2,147.30 | 2,000 | 1,800 | 2,000 | 2,000 | |
| TRAVEL | .00 | 1,000 | 1,000 | 1,000 | 1,000 | |
| OPERATING RENTALS & LEASES | 1,380.00 | 1,000 | 1,500 | 1,500 | 1,500 | |
| REPAIRS & MAINTENANCE | .00 | 200 | 0 | 200 | 200 | |
| MISCELLANEOUS | 540.00 | 800 | 700 | 800 | 800 | |
| MISC. - TRAINING REGISTRATION | .00 | 800 | 600 | 800 | 800 | |
| TOTAL OTHER | 4,067.30 | 5,800 | 5,600 | 6,300 | 6,300 | 0 |
| TOTAL OPERATING EXPENSES | 58,381.54 | 61,680 | 60,270 | 61,570 | 61,570 | 0 |
| TOTAL CLERK SERVICES | 58,381.54 | 61,680 | 60,270 | 61,570 | 61,570 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

| | | |
|--------------------------------|-----------------------------|------------|
| <u>Staffing Level</u> – | City Treasurer | .40 |
| | Accounts Payable Clerk | .30 |
| | Deputy City Clerk/Treasurer | .20 |
| | Total | .90 |

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2010 – Single Audit requirement + \$7,000

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/WA St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

| | |
|---|---------------------------|
| <u>Revenue Generated</u> – Interest on Investments, All Funds: | \$ 96,500 (2009 estimate) |
| Returned Items (NSF Checks) Fees: | \$ 1,200 |

Equipment and Vehicles Assigned –

City Hall Computer Network – File Server and Workstations; Shared use of Sharp AR-M550 Digital Imager (copier/printer), Tally 6090 High Speed Line Printer, and Okidata C5300 Color Laser Printer; Miscellaneous Office Machines

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
ACCOUNTING SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|----------------------------------|------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 53,463.56 | 54,500 | 54,500 | 54,500 | 54,500 | |
| LONGEVITY | 1,376.89 | 1,500 | 1,500 | 1,500 | 1,500 | |
| TOTAL SALARIES | 54,840.45 | 56,000 | 56,000 | 56,000 | 56,000 | 0 |
| SOCIAL SECURITY | 4,139.71 | 4,300 | 4,300 | 4,300 | 4,300 | |
| RETIREMENT | 3,918.56 | 4,700 | 4,700 | 3,150 | 3,150 | |
| WORKMAN'S COMPENSATION | 176.29 | 220 | 180 | 210 | 210 | |
| MEDICAL/LIFE INSURANCE | 11,799.62 | 12,300 | 12,000 | 13,300 | 13,300 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 20,034.18 | 21,520 | 21,180 | 20,960 | 20,960 | 0 |
| OFFICE & OPERATING SUPPLIES | 1,032.68 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 1,032.68 | 1,000 | 1,000 | 1,000 | 1,000 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 840.08 | 900 | 900 | 900 | 900 | |
| TRAVEL - TRAINING | 357.77 | 400 | 200 | 400 | 400 | |
| ADVERTISING | 12.50 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 540.00 | 540 | 720 | 720 | 720 | |
| MISCELLANEOUS | 80.00 | 200 | 200 | 200 | 200 | |
| MISC - BANK SERVICE FEES | 1,615.51 | 2,000 | 2,200 | 2,200 | 2,200 | |
| REGISTRATION - TRAINING | .00 | 200 | 80 | 200 | 200 | |
| TOTAL OTHER | 3,445.86 | 4,240 | 4,300 | 4,620 | 4,620 | 0 |
| TOTAL OPERATING EXPENSES | 79,353.17 | 82,760 | 82,480 | 82,580 | 82,580 | 0 |
| TOTAL FIDUCIARY SERVICES | 79,353.17 | 82,760 | 82,480 | 82,580 | 82,580 | 0 |
| AUDITING | | | | | | |
| PROFESSIONAL SERVICES-S.A.O. | 19,241.98 | 21,000 | 21,000 | 28,000 | 28,000 | |
| TOTAL AUDITING | 19,241.98 | 21,000 | 21,000 | 28,000 | 28,000 | 0 |
| TOTAL ACCOUNTING SERVICES | 98,595.15 | 103,760 | 103,480 | 110,580 | 110,580 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The Risk Management program provides bonds and insurance for City activities, including fire and property insurance, liability insurance, and fidelity bonds. This program also provides for the payment of medical costs for retired Police and Fire Department employees qualified under the provisions of RCW 41.26.

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversee City-wide management programs.
- Provide for fire and property insurance for City facilities.
- Provide fidelity bonds for City employees.
- Oversee medical claims and provide medical insurance in accordance with RCW 41.26.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all contract requirements are met.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire employees under RCW 41.26.

Revenue Generated – None

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
RISK MANAGEMENT SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | .00 | 0 | 0 | 0 | 0 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | .00 | 0 | 0 | 0 | 0 | 0 |
| SOCIAL SECURITY | .00 | 0 | 0 | 0 | 0 | |
| RETIREMENT | .00 | 0 | 0 | 0 | 0 | |
| WORKMAN'S COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| MEDICAL/LIFE INSURANCE | .00 | 0 | 0 | 0 | 0 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| LEOFF 1 MED BENEFITS - POLICE | 68,493.87 | 80,000 | 73,000 | 80,000 | 80,000 | |
| LEOFF 1 MED. BENEFITS - FIRE | 11,848.04 | 11,500 | 10,000 | 11,500 | 11,500 | |
| TOTAL BENEFITS | 80,341.91 | 91,500 | 83,000 | 91,500 | 91,500 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | .00 | 0 | 0 | 0 | 0 | 0 |
| INSURANCE - LEG. | 409.15 | 450 | 450 | 450 | 450 | |
| INSURANCE - COURT | 1,041.48 | 1,140 | 1,150 | 1,160 | 1,160 | |
| INSURANCE - EXEC. | 1,215.06 | 1,330 | 1,340 | 1,350 | 1,350 | |
| INSURANCE - TREAS. | 644.72 | 710 | 710 | 720 | 720 | |
| INSURANCE - CLERK | 471.14 | 520 | 520 | 520 | 520 | |
| INSURANCE - ATTORNEY | 818.30 | 900 | 900 | 910 | 910 | |
| INSURANCE - H.R. | 210.78 | 240 | 240 | 230 | 230 | |
| INSURANCE - GEN. FAC. | 2,703.41 | 2,700 | 2,610 | 2,650 | 2,650 | |
| INSURANCE - PD ADMIN | 8,732.39 | 7,230 | 7,230 | 7,310 | 7,310 | |
| INSURANCE - PD INVESTIGATION | 11,364.34 | 10,190 | 10,070 | 10,200 | 10,200 | |
| INSURANCE - PD PATROL | 8,615.39 | 8,100 | 7,850 | 8,030 | 8,030 | |
| INSURANCE - FIRE SUPPRESSION | 10,972.82 | 12,120 | 11,970 | 12,110 | 12,110 | |
| INSURANCE - PD CORRECTIONS | 334.00 | 7,370 | 7,350 | 7,430 | 7,430 | |
| INSURANCE - CODE ENFORCEMENT | .00 | 0 | 0 | 0 | 0 | |
| INSURANCE - ANIMAL CONTROL | 849.14 | 930 | 930 | 940 | 940 | |
| INSURANCE - SR. CENTER | 2,252.70 | 2,430 | 2,350 | 2,390 | 2,390 | |
| INSURANCE - PLANNING | 123.99 | 140 | 140 | 140 | 140 | |
| INSURANCE - ECON. DEV. | .00 | 0 | 0 | 0 | 0 | |
| INSURANCE - INSP. & PERMITS | 619.93 | 680 | 680 | 690 | 690 | |
| INSURANCE - LIBRARY | 6,315.80 | 6,860 | 6,740 | 6,830 | 6,830 | |
| INSURANCE - PK ADMIN. | 198.38 | 220 | 220 | 220 | 220 | |
| INSURANCE - RECREATION | 1,351.44 | 1,480 | 1,490 | 1,500 | 1,500 | |
| INSURANCE - MUSEUM | 416.59 | 450 | 440 | 440 | 440 | |
| INSURANCE - AQUATICS | 4,265.81 | 4,640 | 4,580 | 4,640 | 4,640 | |
| INSURANCE - PK MAINT. | 3,555.67 | 3,850 | 3,760 | 3,810 | 3,810 | |
| TOTAL OTHER | 67,482.43 | 74,680 | 73,720 | 74,670 | 74,670 | 0 |
| TOTAL RISK MANAGEMENT | 147,824.34 | 166,180 | 156,720 | 166,170 | 166,170 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff. In addition to the legal support, the City Attorney provides prosecutorial services on behalf of the City in Grandview Municipal Court.

Staffing Level – City Attorney .50

Overview of Ongoing and Present Activities

- Provide legal opinion and advice to City Council and Staff.
- Act as City's Prosecuting Attorney in Grandview Municipal Court actions.
- Represents the City in other necessary legal proceedings.

Notable Changes in 2010 – None

Mandated Programs – Federal and State -- None

Revenue Generated – None

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
LEGAL SERVICES - CITY ATTORNEY**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 62,772.00 | 64,660 | 64,660 | 64,660 | 64,660 | |
| MISC. EARNINGS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 62,772.00 | 64,660 | 64,660 | 64,660 | 64,660 | 0 |
| SOCIAL SECURITY | 4,801.92 | 4,950 | 4,950 | 4,950 | 4,950 | |
| RETIREMENT | 4,532.16 | 5,400 | 4,400 | 3,700 | 3,700 | |
| WORKMAN'S COMPENSATION | 120.96 | 150 | 120 | 150 | 150 | |
| MEDICAL/LIFE INSURANCE | 11,869.92 | 12,300 | 12,300 | 13,530 | 13,530 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 21,324.96 | 22,800 | 21,770 | 22,330 | 22,330 | 0 |
| OFFICE & OPERATING SUPPLIES | 1,182.62 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 1,182.62 | 1,000 | 1,000 | 1,000 | 1,000 | 0 |
| PROFESSIONAL SERVICES | 22,706.80 | 24,000 | 19,000 | 20,000 | 2,500 | |
| COMMUNICATIONS | 8.50 | 50 | 500 | 500 | 500 | |
| TRAVEL | .00 | 500 | 500 | 500 | 500 | |
| ADVERTISING | .00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 240.00 | 240 | 360 | 360 | 360 | |
| MISCELLANEOUS | .00 | 200 | 150 | 200 | 200 | |
| PRIOR YEARS CORRECTIONS | 1,252.90 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 24,208.20 | 24,990 | 20,510 | 21,560 | 4,060 | 0 |
| TOTAL LEGAL SERVICES | 109,487.78 | 113,450 | 107,940 | 109,550 | 92,050 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retainage of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

| | |
|-----------------------------|------------|
| City Clerk | .20 |
| Deputy City Clerk/Treasurer | <u>.20</u> |
| Total | .40 |

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.
- Develop and implement City Wellness Program.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service

Revenue Generated – None

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
HUMAN RESOURCE SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--------------------------------------|--------------------|--------------------|-----------------------|----------------------------|-------------------------------|---------------------|
| REGULAR SALARIES & WAGES | 23,414.88 | 25,000 | 25,000 | 25,000 | 25,000 | |
| OVERTIME | .00 | 0 | 0 | | | |
| LONGEVITY | 482.80 | 500 | 500 | 500 | 500 | |
| TOTAL SALARIES | 23,897.68 | 25,500 | 25,500 | 25,500 | 25,500 | 0 |
| SOCIAL SECURITY | 1,807.66 | 2,000 | 2,000 | 2,000 | 2,000 | |
| RETIREMENT | 1,694.48 | 2,200 | 2,000 | 1,300 | 1,300 | |
| WORKMAN'S COMPENSATION | 82.35 | 100 | 80 | 90 | 90 | |
| MEDICAL/LIFE INSURANCE | 5,228.98 | 5,100 | 5,100 | 5,400 | 5,400 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 8,813.47 | 9,400 | 9,180 | 8,790 | 8,790 | 0 |
| OFFICE & OPERATING SUPPLIES | 2,266.84 | 2,000 | 1,800 | 2,000 | 2,000 | |
| EMPLOYEE APPRECIATION | 1,492.04 | 1,500 | 1,000 | 1,000 | 1,000 | |
| EMPLOYEE WELLNESS PROGRAM | 1,112.89 | 500 | 1,500 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 4,871.77 | 4,000 | 4,300 | 4,000 | 4,000 | 0 |
| PROFESSIONAL SERVICES | 8,741.93 | 9,000 | 15,000 | 12,000 | 12,000 | |
| COMMUNICATIONS | 687.08 | 1,000 | 700 | 1,000 | 1,000 | |
| TRAVEL | 233.27 | 1,000 | 1,000 | 1,000 | 1,000 | |
| ADVERTISING | 15.00 | 500 | 1,500 | 1,000 | 1,000 | |
| OPERATING RENTALS & LEASES | 480.00 | 450 | 600 | 500 | 500 | |
| MISCELLANEOUS | 410.00 | 200 | 0 | 0 | 0 | |
| TOTAL OTHER | 10,567.28 | 12,150 | 18,800 | 15,500 | 15,500 | 0 |
| TOTAL OPERATING EXPENSES | 48,150.20 | 51,050 | 57,780 | 53,790 | 53,790 | 0 |
| TOTAL HUMAN RESOURCE SERVICES | 48,150.20 | 51,050 | 57,780 | 53,790 | 53,790 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk maintains and operates a Facility Management Program so as to efficiently use city resources to purchase goods and services consumed by current expense departments.

Staffing Level – None

Overview of Ongoing and Present Activities

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, 211 West Second Street (Pizza Hut) and the Alice Grant Learning Center.

Notable Changes in 2010 – None

Mandated Programs – Federal and State – None

Revenue Generated

| | |
|-----------------------|-----------------|
| Learning Center Lease | \$ 6,000 |
| Pizza Hut Lease | <u>\$10,050</u> |
| | \$16,050 |

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
GENERAL FACILITIES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 28.70 | 1,500 | 500 | 1,500 | 1,500 | |
| OVERTIME | 64.95 | 0 | 0 | 0 | | |
| TOTAL SALARIES | 93.65 | 1,500 | 500 | 1,500 | 1,500 | 0 |
| SOCIAL SECURITY | 7.06 | 120 | 40 | 120 | 120 | |
| RETIREMENT | 7.79 | 130 | 30 | 80 | 80 | |
| WORKMAN'S COMPENSATION | 2.69 | 50 | 20 | 50 | 50 | |
| MEDICAL/LIFE INSURANCE | 26.09 | 200 | 70 | 200 | 200 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 43.63 | 500 | 160 | 450 | 450 | 0 |
| OFFICE & OPERATING SUPPLIES | 5,341.23 | 5,000 | 6,200 | 6,000 | 6,000 | |
| SHIRTS/CAPS PURCHASED FR RESA | 577.88 | 500 | 100 | 100 | 100 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 500 | 100 | 100 | 100 | |
| TOTAL SUPPLIES | 5,919.11 | 6,000 | 6,400 | 6,200 | 6,200 | 0 |
| PROFESSIONAL SERVICES | 5,665.00 | 6,000 | 9,000 | 7,500 | 7,500 | |
| COMMUNICATIONS | 1,998.93 | 2,000 | 2,300 | 2,500 | 2,500 | |
| TRAVEL | .00 | 0 | 0 | 0 | 0 | |
| ADVERTISING | .00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 1,119.65 | 1,000 | 1,500 | 1,500 | 1,500 | |
| PUBLIC UTILITY SERVICES | 7,877.36 | 8,500 | 9,000 | 9,000 | 9,000 | |
| REPAIRS & MAINTENANCE | 3,392.20 | 4,000 | 3,000 | 3,000 | 3,000 | |
| LIGHTING RETROFIT | .00 | 0 | 0 | 0 | 0 | |
| MISCELLANEOUS | 4,357.41 | 500 | 800 | 500 | 500 | |
| MISC - DUES & MEMBERSHIPS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 24,410.55 | 22,000 | 25,600 | 24,000 | 24,000 | 0 |
| TOTAL OPERATING EXPENSES | 30,466.94 | 30,000 | 32,660 | 32,150 | 32,150 | 0 |
| PAULSON PROPERTY CONTRACT-PRI | 7,371.52 | 8,000 | 8,000 | 0 | 0 | |
| LIGHTING RETROFIT LOAN - PRIN | 6,440.70 | 3,310 | 3,310 | 0 | 0 | |
| PAULSON PROPERTY CONTRACT-INT | 1,027.04 | 400 | 400 | 0 | 0 | |
| LIGHTING RETROFIT LOAN - INT | 279.63 | 60 | 60 | 0 | 0 | |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| IMPROVEMENTS OTHER THAN BLDGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL GENERAL FACILITIES | 45,585.83 | 41,770 | 44,430 | 32,150 | 32,150 | 0 |

FUND: Current Expense

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to insure the highest quality interaction, not only within the community served, but the entire justice system in our area. To insure that the values of a free society are maintained and that the laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

| | | |
|------------------------------|--------------------|------------|
| <u>Staffing Level</u> | Police Chief | .75 |
| | Asst. Police Chief | .90 |
| | Admin. Secretary | <u>.95</u> |
| | Total | 2.60 |

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures and state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Insure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections and communication services.

Notable Changes in 2010 – Replace 1 Staff Vehicle (Chief's)

Mandated Programs – Federal and State

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

Revenue Generated – None

Equipment Assigned

- 2003 Ford Expedition (ER-203)
- Asst. Chief vehicle

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
POLICE ADMINISTRATION**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 162,389.04 | 163,000 | 162,000 | 162,000 | 162,000 | |
| OVERTIME | 551.03 | 2,000 | 0 | | | |
| LONGEVITY | 4,360.00 | 5,500 | 5,500 | 5,500 | 5,500 | |
| TOTAL SALARIES | 167,300.07 | 170,500 | 167,500 | 167,500 | 167,500 | 0 |
| SOCIAL SECURITY | 12,763.04 | 13,000 | 12,500 | 12,500 | 12,500 | |
| RETIREMENT | 3,286.43 | 4,000 | 4,000 | 4,000 | 4,000 | |
| WORKMAN'S COMPENSATION | 992.77 | 1,500 | 1,000 | 1,000 | 1,000 | |
| MEDICAL/LIFE INSURANCE | 29,430.79 | 33,000 | 30,000 | 33,000 | 33,000 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 1,157.42 | 1,000 | 1,400 | 1,500 | 1,500 | |
| TOTAL BENEFITS | 47,630.45 | 52,500 | 48,900 | 52,000 | 52,000 | 0 |
| OFFICE & OPERATING SUPPLIES | 149.19 | 1,000 | 3,700 | 1,000 | 1,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | 50.60 | 0 | 100 | | | |
| TOTAL SUPPLIES | 199.79 | 1,000 | 3,800 | 1,000 | 1,000 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 1,745.39 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TRAVEL | 580.10 | 1,500 | 1,500 | 1,500 | 1,500 | |
| ADVERTISING | 15.00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 1,620.00 | 2,000 | 5,500 | 5,500 | 5,500 | |
| PUBLIC UTILITY SERVICES | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | 624.30 | 100 | 1,500 | 200 | 200 | |
| MISCELLANEOUS | 1,122.12 | 1,500 | 1,700 | 1,700 | 1,700 | |
| TOTAL OTHER | 5,706.91 | 6,100 | 11,200 | 9,900 | 9,900 | 0 |
| TOTAL ADMINISTRATION | 220,837.22 | 230,100 | 231,400 | 230,400 | 230,400 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.85

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2010 - none

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2005 Chrysler Pacifica
- 2004 Chevrolet Impala (ER-204)
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
POLICE - INVESTIGATION SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 155,780.85 | 166,000 | 172,000 | 172,000 | 172,000 | |
| OVERTIME | 13,343.94 | 13,000 | 16,000 | 16,000 | 16,000 | |
| LONGEVITY | 2,850.60 | 3,500 | 3,500 | 3,500 | 3,500 | |
| SALARY/WAGES .3% L&J TAX | .00 | .00 | 0 | 0 | 0 | |
| TOTAL SALARIES | 171,975.39 | 182,500 | 191,500 | 191,500 | 191,500 | 0 |
| SOCIAL SECURITY | 14,012.78 | 14,000 | 16,200 | 16,200 | 16,200 | |
| RETIREMENT | 9,889.35 | 10,000 | 12,000 | 12,000 | 12,000 | |
| WORKMAN'S COMPENSATION | 3,792.51 | 4,700 | 4,000 | 4,000 | 4,000 | |
| MEDICAL/LIFE INSURANCE | 45,357.46 | 48,500 | 48,500 | 48,500 | 48,500 | |
| UNIFORMS & CLOTHING | 708.94 | 1,000 | 1,000 | 1,000 | 1,000 | |
| BENEFITS .3% L&J TAXES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 73,761.04 | 78,200 | 81,700 | 81,700 | 81,700 | 0 |
| OFFICE & OPERATING SUPPLIES | 3,769.61 | 1,000 | 2,000 | 1,000 | 1,000 | |
| FUEL CONSUMED | 0.00 | 0 | | | | |
| SMALL TOOLS & MINOR EQUIPMENT | | | | | | |
| MNR.EQPT - FORFEITED PROP PROCEEDS | 467.43 | 0 | 0 | 0 | 5,000 | |
| TOTAL SUPPLIES | 4,237.04 | 1,000 | 2,000 | 1,000 | 6,000 | 0 |
| PROFESSIONAL SERVICES | 2,385.46 | 2,000 | 300 | 2,000 | 2,000 | |
| COMMUNICATIONS | 212.53 | 500 | 700 | 700 | 700 | |
| TRAVEL | 97.16 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TRAVEL - TRAINING | 742.48 | 1,000 | 1,000 | 1,000 | 1,000 | |
| OPERATING RENTALS & LEASES | 2,040.00 | 9,000 | 9,000 | 9,000 | 9,000 | |
| REPAIRS & MAINTENANCE | 4,761.01 | 1,000 | 1,000 | 1,000 | 1,000 | |
| MISCELLANEOUS | 1,546.43 | 2,000 | 500 | 500 | 500 | |
| MISC - MAINT. AGREEMENTS | .00 | 0 | 0 | 0 | 0 | |
| MISC. - TRAINING | 300.00 | 500 | 600 | 0 | 0 | |
| MISC - INVESTIGATIVE EXPENSES | 112.78 | 4,000 | 400 | 4,000 | 4,000 | |
| TOTAL OTHER | 12,197.85 | 21,000 | 14,500 | 19,200 | 19,200 | 0 |
| HIGH RISK VEST | 283.14 | 0 | | | | |
| TOTAL CAPITAL | 283.14 | 0 | 0 | 0 | 0 | 0 |
| TOTAL INVESTIGATIVE SERVICES | 262,454.46 | 282,700 | 289,700 | 293,400 | 298,400 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. Ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol services is to keep the streets of Grandview safe and to make its citizens feel safe.

| | | |
|------------------------------|------------------|-------------|
| <u>Staffing Level</u> | Patrol Officers | 5.80 |
| | Patrol Sergeants | <u>3.60</u> |
| | Total | 9.40 |

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates all criminal complaints, traffic accidents, and traffic laws.
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail and DEA Task Force.
- Arrest, transport and book prisoners.
- Performs community policing functions.
- Helps direct reserve police officer program.
- Assist all other city departments, outside law enforcement agencies, Municipal Court security, and community policing programs.
- Develops information on gang activity and targets repeat offenders.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2010 – Replace Vehicle # 208

Mandated Programs – Federal and State - Washington State mandated arrest on Domestic Violence Enforcement of all Local, State and Federal Laws

| | | |
|---------------------------------|-------------------------------|------------|
| <u>Revenue Generated</u> | Traffic Infraction Penalties | \$44,500 |
| | Other Crim. Non-Traffic Fines | \$11,000 |
| | Other Criminal Traffic Misc . | \$15,000 |
| | Civil Parking Inf. Penalties | \$ 800 |
| | DUI Fines | \$10,000 |
| | Narcotics/Invest. Funds | \$ 500 |
| | DUI Investigative Fund | <u>500</u> |
| | Total | \$82,300 |

Equipment Assigned

- 2- 2004 Ford Crown Vic
- 2- 2005 Ford Crown Vic
- 3- 2007 Dodge Chargers (ER- 208, 209, 210)
- 2- 2008 Dodge Chargers

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
POLICE - PATROL SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------|-------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 536,146.22 | 554,000 | 570,000 | 570,000 | 570,000 | |
| OVERTIME | 65,357.96 | 70,000 | 80,000 | 80,000 | 80,000 | |
| LONGEVITY | 7,686.40 | 11,700 | 11,700 | 13,000 | 13,000 | |
| TOTAL SALARIES | 609,190.58 | 635,700 | 661,700 | 663,000 | 663,000 | 0 |
| SOCIAL SECURITY | 46,424.99 | 49,000 | 50,000 | 50,000 | 50,000 | |
| RETIREMENT | 31,906.82 | 34,000 | 35,000 | 35,000 | 35,000 | |
| WORKMAN'S COMPENSATION | 11,132.61 | 13,000 | 10,000 | 10,000 | 10,000 | |
| MEDICAL/LIFE INSURANCE | 103,342.32 | 117,000 | 100,000 | 110,000 | 110,000 | |
| UNIFORMS & CLOTHING | 5,495.05 | 4,000 | 7,000 | 7,000 | 7,000 | |
| RESERVES PENSION FUND | 1,175.00 | 1,500 | 1,500 | 1,500 | 1,500 | |
| TOTAL BENEFITS | 199,476.79 | 218,500 | 203,500 | 213,500 | 213,500 | 0 |
| OFFICE & OPERATING SUPPLIES | 21,941.83 | 20,000 | 24,000 | 25,000 | 25,000 | |
| FUEL CONSUMED | 0.00 | 0 | 0 | 0 | 0 | |
| SMALL TOOLS & MINOR EQUIPMENT | 1,664.90 | 1,500 | 1,500 | 1,500 | 1,500 | |
| MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 23,606.73 | 21,500 | 25,500 | 26,500 | 26,500 | 0 |
| PROFESSIONAL SERVICES | .00 | 2,000 | 1,000 | 1,000 | 1,000 | |
| COMMUNICATIONS | 4,390.26 | 4,000 | 5,400 | 7,000 | 7,000 | |
| TRAVEL | 2,351.66 | 8,000 | 8,000 | 8,000 | 8,000 | |
| ADVERTISING | .00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 62,370.00 | 75,000 | 75,000 | 75,000 | 75,000 | |
| PUBLIC UTILITY SERVICES | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | 5,493.18 | 3,000 | 3,000 | 3,000 | 3,000 | |
| MISCELLANEOUS | 1,585.34 | 2,000 | 3,200 | 2,000 | 2,000 | |
| MISC. - TRAINING | 1,084.00 | 2,500 | 6,000 | 2,500 | 2,500 | |
| TOTAL OTHER | 77,274.44 | 96,500 | 101,600 | 98,500 | 98,500 | 0 |
| BUILDINGS | .00 | 0 | 0 | | | |
| IMPROVE. OTHER THAN BUILDINGS | .00 | 0 | 0 | | | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | | | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL PATROL SERVICES | 909,548.54 | 972,200 | 992,300 | 1,001,500 | 1,001,500 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties. Police Explorer program getting our youth involved with community projects.

Staffing Level

| | |
|--------------------------|-------------|
| Police Chief | .25 |
| Assistant Police Chief | .10 |
| Administrative Secretary | .05 |
| Police Detectives | .15 |
| Patrol Officers | 1.10 |
| Corrections Officer | .05 |
| Dispatcher/Clerks | .20 |
| Total | <u>1.90</u> |

Overview of Ongoing and Present Activities

- Community – Wide Block watch programs
- Administers Community Neighborhood Barbeques.
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide security for community functions, eg: parades, dances, and events

Notable Changes in 2010 - None

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
POLICE - COMMUNITY PROGRAMS**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 108,785.30 | 111,000 | 115,000 | 115,000 | 115,000 | |
| VOLUNTEER COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| OVERTIME | 10,435.92 | 10,000 | 14,000 | 14,000 | 14,000 | |
| LONGEVITY | 1,766.20 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 120,987.42 | 121,000 | 129,000 | 129,000 | 129,000 | 0 |
| SOCIAL SECURITY | 9,219.15 | 10,000 | 10,000 | 10,000 | 10,000 | |
| RETIREMENT | 5,265.17 | 6,000 | 6,000 | 6,000 | 6,000 | |
| WORKMAN'S COMPENSATION | 1,833.75 | 2,500 | 2,000 | 2,000 | 2,000 | |
| MEDICAL/LIFE INSURANCE | 22,740.67 | 25,000 | 23,000 | 25,000 | 25,000 | |
| UNIFORMS & CLOTHING | 151.66 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 39,210.40 | 43,500 | 41,000 | 43,000 | 43,000 | 0 |
| CRIME PREVENTION SUPPLIES | 4,377.31 | 4,000 | 4,000 | 4,000 | 4,000 | |
| SUPPLIES - POLICE EXPLORERS | 0.00 | 0 | 0 | 500 | 500 | |
| TOTAL SUPPLIES | 4,377.31 | 4,000 | 4,000 | 4,500 | 4,500 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | 0 |
| COMMUNICATIONS | .00 | 0 | 0 | 0 | 0 | 0 |
| TRAVEL | .00 | 0 | 0 | 0 | 0 | 0 |
| CRIME PREVENTION - MISC. | 1,614.17 | 0 | 200 | 200 | 200 | |
| POLICE EXPLORERS - DUES, ETC. | .00 | 0 | 0 | 500 | 500 | |
| CITIZENS FOR SAFE COMMUNITIES | .00 | 2,500 | 2,500 | 0 | | |
| TOTAL OTHER | 1,614.17 | 2,500 | 2,700 | 700 | 700 | 0 |
| TOTAL COMMUNITY PROGRAMS | 166,189.30 | 171,000 | 176,700 | 177,200 | 177,200 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

Staffing Level

Corrections Officer .95

Overview of Ongoing and Present Activities

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

Notable Changes in 2010

None

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

Work Release \$9,000

Equipment Assigned

- Jail transport van

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
POLICE - CORRECTION SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|----------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 36,166.50 | 38,500 | 38,500 | 38,500 | 38,500 | |
| OVERTIME | 2,863.49 | 3,500 | 3,000 | 3,000 | 3,000 | |
| LONGEVITY | .00 | 0 | 0 | | | |
| TOTAL SALARIES | 39,029.99 | 42,000 | 41,500 | 41,500 | 41,500 | 0 |
| SOCIAL SECURITY | 2,985.80 | 3,500 | 3,100 | 3,100 | 3,100 | |
| RETIREMENT | 3,510.01 | 3,000 | 3,800 | 3,800 | 3,800 | |
| WORKMANS COMPENSATION | 1,197.57 | 1,500 | 1,000 | 1,000 | 1,000 | |
| MEDICAL/LIFE INSURANCE | 11,290.02 | 13,500 | 11,500 | 13,000 | 13,000 | |
| UNIFORMS & CLOTHING | 4,524.19 | 4,000 | 4,000 | 4,000 | 4,000 | |
| TOTAL BENEFITS | 23,507.59 | 25,500 | 23,400 | 24,900 | 24,900 | 0 |
| OFFICE & OPERATING SUPPLIES | 36,624.68 | 31,000 | 29,000 | 30,000 | 30,000 | |
| TOTAL SUPPLIES | 36,624.68 | 31,000 | 29,000 | 30,000 | 30,000 | 0 |
| PROFESSIONAL SERVICES | 68,487.48 | 45,000 | 30,000 | 35,000 | 35,000 | |
| COMMUNICATIONS | 512.62 | 1,000 | 2,000 | 2,000 | 2,000 | |
| REPAIRS & MAINTENANCE | 1,593.68 | 2,000 | 500 | 1,000 | 1,000 | |
| MISCELLANEOUS | 1,620.00 | 2,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL OTHER | 71,188.54 | 50,000 | 33,500 | 39,000 | 39,000 | 0 |
| TRANSPORT VAN | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL CORRECTION SERVICES | 170,350.80 | 148,500 | 127,400 | 135,400 | 135,400 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. They are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. To provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 5.80
Provisional Dispatcher/clerk

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls, provide appropriate services to walk-in customers and respond to mail requests for information.
- Prepare monthly reports, testify in court, and search prisoners.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records, custodial care files/court commit files; office and operations supplies and materials.
- Take bail and bonds and assist in prisoner release.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2010 – Addition of new dispatcher position

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

- 1 Motorola Base Radio
- 1 Repeater
- 1 Computer Aided Digital Recording System
- 1 Server with Spillman Records Management
- ACCESS State Computer System
- Fax and Copy Machines

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

CURRENT EXPENSE FUND

POLICE - COMMUNICATION SERVICES

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|---------------------|------------------|------------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 156,238.12 | 167,000 | 170,500 | 204,000 | 204,000 | |
| OVERTIME | 22,300.35 | 24,000 | 35,000 | 24,000 | 24,000 | |
| LONGEVITY | 1,314.80 | 2,300 | 2,300 | 2,300 | 2,300 | |
| TOTAL SALARIES | 179,853.27 | 193,300 | 207,800 | 230,300 | 230,300 | 0 |
| SOCIAL SECURITY | 13,662.90 | 15,000 | 15,000 | 18,000 | 18,000 | |
| RETIREMENT | 12,878.45 | 11,000 | 16,000 | 20,000 | 20,000 | |
| WORKMAN'S COMPENSATION | 4,725.48 | 6,000 | 4,000 | 5,000 | 5,000 | |
| MEDICAL/LIFE INSURANCE | 45,821.00 | 49,500 | 51,000 | 66,000 | 66,000 | |
| UNEMPLOYMENT COMPENSATION | .00 | 300 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 861.06 | 3,000 | 2,000 | 3,000 | 3,000 | |
| TOTAL BENEFITS | 77,948.89 | 84,800 | 88,000 | 112,000 | 112,000 | 0 |
| OFFICE & OPERATING SUPPLIES | 14,551.65 | 15,000 | 10,000 | 12,000 | 12,000 | |
| TOTAL SUPPLIES | 14,551.65 | 15,000 | 10,000 | 12,000 | 12,000 | 0 |
| PROFESSIONAL SERVICES | 8,159.14 | 10,000 | 6,500 | 7,000 | 7,000 | |
| COMMUNICATIONS | 23,546.89 | 23,000 | 24,000 | 15,000 | 24,000 | |
| TRAVEL | .00 | 500 | 1,000 | 1,500 | 1,500 | |
| TRAVEL - TRAINING | .00 | 2,000 | 1,500 | 1,500 | 1,500 | |
| OPERATING RENTALS & LEASES | 6,360.80 | 5,000 | 19,000 | 17,000 | 17,000 | |
| INSURANCE | .00 | 0 | 0 | 0 | 0 | |
| PUBLIC UTILITY SERVICES | 11,612.27 | 9,000 | 18,000 | 12,000 | 12,000 | |
| REPAIRS & MAINTENANCE | 6,697.69 | 3,000 | 2,500 | 5,000 | 5,000 | |
| MISCELLANEOUS | 528.94 | 1,000 | 6,700 | 1,000 | 1,000 | |
| MISC. - TRAINING REGISTRATION | 225.00 | 500 | 500 | 0 | 0 | |
| TOTAL OTHER | 57,130.73 | 54,000 | 79,700 | 60,000 | 69,000 | 0 |
| TOTAL COMMUNICATION SERVICES | 329,484.54 | 347,100 | 385,500 | 414,300 | 423,300 | 0 |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL POLICE DEPARTMENT | 2,058,864.86 | 2,151,600 | 2,203,000 | 2,252,200 | 2,266,200 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti.

Staffing Level

Maintenance Employee .20

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up for all private and public property.

Notable Changes in 2010 –

- Share cost of office computer \$450

All graffiti removal will continue to be in accordance with the approved 2006 Standard Operating Procedures for graffiti removal.

Mandated Programs – Federal and State

N/A

Revenue Generated –

None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
GRAFFITI REMOVAL SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|------------------------------------|-----------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 3,360.26 | 8,250 | 1,000 | 5,000 | 5,000 | |
| OVERTIME | 97.03 | 0 | 0 | | 0 | |
| LONGEVITY | .00 | 0 | 0 | | 0 | |
| TOTAL SALARIES | 3,457.29 | 8,250 | 1,000 | 5,000 | 5,000 | 0 |
| SOCIAL SECURITY | 263.41 | 650 | 80 | 390 | 390 | |
| RETIREMENT | 252.89 | 700 | 60 | 270 | 270 | |
| WORKMAN'S COMPENSATION | 88.39 | 250 | 30 | 130 | 130 | |
| MEDICAL/LIFE INSURANCE | 639.03 | 4,000 | 460 | 510 | 510 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 1,243.72 | 5,600 | 630 | 1,300 | 1,300 | 0 |
| GRAFFITI REMOVAL SUPPLIES | 2,594.67 | 4,000 | 2,500 | 3,500 | 3,500 | |
| SMALL TOOLS/MINOR EQPT. - COMPUTER | | | | 450 | 450 | |
| TOTAL SUPPLIES | 2,594.67 | 4,000 | 2,500 | 3,950 | 3,950 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | 0 |
| GRAFFITI EQUIPMENT RENTAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL OTHER | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL GRAFFITI REMOVAL | 7,295.68 | 17,850 | 4,130 | 10,250 | 10,250 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

| | | |
|------------------------------|------------|------------|
| <u>Staffing Level</u> | Fire Chief | <u>1.0</u> |
| | Total | 1.0 |

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department.
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department.
- Develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2010 - None

Mandated Programs – Federal and State

- Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned

- 2009 Chevrolet Tahoe

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
FIRE ADMINISTRATION SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|----------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 76,464.00 | 78,760 | 78,760 | 78,760 | 78,760 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | .00 | 790 | 790 | 790 | 790 | |
| TOTAL SALARIES | 76,464.00 | 79,550 | 79,550 | 79,550 | 79,550 | 0 |
| SOCIAL SECURITY | 5,695.08 | 6,090 | 6,090 | 6,090 | 6,090 | |
| RETIREMENT | 4,132.92 | 4,350 | 4,350 | 4,170 | 4,170 | |
| WORKMAN'S COMPENSATION | 1,022.30 | 1,380 | 1,300 | 1,300 | 1,300 | |
| MEDICAL/LIFE INSURANCE | 16,039.15 | 16,040 | 15,800 | 17,290 | 17,290 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 1,190.16 | 820 | 820 | 850 | 850 | |
| TOTAL BENEFITS | 28,079.61 | 28,680 | 28,360 | 29,700 | 29,700 | 0 |
| OFFICE & OPERATING SUPPLIES | 852.49 | 1,260 | 1,200 | 1,300 | 1,300 | |
| PUBLIC EDUCATION SUPPLIES | 1,092.42 | 1,570 | 1,570 | 1,650 | 1,650 | |
| SMALL TOOLS & MINOR EQUIPMENT | 3,724.76 | 1,000 | 1,000 | 1,030 | 1,030 | |
| TOTAL SUPPLIES | 5,669.67 | 3,830 | 3,770 | 3,980 | 3,980 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 6,000.55 | 6,610 | 6,300 | 6,700 | 6,700 | |
| TRAVEL | 1,142.44 | 1,500 | 1,500 | 1,500 | 1,500 | |
| ADVERTISING | 86.18 | 200 | 160 | 200 | 200 | |
| OPERATING RENTALS & LEASES | 1,200.00 | 7,080 | 5,400 | 6,600 | 6,600 | |
| REPAIRS & MAINTENANCE | 602.58 | 500 | 500 | 500 | 500 | |
| MISCELLANEOUS | 1,827.35 | 2,150 | 2,200 | 2,250 | 2,250 | |
| MISC - TRAINING | 500.00 | 1,800 | 1,700 | 1,800 | 1,800 | |
| TOTAL OTHER | 11,359.10 | 19,840 | 17,760 | 19,550 | 19,550 | 0 |
| COMPUTER EQUIPMENT | 2,843.03 | 0 | 0 | 0 | 0 | |
| TOTAL FIRE ADMINISTRATION | 124,415.41 | 131,900 | 129,440 | 132,780 | 132,780 | 0 |

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FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

| | | |
|------------------------------|---------------------------|--------------|
| <u>Staffing Level</u> | Fire Captain | .80 |
| | Firefighters / Volunteers | <u>15.00</u> |
| | Total | 15.80 |

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 283+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data in the National Fire Incident Reporting System format and send recorded information to the State Fire Marshal's Office as required by law.
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2010

- Increase in payroll line item to reflect increase in duty coverage pay for Volunteer's from 5 days a week to 7. Coverage from 10:00 p.m. to 6:00 p.m.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards

- Compliance with the State Fire Marshal's Office and the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

| | |
|--|---------------|
| Intergovernmental Charges for Services | \$3,700.00 |
| Equipment Rental (State Mobilization) | <u>Varies</u> |
| Total | \$3,700.00 |

Equipment Assigned

- 1977 Ford Van Pelt Fire Engine (Engine 13)
- 1995 E-One Fire Engine (Engine 11)
- 1999 American La France Aerial (Ladder 18)
- 2004 American La France Fire Engine (Engine 12)
- 1997 Ford Explorer (Training)
- 2005 Ford Expedition (GV 3/Duty Officer)
- 24 Self Contained Breathing Apparatus

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
FIRE SUPPRESSION SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 41,313.26 | 42,550 | 41,500 | 42,550 | 42,550 | |
| VOLUNTEER COMPENSATION | 25,485.25 | 36,160 | 33,000 | 37,840 | 37,840 | |
| OVERTIME | 8,835.63 | 10,840 | 9,500 | 10,840 | 10,840 | |
| LONGEVITY | 592.00 | 640 | 640 | 640 | 640 | |
| TOTAL SALARIES | 76,226.14 | 90,190 | 84,640 | 91,870 | 91,870 | 0 |
| SOCIAL SECURITY | 3,861.09 | 4,140 | 4,000 | 4,090 | 4,090 | |
| RETIREMENT | 2,744.30 | 2,950 | 2,800 | 2,800 | 2,800 | |
| WORKMAN'S COMPENSATION | 1,136.40 | 1,300 | 1,100 | 1,120 | 1,120 | |
| MEDICAL/LIFE INSURANCE | 12,303.56 | 12,830 | 13,200 | 13,840 | 13,840 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 9,550.63 | 10,490 | 10,490 | 10,490 | 10,490 | |
| PENSION AND DISABILITY PAYMEN | 4,590.00 | 3,150 | 3,150 | 3,150 | 3,150 | |
| TOTAL BENEFITS | 34,185.98 | 34,860 | 34,740 | 35,490 | 35,490 | 0 |
| OFFICE & OPERATING SUPPLIES | 4,669.16 | 4,000 | 4,000 | 4,400 | 4,400 | |
| FUEL CONSUMED | | | | | | |
| SMALL TOOLS & MINOR EQUIPMENT | 6,574.04 | 6,250 | 6,250 | 6,440 | 6,440 | |
| TOTAL SUPPLIES | 11,243.20 | 10,250 | 10,250 | 10,840 | 10,840 | 0 |
| PROFESSIONAL SERVICES | 182.51 | 500 | 400 | 500 | 500 | |
| COMMUNICATIONS | 6,506.79 | 6,850 | 6,400 | 6,950 | 6,950 | |
| TRAVEL | 880.35 | 1,500 | 2,000 | 2,500 | 2,500 | |
| ADVERTISING | .00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 4,982.00 | 6,380 | 7,540 | 10,280 | 10,280 | |
| PUBLIC UTILITY SERVICES | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | 5,852.78 | 6,300 | 6,300 | 7,490 | 7,490 | |
| MISCELLANEOUS | 145.51 | 2,000 | 2,000 | 2,000 | 2,000 | |
| MISC - TRAINING | 6,134.80 | 7,500 | 7,500 | 6,500 | 6,500 | |
| TOTAL OTHER | 24,684.74 | 31,030 | 32,140 | 36,220 | 36,220 | 0 |
| FACILITIES | | | | | | |
| OFFICE & OPERATING SUPPLIES | 241.20 | 600 | 600 | 600 | 600 | |
| SUPPLIES FOR REPAIRS | .00 | 0 | 0 | 0 | 0 | |
| FUEL CONSUMED | 0.00 | 0 | 0 | 0 | 0 | |
| SMALL TOOLS & MINOR EQUIPMENT | 551.08 | 600 | 600 | 600 | 600 | |
| TOTAL SUPPLIES | 792.28 | 1,200 | 1,200 | 1,200 | 1,200 | 0 |
| PROFESSIONAL SERVICES | 2,870.00 | 3,500 | 2,700 | 2,900 | 2,900 | |
| PUBLIC UTILITY SERVICES | 9,694.80 | 14,250 | 14,000 | 14,360 | 14,360 | |
| REPAIRS & MAINTENANCE | 8,385.83 | 10,000 | 10,000 | 10,000 | 10,000 | |
| REPAIRS & MAINTENANCE | 1,433.01 | 3,000 | 3,000 | 3,000 | 3,000 | |
| TOTAL OTHER | 22,383.64 | 30,750 | 29,700 | 30,260 | 30,260 | 0 |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| CAPITALIZED RENTALS & LEASES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL FIRE SUPPRESSION | 169,515.98 | 198,280 | 192,670 | 205,880 | 205,880 | 0 |
| TOTAL FIRE DEPARTMENT | 293,931.39 | 330,180 | 322,110 | 338,660 | 338,660 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

| | |
|---------------------------|-------------|
| Code Enforcement Officer | .200 |
| Public Works Office Clerk | <u>.025</u> |
| Total FTE | .225 |

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2010 – Share cost of office computer \$450

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – none

Equipment and Vehicles Assigned –

- Midsize truck (Shared with Inspections & Permitting Services)

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
CODE ENFORCEMENT SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 10,276.30 | 11,500 | 8,000 | 11,500 | 11,500 | |
| WAGES - SUPERVISION | .00 | 0 | 0 | 0 | 0 | |
| WAGES - ADMINISTRATION | 642.24 | 520 | 1,000 | 1,000 | 1,000 | |
| OVERTIME | 28.64 | 100 | | | | |
| LONGEVITY | 209.05 | 250 | | | | |
| TOTAL SALARIES | 11,156.23 | 12,370 | 9,000 | 12,500 | 12,500 | 0 |
| SOCIAL SECURITY | 853.14 | 950 | 690 | 960 | 960 | |
| RETIREMENT | 810.62 | 1,050 | 480 | 670 | 670 | |
| WORKMAN'S COMPENSATION | 242.19 | 500 | 210 | 290 | 290 | |
| MEDICAL/LIFE INSURANCE | 3,297.35 | 4,200 | 2,620 | 2,880 | 2,880 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | | | | |
| UNIFORMS & CLOTHING | 313.84 | 400 | 170 | 400 | 400 | |
| TOTAL BENEFITS | 5,517.14 | 7,100 | 4,170 | 5,200 | 5,200 | 0 |
| OFFICE & OPERATING SUPPLIES | 386.53 | 1,000 | 600 | 1,000 | 1,000 | |
| SMALL TOOLS/MINOR EQPT - COMPUTER | .00 | 0 | | 450 | 450 | |
| TOTAL SUPPLIES | 386.53 | 1,000 | 600 | 1,450 | 1,450 | 0 |
| PROFESSIONAL SERVICES | .00 | 100 | 1,990 | 1,000 | 1,000 | |
| COMMUNICATIONS | 1,012.68 | 1,200 | 900 | 1,200 | 1,200 | |
| TRAVEL | 316.35 | 250 | 250 | 300 | 300 | |
| ADVERTISING | 40.00 | 50 | 130 | 100 | 100 | |
| OPERATING RENTALS & LEASES | 960.00 | 1,600 | 2,340 | 2,300 | 2,300 | |
| PUBLIC UTILITY SERVICES | .00 | 500 | 370 | 500 | 500 | |
| REPAIRS & MAINTENANCE | 222.98- | 400 | 300 | 400 | 400 | |
| MISCELLANEOUS-ABATEMENT | 539.50 | 10,000 | 0 | 6,000 | 6,000 | |
| MISC - TRAINING | .00 | 200 | 0 | 200 | 200 | |
| TOTAL OTHER | 2,645.55 | 14,300 | 6,280 | 12,000 | 12,000 | 0 |
| BUILDINGS | .00 | 0 | 0 | | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | | 0 | |
| TOTAL CODE ENFORCEMENT | 19,705.45 | 34,770 | 20,050 | 31,150 | 31,150 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level

Animal Control Officer 0

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2010

Contract services to the Humane Society of Central Washington for animal control services on a two day a week coverage.

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Licenses \$5,000

Equipment Assigned

- All equipment provided by the Humane Society
- Animal Control shelter

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
ANIMAL CONTROL SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 17,629.09 | 0 | | | | |
| OVERTIME | 277.54 | 0 | | | | |
| LONGEVITY | .00 | 0 | | | | |
| TOTAL SALARIES | 17,906.63 | 0 | 0 | 0 | 0 | 0 |
| SOCIAL SECURITY | 1,350.63 | 0 | | | | |
| RETIREMENT | 1,121.43 | 0 | | | | |
| WORKMAN'S COMPENSATION | 656.02 | 0 | | | | |
| MEDICAL/LIFE INSURANCE | 3,003.42 | 0 | | | | |
| UNEMPLOYMENT COMPENSATION | .00 | 2,000 | | | | |
| UNIFORMS & CLOTHING | 361.56 | 0 | | | | |
| TOTAL BENEFITS | 6,493.06 | 2,000 | 0 | 0 | 0 | 0 |
| OFFICE & OPERATING SUPPLIES | 1,094.43 | 500 | | | | |
| TOTAL SUPPLIES | 1,094.43 | 500 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SERVICES | 59.29 | 16,000 | 15,000 | 20,000 | 20,000 | |
| COMMUNICATIONS | 413.98 | 0 | | | | |
| TRAVEL | 623.36 | 0 | | | | |
| ADVERTISING | 12.00 | 0 | | | | |
| OPERATING RENTALS & LEASES | 3,540.00 | 3,200 | | | | |
| PUBLIC UTILITY SERVICES | .00 | 0 | | | | |
| REPAIRS & MAINTENANCE | .00 | 0 | | | | |
| MISCELLANEOUS | 601.00 | 0 | | | | |
| TOTAL OTHER | 5,249.63 | 19,200 | 15,000 | 20,000 | 20,000 | 0 |
| TOTAL OPERATING EXPENSES | 30,743.75 | 21,700 | 15,000 | 20,000 | 20,000 | 0 |
| BUILDINGS - A.C. SHELTER | 204.00 | 0 | | | | |
| IMPROVE. OTHER THAN BUILDINGS | .00 | 0 | | | | |
| MACHINERY & EQUIPMENT | .00 | 0 | | | | |
| TOTAL CAPITAL | 204.00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL ANIMAL CONTROL | 30,947.75 | 21,700 | 15,000 | 20,000 | 20,000 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CENTER PROGRAMS

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens.

| | | |
|------------------------------|-------------------------------|------------|
| <u>Staffing Level</u> | Parks and Recreation Director | .10 |
| | Deputy Recreation Director | <u>.10</u> |
| | TOTAL | .20 |

Overview of Ongoing and Present Activities

- Oversee maintenance and operation of facility.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Advisory Committee meetings, prepare agendas and minutes.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Work closely with YVCC to ensure continuation of senior citizen programming and functions

Notable Changes in 2010

City Council has agreed to sell the Carl L. Stevens Senior Center to YVCC with proceeds from the sale being set aside in a separate fund to help finance a new community center for the Country Park Events Center. Staff will continue to work closely with YVCC to ensure a smooth transition of ownership and responsibilities. YVCC has made a commitment to the City of Grandview, senior citizens, and American Legion that all existing programs will continue at the existing building until the new community center is completed.

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

United Way Contributions: \$ 2,000

Equipment and Vehicles Assigned - none

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
SENIOR CENTER**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 11,397.12 | 11,620 | 11,620 | 11,620 | 11,620 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | 291.30 | 330 | 330 | 330 | 330 | |
| TOTAL SALARIES | 11,688.42 | 11,950 | 11,950 | 11,950 | 11,950 | 0 |
| SOCIAL SECURITY | 894.08 | 920 | 920 | 920 | 920 | |
| RETIREMENT | 838.04 | 970 | 970 | 620 | 620 | |
| WORKMAN'S COMPENSATION | 245.30 | 290 | 240 | 240 | 240 | |
| MEDICAL/LIFE INSURANCE | 2,965.34 | 3,100 | 3,100 | 3,040 | 3,040 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 4,942.76 | 5,280 | 5,230 | 4,820 | 4,820 | 0 |
| OFFICE & OPERATING SUPPLIES | 3,971.85 | 2,000 | 2,000 | 2,100 | 2,100 | |
| TOTAL SUPPLIES | 3,971.85 | 2,000 | 2,000 | 2,100 | 2,100 | 0 |
| PROFESSIONAL SERVICES | 4,312.50 | 4,700 | 4,250 | 0 | 0 | |
| COMMUNICATIONS | 889.09 | 1,200 | 1,000 | 1,000 | 1,000 | |
| OPERATING RENTALS & LEASES | .00 | 0 | 0 | 0 | 0 | |
| PUBLIC UTILITY SERVICES | 6,532.44 | 7,700 | 6,000 | 0 | 0 | |
| REPAIRS & MAINTENANCE | 2,133.48 | 1,300 | 750 | 0 | 0 | |
| MISCELLANEOUS | 19.70 | 200 | 200 | 200 | 200 | |
| TOTAL OTHER | 13,887.21 | 15,100 | 12,200 | 1,200 | 1,200 | 0 |
| TOTAL SENIOR SERVICES | 34,490.24 | 34,330 | 31,380 | 20,070 | 20,070 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level

City Clerk .20

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals. YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan. The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards. Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long range community development planning.

Revenue Generated

Fees for Permits and Applications \$ 2,000

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
PLANNING SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|------------------------------|-------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 14,052.48 | 14,800 | 14,800 | 14,800 | 14,800 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | 342.40 | 360 | 360 | 360 | 360 | |
| TOTAL SALARIES | 14,394.88 | 15,160 | 15,160 | 15,160 | 15,160 | 0 |
| SOCIAL SECURITY | 1,093.01 | 1,200 | 1,200 | 1,200 | 1,200 | |
| RETIREMENT | 1,006.86 | 1,300 | 1,300 | 900 | 900 | |
| WORKMANS COMPENSATION | 40.34 | 50 | 50 | 50 | 50 | |
| MEDICAL INSURANCE | 2,788.09 | 2,550 | 2,500 | 2,700 | 2,700 | |
| TOTAL BENEFITS | 4,928.30 | 5,100 | 5,050 | 4,850 | 4,850 | 0 |
| OFFICE & OPERATING SUPPLIES | 94.18 | 200 | 30 | 100 | 100 | |
| CDBG SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 94.18 | 200 | 30 | 100 | 100 | 0 |
| PROFESSIONAL SERVICES | 8,298.81 | 15,000 | 5,000 | 7,500 | 7,500 | |
| PROF. SERVICES-DOWNTOWN PLAN | 88,155.64 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 533.98 | 1,000 | 500 | 750 | 750 | |
| TRAVEL | .00 | 500 | 150 | 500 | 500 | |
| ADVERTISING | 322.00 | 500 | 100 | 500 | 500 | |
| OPERATING RENTALS & LEASES | 360.00 | 500 | 500 | 500 | 500 | |
| MISCELLANEOUS | .00 | 100 | 0 | 100 | 100 | |
| TOTAL OTHER | 97,670.43 | 17,600 | 6,250 | 9,850 | 9,850 | 0 |
| TOTAL PLANNING | 117,087.79 | 38,060 | 26,490 | 29,960 | 29,960 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level

City Administrator .10

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information.
- Work with Port of Grandview, Yakima County Development Association and Chamber of Commerce.

Notable Changes in 2010 - None

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
ECONOMIC DEVELOPMENT**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 10,409.60 | 10,520 | 10,880 | 10,880 | 10,880 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 10,409.60 | 10,520 | 10,880 | 10,880 | 10,880 | 0 |
| SOCIAL SECURITY | 782.78 | 810 | 830 | 830 | 830 | |
| RETIREMENT | 737.40 | 880 | 720 | 580 | 580 | |
| WORKMAN'S COMPENSATION | 20.55 | 30 | 30 | 30 | 30 | |
| MEDICAL/LIFE INSURANCE | 614.46 | 600 | 1,410 | 1,560 | 1,560 | |
| TOTAL BENEFITS | 2,155.19 | 2,320 | 2,990 | 3,000 | 3,000 | 0 |
| OFFICE & OPERATING SUPPLIES | 142.82 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 142.82 | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SERVICES | 6,308.00 | 0 | 0 | 0 | 0 | |
| DOWNTOWN REVITALIZATION | .00 | 0 | 0 | 0 | 0 | |
| C.O.G. - COMP PLAN | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 429.82 | 200 | 500 | 500 | 500 | |
| TRAVEL | 239.83 | 500 | 500 | 500 | 500 | |
| ADVERTISING | 5.59 | 0 | 100 | 100 | 100 | |
| OPERATING RENTALS & LEASES | 420.00 | 410 | 410 | 410 | 410 | |
| MISCELLANEOUS | 6,001.47 | 0 | 0 | 0 | 0 | |
| MISC - Y.C.D.A. | .00 | 5,000 | 5,250 | 5,000 | 5,000 | |
| MISC - TRAINING | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 13,404.71 | 6,110 | 6,760 | 6,510 | 6,510 | 0 |
| TOTAL ECONOMIC DEVELOPMENT | 26,112.32 | 18,950 | 20,630 | 20,390 | 20,390 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

| | |
|--|------------|
| Building Official/Code Enforcement Officer | .80 |
| Public Works Office Clerk | <u>.10</u> |
| Total FTE | .90 |

Overview of Ongoing and Present Activities

Responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2010 – Share cost of office computer \$450

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

| | |
|------------------|------------------|
| Building permits | \$ 80,000 |
| Plan Review Fees | <u>\$ 7,000</u> |
| Total | \$ 87,000 |

Equipment and Vehicles Assigned –

- 2001 GMC Sonoma 4 x 4

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
INSPECTION & PERMITTING SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------------|------------------|------------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 40,504.68 | 46,400 | 30,540 | 46,400 | 46,400 | |
| WAGES - SUPERVISION | .00 | 0 | | | | |
| WAGES - ADMINISTRATION | 2,568.48 | 4,150 | 4,000 | 4,150 | 4,150 | |
| OVERTIME | 114.52 | 500 | | 250 | 250 | |
| LONGEVITY | 836.20 | 850 | 850 | 1,000 | 1,000 | |
| TOTAL SALARIES | 44,023.88 | 51,900 | 35,390 | 51,800 | 51,800 | 0 |
| SOCIAL SECURITY | 3,367.14 | 3,980 | 2,710 | 3,970 | 3,970 | |
| RETIREMENT | 3,191.95 | 4,320 | 1,880 | 2,760 | 2,760 | |
| WORKMAN'S COMPENSATION | 949.27 | 1,430 | 880 | 1,290 | 1,290 | |
| MEDICAL/LIFE INSURANCE | 12,737.45 | 13,800 | 13,800 | 15,180 | 15,180 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 313.87 | 250 | 250 | 280 | 280 | |
| TOTAL BENEFITS | 20,559.68 | 23,780.00 | 19,520 | 23,480 | 23,480 | 0 |
| OFFICE & OPERATING SUPPLIES | 929.45 | 2,500.00 | 500 | 2,000 | 2,000 | |
| SMALL TOOLS/MINOR EQPT - COMPUTER | .00 | 0 | 0 | 450 | 450 | |
| TOTAL SUPPLIES | 929.45 | 2,500.00 | 500 | 2,450 | 2,450 | 0 |
| PROFESSIONAL SERVICES | 1,772.83 | 500 | 550 | 500 | 500 | |
| COMMUNICATIONS | 755.46 | 1,200.00 | 700 | 1,000 | 1,000 | |
| TRAVEL | .00 | 300 | 320 | 500 | 500 | |
| ADVERTISING | 5.59 | 100 | 0 | 50 | 50 | |
| OPERATING RENTALS & LEASES | 1,020.00 | 1,700.00 | 1,700 | 2,000 | 2,000 | |
| PUBLIC UTILITY SERVICES | .00 | 500 | 380 | 500 | 500 | |
| REPAIRS & MAINTENANCE | 62.01 | 500 | 0 | 500 | 500 | |
| MISCELLANEOUS | 175.00 | 800 | 180 | 500 | 500 | |
| MISC. - TRAINING | 295.00 | 400 | 300 | 300 | 300 | |
| TOTAL OTHER | 4,085.89 | 6,000.00 | 4,130 | 5,850 | 5,850 | 0 |
| TOTAL OPERATING EXPENSES | 69,598.90 | 84,180.00 | 59,540 | 83,580 | 83,580 | 0 |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL INSPECTION & PERMITS | 69,598.90 | 84,180.00 | 59,540 | 83,580 | 83,580 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Bleyhl Community Library serves Grandview residents and other individuals in the area by acquiring, organizing, providing and promoting informational, educational and cultural materials for their knowledge and enjoyment.

Staffing Level:

| | |
|------------------------|--------------|
| Library Director | 1.000 |
| Assistant Librarian | 1.000 |
| Part-time Library Aide | 0.450 |
| Part-time Library Page | 0.275 |
| Part-time Library Page | <u>0.275</u> |
| Total FTE | 3.000 |

Overview of Ongoing and Present Activities

- Purchase, prepare, and maintain books, periodicals and audio-visual materials.
- Provide information services and personal research assistance using library materials, databases, Internet access and interlibrary loan.
- Provide public access to Internet, Pro-Quest, word processing and other computer programs and assist in training people in their use.
- Provide reader's advisory for all ages, story times and summer reading programs for children.
- Provide adult story times at Grandview Health Care Center and participate in adult book discussions.
- Participate in school, college, library and city sponsored programs that promote awareness of city services.

Notable Changes in 2010 – New Library Director. Year 2 Gates Opportunity Hardware Grant for 4 new PCs with \$5,200 from Foundation and \$5,200 from city and/or private contributions.

Mandated Programs – Federal and State

- Annual statistical report to the Washington State Library and Current Technical Plan to qualify for state and federal assistance.

Revenue Generated –

- \$3,400 library late returns
- \$1,500 printing and copying fees
- \$1,700 out of city user fees, lost books and overdue notice postage
- \$5,200 from Bill and Melinda Gates Foundation for PC hardware replacement
- \$ 500 commitment towards required matching funds from Grandview Friends of the Library

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

CURRENT EXPENSE FUND

LIBRARY SERVICES

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 94,421.10 | 114,040 | 114,000 | 97,500 | 97,500 | |
| REGULAR WAGES - PART TIME | 16,522.82 | 17,400 | 17,300 | 18,200 | 18,200 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | 2,637.00 | 2,720 | 2,720 | 1,050 | 1,050 | |
| TOTAL SALARIES | 113,580.92 | 134,160 | 134,020 | 116,750 | 116,750 | 0 |
| SOCIAL SECURITY | 8,655.33 | 10,250 | 10,250 | 8,850 | 8,850 | |
| RETIREMENT | 7,054.29 | 9,710 | 9,300 | 5,200 | 5,200 | |
| WORKMAN'S COMPENSATION | 579.28 | 770 | 600 | 500 | 500 | |
| MEDICAL/LIFE INSURANCE | 18,035.40 | 18,240 | 18,000 | 23,900 | 23,900 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 34,324.30 | 38,970 | 38,150 | 38,450 | 38,450 | 0 |
| OFFICE & OPERATING SUPPLIES | 3,937.90 | 6,500 | 5,200 | 5,500 | 5,500 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 300 | 300 | 300 | 300 | |
| TOTAL SUPPLIES | 3,937.90 | 6,800 | 5,500 | 5,800 | 5,800 | 0 |
| PROFESSIONAL SERVICES | 5,280.00 | 5,800 | 5,500 | 5,450 | 5,450 | |
| COMMUNICATIONS | 1,922.53 | 2,700 | 2,700 | 2,700 | 2,700 | |
| TRAVEL | 611.94 | 900 | 900 | 900 | 900 | |
| ADVERTISING | .00 | 100 | 100 | 100 | 100 | |
| OPERATING RENTALS & LEASES | .00 | 0 | 0 | 0 | 0 | |
| PUBLIC UTILITY SERVICES | 5,863.94 | 6,200 | 6,200 | 6,400 | 6,400 | |
| REPAIRS & MAINTENANCE | 2,078.23 | 5,650 | 3,000 | 4,000 | 4,000 | |
| MISCELLANEOUS | 688.68 | 260 | 900 | 1,000 | 1,000 | |
| MISCELLANEOUS - TRAINING | 150.00 | 400 | 400 | 500 | 500 | |
| TOTAL OTHER | 16,595.32 | 22,010 | 19,700 | 21,050 | 21,050 | 0 |
| TOTAL OPERATING EXPENSES | 168,438.44 | 201,940 | 197,370 | 182,050 | 182,050 | 0 |
| BUILDINGS - FLOORING | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 2,600 | 2,600 | 4,700 | 5,200 | |
| BOOKS | 12,845.72 | 13,000 | 13,000 | 13,500 | 13,500 | |
| PERIODICALS | 1,362.14 | 1,450 | 1,450 | 1,500 | 1,500 | |
| OTHER MEDIA | 8,424.34 | 8,000 | 8,000 | 8,000 | 8,000 | |
| GATES GRANT EXPENDITURES | .00 | 7,800 | 7,800 | 5,200 | 5,200 | |
| TOTAL CAPITAL | 22,632.20 | 32,850 | 32,850 | 32,900 | 33,400 | 0 |
| TOTAL LIBRARY SERVICES | 191,070.64 | 234,790 | 230,220 | 214,950 | 215,450 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: RECREATION

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community.

| | | |
|------------------------------|-------------------------------|-------------|
| <u>Staffing Level</u> | Parks and Recreation Director | .80 |
| | Deputy Recreation Director | <u>.825</u> |
| | TOTAL | 1.625 |

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Prepare meeting minutes and agendas.
- Attend board meetings for Beautification Commission and Youth Advisory Board.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files.
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; deliver flyers to schools and inform media.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps.
- Submit monthly usage calendars to school district.
- Coordinate/organize Youth Baseball Program, Frenzy Friday, Open Gym, Fitness/Dance Courses and other recreational programming.
- Organize seven major special events: Easter Egg Hunt, Star Gaze, Track Meet, Hoops Fiesta, Water Carnival, and Soccer Skills Competition.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Provide information to the public for various community events and programs sponsored by other agencies.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Offer programs for the disabled.
- Order and maintain recreation and administrative supplies as needed.
- Coordinate park development projects and activities.

Notable Changes in 2010 - The Grandview School District agreed to reimburse the Parks & Recreation Department for staffing time affiliated with the Frenzy Friday program.

Mandated Programs – Federal and State n/a

| | | |
|---------------------------------|---------------------------|--------------|
| <u>Revenue Generated</u> | United Way Contributions: | \$ 12,530 |
| | Recreation Fees: | 9,000 |
| | School District Programs: | <u>8,000</u> |
| | TOTAL | \$ 29,530 |

Equipment and Vehicles Assigned - 1999 Chevrolet Silverado; 2005 Ford Ranger

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
RECREATION SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|----------------------------------|-------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 87,818.88 | 94,150 | 94,150 | 94,150 | 94,150 | |
| REGULAR WAGES - PART TIME | 4,053.40 | 0 | 0 | 0 | 0 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | 2,231.55 | 2,630 | 2,630 | 2,630 | 2,630 | |
| TOTAL SALARIES | 94,103.83 | 96,780 | 96,780 | 96,780 | 96,780 | 0 |
| SOCIAL SECURITY | 7,199.08 | 7,180 | 7,180 | 7,180 | 7,180 | |
| RETIREMENT | 6,457.14 | 7,820 | 7,820 | 5,050 | 5,050 | |
| WORKMAN'S COMPENSATION | 2,246.88 | 2,980 | 1,800 | 2,100 | 2,100 | |
| MEDICAL/LIFE INSURANCE | 22,849.14 | 25,080 | 24,500 | 24,600 | 24,600 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 38,752.24 | 43,060 | 41,300 | 38,930 | 38,930 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| SMALL TOOLS & MINOR EQUIPMENT | 1,684.07 | 0 | 0 | 0 | 0 | |
| OFFICE & OPERATING SUPPLIES | 8,853.00 | 8,600 | 7,000 | 8,000 | 8,000 | |
| SOAP BOX DERBY SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 10,537.07 | 8,600 | 7,000 | 8,000 | 8,000 | 0 |
| PROFESSIONAL SERVICES | 4,870.81 | 3,000 | 4,500 | 4,500 | 4,500 | |
| COMMUNICATIONS | 2,957.27 | 3,400 | 3,200 | 3,200 | 3,200 | |
| TRAVEL | .00 | 400 | 220 | 400 | 400 | |
| ADVERTISING | 255.02 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 1,920.00 | 6,300 | 5,740 | 6,000 | 6,000 | |
| PUBLIC UTILITY SERVICES | 1,618.41 | 2,200 | 2,000 | 2,200 | 2,200 | |
| REPAIRS & MAINTENANCE | 2,157.10 | 250 | 250 | 250 | 250 | |
| MISCELLANEOUS | 2,374.72 | 2,700 | 2,500 | 2,500 | 2,500 | |
| MISC. - TRAINING | 707.34 | 400 | 300 | 400 | 400 | |
| TOTAL OTHER | 16,860.67 | 18,650 | 18,710 | 19,450 | 19,450 | 0 |
| TOTAL RECREATION SERVICES | 160,253.81 | 167,090 | 163,790 | 163,160 | 163,160 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

| | | |
|------------------------------|-------------------------------|------------|
| <u>Staffing Level</u> | Parks and Recreation Director | .075 |
| | Deputy Recreation Director | .075 |
| | PW Maintenance Technician | .09 |
| | Pool Manager | .15 |
| | Asst. Pool Manager | .15 |
| | Lifeguards (10-12) | <u>.75</u> |
| | TOTAL | 1.29 |

Overview of Ongoing and Present Activities

- Provide comprehensive aquatic program.
- Offer and instruct Red Cross curriculum swim lessons.
- Recruit and train qualified aquatic staff.
- Order and supply administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, lap swim, family swim, and special events.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Manage and file accurate record system on daily basis.
- Maintain facility cleanliness.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2010 - Due to required reductions within the Current Expense Fund, the swim pool will close on August 5th of 2010. Two separate Capital Improvements are scheduled for completion in 2010. New pool drain covers will be installed to meet the Federal law requirements of the Virginia Graeme Baker Pool Safety Act. Also, arrangements have been made to convert the gas chlorine system over to a chlorine tablet system. This will reduce our liability exposure.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections; Safe Chemical Usage/Storage; Applicable procedures for handling blood borne pathogens; Lifeguard Certification; State Regulations regarding management of outdoor pool facilities.

Revenue Generated

| | |
|----------------|------------------|
| Pool Revenues: | <u>\$ 19,700</u> |
| TOTAL: | \$ 19,700 |

Equipment and Vehicles Assigned - n/a

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
AQUATICS SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES - ADMIN. | 11,397.12 | 8,720 | 8,720 | 8,720 | 8,720 | |
| REGULAR SALARIES & WAGES | 17,927.47 | 20,500 | 21,700 | 22,360 | 22,360 | |
| REGULAR SAL & WAGES -MAINT. | 2,033.14 | 2,950 | 2,000 | 2,950 | 2,950 | |
| OVERTIME | 829.05 | 2,000 | 1,000 | 1,500 | 1,500 | |
| LONGEVITY | 291.30 | 250 | 240 | 240 | 240 | |
| TOTAL SALARIES | 32,478.08 | 34,420 | 33,660 | 35,770 | 35,770 | 0 |
| SOCIAL SECURITY | 2,484.39 | 2,480 | 2,480 | 2,730 | 2,730 | |
| RETIREMENT | 1,018.87 | 1,130 | 1,130 | 710 | 710 | |
| WORKMAN'S COMPENSATION | 1,673.15 | 1,890 | 1,890 | 1,590 | 1,590 | |
| MEDICAL/LIFE INSURANCE | 3,903.87 | 3,430 | 3,430 | 3,510 | 3,510 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 108.30 | 300 | 250 | 300 | 300 | |
| TOTAL BENEFITS | 9,188.58 | 9,230 | 9,180 | 8,840 | 8,840 | 0 |
| OFFICE & OPERATING SUPPLIES | 5,896.76 | 8,500 | 5,000 | 7,500 | 7,500 | |
| SMALL TOOLS & MINOR EQUIPMENT | 3,481.60 | 0 | 0 | 2,000 | 2,000 | |
| TOTAL SUPPLIES | 9,378.36 | 8,500 | 5,000 | 9,500 | 9,500 | 0 |
| PROFESSIONAL SERVICES | 390.00 | 400 | 200 | 250 | 250 | |
| AQUATIC CENTER - DESIGN | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 444.70 | 600 | 500 | 500 | 500 | |
| ADVERTISING | 1,254.10 | 500 | 200 | 500 | 500 | |
| OPERATING RENTALS & LEASES | .00 | 100 | 0 | 100 | 100 | |
| PUBLIC UTILITY SERVICES | 10,166.57 | 9,450 | 10,000 | 10,000 | 10,000 | |
| REPAIRS & MAINTENANCE | 367.89 | 5,000 | 8,500 | 5,000 | 5,000 | |
| MISCELLANEOUS | 2,313.70 | 2,500 | 3,000 | 3,000 | 3,000 | |
| TOTAL OTHER | 14,936.96 | 18,550 | 22,400 | 19,350 | 19,350 | 0 |
| MACH. & EQPT. - CHLORINATOR, TABLET | | | | 7,000 | 7,000 | |
| TOTAL AQUATICS SERVICES | 65,981.98 | 70,700 | 70,240 | 80,460 | 80,460 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: PARK MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level –

| | |
|--|-------------|
| Public Works Foremen | 0.20 |
| Public Works Maintenance Technicians | 0.80 |
| Part-time Seasonal Maintenance Employees | <u>1.50</u> |
| TOTAL | 2.50 |

Overview of Ongoing and Present Activities –

- Maintain 65+ acres of park land.
- Turf management including: mowing, grooming, and irrigation.
- Manage and make repairs to irrigation systems as needed.
- Conduct safety inspections throughout park system.
- Constant litter patrol of parks.
- Conduct safety checks on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required.
- Secure and prepare facilities for rentals and usage.
- Maintain accurate records on inspections, inventory, driver's checks, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Rose Garden Facility.
- Maintain/groom Museum, Library, Police and City Hall grounds.
- Set-up/clean-up for community events as needed.
- Manage winterization program of park system.
- Manage departmental budget.
- Recruit and train staff and volunteers.
- Supervise tree care program on an ongoing basis.

Notable Changes in 2010 – none

Mandated Programs – Federal and State - none

Revenue Generated – none

Equipment and Vehicles Assigned –

All equipment and vehicles are shared within the Public Works Department.

- 3 – Full size Pick-up Trucks
- 3 – Push Mowers
- 2 – Sweepers
- 1 – Hyster Lift Unit
- 1 – Air Compressor
- 3 – Tractors
- 1 – 2 Ton Truck
- 3 – Grooming Mowers

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
PARKS MAINTENANCE SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES-SUPERVISION | .00 | 13,400 | 12,000 | 13,500 | 13,500 | |
| REGULAR SALARIES - ADMIN | 10,724.48 | 0 | | | | |
| REGULAR SALARIES & WAGES | 67,148.05 | 70,050 | 85,000 | 32,000 | 32,000 | |
| REGULAR SALARIES & WAGES - RETIREMENT | | | 22,500 | 0 | 0 | |
| REGULAR WAGES - SEASONAL | 7,866.00 | 12,400 | 10,500 | 32,000 | 32,000 | |
| OVERTIME | 5,237.25 | 4,000 | 1,200 | 4,000 | 4,000 | |
| LONGEVITY | 1,575.20 | 1,500 | 1,600 | 1,800 | 1,800 | |
| TOTAL SALARIES | 92,550.98 | 101,350 | 132,800 | 83,300 | 83,300 | 0 |
| SOCIAL SECURITY | 7,058.44 | 7,780 | 7,300 | 6,380 | 6,380 | |
| RETIREMENT | 6,005.26 | 8,430 | 5,070 | 4,430 | 4,430 | |
| WORKMAN'S COMPENSATION | 2,979.67 | 3,050 | 2,370 | 2,070 | 2,070 | |
| MEDICAL/LIFE INSURANCE | 25,116.97 | 35,600 | 37,200 | 46,570 | 12,000 | |
| UNEMPLOYMENT COMPENSATION | .00 | 3,400 | 3,400 | 3,400 | 3,400 | |
| UNIFORMS & CLOTHING | 1,777.97 | 1,200 | 1,200 | 1,200 | 1,200 | |
| TOTAL BENEFITS | 42,938.31 | 59,460 | 56,540 | 64,050 | 29,480 | 0 |
| OFFICE & OPERATING SUPPLIES | 21,658.87 | 25,000 | 20,000 | 25,000 | 25,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 21,658.87 | 25,000 | 20,000 | 25,000 | 25,000 | 0 |
| PROFESSIONAL SERVICES | 6,010.00 | 500 | 400 | 500 | 500 | |
| COMMUNICATIONS | 801.70 | 800 | 750 | 800 | 800 | |
| TRAVEL | 59.64 | 0 | 50 | 100 | 100 | |
| TRAVEL - TRAINING | .00 | 600 | 0 | 600 | 600 | |
| ADVERTISING | .00 | 100 | 0 | 100 | 100 | |
| OPERATING RENTALS & LEASES | 27,792.46 | 27,000 | 29,070 | 30,000 | 30,000 | |
| PUBLIC UTILITY SERVICES | 39,635.83 | 36,000 | 36,000 | 43,000 | 40,000 | |
| REPAIRS & MAINTENANCE | 24,164.69 | 20,000 | 12,000 | 20,000 | 20,000 | |
| MISCELLANEOUS | 168.97 | 200 | 200 | 200 | 200 | |
| MISC - TRAINING | 500.00 | 200 | 0 | 200 | 200 | |
| TOTAL OTHER | 99,133.29 | 85,400 | 78,470 | 95,500 | 92,500 | 0 |
| IMPROVE. OTHER THAN BUILDINGS | 34,722.30 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 34,722.30 | 0 | 0 | 0 | 0 | 0 |
| TOTAL PARKS MAINTENANCE | 291,003.75 | 271,210 | 287,810 | 267,850 | 230,280 | 0 |
| TOTAL PARKS & RECREATION | 517,239.54 | 509,000 | 521,840 | 511,470 | 473,900 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: R.E. POWELL MUSEUM

PROGRAM STATEMENT

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

| | | |
|------------------------------|-------------------------------|-------------|
| <u>Staffing Level</u> | Parks and Recreation Director | <u>.025</u> |
| | TOTAL | .025 |

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and GHS Trust.
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes as required.
- Submit PR to local media sources.
- Recruitment and supervision of part-time/seasonal staff and/or volunteers.
- Provide utilities and communication for facility.
- Manage departmental budget.

Notable Changes in 2010

Due to shortfalls within the Current Expense Fund, the museum budget is reduced significantly for 2010. The facility will be open for tours that are coordinated within the Parks and Recreation Department.

Mandated Programs – Federal and State - n/a

Revenue Generated - None

Equipment and Vehicles Assigned - n/a

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**CURRENT EXPENSE FUND
MUSEUM SERVICES**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|------------------|--------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 5,765.29 | 1,700 | 1,700 | 1,700 | 1,700 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | 98.85 | 50 | 50 | 50 | 50 | |
| TOTAL SALARIES | 5,864.14 | 1,750 | 1,750 | 1,750 | 1,750 | 0 |
| SOCIAL SECURITY | 448.56 | 130 | 130 | 130 | 130 | |
| RETIREMENT | 250.27 | 140 | 140 | 90 | 90 | |
| WORKMAN'S COMPENSATION | 91.60 | 40 | 30 | 30 | 30 | |
| MEDICAL/LIFE INSURANCE | 872.48 | 460 | 460 | 450 | 450 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 1,662.91 | 770 | 760 | 700 | 700 | 0 |
| OFFICE & OPERATING SUPPLIES | 353.97 | 50 | 30 | 40 | 40 | |
| TOTAL SUPPLIES | 353.97 | 50 | 30 | 40 | 40 | 0 |
| PROFESSIONAL SERVICES | 50.00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 437.42 | 600 | 500 | 500 | 500 | |
| ADVERTISING | .00 | 0 | 0 | 0 | 0 | |
| PUBLIC UTILITY SERVICES | 2,386.89 | 1,500 | 1,500 | 1,500 | 1,500 | |
| REPAIRS & MAINTENANCE | 960.15 | 200 | 180 | 200 | 200 | |
| MISCELLANEOUS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 3,834.46 | 2,300 | 2,180 | 2,200 | 2,200 | 0 |
| TOTAL OPERATING EXPENSES | 11,715.48 | 4,870 | 4,720 | 4,690 | 4,690 | 0 |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| IMPROVE. OTHER THAN BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| ENDING FUND BAL. - MUSEUM | .00 | 2,200 | 2,220 | 2,220 | 2,220 | |
| TOTAL MUSEUM MEMORIAL FUND | .00 | 2,200 | 2,220 | 2,220 | 2,220 | 0 |
| TOTAL MUSEUM SERVICES | 11,715.48 | 7,070 | 6,940 | 6,910 | 6,910 | 0 |

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Changes in 2010 – There will be a transfer of \$75,000 out of the Current Expense fund to the Street fund for street maintenance in 2010.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

CURRENT EXPENSE FUND

OTHER/TRANSFERS OUT & ENDING FUND BALANCE

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|---------------------|------------------|------------------|---------------------|------------------------|--------------|
| INTERFUND LOAN ISSUED-STREET | .00 | 0 | 0 | | | |
| CNTRY PARK DEPOSIT REMITTED | 1,300.00 | 0 | 0 | | | |
| SENIOR CENTER DEPOSIT REMITTE | 900.00 | 0 | 0 | | | |
| DUE OTHERS - MISC. | 4,168.00 | 0 | 0 | | | |
| MVIP, CJR, JIS FEES REMITTED | 129,694.11 | 0 | 0 | | | |
| GUN PERMIT FEES REMITTED | 2,314.00 | 0 | 0 | | | |
| WSP/FINGERPRINTS REMITTED | 1,020.25 | 0 | 0 | | | |
| SALES TAX REMITTED | .00 | 0 | 0 | | | |
| NSF CHECKS REMITTED | 7,134.56 | 0 | 0 | | | |
| STATE BUILDING FEES REMITTED | .00 | 0 | 0 | | | |
| BLDG CODE FEE REMITTED | 819.00 | 0 | 0 | | | |
| BAIL PASS THRU REMITTED | 87,368.00 | 0 | 0 | | | |
| LEASEHOLD TAX REMITTED | 2,061.60 | 0 | 0 | | | |
| MARRIAGE LICENSE FEES REMITTE | .00 | 0 | 0 | | | |
| FORFEITED PROPERTY 10% > STAT | 2,279.21 | 0 | 0 | | | |
| EQUITY TRANSFER-OUT | 120,000.00 | 25,000 | 75,000 | | 75,000 | |
| PRIOR YEAR CORRECTIONS | .00 | 0 | 0 | | | |
| ADMINISTRATOR'S BUDGET ADJUST | .00 | 0 | 0 | | | |
| TOTAL OTHER NON-EXPENDITURES | 359,058.73 | 25,000 | 75,000 | 0 | 75,000 | 0 |
| OPERATING TRANSFERS OUT | .00 | 0 | 0 | | | |
| TOTAL TRANSFERS OUT | .00 | 0 | 0 | 0 | 0 | 0 |
| ENDING FUND BALANCE - C.E. | 933,629.36 | 917,410 | 984,820 | 1,108,340 | 1,061,770 | |
| TOTAL ENDING FUND BALANCE | 933,629.36 | 917,410 | 984,820 | 1,108,340 | 1,061,770 | 0 |
| TOTAL CURRENT EXPENSE FUND | 5,606,272.80 | 5,410,400 | 5,520,330 | 5,648,840 | 5,641,670 | 0 |

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EMERGENCY MEDICAL SERVICES FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

EMERGENCY MEDICAL SERVICES FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|--------------------|--------------------|-----------------------|----------------------------|-------------------------------|---------------------|
| BEGINNING FUND BALANCE | 91,754.16 | 105,450 | 105,330 | 70,970 | 70,970 | |
| TAXES | | | | | | |
| PROPERTY TAXES-E.M.S. | 86,962.76 | 87,000 | 95,000 | 100,000 | 100,000 | |
| INTERGOVERNMENTAL REVENUES | | | | | | |
| DEPT. OF HEALTH - E.M.S. GRANT | 1,644.00 | 1,600 | 1,720 | 1,700 | 1,700 | |
| INTERGOV. CHARGES-FIRE DIST # 5 | 2,591.63 | 3,600 | 3,400 | 3,700 | 3,700 | |
| MISC. REVENUE | | | | | | |
| INVESTMENT INTEREST | 2,604.93 | 2,500 | 1,000 | 1,000 | 1,000 | |
| TOTAL REVENUES | 185,557.48 | 200,150 | 101,120 | 106,400 | 106,400 | 0 |
| TOTAL E.M.S. FUND | 185,557.48 | 200,150 | 206,450 | 177,370 | 177,370 | 0 |

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are in the sixth year of the ten-year levy. The levy authorization will expire in 2013.

| | | |
|------------------------------|--------------------------|--------------|
| <u>Staffing Level</u> | Fire Captain | .20 |
| | Firefighters / Volunteer | <u>15.00</u> |
| | Total | 15.20 |

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Continue to interact with other health care providers in our area and assist them when requested.

Notable Changes in 2010

- Increase payroll line item to reflect cost of increasing duty coverage pay for Volunteer's from 5 days a week to 7. Coverage from 10:00 p.m. to 6:00 a.m.

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

| | | |
|---------------------------------|--|--------------|
| <u>Revenue Generated</u> | EMS Tax | \$100,000 |
| | Dept. of Health Grant | 1,700 |
| | Intergovernmental Charges for Services | <u>3,700</u> |
| | Total | \$105,400 |

Equipment Assigned 1997 Braun Heavy Rescue Truck and 2009 Chevrolet Tahoe (GV 2)

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

EMERGENCY MEDICAL SERVICES FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 10,328.32 | 10,640 | 10,300 | 10,640 | 10,640 | |
| VOLUNTEER COMPENSATION | 25,824.92 | 36,160 | 33,000 | 37,840 | 37,840 | |
| OVERTIME | 2,208.93 | 2,710 | 2,400 | 2,710 | 2,710 | |
| LONGEVITY | 148.00 | 160 | 160 | 160 | 160 | |
| TOTAL SALARIES | 38,510.17 | 49,670 | 45,860 | 51,350 | 51,350 | 0 |
| SOCIAL SECURITY | 965.30 | 1,040 | 1,040 | 1,030 | 1,030 | |
| RETIREMENT | 686.09 | 740 | 800 | 700 | 700 | |
| WORKSMAN'S COMPENSATION | 284.09 | 330 | 300 | 290 | 290 | |
| MEDICAL/LIFE INSURANCE | 3,068.39 | 3,210 | 3,200 | 3,460 | 3,460 | |
| EMPLOYER LIFE | .00 | 0 | 0 | 0 | 0 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | .00 | 3,200 | 3,200 | 3,200 | 3,200 | |
| TOTAL BENEFITS | 5,003.87 | 8,520 | 8,540 | 8,680 | 8,680 | 0 |
| OFFICE & OPERATING SUPPLIES | 2,795.20 | 4,250 | 4,250 | 4,250 | 4,250 | |
| FUEL CONSUMED | 0.00 | 0 | 0 | 0 | 0 | |
| SMALL TOOLS & MINOR EQUIPMENT | 9,005.66 | 9,250 | 9,250 | 5,000 | 5,000 | |
| TOTAL SUPPLIES | 11,800.86 | 13,500 | 13,500 | 9,250 | 9,250 | 0 |
| COMMUNICATIONS | 16,441.47 | 17,500 | 16,500 | 17,730 | 17,730 | |
| TRAVEL | 32.53 | 500 | 670 | 750 | 750 | |
| OPERATING RENTALS & LEASES | 4,416.00 | 3,120 | 6,260 | 6,240 | 6,240 | |
| REPAIRS & MAINTENANCE | 262.88 | 1,000 | 1,000 | 1,000 | 1,000 | |
| MISCELLANEOUS | 3,683.20 | 1,000 | 1,000 | 1,000 | 1,000 | |
| MISCELLANEOUS - TRAINING | 76.23 | 1,000 | 500 | 750 | 750 | |
| TOTAL OTHER | 24,912.31 | 24,120 | 25,930 | 27,470 | 27,470 | 0 |
| TOTAL OPERATING EXPENSES | 80,227.21 | 95,810 | 93,830 | 96,750 | 96,750 | 0 |
| MACHINERY & EQUIPMENT | .00 | 45,000 | 41,650 | 0 | 0 | |
| ENDING FUND BALANCE - E.M.S. | 105,330.27 | 59,340 | 70,970 | 80,620 | 80,620 | |
| TOTAL E.M.S. FUND | 185,557.48 | 200,150 | 206,450 | 177,370 | 177,370 | 0 |

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

YAKIMA COUNTY LAW & JUSTICE TAX FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|--------------------|--------------------|-----------------------|----------------------------|-------------------------------|---------------------|
| BEGINNING FUND BALANCE | 0.00 | 86,400 | 86,390 | 30,290 | 35,990 | |
| TAXES | | | | | | |
| CRIMINAL JUSTICE TAX-3/10% | 208,349.61 | 200,000 | 200,000 | 200,000 | 200,000 | |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 1,749.02 | 2,000 | 500 | 500 | 500 | |
| CONTRIBUTIONS TO POLICE DEPT | 1,000.00 | 0 | 0 | 0 | | |
| TOTAL REVENUES | 211,098.63 | 288,400 | 200,500 | 200,500 | 200,500 | 0 |
| EQUITY TRANSFERS-IN FROM C.E. | 120,000.00 | 0 | 0 | 0 | | |
| TOTAL NON-REVENUES | 120,000.00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL LAW & JUSTICE TAX FUND | 331,098.63 | 288,400 | 286,890 | 230,790 | 236,490 | 0 |

FUND: YAKIMA COUNTY LAW & JUSTICE TAX FUND

PROGRAM: YAKIMA COUNTY LAW & JUSTICE TAX FUND

PROGRAM STATEMENT

The Tax payers in The City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004, to make improvements to public safety and criminal Justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for corrections officer for the jail
- Provide for court services
- Purchase needed equipment for the Police Department

Staffing Level

Patrol Officers 2.50

Overview of Ongoing and Present Activities

- Two and one-half patrol officers salaries
- Court process server
- Police department capital items (computers, recorder, tasers, etc)

Notable Changes in 2010

Should funding sources become available, there is a need for: Computer, Computer network and fiber-optics upgrades with an estimated cost of \$20,000

Mandated Programs – Federal and State

None

Revenue Generated

.3% Yakima County Law & Justice Tax: \$200,000

Equipment Assigned

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

YAKIMA COUNTY LAW & JUSTICE TAX FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------|-------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 131,348.16 | 142,000 | 144,000 | 144,000 | 144,000 | |
| OVERTIME | 26,758.35 | 28,000 | 26,000 | 26,000 | 26,000 | |
| LONGEVITY | 240.00 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL SALARIES | 158,346.51 | 171,000 | 171,000 | 171,000 | 171,000 | 0 |
| SOCIAL SECURITY | 12,011.20 | 13,000 | 13,000 | 13,000 | 13,000 | |
| RETIREMENT | 8,559.69 | 9,000 | 9,500 | 9,500 | 9,500 | |
| WORKMAN'S COMPENSATION | 3,243.17 | 4,000 | 3,000 | 3,000 | 3,000 | |
| MEDICAL/LIFE INSURANCE | 30,152.47 | 32,000 | 31,000 | 34,000 | 34,000 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | .00 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL BENEFITS | 53,966.53 | 59,000 | 57,500 | 60,500 | 60,500 | 0 |
| OFFICE & OPERATING SUPPLIES | 1,059.40 | 0 | 0 | | | |
| FUEL CONSUMED | 0.00 | 0 | | | | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 1,600 | 0 | 0 | |
| TOTAL SUPPLIES | 1,059.40 | 0 | 1,600 | 0 | 0 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| PROCESS SERVER | 781.00 | 250 | 0 | 0 | 0 | |
| COMMUNICATIONS | .00 | 0 | 0 | 0 | 0 | |
| TRAVEL | .00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | .00 | 0 | 0 | 0 | 0 | |
| INSURANCE | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | .00 | 0 | 0 | 0 | 0 | |
| MISCELLANEOUS | .00 | 0 | 0 | 0 | 0 | |
| MISCELLANEOUS - TRAINING | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 781.00 | 250 | 0 | 0 | 0 | 0 |
| OFFICE AND OPERATING SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | 25,126.12 | 26,500 | 20,800 | 20,000 | 0 | |
| CAPITALIZED RENTALS/LEASES | 5,429.27 | 0 | 0 | 0 | 0 | |
| TOTAL EXPENDITURES | 244,708.83 | 256,750 | 250,900 | 251,500 | 231,500 | 0 |
| ENDING FUND BALANCE | 86,389.80 | 31,650 | 35,990 | -20,710 | 4,990 | |
| TOTAL Y.C.C.J. FUND | 331,098.63 | 288,400 | 286,890 | 230,790 | 236,490 | 0 |

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STREET FUND

**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--|-------------------|------------------|------------------|---------------------|------------------------|--------------|
| BEGINNING FUND BALANCE | 26,959.22 | 52,370 | 52,350 | 247,930 | 247,930 | |
| TOTAL BEGINNING FUND BALANCE | 26,959.22 | 52,370 | 52,350 | 247,930 | 247,930 | 0 |
| TAXES | | | | | | |
| REAL & PERSONAL PROPERTY TAXES | 3,253.05 | 0 | | | | |
| LOCAL SALES TAX | 220,542.17 | 172,900 | 172,900 | 172,900 | 172,900 | |
| TOTAL TAXES | 223,795.22 | 172,900 | 172,900 | 172,900 | 172,900 | 0 |
| INTERGOVERNMENTAL REVENUE | | | | | | |
| CDBG - STREET PROJECT | 0.00 | 0 | 0 | 0 | 0 | |
| YAK CO-STP FUNDS-DOWNTOWN PRO | 0.00 | 0 | 0 | 0 | 0 | |
| D.O.T. EUCLID ARRA FUNDING | 0.00 | 318,330 | 261,200 | 0 | 0 | |
| MOTOR VEHICLE FUEL TAX | 191,631.55 | 193,000 | 190,000 | 212,800 | 212,800 | |
| TOTAL INTERGOVERNMENTAL REVENUE | 191,631.55 | 511,330 | 451,200 | 212,800 | 212,800 | 0 |
| CHARGES FOR SERVICES | | | | | | |
| UTILITY CHARGES-RESIDENTIAL | 3,078.10 | 3,000 | 3,000 | 3,000 | 3,000 | |
| TOTAL CHARGES FOR SERVICES | 3,078.10 | 3,000 | 3,000 | 3,000 | 3,000 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 2,023.98 | 1,800 | 900 | 1,000 | 1,000 | |
| JUDGMENTS AND SETTLEMENTS | 60,000.00 | 0 | | | | |
| OTHER MISCELLANEOUS REVENUE | 0.00 | 0 | | | | |
| TOTAL MISCELLANEOUS REVENUE | 62,023.98 | 1,800 | 900 | 1,000 | 1,000 | 0 |
| TOTAL REVENUE | 480,528.85 | 689,030 | 628,000 | 389,700 | 389,700 | 0 |
| INTERFUND LOAN RECEIVED | 0.00 | 0 | | | | |
| EQUITY TRANSFER-IN | 0.00 | 75,000 | 75,000 | 0 | 75,000 | |
| YAKIMA COUNTY S.I.E.D. LOAN | | 250,000 | 250,000 | 0 | | |
| TOTAL STREET FUND | 507,488.07 | 1,066,400 | 1,005,350 | 637,630 | 712,630 | 0 |

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level –

| | | | |
|------------------------|-------|-------------------------------------|--------------|
| Public Works Director | 0.150 | City Treasurer | 0.050 |
| Public Works Foreman | 0.100 | Public Works Maintenance Technician | 1.000 |
| Public Works Assistant | 0.125 | Seasonal Maintenance Technician | 0.500 |
| Accounting Clerk | 0.050 | Public Works Office Clerk | <u>0.025</u> |
| City Clerk | 0.050 | Total FTE | 2.050 |

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways.
- Snow and ice control.
- Pothole and seal-coat maintenance.
- Street painting.
- Maintenance of gravel roads and alleys.

Notable Changes in 2010 – Share cost of 3 office computers \$450

Mandated Programs – Federal and State

- All traffic control is in compliance to the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated –

| | |
|-------------------------------|------------------|
| Transfer from Current Expense | \$ 75,000 |
| Sales/Fuel/Contributions | <u>\$388,700</u> |
| Total | \$463,700 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – Ford Explorer
- 1 - Generator
- 1 – Road Grader
- 3 – Tractors
- 1 – Air Compressor
- 1 – Paint Striper
- 1 – 1 Ton Truck
- 1 – Brush Hog
- 2 – Small Pick-ups
- 1 – Loader
- 3 – Weed eaters
- 2 – Sweepers
- 1 – Forklift
- 2 – Flatbed Truck
- 1 – Sewer Rodder
- 1 – Backhoe
- 3 – Riding Mowers
- 1 – Water Truck
- 1 – Road Lazer System
- 5 – Full size Pick-ups
- 2 – Dump Trucks

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--|------------------|----------------|----------------|---------------------|------------------------|--------------|
| ROAD & STREET MAINTENANCE | | | | | | |
| REGULAR SALARIES & WAGES | 12,485.79 | 10,000 | 11,310 | 12,000 | 12,000 | |
| OVERTIME | .00 | 1,000 | 250 | 1,000 | 1,000 | |
| LONGEVITY | .00 | 1,200 | 200 | 1,000 | 1,000 | |
| TOTAL SALARIES | 12,485.79 | 12,200 | 11,760 | 14,000 | 14,000 | 0 |
| SOCIAL SECURITY | 951.89 | 940 | 900 | 1,100 | 1,100 | |
| RETIREMENT | 719.36 | 1,030 | 630 | 750 | 750 | |
| WORKMAN'S COMPENSATION | 280.32 | 370 | 300 | 350 | 350 | |
| MEDICAL/LIFE INSURANCE | 2,339.33 | 5,300 | 6,870 | 7,550 | 7,550 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 1,372.63 | 800 | 1,000 | 1,100 | 1,100 | |
| TOTAL BENEFITS | 5,663.53 | 8,440 | 9,700 | 10,850 | 10,850 | 0 |
| OFFICE & OPERATING SUPPLIES | 10,536.60 | 13,000 | 8,000 | 13,000 | 13,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 10,536.60 | 13,000 | 8,000 | 13,000 | 13,000 | 0 |
| PROFESSIONAL SERVICES | 4,001.50 | 2,500 | 18,000 | 2,500 | 2,500 | |
| COMMUNICATIONS | 1,292.51 | 2,000 | 1,100 | 2,000 | 2,000 | |
| TRAVEL | 64.84 | 400 | 200 | 400 | 400 | |
| ADVERTISING | .00 | 250 | 150 | 250 | 250 | |
| OPERATING RENTALS & LEASES | 36,198.00 | 31,000 | 32,000 | 32,500 | 32,500 | |
| INSURANCE | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | 16,071.31 | 40,000 | 15,000 | 35,000 | 35,000 | |
| MISCELLANEOUS | 235.25 | 1,000 | 500 | 1,000 | 1,000 | |
| TOTAL OTHER SERVICES & CHARGES | 57,863.41 | 77,150 | 66,950 | 73,650 | 73,650 | 0 |
| TOTAL OPERATING EXPENSES | 86,549.33 | 110,790 | 96,410 | 111,500 | 111,500 | 0 |
| IMPROVEMENTS O/T BUILDINGS | .00 | 0 | 0 | | | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | | | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL ROAD & STREET MAINTENANCE | 86,549.33 | 110,790 | 96,410 | 111,500 | 111,500 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|---------------|-------------|----------------|---------------------|------------------------|--------------|
| STORM DRAINAGE | | | | | | |
| REGULAR SALARIES & WAGES | 316.08 | 400 | 400 | 500 | 500 | |
| OVERTIME | 55.20 | 0 | 140 | 250 | 250 | |
| LONGEVITY | .00 | 0 | 0 | | | |
| TOTAL SALARIES | 371.28 | 400 | 540 | 750 | 750 | 0 |
| SOCIAL SECURITY | 28.20 | 40 | 50 | 60 | 60 | |
| RETIREMENT | 30.86 | 40 | 30 | 40 | 40 | |
| WORKMAN'S COMPENSATION | 8.80 | 20 | 20 | 20 | 20 | |
| MEDICAL/LIFE INSURANCE | 42.71 | 50 | 80 | 80 | 80 | |
| TOTAL BENEFITS | 110.57 | 150 | 180 | 200 | 200 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | .00 | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| PUBLIC UTILITY SERVICES | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER SERVICES & CHARGES | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL STORM DRAINAGE | 481.85 | 550 | 720 | 950 | 950 | 0 |

STRUCTURES

| | | | | | | |
|-----------------------------|------------|--------------|------------|--------------|--------------|----------|
| REGULAR SALARIES & WAGES | .00 | 100 | 0 | 100 | 100 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| LONGEVITY | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | .00 | 100 | 0 | 100 | 100 | 0 |
| SOCIAL SECURITY | .00 | 10 | 0 | 10 | 10 | |
| RETIREMENT | .00 | 10 | 0 | 10 | 10 | |
| WORKMAN'S COMPENSATION | .00 | 10 | 0 | 10 | 10 | |
| MEDICAL/LIFE INSURANCE | .00 | 10 | 0 | 20 | 20 | |
| TOTAL BENEFITS | .00 | 40 | 0 | 50 | 50 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | .00 | 0 | 0 | 0 | 0 | 0 |
| PROFESSIONAL SERVICES | .00 | 1,000 | 900 | 1,000 | 1,000 | |
| REPAIRS & MAINTENANCE | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | .00 | 1,000 | 900 | 1,000 | 1,000 | 0 |
| TOTAL STRUCTURES | .00 | 1,140 | 900 | 1,150 | 1,150 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|-----------------|--------------|----------------|---------------------|------------------------|--------------|
| SIDEWALKS | | | | | | |
| SALARIES & WAGES | 3,634.81 | 1,500 | 800 | 1,500 | 1,500 | |
| OVERTIME | 500.25 | 0 | 100 | 250 | 250 | |
| TOTAL SALARIES | 4,135.06 | 1,500 | 900 | 1,750 | 1,750 | 0 |
| SOCIAL SECURITY | 315.11 | 120 | 70 | 140 | 140 | |
| RETIREMENT | 256.62 | 130 | 50 | 100 | 100 | |
| WORKMANS COMPENSATION | 149.37 | 50 | 30 | 50 | 50 | |
| MEDICAL/LIFE INSURANCE | 2,061.52 | 3,720 | 780 | 2,000 | 2,000 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | | | |
| TOTAL BENEFITS | 2,782.62 | 4,020 | 930 | 2,290 | 2,290 | 0 |
| OFFICE & OPERATING SUPPLIES | 424.40 | 500 | 0 | 500 | 500 | |
| TOTAL SUPPLIES | 424.40 | 500 | 0 | 500 | 500 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | | | |
| REPAIRS & MAINTENANCE | 2,481.70 | 3,000 | 0 | 3,000 | 3,000 | |
| TOTAL OTHER | 2,481.70 | 3,000 | 0 | 3,000 | 3,000 | 0 |
| TOTAL OPERATING EXPENSES | 9,823.78 | 9,020 | 1,830 | 7,540 | 7,540 | 0 |
| IMPROVEMENTS O/T BUILDINGS | .00 | 0 | 0 | | | |
| SIDEWALKS - ADA PROJECT | .00 | 0 | 0 | | | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL SIDEWALKS | 9,823.78 | 9,020 | 1,830 | 7,540 | 7,540 | 0 |

STREET LIGHTING

| | | | | | | |
|------------------------------|-------------------|----------------|----------------|----------------|----------------|----------|
| PUBLIC UTILITY SERVICES | 119,125.73 | 116,000 | 116,000 | 120,000 | 120,000 | |
| TOTAL STREET LIGHTING | 119,125.73 | 116,000 | 116,000 | 120,000 | 120,000 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|------------------|---------------|----------------|---------------------|------------------------|--------------|
| TRAFFIC CONTROL DEVICES | | | | | | |
| REGULAR SALARIES & WAGES | 8,071.41 | 8,000 | 8,000 | 8,000 | 8,000 | |
| OVERTIME | 257.43 | 0 | 0 | 0 | 0 | |
| LONGEVITY | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 8,328.84 | 8,000 | 8,000 | 8,000 | 8,000 | 0 |
| SOCIAL SECURITY | 631.52 | 750 | 620 | 620 | 620 | |
| RETIREMENT | 660.73 | 800 | 430 | 430 | 430 | |
| WORKMAN'S COMPENSATION | 260.97 | 300 | 200 | 200 | 200 | |
| MEDICAL/LIFE INSURANCE | 3,005.39 | 1,960 | 1,960 | 2,160 | 2,160 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | .00 | 550 | 0 | 550 | 550 | |
| TOTAL BENEFITS | 4,558.61 | 4,360 | 3,210 | 3,960 | 3,960 | 0 |
| OFFICE & OPERATING SUPPLIES | 7,398.17 | 10,000 | 8,000 | 10,000 | 10,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 7,398.17 | 10,000 | 8,000 | 10,000 | 10,000 | 0 |
| TRAVEL | .00 | 400 | 100 | 400 | 400 | |
| OPERATING RENTALS & LEASES | 6,138.30 | 5,000 | 4,000 | 5,000 | 5,000 | |
| REPAIRS & MAINTENANCE | 21,503.49 | 20,000 | 5,000 | 20,000 | 20,000 | |
| MISCELLANEOUS | 142.75 | 200 | 200 | 200 | 200 | |
| TOTAL OTHER SERVICES & CHARGES | 27,784.54 | 25,600 | 9,300 | 25,600 | 25,600 | 0 |
| TOTAL TRAFFIC CONTROL DEVICES | 48,070.16 | 47,960 | 28,510 | 47,560 | 47,560 | 0 |

PARKING FACILITIES

| | | | | | | |
|---------------------------------|------------|------------|----------|----------|----------|----------|
| OFFICE & OPERATING SUPPLIES | .00 | .00 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | .00 | .00 | 0 | 0 | 0 | |
| TOTAL OTHER | .00 | .00 | 0 | 0 | 0 | 0 |
| LAND - STEGEMAN PROPERTY | .00 | .00 | 0 | 0 | 0 | |
| IMPROVEMENTS O/T BUILDINGS | .00 | .00 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | .00 | 0 | 0 | 0 | 0 |
| TOTAL PARKING FACILITIES | .00 | .00 | 0 | 0 | 0 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| SNOW & ICE CONTROL | | | | | | |
| REGULAR SALARIES & WAGES | 7,320.53 | 6,000 | 6,000 | 6,000 | 6,000 | |
| OVERTIME | 3,922.58 | 3,000 | 2,500 | 3,000 | 3,000 | |
| LONGEVITY | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 11,243.11 | 9,000 | 8,500 | 9,000 | 9,000 | 0 |
| SOCIAL SECURITY | 856.53 | 710 | 650 | 690 | 690 | |
| RETIREMENT | 762.43 | 780 | 460 | 480 | 480 | |
| WORKMAN'S COMPENSATION | 337.21 | 280 | 220 | 230 | 230 | |
| MEDICAL/LIFE INSURANCE | 1,546.79 | 1,190 | 2,390 | 2,620 | 2,620 | |
| TOTAL BENEFITS | 3,502.96 | 2,960 | 3,720 | 4,020 | 4,020 | 0 |
| OFFICE & OPERATING SUPPLIES | 4,176.81 | 5,000 | 4,000 | 5,000 | 5,000 | |
| TOTAL SUPPLIES | 4,176.81 | 5,000 | 4,000 | 5,000 | 5,000 | 0 |
| OPERATING RENTALS & LEASES | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | 3,206.37 | 1,500 | 0 | 1,500 | 1,500 | |
| TOTAL OTHER | | | 0 | 1,500 | 1,500 | 0 |
| TOTAL SNOW & ICE REMOVAL | 22,129.25 | 18,460 | 16,220 | 19,520 | 19,520 | 0 |

STREET CLEANING

| | | | | | | |
|---|------------------|---------------|---------------|---------------|---------------|----------|
| REGULAR SALARIES & WAGES | 6,191.37 | 6,000 | 5,500 | 6,000 | 6,000 | |
| OVERTIME | 979.92 | 2,000 | 500 | 2,000 | 2,000 | |
| LONGEVITY | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 7,171.29 | 8,000 | 6,000 | 8,000 | 8,000 | 0 |
| SOCIAL SECURITY | 544.23 | 630 | 460 | 620 | 620 | |
| RETIREMENT | 489.61 | 670 | 320 | 430 | 430 | |
| WORKMAN'S COMPENSATION | 240.23 | 250 | 150 | 200 | 200 | |
| MEDICAL/LIFE INSURANCE | 3,389.79 | 3,790 | 1,570 | 1,730 | 1,730 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | .00 | 550 | 0 | 550 | 550 | |
| TOTAL BENEFITS | 4,663.86 | 5,890 | 2,500 | 3,530 | 3,530 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 100 | 0 | 100 | 100 | |
| SMALL TOOLS & MINOR EQUIPMENT | 1,686.99 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 1,686.99 | 100 | 0 | 100 | 100 | 0 |
| OPERATING RENTALS & LEASES | 13,590.00 | 10,000 | 12,450 | 13,000 | 13,000 | |
| REPAIRS & MAINTENANCE | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER SERVICES & CHARGES | 13,590.00 | 10,000 | 12,450 | 13,000 | 13,000 | 0 |
| TOTAL STREET CLEANING | 27,112.14 | 23,990 | 20,950 | 24,630 | 24,630 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|------------------|---------------|----------------|---------------------|------------------------|--------------|
| ROADSIDE | | | | | | |
| REGULAR SALARIES & WAGES | 41,919.19 | 33,000 | 31,000 | 33,000 | 33,000 | |
| OVERTIME | 8,027.26 | 2,000 | 1,400 | 2,000 | 2,000 | |
| LONGEVITY | 1,194.00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | 51,140.45 | 35,000 | 32,400 | 35,000 | 35,000 | 0 |
| SOCIAL SECURITY | 3,895.58 | 2,530 | 2,480 | 2,680 | 2,680 | |
| RETIREMENT | 3,704.28 | 2,750 | 1,720 | 1,860 | 1,860 | |
| WORKMAN'S COMPENSATION | 1,737.26 | 1,000 | 810 | 870 | 870 | |
| MEDICAL/LIFE INSURANCE | 11,249.68 | 17,200 | 5,910 | 6,500 | 6,500 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 83.06 | 650 | 0 | 650 | 650 | |
| TOTAL BENEFITS | 20,669.86 | 24,130 | 10,920 | 12,560 | 12,560 | 0 |
| OFFICE & OPERATING SUPPLIES | 7,937.64 | 9,000 | 8,500 | 9,000 | 9,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 7,937.64 | 9,000 | 8,500 | 9,000 | 9,000 | 0 |
| REPAIRS & MAINTENANCE | 3,141.61 | 3,500 | 3,000 | 3,500 | 3,500 | |
| TOTAL OTHER SERVICES & CHARGES | 3,141.61 | 3,500 | 3,000 | 3,500 | 3,500 | 0 |
| IMPROVEMENTS O/T BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BUILDING & MACHINERY | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL ROADSIDE | 82,889.56 | 71,630 | 54,820 | 60,060 | 60,060 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|------------------|---------------|----------------|---------------------|------------------------|--------------|
| MAINTENANCE ADMINISTRATION | | | | | | |
| REGULAR SALARIES & WAGES | .00 | 530 | 0 | 500 | 500 | |
| WAGES - SUPERVISION | 21,924.97 | 20,600 | 20,600 | 24,000 | 24,000 | |
| WAGES - ADMINISTRATION | 16,680.48 | 18,600 | 17,280 | 18,500 | 18,500 | |
| OVERTIME | 331.57 | 400 | 100 | 400 | 400 | |
| LONGEVITY | 602.55 | 600 | 610 | 650 | 650 | |
| LONGEVITY | 422.27 | 600 | 430 | 600 | 600 | |
| TOTAL SALARIES | 39,961.84 | 41,330 | 39,020 | 44,650 | 44,650 | 0 |
| SOCIAL SECURITY | 3,029.54 | 3,180 | 2,990 | 3,420 | 3,420 | |
| RETIREMENT | 3,222.99 | 3,450 | 2,080 | 2,380 | 2,380 | |
| WORKMAN'S COMPENSATION | 426.51 | 1,250 | 970 | 1,110 | 1,110 | |
| MEDICAL/LIFE INSURANCE | 8,198.96 | 9,790 | 6,790 | 7,470 | 7,470 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | 14,878.00 | 17,670 | 12,830 | 14,380 | 14,380 | 0 |
| SUPPLIES | 195.37 | 500 | 0 | 500 | 500 | |
| SMALL TOOLS/MINOR EQPT - COMPUTER | | | | 450 | 450 | |
| TOTAL SUPPLIES | 195.37 | 500 | 0 | 950 | 950 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 67.73 | 150 | 100 | 150 | 150 | |
| TRAVEL | .00 | 0 | 0 | 0 | 0 | |
| ADVERTISING | 25.00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | .00 | 0 | 0 | 0 | 0 | |
| INSURANCE | 3,824.43 | 4,000 | 4,110 | 5,000 | 5,000 | |
| PUBLIC UTILITY SERVICES | .00 | 0 | 0 | 0 | 0 | |
| REPAIRS & MAINTENANCE | .00 | 0 | 0 | 0 | 0 | |
| MISCELLANEOUS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 3,917.16 | 4,150 | 4,210 | 5,150 | 5,150 | 0 |
| LAND | .00 | 0 | 0 | 0 | 0 | |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL MAINTENANCE ADMIN. | 58,952.37 | 63,650 | 56,060 | 65,130 | 65,130 | 0 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

STREET FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|----------------------------------|-------------------|----------------|------------------|---------------------|------------------------|--------------|
| STREET CONSTRUCTION | | | | | | |
| LAND - RIGHT OF WAY | .00 | 0 | 0 | | | |
| DOWNTOWN PROJECT | .00 | 0 | 0 | | | |
| EUCLID - PROJECT 2009 | .00 | 415,000 | 365,000 | | | |
| TOTAL CONSTRUCTION | <u>.00</u> | <u>415,000</u> | <u>365,000</u> | 0 | 0 | 0 |
| TOTAL EXPENDITURES | 455,134.17 | 878,190 | 757,420 | 458,040 | 458,040 | 0 |
| TRANSFER OUT - CDBG - DOWNTOWN | | | | 250,000 | 250,000 | |
| ENDING FUND BALANCE | 52,353.90 | 19,880 | 247,930 | -70,410 | 4,590 | |
| TOTAL ENDING FUND BALANCE | <u>52,353.90</u> | <u>19,880</u> | <u>247,930</u> | <u>-70,410</u> | <u>4,590</u> | <u>0</u> |
| INTERFUND LOAN REPAYMENT | .00 | 0 | | | | |
| TOTAL INTERFUND LOAN | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL STREET FUND | <u>507,488.07</u> | <u>898,070</u> | <u>1,005,350</u> | <u>637,630</u> | <u>712,630</u> | <u>0</u> |

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CEMETERY FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

CEMETERY FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--------------------------------------|-------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| BEGINNING FUND BALANCE | 56,340.52 | 26,080 | 36,920 | 23,390 | 23,390 | |
| TOTAL BEGINNING FUND BALANCE | 56,340.52 | 26,080 | 36,920 | 23,390 | 23,390 | 0 |
| TAXES | | | | | | |
| LOCAL SALES TAXES | 34,250.87 | 30,700 | 27,150 | 27,100 | 43,560 | |
| TOTAL TAXES | 34,250.87 | 30,700 | 27,150 | 27,100 | 43,560 | 0 |
| CHARGES FOR SERVICES | | | | | | |
| SALE OF LOTS | 22,045.50 | 15,000 | 28,000 | 28,000 | 28,000 | |
| SALE OF LINERS | 20,296.53 | 21,900 | 17,000 | 18,000 | 18,000 | |
| OPENING & CLOSING | 37,758.19 | 40,000 | 32,000 | 32,000 | 32,000 | |
| SETTING MARKERS | 10,575.00 | 10,000 | 9,000 | 9,000 | 9,000 | |
| TOTAL CHARGES FOR SERVICES | 90,675.22 | 86,900 | 86,000 | 87,000 | 87,000 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 19,654.87 | 19,000 | 9,000 | 9,000 | 9,000 | |
| OTHER MISCELLANEOUS REVENUE | 0.00 | 0 | 0 | 0 | 0 | |
| TOTAL MISCELLANEOUS REVENUE | 19,654.87 | 19,000 | 9,000 | 9,000 | 9,000 | 0 |
| TOTAL REVENUE | 144,580.96 | 136,600 | 122,150 | 123,100 | 139,560 | 0 |
| INTERFUND LOAN RECEIVED | 0.00 | 0 | | | | |
| SALES TAXES COLLECTED | 0.00 | 0 | | | | |
| EQUITY TRANSFER IN | 0.00 | 0 | | | | |
| PREPAYMENT OF SERVICES | 0.00 | 0 | | | | |
| TOTAL NON-REVENUE | 0.00 | 0 | 0 | 0 | 0 | 0 |
| SALE OF FIXED ASSETS | 0.00 | 0 | | | | |
| OPERATING TRANSFERS IN | 0.00 | 0 | | | | |
| TOTAL OTHER FINANCING SOURCES | 0.00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL CEMETERY FUND | 200,921.48 | 162,680 | 159,070 | 146,490 | 162,950 | 0 |

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level –

| | |
|-------------------------------------|--------------|
| Public Works Director | .100 |
| Public Works Foreman | .100 |
| Public Works Assistant | .100 |
| City Treasurer | .050 |
| Accounting Clerk | .025 |
| Public Works Maintenance Technician | <u>.800</u> |
| Total FTE | 1.175 |

Overview of Ongoing and Present Activities –

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2010 –

- Share cost for office equipment (3 computers) \$ 900

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated –

| | |
|-------------------|-----------------|
| Sale of Lots | \$28,000 |
| Sale of Liners | \$18,000 |
| Opening & Closing | \$32,000 |
| Headstone Setting | <u>\$ 9,000</u> |
| Total | \$87,000 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- | | |
|-----------------------|---------------------|
| • 1 – Ford Escape | • 1 – 4 Trax |
| • 1 – Full size truck | • 2 – Generators |
| • 2 – 1 Ton Trucks | • 3 – Weed eaters |
| • 1 – Mixer | • 4 – Mowers |
| • 2 – Backhoes | • 1 – Grass Sweeper |
| • 2 – Tractors | • 1 – Kawasaki Mule |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

CEMETERY FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 41,099.21 | 35,050 | 44,000 | 36,000 | 36,000 | |
| WAGES - SUPERVISION | 14,683.38 | 12,360 | 12,000 | 12,360 | 12,360 | |
| WAGES - ADMINISTRATION | 9,909.64 | 8,240 | 8,000 | 8,240 | 8,240 | |
| OVERTIME | 2,548.39 | 3,000 | 1,000 | 3,000 | 3,000 | |
| LONGEVITY | .00 | 100 | 0 | 0 | 0 | |
| LONGEVITY | 401.70 | 200 | 400 | 500 | 500 | |
| LONGEVITY | 264.78 | 150 | 270 | 300 | 300 | |
| TOTAL SALARIES | 68,907.10 | 59,100 | 65,670 | 60,400 | 60,400 | 0 |
| SOCIAL SECURITY | 5,240.87 | 4,600 | 4,340 | 4,630 | 4,630 | |
| RETIREMENT | 5,308.71 | 5,000 | 3,010 | 3,210 | 3,210 | |
| WORKMAN'S COMPENSATION | 1,675.64 | 1,810 | 1,410 | 1,500 | 1,500 | |
| MEDICAL/LIFE INSURANCE | 15,237.50 | 16,380 | 15,030 | 16,530 | 16,530 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 842.29 | 650 | 650 | 700 | 700 | |
| TOTAL BENEFITS | 28,305.01 | 28,440 | 24,440 | 26,570 | 26,570 | 0 |
| OFFICE & OPERATING SUPPLIES | 10,121.05 | 8,000 | 6,400 | 8,000 | 8,000 | |
| LINERS PURCHASED FOR RESALE | 8,792.00 | 6,500 | 7,670 | 8,000 | 8,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 900 | 900 | |
| TOTAL SUPPLIES | 18,913.05 | 14,500 | 14,070 | 16,900 | 16,900 | 0 |
| PROFESSIONAL SERVICES | .00 | 100 | 0 | 0 | 0 | |
| NICHE WALL ENGRAVING | .00 | 0 | 500 | 500 | 500 | |
| COMMUNICATIONS | 898.78 | 1,500 | 1,000 | 1,500 | 1,500 | |
| TRAVEL | .00 | 0 | 0 | 0 | 0 | |
| ADVERTISING | .00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 24,463.21 | 16,000 | 10,000 | 16,000 | 16,000 | |
| INSURANCE | 1,838.37 | 2,100 | 2,000 | 2,100 | 2,100 | |
| PUBLIC UTILITY SERVICES | 5,205.97 | 5,700 | 5,500 | 6,000 | 6,000 | |
| REPAIRS & MAINTENANCE | 8,594.37 | 3,500 | 7,000 | 6,000 | 6,000 | |
| MISCELLANEOUS | 1,736.41 | 2,000 | 2,000 | 2,100 | 2,100 | |
| TOTAL OTHER SERVICES & CHARGES | 42,737.11 | 30,900 | 28,000 | 34,200 | 34,200 | 0 |
| TOTAL OPERATING EXPENSES | 158,862.27 | 132,940 | 132,180 | 138,070 | 138,070 | 0 |
| SALES TAXES REMITTED | 18.33 | 0 | | | | |
| RESERVE FUND BAL-PREPAYMENT | .00 | 0 | 0 | 0 | 0 | |
| SALES TAX | .00 | 0 | 0 | 0 | 0 | |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| IMPROVEMENTS O/T BUILDINGS | 1,615.19 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 1,633.52 | 0 | 0 | 0 | 0 | 0 |
| OPERATING TRANSFER OUT | 3,500.00 | 3,500 | 3,500 | 3,500 | 3,500 | |
| ENDING FUND BALANCE | 36,925.69 | 26,240 | 23,390 | 4,920 | 21,380 | |
| TOTAL CEMETERY FUND | 200,921.48 | 162,680 | 159,070 | 146,490 | 162,950 | 0 |

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G.O. BOND REDEMPTION FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

GENERAL OBLIGATION BOND REDEMPTION FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|-------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| BEGINNING FUND BALANCE | 6,158.64 | 3,890 | 3,980 | 4,270 | 4,270 | |
| TAXES | | | | | | |
| PROPERTY TAXES - EXCESS | 85,000.00 | 85,000 | 85,000 | 87,000 | 87,000 | |
| TOTAL TAXES | 85,000.00 | 85,000 | 85,000 | 87,000 | 87,000 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 881.92 | 800 | 200 | 200 | 200 | |
| TOTAL MISC. REVENUE | 881.92 | 800 | 200 | 200 | 200 | 0 |
| TOTAL G.O. BOND REDEMPTION | 92,040.56 | 89,690 | 89,180 | 91,470 | 91,470 | 0 |

FUND: GENERAL OBLIGATION BOND REDEMPTION

PROGRAM: G.O. BOND REDEMPTION

PROGRAM STATEMENT

This fund was established upon the issuance of the 1992 General Obligation Bonds. The bonds were issued with the support of Grandview voters to construct a new Fire Station and remodel the existing Police Department facilities. The purpose of the fund is to redeem bond principal and make semiannual interest payments on the outstanding bonds. In 2001 qualifying bonds were refunded and refunding bonds were issued at a lower interest rate. The bonds will be fully redeemed by the end of 2012.

Staffing Level – None

Overview of Ongoing and Present Activities

- Annual levy of property taxes to meet debt service schedule.
- Remit debt service payments to bond paying agent, Bank of New York.

Notable Changes in 2010 – None

Mandated Programs – Federal and State – None

Revenue Generated

| | |
|---------------------|----------|
| Property Taxes | \$87,000 |
| Investment Interest | \$200 |

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

GENERAL OBLIGATION BOND REDEMPTION FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------------|------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| 2001 G.O. BOND PRINCIPAL | 70,000.00 | 70,000 | 70,000 | 75,000 | 75,000 | |
| 2001 G.O. BOND INTEREST | 18,055.00 | 14,910 | 14,910 | 11,650 | 11,650 | |
| ENDING FUND BALANCE | 3,985.56 | 4,780 | 4,270 | 4,820 | 4,820 | |
| TOTAL G.O. BOND REDEMPTION FND | <u>92,040.56</u> | <u>89,690</u> | <u>89,180</u> | <u>91,470</u> | <u>91,470</u> | <u>0</u> |

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CAPITAL IMPROVEMENTS FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

CAPITAL IMPROVEMENTS FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--|-------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| BEGINNING FUND BALANCE | 96,414.90 | 122,410 | 122,500 | 42,600 | 42,600 | |
| TAXES | | | | | | |
| LOCAL REAL ESTATE EXCISE TAX | 57,898.89 | 28,000 | 30,000 | 30,000 | 30,000 | |
| TOTAL TAXES | 57,898.89 | 28,000 | 30,000 | 30,000 | 30,000 | 0 |
| INTERGOVERNMENTAL REVENUE | | | | | | |
| WA ST. CAPITAL BUDGET | 0.00 | 0 | | | | |
| S.I.E.D. GRANT | 0.00 | 0 | | | | |
| TOTAL INTERGOVERNMENTL. REVENUE | 0.00 | 0 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 3,042.66 | 2,000 | 1,000 | 300 | 300 | |
| CONTRIBUTIONS TO LIBRARY | 2,000.00 | 0 | | | | |
| CONTRIBUTIONS TO PK PATHWAY | 0.00 | 5,000 | 10,000 | 0 | 0 | |
| S.I.E.D. REGIONAL STP MATCH | 0.00 | 0 | | | | |
| TOTAL MISCELLANEOUS REVENUE | 5,042.66 | 7,000 | 11,000 | 300 | 300 | 0 |
| OTHER FINANANCING SOURCES | | | | | | |
| CONTRIBUTIONS FROM YAKIMA CNT | 0.00 | 0 | | | | |
| YAKIMA COUNTY S.I.E.D. LOAN | 0.00 | 0 | | | | |
| TOTAL OTHER SOURCES | 0.00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL CAPITAL IMPROVEMENT FUND | 159,356.45 | 157,410 | 163,500 | 72,900 | 72,900 | 0 |

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2010

The capital and maintenance items anticipated for 2010:

| | |
|---|-----------------|
| Improvements at Country Park Event Center | \$20,000 |
| City East Entrance improvements | <u>\$24,000</u> |
| Total | \$44,000 |

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

| | |
|------------------------|----------|
| Real Estate Excise Tax | \$30,000 |
| Investment Interest | 300 |

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

CAPITAL IMPROVEMENTS FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | .00 | 0 | 0 | | | |
| OVERTIME | .00 | 0 | 0 | | | |
| TOTAL SALARIES | .00 | 0 | 0 | 0 | 0 | 0 |
| SOCIAL SECURITY | .00 | 0 | 0 | | | |
| RETIREMENT | .00 | 0 | 0 | | | |
| WORKMAN'S COMPENSATION | .00 | 0 | 0 | | | |
| MEDICAL/LIFE INSURANCE | .00 | 0 | 0 | | | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | | | |
| TOTAL BENEFITS | .00 | 0 | 0 | 0 | 0 | 0 |
| LAND | .00 | 0 | 0 | | | |
| FIRE DEPT. STAFF VEHICLE | .00 | 45,000 | 41,700 | | | |
| LIBRARY - RESERVATION SYSTEM | 3,734.00 | 0 | 0 | | | |
| HVAC UNIT - MUSEUM | 5,389.34 | 0 | 0 | | | |
| DYKSTRA PARK RESTROOMS | 14,890.20 | 0 | 0 | | | |
| EAST ENTRANCE IMPROVEMENTS | .00 | 20,000 | 20,000 | 24,000 | 24,000 | |
| COUNTRY PARK GEO. YOUNG BLDG. | .00 | 30,000 | 29,500 | | | |
| COUNTRY PARK PATHWAY | .00 | 20,000 | 24,200 | 0 | 0 | |
| COUNTRY PRK EVENT CNTR IMPRVMTS. | .00 | 0 | 0 | 41,000 | 20,000 | |
| MOWER DECK - PARKS | 12,840.10 | 0 | 0 | | | |
| TOTAL CAPITAL | 36,853.64 | 115,000 | 115,400 | 65,000 | 44,000 | 0 |
| OPERATING TRANSFER OUT | .00 | 5,500 | 5,500 | | | |
| ENDING FUND BALANCE | 122,502.81 | 36,910 | 42,600 | 7,900 | 28,900 | |
| TOTAL CAPITAL IMPROVEMENTS | 159,356.45 | 157,410 | 163,500 | 72,900 | 72,900 | 0 |

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS - 2009
DOWNTOWN CONSTRUCTION - 2010**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--|------------------|------------------|-------------------|------------------------|---------------------------|-----------------|
| BEGINNING FUND BALANCE | 0.00 | 0 | 0 | 0 | 0 | 0 |
| INTERGOVERNMENTAL REVENUE | | | | | | |
| COMMUNITY DEVELOPMT BLOCK GRANT | 60,560.00 | 660,000 | 660,000 | | | |
| C.D.B.G. - RECOVERY GRANT | 0.00 | 0 | | 550,000 | 550,000 | |
| WA STATE CAPITAL BUDGET FUNDS | | | | 500,000 | 500,000 | |
| YAKIMA CNTY S.I.E.D. GRANT | 0.00 | 0 | | 250,000 | 250,000 | |
| D.O.T. DOWNTOWN ARRA FUNDING | | | | 2,030,000 | 2,030,000 | |
| ARRA - DOWNTOWN GRANT (PENDING) | | | | 700,000 | 700,000 | |
| TOTAL INTERGOV. REVENUE | 60,560.00 | 660,000 | 660,000 | 4,030,000 | 4,030,000 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 0.00 | 0 | | | | |
| LOCAL CONTRIBUTIONS | 0.00 | 10,000 | 10,000 | | | |
| TOTAL MISCELANEOUS REVENUE | 0.00 | 10,000 | 10,000 | 0 | 0 | 0 |
| TOTAL REVENUE | 60,560.00 | 670,000 | 670,000 | 4,030,000 | 4,030,000 | 0 |
| LOANS & OTHER SOURCES | | | | | | |
| USDA RURAL DEVELOPMENT LOAN | | | | 150,000 | 150,000 | |
| OPERATING TRANSFERS-IN - WATER | 0.00 | 384,200 | 384,200 | | | |
| TRANSFER-IN - STREET FUND | | | | 250,000 | 250,000 | |
| TRANSFER-IN - WATER/SEWER FUND | | | | 298,800 | 298,800 | |
| TOTAL LOANS & OTHER SOURCES | 0.00 | 384,200 | 384,200 | 698,800 | 698,800 | 0 |
| TOTAL C.D.B.G. FUND | 60,560.00 | 1,054,200 | 1,054,200 | 4,728,800 | 4,728,800 | 0 |

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM: 2010 – “ALIVE DOWNTOWN”
DOWNTOWN CONSTRUCTION PROJECT

2009 - NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENT
PROJECT

PROGRAM STATEMENT

During 2009 street and water system improvements were made in the neighborhood west of Grandridge Road and between West Second and West Fifth Streets. The project was partially funded with a Community Development Block Grant in the amount of \$660,000. The entire project was \$1,054,200 with a contribution of \$384,200 from the city’s Water/Sewer fund and \$10,000 from local businesses.

In 2010 the city anticipates receiving a Community Development Block Grant – “Recovery Grant” in the amount of \$550,000. This grant will provide partial funding for a project with a total cost of \$4,728,800. The construction project will bring Street, Sidewalk and Water utility improvements to the central business district of Grandview’s downtown. The goal is a revitalization effort to create a pedestrian friendly downtown which will encourage commerce for residents and visitors alike.

Staffing Level – none budgeted

Overview of Ongoing and Present Activities – The application, planning and design phases of the project began in 2008. They continued through 2009. Construction will begin in 2010.

Notable Changes in 2010 – Construction activities.

Mandated Programs – Federal and State

Numerous Federal and State guidelines established for the award, execution and administration of CDBG project grants. Available in the CDBG contract files.

Revenue Generated –

| | |
|----------------------------------|-------------|
| CDBG – Recovery Grant | \$550,000 |
| Washington State Capital Budget | \$500,000 |
| Yakima County S.I.E.D. Grant | \$250,000 |
| D.O.T. Downtown A.R.R.A. Funds | \$2,030,000 |
| A.R.R.A. Downtown Grant(pending) | \$700,000 |

Loans & Other Sources –

| | |
|---|-----------|
| USDA R D Loan(pending) | \$150,000 |
| City Street Fund – Transfer In (Yakima County SIED loan) | \$250,000 |
| City Water/Sewer funds | \$298,800 |

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND
NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENT PROJECT - 2009
DOWNTOWN CONSTRUCTION - 2010**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-----------------------------------|------------------|------------------|------------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | .00 | 0 | 0 | 0 | 0 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES & WAGES | .00 | 0 | 0 | 0 | 0 | 0 |
| SOCIAL SECURITY | .00 | 0 | 0 | 0 | 0 | |
| RETIREMENT | .00 | 0 | 0 | 0 | 0 | |
| WORKMAN'S COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | .00 | 0 | 0 | 0 | 0 | 0 |
| CONST. PROJECT - STREETS | 20,150.01 | 674,400 | 674,400 | | | |
| CONST. PROJECT - SIDEWALKS | .00 | 0 | 0 | | | |
| CONST. PROJECT - WATER | 20,260.00 | 379,800 | 379,800 | | | |
| CONST. PROJECT - SEWER | 20,149.99 | 0 | 0 | | | |
| DOWNTOWN PROJECT - CONST. WATER | | | | 4,728,800 | 4,728,800 | |
| DOWNTOWN PROJECT - CONST. STREETS | | | | | | |
| DOWNTOWN PROJECT - CONST. SDWKS. | | | | | | |
| TOTAL CAPITAL | 60,560.00 | 1,054,200 | 1,054,200 | 4,728,800 | 4,728,800 | 0 |
| TOTAL EXPENDITURES | 60,560.00 | 1,054,200 | 1,054,200 | 4,728,800 | 4,728,800 | 0 |
| ENDING FUND BALANCE | 0.00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL C.D.B.G. FUND | 60,560.00 | 1,054,200 | 1,054,200 | 4,728,800 | 4,728,800 | 0 |

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COMMUNITY CENTER CONSTRUCTION FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

COMMUNITY CENTER CONSTRUCTION FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|--------------------|--------------------|-----------------------|----------------------------|-------------------------------|---------------------|
| BEGINNING FUND BALANCE | 0.00 | 0 | 0 | 360,900 | 360,900 | |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST CONTRIBUTIONS | 0.00 | 0 | 900 | 3,600 | 3,600 | |
| TOTAL REVENUE | 0.00 | 0 | 900 | 3,600 | 3,600 | 0 |
| OTHER FINANCING SOURCES | | | | | | |
| SALE OF C.L.STEVENS SR. CENTER | 0.00 | 0 | 360,000 | 0 | 0 | |
| TOTAL COMMUNITY CENTER CONSTRUCTION FUND | 0.00 | 0 | 360,900 | 364,500 | 364,500 | 0 |

FUND: COMMUNITY CENTER CONSTRUCTION

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Community Center Construction Fund is established as a depository for existing and future funds to be collected for the purpose of constructing a new multi-purpose Community Center facility at Country Park Events Center.

Staffing Level – None

Overview of Ongoing and Present Activities- None

Notable Changes in 2010 – This is a new fund established as part of the 2010 budget.

Mandated Programs – Federal and State – None

Revenue Generated

The \$360,000 in proceeds from the sale of the Senior Center to the Yakima Valley Community College will be deposited into this new fund as part of the 2010 budget adoption. The City will be pursuing other non-city funding sources and partners to assist with this project.

Equipment and Vehicles Assigned – None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

COMMUNITY CENTER CONSTRUCTION FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|--------------------|--------------------|-----------------------|----------------------------|-------------------------------|---------------------|
| REGULAR SALARIES & WAGES | .00 | 0 | 0 | | | |
| OVERTIME | .00 | 0 | 0 | | | |
| TOTAL SALARIES & WAGES | .00 | 0 | 0 | 0 | 0 | 0 |
| SOCIAL SECURITY | .00 | 0 | 0 | | | |
| RETIREMENT | .00 | 0 | 0 | | | |
| WORKMAN'S COMPENSATION | .00 | 0 | 0 | | | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | | | |
| TOTAL BENEFITS | .00 | 0 | 0 | 0 | 0 | 0 |
| CONST. PROJECT - COMMNTY CENTER | .00 | 0 | 0 | 0 | | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL EXPENDITURES | .00 | 0 | 0 | 0 | 0 | 0 |
| ENDING FUND BALANCE | 0.00 | 0 | 360,900 | 364,500 | 364,500 | 0 |
| TOTAL COMMUNITY CENTER CONSTRUCTION FUND | 0.00 | 0 | 360,900 | 364,500 | 364,500 | 0 |

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WATER/SEWER FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

WATER/SEWER REVENUE FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------------|---------------------|------------------|------------------|---------------------|------------------------|--------------|
| BEGINNING FUND BALANCE | 2,332,850.80 | 1,970,560 | 1,973,960 | 1,790,620 | 1,790,620 | |
| TOTAL BEGINNING FUND BALANCE | 2,332,850.80 | 1,970,560 | 1,973,960 | 1,790,620 | 1,790,620 | 0 |
| INTERGOVERNMENTAL REVENUES | | | | | | |
| YAKIMA CNTY S.I.E.D. GRANT | 0.00 | 250,000 | 250,000 | | | |
| TOTAL GRANTS | 0.00 | 250,000 | 250,000 | 0 | 0 | 0 |
| CHARGES FOR SERVICES | | | | | | |
| WATER RECEIPTS | 1,356,183.42 | 1,270,000 | 1,300,000 | 1,370,000 | 1,370,000 | |
| STANDPIPE WATER | 146.79 | 0 | | | | |
| SEWER RECEIPTS | 1,960,695.15 | 1,950,000 | 1,940,000 | 2,000,000 | 2,000,000 | |
| TOTAL CHARGES FOR SERVICES | 3,317,025.36 | 3,220,000 | 3,240,000 | 3,370,000 | 3,370,000 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 92,331.43 | 75,000 | 30,000 | 30,000 | 30,000 | |
| RENTS & LEASES | 11,060.00 | 11,400 | 13,400 | 11,000 | 11,000 | |
| INSURANCE CLAIM RECEIPTS | 30,966.32 | 0 | | | | |
| SALE OF PIPE, ETC. | 0.00 | 0 | | | | |
| TOTAL MISCELLANEOUS REVENUE | 134,357.75 | 86,400 | 43,400 | 41,000 | 41,000 | 0 |
| CAPITAL CONTRIBUTIONS | | | | | | |
| WATER SERVICE CONNECTIONS | 9,029.30 | 15,000 | 7,000 | 9,000 | 9,000 | |
| WATER SVC - CPTL RECOVERY | 990.00 | 1,500 | 800 | 1,000 | 1,000 | |
| SEWER SERVICE CONNECTIONS | 11,200.00 | 10,000 | 4,200 | 8,000 | 8,000 | |
| TOTAL CAPITAL CONTRIBUTIONS | 21,219.30 | 26,500 | 12,000 | 18,000 | 18,000 | 0 |
| TOTAL REVENUE | 3,472,602.41 | 3,582,900 | 3,545,400 | 3,429,000 | 3,429,000 | 0 |
| DEPT. HEALTH-DRINKING WTR LOAN | 399,528.52 | 0 | | | | |
| HYDRANT RENTAL DEPOSIT | 1,050.00 | 0 | | | | |
| LEASEHOLD TAXES COLLECTED | 1,252.59 | 0 | | | | |
| CITY UTILITY TAXES COLLECTED | 495,400.96 | 424,340 | 431,000 | 451,540 | 451,540 | 0 |
| TOTAL NON-REVENUE | 897,232.07 | 424,340 | 431,000 | 451,540 | 451,540 | 0 |
| OTHER-FINANCING SOURCES | | | | | | |
| YAKIMA COUNTY SIED LOAN | 0.00 | 0 | | | | |
| OPERATING TRANSFERS IN | 0.00 | 0 | | | | |
| TOTAL WATER/SEWER REVENUE FUND | 6,702,685.28 | 5,977,800 | 5,950,360 | 5,671,160 | 5,671,160 | 0 |

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level –

| | | | |
|---------------------------|------|-------------------------------------|-------------|
| Public Works Director | 0.30 | Public Works Maintenance Technician | 3.50 |
| Public Works Assistant | 0.25 | City Treasurer | 0.15 |
| Public Works Foreman | 0.80 | City Clerk | 0.05 |
| Public Works Office Clerk | 0.25 | Deputy City Clerk/Treasurer | 0.10 |
| Utility Billing Clerk | 0.30 | Accounting Clerk | <u>0.10</u> |
| Clerk Receptionist | 0.40 | Total FTE | 6.20 |

Overview of Ongoing and Present Activities –

- Water meter reading, installation and repairs
- Operation and maintenance of the wells and pumping stations.
- Water main and Fire hydrant flushing and repairs.
- Cross-connection control program.

Notable Changes in 2010 –

- Share cost of office equipment (3 computers & fax machine) \$ 4,000
- Automated water meters \$ 50,000

Mandated Programs – Federal and State - All of the water activities are mandated by state and federal requirements.

| | | |
|-----------------------------------|---------------------------|--------------------|
| <u>Revenue Generated</u> – | Water receipts | \$1,370,000 |
| | Water service connections | \$ 9,000 |
| | Water CPTL Recovery | <u>\$ 1,000</u> |
| | Total | \$1,380,000 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – Ford Explorer
- 2 – Air Compressor
- 2 – Dump Trucks
- 4 – Generators
- 1 – Tractor
- 1 – 1 Ton Flatbed
- 3 – K-saws
- 1 – Concrete Mixer
- 1 – 1 Ton Truck
- 1 – Pressure Washer
- 3 – Small Pick-ups
- 4 – Full size Pick-ups
- 2 – Trach Pumps
- 2 – Backhoes
- 1 – Sweeper
- 1 – Forklift
- 1 – Mower

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND
WATER DEPARTMENT**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--------------------------------|---------------------|------------------|------------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 148,062.72 | 165,000 | 145,000 | 165,000 | 165,000 | |
| WAGES - SUPERVISION | 70,066.78 | 87,550 | 70,000 | 80,000 | 80,000 | |
| WAGES - ADMINISTRATION | 75,681.88 | 92,700 | 80,000 | 90,000 | 90,000 | |
| OVERTIME | 17,665.10 | 20,000 | 14,000 | 20,000 | 20,000 | |
| LONGEVITY | 4,936.60 | 4,500 | 5,000 | 6,000 | 6,000 | |
| LONGEVITY | 1,571.45 | 2,000 | 1,600 | 2,000 | 2,000 | |
| TOTAL SALARIES | 317,984.53 | 371,750 | 315,600 | 363,000 | 363,000 | 0 |
| SOCIAL SECURITY | 24,606.64 | 29,230 | 24,150 | 27,770 | 27,770 | |
| RETIREMENT | 23,678.14 | 31,750 | 16,760 | 19,280 | 19,280 | |
| WORKMAN'S COMPENSATION | 6,245.53 | 11,500 | 7,840 | 9,010 | 9,010 | |
| MEDICAL/LIFE INSURANCE | 81,724.67 | 105,190 | 79,800 | 87,780 | 87,780 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 2,307.76 | 1,450 | 1,450 | 1,500 | 1,500 | |
| TOTAL BENEFITS | 138,562.74 | 179,120 | 130,000 | 145,340 | 145,340 | 0 |
| OFFICE & OPERATING SUPPLIES | 61,375.59 | 45,000 | 30,000 | 45,000 | 45,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | 1,687.00 | 0 | 0 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 63,062.59 | 45,000 | 30,000 | 46,000 | 46,000 | 0 |
| PROFESSIONAL SERVICES | 146,618.21 | 80,000 | 60,000 | 50,000 | 50,000 | |
| PROFESSIONAL SERVICES-DOWNTOWN | .00 | 0 | 60,000 | 0 | 0 | |
| COMMUNICATIONS | 8,111.11 | 9,500 | 7,350 | 9,000 | 9,000 | |
| TRAVEL | 221.86 | 1,600 | 1,200 | 1,600 | 1,600 | |
| ADVERTISING | 785.52 | 500 | 200 | 500 | 500 | |
| OPERATING RENTALS & LEASES | 39,532.54 | 40,000 | 38,550 | 40,000 | 40,000 | |
| INSURANCE | 15,776.73 | 17,000 | 16,880 | 18,000 | 18,000 | |
| PUBLIC UTILITY SERVICES | 148,732.86 | 180,000 | 120,000 | 180,000 | 180,000 | |
| REPAIRS & MAINTENANCE | 81,422.25 | 50,000 | 30,000 | 50,000 | 50,000 | |
| MISCELLANEOUS | 11,808.15 | 21,000 | 17,600 | 21,000 | 21,000 | |
| MISC - STATE TAXES | 67,378.76 | 65,000 | 52,000 | 65,000 | 65,000 | |
| MISC - CITY TAXES | 317,163.12 | 307,340 | 309,000 | 315,000 | 315,000 | |
| MISC - PERMITS | .00 | 5,000 | 200 | 2,500 | 2,500 | |
| TOTAL OTHER | 837,551.11 | 776,940 | 712,980 | 752,600 | 752,600 | 0 |
| LAND | .00 | 0 | 0 | | | |
| BUILDINGS | .00 | 4,000 | 2,900 | | | |
| WILLOUGHBY #13 | 16,225.63 | 0 | 0 | | | |
| MACHINERY & EQUIPMENT | 85,608.79 | 29,000 | 17,000 | 0 | | |
| WATER METER-AUTO READ CONVERS | 220,672.43 | 100,000 | 93,000 | 50,000 | 50,000 | |
| DOWNTOWN PROJECT | .00 | 250,000 | 0 | | | |
| TOTAL CAPITAL | 322,506.85 | 383,000 | 112,900 | 50,000 | 50,000 | 0 |
| TOTAL WATER DEPARTMENT | 1,679,667.82 | 1,755,810 | 1,301,480 | 1,356,940 | 1,356,940 | 0 |

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level –

| | | | |
|---------------------------|--------|-----------------------------|---------------|
| Public Works Director | 0.1500 | City Treasurer | 0.0750 |
| Public Works Foreman | 0.4000 | City Clerk | 0.0250 |
| PW Maintenance Technician | 1.5000 | Deputy City Clerk/Treasurer | 0.1000 |
| Public Works Assistant | 0.1250 | Accounting Clerk | 0.1000 |
| Public Works Office Clerk | 0.1250 | Clerk-Receptionist | <u>0.2000</u> |
| Utility Billing Clerk | 0.1500 | Total FTE | 2.9500 |

Overview of Ongoing and Present Activities –

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line.

Notable Changes in 2010 -

Share cost of office equipment (3 computers & fax machine) \$1,000

Mandated Programs – Federal and State - All operations are regulated by DOE, EPA, and the Health Department.

| | | |
|---------------------------------|---------------------------|-------------|
| <u>Revenue Generated</u> | Lease of property | \$ 11,000 |
| | Sewer service connections | \$ 8,000 |
| | Sewer Receipts | \$2,000,000 |
| | Sale of Pipe | <u>0</u> |
| | Total | \$2,019,000 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 2 – Air Compressor
- 1 – Road Grader
- 3 – Small Pick-ups
- 1 – Sewer Rodder
- 6 – Full size Pick-ups
- 2– Forklift
- 2 – Dump Trucks
- 1 – Water Truck
- 1 – Tractor/Loader
- 1 – Loader
- 2 – Backhoes
- 1 – 4 TRX-200
- 1 – Pressure Washer
- 3 – Generators

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND
SEWER COLLECTION DEPARTMENT**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 59,839.08 | 48,430 | 48,430 | 55,000 | 55,000 | |
| WAGES - SUPERVISION | 26,890.89 | 36,050 | 28,500 | 30,000 | 30,000 | |
| WAGES - ADMINISTRATION | 42,306.93 | 46,350 | 44,500 | 46,000 | 46,000 | |
| OVERTIME | 3,882.60 | 6,000 | 3,000 | 6,000 | 6,000 | |
| LONGEVITY | 1,990.00 | 1,000 | 2,000 | 2,500 | 2,500 | |
| LONGEVITY | 731.65 | 1,000 | 750 | 1,000 | 1,000 | |
| LONGEVITY | 873.98 | 1,000 | 900 | 1,000 | 1,000 | |
| TOTAL SALARIES & WAGES | 136,515.13 | 139,830 | 128,080 | 141,500 | 141,500 | 0 |
| SOCIAL SECURITY | 10,389.87 | 10,700 | 9,800 | 10,830 | 10,830 | |
| RETIREMENT | 23,756.38 | 11,630 | 6,810 | 7,520 | 7,520 | |
| WORKMAN'S COMPENSATION | 2,285.24 | 4,210 | 3,180 | 3,520 | 3,520 | |
| MEDICAL/LIFE INSURANCE | 36,369.54 | 46,650 | 30,490 | 33,540 | 33,540 | |
| UNIFORMS & CLOTHING | 1,958.51 | 1,950 | 1,950 | 2,000 | 2,000 | |
| TOTAL BENEFITS | 74,759.54 | 75,140 | 52,230 | 57,410 | 57,410 | 0 |
| OFFICE & OPERATING SUPPLIES | 26,168.32 | 25,000 | 20,000 | 25,000 | 25,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | 1,687.00 | - | 0 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 27,855.32 | 25,000 | 20,000 | 26,000 | 26,000 | 0 |
| PROFESSIONAL SERVICES | 54,810.50 | 10,000 | 7,500 | 10,000 | 10,000 | |
| PROFESSIONAL SERVICES-DOWNTOWN | .00 | - | 36,690 | 0 | 0 | |
| COMMUNICATIONS | 5,739.06 | 6,500 | 5,200 | 6,500 | 6,500 | |
| TRAVEL | 47.31 | 800 | 200 | 800 | 800 | |
| ADVERTISING | 276.58 | 500 | 0 | 500 | 500 | |
| OPERATING RENTALS & LEASES | 42,229.00 | 45,000 | 34,000 | 43,000 | 43,000 | |
| INSURANCE | 84,086.47 | 86,000 | 91,460 | 94,000 | 94,000 | |
| PUBLIC UTILITY SERVICES | 33,446.44 | 33,000 | 26,000 | 33,000 | 33,000 | |
| REPAIRS & MAINTENANCE | 15,924.08 | 30,000 | 18,000 | 28,000 | 28,000 | |
| MISCELLANEOUS | 642.00 | 3,000 | 700 | 3,000 | 3,000 | |
| MISC - STATE TAXES | 46,562.63 | 60,000 | 42,000 | 55,000 | 55,000 | |
| MISC - CITY TAXES | 120,475.28 | 117,000 | 122,000 | 125,000 | 125,000 | |
| TOTAL OTHER | 404,239.35 | 391,800 | 383,750 | 398,800 | 398,800 | 0 |
| LAND | .00 | - | - | | | |
| BUILDINGS | .00 | - | - | | | |
| MACHINERY AND EQUIPMENT | 85,608.80 | 20,000 | - | 0 | | |
| CONST PROJ WASTE WATER PLANT | .00 | - | - | | | |
| TOTAL CAPITAL | 85,608.80 | 20,000 | - | 0 | 0 | 0 |
| TOTAL SEWER COLLECTION DEPT. | 728,978.14 | 651,770 | 584,060 | 623,710 | 623,710 | 0 |

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level –

| | | | |
|---------------------------|-------|-------------------------------------|---------------------|
| Public Works Director | 0.150 | Public Works Assistant | 0.250 |
| Public Works Office Clerk | 0.125 | Public Works Maintenance Technician | 5.000 |
| City Treasurer | 0.075 | Wastewater Superintendent | 1.000 |
| Utility Billing Clerk | 0.150 | City Clerk | 0.025 |
| Accounting Clerk | 0.075 | Clerk-Receptionist | <u>0.150</u> |
| | | Total FTE | <u>7.000</u> |

Overview of Ongoing and Present Activities –

- Operations and Maintenance of the wastewater treatment plant.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

- All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 2 – Air Compressor
- 1 – Road Grader
- 3 – Small Pick-ups
- 1 – Sewer Rodder
- 6 – Full size Pick-ups
- 2– Forklift
- 2 – Dump Trucks
- 1 – Water Truck
- 1 – Tractor/Loader
- 1 – Loader
- 2 – Backhoe
- 1 – 4 TRX-200
- 1 – Pressure Washer
- 3 – Generators

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND
SEWER TREATMENT DEPARTMENT**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|------------------------------------|---------------------|------------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 251,213.29 | 226,600 | 226,700 | 230,000 | 230,000 | |
| WAGES - SUPERVISION | 52,011.97 | 92,700 | 84,800 | 90,000 | 90,000 | |
| WAGES - ADMINISTRATION | 40,691.52 | 49,450 | 43,000 | 48,000 | 48,000 | |
| OVERTIME | 10,509.99 | 10,000 | 7,500 | 10,000 | 10,000 | |
| OVERTIME - SUPERVISION | 3,176.16 | 8,000 | 5,000 | 8,000 | 8,000 | |
| OVERTIME - ADMINISTRATION | 34.61 | 500 | 0 | 500 | 500 | |
| LONGEVITY | 2,841.00 | 4,500 | 3,000 | 4,000 | 4,000 | |
| LONGEVITY - SUPERVISION | 2,097.00 | 1,200 | 2,100 | 2,200 | 2,200 | |
| LONGEVITY - ADMINISTRATION | 909.88 | 1,500 | 1,000 | 1,200 | 1,200 | |
| TOTAL SALARIES & WAGES | 363,485.42 | 394,450 | 373,100 | 393,900 | 393,900 | 0 |
| SOCIAL SECURITY | 20,428.53 | 18,450 | 18,150 | 18,670 | 18,670 | |
| SOCIAL SECURITY - SUPERVISION | 4,376.81 | 7,800 | 7,030 | 7,670 | 7,670 | |
| SOCIAL SECURITY - ADMIN. | 3,151.78 | 3,950 | 3,370 | 3,810 | 3,810 | |
| RETIREMENT | 18,590.19 | 20,050 | 12,600 | 12,960 | 12,960 | |
| RETIREMENT - SUPERVISION | 4,138.41 | 8,480 | 4,880 | 5,330 | 5,330 | |
| RETIREMENT - ADMINISTRATION | 2,991.08 | 4,280 | 2,240 | 2,640 | 2,640 | |
| WORKMAN'S COMPENSATION | 7,362.28 | 7,250 | 5,890 | 6,060 | 6,060 | |
| WORKMAN'S COMPENSATION-SUPERV | 946.64 | 2,800 | 2,090 | 2,280 | 2,280 | |
| WORKMAN'S COMPENSATION - ADMIN | 169.30 | 1,550 | 1,100 | 1,240 | 1,240 | |
| MEDICAL/LIFE INSURANCE | 71,899.11 | 79,380 | 67,850 | 74,630 | 74,630 | |
| MEDICAL/LIFE INSURANCE -SUPER | 6,649.84 | 17,250 | 10,040 | 11,040 | 11,040 | |
| MEDICAL/LIFE INSURANCE-ADMIN. | 8,817.47 | 15,650 | 6,780 | 7,460 | 7,460 | |
| UNEMPLOYMENT COMPENSATION | .00 | 1,000 | 50 | | | |
| UNIFORMS & CLOTHING | 3,790.87 | 2,050 | 2,500 | 2,600 | 2,600 | |
| TOTAL BENEFITS | 153,312.31 | 189,940 | 144,570 | 156,390 | 156,390 | 0 |
| OFFICE & OPERATING SUPPLIES | 148,821.14 | 100,000 | 80,000 | 100,000 | 100,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | 895.61 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | 149,716.75 | 100,000 | 80,000 | 100,000 | 100,000 | 0 |
| PROFESSIONAL SERVICES | 22,543.08 | 40,000 | 15,000 | 40,000 | 40,000 | |
| COMMUNICATIONS | 6,969.22 | 10,000 | 6,000 | 10,000 | 10,000 | |
| TRAVEL | 849.17 | 1,000 | 800 | 1,000 | 1,000 | |
| ADVERTISING | 276.95 | 1,000 | 300 | 1,000 | 1,000 | |
| OPERATING RENTALS & LEASES | 15,657.08 | 15,000 | 20,000 | 23,000 | 23,000 | |
| INSURANCE | 94.00 | 500 | 90 | 500 | 500 | |
| PUBLIC UTILITY SERVICES | 208,078.89 | 200,000 | 154,540 | 200,000 | 200,000 | |
| REPAIRS & MAINTENANCE | 45,195.43 | 50,000 | 30,000 | 50,000 | 50,000 | |
| MISCELLANEOUS | 12,039.86 | 10,000 | 10,000 | 15,000 | 15,000 | |
| MISC - STATE TAXES | .00 | 0 | 0 | 0 | 0 | |
| MISC - CITY TAXES | .00 | 0 | 0 | 0 | 0 | |
| MISC - PERMITS | 6,789.60 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER | 318,493.28 | 327,500 | 236,730 | 340,500 | 340,500 | 0 |
| W.W.T.P. IMPROVEMENTS | .00 | 0 | 0 | 0 | 0 | |
| SCREENING @ R.LIFT&PRIM CLARI | 152,690.87 | 0 | 0 | 0 | 0 | |
| MACHINERY AND EQUIPMENT | 31,053.62 | 0 | 0 | 0 | 0 | |
| LAB EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| CONST PROJ WASTE WATER PLANT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | 183,744.49 | 0 | 0 | 0 | 0 | 0 |
| TOTAL SEWER TREATMENT DEPT. | 1,168,752.25 | 1,011,890 | 834,400 | 990,790 | 990,790 | 0 |

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding loans with their respective years of origin and maturity.

D.O.E. Loan – Sewer Force Main

1981 – 2011

Public Works Trust Fund Loan – W.W.T.P. Improvements

1989 – 2008 *Matured*

Public Works Trust Fund Loan – Well 15 Improvements

1989 – 2009

Public Works Trust Fund Loan – W.W.T.P. Improvements

1996 – 2016

Public Works Trust Fund Loan – Well Rehab Project

1999 – 2019

Yakima County S.I.E.D. Loan – Distribution Center Infrastructure Improvements

2004 – 2013

Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab

2004 – 2023

Notable Changes in 2010 – 1989 PWTF Well 15 Loan matured in 2009

Mandated Programs – Federal and State

- Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**WATER/SEWER REVENUE FUND
W/S FUND DEBT SERVICE & OTHER**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------|---------------------|------------------|------------------|---------------------|------------------------|--------------|
| PRINCIPAL DOE LOAN SWR FRCMAIN | 8,366.40 | 9,020 | 9,020 | 9,720 | 9,720 | |
| PRINCIPAL P/W TF LOAN W.W.T.P. | 56,372.61 | 0 | 0 | 0 | 0 | |
| PRINCIPAL P/W TF LOAN WELL 15 | 35,233.14 | 35,240 | 35,240 | 0 | 0 | |
| PRINCIPAL P/W TF LOAN '96 WWTP | 237,505.29 | 237,510 | 237,510 | 237,510 | 237,510 | |
| PRINC. PWTF LOAN WELL REHAB | 27,137.12 | 27,140 | 27,140 | 27,140 | 27,140 | |
| YAKIMA CNTY-SIED LOAN-DIST CNTR | 35,256.47 | 35,910 | 35,910 | 36,580 | 36,580 | |
| PRINCIPAL DWSRF WELL REHAB | 140,017.09 | 140,100 | 140,100 | 140,100 | 140,100 | |
| YAKIMA CNTY-SIED LOAN-DOWNTOWN | | | | 22,200 | 22,200 | |
| TOTAL PRINCIPAL | 539,888.12 | 484,920 | 484,920 | 451,050 | 451,050 | 0 |
| INTEREST P/W TF LOAN - WELL 15 | 2,113.98 | 1,060 | 1,060 | 0 | 0 | |
| INT. PWTF LOAN WELL REHAB | 3,256.46 | 2,990 | 2,990 | 2,720 | 2,720 | |
| YAKIMA CNTY-SIED LOAN-DIST CNTR | 4,098.99 | 3,450 | 3,450 | 2,780 | 2,780 | |
| INTEREST DWSRF WELL REHAB | 20,749.13 | 21,100 | 21,100 | 19,600 | 19,600 | |
| YAKIMA CNTY-SIED LOAN-DOWNTOWN | | | | 6,310 | 6,310 | |
| INTEREST DOE LOAN SWR FRCMAIN | 2,400.72 | 1,780 | 1,780 | 1,110 | 1,110 | |
| INTEREST P/W T.F. LOAN W.W.T.P. | 563.73 | 0 | 0 | 0 | 0 | |
| INTEREST P/W TF LOAN '96 WWTP | 21,375.47 | 19,000 | 19,000 | 16,630 | 16,630 | |
| TOTAL INTEREST | 54,558.48 | 49,380 | 49,380 | 49,150 | 49,150 | 0 |
| OPERATING TRANSFER-OUT REDEMP | 492,000.00 | 504,000 | 504,000 | 558,000 | 558,000 | |
| OPERATING TRANSFER-OUT C.E. | 63,320.00 | 66,500 | 66,500 | 66,500 | 64,200 | |
| OPERATING TRANSFER-OUT C.D.B.G. | .00 | 335,000 | 335,000 | 298,800 | 298,800 | |
| TOTAL TRANSFERS | 555,320.00 | 905,500 | 905,500 | 923,300 | 921,000 | 0 |
| HYDRANT RENTAL DEPOSIT RETURN | 300.00 | 0 | 0 | 0 | 0 | |
| SALES TAXES REMITTED | .00 | 0 | 0 | 0 | 0 | |
| LEASEHOLD TAX REMITTED | 1,252.52 | 0 | 0 | 0 | 0 | |
| ENDING FUND BALANCE | 1,973,967.95 | 1,118,530 | 1,790,620 | 1,285,220 | 1,278,520 | |
| TOTAL WATER/SEWER FUND | 6,702,685.28 | 5,977,800 | 5,950,360 | 5,680,160 | 5,671,160 | 0 |

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IRRIGATION FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

IRRIGATION FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|-------------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| BEGINNING FUND BALANCE | 259,113.88 | 223,100 | 206,360 | 160,250 | 185,120 | |
| TOTAL BEGINNING FUND BALANCE | 259,113.88 | 223,100 | 206,360 | 160,250 | 185,120 | 0 |
| CHARGES FOR SERVICES | | | | | | |
| IRRIGATION WATER RECEIPTS | 325,379.71 | 380,000 | 380,000 | 400,000 | 400,000 | |
| CONNECTIONS & MISC. | 0.00 | 0 | | | | |
| TOTAL CHARGES FOR SERVICES | 325,379.71 | 380,000 | 380,000 | 400,000 | 400,000 | 0 |
| INVESTMENT INTEREST | 6,086.36 | 4,000 | 900 | 900 | 900 | |
| OTHER MISCELLANEOUS REVENUE | 0.00 | 0 | | | | |
| TOTAL IRRIGATION FUND | 590,579.95 | 607,100 | 587,260 | 561,150 | 586,020 | 0 |

FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level –

| | |
|-------------------------------------|-------------|
| Public Works Director | .05 |
| Public Works Foreman | .30 |
| Public Works Assistant | .05 |
| Public Works Office Clerk | .10 |
| Public Works Maintenance Technician | .30 |
| Accounting Clerk | .05 |
| City Treasurer | .05 |
| City Clerk | .05 |
| Deputy City Clerk/Treasurer | .05 |
| Utility Billing Clerk | .15 |
| Clerk Receptionist | .10 |
| Total FTE | 1.25 |

Overview of Ongoing and Present Activities

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system.
- Responsible for addressing daily customer complaints.

Notable Changes in 2010 –

- 5% rate increase
- Shared cost of office equipment (3 computers & fax machine) \$1,000

Mandated Programs – Federal and State - none

Revenue Generated - Irrigation water receipts \$400,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – Ford Explorer
- 1 – Forklift
- 4 – Full size pick-ups
- 1 – Air Compressor
- 3 – K-saws
- 2 – Dump trucks
- 1 – Sewer Rodder
- 1 – Pressure Washer
- 3 – 1-Ton Trucks
- 1 – Concrete Mixer
- 2 - Generators
- 2 – Backhoes
- 1 – Sweeper
- 2 – Upright Plate Whackers
- 3 – Small pick-ups
- 2 – Trach pumps
- 1 – Air Compressor

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

IRRIGATION FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 22,949.57 | 15,450 | 14,000 | 15,450 | 15,450 | |
| WAGES - SUPERVISION | 23,130.87 | 21,650 | 16,500 | 19,000 | 19,000 | |
| WAGES - ADMINISTRATION | 28,915.19 | 32,980 | 22,000 | 28,000 | 28,000 | |
| OVERTIME | 2,752.03 | 2,000 | 1,950 | 2,100 | 2,100 | |
| LONGEVITY | 588.15 | 550 | 250 | 500 | 500 | |
| LONGEVITY | 620.70 | 650 | 650 | 700 | 700 | |
| TOTAL SALARIES | 78,956.51 | 73,280 | 55,350 | 65,750 | 65,750 | 0 |
| SOCIAL SECURITY | 5,993.83 | 5,600 | 4,240 | 5,030 | 5,030 | |
| RETIREMENT | 5,994.15 | 6,100 | 2,940 | 3,500 | 3,500 | |
| WORKMAN'S COMPENSATION | 1,389.22 | 2,200 | 1,380 | 1,640 | 1,640 | |
| MEDICAL/LIFE INSURANCE | 19,816.15 | 21,780 | 17,650 | 19,420 | 19,420 | |
| UNIFORMS AND CLOTHING | 594.01 | 300 | 630 | 650 | 650 | |
| TOTAL BENEFITS | 33,787.36 | 35,980 | 26,840 | 30,240 | 30,240 | 0 |
| OFFICE & OPERATING SUPPLIES | 8,187.25 | 9,000 | 9,000 | 9,000 | 9,000 | |
| WATER PURCHASED FOR RESALE | 186,562.23 | 201,000 | 200,650 | 211,000 | 211,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 194,749.48 | 210,000 | 209,650 | 221,000 | 221,000 | 0 |
| PROFESSIONAL SERVICES | .00 | 0 | 0 | 0 | 0 | |
| COMMUNICATIONS | 3,572.50 | 3,800 | 7,140 | 7,000 | 7,000 | |
| TRAVEL | .00 | 100 | 100 | 100 | 100 | |
| ADVERTISING | 20.00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 23,394.00 | 16,000 | 46,590 | 46,000 | 46,000 | |
| INSURANCE | 2,714.94 | 2,800 | 2,930 | 3,000 | 3,000 | |
| PUBLIC UTILITY SERVICES | 22,434.46 | 18,000 | 20,000 | 49,360 | 22,000 | |
| REPAIRS & MAINTENANCE | 19,090.30 | 30,000 | 28,000 | 30,000 | 30,000 | |
| MISCELLANEOUS | 40.00 | 250 | 40 | 250 | 250 | |
| TOTAL OTHER SERVICES & CHARGS. | 71,266.20 | 70,950 | 104,800 | 135,710 | 108,350 | 0 |
| TOTAL OPERATING EXPENSES | 378,759.55 | 390,210 | 396,640 | 452,700 | 425,340 | 0 |
| LAND | .00 | 0 | 0 | 0 | 0 | |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| IMPROVEMENTS O/T BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 0 | 0 | 0 | 0 | 0 |
| OPERATING TRANSFERS-OUT | 5,460.00 | 5,500 | 5,500 | 5,500 | 5,500 | |
| ENDING FUND BALANCE | 206,360.40 | 211,390 | 185,120 | 102,950 | 155,180 | |
| TOTAL IRRIGATION FUND | 590,579.95 | 607,100 | 587,260 | 561,150 | 586,020 | 0 |

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SOLID WASTE FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

SOLID WASTE FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|------------------------------------|-------------|-------------|----------------|---------------------|------------------------|--------------|
| BEGINNING FUND BALANCE | 72,311.79 | 780 | 28,620 | 183,380 | 140,380 | |
| CHARGES FOR SERVICES | | | | | | |
| COLLECTION SERVICE | 569,896.73 | 756,000 | 753,000 | 760,000 | 760,000 | |
| TOTAL CHARGES FOR SERVICES | 569,896.73 | 756,000 | 753,000 | 760,000 | 760,000 | 0 |
| MISCELLANEOUS REVENUE | | | | | | |
| INVESTMENT INTEREST | 4,311.56 | 1,500 | 1,100 | 1,500 | 1,500 | |
| SCALES RENTAL | 352.80 | 400 | 370 | 380 | 380 | |
| OTHER MISCELLANEOUS REVENUE | 0.00 | 0 | | | | |
| TOTAL MISCELLANEOUS REVENUE | 4,664.36 | 1,900 | 1,470 | 1,880 | 1,880 | 0 |
| NON-REVENUES | | | | | | |
| CITY UTILITY TAXES COLLECTED | 187,600.56 | 302,400 | 301,200 | 304,000 | 304,000 | |
| TOTAL NON-REVENUES | 187,600.56 | 302,400 | 301,200 | 304,000 | 304,000 | 0 |
| TOTAL SOLID WASTE FUND | 834,473.44 | 1,061,080 | 1,084,290 | 1,249,260 | 1,206,260 | 0 |

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level –

| | | | |
|-------------------------------------|------|-----------------------|-------------|
| Public Works Director | 0.10 | Public Works Foreman | 0.10 |
| Public Works Assistant | 0.10 | City Treasurer | 0.10 |
| Public Works Maintenance Technician | 2.60 | City Clerk | 0.05 |
| Deputy City Clerk/Treasurer | 0.05 | Utility Billing Clerk | 0.25 |
| Accounting Clerk | 0.15 | Clerk Receptionist | 0.15 |
| Public Works Office Clerk | 0.25 | Total FTE | 3.90 |

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2010–

- Share cost of office machines (3 computers & fax machine) \$1,000

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated –

| | |
|---------------------|------------------|
| Collection services | \$760,000 |
| Scale Rental | \$ 380 |
| Total | \$760,380 |

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – 1Ton Flatbed
- 3 – Garbage Compactors
- 1 – 1Ton Truck
- 2 – Backhoes
- 2 – Pick ups

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**SOLID WASTE FUND
COLLECTION DEPARTMENT**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | 90,676.35 | 99,900 | 98,000 | 100,000 | 100,000 | |
| WAGES - SUPERVISION | 11,903.06 | 13,400 | 12,760 | 13,400 | 13,400 | |
| WAGES - ADMINISTRATION | 51,784.19 | 54,600 | 54,010 | 54,600 | 54,600 | |
| OVERTIME | 1,598.10 | 3,000 | 1,000 | 3,000 | 3,000 | |
| LONGEVITY | 1,592.00 | 2,500 | 1,600 | 2,200 | 2,200 | |
| LONGEVITY | 337.15 | 300 | 400 | 500 | 500 | |
| LONGEVITY | 1,124.65 | 1,200 | 1,200 | 1,200 | 1,200 | |
| TOTAL SALARIES | 159,015.50 | 174,900 | 168,970 | 174,900 | 174,900 | 0 |
| SOCIAL SECURITY | 12,117.67 | 13,400 | 12,930 | 13,380 | 13,380 | |
| RETIREMENT | 11,843.39 | 14,450 | 8,980 | 9,290 | 9,290 | |
| WORKMAN'S COMPENSATION | 3,161.85 | 5,280 | 4,200 | 4,340 | 4,340 | |
| MEDICAL/LIFE INSURANCE | 43,511.29 | 52,680 | 40,400 | 44,440 | 44,440 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| UNIFORMS & CLOTHING | 1,407.20 | 1,550 | 1,550 | 2,000 | 2,000 | |
| TOTAL BENEFITS | 72,041.40 | 87,360 | 68,060 | 73,450 | 73,450 | 0 |
| OFFICE & OPERATING SUPPLIES | 13,524.65 | 20,000 | 20,000 | 20,000 | 20,000 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 13,524.65 | 20,000 | 20,000 | 21,000 | 21,000 | 0 |
| PROFESSIONAL SERVICES | .00 | 200 | 0 | 0 | 0 | |
| COMMUNICATIONS | 4,238.33 | 4,600 | 3,850 | 4,600 | 4,600 | |
| TRAVEL | 14.78 | 200 | 100 | 200 | 200 | |
| ADVERTISING | 5.00 | 0 | 0 | 0 | 0 | |
| OPERATING RENTALS & LEASES | 133,244.00 | 150,000 | 125,000 | 150,000 | 150,000 | |
| INSURANCE | 11,833.29 | 15,000 | 14,000 | 15,000 | 15,000 | |
| PUBLIC UTILITY SERVICES | 7,625.05 | 3,500 | 2,500 | 3,500 | 3,500 | |
| REPAIRS & MAINTENANCE | 2,415.94 | 8,000 | 1,000 | 8,000 | 8,000 | |
| MISCELLANEOUS | 310.75 | 1,000 | 400 | 1,000 | 1,000 | |
| MISCELLANEOUS - TIPPING FEES | 152,237.64 | 185,000 | 183,000 | 183,000 | 208,000 | |
| MISCELLANEOUS - CITY TAXES | 193,217.55 | 302,400 | 297,000 | 302,000 | 302,000 | |
| MISCELLANEOUS - STATE TAXES | 28,025.88 | 30,000 | 30,000 | 32,000 | 32,000 | |
| TOTAL OTHER SERVICES & CHARGS. | 533,168.21 | 699,900 | 656,850 | 699,300 | 724,300 | 0 |
| TOTAL OPERATING EXPENSES | 777,749.76 | 982,160 | 913,880 | 968,650 | 993,650 | 0 |
| TOTAL COLLECTION DEPARTMENT | 777,749.76 | 982,160 | 913,880 | 968,650 | 993,650 | 0 |

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual pick-up services of miscellaneous household items to neighborhoods within the City limits.

Staffing Level –

| | |
|------------------------|------------|
| Public Works Foreman | .10 |
| Public Works Employees | <u>.27</u> |
| Total FTE | .37 |

Overview of Ongoing and Present Activities –

- Spring community clean-up.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

- 2 – 1 Ton Flatbed
- 1 – Full size pick-up

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

SOLID WASTE FUND

NEIGHBORHOOD CLEAN-UP

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|------------------|---------------|----------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | .00 | 500 | 100 | 100 | 100 | |
| OVERTIME | .00 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL SALARIES & WAGES | .00 | 1,500 | 1,100 | 1,100 | 1,100 | 0 |
| SOCIAL SECURITY | .00 | 120 | 90 | 90 | 90 | |
| RETIREMENT | .00 | 130 | 60 | 60 | 60 | |
| WORKMAN'S COMPENSATION | .00 | 50 | 30 | 30 | 30 | |
| MEDICAL/LIFE INSURANCE | .00 | 50 | 50 | 60 | 60 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | .00 | 350 | 230 | 240 | 240 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 500 | 500 | 500 | 500 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | .00 | 500 | 500 | 500 | 500 | 0 |
| PROFESSIONAL SERVICES | .00 | 500 | 0 | 0 | 0 | |
| COMMUNICATIONS | .00 | 0 | 0 | 0 | 0 | |
| ADVERTISING | .00 | 500 | 250 | 500 | 500 | |
| OPERATING RENTALS | 433.85 | 1,000 | 600 | 1,000 | 1,000 | |
| REPAIRS & MAINTENANCE | .00 | 7,000 | 5,400 | 7,000 | 7,000 | |
| TIPPING FEES & MISCELLANEOUS | 15,223.01 | 9,000 | 10,600 | 9,000 | 12,000 | |
| TOTAL OTHER SERVICES & CHARGES | 15,656.86 | 18,000 | 16,850 | 17,500 | 20,500 | 0 |
| TOTAL OPERATING EXPENSES | 15,656.86 | 20,350 | 18,680 | 19,340 | 22,340 | 0 |
| TOTAL NEIGHBORHOOD CLEAN-UP | 15,656.86 | 20,350 | 18,680 | 19,340 | 22,340 | 0 |

FUND: SOLID WASTE

PROGRAM: LANDFILL SERVICES

PROGRAM STATEMENT

This program is responsible for the closure/post closure activities of our landfill.

Staffing Level –

| | |
|------------------|-------------|
| Public Employee | <u>0.01</u> |
| Total FTE | 0.01 |

Overview of Ongoing and Present Activities –

- Responsible for quarterly monitoring well samples.
- Responsible for additional soil cover for area II.

Notable Changes in 2010 – None

Mandated Programs – Federal and State

- Closure/post closure is mandated by DOE and the Yakima Health Department.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

- 1 – Full size pick-up

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

**SOLID WASTE FUND
LANDFILL DEPARTMENT**

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--|-------------------|------------------|------------------|---------------------|------------------------|--------------|
| REGULAR SALARIES & WAGES | .00 | 100 | 100 | 100 | 100 | |
| OVERTIME | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SALARIES | .00 | 100 | 100 | 100 | 100 | 0 |
| SOCIAL SECURITY | .00 | 10 | 10 | 10 | 10 | |
| RETIREMENT | .00 | 10 | 10 | 10 | 10 | |
| WORKMAN'S COMPENSATION | .00 | 10 | 10 | 10 | 10 | |
| MEDICAL/LIFE INSURANCE | .00 | 30 | 30 | 40 | 40 | |
| UNEMPLOYMENT COMPENSATION | .00 | 0 | 0 | 0 | 0 | |
| TOTAL BENEFITS | .00 | 60 | 60 | 70 | 70 | 0 |
| OFFICE & OPERATING SUPPLIES | .00 | 100 | 100 | 100 | 100 | |
| SMALL TOOLS & MINOR EQUIPMENT | .00 | 0 | 0 | 0 | 0 | |
| TOTAL SUPPLIES | .00 | 100 | 100 | 100 | 100 | 0 |
| PROFESSIONAL SERVICES | 2,150.82 | 500 | 800 | 800 | 800 | |
| REPAIRS & MAINTENANCE | .00 | 0 | 0 | 0 | 0 | |
| MISCELLANEOUS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL OTHER SERVICES & CHARGES. | 2,150.82 | 500 | 800 | 800 | 800 | 0 |
| TOTAL OPERATING EXPENSES | 2,150.82 | 760 | 1,060 | 1,070 | 1,070 | 0 |
| INTERFUND LOAN INTEREST | .00 | 500 | 0 | 0 | 0 | |
| INTERFUND LOAN REPAYMENT-PRIN | .00 | 25,000 | 0 | 0 | 0 | |
| EQUITY TRANSFER-OUT | .00 | 0 | 0 | 0 | 0 | |
| LANDFILL COVER PROJECT | .00 | 0 | 0 | 0 | 0 | |
| CONSTRUCTION PROJECTS | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL | .00 | 25,500 | 0 | 0 | 0 | 0 |
| OPERATING TRANSFERS OUT | 10,290.00 | 10,290 | 10,290 | 10,290 | 10,200 | |
| TOTAL LANDFILL DEPARTMENT | 12,440.82 | 36,550 | 11,350 | 11,360 | 11,270 | 0 |
| ENDING FUND BALANCE | 28,626.00 | 22,020 | 140,380 | 249,910 | 179,000 | |
| TOTAL SOLID WASTE FUND | 834,473.44 | 1,061,080 | 1,084,290 | 1,249,260 | 1,206,260 | 0 |

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WATER/SEWER REVENUE BOND REDEPTION FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

WATER SEWER REVENUE BOND REDEMPTION FUNDS

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|--------------------------------------|-------------------|----------------|-------------------|------------------------|---------------------------|-----------------|
| 1999 W/S BOND REDEMPTION FUND | | | | | | |
| BEGINNING FUND BALANCE | 34,908.31 | 32,490 | 34,980 | 6,320 | 6,320 | |
| INVESTMENT INTEREST | 31,549.44 | 17,000 | 25,000 | | | |
| OPERATING TRANSFERS IN | 293,934.93 | 288,000 | 272,000 | | | |
| TOTAL '99 W/S BOND RED. FUND | 360,392.68 | 337,490 | 331,980 | 6,320 | 6,320 | 0 |

2005 W/S BOND REDEMPTION FUND

| | | | | | | |
|--------------------------------------|-------------------|----------------|----------------|----------------|----------------|----------|
| BEGINNING FUND BALANCE | 41,632.73 | 44,960 | 45,100 | 64,380 | 64,380 | |
| INVESTMENT INTEREST | 1,837.79 | 1,400 | 700 | 18,000 | 18,000 | |
| EQUITY TRANSFERS IN | 0.00 | 0 | | 1,700 | 1,700 | |
| OPERATING TRANSFERS IN | 216,000.00 | 216,000 | 232,000 | 558,000 | 558,000 | |
| TOTAL 2005 W/S BOND RED. FUND | 259,470.52 | 262,360 | 277,800 | 642,080 | 642,080 | 0 |

1994 W/S BOND REDEMPTION FUND

| | | | | | | |
|--------------------------------------|------------------|----------|----------|----------|----------|----------|
| BEGINNING FUND BALANCE | 17,699.36 | 0 | | | | |
| INVESTMENT INTEREST | 235.57 | 0 | | | | |
| OPERATING TRANSFERS IN | 0.00 | 0 | | | | |
| TOTAL '94 W/S BOND REDEM FUND | 17,934.93 | 0 | 0 | 0 | 0 | 0 |

FUND: W/S REVENUE BOND REDEMPTION FUNDS

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has two outstanding bond issues. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in December while interest is paid semi annually in June and December. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding bond issues and their respective years of origin and maturity:

1999 W/S Revenue Bonds, Improvements to Waste Water Treatment Plant
1999 to 2009

2005 W/S Revenue Bonds, Improvements to Water and Sewer systems.
2005 to 2019

Notable Changes in 2010 – The 1999 W/S Revenue Bond Redemption fund will be closed in 2010. The final debt service payment for this fund was made in December, 2009.

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

| | |
|------------------------|------------|
| Operating Transfers-In | \$ 558,000 |
| Investment Interest | \$ 18,000 |

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

WATER/SEWER REVENUE BOND REDEPTION FUNDS

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---------------------------------------|-------------------|----------------|----------------|---------------------|------------------------|--------------|
| 1999 W/S BOND REDEPTION FUND | | | | | | |
| PRINCIPAL | 295,000.00 | 310,000 | 310,000 | | | |
| INTEREST | 30,405.00 | 15,660 | 15,660 | | | |
| TRANSFER OUT TO CLOSE FUND | | | | 6,320 | 6,320 | |
| ENDING FUND BALANCE | 34,987.68 | 7,770 | 6,320 | 0 | 0 | |
| TOTAL 1999 W/S BOND REDEM FUND | 360,392.68 | 333,430 | 331,980 | 6,320 | 6,320 | 0 |
| 2005 W/S BOND REDEPTION FUND | | | | | | |
| PRINCIPAL | 30,000.00 | 30,000 | 30,000 | 360,000 | 360,000 | |
| INTEREST | 184,365.00 | 183,420 | 183,420 | 182,450 | 182,450 | |
| ENDING FUND BALANCE | 45,105.52 | 53,000 | 64,380 | 99,630 | 99,630 | |
| TOTAL 2005 W/S BOND REDEM FUND | 259,470.52 | 266,420 | 277,800 | 642,080 | 642,080 | 0 |
| 1994 W/S BOND REDEPTION UFND | | | | | | |
| PRINCIPAL | .00 | 0 | 0 | 0 | 0 | |
| INTEREST | .00 | 0 | 0 | 0 | 0 | |
| TRANSFER OUT-TO CLOSE FUND | 17,934.93 | 0 | 0 | 0 | 0 | |
| ENDING FUND BALANCE | .00 | 0 | 0 | 0 | 0 | |
| TOTAL 1994 W/S BOND REDEM FUND | 17,934.93 | 0 | 0 | 0 | 0 | 0 |

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EQUIPMENT RENTAL FUND

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**CITY OF GRANDVIEW
2010 REVENUE ESTIMATES**

EQUIPMENT RENTAL FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|------------------------------------|---------------------|------------------|------------------|---------------------|------------------------|--------------|
| BEGINNING FUND BALANCE | 1,344,792.39 | 1,293,490 | 1,337,060 | 1,615,060 | 1,615,060 | |
| EQUIPMENT RENTAL SERVICES | 445,310.00 | 460,000 | 520,200 | 520,000 | 520,000 | |
| INVESTMENT INTEREST | 56,323.04 | 42,250 | 16,700 | 14,000 | 14,000 | |
| OTHER MISCELLANEOUS REVENUE | 0.00 | 0 | | | | |
| TOTAL MISCELLANEOUS REVENUE | 56,323.04 | 42,250.00 | 16,700 | 14,000 | 14,000 | 0 |
| SALE OF FIXED ASSETS | 1,978.75 | 0 | 6,000 | 0 | 0 | 0 |
| TOTAL EQUIPMENT RENTAL FUND | 1,848,404.18 | 1,795,740 | 1,879,960 | 2,149,060 | 2,149,060 | 0 |

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 89 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

| | |
|------------------------|------------|
| Accounts Payable Clerk | .15 |
| City Treasurer | <u>.05</u> |
| Total | .20 |

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment.
- Replace vehicles and equipment as needed.

Notable Changes in 2010

Following are those vehicles and equipment determined necessary to replace:

Mandated Programs – Federal and State - None

Revenue Generated

| | |
|--|------------|
| Rental Fees from Operating Departments | \$ 520,000 |
|--|------------|

Equipment and Vehicles Assigned - None

**CITY OF GRANDVIEW
2010 EXPENDITURE ESTIMATES**

EQUIPMENT RENTAL FUND

| DESCRIPTION | 2008 ACTUAL | 2009 BUDGET | 2009 PROJECTED | 2010 DEPT. ESTIMATE | 2010 MAYOR RECOMMENDED | 2010 ADOPTED |
|---|---------------------|------------------|-------------------|------------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 3,918.78 | 4,000 | 4,000 | 4,000 | 4,000 | |
| WAGES - SUPERVISION | .00 | | | | | |
| WAGES - ADMINISTRATION | 6,375.60 | 6,700 | 6,700 | 6,700 | 6,700 | |
| LONGEVITY | 114.70 | | | | | |
| LONGEVITY | 159.45 | 300 | 300 | 300 | 300 | |
| TOTAL SALARIES | 10,568.53 | 11,000 | 11,000 | 11,000 | 11,000 | 0 |
| SOCIAL SECURITY | 803.23 | 850 | 850 | 850 | 850 | |
| RETIREMENT | 759.22 | 950 | 900 | 750 | 750 | |
| WORKMAN'S COMPENSATION | 37.79 | 60 | 50 | 60 | 60 | |
| MEDICAL/LIFE INSURANCE | 2,896.04 | 3,100 | 3,000 | 3,400 | 3,400 | |
| TOTAL BENEFITS | 4,496.28 | 4,960 | 4,800 | 5,060 | 5,060 | 0 |
| OFFICE & OPERATING SUPPLIES | 152,802.57 | 200,000 | 125,000 | 80,000 | 80,000 | |
| FUEL CONSUMED | 0.00 | 0 | | 120,000 | 120,000 | |
| SMALL TOOLS & EQUIPMENT | .00 | 1,000 | 1,000 | 1,000 | 1,000 | |
| TOTAL SUPPLIES | 152,802.57 | 201,000 | 126,000 | 201,000 | 201,000 | 0 |
| PROFESSIONAL SERVICES | 1,073.72 | 1,200 | 1,200 | 1,200 | 1,200 | |
| COMMUNICATIONS | 1,080.47 | 1,200 | 1,200 | 1,100 | 1,100 | |
| TRAVEL | .00 | 100 | 100 | 100 | 100 | |
| TRAVEL - TRAINING | .00 | 400 | 400 | 400 | 400 | |
| ADVERTISING | 559.75 | 600 | 100 | 600 | 600 | |
| INSURANCE | 17,313.04 | 19,000 | 15,200 | 18,000 | 18,000 | |
| REPAIRS & MAINTENANCE | 78,552.91 | 110,000 | 80,000 | 100,000 | 100,000 | |
| MISCELLANEOUS | .00 | 13,500 | 13,500 | 13,500 | 13,500 | |
| MISC - TRAINING | .00 | 400 | 400 | 400 | 400 | |
| TOTAL OTHER | 98,579.89 | 146,400 | 112,100 | 135,300 | 135,300 | 0 |
| TOTAL OPERATING EXPENSES | 266,447.27 | 363,360 | 253,900 | 352,360 | 352,360 | 0 |
| LAND | .00 | 0 | 0 | 0 | 0 | |
| BUILDINGS | .00 | 0 | 0 | 0 | 0 | |
| MACHINERY & EQUIPMENT | 244,890.56 | 11,000 | 11,000 | 70,000 | 224,500 | |
| CAPITAL LEASES | .00 | 0 | 0 | 0 | 0 | |
| TOTAL CAPITAL & DEBT SERVICE | 244,890.56 | 11,000 | 11,000 | 70,000 | 224,500 | 0 |
| TOTAL O & M AND CAPITAL | 511,337.83 | 374,360 | 264,900 | 422,360 | 576,860 | 0 |
| ENDING FUND BALANCE | 1,337,066.35 | 1,421,380 | 1,615,060 | 1,726,700 | 1,572,200 | |
| TOTAL EQUIPMENT RENTAL FUND | 1,848,404.18 | 1,795,740 | 1,879,960 | 2,149,060 | 2,149,060 | 0 |

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2010 EQUIPMENT REPLACEMENT SCHEDULE

7/24/2009

Action Code
 Surplus = S
 Dispose = D
 Replace = R
 Backup = B

Replacement Priority Code

| | |
|------|---|
| P1 = | Worn Out/Obsolete, Needs Replacement |
| P2 = | Worn, Parts are available, Shop can keep unit functional |
| P3 = | Worn and Old but mechanically fair condition or usage is Minimal |
| P4 = | Past age for replacement but Sound Mechanically and Performs work Needed |
| P5 = | Functional, Good working Condition |

| Fund | Dept. | Unit No. | Equipment Description | Year Purchased | Est | | Priority | 2010 Action | Notes & Comments | Program |
|--------|--------|----------|-----------------------------|----------------|------|------|----------|-------------|---------------------------------|----------------|
| | | | | | Life | Year | | | | |
| E.R.R. | Bldg | 101 | '01 GMC Sonoma 4x4-Bldg | 2001 | 7 | 2008 | | | | |
| E.R.R. | Fire | 105 | '05 Ford Expedition 4x4 | 2005 | 12 | 2017 | P5 | | | |
| E.R.R. | Fire | 120 | '97 Ford Explorer | 1997 | 12 | 2009 | P4 | | | |
| E.R.R. | Fire | 121 | '09 Chevy Tahoe | 2009 | 10 | 2019 | | | Captain | |
| E.R.R. | Fire | 122 | '09 Chevy Tahoe | 2009 | 10 | 2019 | | | Chief | |
| C.E. | Fire | 184 | '95 Pumper Truck | 1995 | 24 | 2019 | P5 | | Removed from ERR in 2005 | |
| E.R.R. | Fire | 214 | '94 Jeep Cherokee - from PD | 1994 | 12 | 2006 | P3 | | | |
| C.E. | Fire | L-18 | '99 Ladder Truck | 2002 | 24 | 2026 | P5 | | | |
| C.E. | Fire | E-12 | '04 Pumper Truck | 2004 | 24 | 2028 | P5 | | | |
| C.E. | Fire | E-13 | '77 Pumper Truck | 1978 | 24 | 2002 | P1 | | \$275,000 est. replacement cost | |
| C.E. | Fire | R-14 | '97 Heavy Rescue | 1997 | 24 | 2021 | P5 | | some reserve in EMS funds | |
| C.E. | Police | 202 | '02 Ford Crn. Vic vin 920 | 2002 | 3 | 2005 | P3 | | Sold at Auction | Patrol |
| E.R.R. | Police | 203 | '03 Ford Expedition-Chief's | 2003 | 8 | 2011 | P5 | R | Chief's vehicle | Admin |
| E.R.R. | Police | 204 | '04 Chev Impala - detective | 2004 | 8 | 2012 | P5 | | Detective vehicle | Detective |
| C.E. | Police | 205 | '05 Ford Crn Vic Vin 819 | 2005 | 3 | 2008 | P5 | | patrol vehicle | Patrol |
| C.E. | Police | 206 | '05 Ford Crn Vic Vin 820 | 2005 | 3 | 2008 | P5 | | patrol vehicle Mitch - temp | Patrol |
| C.E. | Police | 207 | '97 Ford Crn Vic | 1997 | 5 | 2002 | P3 | | Sold at Auction | Traffic |
| E.R.R. | Police | 208 | '07 Dodge Charger | 2007 | 4 | 2011 | P5 | R | patrol vehicle | Patrol |
| E.R.R. | Police | 209 | '07 Dodge Charger | 2007 | 4 | 2011 | P5 | | patrol vehicle | Patrol |
| E.R.R. | Police | 210 | '07 Dodge Charger | 2007 | 4 | 2011 | P5 | | patrol vehicle | Patrol |
| E.R.R. | Police | 211 | '08 Dodge Charger | 2008 | 4 | 2012 | P5 | | patrol vehicle | Patrol |
| E.R.R. | Police | 212 | '08 Dodge Charger | 2008 | 4 | 2012 | P5 | | patrol vehicle | Patrol |
| C.E. | Police | 224 | '04 Ford Crn. Vic. Vin 352 | 2004 | 3 | 2007 | P4 | | E.R.R. To C.E. D. Palacios | Patrol |
| C.E. | Police | 234 | '04 Ford Crn. Vic. Vin 353 | 2004 | 3 | 2007 | P4 | | E.R.R. To C.E. K.Glasenapp | Patrol |
| E.R.R. | Police | 244 | '04 Chevy Colorado PU Vin 9 | 2004 | 6 | 2010 | P5 | | Sold at Auction | Animal Control |
| C.E. | Police | 9992 | '02 Chev. 3800 Jail Van | 2007 | 5 | 2012 | P5 | | Jail Van | Corrections |
| C.E. | Police | 9994 | 1999 Dodge pickup | 2006 | 8 | 2014 | P5 | | white pickup | Community |
| C.E. | Police | 9995 | '05 Chrysler Pacifica | 2006 | 9 | 2015 | P5 | | LEAD vehicle | Investigative |
| C.E. | Police | 9996 | '99 Ford Expedition | 2004 | 4 | 2008 | P5 | | Red Det. Suv Seth | Admin |
| C.E. | Police | 9997 | '96 Dodge Ambulance | 2006 | 10 | 2016 | P5 | | SIRT van | Patrol |
| C.E. | Police | 9998 | '92 Ford Armored Vehicle | 2007 | 10 | 2017 | P5 | | Armored vehicle | Patrol |
| C.E. | Police | 9999 | '03 Fore Explorer | 2007 | 5 | 2012 | P5 | | Assistant Chiefs | Admin |

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|--------|-----|-----|----------------------------|------|----|------|----|--------------|----------------------------|
| E.R.R. | P/W | 300 | Copier, Canon | 2004 | 7 | 2011 | P5 | | |
| E.R.R. | P/W | 301 | Cement Mixer | 2004 | 10 | 2014 | P5 | | |
| E.R.R. | P/W | 302 | `08 Sterling Dump Truck | 2007 | 15 | 2022 | P5 | | |
| E.R.R. | P/W | 303 | `05 Air Compressor | 2005 | 20 | 2025 | P5 | | |
| E.R.R. | P/W | 304 | `07 Chevy Silverado | 2007 | 7 | 2014 | P5 | | |
| E.R.R. | P/W | 305 | `07 Chevy Silverado | 2007 | 7 | 2014 | P5 | | |
| E.R.R. | P/W | 306 | `07 Chevy Silverado | 2007 | 7 | 2014 | P5 | | |
| E.R.R. | P/W | 307 | `07 Chevy Silverado | 2007 | 7 | 2014 | P5 | | |
| E.R.R. | P/W | 308 | `07 Chevy Silverado | 2007 | 7 | 2014 | P5 | | |
| E.R.R. | P/W | 309 | `07 Chevy Silverado | 2007 | 7 | 2014 | P5 | | |
| E.R.R. | P/W | 310 | `07 Peterbilt Compactor | 2007 | 10 | 2017 | P5 | | |
| E.R.R. | P/W | 311 | `08 Ford Escape | 2007 | 10 | 2017 | P5 | | |
| E.R.R. | P/W | 312 | `07 Camel Sewer Jet Truck | 2008 | 20 | 2028 | P5 | | |
| E.R.R. | P/W | 313 | `08 Chevy Silverado | 2008 | 7 | 2015 | P5 | | |
| E.R.R. | P/W | 314 | `08 Ford F450 Flatbed | 2008 | 20 | 2028 | P5 | | |
| E.R.R. | P/W | 323 | Road Grader | 1972 | 15 | 1987 | P5 | | |
| E.R.R. | P/W | 324 | `05 GMC Dump Truck | 2005 | 15 | 2020 | P5 | | |
| E.R.R. | P/W | 325 | M Frgsn 230 Tractor | 1980 | 10 | 1990 | P4 | | |
| E.R.R. | P/W | 333 | Hyster Forklift | 1983 | 20 | 2003 | P2 | | |
| E.R.R. | P/W | 335 | `84 1T Ford Flatbed | 1983 | 10 | 1993 | P2 | | |
| E.R.R. | P/W | 336 | M-B 6-28 Paint Strpr. | | | 0 | | | |
| E.R.R. | P/W | 337 | `82 Case Backhoe | 1985 | 10 | 1995 | P2 | | |
| W/S | P/W | 338 | `85 Case Tractor/Loader | | | 0 | | | Already Surplused |
| C.E. | P/W | 342 | Air Compressor | 1986 | 10 | 1996 | P4 | | Transferred to Parks Dept. |
| E.R.R. | P/W | 350 | `88 ELGIN Street Sweeper | 1988 | 10 | 1998 | P2 | | |
| E.R.R. | P/W | 353 | `90 J.D. Lawn Tractor | 1990 | 5 | 1995 | | | Surplused in 2002 |
| E.R.R. | P/W | 355 | STOW Concrete Mixer | 1991 | 20 | 2011 | P2 | | |
| E.R.R. | P/W | 357 | `91 Garbage Compactor | 1991 | 8 | 1999 | P1 | S D | |
| E.R.R. | P/W | 358 | `91 Chev 1 Ton Truck | 1991 | 15 | 2006 | P2 | | |
| E.R.R. | P/W | 359 | `91 Case Back Hoe | 1991 | 20 | 2011 | P5 | | |
| E.R.R. | P/W | 363 | `93 Chev 1/2T 4x4 PU | 1993 | 6 | 1999 | P1 | S D R | |
| E.R.R. | P/W | 364 | `91 Cat. IT14-B Loader 4x4 | 1993 | 20 | 2013 | P4 | | |

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|--------|--------|-----|------------------------------|------|----|------|------------------|--------------|--------------------------|--|
| W/S | P/W | 370 | '96 Ford Ranger PU | 1996 | 5 | 2001 | Off ERR - Backup | | | |
| E.R.R. | P/W | 371 | '96 Ford Rngr 4x4 PU Vin.53 | 1996 | 5 | 2001 | P3 | | | |
| E.R.R. | P/W | 373 | '96 Honda TRX-200 DT 4x4 | 1996 | 5 | 2001 | P2 | S D R | | |
| E.R.R. | P/W | 374 | '97 J.D.455 Ln Mower & Dum | 1997 | 8 | 2005 | P2 | R B | | |
| E.R.R. | P/W | 375 | '97 Ford F150 4x2 PU Vin.23 | 1997 | 5 | 2002 | P1 | S | To be Surplused in 10/07 | |
| C.E. | Police | 377 | '97 Ford Explorer | 1997 | 7 | 2004 | | | | |
| E.R.R. | P/W | 379 | 2000 Peterbilt Compactor | 1999 | 12 | 2011 | P5 | | | |
| E.R.R. | P/W | 380 | '99 Case 580 Backhoe | 1999 | 15 | 2014 | P2 | | | |
| E.R.R. | P/W | 381 | Water Truck | | | | P2 | P3 | Surplus Army Truck | |
| E.R.R. | P/W | 382 | '00 Road Lazer System | 2000 | 15 | 2015 | P2 | S D R | | |
| E.R.R. | P/W | 383 | '00 International Dump Truck | 2000 | 20 | 2020 | P5 | | | |
| E.R.R. | P/W | 384 | '00 Chevy Pickup | 2000 | 7 | 2007 | P4 | | | |
| E.R.R. | P/W | 385 | '00 Chevy Pickup | 2000 | 7 | 2007 | P4 | | | |
| E.R.R. | P/W | 386 | '01 Chevy Pickup @ WWTP | 2001 | 7 | 2008 | P5 | | | |
| E.R.R. | P/W | 387 | '01 Sweeper | 2001 | 10 | 2011 | P5 | | | |
| E.R.R. | P/W | 388 | '02 Peterbilt Compactor | 2002 | 10 | 2012 | P5 | | | |
| E.R.R. | P/W | 389 | '02 Daewoo Forklift | 2004 | 18 | 2022 | P5 | | | |
| E.R.R. | P/W | 391 | '04 Chev PU - Siverado | 2004 | 7 | 2011 | P5 | | | |
| E.R.R. | P/W | 392 | '04 Chev PU - Siverado | 2004 | 7 | 2011 | P5 | | | |
| E.R.R. | P/W | 393 | '04 Chev PU - Siverado | 2004 | 7 | 2011 | P5 | | | |
| E.R.R. | P/W | 394 | '04 JD X495 Mower | 2004 | 10 | 2014 | P5 | | | |
| E.R.R. | P/W | 395 | '04 Toyota Forklift | 2004 | 25 | 2029 | P5 | | | |
| E.R.R. | P/W | 396 | '05 Ford Explorer | 2005 | 8 | 2013 | P5 | | | |
| E.R.R. | P/W | 397 | '05 New Holland Tractor | 2005 | 10 | 2015 | P5 | | | |
| E.R.R. | P/W | 398 | '06 Chevy C40 Flatbed | 2006 | 15 | 2021 | P5 | | | |

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| E.R.R. | P/W | 430 | '96 Kioti Tractor/Mower | 1996 | 10 | 2006 | P4 | | | |
| E.R.R. | P/W | 431 | '97 Ford F150 4x2 PU Vin.25 | 1997 | 5 | 2002 | P4 | B | | |
| E.R.R. | Parks | 432 | '99 Chev Silverado PU | 1999 | 11 | 2010 | P3/P4 | P4 | | |
| E.R.R. | P/W | 433 | '01 Chev Silverado PU 1500 | 2001 | 7 | 2008 | P5 | | | |
| E.R.R. | P/W | 434 | '01 Ford/NewHolland Tractor | 2001 | 10 | 2011 | P5 | | | |
| E.R.R. | P/W | 435 | '02 Leaf Sweeper | 2002 | 20 | 2022 | P2 | P3 | | |
| E.R.R. | P/W | 436 | '05 NewHolland Tractor | 2005 | 10 | 2015 | P5 | | | |
| E.R.R. | Parks | 437 | '05 Ford Ranger, Ext.Cab | 2005 | 11 | 2016 | P5 | | | |
| E.R.R. | P/W | 438 | '05 Chev Silverado PU | 2005 | 7 | 2012 | P5 | | | |

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|--------|-----|-----|------------------------------|--|--|--|--|--|---------------------------|
| E.R.R. | P/W | 501 | '77 Dodge 2 Ton Flat Bed | | | | | | |
| C.E. | P/W | 604 | Surplus 2 Ton Flat Bed - Pks | | | | | | Used in Parks maintenance |

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|--------|--------|-----|--------------------------|------|----|------|----|--|--|
| E.R.R. | Admin. | 908 | Tally Printer 6090 3/99 | 1999 | 10 | 2009 | P5 | | Network - Line Printer - Utility Bills |
| E.R.R. | Admin. | 909 | Duplo V-350 Burster 2/01 | 2001 | 15 | 2016 | P5 | | Bursting of Utility Bills |
| E.R.R. | Admin. | 910 | SHARP AR-M550U Copier | 2005 | 7 | 2012 | P5 | | Network Printer & Copier |
| E.R.R. | Admin. | 911 | Computer Network Server | 2006 | 5 | 2011 | P5 | | City Computer Network & File Server |