

2009 Budget

Adopted December 1, 2008

- Budget Message
- Budget Summary
- Personnel Summary
- Current Expense
- Special Revenue
- Debt Service
- Capital Improvement
- Enterprise
- Equipment Rental

**2009 BUDGET
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207 W. 2nd Street • Grandview, Washington 98930 • (509) 882-9200
October 22, 2008

Grandview City Council

Dear Council members:

It is my pleasure to present the Council with the proposed budget for Fiscal Year 2009, to provide city services for the period January 1, 2009 to December 31, 2009.

As in previous years, staff work on the 2009 budget began in mid-summer and required several reviews in order to finish. Each year during the budget preparation process, new challenges or circumstances are presented. In May 2008, the voters declined to approve a ballot proposition to provide additional revenue to the Current Expense Fund to sustain city services at their then current level. Following deliberations, the Council identified approximately \$67,000 in savings by reducing animal control, recreation, parks maintenance, and museum services. In addition, our management team identified another \$28,000 in cuts by eliminating employee training as well as certain planned capital outlays for the balance of 2008. As a result of these proactive steps taken in the summer of 2008 to reduce \$95,000 in costs, we were able to balance the Current Expense Fund budget for 2008 as directed by the City Council at your May 22, 2008 special meeting. In addition, by carrying over these service level reductions into the 2009 budget year, we were able to avoid approximately \$100,000 in service costs in 2009. These policy decisions by the city council earlier this year played a major role in putting us in a position to balance the 2009 budget.

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan. These key components are:

- 2009 Budget Highlights
- 2008/2009 Council Targets
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Vehicle Replacement
- Capital Improvement Needs
- Budget Message Summary/Recommendations

2009 BUDGET HIGHLIGHTS

- The proposed budget includes 2009 expenditures of \$4,448,490 in the Current Expense Fund, which represents a 1.8% increase over 2008 projected expenditures and a decrease of 2.2% from the adopted 2008 budget. The projected 12/31/09 Current Expense Fund balance is \$724,230, which represents

a fund balance equal to approximately 16.3% of proposed 2009 expenditures, which meets the City Council's direction to maintain a minimum 15% fund balance.

- The 2008/2009 Budget Summary displays, over a 24 month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2009 will increase from \$1,220,000 to \$1,240,000 or 1% plus new construction. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$313 or \$26 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by our residents are distributed.
- We estimate that sales tax revenue will decrease from \$787,000 in 2008 to \$748,600 in 2009, or 4.9%. Sales tax revenue represents about 17% of the Current Expense Fund revenue in 2009. Our estimates are cautious because of the unknown impact of the implementation of the streamlined sales tax legislation.
- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 81% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations. You will obviously note that one of the services funded from the Current Expense Fund is library services. We are unique among cities in Yakima County in that we have a city funded library, as opposed to being part of the Yakima Regional Library System, which is funded from a separate property tax levy of 48.3¢ per \$1,000 assessed valuation. Funding this valuable service from our Current Expense Fund presents additional challenges not faced by other cities in Yakima County, in that it requires approximately \$235,000 in resources that in other cities are paid for by an independent property tax levy.
- The proposed 2009 budget provides full funding for the replacement of vehicles and equipment, except for major fire apparatus. **Attachment D** identifies the vehicles to be replaced.
- The proposed budget contains funding to support several community programs and/or organizations, including:

| | | |
|----|---|---------|
| 1. | Association of Washington Cities | \$6,000 |
| 2. | Yakima Valley Conference of Governments | \$5,000 |
| 3. | Yakima County Development Association | \$5,000 |
| 4. | Yakima County Air Quality | \$2,560 |
| 5. | Yakima County Emergency Management | \$6,770 |

- The 2009 budget contains funding for a School Resource Officer with the costs being shared 75% by the School District and 25% by the City.
- As part of the budget process, Department Directors were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of reviewing fees in the area, the proposed budget includes a rate increase for water, wastewater, solid waste and irrigation fees.
- The budget for 2009 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

2008/2009 COUNCIL TARGETS

In December 2007, the City Council concluded a two-day retreat to develop its targets or objectives for 2008/2009. Twenty two (22) separate targets were identified and prioritized. **Attachment E** outlines the targets. The City Council, City Administrator, and staff have done a good job of completing reviews and/or implementing most of the 2008/2009 City Council targets.

UTILITY RATES

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by Huibregtse, Louman Associates, Inc. in October 2008. That rate review is attached as **Attachment F**. Also attached as **Attachment G** is a survey which shows 2008 and 2009 utility rates for similar sized cities in our area.

| Utility | Proposed Rate Increase | 2008 Rate | 2009 Rate | Last Rate Increase |
|----------------|-------------------------------|------------------|------------------|---------------------------|
| Solid Waste | \$3.50 | \$10.00 | \$13.50 | 2008 |
| Water | \$1.29 | \$21.45 | \$22.74 | 2002 |
| Wastewater | \$3.98 | \$19.90 | \$23.88 | 2008 |
| Irrigation | \$1.56 | \$7.80 | \$9.36 | 2008 |
| TOTAL | \$10.33 | \$59.15 | \$69.48 | |

PERSONNEL

The proposed budget provides for sixty-five (65) full-time equivalent employees in 2009. The proposed budget includes dollars for wage adjustments for all city employees. Adjustments for the 42 unionized employees are as provided in the 2007/2009 collective bargaining agreements. A 3% cost of living increase is provided for non-union personnel. The ordinance to adopt the 2009 Pay Plan will be presented to the Council for consideration at the December 1st regular meeting.

Over the last two years, staffing levels have decreased. In the 2008 budget, the library technician position was eliminated, following the incumbent's retirement. Later in 2008, several positions were eliminated as a result of retirements, resignations or having not yet been filled. They include Animal Control Officer, Public Works Technician, part-time seasonal laborers in parks, part-time museum caretaker, and seasonal playground aides.

In the 2009 budget, the part-time recreation supervisor position is not funded as a cost savings measure. These reductions represent a staff reduction of approximately 3.75 positions.

Annual health insurance costs to the city for medical, dental, vision and life coverage will increase by approximately 2%, from \$830,000 in 2008 to approximately \$846,000 in 2009. The actual premiums will go up approximately 8%, but the reduced impact to the City is a result of several factors. Over the last two years, the City and its employees have worked together to implement three (3) changes to reduce the increase of health care costs. This includes converting to a PPO (preferred provider option) plan, establishing a dual medical incentive program, and employees paying a share of health care costs starting January 1, 2009. These three steps represent an aggregate savings of approximately \$90,000 annually.

A major impact on the proposed budget is the state mandated employer costs for the various state retirement systems, of which city employees are members. This mandate will increase the City's payroll costs by approximately \$57,000.

Attachment H is a table which demonstrates the impact of current and future increases.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of our challenges as a city is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

| <u>REVENUE SOURCE</u> | <u>APPROVING AUTHORITY</u> | <u>COMMENTS</u> |
|----------------------------------|----------------------------|--|
| Utility tax on private utilities | Voters | 1% increase = \$160,000 |
| Utility tax on public utilities | City Council | 1% increase = \$40,000 |
| Vehicle license fee | City Council | \$20/year = \$180,000 |
| Vehicle license fee | Voters | \$100/year = \$900,000 |
| Property tax lid lift | Voters | 1% increase = \$11,000 |
| Real Estate Excise Tax | City Council | 2 nd ¼% increase = \$50,000 |

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2009 budget, a number of unfunded capital improvements were identified.

The greatest challenge in this regard is in the areas of major fire apparatus, local transportation infrastructure, parks restrooms, swimming pool upgrades and parks playground equipment that complies with federal safety and ADA standards. No financing mechanism is currently in place to make certain that we, as a community, are investing in these areas. In 2007, the State Legislature adopted legislation providing for a local option vehicle license fee. The Council could impose a \$20 vehicle license fee which would generate approximately \$180,000 annually to be used only for

transportation improvements. The voters can approve a fee of up to \$100 annually, which would generate up to \$900,000.

I would identify the following areas of major unfunded potential capital needs:

| | |
|---|-------------|
| • Street renovations/reconstruction | \$9,000,000 |
| • Health and safety improvements in parks | \$ 500,000 |
| • Major fire apparatus | \$2,300,000 |
| • Swimming pool upgrade | \$3,500,000 |
| • Police station renovation/replacement | unknown |
| • Animal Shelter Facility | \$ 300,000 |

VEHICLE REPLACEMENT

The proposed 2009 budget includes full funding for the replacement of vehicles and equipment, except major fire apparatus. A list of the vehicles proposed for replacement in 2009 is shown in ***Attachment D***.

SUMMARY/RECOMMENDATIONS

- As has been the case in previous years, it continues to be a significant challenge to sustain the current level of services in the Current Expense Fund with the existing revenue stream. As was discussed with the Council last summer, the City's ongoing revenue sources are growing at the rate of approximately 2 ½% per year while the cost of maintaining current service levels increases about 5% per year.
- In an effort to reduce 2009 Current Expense Fund Expenditures, no proposed capital items are included in this fund. Instead, they are either included in the Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. ***Attachment D*** displays the proposed status of each requested item or project. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.
- The 2007 legislature provided cities and counties with a new local option as it relates to transportation. The legislation permits the establishment of a Transportation Benefit District and the use of a vehicle license fee to fund transportation projects that are part of an adopted plan. This annual fee could range from \$20 to \$100 and would generate \$180,000 to \$900,000. Any fee greater than \$20 per year would require voter approval. This option was available as of January 2008. I believe the Council should consider this new option as a means by which to start seriously addressing our local street maintenance needs. Since the passage of Initiative 695 in 1999, street maintenance budgets have been sharply reduced and our streets continue to deteriorate.
- Our options to generate additional revenue for the Current Expense Fund are limited. The City Council can increase the city utility tax and each 1% increase generates approximately \$40,000 annually. The voters can increase the utility tax on private utilities and each 1% increase generates approximately \$160,000 annually.

- Property tax revenues in 2009 are expected to increase by \$20,000 or 1.6%. As you may recall, Initiative 747, passed by the voters in November 2001, limits property tax levy increases to 1% per year, plus new construction. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services. While our levy increase is capped at 1%, our cost of delivering services has increased approximately 5% per year.
- When Initiative 695 was approved by the voters in November 1999 and enacted by the state legislature, our City lost approximately \$500,000 annually in funds that were used for to pay for police, fire, parks, recreation, library, street maintenance and cemetery services. Since 2000, that amounts to \$4.5 million in lost revenue. Since then, the State Legislature has not identified and funded any permanent replacement revenue for cities in the State. The estimated state support in 2009 will be \$73,500.

A note of thanks is due to the City Council and management staff for the proactive steps taken in 2008 to place us in a healthier position for 2009. Had these actions not been taken, we would be facing service cuts of approximately \$150,000. Instead, we are in a position to avoid further cuts, balance the budget, and maintain a minimum 15% fund balance in the Current Expense Fund.

Respectfully submitted,

/s/

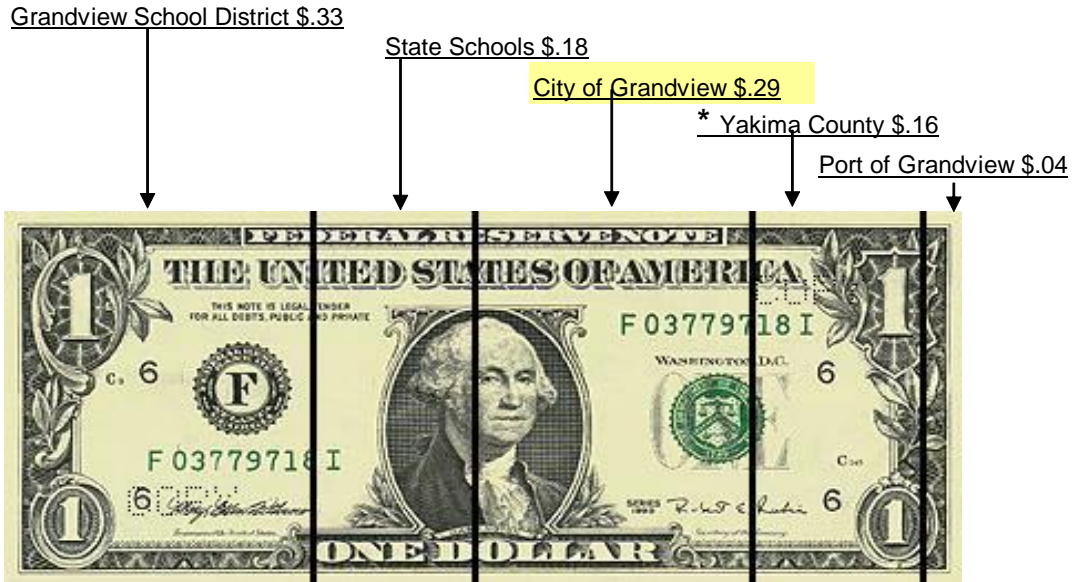
Mayor Norm Childress

ATTACHMENT A
2009 Budget

Where Does Your Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

| | |
|----------------------------|-----------------|
| City of Grandview | \$ 0.293 |
| Yakima County | \$ 0.164 |
| Local & State School Total | \$ 0.508 |
| Port of Grandview | \$ 0.035 |
| TOTAL | \$ 1.000 |



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00

| Tax Code Area 440 - City | 2008 | | Total Rate | Total Tax |
|----------------------------|-----------------------------|-------------|--------------|-----------------|
| | Tax Levy Rates/\$1,000 AV * | | | |
| | Non-Voted | Voted | | |
| City of Grandview | 3.12 | 0.21 | 3.33 | 332.85 |
| County Emergency Services | 0.22 | - | 0.22 | 21.86 |
| County Flood Control | 0.09 | - | 0.09 | 8.74 |
| Grandview Port District #2 | 0.39 | - | 0.39 | 39.42 |
| Grandview School M&O | - | 1.37 | 1.37 | 136.78 |
| Grandview School Bonds | - | 2.38 | 2.38 | 237.91 |
| State School Levy | 2.03 | - | 2.03 | 202.74 |
| Yakima County | 1.50 | 0.06 | 1.56 | 156.06 |
| Total | 7.35 | 4.02 | 11.36 | 1,136.36 |

* Rates rounded to nearest cent

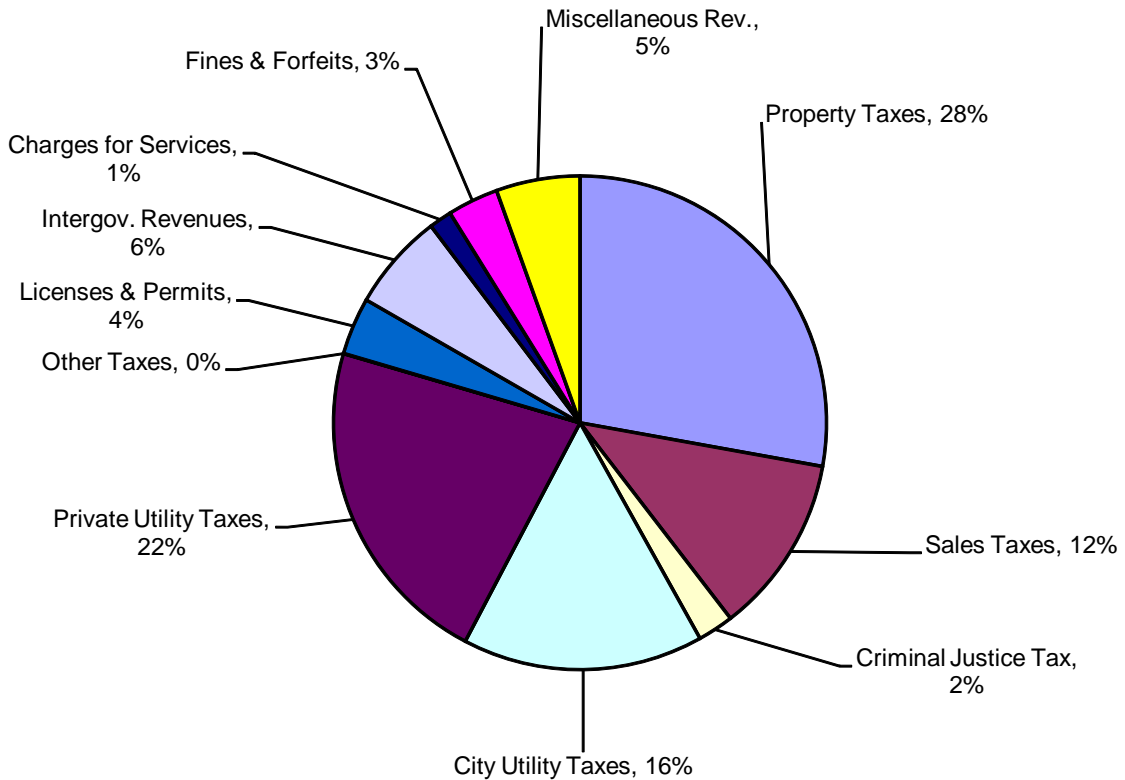
| | | |
|----------------------------|-----------------|-------------|
| City Total | 332.85 | 29% |
| County Total | 186.66 | 16% |
| Local & State School Total | 577.43 | 51% |
| Port Total | 39.42 | 3% |
| Total | 1,136.36 | 100% |

ATTACHMENT B
2009 Budget

Current Expense Revenues

| Revenue Type | Amount | |
|-----------------------|---------------------|-----|
| Property Taxes | \$ 1,240,000 | 28% |
| Sales Taxes | 522,100 | 12% |
| Criminal Justice Tax | 105,000 | 2% |
| City Utility Taxes | 704,060 | 16% |
| Private Utility Taxes | 971,700 | 22% |
| Other Taxes | 1,000 | 0% |
| Licenses & Permits | 167,100 | 4% |
| Intergov. Revenues | 283,840 | 6% |
| Charges for Services | 66,550 | 1% |
| Fines & Forfeits | 148,900 | 3% |
| Misc. & Other Rev. | 244,910 | 5% |
| Total Revenue | \$ 4,455,160 | |

Current Expense Fund Revenues

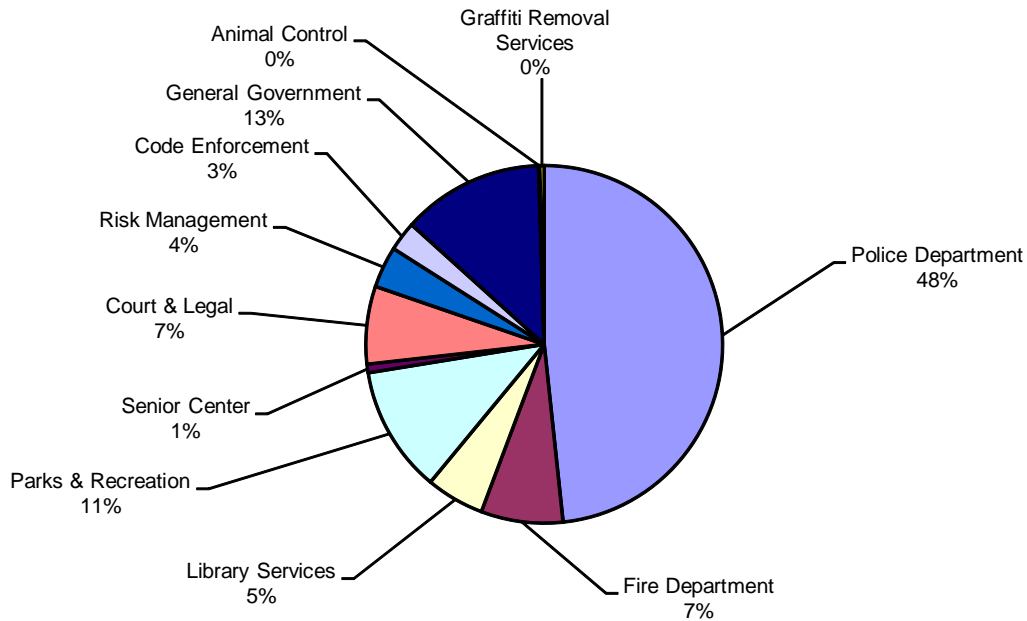


ATTACHMENT C
2009 Budget

Current Expense Expenditures

| Department/Services | Amount | |
|-------------------------------------|---------------------|-----|
| Police Department | \$ 2,149,100 | 48% |
| Fire Department | 330,180 | 7% |
| Library Services | 234,790 | 5% |
| Parks & Recreation | 509,000 | 11% |
| Senior Center | 34,330 | 1% |
| Court & Legal | 312,750 | 7% |
| Risk Management | 166,180 | 4% |
| Code Enforcement | 118,950 | 3% |
| See Note below * General Government | 570,660 | 13% |
| Animal Control | 4,700 | 0% |
| Graffiti Removal Services | 17,850 | 0% |
| Total Expenditures | \$ 4,448,490 | |

Current Expense Fund Expenditures



* Note: General Government includes the following services:
Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services and Museum Services

ATTACHMENT D

Proposed 2009 Budget
Vehicle Replacements

| <u>DEPARTMENT</u> | <u>VEHICLE</u> | <u>FUNDING SOURCE</u> |
|-------------------|---------------------------|---------------------------------|
| Fire | 1997 Ford Explorer (#120) | Capital Improvement Fund |
| Fire | 1994 Jeep Cherokee (#214) | Emergency Medical Services Fund |

Policy Agenda 2008 Targets for Action

TOP PRIORITY

**Plan for Financing General Fund Services: Public Information
and Election (4/08)**

**Rental Property Registration and Annual Inspection Program:
Adoption and Implementation**

School Resource Officer: Funding Policy

**Downtown Revitalization and Design Standards: Policy
Direction and Implementation**

Swimming Pool Facility Improvement Plan

HIGH PRIORITY

**Animal Control and Shelter: Direction, Service Level and
Funding**

Street Renovation and Financing Plan

Yakima Valley Community College Strategy

**Neighborhood Infrastructure Improvements: Projects and
Funding**

Port-City Relations: Aggressive Strategy

**Freeway Interchanges and Corridor Development: Strategy and
Actions**

TARGET Plan for Financing General Fund Services
(Current Expense Fund)

PRIORITY

Policy – Top

Actions

Time

- | | |
|---|-------------|
| 1. Develop public process plan by Executive Team | 1/08 |
| 2. Present public process plan to Mayor and Council | 1/08 |
| 3. Initiate public process meetings | 2/08 – 3/08 |
| 4. Decide on direction of financing city services | 4/08 |
| 5. Conduct election on financing city services (if necessary) | 5/08 |

Responsibility: City Administrator

TARGET Rental Property Registration and Annual
Inspection Program

PRIORITY

Policy – Top

Actions

Time

- | | |
|---|------|
| 1. Presentation to Mayor-Council program recommendation | 1/08 |
| 2. Finalize ordinance | 3/08 |
| 3. Approve ordinance | 3/08 |
| 4. Implement | 5/08 |

Responsibility: Public Works Director

TARGET School Resource Officer: Funding Policy

PRIORITY

Policy – Top

Actions

Time

- | | |
|--|------|
| 1. Meet with School Superintendent/Police to discuss current program and needs | 2/08 |
| 2. Develop joint recommendation for Mayor-Council and School Board | 4/08 |
| 3. Decide on program direction and funding | 5/08 |

Responsibility: City Administrator and Police Chief

TARGET **Downtown Revitalization and Design Standards**

PRIORITY

Policy – Top

Actions

Time

- | | |
|---|-------|
| 1. Meet with property owners and businesses to review plan option | 12/07 |
| 2. Present preferred alternative plan | 1/08 |
| 3. Decide on plan | 3/08 |
| 4. Complete Design Standards | 6/08 |

Responsibility: City Clerk and Public Works Director

TARGET **Swimming Pool Facility Improvement Plan**

PRIORITY

Policy – Top

Actions

Time

- | | |
|--|-------|
| 1. Identify resources to develop survey instrument | 2/08 |
| 2. Present survey to council for approval | 5/08 |
| 3. Complete survey of registered voters | 7/08 |
| 4. Review survey results and prepare recommendations | 9/08 |
| 5. Present proposal to Mayor-Council and decide | 10/08 |

Responsibility: Parks and Recreation Director

TARGET **Animal Control and Shelter:**
Direction, Service Level and Funding

PRIORITY

Policy – High

Actions

Time

- | | |
|---|------|
| 1. Meeting with Committee to discuss alternatives | 2/08 |
| 2. Present recommendation to Mayor-Council | 4/08 |
| 3. Decide on direction and funding | 6/08 |

Responsibility: City Administrator

TARGET **Street Renovation and Financing Plan**

PRIORITY

Policy – High

Actions

Time

1. Conduct public information meetings for input
2. Make policy decision regarding funding issue

2/08
4/08

Responsibility: City Administrator

TARGET **Neighborhood Infrastructure**
Improvements: Projects and Funding

PRIORITY

Policy – High

Actions

Time

1. Aggressively pursue all funding sources for projects

ongoing

Responsibility: Public Works Director

TARGET **Yakima Valley Community College Strategy**

PRIORITY

Policy – High

Key Issues

Actions

Time

1. Library (Joint)
2. Vocational/Technical Programs
3. Parking Lot
4. IT Support for City

1. Meet with Campus Dean to focus topics to be addressed
2. Report on Mayor-Council on topics and next steps

2/08
4/08

Responsibility: City Administrator

TARGET **Port-City Relations: Aggressive Strategy**

PRIORITY

Policy – High

Actions

Time

- | | |
|--|------|
| 1. Work with Port Chair, Chamber President, YCDA Director | 2/08 |
| 2. Conduct Joint Meeting: Council, Port Commission, YCDA | 4/08 |
| 3. Develop proactive economic development strategy with specific action | 6/08 |

Responsibility: City Administrator

TARGET **Freeway Interchanges and Corridor
Development: Strategy and Actions**

PRIORITY

Policy – High

Actions

Time

- | | |
|--|------|
| 1. Incorporate in discussion with Port, Chamber and YCDA | 6/08 |
|--|------|

Responsibility: City Administrator

Management Agenda 2008

Targets for Action

TOP PRIORITY

Five Year Financial Plan with Revenue and Expenditure Projections

Gangs Strategy and Actions

Block Parties: Expansion

Water Master Plan

Water Rights (with Water Conservancy Board)

HIGH PRIORITY

**Community Information Program and Marketing Plan:
Enhancement**

**Citywide Service and Delivery Method: Cost of Services, Audit
and Plan**

Sewer Master Plan

**Training Program for Managers, Supervisors and Employees for
Current Position and Potential Promotion**

100th Anniversary Celebration: Planning

TARGET **Five Year Financial Plan with Revenue and Expenditure Projections**

PRIORITY

Mgmt – Top

Actions

Time

1. Complete projections
2. Review in study session with Mayor and Council
3. Provide policy direction

5/08
6/08
7/08

Responsibility: City Administrator and City Treasurer

TARGET **Gangs Strategy and Actions**

PRIORITY

Mgmt – Top

Actions

Time

1. Incorporate updates on implementation of new ordinances
2. City-Schools Coalition to discuss problems and resolutions, parental education
3. Incorporate public information on new ordinances, enforcement on ordinances and background information on gangs
4. Conduct Council Workshop on State laws regarding parents and child relations

1/08
1/08
1/08

Responsibility: Police Chief

TARGET **Block Parties: Expansion**

PRIORITY

Mgmt – Top

Actions

Time

1. Develop a plan, checklist and kit for Mayor-Council members
2. Develop public information and resource handouts
3. City Administrator present plan to Council and sign up

3/08
4/08

Responsibility: Police Chief and Mayor-Council

TARGET **Water Master Plan**

PRIORITY

Mgmt – Top

| <i>Actions</i> | <i>Time</i> |
|--|-------------|
| 1. Obtain task order approval – steps, dates and costs | 1/08 |
| 2. Complete master plan | 6/08 |
| 3. Review plan | 7/08 |
| 4. Submit plan to State | 7/08 |
| 5. Receive comments | 11/08 |
| 6. Finalize and approve plan | 12/08 |

Responsibility: Public Works Director

TARGET **Water Rights**

PRIORITY

Mgmt – Top

| <i>Actions</i> | <i>Time</i> |
|-------------------------------------|-------------|
| 1. Submit addendum to application | 1/08 |
| 2. Hire hydrologist to gather data | 3/08 |
| 3. Obtain approval from State Board | 4/08 |

Responsibility: Public Works Director

TARGET **Community Information Program and Marketing Plan**

PRIORITY

Mgmt –High

| <i>Actions</i> | <i>Time</i> |
|--|-------------|
| 1. Develop design for reader board | 1/08 |
| 2. Select, purchase and install reader board | 4/08 |
| 3. Continue quarterly Newsletter | Ongoing |
| 4. Continue upgrade of website | Ongoing |

Responsibility: City Clerk and City Administrator

TARGET **Citywide Service and Delivery Method: Cost of Services, Audit and Plan**

PRIORITY

Mgmt – High

Actions

Time

1. Develop proposal as to how to complete service audit

7/08

Responsibility: City Administrator

TARGET **Sewer Master Plan**

PRIORITY

Mgmt – High

Actions

Time

1. Obtain task order approval – steps, dates and costs
2. Complete master plan
3. Review plan
4. Submit plan to State
5. Receive comments
6. Finalize and approve plan

1/08

6/08

7/08

7/08

11/08

12/08

Responsibility: Public Works Director

TARGET **Training Program for Managers, Supervisors and Employees for Current Position and Potential Promotion**

PRIORITY

Mgmt – High

Actions

Time

1. Continue budgetary support for training for each employee (dollars per employee)
2. Continue WCIA/AWC as a training resource
3. Identify video conferencing training opportunities

Ongoing

Ongoing

2/08

Responsibility: City Administrator

TARGET **100th Anniversary Celebration**

PRIORITY

Mgmt –High

Actions

Time

- | | |
|--|------|
| 1. Appoint committee (by Mayor) | 1/08 |
| 2. Develop recommendations | 4/08 |
| 3. Review recommendations and approve celebration plan | 6/08 |

Responsibility: City Clerk and Parks & Recreation Director

TARGET **Westside Park**

PRIORITY

Major Project

Actions

Time

- | | |
|--|------|
| 1. Complete fundraising for new playground equipment | 4/08 |
| 2. Finish construction of new facility | 5/08 |

Responsibility: Parks & Recreation Director

TARGET **Dykstra Park Restroom Facility**

PRIORITY

Major Project

Actions

Time

- | | |
|---------------------------------------|------|
| 1. Award bid and sign contract | 3/08 |
| 2. Complete placement of new facility | 5/08 |

Responsibility: Public Works Director

TARGET **Comprehensive Plan: Amendments**

PRIORITY

In Progress

Actions

Time

1. Adopt comprehensive plan

1/08

Responsibility: City Clerk and City Administrator

TARGET **Personnel Policy Manual Implementation**

PRIORITY

In Progress

Actions

Time

1. Review proposed policy with Mayor and Council
2. Adopt manual

2/08

2/08

Responsibility: City Administrator

Major Projects 2008

- 1. Westside Park Playground**
- 2. Dysktra Park Restroom Facilities**

ATTACHMENT F 2009 Budget

October 14, 2008

Mayor Childress and Grandview City Council:

We have completed our analysis of the 2009 revenues and expenditures for Grandview's water and sewer fund, and we have examined the rates necessary to meet projected revenues. Our analysis considered the loss of revenue caused by the Wild River Foods fire and assumes they will not be back in operation in 2009. Had Wild River Foods remained on operation for a full year, they would have generated about \$130,000 in water charge revenues and about \$750,000 in sewer charge revenue. As discussed, with this significant loss of revenue, we have developed a 5-year plan to bring water and sewer revenues back to the level where each department is self-sufficient.

Water Department

The water department has a significant fund balance of about \$2 million, which provides flexibility in addressing the lost revenue. HLA is also updating the City's Water System Plan, and we have included recommended capital improvements in the water system cash flow analysis. The City has committed \$335,000 in water funds to the CDBG neighborhood improvement project, and we assumed the year 2011 and 2012 water system improvements would be financed with an \$800,000 loan. Based on our analysis, we recommend water rates be increased 6% per year from 2009 through 2013.

Sewer Department

As you know, the water and sewer systems are combined into a single fund, but the revenues and expenditures are tracked separately. We project that the 2008 year-end sewer department balance will be negative. Our goal in generating sewer revenue is to make the fund self-sufficient (revenue exceeds expenditures) by the end of 2013. Therefore, deficit spending will continue in the sewer department and the fund balance will continue to decline until then, when it will begin to build to a positive balance. However, the water department balance is large enough to meet this deficit. We examined three options to generate the needed sewer revenue:

Option 1: Return industrial charges to 2007 rates, increase domestic rates 33%, and follow with 4 successive years of 4% increases to all users. The net effect would be a 56% increase to all users over a 5-year period.

Option 2: Return industrial charges to 2007 rates, increase domestic rates 20%, and follow with 4 successive years of 6% increases to all users. The net effect would be a 68% increase to industrial users and a 52% increase to domestic users over a 5-year period.

Option 3: Return industrial charges to 2007 rates, increase domestic rates 10%, and follow with 4 successive years of 7.5% increases to all users. The net effect would be a 78% increase to industrial users and a 47% increase to domestic users over a 5-year period.

We recommend the City consider Option 2. While Option 1 would raise revenues faster, it does not allow for a "wait and see" approach in the event another industry returns to Grandview. Option 3 places more of the burden on industrial users and increases the City's dependency on industrial revenues. Option 2 strikes a balance in these areas and the proposed future 6% sewer rate increases match the proposed water rate increases.

We are available at your convenience to review the details of our analysis. We can also assist in preparing ordinances for the proposed rates and can develop the incremental increases in rates (rather than the percentage increases provided above) for typical users in your system.

Should you have any questions or need more information, please contact our office.

Thank you,

Ted Pooler, PE
Huibregtse, Louman Associates, Inc.
801 North 39th Avenue
Yakima, WA 98902
Phone: 509-966-7000/Fax: 509-965-3800

ATTACHMENT G
2009 Budget

Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2008/Current Rates

Water/Sewer billing for 5,000 gallons

| | Water Charges | Water Tax | Sewer Charges | Sewer Tax | min. Garbage Charges | Garbage Tax | Total | note/comment |
|---|----------------------|------------------|----------------------|------------------|-----------------------------|--------------------|---------------|--------------|
| <i>Utility tax rate</i> Selah | 17.01 | 6% | 31.96 | 6% | 11.04 | 6% | 63.61 | |
| Union Gap | 21.37 | - | 35.99 | - | 7.97 | - | 65.33 | 1) |
| <i>Utility tax rate</i> Toppenish | 26.42 | 32.0% | 40.53 | 32.0% | 10.68 | 32.0% | 102.47 | 2) |
| <i>Utility tax rate</i> Sunnyside | 20.79 | 6.0% | 41.71 | 6.0% | 8.31 | 6.0% | 75.06 | 3) |
| <i>Utility tax rate</i> Prosser | 21.90 | 10.0% | 34.01 | 10.0% | 13.40 | - | 74.90 | 4) |
| <i>Utility tax rate</i> West Richland | 36.40 | 12.5% | 39.00 | 12.5% | 13.13 | 20.0% | 100.59 | 5) |
| <i>Utility tax rate</i> Grandview | 21.45 | 24.2% | 19.90 | 6.0% | 10.00 | 40.0% | 61.73 | |

- Notes:
- 1) Includes recycling container
 - 2) 32% utility tax
 - 3) 6% utility tax, 35 gallon garbage minimum
 - 4) Garbage includes taxes & Admin fee
 - 5) 16% garbage tax includes 8% tax + 12% admin fee.
Garbage is contracted out.

2009/Proposed Rates

Water/Sewer billing for 5,000 gallons

| | Water Charges | Water Tax | Sewer Charges | Sewer Tax | Garbage Charges | Garbage Tax | Total | note/comment |
|---|----------------------|------------------|----------------------|------------------|------------------------|--------------------|---------------|--------------|
| <i>Utility tax rate</i> Selah | 17.86 | 6.0% | 31.96 | 6.0% | 12.14 | 6.0% | 65.68 | 1) |
| Union Gap | 21.37 | - | 35.99 | - | 7.97 | - | 65.33 | 2) |
| <i>Utility tax rate</i> Toppenish | 30.40 | 32.0% | 46.61 | 32.0% | 10.68 | 32.0% | 115.76 | 3) |
| <i>Utility tax rate</i> Sunnyside | 20.79 | 6.0% | 47.97 | 6.0% | 8.31 | 6.0% | 81.70 | 4) |
| <i>Utility tax rate</i> Prosser | 22.34 | 10.0% | 34.01 | 10.0% | 13.40 | - | 75.38 | 5) |
| <i>Utility tax rate</i> West Richland | 37.00 | 12.5% | 42.00 | 12.5% | 13.59 | 16.0% | 104.64 | 6) |
| <i>Utility tax rate</i> Grandview | 22.74 | 24.2% | 23.88 | 6.0% | 13.50 | 40.0% | 72.45 | 7) |

- Notes:
- 1) Proposed 3 to 5% Water increase, 10% Garbage increase
 - 2) Includes Recycling container. No rate increase
 - 3) 32% Utility Tax
 - 4) Proposed 15% Sewer increase. Water/Garbage rates to be determined
 - 5) Proposed 2% Water increase. 6% Garbage tax
 - 6) 16% garbage tax includes 8% tax + 12% admin fee.
Garbage is contracted out.
 - 7) Water = 6%, Sewer = 20%, Garbage = 35% rate increases

ATTACHEMENT H
2009 Budget

| Pension Contribution Rates – Employers | | | | |
|---|-----------------------------|-----------------------------|---|---|
| | 9/1/07 - 6/30/08 | 7/1/08 - 6/30/09 | 7/1/09 - 6/30/11 (Projected) | 7/1/11 - 6/30/13 (Projected) |
| PERS 1, 2, & 3 | 6.13% | 8.31% | 7.93% | 7.51% |
| PSERS | 8.55% | 9.43% | 10.15% | 10.07% |
| LEOFF 1 | 0.16% | 0.16% | 0.16% | 0.16% |
| LEOFF 2 | 5.35% | 5.46% | 5.17% | 5.17% |

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| 2009 BUDGET SUMMARY |
|----------------------------|

| Fund No. | Fund | 1/1/2008 Beg. Balance | Projected Est. 2008 Revenue | Projected Est. 2008 Expenditures | 2008 Difference Rev/Exp | Est. Balance 1/1/2009 | Estimated 2009 Revenue | Estimated 2009 Expenditures | 2009 Difference Rev/Exp | Estimated Ending Balance |
|----------|----------------------------|-----------------------|-----------------------------|----------------------------------|-------------------------|-----------------------|------------------------|-----------------------------|-------------------------|--------------------------|
| 001 | CURRENT EXPENSE FUND | 637,100 | 4,451,980 | 4,371,520 | 80,460 | 717,560 | 4,477,840 | 4,475,990 | 1,850 | 719,410 |
| 105 | EMERGENCY MEDICAL SERVICES | 91,750 | 92,840 | 82,140 | 10,700 | 102,450 | 94,700 | 136,560 | (41,860) | 60,590 |
| 106 | LAW & JUSTICE TAX .3% | - | 321,800 | 233,900 | 87,900 | 87,900 | 202,000 | 236,750 | (34,750) | 53,150 |
| 110 | STREET | 26,950 | 473,800 | 439,680 | 34,120 | 61,070 | 445,700 | 463,190 | (17,490) | 43,580 |
| 130 | CEMETERY | 56,340 | 137,600 | 167,860 | (30,260) | 26,080 | 136,600 | 136,440 | 160 | 26,240 |
| 201 | G. O. BOND REDEMPTION | 6,150 | 85,800 | 88,060 | (2,260) | 3,890 | 85,800 | 84,910 | 890 | 4,780 |
| 301 | CAPITAL IMPROVEMENTS | 96,410 | 54,700 | 41,700 | 13,000 | 109,410 | 52,000 | 85,000 | (33,000) | 76,410 |
| 310 | C.D.B.G. CONSTRUCTION | - | 100,000 | 100,000 | - | - | 1,054,200 | 1,054,200 | - | - |
| 410 | WATER/SEWER | 2,332,850 | 4,061,700 | 4,703,990 | (642,290) | 1,690,560 | 3,757,240 | 4,609,270 | (852,030) | 838,530 |
| 420 | IRRIGATION | 259,100 | 326,000 | 362,000 | (36,000) | 223,100 | 384,000 | 395,710 | (11,710) | 211,390 |
| 430 | SOLID WASTE | 72,300 | 771,250 | 842,770 | (71,520) | 780 | 1,060,300 | 1,039,060 | 21,240 | 22,020 |
| 450 | W/S REV. BOND REDEMPTION | 94,220 | 540,940 | 557,710 | (16,770) | 77,450 | 522,400 | 539,080 | (16,680) | 60,770 |
| 510 | EQUIPMENT RENTAL | 1,344,790 | 507,000 | 558,300 | (51,300) | 1,293,490 | 502,250 | 374,360 | 127,890 | 1,421,380 |

2009 Budget Summary Work
12/30/2008 10:11

| Fund | Program | Balance 1/1/2008 | Projected Est. 2008 Revenue | Projected Est. 2008 Exp. | 2008 Difference Rev/Exp | Est. Balance 1/1/2009 | Est. 2009 Revenue | Adopted Est. 2009 Exp. | 2009 Difference Rev/Exp | Est. Ending Balance |
|---------------------------------------|----------------------------------|---------------------|-----------------------------------|--------------------------------|-------------------------------|-----------------------------|------------------------|------------------------------|-------------------------------|---------------------------|
| CURRENT EXPENSE FUND | | 637,100 | 4,451,980 | 4,371,520 | 80,460 | 717,560 | 4,477,840 | 4,475,990 | 1,850 | 719,410 |
| | Legislative Services | | 5,089,080 | 56,810 | | | | 44,660 | | 16% |
| | Community Support Services | | | 76,700 | | | | 80,260 | | |
| | Court Services | | | 159,700 | | | | 199,300 | | |
| | General Management Services | | | 128,310 | | | | 125,900 | | |
| | Clerk Services | | | 56,970 | | | | 61,680 | | |
| | Accounting Services | | | 98,400 | | | | 103,760 | | |
| | Risk Management Services | | | 153,590 | | | | 166,180 | | |
| | Legal Services | | | 105,930 | | | | 113,450 | | |
| | Human Resource Services | | | 47,230 | | | | 51,050 | | |
| | General Facilities Services | | | 46,280 | | | | 41,770 | | |
| | Police Administrative Services | | | 226,470 | | | | 230,100 | | |
| | Police Investigation Services | | | 262,100 | | | | 282,700 | | |
| | Police Patrol Services | | | 901,030 | | | | 972,200 | | |
| | Police Community Programs | | | 162,220 | | | | 168,500 | | |
| | Police Correction Services | | | 131,700 | | | | 148,500 | | |
| | Police Communication Services | | | 331,700 | | | | 347,100 | | |
| | Graffiti Removal Services | | | 12,710 | | | | 17,850 | | |
| | Fire - Administrative Services | | | 126,180 | | | | 131,900 | | |
| | Fire - Suppression Services | | | 174,270 | | | | 198,280 | | |
| | Code Enforcement Services | | | 21,570 | | | | 34,770 | | |
| | Animal Control Services | | | 31,380 | | | | 4,700 | | |
| | Senior Center | | | 35,250 | | | | 34,330 | | |
| | Planning Services | | | 82,830 | | | | 38,060 | | |
| | Economic Development Services | | | 18,080 | | | | 18,950 | | |
| | Inspection & Permitting Services | | | 72,240 | | | | 84,180 | | |
| | Library Services | | | 197,930 | | | | 234,790 | | |
| | Recreation Services | | | 159,610 | | | | 167,090 | | |
| | Aquatics Services | | | 63,930 | | | | 70,700 | | |
| | Parks Maintenance Services | | | 272,230 | | | | 271,210 | | |
| | Museum | | | 10,970 | | | | 4,870 | | |
| | Op. & Equity Transfers Out | | | 145,000 | | | | 25,000 | | |
| | Museum Res. Balance | | | 2,200 | | | | 2,200 | | |
| EMERGENCY MED. SERVICES FUND | | 91,750 | 92,840 | 82,140 | 10,700 | 102,450 | 94,700 | 136,560 | (41,860) | 60,590 |
| LAW & JUSTICE TAX .3% FUND | | - | 321,800 | 233,900 | 87,900 | 87,900 | 202,000 | 236,750 | (34,750) | 53,150 |
| STREET FUND | | 26,950 | 473,800 | 439,680 | 34,120 | 61,070 | 445,700 | 463,190 | (17,490) | 43,580 |
| | Road & Street Maintenance | | | 85,360 | | | | 110,790 | | |
| | Storm Drainage | | | 290 | | | | 550 | | |
| | Structures | | | 140 | | | | 1,140 | | |
| | Sidewalks | | | 10,330 | | | | 9,020 | | |
| | Street Lighting | | | 116,000 | | | | 116,000 | | |
| | Traffic Control Devices | | | 45,160 | | | | 47,960 | | |
| | Parking Facilities | | | - | | | | - | | |
| | Snow & Ice Control | | | 20,280 | | | | 18,460 | | |
| | Street Cleaning | | | 29,120 | | | | 23,990 | | |
| | Roadside | | | 76,370 | | | | 71,630 | | |
| | Maintenance Administration | | | 56,630 | | | | 63,650 | | |
| | Construction Projects | | | - | | | | - | | |
| | Equity Transfer > C.E. | | | - | | | | - | | |
| CEMETERY FUND | | 56,340 | 137,600 | 167,860 | (30,260) | 26,080 | 136,600 | 136,440 | 160 | 26,240 |
| GENERAL OBLIGATION BOND REDEEM | | 6,150 | 85,800 | 88,060 | (2,260) | 3,890 | 85,800 | 84,910 | 890 | 4,780 |
| CAPITAL IMPROVEMENTS | | 96,410 | 54,700 | 41,700 | 13,000 | 109,410 | 52,000 | 85,000 | (33,000) | 76,410 |
| C.D.B.G. CONSTRUCTION | | - | 100,000 | 100,000 | - | - | 1,054,200 | 1,054,200 | - | - |
| WATER/SEWER FUND | | 2,332,850 | 4,061,700 | 4,703,990 | (642,290) | 1,690,560 | 3,757,240 | 4,609,270 | (852,030) | 838,530 |
| | Water | | | 1,716,130 | | | | 1,505,810 | | |
| | Sewer Collection | | | 714,460 | | | | 651,770 | | |
| | Sewer Treatment | | | 1,123,580 | | | | 1,011,890 | | |
| | W/S Debt Service & Transfers Out | | | 1,149,820 | | | | 1,439,800 | | |
| IRRIGATION FUND | | 259,100 | 326,000 | 362,000 | (36,000) | 223,100 | 384,000 | 395,710 | (11,710) | 211,390 |
| | | | | | | | <i>rate ^ increase</i> | | | |
| SOLID WASTE FUND | | 72,300 | 771,250 | 842,770 | (71,520) | 780 | 1,060,300 | 1,039,060 | 21,240 | 22,020 |
| | Collection | | | 814,690 | | | | 982,160 | | |
| | Neighborhood Clean-Up | | | 17,030 | | | | 20,350 | | |
| | Landfill & Op. Transfer Out | | | 11,050 | | | | 36,550 | | |
| REVENUE BOND REDEMPTION FUND | | 94,220 | 540,940 | 557,710 | (16,770) | 77,450 | 522,400 | 539,080 | (16,680) | 60,770 |
| | 450 1999 W/S Revenue Bonds | 34,900 | 323,000 | 325,410 | (2,410) | 32,490 | 305,000 | 325,660 | (20,660) | 11,830 |
| | 456 2005 W/S Revenue Bonds | 41,630 | 217,700 | 214,370 | 3,330 | 44,960 | 217,400 | 213,420 | 3,980 | 48,940 |
| | 457 1994 W/S Revenue Bonds | 17,690 | 240 | 17,930 | (17,690) | - | - | - | - | 0 |
| EQUIPMENT RENTAL FUND | | 1,344,790 | 507,000 | 558,300 | (51,300) | 1,293,490 | 502,250 | 374,360 | 127,890 | 1,421,380 |
| | | 5,017,960 | | | | | | | | |

2009 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue

| FUND/ Program | DESCRIPTION | 2009 FTE | 2009 Annual Revenues (1) | 2009 Annual Expenses |
|--|-------------------------------------|---------------|-----------------------------|-------------------------|
| 001 | Legislative Services | 0.000 | \$0 | \$44,660 |
| 002 | Community Support Services | 0.100 | 4,400 | 77,760 |
| 003 | Municipal Court Services | 0.000 | 123,350 | 199,300 |
| 006 | General Management Services | 0.900 | 0 | 125,900 |
| 008 | Clerk Services | 0.550 | 21,500 | 61,680 |
| 009 | Accounting Services | 0.900 | 30,200 | 103,760 |
| 013 | Risk Management Services | 0.000 | 0 | 166,180 |
| 015 | Legal Services | 0.500 | 0 | 113,450 |
| 020 | Human Resource Services | 0.400 | 0 | 51,050 |
| 025 | Facilities Maintenance Services | 0.000 | 15,500 | 41,770 |
| 030 | Police Administration Services | 2.600 | 0 | 230,100 |
| 031 | Police Investigation Services | 2.850 | 0 | 282,700 |
| 032 | Police Patrol Services | 9.400 | 82,300 | 972,200 |
| 033 | Police Community Programs | 1.900 | 0 | 168,500 |
| 034 | Police Correction Services | 0.950 | 9,000 | 148,500 |
| 035 | Police Communications Services | 4.800 | 3,000 | 347,100 |
| 036 | Graffiti Removal Services | 0.200 | 0 | 17,850 |
| 037 | Fire Administrative Services | 1.000 | 0 | 131,900 |
| 038 | Fire Suppression Services | 0.800 | 3,600 | 198,280 |
| 040 | Code Enforcement Services | 0.225 | 0 | 34,770 |
| 055 | Animal Control Services | 0.000 | 3,300 | 4,700 |
| 058 | Carl L. Stevens Senior Center | 0.200 | 2,300 | 34,330 |
| 060 | Planning Services | 0.200 | 5,000 | 38,060 |
| 062 | Economic Development Services | 0.100 | 0 | 18,950 |
| 065 | Inspection and Permitting Services | 0.900 | 97,000 | 84,180 |
| 075 | Library Services | 3.000 | 14,300 | 234,790 |
| 080 | Recreation Services | 1.625 | 26,800 | 167,090 |
| 081 | Aquatics Services | 1.290 | 17,300 | 70,700 |
| 082 | Parks Maintenance Services | 2.300 | 0 | 271,210 |
| 085 | RE Powell Museum Services | 0.025 | 0 | 7,070 |
| Subtotal - Current Expense Fund | | 37.715 | \$458,850 | \$4,448,490 |
| 105 | Emergency Medical Services | 0.200 | 94,700 | 136,560 |
| 106 | Yakima County Law & Justice Tax | 2.500 | 202,000 | 236,750 |
| 110 | Street | 1.550 | 222,800 | 438,190 |
| 130 | Cemetery Services | 1.175 | 86,900 | 136,440 |
| 410 | Water Pumping, Treatment & Delivery | 6.200 | 3,332,900 | 4,184,930 |
| | Wastewater Collection Services | 2.950 | | |
| | Wastewater Treatment Services | 7.000 | | |
| 420 | Irrigation Water Delivery Services | 1.250 | 380,000 | 395,710 |
| 430 | Solid Waste | 4.280 | 756,400 | 736,660 |
| 510 | Equipment Rental & Reserve | 0.200 | 502,250 | 374,360 |
| Grand Total | | 65.020 | \$6,436,400 | \$9,948,200 |

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

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CURRENT EXPENSE FUND

CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

CURRENT EXPENSE FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 798,430.12 | 637,110 | 637,100 | 717,560 | 717,560 |
| TOTAL BEGINNING FUND BALANCE | 798,430.12 | 637,110 | 637,100 | 717,560 | 717,560 |
| TAXES | | | | | |
| REAL & PERSONAL PROPERTY TAXES | 1,186,841.22 | 1,200,000 | 1,220,000 | 1,240,000 | 1,240,000 |
| LOCAL SALES TAX | 508,026.29 | 520,000 | 550,000 | 520,000 | 520,000 |
| HOTEL/MOTEL TAX | 2,295.00 | 2,100 | 2,100 | 2,100 | 2,100 |
| BROKERED NATURAL GAS USE TAX | 16,711.31 | | 137,000 | 50,000 | 50,000 |
| CRIMINAL JUSTICE TAX - 1/10% | 101,547.26 | 103,000 | 103,000 | 105,000 | 105,000 |
| CRIMINAL JUSTICE TAX - 3/10% | 190,908.58 | | - | | |
| CITY WATER UTILITY TAX | 239,317.68 | 308,000 | 280,000 | 280,000 | 307,340 |
| CITY SEWER UTILITY TAX | 144,764.42 | 130,000 | 120,000 | 120,000 | 117,000 |
| CITY GARBAGE UTILITY TAX | 94,739.39 | 222,000 | 190,000 | 244,200 | 302,400 |
| UTILITY TAX - ELECTRICITY | 414,172.66 | 420,000 | 430,000 | 450,000 | 450,000 |
| UTILITY TAX - NATURAL GAS | 213,005.22 | 300,000 | 180,000 | 190,000 | 190,000 |
| UTILITY TAX - GARBAGE | 27,506.17 | 26,000 | 26,000 | 28,500 | 28,500 |
| UTILITY TAX - CABLE T.V. | 42,771.58 | 43,200 | 48,200 | 48,200 | 48,200 |
| UTILITY TAX - TELEPHONE | 195,340.23 | 195,000 | 195,000 | 205,000 | 205,000 |
| LEASEHOLD EXCISE TAXES | 1,011.68 | 1,500 | 1,000 | 1,000 | 1,000 |
| TOTAL TAXES | 3,378,958.69 | 3,470,800 | 3,482,300 | 3,484,000 | 3,566,540 |
| LICENSES & PERMITS | | | | | |
| AMUSEMENT LICENSES & PERMITS | 2,175.00 | 1,500 | 2,000 | 2,000 | 2,000 |
| BUSINESS LICENSES & PERMITS | 18,450.00 | 20,000 | 18,000 | 35,000 | 35,000 |
| FRANCHISE FEES-CHARTER CABLE | 22,686.80 | 29,600 | 29,600 | 30,000 | 30,000 |
| BUILDING PERMITS | 101,143.80 | 120,000 | 80,000 | 90,000 | 90,000 |
| ANIMAL LICENSES | 5,266.00 | 4,100 | 4,100 | 4,100 | 4,100 |
| OTHER NON-BUS LICENSE & PERMIT | 5,685.79 | 6,000 | 6,000 | 6,000 | 6,000 |
| TOTAL LICENSES & PERMITS | 155,407.39 | 181,200 | 139,700 | 167,100 | 167,100 |

CITY OF GRANDVIEW

** 2009 REVENUE ESTIMATES **

CURRENT EXPENSE FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| INTERGOVERNMENTAL REVENUES | | | | | |
| FEDERAL GRANT - POLICE VESTS | 4,237.50 | | - | - | - |
| F.E.M.A. GRANT - COMPUTER EQPT | 90,951.00 | 2,500 | 2,550 | - | - |
| MEDICARE RETIREE DRUG SUBSIDY | | | | | |
| CDBG - R.O.F. - DOWNTOWN | - | 20,000 | 20,000 | - | - |
| CDBG - PARKS COMP. PLAN | 4,246.58 | | - | - | - |
| L.E.A.D. TASK FORCE GRANT | 37,049.87 | 38,000 | 28,000 | 28,000 | 28,000 |
| TRAFFIC SAFETY COMM. GRANT | 1,680.00 | 1,200 | 2,000 | 2,000 | 2,000 |
| CDBG - PLANNING ONLY DOWNTOWN | 1,500.00 | 24,000 | 24,000 | - | - |
| P.U.D. PRIVILEGE TAX | 27,911.42 | 28,000 | 30,350 | 30,000 | 30,000 |
| CITY-COUNTY ASSISTANCE | 105,552.50 | 93,000 | 73,500 | 73,500 | 73,500 |
| CRIMINAL JUSTICE - HIGH CRIME | 19,112.27 | 18,000 | 20,000 | 20,000 | 20,000 |
| CRIMINAL JUSTICE TAX - POP. | 1,746.24 | 2,100 | 2,000 | 2,100 | 2,100 |
| CRIMINAL JUSTICE TAX - DCD | 6,816.08 | 7,000 | 7,000 | 7,000 | 7,000 |
| DUI DISTRIBUTION | 2,042.30 | 1,500 | 1,700 | 1,700 | 1,700 |
| LIQUOR EXCISE TAX | 40,300.68 | 43,000 | 43,000 | 47,000 | 47,000 |
| LIQUOR BOARD PROFITS | 64,704.42 | 64,700 | 64,700 | 68,000 | 68,000 |
| STRMLINED SALES TAX MITIGATION | | | | | |
| IN-LIEU TAXES | 609.79 | 440 | 440 | 440 | 440 |
| WASPC TRAFFIC MINI GRANT | - | 500 | - | 500 | 500 |
| INTERGOV. CHARGES FOR SERVICE | 5,469.05 | 7,400 | 3,500 | 3,600 | 3,600 |
| INMATE HOUSING CHARGES - CNTY | 3,685.91 | | 8,800 | | |
| TOTAL INTERGOVERNMENTAL REVENUE | 417,615.61 | 351,340 | 331,540 | 283,840 | 283,840 |

CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

CURRENT EXPENSE FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| CHARGES FOR SERVICES | | | | | |
| MUNICIPAL COURT FEES & CHARGE | 7,671.36 | 9,000 | 11,500 | 10,000 | 10,000 |
| RECORDS SEARCH | 3,037.69 | 2,000 | 3,300 | 3,000 | 3,000 |
| SALE OF MAPS & PUBLICATIONS | 136.00 | 200 | 100 | 150 | 150 |
| PHOTOSTATTING | 2,095.63 | 2,000 | 2,500 | 2,500 | 2,500 |
| LIBRARY PHOTOCOPIES | 1,110.69 | 1,300 | 1,400 | 1,400 | 1,400 |
| SALES OF MERCHANDISE: T-SHIRT | 538.50 | 400 | 400 | 400 | 400 |
| ELECTION CANDIDATE FILING FEE | - | | 300 | | |
| LAW ENFORCEMENT SERVICES | 1,850.00 | 2,800 | 3,200 | 3,200 | 3,200 |
| WORK RELEASE PROGRAM | 7,150.00 | 9,000 | 3,000 | 3,000 | 3,000 |
| ANIMAL CONTROL SHELTER FEES | 188.00 | 300 | 100 | - | - |
| ABATEMENT CHRGES-PROPRTY CLEAN | 325.00 | | - | | |
| ZONING & SUBDIVISION FEES | 4,429.00 | 5,000 | 2,000 | 2,000 | 2,000 |
| PLAN CHECKING FEES | 8,008.40 | 10,000 | 11,600 | 7,000 | 7,000 |
| LIBRARY USE FEES | 2,048.34 | 3,100 | 1,600 | 1,600 | 1,600 |
| SWIMMING POOL FEES | 16,833.10 | 17,500 | 18,300 | 17,300 | 17,300 |
| MUSEUM RECEIPTS | 159.00 | 100 | 160 | - | - |
| RECREATION PROGRAM FEES | 8,062.50 | 9,000 | 6,500 | 7,000 | 7,000 |
| SCHOOL RECREATION PROGRAMS | | | 3,000 | 8,000 | 8,000 |
| SOAP BOX DERBY REGISTRATION | 330.00 | | | | |
| TOTAL CHARGES FOR SERVICES | 63,973.21 | 71,700 | 68,960 | 66,550 | 66,550 |
| FINES & FORFEITS | | | | | |
| MUNICIPAL COURT FINE & FORFEITS | - | 65,000 | - | | |
| LIBRARY LATE RETURNS | 3,102.21 | 3,600 | 3,500 | 3,500 | 3,500 |
| TRAFFIC INFRACTION PENALTIES | 52,196.46 | 65,000 | 145,000 | 102,000 | 102,000 |
| CIVIL PARKING INF. PENALTIES | 588.62 | 750 | 200 | 200 | 200 |
| DUI FINES | 11,248.47 | 14,000 | 13,000 | 10,000 | 10,000 |
| OTHER CRIMINAL TRAFFIC MISC. | 20,695.96 | 24,000 | 25,000 | 20,000 | 20,000 |
| NARCOTICS/INVESTIGATIVE FUNDS | 281.67 | 500 | 100 | 100 | 100 |
| DUI INVESTIGATIVE FUND | 79.84 | 100 | 100 | 100 | 100 |
| OTHER CRIM NON-TRAFFIC FINES | 10,029.51 | 10,000 | 17,000 | 13,000 | 13,000 |
| INVESTIGATIVE FND CONFISCATION | - | | | | |
| TOTAL FINES & FORFEITS | 98,222.74 | 182,950 | 203,900 | 148,900 | 148,900 |

CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

CURRENT EXPENSE FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 39,491.31 | 35,000 | 24,000 | 24,000 | 24,000 |
| INTEREST ON TAXES | 4,129.17 | 3,500 | 3,750 | 3,500 | 3,500 |
| INTEREST - OTHER - GEN. ACCT. | 4,513.55 | 5,000 | 1,500 | 1,500 | 1,500 |
| COUNTRY PARK FACILITIES RENTAL | 4,652.00 | 4,000 | 2,000 | 3,500 | 3,500 |
| SENIOR CENTER RENTAL | 600.00 | 500 | 860 | 600 | 600 |
| LEARNING CENTER LEASE | 6,064.20 | 6,000 | 6,000 | 6,000 | 6,000 |
| LEASE - PIZZA HUT | 10,096.00 | 9,500 | 10,050 | 10,050 | 10,050 |
| L & I RETRO REFUND | - | | 10,000 | | |
| CONTRIBUTIONS TO CITY | 250.00 | | 100 | | |
| CONTRIB - CENTENNIAL CELEBRATION | | | 1,600 | 4,400 | 4,400 |
| CONTRIB TO POLICE/SCHOOL DIST | 36,360.00 | 36,000 | 42,270 | 57,840 | 57,840 |
| CONTRIBUTIONS TO POLICE DEPT | 1,000.00 | | - | | |
| CONTRIBUTIONS TO FIRE DEPT | - | 2,000 | - | | |
| CONTRIBUTIONS - ANIMAL SHELTER | 100.00 | 3,000 | - | | |
| CONTRIBUTIONS TO SR. CENTER | - | | 2,500 | - | - |
| CONTRIBUTIONS TO LIBRARY | - | | | | |
| GATES GRANT TO LIBRARY | - | | | 7,800 | 7,800 |
| CONTRIBUTIONS TO PARK | 16,637.93 | 15,500 | 16,000 | 16,000 | 16,000 |
| CONTRIBUTIONS-PARK - TREES | - | | 70 | - | - |
| CONTRIBUTION - BEAUTIFICATION | 265.00 | 250 | 20 | - | - |
| CONTRIBUTIONS PLAYGROUND PROJ | 15,000.00 | 16,500 | 19,750 | - | - |
| CONTRIBUTIONS TO MUSEUM | - | | - | | |
| DOWNTOWN DEV - CONTRIBUTIONS | 8,200.00 | | - | | |
| GHS ALUMNI CLASS CHALLENGE | - | 50 | 30 | 50 | 50 |
| CONFISCATED & FORFEITED PROPERTY | 3,282.61 | 1,000 | - | - | - |
| JUDGMENTS AND SETTLEMENTS | 1,078.80 | 750 | 1,100 | 1,100 | 1,100 |
| CASHIER'S OVERAGES & SHORTAGE | (17.31) | | (100) | | |
| LIBRARY OVER & SHORT | 12.19 | | 10 | | |
| OTHER MISCELLANEOUS REVENUE | 2,212.84 | | 1,500 | 1,000 | 1,000 |
| TOTAL MISCELLANEOUS REVENUE | 153,928.29 | 138,550 | 143,010 | 137,340 | 137,340 |
| TOTAL REVENUE | 4,268,105.93 | 4,396,540 | 4,369,410 | 4,287,730 | 4,370,270 |
| OTHER FINANCING SOURCES | | | | | |
| SALE OF FIXED ASSETS | 49,406.05 | | - | | |
| OPERATING TRANSFERS-IN | 78,800.00 | 78,000 | 82,570 | 82,570 | 82,570 |
| INTERFUND LOAN REPAYMENT | | | | 25,000 | 25,000 |
| TRANSFERS-IN | 3,956.95 | | | | |
| TOTAL OTHER FINANCING SOURCES | 132,163.00 | 78,000 | 82,570 | 107,570 | 107,570 |
| TOTAL CURRENT EXPENSE FUND | 5,395,232.65 | 5,111,650 | 5,089,080 | 5,112,860 | 5,195,400 |

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

The Legislative Services program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services , service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2009 – None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

LEGISLATIVE SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 20,431.50 | 25,600 | 22,760 | 23,700 | 23,700 |
| OVERTIME | - | | | | |
| TOTAL SALARIES | 20,431.50 | 25,600 | 22,760 | 23,700 | 23,700 |
| SOCIAL SECURITY | 1,562.97 | 2,900 | 1,750 | 1,820 | 1,820 |
| RETIREMENT | - | - | | | |
| WORKMAN'S COMPENSATION | 74.10 | 150 | 80 | 100 | 100 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 1,637.07 | 3,050 | 1,830 | 1,920 | 1,920 |
| OFFICE & OPERATING SUPPLIES | 3,932.03 | 3,820 | 3,000 | 3,150 | 3,150 |
| TOTAL SUPPLIES | 3,932.03 | 3,820 | 3,000 | 3,150 | 3,150 |
| PROFESSIONAL SERVICES | - | 12,000 | 14,500 | | |
| COMMUNICATIONS | 1,360.49 | 670 | 500 | 500 | 500 |
| TRAVEL | 604.00 | 1,000 | 300 | 500 | 500 |
| ADVERTISING | 153.00 | 700 | 690 | 750 | 750 |
| OPERATING RENTALS & LEASES | 1,260.00 | 620 | 1,200 | 1,260 | 1,260 |
| REPAIRS & MAINTENANCE | 112.06 | - | | | |
| MISCELLANEOUS | 1,591.23 | 1,000 | 2,000 | 2,000 | 2,000 |
| MISC. - DUES - AWC | 4,961.07 | 5,410 | 5,460 | 6,000 | 5,880 |
| MISC. - DUES - YVCOG | 5,516.00 | 4,570 | 4,570 | 5,000 | 5,000 |
| TOTAL OTHER | 15,557.85 | 25,970 | 29,220 | 16,010 | 15,890 |
| TOTAL LEGISLATIVE | 41,558.45 | 58,440 | 56,810 | 44,780 | 44,660 |

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site, a quarterly newsletter and an inventory of community information pamphlets and maps.

Staffing Level – Deputy City Clerk/Treasurer .10

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Publication of a Quarterly Newsletter
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce

Notable Changes in 2009

- Funding of City's Centennial Celebration.
- Funding of Prosser Memorial Hospital – community Ambulance Service

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – Contributions to centennial celebration: \$4,400

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

COMMUNITY SUPPORT SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|------------------|----------------|-------------------|---------------------------|-----------------|
| ELECTION SERVICES | | | | | |
| COMMUNICATIONS | - | 1,000 | 1,000 | 1,000 | 1,000 |
| ELECTION SERVICES - COUNTY | 3,202.57 | 17,000 | 20,060 | 17,000 | 17,000 |
| TOTAL ELECTION SERVICES | 3,202.57 | 18,000 | 21,060 | 18,000 | 18,000 |
| CRIME PREVENTION | | | | | |
| CITIZENS FOR SAFE COMMUNITIES | | | | | 2,500 |
| EMERGENCY SERVICES - COUNTY | | | | | |
| EMERGENCY PREPAREDNESS SRVC | 5,920.00 | 6,320 | 6,320 | 6,770 | 6,770 |
| AMBULANCE SERVICES | - | 33,000 | 31,000 | 30,900 | 30,900 |
| TOTAL EMERGENCY SERVICES | 5,920.00 | 39,320 | 37,320 | 37,670 | 37,670 |
| POLLUTION CONTROL | | | | | |
| INTERGOVERNMENTAL SERVICES | 1,382.00 | 2,390 | 2,390 | 2,560 | 2,560 |
| TOTAL POLLUTION CONTROL | 1,382.00 | 2,390 | 2,390 | 2,560 | 2,560 |
| INFORMATION SERVICES | | | | | |
| REGULAR SALARIES & WAGES | - | 4,700 | 4,700 | 4,850 | 4,850 |
| LONGEVITY | - | 70 | 70 | 80 | 80 |
| TOTAL SALARIES | - | 4,770 | 4,770 | 4,930 | 4,930 |
| SOCIAL SECURITY | - | 400 | 400 | 400 | 400 |
| RETIREMENT | - | 350 | 350 | 450 | 450 |
| WORKMAN'S COMPENSATION | - | 30 | 30 | 30 | 30 |
| MEDICAL/LIFE INSURANCE | - | 1,200 | 1,200 | 1,300 | 1,300 |
| TOTAL BENEFITS | - | 1,980 | 1,980 | 2,180 | 2,180 |
| OFFICE & OPERATING SUPPLIES | - | 1,000 | 200 | 500 | 500 |
| COMMUNICATIONS | 59.60 | 2,180 | 3,400 | 2,600 | 2,600 |
| ADVERTISING | 399.00 | - | | | |
| OPERATING RENTALS & LEASES | - | 300 | | 300 | 300 |
| MISC CHAMBER OF COMM - TOURISM | 2,395.96 | 1,500 | 2,300 | 2,300 | 2,300 |
| TOTAL OTHER | 2,854.56 | 4,980 | 5,900 | 5,700 | 5,700 |
| TOTAL INFORMATION SERVICES | 2,854.56 | 11,730 | 12,650 | 12,810 | 12,810 |
| ALCOHOLISM - YAKIMA COUNTY HEALTH DISTRICT | | | | | |
| INTERGOVERNMENTAL SERVICES | 2,082.20 | 2,160 | 2,160 | 2,320 | 2,320 |
| TOTAL ALCOHOLISM | 2,082.20 | 2,160 | 2,160 | 2,320 | 2,320 |
| COMMUNITY EVENTS | | | | | |
| DOWNTOWN DECORATIONS | 7,499.00 | 7,500 | - | - | |
| CENTENNIAL CELEBRATION | | | 1,120 | 4,400 | 4,400 |
| TOTAL COMMUNITY EVENTS | 7,499.00 | 7,500 | 1,120 | 4,400 | 4,400 |
| TOTAL COMMUNITY SUPPORT SERVICES | 22,940.33 | 81,100 | 76,700 | 77,760 | 80,260 |

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

| | |
|---------------------|------------------|
| Fees & Charges | \$ 9,000 |
| Fines & Forfeitures | <u>\$114,350</u> |
| | \$123,350 |

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

COURT SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 3,439.00 | - | | | |
| OVERTIME | - | - | | | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 3,439.00 | - | - | - | - |
| SOCIAL SECURITY | 258.82 | - | | | |
| RETIREMENT | 187.76 | - | | | |
| WORKMAN'S COMPENSATION | 44.08 | - | | | |
| MEDICAL/LIFE INSURANCE | 933.40 | - | | | |
| UNEMPLOYMENT COMPENSATIO | - | - | | | |
| TOTAL BENEFITS | 1,424.06 | - | - | - | - |
| OFFICE & OPERATING SUPPLIES | - | - | | | |
| SMALL TOOLS & MINOR EQUIPME | - | - | | | |
| TOTAL SUPPLIES | - | - | - | - | - |
| PROFESSIONAL SERVICES | 63,066.00 | 56,000 | 55,000 | 56,000 | 56,000 |
| YAKIMA COUNTY DISTRICT COUF | 93,044.64 | 104,500 | 104,500 | 143,000 | 143,000 |
| PROCESS SERVER | 2,361.00 | - | | | |
| COMMUNICATIONS | 441.39 | 200 | 100 | 200 | 200 |
| TRAVEL | - | - | | | |
| ADVERTISING | - | - | | | |
| OPERATING RENTALS & LEASES | 120.00 | - | | | |
| REPAIRS & MAINTENANCE | - | - | | | |
| MISCELLANEOUS | - | - | | | |
| MISC - JURY FEES | - | - | | | |
| MISC - WITNESS FEES | 10.45 | - | 100 | 100 | 100 |
| TOTAL OTHER | 159,043.48 | 160,700 | 159,700 | 199,300 | 199,300 |
| TOTAL OPERATING EXPENSES | 163,906.54 | 160,700 | 159,700 | 199,300 | 199,300 |
| BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL COURT SERVICES | 163,906.54 | 160,700 | 159,700 | 199,300 | 199,300 |

FUND: CURRENT EXPENSE

PROGRAM: GENERAL MANAGEMENT SERVICES

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrative Officer of the City. They provide direction and supervision to the City Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level –

| | |
|--------------------|------------|
| City Administrator | <u>.90</u> |
| Total | .90 |

Overview of Ongoing and Present Activities

- Overall administration and management of City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2009 – None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

GENERAL MANAGEMENT SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 91,199.07 | 93,740 | 100,170 | 94,680 | 94,680 |
| OVERTIME | - | - | | | |
| LONGEVITY | - | - | | 1,060 | 1,060 |
| TOTAL SALARIES | 91,199.07 | 93,740 | 100,170 | 95,740 | 95,740 |
| SOCIAL SECURITY | 6,976.79 | 7,200 | 7,670 | 7,250 | 7,250 |
| RETIREMENT | 4,877.85 | 6,650 | 5,640 | 7,870 | 7,870 |
| WORKMAN'S COMPENSATION | 295.30 | 430 | 280 | 210 | 210 |
| MEDICAL/LIFE INSURANCE | 4,914.16 | 5,370 | 5,500 | 5,400 | 5,400 |
| UNEMPLOYMENT COMPENSATIO | - | - | | | |
| TOTAL BENEFITS | 17,064.10 | 19,650 | 19,090 | 20,730 | 20,730 |
| OFFICE & OPERATING SUPPLIES | 503.13 | 460 | 460 | 490 | 490 |
| ITEMS PURCHASED FOR RESALE | - | - | | | |
| SMALL TOOLS & MINOR EQUIPME | - | - | | | |
| TOTAL SUPPLIES | 503.13 | 460 | 460 | 490 | 490 |
| PROFESSIONAL SERVICES | - | - | | | |
| COMMUNICATIONS | 3,945.57 | 4,250 | 2,600 | 2,600 | 2,600 |
| TRAVEL | 4,110.31 | 1,000 | 1,000 | 1,000 | 1,000 |
| TRAVEL - TRAINING | 1,983.22 | 4,000 | 2,000 | 2,000 | 2,000 |
| ADVERTISING | - | - | | | |
| OPERATING RENTALS & LEASES | 960.00 | 530 | 990 | 1,040 | 1,040 |
| REPAIRS & MAINTENANCE | - | 100 | | 100 | 100 |
| MISCELLANEOUS | 1,660.62 | 1,080 | 1,800 | 1,800 | 1,800 |
| MISC. - TRAINING REGISTRATION | 1,305.00 | 1,200 | 200 | 400 | 400 |
| TOTAL OTHER | 13,964.72 | 12,160 | 8,590 | 8,940 | 8,940 |
| TOTAL OPERATING EXPENSES | 122,731.02 | 126,010 | 128,310 | 125,900 | 125,900 |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL GEN MANAGEMENT | 122,731.02 | 126,010 | 128,310 | 125,900 | 125,900 |

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary on the Firemen’s Pension & Welfare Board and the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

| | |
|-----------------------------|------------|
| City Clerk | .35 |
| Deputy City Clerk/Treasurer | <u>.20</u> |
| Total | .55 |

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Business license issuance and renewal.
- Administrative services for LEOFF, Firemen’s Pension & Welfare Board and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code Supplement services.
- Respond to public information requests.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

| | |
|---------------------------------|-----------------|
| Amusement Licenses & Permits | \$ 1,500 |
| Business Licenses & Permits | \$15,000 |
| Non-Business Licenses & Permits | <u>\$ 5,000</u> |
| | \$21,500 |

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

CLERK SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 22,820.00 | 29,200 | 34,000 | 36,000 | 36,000 |
| OVERTIME | - | - | | | |
| LONGEVITY | 559.64 | 640 | 750 | 800 | 800 |
| TOTAL SALARIES | 23,379.64 | 29,840 | 34,750 | 36,800 | 36,800 |
| SOCIAL SECURITY | 1,775.60 | 1,770 | 2,600 | 2,850 | 2,850 |
| RETIREMENT | 1,331.11 | 1,670 | 2,200 | 3,100 | 3,100 |
| WORKMAN'S COMPENSATION | 73.89 | 110 | 120 | 130 | 130 |
| MEDICAL/LIFE INSURANCE | 5,455.36 | 5,750 | 7,500 | 7,000 | 7,000 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 8,635.96 | 9,300 | 12,420 | 13,080 | 13,080 |
| OFFICE & OPERATING SUPPLIES | 5,973.08 | 5,000 | 6,000 | 6,000 | 6,000 |
| SMALL TOOLS & MINOR EQUIPMENT | - | - | | | |
| TOTAL SUPPLIES | 5,973.08 | 5,000 | 6,000 | 6,000 | 6,000 |
| PROFESSIONAL SERVICES | - | - | | | |
| COMMUNICATIONS | 2,085.41 | 1,500 | 2,000 | 2,000 | 2,000 |
| TRAVEL | 892.47 | 1,000 | | 1,000 | 1,000 |
| ADVERTISING | 35.00 | - | | | |
| OPERATING RENTALS & LEASES | 1,260.00 | 550 | 1,000 | 1,000 | 1,000 |
| REPAIRS & MAINTENANCE | - | 200 | | 200 | 200 |
| MISCELLANEOUS | 880.00 | 800 | 800 | 800 | 800 |
| MISC. - TRAINING REGISTRATION | 25.00 | 500 | | 800 | 800 |
| TOTAL OTHER | 5,177.88 | 4,550 | 3,800 | 5,800 | 5,800 |
| TOTAL OPERATING EXPENSES | 43,166.56 | 48,690 | 56,970 | 61,680 | 61,680 |
| MACHINERY & EQUIPMENT | - | | | | |
| TOTAL CLERK SERVICES | 43,166.56 | 48,690 | 56,970 | 61,680 | 61,680 |

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

| | | |
|--------------------------------|-----------------------------|------------|
| <u>Staffing Level</u> – | City Treasurer | .40 |
| | Accounts Payable Clerk | .30 |
| | Deputy City Clerk/Treasurer | .20 |
| | Total | .90 |

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/WA St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

| | |
|---|----------------------------|
| <u>Revenue Generated</u> – Interest on Investments, All Funds: | \$ 203,250 (2009 estimate) |
| Returned Items (NSF Checks) Fees: | \$ 1,200 |

Equipment and Vehicles Assigned –

City Hall Computer Network – File Server and Workstations; Shared use of Sharp AR-M550 Digital Imager (copier/printer), Tally 6090 High Speed Line Printer, and Okidata C5300 Color Laser Printer; Miscellaneous Office Machines

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

ACCOUNTING SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|----------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| FIDUCIARY SERVICES | | | | | |
| REGULAR SALARIES & WAGES | 42,733.03 | 52,800 | 52,800 | 54,500 | 54,500 |
| OVERTIME | - | - | - | - | - |
| LONGEVITY | 1,200.39 | 1,380 | 1,380 | 1,500 | 1,500 |
| TOTAL SALARIES | 43,933.42 | 54,180 | 54,180 | 56,000 | 56,000 |
| SOCIAL SECURITY | 3,317.57 | 4,170 | 4,170 | 4,300 | 4,300 |
| RETIREMENT | 2,511.33 | 3,950 | 3,950 | 4,700 | 4,700 |
| WORKMAN'S COMPENSATION | 143.35 | 260 | 200 | 220 | 220 |
| MEDICAL/LIFE INSURANCE | 8,734.78 | 10,630 | 11,800 | 12,300 | 12,300 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| TOTAL BENEFITS | 14,707.03 | 19,010 | 20,120 | 21,520 | 21,520 |
| OFFICE & OPERATING SUPPLIES | 717.43 | 1,000 | 500 | 1,000 | 1,000 |
| TOTAL SUPPLIES | 717.43 | 1,000 | 500 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | - | - | - | - | - |
| COMMUNICATIONS | 1,066.80 | 1,200 | 850 | 900 | 900 |
| TRAVEL | - | - | - | - | - |
| TRAVEL - TRAINING | 661.41 | 700 | 400 | 400 | 400 |
| ADVERTISING | 72.50 | 20 | - | - | - |
| OPERATING RENTALS & LEASES | 480.00 | 450 | 450 | 540 | 540 |
| REPAIRS & MAINTENANCE | - | - | - | - | - |
| MISCELLANEOUS | 135.00 | 200 | 200 | 200 | 200 |
| MISC - BANK SERVICE FEES | 850.41 | 1,500 | 1,500 | 2,000 | 2,000 |
| REGISTRATION - TRAINING | 180.00 | 400 | 200 | 200 | 200 |
| TOTAL OTHER | 3,446.12 | 4,470 | 3,600 | 4,240 | 4,240 |
| TOTAL OPERATING EXPENSES | 62,804.00 | 78,660 | 78,400 | 82,760 | 82,760 |
| MACHINERY & EQUIPMENT | - | - | - | - | - |
| CAPITALIZED RENTALS/LEASES | - | - | - | - | - |
| TOTAL FIDUCIARY SERVICES | 62,804.00 | 78,660 | 78,400 | 82,760 | 82,760 |
| AUDITING | | | | | |
| PROFESSIONAL SERVICES-S.A.O. | 19,327.98 | 21,000 | 20,000 | 21,000 | 21,000 |
| TOTAL AUDITING | 19,327.98 | 21,000 | 20,000 | 21,000 | 21,000 |
| TOTAL ACCOUNTING SERVICES | 82,131.98 | 99,660 | 98,400 | 103,760 | 103,760 |

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The Risk Management program provides bonds and insurance for City activities, including fire and property insurance, liability insurance, and fidelity bonds. This program also provides for the payment of medical costs for retired Police and Fire Department employees qualified under the provisions of RCW 41.26.

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversee City-wide management programs.
- Provide for fire and property insurance for City facilities.
- Provide fidelity bonds for City employees.
- Oversee medical claims and provide medical insurance in accordance with RCW 41.26.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all contract requirements are met.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire employees under RCW 41.26.

Revenue Generated – None

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

RISK MANAGEMENT SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | - | - | - | - | - |
| OVERTIME | - | - | - | - | - |
| LONGEVITY | - | - | - | - | - |
| TOTAL SALARIES | - | - | - | - | - |
| SOCIAL SECURITY | - | - | - | - | - |
| RETIREMENT | - | - | - | - | - |
| WORKMAN'S COMPENSATION | - | - | - | - | - |
| MEDICAL/LIFE INSURANCE | - | - | - | - | - |
| UNEMPLOYMENT COMPENSATIO | - | - | - | - | - |
| LEOFF 1 MED BENEFITS - POLICE | 67,248.17 | 70,000 | 70,000 | 80,000 | 80,000 |
| LEOFF 1 MED. BENEFITS - FIRE | 13,535.91 | 14,500 | 14,500 | 11,500 | 11,500 |
| TOTAL BENEFITS | 80,784.08 | 84,500 | 84,500 | 91,500 | 91,500 |
| OFFICE & OPERATING SUPPLIES | 94.36 | - | - | - | - |
| TOTAL SUPPLIES | 94.36 | - | - | - | - |
| INSURANCE - LEG. | 404.92 | 410 | 410 | 450 | 450 |
| INSURANCE - COURT | 1,030.70 | 1,040 | 1,050 | 1,140 | 1,140 |
| INSURANCE - EXEC. | 1,202.48 | 1,220 | 1,220 | 1,330 | 1,330 |
| INSURANCE - TREAS. | 638.05 | 650 | 650 | 710 | 710 |
| INSURANCE - CLERK | 466.27 | 470 | 480 | 520 | 520 |
| INSURANCE - ATTORNEY | 809.84 | 820 | 820 | 900 | 900 |
| INSURANCE - H.R. | 208.59 | 220 | 220 | 240 | 240 |
| INSURANCE - GEN. FAC. | 2,724.63 | 2,800 | 2,750 | 2,700 | 2,700 |
| INSURANCE - PD ADMIN | 8,665.92 | 8,810 | 8,800 | 7,230 | 7,230 |
| INSURANCE - PD INVESTIGATION | 11,501.87 | 11,450 | 11,450 | 10,190 | 10,190 |
| INSURANCE - PD PATROL | 8,478.74 | 8,630 | 8,630 | 8,100 | 8,100 |
| INSURANCE - FIRE SUPPRESSION | 10,956.88 | 11,200 | 11,200 | 12,120 | 12,120 |
| INSURANCE - PD CORRECTIONS | 154.26 | 590 | 600 | 7,370 | 7,370 |
| INSURANCE - CODE ENFORCEME | - | - | - | - | - |
| INSURANCE - ANIMAL CONTROL | 841.02 | 860 | 850 | 930 | 930 |
| INSURANCE - SR. CENTER | 2,268.24 | 2,510 | 2,500 | 2,430 | 2,430 |
| INSURANCE - PLANNING | 122.70 | 130 | 130 | 140 | 140 |
| INSURANCE - ECON. DEV. | - | - | - | - | - |
| INSURANCE - INSP. & PERMITS | 613.51 | 620 | 620 | 680 | 680 |
| INSURANCE - LIBRARY | 6,312.99 | 6,720 | 6,500 | 6,860 | 6,860 |
| INSURANCE - PK ADMIN. | 196.32 | 200 | 200 | 220 | 220 |
| INSURANCE - RECREATION | 1,337.46 | 1,350 | 1,360 | 1,480 | 1,480 |
| INSURANCE - MUSEUM | 419.22 | 470 | 450 | 450 | 450 |
| INSURANCE - AQUATICS | 4,254.33 | 4,480 | 4,400 | 4,640 | 4,640 |
| INSURANCE - PK MAINT. | 3,565.33 | 3,860 | 3,800 | 3,850 | 3,850 |
| TOTAL OTHER | 67,174.27 | 69,510 | 69,090 | 74,680 | 74,680 |
| TOTAL RISK MANAGEMENT | 148,052.71 | 154,010 | 153,590 | 166,180 | 166,180 |

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff. In addition to the legal support, the City Attorney provides prosecutorial services on behalf of the City in Grandview Municipal Court.

Staffing Level – City Attorney .50

Overview of Ongoing and Present Activities

- Provide legal opinion and advice to City Council and Staff.
- Act as City's Prosecuting Attorney in Grandview Municipal Court actions.
- Represents the City in other necessary legal proceedings.

Notable Changes in 2009 – None

Mandated Programs – Federal and State -- None

Revenue Generated – None

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

LEGAL SERVICES - CITY ATTORNEY

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 60,948.00 | 62,780 | 62,780 | 64,660 | 64,660 |
| MISC. EARNINGS | - | - | - | - | - |
| TOTAL SALARIES | 60,948.00 | 62,780 | 62,780 | 64,660 | 64,660 |
| SOCIAL SECURITY | 4,662.48 | 4,810 | 4,810 | 4,950 | 4,950 |
| RETIREMENT | 3,530.96 | 4,550 | 4,550 | 5,400 | 5,400 |
| WORKMAN'S COMPENSATION | 125.28 | 150 | 150 | 150 | 150 |
| MEDICAL/LIFE INSURANCE | 10,600.42 | 11,420 | 11,850 | 12,300 | 12,300 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| TOTAL BENEFITS | 18,919.14 | 20,930 | 21,360 | 22,800 | 22,800 |
| OFFICE & OPERATING SUPPLIES | 3,076.20 | 500 | 800 | 1,000 | 1,000 |
| TOTAL SUPPLIES | 3,076.20 | 500 | 800 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | 26,522.21 | 24,000 | 20,000 | 24,000 | 24,000 |
| COMMUNICATIONS | 26.41 | 50 | 50 | 50 | 50 |
| TRAVEL | 121.25 | 500 | 500 | 500 | 500 |
| ADVERTISING | 15.00 | - | - | - | - |
| OPERATING RENTALS & LEASES | 240.00 | 140 | 240 | 240 | 240 |
| MISCELLANEOUS | 155.00 | 200 | 200 | 200 | 200 |
| TOTAL OTHER | 27,079.87 | 24,890 | 20,990 | 24,990 | 24,990 |
| TOTAL LEGAL SERVICES | 110,023.21 | 109,100 | 105,930 | 113,450 | 113,450 |

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retainage of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

| | |
|-----------------------------|------------|
| City Clerk | .20 |
| Deputy City Clerk/Treasurer | <u>.20</u> |
| Total | .40 |

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.
- Develop and implement City Wellness Program.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service

Revenue Generated – None

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

HUMAN RESOURCE SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 16,300.72 | 22,600 | 23,100 | 25,000 | 25,000 |
| OVERTIME | - | - | | | |
| LONGEVITY | 399.75 | 470 | 490 | 500 | 500 |
| TOTAL SALARIES | 16,700.47 | 23,070 | 23,590 | 25,500 | 25,500 |
| SOCIAL SECURITY | 1,268.29 | 1,770 | 1,800 | 2,000 | 2,000 |
| RETIREMENT | 951.10 | 1,350 | 1,500 | 2,200 | 2,200 |
| WORKMAN'S COMPENSATION | 53.84 | 110 | 90 | 100 | 100 |
| MEDICAL/LIFE INSURANCE | 3,897.39 | 5,800 | 5,300 | 5,100 | 5,100 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 6,170.62 | 9,030 | 8,690 | 9,400 | 9,400 |
| OFFICE & OPERATING SUPPLIES | 3,184.90 | 2,000 | 2,000 | 2,000 | 2,000 |
| EMPLOYEE APPRECIATION | - | 1,500 | 1,300 | 1,500 | 1,500 |
| EMPLOYEE WELLNESS PROGRAM | - | 1,500 | 500 | 500 | 500 |
| TOTAL SUPPLIES | 3,184.90 | 5,000 | 3,800 | 4,000 | 4,000 |
| PROFESSIONAL SERVICES | 8,835.92 | 15,000 | 9,000 | 9,000 | 9,000 |
| COMMUNICATIONS | 792.28 | 1,000 | 1,000 | 1,000 | 1,000 |
| TRAVEL | 1,845.13 | 1,500 | 500 | 1,000 | 1,000 |
| ADVERTISING | 3,832.09 | 2,500 | 100 | 500 | 500 |
| OPERATING RENTALS & LEASES | 545.00 | 450 | 450 | 450 | 450 |
| MISCELLANEOUS | 706.00 | 500 | 100 | 200 | 200 |
| TOTAL OTHER | 16,556.42 | 20,950 | 11,150 | 12,150 | 12,150 |
| TOTAL OPERATING EXPENSES | 42,612.41 | 58,050 | 47,230 | 51,050 | 51,050 |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL HUMAN RESOURCE SERVICES | 42,612.41 | 58,050 | 47,230 | 51,050 | 51,050 |

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk maintains and operates a Facility Management Program so as to efficiently use city resources to purchase goods and services consumed by current expense departments.

Staffing Level – None

Overview of Ongoing and Present Activities

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, 211 West Second Street (Pizza Hut) and the Alice Grant Learning Center.

Notable Changes in 2009 – None

Mandated Programs – Federal and State – None

Revenue Generated

| | |
|-----------------------|-----------------|
| Learning Center Lease | \$ 6,000 |
| Pizza Hut Lease | <u>\$ 9,500</u> |
| | \$15,500 |

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

GENERAL FACILITIES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 107.40 | 1,500 | | 1,500 | 1,500 |
| OVERTIME | - | - | | | |
| TOTAL SALARIES | 107.40 | 1,500 | - | 1,500 | 1,500 |
| SOCIAL SECURITY | 8.22 | 120 | | 120 | 120 |
| RETIREMENT | 6.58 | 110 | | 130 | 130 |
| WORKMAN'S COMPENSATION | 2.76 | 70 | | 50 | 50 |
| MEDICAL/LIFE INSURANCE | 29.04 | 200 | | 200 | 200 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 46.60 | 500 | - | 500 | 500 |
| OFFICE & OPERATING SUPPLIES | 5,151.30 | 6,000 | 4,500 | 5,000 | 5,000 |
| SHIRTS/CAPS PURCHASED FOR RESALE | 1,183.06 | 1,000 | | 500 | 500 |
| SMALL TOOLS & MINOR EQUIPMENT | 377.64 | 1,000 | | 500 | 500 |
| TOTAL SUPPLIES | 6,712.00 | 8,000 | 4,500 | 6,000 | 6,000 |
| PROFESSIONAL SERVICES | 6,882.79 | 6,000 | 5,500 | 6,000 | 6,000 |
| COMMUNICATIONS | 2,389.05 | 2,000 | 1,800 | 2,000 | 2,000 |
| TRAVEL | - | - | | | |
| ADVERTISING | - | - | | | |
| OPERATING RENTALS & LEASES | 1,349.71 | 1,250 | 850 | 1,000 | 1,000 |
| PUBLIC UTILITY SERVICES | 8,015.64 | 8,500 | 8,000 | 8,500 | 8,500 |
| REPAIRS & MAINTENANCE | 8,906.63 | 5,000 | 4,000 | 4,000 | 4,000 |
| MISCELLANEOUS | 5,696.65 | 5,000 | 6,500 | 500 | 500 |
| MISC - DUES & MEMBERSHIPS | - | - | | | |
| TOTAL OTHER | 33,240.47 | 27,750 | 26,650 | 22,000 | 22,000 |
| TOTAL OPERATING EXPENSES | 40,106.47 | 37,750 | 31,150 | 30,000 | 30,000 |
| PAULSON PROPERTY CONTRACT-Principal | 6,739.33 | 7,320 | 7,320 | 8,000 | 8,000 |
| LIGHTING RETROFIT LOAN - Principal | 6,225.22 | 6,440 | 6,440 | 3,310 | 3,310 |
| PAULSON PRPRTY. CNTRCT.- Interest | 1,659.23 | 1,090 | 1,090 | 400 | 400 |
| LIGHTING RETROFIT LOAN - Interest | 495.10 | 280 | 280 | 60 | 60 |
| BUILDINGS | - | - | | | |
| IMPROVEMENTS OTHER THAN BLDGS | - | - | | | |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL GENERAL FACILITIES | 55,225.35 | 52,880 | 46,280 | 41,770 | 41,770 |

FUND: Current Expense

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to insure the highest quality interaction, not only within the community served, but the entire justice system in our area. To insure that the values of a free society are maintained and that the laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

| | | |
|------------------------------|--------------------|------------|
| <u>Staffing Level</u> | Police Chief | .75 |
| | Asst. Police Chief | .90 |
| | Admin. Secretary | <u>.95</u> |
| | Total | 2.60 |

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures and state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Insure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections and communication services.

Notable Changes in 2009 - None

Mandated Programs – Federal and State

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

Revenue Generated – None

Equipment Assigned

- 2003 Ford Expedition (ER-203)
- Asst. Chief vehicle

CURRENT EXPENSE FUND**POLICE ADMINISTRATION**

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 147,228.88 | 155,400 | 165,000 | 163,000 | 163,000 |
| OVERTIME | 1,593.91 | 5,000 | 2,000 | 2,000 | 2,000 |
| LONGEVITY | 3,851.90 | 4,800 | 4,800 | 5,500 | 5,500 |
| TOTAL SALARIES | 152,674.69 | 165,200 | 171,800 | 170,500 | 170,500 |
| SOCIAL SECURITY | 11,674.18 | 12,000 | 13,000 | 13,000 | 13,000 |
| RETIREMENT | 2,439.41 | 4,000 | 3,000 | 4,000 | 4,000 |
| WORKMAN'S COMPENSATION | 1,128.90 | 1,000 | 1,000 | 1,500 | 1,500 |
| MEDICAL/LIFE INSURANCE | 26,473.95 | 29,000 | 30,000 | 33,000 | 33,000 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 1,301.14 | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL BENEFITS | 43,017.58 | 47,000 | 48,000 | 52,500 | 52,500 |
| OFFICE & OPERATING SUPPLIES | 2,510.09 | 1,800 | 10 | 1,000 | 1,000 |
| SMALL TOOLS & MINOR EQPT | - | - | 60 | - | - |
| TOTAL SUPPLIES | 2,510.09 | 1,800 | 70 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | - | - | - | - | - |
| COMMUNICATIONS | 1,762.26 | 2,200 | 2,200 | 1,000 | 1,000 |
| TRAVEL | 1,482.21 | 1,500 | 700 | 1,500 | 1,500 |
| ADVERTISING | 20.00 | - | - | - | - |
| OPERATING RENTALS & LEASES | 9,720.00 | 7,600 | 1,700 | 1,700 | 2,000 |
| PUBLIC UTILITY SERVICES | - | - | - | - | - |
| REPAIRS & MAINTENANCE | 273.53 | 200 | 800 | 1,000 | 100 |
| MISCELLANEOUS | 2,786.23 | 1,500 | 1,200 | 1,500 | 1,500 |
| TOTAL OTHER | 16,044.23 | 13,000 | 6,600 | 6,700 | 6,100 |
| TOTAL ADMINISTRATION | 214,246.59 | 227,000 | 226,470 | 230,700 | 230,100 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.85

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2009 - none

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2005 Chrysler Pacifica
- 2004 Chevrolet Impala (ER-204)
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

POLICE - INVESTIGATION SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 167,353.06 | 149,000 | 155,000 | 166,000 | 166,000 |
| OVERTIME | 22,751.72 | 22,000 | 13,000 | 13,000 | 13,000 |
| COURT TIME | - | - | - | - | - |
| LONGEVITY | 1,982.85 | 3,900 | 3,500 | 3,500 | 3,500 |
| TOTAL SALARIES | 192,087.63 | 174,900 | 171,500 | 182,500 | 182,500 |
| SOCIAL SECURITY | 14,384.77 | 13,500 | 13,000 | 14,000 | 14,000 |
| RETIREMENT | 10,174.49 | 10,000 | 9,000 | 10,000 | 10,000 |
| WORKMAN'S COMPENSATION | 5,057.25 | 4,700 | 4,200 | 4,700 | 4,700 |
| MEDICAL/LIFE INSURANCE | 43,268.70 | 56,500 | 44,000 | 48,500 | 48,500 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 828.43 | 1,500 | 1,000 | 1,000 | 1,000 |
| PENSION AND DISABILITY PAYMENT | 2,545.00 | 3,000 | 2,600 | - | - |
| BENEFITS .3% L&J TAXES | - | - | - | - | - |
| TOTAL BENEFITS | 76,258.64 | 89,200 | 73,800 | 78,200 | 78,200 |
| OFFICE & OPERATING SUPPLIES | 5,601.47 | 7,000 | 2,500 | 1,000 | 1,000 |
| SMALL TOOLS & MINOR EQPT | 186.11 | - | - | - | - |
| TOTAL SUPPLIES | 5,787.58 | 7,000 | 2,500 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | 166.17 | 2,000 | 1,500 | 2,000 | 2,000 |
| COMMUNICATIONS | 715.12 | 2,000 | 300 | 500 | 500 |
| TRAVEL | - | - | 200 | 1,000 | 1,000 |
| TRAVEL - TRAINING | 552.56 | 1,000 | 1,000 | 1,000 | 1,000 |
| ADVERTISING | - | - | - | - | - |
| OPERATING RENTALS & LEASES | 33,420.00 | 9,000 | 2,000 | 9,000 | 9,000 |
| PUBLIC UTILITY SERVICES | - | - | - | - | - |
| REPAIRS & MAINTENANCE | 1,017.28 | - | 4,000 | 1,000 | 1,000 |
| LIGHTING UPGRADE | - | - | - | - | - |
| MISCELLANEOUS | 1,165.28 | 2,000 | 3,000 | 2,000 | 2,000 |
| MISC - MAINT. AGREEMENTS | - | - | - | - | - |
| MISC. - TRAINING | - | 600 | 300 | 500 | 500 |
| MISC - INVESTIGATIVE EXPENSES | - | 4,000 | 2,000 | 4,000 | 4,000 |
| TOTAL OTHER | 37,036.41 | 20,600 | 14,300 | 21,000 | 21,000 |
| HIGH RISK VEST | 3,883.10 | - | - | - | - |
| TOTAL CAPITAL | 3,883.10 | - | - | - | - |
| TOTAL INVESTIGATION SERVICES | 315,053.36 | 291,700 | 262,100 | 282,700 | 282,700 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. Ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol services is to keep the streets of Grandview safe and to make its citizens feel safe.

| | | |
|------------------------------|------------------|-------------|
| <u>Staffing Level</u> | Patrol Officers | 5.80 |
| | Patrol Sergeants | <u>3.60</u> |
| | Total | 9.40 |

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates all criminal complaints, traffic accidents, and traffic laws.
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail and DEA Task Force.
- Arrest, transport and book prisoners.
- Performs community policing functions.
- Helps direct reserve police officer program.
- Assist all other city departments, outside law enforcement agencies, Municipal Court security, and community policing programs.
- Develops information on gang activity and targets repeat offenders.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2009 - None

Mandated Programs – Federal and State - Washington State mandated arrest on Domestic Violence Enforcement of all Local, State and Federal Laws

| | | |
|---------------------------------|-------------------------------|------------|
| <u>Revenue Generated</u> | Traffic Infraction Penalties | \$44,500 |
| | Other Crim. Non-Traffic Fines | \$11,000 |
| | Other Criminal Traffic Misc. | \$15,000 |
| | Civil Parking Inf. Penalties | \$ 800 |
| | DUI Fines | \$10,000 |
| | Narcotics/Invest. Funds | \$ 500 |
| | DUI Investigative Fund | <u>500</u> |
| | Total | \$82,300 |

Equipment Assigned

- 2- 2004 Ford Crown Vic
- 2- 2005 Ford Crown Vic
- 3- 2007 Dodge Chargers (ER- 208, 209, 210)
- 2- 2008 Dodge Chargers

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

POLICE - PATROL SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------|---------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 604,949.25 | 516,800 | 530,000 | 554,000 | 554,000 |
| OVERTIME | 85,439.47 | 86,000 | 70,000 | 70,000 | 70,000 |
| LONGEVITY | 6,035.10 | 11,700 | 11,700 | 11,700 | 11,700 |
| TOTAL SALARIES | 696,423.82 | 614,500 | 611,700 | 635,700 | 635,700 |
| SOCIAL SECURITY | 53,239.39 | 47,100 | 45,000 | 49,000 | 49,000 |
| RETIREMENT | 34,445.99 | 34,100 | 31,000 | 34,000 | 34,000 |
| WORKMAN'S COMPENSATION | 16,526.29 | 15,400 | 12,000 | 13,000 | 13,000 |
| MEDICAL/LIFE INSURANCE | 128,824.70 | 120,000 | 106,000 | 117,000 | 117,000 |
| RESERVE PENSION FUND | | | | 1,500 | 1,500 |
| UNIFORMS & CLOTHING | 13,798.22 | 3,500 | 4,000 | 4,000 | 4,000 |
| TOTAL BENEFITS | 246,834.59 | 220,100 | 198,000 | 218,500 | 218,500 |
| OFFICE & OPERATING SUPPLIES | 16,853.36 | 15,000 | 18,000 | 20,000 | 20,000 |
| SMALL TOOLS & MINOR EQUIPME | 1,822.72 | - | 1,280 | 1,500 | 1,500 |
| TOTAL SUPPLIES | 18,676.08 | 15,000 | 19,280 | 21,500 | 21,500 |
| PROFESSIONAL SERVICES | 1,489.52 | - | 1,700 | 2,000 | 2,000 |
| COMMUNICATIONS | 5,068.75 | 5,400 | 4,000 | 4,000 | 4,000 |
| TRAVEL | 8,520.61 | 8,000 | 1,500 | 8,000 | 8,000 |
| ADVERTISING | - | - | | | |
| OPERATING RENTALS & LEASES | 68,580.00 | 30,000 | 58,000 | 75,000 | 75,000 |
| PUBLIC UTILITY SERVICES | - | - | 1,000 | | |
| REPAIRS & MAINTENANCE | 1,784.13 | 5,000 | 2,000 | 3,000 | 3,000 |
| MISCELLANEOUS | 2,826.50 | 2,400 | 1,500 | 2,000 | 2,000 |
| MISC. - TRAINING | 237.50 | - | 2,350 | 2,500 | 2,500 |
| TOTAL OTHER | 88,507.01 | 50,800 | 72,050 | 96,500 | 96,500 |
| BUILDINGS | - | - | | | |
| IMPROVE. OTHER THAN BUILDING | - | - | | | |
| MACHINERY & EQUIPMENT | 4,092.30 | - | | | |
| TOTAL CAPITAL | 4,092.30 | - | - | - | - |
| TOTAL PATROL SERVICES | 1,054,533.80 | 900,400 | 901,030 | 972,200 | 972,200 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties. Police Explorer program getting our youth involved with community projects.

Staffing Level

| | |
|--------------------------|-------------|
| Police Chief | .25 |
| Assistant Police Chief | .10 |
| Administrative Secretary | .05 |
| Police Detectives | .15 |
| Patrol Officers | 1.10 |
| Corrections Officer | .05 |
| Dispatcher/Clerks | .20 |
| Total | <u>1.90</u> |

Overview of Ongoing and Present Activities

- Community – Wide Block watch programs
- Administers Community Neighborhood Barbeques.
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide security for community functions, eg: parades, dances, and events

Notable Changes in 2009 - None

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

POLICE - COMMUNITY PROGRAMS

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 105,467.48 | 103,000 | 108,000 | 111,000 | 111,000 |
| VOLUNTEER COMPENSATION | - | - | - | - | - |
| OVERTIME | 11,930.71 | - | 10,000 | 10,000 | 10,000 |
| LONGEVITY | 1,512.15 | - | - | - | - |
| TOTAL SALARIES | 118,910.34 | 103,000 | 118,000 | 121,000 | 121,000 |
| SOCIAL SECURITY | 9,059.35 | 7,900 | 9,900 | 10,000 | 10,000 |
| RETIREMENT | 4,940.49 | 5,800 | 5,500 | 6,000 | 6,000 |
| WORKMAN'S COMPENSATION | 2,351.52 | 3,200 | 2,500 | 2,500 | 2,500 |
| MEDICAL/LIFE INSURANCE | 21,377.93 | 18,000 | 23,000 | 25,000 | 25,000 |
| UNIFORMS & CLOTHING | - | - | - | - | - |
| TOTAL BENEFITS | 37,729.29 | 34,900 | 40,900 | 43,500 | 43,500 |
| CRIME PREVENTION SUPPLIES | 3,648.20 | 4,000 | 1,720 | 4,000 | 4,000 |
| TOTAL SUPPLIES | 3,648.20 | 4,000 | 1,720 | 4,000 | 4,000 |
| PROFESSIONAL SERVICES | 6.47 | - | - | - | - |
| COMMUNICATIONS | - | - | - | - | - |
| TRAVEL | 30.00 | 1,000 | - | - | - |
| CRIME PREVENTION - MISC. | 973.52 | 500 | 1,600 | - | - |
| TOTAL OTHER | 1,009.99 | 1,500 | 1,600 | - | - |
| TOTAL COMMUNITY PROGRAMS | 161,297.82 | 143,400 | 162,220 | 168,500 | 168,500 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

Staffing Level

Corrections Officer .95

Overview of Ongoing and Present Activities

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

Notable Changes in 2009

None

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

Work Release \$9,000

Equipment Assigned

- Jail transport van

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

POLICE - CORRECTION SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|----------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 31,991.69 | 38,000 | 36,000 | 38,500 | 38,500 |
| OVERTIME | 5,892.37 | 5,000 | 5,000 | 3,500 | 3,500 |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 37,884.06 | 43,000 | 41,000 | 42,000 | 42,000 |
| SOCIAL SECURITY | 2,898.12 | 3,300 | 3,200 | 3,500 | 3,500 |
| RETIREMENT | 2,443.00 | 2,400 | 2,500 | 3,000 | 3,000 |
| WORKMANS COMPENSATION | 1,433.17 | 1,600 | 1,400 | 1,500 | 1,500 |
| MEDICAL/LIFE INSURANCE | 6,479.30 | 5,500 | 12,000 | 13,500 | 13,500 |
| UNIFORMS & CLOTHING | 5,349.70 | 6,000 | 3,000 | 4,000 | 4,000 |
| TOTAL BENEFITS | 18,603.29 | 18,800 | 22,100 | 25,500 | 25,500 |
| OFFICE & OPERATING SUPPLIES | 33,814.72 | 31,000 | 25,000 | 31,000 | 31,000 |
| TOTAL SUPPLIES | 33,814.72 | 31,000 | 25,000 | 31,000 | 31,000 |
| PROFESSIONAL SERVICES | 37,604.58 | 45,000 | 40,000 | 45,000 | 45,000 |
| YAKIMA CO. JAIL SERVICES | | | | | |
| COMMUNICATIONS | (131.40) | 500 | 600 | 1,000 | 1,000 |
| REPAIRS & MAINTENANCE | 1,196.16 | 5,000 | 1,000 | 2,000 | 2,000 |
| MISCELLANEOUS | 170.33 | 1,000 | 2,000 | 2,000 | 2,000 |
| TOTAL OTHER | 38,839.67 | 51,500 | 43,600 | 50,000 | 50,000 |
| TRANSPORT VAN | 6,000.00 | - | | | |
| TOTAL CAPITAL | 6,000.00 | - | - | - | - |
| TOTAL CORRECTION SERVICES | 135,141.74 | 144,300 | 131,700 | 148,500 | 148,500 |

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. They are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. To provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 4.80
Provisional Dispatcher/clerk

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls, provide appropriate services to walk-in customers and respond to mail requests for information.
- Prepare monthly reports, testify in court, and search prisoners.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records, custodial care files/court commit files; office and operations supplies and materials.
- Take bail and bonds and assist in prisoner release.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2009 - None

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

- 1 Motorola Base Radio
- 1 Repeater
- 1 Computer Aided Digital Recording System
- 1 Server with Spillman Records Management
- ACCESS State Computer System
- Fax and Copy Machines

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

POLICE - COMMUNICATION SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 | 2009 ADOPTED |
|-------------------------------------|---------------------|------------------|-------------------|-------------------|------------------|
| | | | | DEPT. ESTIMATE | |
| REGULAR SALARIES & WAGES | 138,272.32 | 148,500 | 163,000 | 167,000 | 167,000 |
| OVERTIME | 17,508.91 | 14,000 | 24,000 | 24,000 | 24,000 |
| LONGEVITY | 1,254.00 | 1,400 | 2,300 | 2,300 | 2,300 |
| TOTAL SALARIES | 157,035.23 | 163,900 | 189,300 | 193,300 | 193,300 |
| SOCIAL SECURITY | 11,939.31 | 11,500 | 14,500 | 15,000 | 15,000 |
| RETIREMENT | 9,128.08 | 8,500 | 11,500 | 11,000 | 11,000 |
| WORKMAN'S COMPENSATION | 5,419.06 | 7,900 | 6,000 | 6,000 | 6,000 |
| MEDICAL/LIFE INSURANCE | 35,176.72 | 32,500 | 44,000 | 49,500 | 49,500 |
| UNEMPLOYMENT COMPENSATION | 176.67 | 300 | 300 | 300 | 300 |
| UNIFORMS & CLOTHING | 1,484.83 | 3,000 | 3,000 | 3,000 | 3,000 |
| TOTAL BENEFITS | 63,324.67 | 63,700 | 79,300 | 84,800 | 84,800 |
| OFFICE & OPERATING SUPPLIES | 19,719.06 | 19,000 | 15,000 | 15,000 | 15,000 |
| TOTAL SUPPLIES | 19,719.06 | 19,000 | 15,000 | 15,000 | 15,000 |
| PROFESSIONAL SERVICES | 8,000.25 | 6,500 | 10,000 | 10,000 | 10,000 |
| COMMUNICATIONS | 25,005.79 | 21,000 | 23,000 | 23,000 | 23,000 |
| TRAVEL | 152.45 | 100 | 100 | 500 | 500 |
| TRAVEL - TRAINING | 1,661.77 | 1,900 | 400 | 2,000 | 2,000 |
| OPERATING RENTALS & LEASES | 5,250.86 | 4,000 | 3,200 | 5,000 | 5,000 |
| INSURANCE | - | - | - | - | - |
| PUBLIC UTILITY SERVICES | 15,923.41 | 16,500 | 9,000 | 9,000 | 9,000 |
| REPAIRS & MAINTENANCE | 2,720.25 | 6,000 | 1,000 | 3,000 | 3,000 |
| MISCELLANEOUS | 1,086.23 | 400 | 1,000 | 1,000 | 1,000 |
| MISC. - TRAINING REGISTRATION | 450.00 | 400 | 400 | 500 | 500 |
| TOTAL OTHER | 60,251.01 | 56,800 | 48,100 | 54,000 | 54,000 |
| TOTAL COMMUNICATION SERVICES | 300,329.97 | 303,400 | 331,700 | 347,100 | 347,100 |
| MACHINERY & EQUIPMENT | 1,568.72 | - | - | - | - |
| TOTAL POLICE DEPARTMENT | 2,182,172.00 | 2,010,200 | 2,015,220 | 2,149,700 | 2,149,100 |

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti.

Staffing Level

Maintenance Employee .20

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up for all private and public property.

Notable Changes in 2009 –

All graffiti removal will continue to be in accordance with the approved 2006 Standard Operating Procedures for graffiti removal.

Mandated Programs – Federal and State

N/A

Revenue Generated –

None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

GRAFFITI REMOVAL SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 8,878.67 | 10,100 | 6,000 | 8,250 | 8,250 |
| OVERTIME | 206.40 | - | | | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 9,085.07 | 10,100 | 6,000 | 8,250 | 8,250 |
| SOCIAL SECURITY | 699.21 | 920 | 460 | 650 | 650 |
| RETIREMENT | 513.97 | 1,000 | 500 | 700 | 700 |
| WORKMAN'S COMPENSATION | 381.78 | 550 | 270 | 250 | 250 |
| MEDICAL/LIFE INSURANCE | 3,160.50 | 4,600 | 3,480 | 4,000 | 4,000 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 4,755.46 | 7,070 | 4,710 | 5,600 | 5,600 |
| GRAFFITI REMOVAL SUPPLIES | 6,437.93 | 8,300 | 2,000 | 4,000 | 4,000 |
| TOTAL SUPPLIES | 6,437.93 | 8,300 | 2,000 | 4,000 | 4,000 |
| PROFESSIONAL SERVICES | - | - | | | |
| GRAFFITI EQUIPMENT RENTAL | - | - | | | |
| TOTAL OTHER | - | - | - | - | - |
| TOTAL GRAFFITI REMOVAL | 20,278.46 | 25,470 | 12,710 | 17,850 | 17,850 |

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

| | | |
|------------------------------|------------|------------|
| <u>Staffing Level</u> | Fire Chief | <u>1.0</u> |
| | Total | 1.0 |

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department.
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department.
- Develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2009 - None

Mandated Programs – Federal and State

- Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) - varies

Equipment Assigned

- 2005 Ford Expedition

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

FIRE ADMINISTRATION SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|----------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 63,972.00 | 76,500 | 76,470 | 78,760 | 78,760 |
| OVERTIME | - | - | | | |
| LONGEVITY | - | - | | 790 | 790 |
| TOTAL SALARIES | 63,972.00 | 76,500 | 76,470 | 79,550 | 79,550 |
| SOCIAL SECURITY | 4,756.50 | 5,050 | 5,700 | 6,090 | 6,090 |
| RETIREMENT | 3,278.52 | 3,600 | 4,150 | 4,350 | 4,350 |
| WORKMAN'S COMPENSATION | 1,428.22 | 1,780 | 1,230 | 1,380 | 1,380 |
| MEDICAL/LIFE INSURANCE | 15,589.10 | 16,880 | 16,650 | 16,040 | 16,040 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 1,808.34 | 780 | 1,300 | 820 | 820 |
| TOTAL BENEFITS | 26,860.68 | 28,090 | 29,030 | 28,680 | 28,680 |
| OFFICE & OPERATING SUPPLIES | 1,434.13 | 1,200 | 1,200 | 1,260 | 1,260 |
| PUBLIC EDUCATION SUPPLIES | - | 1,500 | 1,500 | 1,570 | 1,570 |
| SMALL TOOLS & MINOR EQPT | 1,377.02 | 950 | 4,000 | 1,000 | 1,000 |
| TOTAL SUPPLIES | 2,811.15 | 3,650 | 6,700 | 3,830 | 3,830 |
| PROFESSIONAL SERVICES | - | - | | | |
| COMMUNICATIONS | 4,694.42 | 5,700 | 5,900 | 6,610 | 6,610 |
| TRAVEL | 1,048.07 | 1,500 | 800 | 1,500 | 1,500 |
| ADVERTISING | 515.56 | 200 | 80 | 200 | 200 |
| OPERATING RENTALS & LEASES | 3,540.00 | 4,000 | 1,200 | 7,080 | 7,080 |
| REPAIRS & MAINTENANCE | - | 500 | 500 | 500 | 500 |
| MISCELLANEOUS | 2,265.23 | 2,150 | 2,150 | 2,150 | 2,150 |
| MISC - TRAINING | 1,099.05 | 1,800 | 500 | 1,800 | 1,800 |
| TOTAL OTHER | 13,162.33 | 15,850 | 11,130 | 19,840 | 19,840 |
| COMPUTER EQUIPMENT | - | 2,700 | 2,850 | | |
| TOTAL FIRE ADMINISTRATION | 106,806.16 | 126,790 | 126,180 | 131,900 | 131,900 |

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FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

| | | |
|------------------------------|---------------------------|--------------|
| <u>Staffing Level</u> | Fire Captain | .80 |
| | Firefighters / Volunteers | <u>14.00</u> |
| | Total | 14.80 |

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 283+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data in the National Fire Incident Reporting System format and send recorded information to the State Fire Marshal's Office as required by law.
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2009

- Increase in payroll line item to reflect increase in Volunteer compensation rates and to reflect cost of adding duty coverage pay for Volunteer's Sunday through Thursday from 10:00 pm to 6:00 am.
- Replacement of command vehicle through the Capital Improvement Fund.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the State Fire Marshals Office and the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

| | |
|--|---------------|
| Intergovernmental Charges for Services | \$3,600.00 |
| Equipment Rental (State Mobilization) | <u>Varies</u> |
| Total | \$3,600.00 |

Equipment Assigned

- 1977 Ford Van Pelt Fire Engine (Engine 13)
- 1995 E-One Fire Engine (Engine 11)
- 1999 American La France Aerial (Ladder 18)
- 2004 American La France Fire Engine (Engine 12)
- 1997 Ford Explorer (GV 2)
- 24 Self Contained Breathing Apparatus

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

FIRE SUPPRESSION SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 36,380.80 | 39,600 | 39,200 | 42,550 | 42,550 |
| VOLUNTEER COMPENSATION | 14,533.60 | 27,250 | 27,000 | 36,160 | 36,160 |
| OVERTIME | 7,681.13 | 7,050 | 8,660 | 10,840 | 10,840 |
| LONGEVITY | 549.60 | 620 | 620 | 640 | 640 |
| TOTAL SALARIES | 59,145.13 | 74,520 | 75,480 | 90,190 | 90,190 |
| SOCIAL SECURITY | 3,392.21 | 3,580 | 3,680 | 4,140 | 4,140 |
| RETIREMENT | 2,292.04 | 2,550 | 2,600 | 2,950 | 2,950 |
| WORKMAN'S COMPENSATION | 1,287.31 | 1,650 | 1,170 | 1,300 | 1,300 |
| MEDICAL/LIFE INSURANCE | 10,996.04 | 12,000 | 12,200 | 12,830 | 12,830 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 8,980.39 | 10,200 | 10,000 | 10,490 | 10,490 |
| PENSION AND DISABILITY PAYMNT | 2,356.90 | 3,000 | 2,500 | 3,150 | 3,150 |
| TOTAL BENEFITS | 29,304.89 | 32,980 | 32,150 | 34,860 | 34,860 |
| OFFICE & OPERATING SUPPLIES | 2,290.90 | 2,850 | 3,300 | 4,000 | 4,000 |
| SMALL TOOLS & MINOR EQPT | 3,366.65 | 5,950 | 5,950 | 6,250 | 6,250 |
| TOTAL SUPPLIES | 5,657.55 | 8,800 | 9,250 | 10,250 | 10,250 |
| PROFESSIONAL SERVICES | - | 1,800 | 300 | 500 | 500 |
| COMMUNICATIONS | 6,535.37 | 6,700 | 6,600 | 6,850 | 6,850 |
| TRAVEL | 1,343.87 | 1,500 | 1,000 | 1,500 | 1,500 |
| ADVERTISING | - | - | - | - | - |
| OPERATING RENTALS & LEASES | 4,118.00 | 5,720 | 4,990 | 6,380 | 6,380 |
| PUBLIC UTILITY SERVICES | - | - | - | - | - |
| REPAIRS & MAINTENANCE | 2,166.92 | 6,000 | 5,800 | 6,300 | 6,300 |
| MISCELLANEOUS | 1,855.25 | 2,000 | 2,000 | 2,000 | 2,000 |
| MISC - TRAINING | 7,526.42 | 7,000 | 7,000 | 7,500 | 7,500 |
| TOTAL OTHER | 23,545.83 | 30,720 | 27,690 | 31,030 | 31,030 |
| FACILITIES | | | | | |
| OFFICE & OPERATING SUPPLIES | 610.14 | 600 | 600 | 600 | 600 |
| SUPPLIES FOR REPAIRS | 17.57 | - | - | - | - |
| SMALL TOOLS & MINOR EQPT | 389.42 | 600 | 600 | 600 | 600 |
| TOTAL SUPPLIES | 1,017.13 | 1,200 | 1,200 | 1,200 | 1,200 |
| PROFESSIONAL SERVICES | 3,114.28 | 3,250 | 3,000 | 3,500 | 3,500 |
| PUBLIC UTILITY SERVICES | 10,012.76 | 13,500 | 13,000 | 14,250 | 14,250 |
| REPAIRS & MAINTENANCE | 13,971.68 | 10,000 | 10,000 | 10,000 | 10,000 |
| REPAIRS & MAINTENANCE | 2,287.91 | 3,000 | 2,500 | 3,000 | 3,000 |
| TOTAL OTHER | 29,386.63 | 29,750 | 28,500 | 30,750 | 30,750 |
| BUILDINGS | - | - | - | - | - |
| FIRE STATION EXHAUST SYSTEM | 95,737.52 | - | - | - | - |
| MACHINERY & EQUIPMENT | - | - | - | - | - |
| TOTAL CAPITAL | 95,737.52 | - | - | - | - |
| TOTAL FIRE SUPPRESSION | 243,794.68 | 177,970 | 174,270 | 198,280 | 198,280 |
| TOTAL FIRE DEPARTMENT | 350,600.84 | 304,760 | 300,450 | 330,180 | 330,180 |

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

| | |
|---------------------------|-------------|
| Code Enforcement Officer | .200 |
| Public Works Office Clerk | <u>.025</u> |
| Total FTE | .225 |

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2009 –none

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – none

Equipment and Vehicles Assigned –

- Midsize truck (Shared with Inspections & Permitting Services)

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

CODE ENFORCEMENT SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 9,477.88 | 10,000 | 10,400 | 11,500 | 11,500 |
| WAGES - SUPERVISION | - | - | | | |
| WAGES - ADMINISTRATION | - | 1,000 | 100 | 520 | 520 |
| OVERTIME | 13.70 | 100 | 100 | 100 | 100 |
| LONGEVITY | 186.20 | 250 | 250 | 250 | 250 |
| TOTAL SALARIES | 9,677.78 | 11,350 | 10,850 | 12,370 | 12,370 |
| SOCIAL SECURITY | 740.24 | 900 | 830 | 950 | 950 |
| RETIREMENT | 561.06 | 950 | 910 | 1,050 | 1,050 |
| WORKMAN'S COMPENSATION | 270.05 | 500 | 420 | 500 | 500 |
| MEDICAL/LIFE INSURANCE | 3,311.78 | 4,300 | 3,650 | 4,200 | 4,200 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 303.80 | 350 | 350 | 400 | 400 |
| TOTAL BENEFITS | 5,186.93 | 7,000 | 6,160 | 7,100 | 7,100 |
| OFFICE & OPERATING SUPPLIES | 1,395.91 | 1,000 | 600 | 1,000 | 1,000 |
| SMALL TOOLS & MINOR EQPT | - | - | | | |
| TOTAL SUPPLIES | 1,395.91 | 1,000 | 600 | 1,000 | 1,000 |
| PROFESSIONAL SERVICES | 65.15 | 150 | 150 | 100 | 100 |
| COMMUNICATIONS | 1,334.24 | 1,400 | 1,000 | 1,200 | 1,200 |
| TRAVEL | - | 80 | 240 | 250 | 250 |
| ADVERTISING | 10.00 | 20 | 40 | 50 | 50 |
| OPERATING RENTALS & LEASES | 3,460.00 | 2,300 | 1,400 | 1,600 | 1,600 |
| PUBLIC UTILITY SERVICES | 344.40 | 800 | 500 | 500 | 500 |
| REPAIRS & MAINTENANCE | 807.30 | 200 | 430 | 400 | 400 |
| MISCELLANEOUS-ABATEMENT | 736.99 | 10,000 | | 10,000 | 10,000 |
| MISC - TRAINING | - | 400 | 200 | 200 | 200 |
| TOTAL OTHER | 6,758.08 | 15,350 | 3,960 | 14,300 | 14,300 |
| BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | 518.78 | - | | | |
| TOTAL CODE ENFORCEMENT | 23,537.48 | 34,700 | 21,570 | 34,770 | 34,770 |

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership They Provide adoption programs for animals located in the Animal Control Shelter.

Staffing Level

Animal Control Officer 0

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2009

Due to budgetary issues, we have eliminated this position and have only allowed enough funding for kennel supplies and contract services to dispose of dangerous animals

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Fines \$ 300
Animal Licenses \$3000

Equipment Assigned

- 1 - 2004 Chevrolet P/U
- Animal traps
- Animal Control shelter

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

ANIMAL CONTROL SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 30,414.21 | 33,000 | 18,000 | - | |
| OVERTIME | 961.83 | 3,000 | 300 | - | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 31,376.04 | 36,000 | 18,300 | - | - |
| SOCIAL SECURITY | 2,378.49 | 2,800 | 1,400 | - | |
| RETIREMENT | 1,816.66 | 2,000 | 1,200 | - | |
| WORKMAN'S COMPENSATION | 1,520.16 | 1,700 | 700 | - | |
| MEDICAL/LIFE INSURANCE | 5,540.15 | 6,000 | 3,600 | - | |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 322.37 | 500 | 400 | - | |
| TOTAL BENEFITS | 11,577.83 | 13,000 | 7,300 | - | - |
| OFFICE & OPERATING SUPPLIES | 2,203.59 | - | 1,000 | 1,000 | 500 |
| TOTAL SUPPLIES | 2,203.59 | - | 1,000 | 1,000 | 500 |
| PROFESSIONAL SERVICES | 541.56 | 800 | 700 | 2,000 | 1,000 |
| COMMUNICATIONS | 442.42 | 300 | 200 | | |
| TRAVEL | 136.50 | 300 | 650 | | |
| ADVERTISING | - | 100 | 30 | | |
| OPERATING RENTALS & LEASES | 7,140.00 | 3,100 | 3,200 | 3,200 | 3,200 |
| PUBLIC UTILITY SERVICES | - | 4,000 | | | |
| REPAIRS & MAINTENANCE | - | 800 | | | |
| MISCELLANEOUS | 266.09 | 100 | | | |
| TOTAL OTHER | 8,526.57 | 9,500 | 4,780 | 5,200 | 4,200 |
| TOTAL OPERATING EXPENSES | 53,684.03 | 58,500 | 31,380 | 6,200 | 4,700 |
| BUILDINGS - A.C. SHELTER | 33,324.05 | - | | | |
| IMPROVE. OTHER THAN BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL CAPITAL | 33,324.05 | - | - | - | - |
| TOTAL ANIMAL CONTROL | 87,008.08 | 58,500 | 31,380 | 6,200 | 4,700 |

FUND: CURRENT EXPENSE

PROGRAM: CARL L. STEVENS SENIOR CENTER

PROGRAM STATEMENT

The Carl L. Stevens Senior Center offers a comprehensive menu of programs and activities for the benefit of area senior citizens. The center is open each weekday and is also available for evening and weekend public rentals.

| | | |
|------------------------------|-------------------------------|------------|
| <u>Staffing Level</u> | Parks and Recreation Director | .10 |
| | Deputy Recreation Director | <u>.10</u> |
| | TOTAL | .20 |

Overview of Ongoing and Present Activities

- Oversee maintenance and operation of facility.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and maintenance supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Advisory Committee meetings, prepare agendas and minutes.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.

Notable Changes in 2009

Over the past few years, an effort has been made to enhance the usage of the senior center with more community center related activities.

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

| | |
|---------------------------|------------|
| United Way Contributions: | \$ 1,700 |
| Senior Center Rentals: | <u>600</u> |
| TOTAL: | \$ 2,300 |

Equipment and Vehicles Assigned - none

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

SENIOR CENTER

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 11,064.64 | 11,300 | 11,300 | 11,620 | 11,620 |
| OVERTIME | - | - | - | - | - |
| LONGEVITY | 250.80 | 290 | 290 | 330 | 330 |
| TOTAL SALARIES | 11,315.44 | 11,590 | 11,590 | 11,950 | 11,950 |
| SOCIAL SECURITY | 865.94 | 870 | 870 | 920 | 920 |
| RETIREMENT | 649.25 | 820 | 820 | 970 | 970 |
| WORKMAN'S COMPENSATION | 292.15 | 400 | 290 | 290 | 290 |
| MEDICAL/LIFE INSURANCE | 2,657.02 | 2,620 | 2,950 | 3,100 | 3,100 |
| UNEMPLOYMENT COMPENSATIO | - | - | - | - | - |
| UNIFORMS & CLOTHING | - | - | - | - | - |
| TOTAL BENEFITS | 4,464.36 | 4,710 | 4,930 | 5,280 | 5,280 |
| OFFICE & OPERATING SUPPLIES | 1,991.19 | 2,380 | 3,880 | 2,000 | 2,000 |
| TOTAL SUPPLIES | 1,991.19 | 2,380 | 3,880 | 2,000 | 2,000 |
| PROFESSIONAL SERVICES | 2,450.00 | 4,500 | 4,500 | 4,700 | 4,700 |
| COMMUNICATIONS | 1,200.13 | 1,200 | 1,200 | 1,200 | 1,200 |
| OPERATING RENTALS & LEASES | - | - | - | - | - |
| PUBLIC UTILITY SERVICES | 5,031.57 | 7,300 | 7,300 | 7,700 | 7,700 |
| REPAIRS & MAINTENANCE | 2,297.28 | 1,300 | 1,650 | 1,300 | 1,300 |
| MISCELLANEOUS | 150.00 | 1,100 | 200 | 200 | 200 |
| TOTAL OTHER | 11,128.98 | 15,400 | 14,850 | 15,100 | 15,100 |
| TOTAL SENIOR SERVICES | 28,899.97 | 34,080 | 35,250 | 34,330 | 34,330 |

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level

City Clerk .20

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals. YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan. The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards. Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long range community development planning.

Revenue Generated

Fees for Permits and Applications \$ 5,000

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

PLANNING SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 9,780.48 | 13,200 | 13,900 | 14,800 | 14,800 |
| OVERTIME | - | - | | | |
| LONGEVITY | 239.85 | 3,300 | 350 | 360 | 360 |
| TOTAL SALARIES | 10,020.33 | 16,500 | 14,250 | 15,160 | 15,160 |
| SOCIAL SECURITY | 760.88 | 1,040 | 1,060 | 1,200 | 1,200 |
| RETIREMENT | 570.62 | 1,000 | 900 | 1,300 | 1,300 |
| WORKMANS COMPENSATION | 31.64 | 60 | 50 | 50 | 50 |
| MEDICAL INSURANCE | 2,338.49 | 3,360 | 2,800 | 2,550 | 2,550 |
| TOTAL BENEFITS | 3,701.63 | 5,460 | 4,810 | 5,100 | 5,100 |
| OFFICE & OPERATING SUPPLIES | 100.55 | 200 | 170 | 200 | 200 |
| CDBG SUPPLIES | 21.53 | - | | | |
| TOTAL SUPPLIES | 122.08 | 200 | 170 | 200 | 200 |
| PROFESSIONAL SERVICES | 8,384.19 | 15,000 | 12,000 | 15,000 | 15,000 |
| PROF. SERVICES - G.M.A. PLAN | 6,110.06 | - | | | |
| PROF. SERVICES-DOWNTOWN PLAN | 22,062.64 | 41,000 | 50,000 | | |
| CDBG DOWNTOWN | - | - | | | |
| ROP DOWNTOWN | - | - | | | |
| COMMUNICATIONS | 560.08 | 1,000 | 750 | 1,000 | 1,000 |
| TRAVEL | 62.68 | 500 | | 500 | 500 |
| ADVERTISING | 729.25 | 500 | 550 | 500 | 500 |
| OPERATING RENTALS & LEASES | 370.00 | 100 | 300 | 500 | 500 |
| MISCELLANEOUS | 84.00 | 200 | | 100 | 100 |
| TOTAL OTHER | 38,362.90 | 58,300 | 63,600 | 17,600 | 17,600 |
| TOTAL PLANNING | 52,206.94 | 80,460 | 82,830 | 38,060 | 38,060 |

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level

City Administrator .10

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information.
- Work with Port of Grandview, Yakima County Development Association and Chamber of Commerce.

Notable Changes in 2009 - None

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

ECONOMIC DEVELOPMENT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 10,469.33 | 10,800 | 10,410 | 10,520 | 10,520 |
| OVERTIME | - | - | | | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 10,469.33 | 10,800 | 10,410 | 10,520 | 10,520 |
| SOCIAL SECURITY | 800.77 | 830 | 800 | 810 | 810 |
| RETIREMENT | 594.11 | 590 | 630 | 880 | 880 |
| WORKMAN'S COMPENSATION | 24.22 | 30 | 30 | 30 | 30 |
| MEDICAL/LIFE INSURANCE | 601.64 | 790 | 620 | 600 | 600 |
| TOTAL BENEFITS | 2,020.74 | 2,240 | 2,080 | 2,320 | 2,320 |
| OFFICE & OPERATING SUPPLIES | - | 500 | - | - | |
| TOTAL SUPPLIES | - | 500 | - | - | - |
| PROFESSIONAL SERVICES | 2,495.00 | - | | | |
| DOWNTOWN REVITALIZATION | 1,372.99 | - | | | |
| ENGINEERING - DIST. CENTER | - | - | | | |
| C.O.G. - COMP PLAN | - | - | | | |
| COMMUNICATIONS | 95.93 | 30 | 200 | 200 | 200 |
| TRAVEL | 425.00 | 1,000 | | 500 | 500 |
| ADVERTISING | - | - | | | |
| OPERATING RENTALS & LEASES | 360.00 | 170 | 390 | 410 | 410 |
| MISCELLANEOUS | 5,486.50 | | | | |
| MISC - Y.C.D.A. | | 5,000 | 5,000 | 5,000 | 5,000 |
| MISC - TRAINING | 325.00 | - | | | |
| MISC - G.E.D. | - | - | | | |
| TOTAL OTHER | 10,560.42 | 6,200 | 5,590 | 6,110 | 6,110 |
| PRINCIPAL-PWTF LOAN W*M DC | 19,875.00 | - | | | |
| R.E.C. PASS THROUGH | - | - | | | |
| INTEREST-PWTF LOAN W*M DC | 99.38 | - | | | |
| TOTAL ECONOMIC DEVELOPMENT | 43,024.87 | 19,740 | 18,080 | 18,950 | 18,950 |

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

| | |
|--|------------|
| Building Official/Code Enforcement Officer | .80 |
| Public Works Office Clerk | <u>.10</u> |
| Total FTE | .90 |

Overview of Ongoing and Present Activities

Responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2009 –none

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

| | |
|------------------|------------------|
| Building permits | \$ 90,000 |
| Plan Review Fees | <u>\$ 7,000</u> |
| Total | \$ 97,000 |

Equipment and Vehicles Assigned –

- 2001 GMC Sonoma 4 x 4

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

INSPECTION & PERMITTING SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 41,200.81 | 42,000 | 42,000 | 46,400 | 46,400 |
| WAGES - SUPERVISION | - | - | | | |
| WAGES - ADMINISTRATION | - | 4,000 | 3,000 | 4,150 | 4,150 |
| OVERTIME | 59.71 | 500 | 250 | 500 | 500 |
| LONGEVITY | 814.93 | 850 | 850 | 850 | 850 |
| TOTAL SALARIES | 42,075.45 | 47,350 | 46,100 | 51,900 | 51,900 |
| SOCIAL SECURITY | 3,218.82 | 3,700 | 3,530 | 3,980 | 3,980 |
| RETIREMENT | 2,443.83 | 3,500 | 3,840 | 4,320 | 4,320 |
| WORKMAN'S COMPENSATION | 1,094.16 | 2,000 | 2,020 | 1,430 | 1,430 |
| MEDICAL/LIFE INSURANCE | 10,906.93 | 11,100 | 12,000 | 13,800 | 13,800 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 304.02 | 200 | 200 | 250 | 250 |
| TOTAL BENEFITS | 17,967.76 | 20,500 | 21,590 | 23,780 | 23,780 |
| OFFICE & OPERATING SUPPLIES | 2,876.40 | 2,500 | 200 | 2,500 | 2,500 |
| SMALL TOOLS & MINOR EQPT | - | - | | | |
| TOTAL SUPPLIES | 2,876.40 | 2,500 | 200 | 2,500 | 2,500 |
| PROFESSIONAL SERVICES | - | 500 | 100 | 500 | 500 |
| COMMUNICATIONS | 922.09 | 1,500 | 1,000 | 1,200 | 1,200 |
| TRAVEL | - | 300 | 100 | 300 | 300 |
| ADVERTISING | - | 100 | 100 | 100 | 100 |
| OPERATING RENTALS & LEASES | 2,480.00 | 1,700 | 1,700 | 1,700 | 1,700 |
| PUBLIC UTILITY SERVICES | 134.86 | 500 | 250 | 500 | 500 |
| REPAIRS & MAINTENANCE | - | 500 | 200 | 500 | 500 |
| MISCELLANEOUS | 121.99 | 1,400 | 500 | 800 | 800 |
| MISC. - TRAINING | 295.00 | 400 | 400 | 400 | 400 |
| TOTAL OTHER | 3,953.94 | 6,900 | 4,350 | 6,000 | 6,000 |
| TOTAL OPERATING EXPENSES | 66,873.55 | 77,250 | 72,240 | 84,180 | 84,180 |
| BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | 518.77 | - | | | |
| TOTAL CAPITAL | 518.77 | - | - | - | - |
| TOTAL INSPECTION & PERMITS | 67,392.32 | 77,250 | 72,240 | 84,180 | 84,180 |

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Bleyhl Community Library serves Grandview residents and other individuals in the area by acquiring, organizing, providing and promoting informational, educational and cultural materials for their knowledge and enjoyment.

Staffing Level:

| | |
|--------------------------|--------------|
| Library Director | 1.000 |
| Assistant Librarian | 1.000 |
| Part-time Library Aide 0 | .450 |
| Part-time Library Page | 0.275 |
| Part-time Library Page | <u>0.275</u> |
| Total FTE | 3.000 |

Overview of Ongoing and Present Activities

- Purchase, prepare, and maintain quality and availability of books, periodicals and audio-visual materials.
- Provide information services and personal research assistance using library materials, databases, Internet access and interlibrary loan.
- Provide public access to Internet, Pro-Quest, word processing and other computer programs and assist in training people in their use.
- Provide reader's advisory for all ages, story times and summer reading programs for children.
- Provide adult story times at Grandview Health Care Center and participate in adult book discussions.
- Participate in school, college, library and city sponsored programs that promote awareness of city services.

Notable Changes in 2009 – Retirement of librarian at end of year with significant cash out costs. Gates Foundation grant providing 4 new PCs with Foundation bearing $\frac{3}{4}$ of cost; city or private contributions bearing $\frac{1}{4}$ (50/50 split for additional 4 in 2010). Many of the library's operating costs are for technology, more than \$8000 in 2007, not including paper supplies.

Mandated Programs – Federal and State

- Annual statistical report to the Washington State Library and Current Technical Plan to qualify for state and federal assistance.

Revenue Generated –

\$3,500 library late returns
\$1,400 printing and copying fees
\$1,600 out of city user fees, lost books and overdue notice postage
\$7,800 from Bill and Melinda Gates Foundation for PC hardware replacement

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

LIBRARY SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 128,287.24 | 93,000 | 93,000 | 114,040 | 114,040 |
| REGULAR WAGES - PART TIME | 6,414.32 | 18,300 | 18,300 | 17,400 | 17,400 |
| OVERTIME | 3,762.83 | - | - | - | - |
| LONGEVITY | 3,409.00 | 2,700 | 2,700 | 2,720 | 2,720 |
| TOTAL SALARIES | 141,873.39 | 114,000 | 114,000 | 134,160 | 134,160 |
| SOCIAL SECURITY | 10,768.30 | 8,800 | 8,800 | 10,250 | 10,250 |
| RETIREMENT | 7,831.08 | 8,000 | 8,000 | 9,710 | 9,710 |
| WORKMAN'S COMPENSATION | 879.65 | 860 | 800 | 770 | 770 |
| MEDICAL/LIFE INSURANCE | 26,258.39 | 16,000 | 17,930 | 18,240 | 18,240 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| TOTAL BENEFITS | 45,737.42 | 33,660 | 35,530 | 38,970 | 38,970 |
| OFFICE & OPERATING SUPPLIES | 9,956.72 | 7,480 | 6,480 | 6,500 | 6,500 |
| SMALL TOOLS & MINOR EQPT | 768.40 | 300 | 300 | 300 | 300 |
| TOTAL SUPPLIES | 10,725.12 | 7,780 | 6,780 | 6,800 | 6,800 |
| PROFESSIONAL SERVICES | 6,489.60 | 6,260 | 6,260 | 5,800 | 5,800 |
| COMMUNICATIONS | 1,205.33 | 2,000 | 2,000 | 2,700 | 2,700 |
| TRAVEL | 249.38 | 800 | 800 | 900 | 900 |
| ADVERTISING | 9.50 | 100 | 100 | 100 | 100 |
| OPERATING RENTALS & LEASES | - | - | - | - | - |
| PUBLIC UTILITY SERVICES | 5,490.72 | 5,000 | 5,800 | 7,000 | 6,200 |
| REPAIRS & MAINTENANCE | 4,041.35 | 4,800 | 5,350 | 5,650 | 5,650 |
| MISCELLANEOUS | 1,959.51 | 1,550 | 260 | 260 | 260 |
| MISCELLANEOUS - TRAINING | 125.00 | 400 | 150 | 400 | 400 |
| TOTAL OTHER | 19,570.39 | 20,910 | 20,720 | 22,810 | 22,010 |
| TOTAL OPERATING EXPENSES | 217,906.32 | 176,350 | 177,030 | 202,740 | 201,940 |
| BUILDINGS - FLOORING | 20,449.86 | - | - | - | - |
| MACHINERY & EQUIPMENT | 4,447.21 | - | - | 2,600 | 2,600 |
| BOOKS | 7,985.37 | 14,000 | 12,000 | 13,000 | 13,000 |
| PERIODICALS | 1,165.91 | 1,400 | 1,400 | 1,450 | 1,450 |
| OTHER MEDIA | 5,980.34 | 7,500 | 7,500 | 8,000 | 8,000 |
| GATES GRANT EXPENDITURES | - | - | - | 7,800 | 7,800 |
| TOTAL CAPITAL | 40,028.69 | 22,900 | 20,900 | 32,850 | 32,850 |
| TOTAL LIBRARY SERVICES | 257,935.01 | 199,250 | 197,930 | 235,590 | 234,790 |

FUND: CURRENT EXPENSE

PROGRAM: RECREATION

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community.

| | | |
|------------------------------|-------------------------------|-------------|
| <u>Staffing Level</u> | Parks and Recreation Director | .80 |
| | Deputy Recreation Director | <u>.825</u> |
| | TOTAL | 1.625 |

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Prepare meeting minutes and agendas.
- Attend board meetings for Beautification Commission and Youth Advisory Board.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files.
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; deliver flyers to schools and inform media.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps.
- Submit monthly usage calendars to school district.
- Coordinate/organize Youth Baseball Program, Frenzy Friday, Open Gym, Fitness/Dance Courses and other recreational programming.
- Organize seven major special events: Easter Egg Hunt, Star Gaze, Track Meet, Hoops Fiesta, Water Carnival, and Soccer Skills Competition.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Provide information to the public for various community events and programs sponsored by other agencies.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Offer programs for the disabled.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2009 - The Grandview School District has agreed to reimburse the Parks and Recreation Department for staffing time affiliated with the Frenzy Friday program.

Mandated Programs – Federal and State n/a

| | | |
|---------------------------------|---------------------------|--------------|
| <u>Revenue Generated</u> | United Way Contributions: | \$ 11,800 |
| | Recreation Fees: | 7,000 |
| | School District Programs: | <u>8,000</u> |
| | TOTAL | \$ 26,800 |

Equipment and Vehicles Assigned - 1999 Chevrolet Silverado; 2005 Ford Ranger

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

RECREATION SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|----------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 85,256.88 | 87,100 | 87,100 | 94,150 | 94,150 |
| REGULAR WAGES - PART TIME | 5,638.05 | 5,950 | 4,100 | 3,600 | |
| OVERTIME | - | - | | | |
| LONGEVITY | 1,926.45 | 2,230 | 2,230 | 2,630 | 2,630 |
| TOTAL SALARIES | 92,821.38 | 95,280 | 93,430 | 100,380 | 96,780 |
| SOCIAL SECURITY | 7,100.51 | 7,100 | 7,000 | 7,450 | 7,180 |
| RETIREMENT | 5,003.93 | 6,300 | 6,300 | 7,820 | 7,820 |
| WORKMAN'S COMPENSATION | 2,882.70 | 3,600 | 2,600 | 3,250 | 2,980 |
| MEDICAL/LIFE INSURANCE | 20,475.94 | 20,300 | 22,700 | 25,080 | 25,080 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 72.02 | 100 | | | |
| TOTAL BENEFITS | 35,535.10 | 37,400 | 38,600 | 43,600 | 43,060 |
| SMALL TOOLS & MINOR EQPT | - | 1,700 | 1,690 | | |
| OFFICE & OPERATING SUPPLIES | 7,899.50 | 9,200 | 9,200 | 8,600 | 8,600 |
| SOAP BOX DERBY SUPPLIES | - | - | | | |
| TOTAL SUPPLIES | 7,899.50 | 10,900 | 10,890 | 8,600 | 8,600 |
| PROFESSIONAL SERVICES | 2,125.38 | 4,650 | 3,600 | 3,000 | 3,000 |
| COMMUNICATIONS | 3,416.21 | 3,400 | 3,400 | 3,400 | 3,400 |
| TRAVEL | 272.93 | 600 | | 400 | 400 |
| ADVERTISING | 388.86 | 400 | 260 | 280 | - |
| OPERATING RENTALS & LEASES | 4,761.40 | 1,520 | 1,920 | 6,300 | 6,300 |
| PUBLIC UTILITY SERVICES | 114.75 | 2,000 | 2,000 | 2,200 | 2,200 |
| REPAIRS & MAINTENANCE | 37.50 | 2,000 | 2,100 | 250 | 250 |
| MISCELLANEOUS | 3,182.00 | 2,800 | 2,700 | 2,700 | 2,700 |
| MISC. - TRAINING | - | 600 | 710 | 400 | 400 |
| TOTAL OTHER | 14,299.03 | 17,970 | 16,690 | 18,930 | 18,650 |
| TOTAL RECREATION SERVICES | 150,555.01 | 161,550 | 159,610 | 171,510 | 167,090 |

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

| | | |
|------------------------------|-------------------------------|------------|
| <u>Staffing Level</u> | Parks and Recreation Director | .075 |
| | Deputy Recreation Director | .075 |
| | PW Maintenance Technician | .09 |
| | Pool Manager | .15 |
| | Asst. Pool Manager | .15 |
| | Lifeguards (10-12) | <u>.75</u> |
| | TOTAL | 1.29 |

Overview of Ongoing and Present Activities

- Provide comprehensive aquatic program.
- Offer and instruct Red Cross curriculum swim lessons.
- Recruit and train qualified aquatic staff.
- Order and supply administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, lap swim, family swim, and special events.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Manage and file accurate record system on daily basis.
- Maintain facility cleanliness.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2009

Due to required reductions within the Current Expense Fund, the swim pool will close on August 6th of 2009. The early pool closure will still allow for Grandview to host Swim Team Championships and be open through the fourth session of swim lessons.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections
- Safe Chemical Usage/Storage
- Applicable procedures for handling blood borne pathogens.
- Lifeguard Certification.
- State Regulations regarding management of outdoor pool facilities.

Revenue Generated

| | |
|----------------|------------------|
| Pool Revenues: | <u>\$ 17,300</u> |
| TOTAL: | \$ 17,300 |

Equipment and Vehicles Assigned - n/a

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

AQUATICS SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES - ADMIN. | 10,885.70 | 11,300 | 11,300 | 8,720 | 8,720 |
| REGULAR SALARIES & WAGES | 21,459.35 | 26,400 | 18,000 | 20,500 | 20,500 |
| REGULAR SAL & WAGES -MAINT. | - | 5,000 | 2,500 | 2,950 | 2,950 |
| OVERTIME | 1,193.13 | 2,000 | 1,000 | 2,000 | 2,000 |
| LONGEVITY | 250.80 | 290 | 290 | 250 | 250 |
| TOTAL SALARIES | 33,788.98 | 44,990 | 33,090 | 34,420 | 34,420 |
| SOCIAL SECURITY | 2,585.19 | 3,300 | 3,000 | 2,480 | 2,480 |
| RETIREMENT | 713.53 | 1,330 | 1,330 | 1,130 | 1,130 |
| WORKMAN'S COMPENSATION | 2,239.43 | 3,300 | 2,500 | 1,890 | 1,890 |
| MEDICAL/LIFE INSURANCE | 2,923.25 | 4,160 | 4,600 | 3,430 | 3,430 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 155.95 | 300 | 110 | 300 | 300 |
| TOTAL BENEFITS | 8,617.35 | 12,390 | 11,540 | 9,230 | 9,230 |
| OFFICE & OPERATING SUPPLIES | 10,585.69 | 8,250 | 5,160 | 8,500 | 8,500 |
| SMALL TOOLS & MINOR EQPT | - | - | - | - | - |
| TOTAL SUPPLIES | 10,585.69 | 8,250 | 5,160 | 8,500 | 8,500 |
| PROFESSIONAL SERVICES | 90.00 | - | 390 | 400 | 400 |
| AQUATIC CENTER - DESIGN | - | - | - | - | - |
| COMMUNICATIONS | 591.49 | 650 | 600 | 600 | 600 |
| ADVERTISING | 322.12 | 330 | 1,250 | 500 | 500 |
| OPERATING RENTALS & LEASES | 120.11 | 130 | - | 100 | 100 |
| PUBLIC UTILITY SERVICES | 7,051.29 | 7,800 | 9,000 | 9,450 | 9,450 |
| REPAIRS & MAINTENANCE | 4,110.99 | 5,000 | 400 | 5,000 | 5,000 |
| MISCELLANEOUS | 1,453.00 | 3,000 | 2,500 | 2,500 | 2,500 |
| TOTAL OTHER | 13,739.00 | 16,910 | 14,140 | 18,550 | 18,550 |
| TOTAL AQUATICS SERVICES | 66,731.02 | 82,540 | 63,930 | 70,700 | 70,700 |

FUND: CURRENT EXPENSE

PROGRAM: PARK MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level –

| | |
|--|-------------|
| Public Works Foremen | 0.20 |
| Public Works Maintenance Technicians | 1.60 |
| Part-time Seasonal Maintenance Employees | <u>0.50</u> |
| TOTAL | 2.30 |

Overview of Ongoing and Present Activities –

- Maintain 65+ acres of park land.
- Turf management including: mowing, grooming, and irrigation.
- Manage and make repairs to irrigation systems as needed.
- Conduct safety inspections throughout park system.
- Constant litter patrol of parks.
- Conduct safety checks on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required.
- Secure and prepare facilities for rentals and usage.
- Maintain accurate records on inspections, inventory, driver's checks, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Rose Garden Facility.
- Maintain/groom Museum, Library, Police and City Hall grounds.
- Set-up/clean-up for community events as needed.
- Manage winterization program of park system.
- Manage departmental budget.
- Recruit and train staff and volunteers.
- Supervise tree care program on an ongoing basis.

Notable Changes in 2009 – none

Mandated Programs – Federal and State - none

Revenue Generated – none

Equipment and Vehicles Assigned –

All equipment and vehicles are shared within the Public Works Department.

- 3 – Full size Pick-up Trucks
- 3 – Push Mowers
- 2 – Sweepers
- 1 – Hyster Lift Unit
- 1 – Air Compressor
- 3 – Tractors
- 1 – 2 Ton Truck
- 3 – Grooming Mowers

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

PARKS MAINTENANCE SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES-SUPERVISION | - | 13,000 | 13,000 | 13,400 | 13,400 |
| REGULAR SALARIES - ADMIN | (8.40) | - | | | |
| REGULAR SALARIES & WAGES | 95,920.88 | 68,800 | 60,000 | 70,050 | 70,050 |
| REGULAR WAGES - SEASONAL | 7,814.00 | 32,000 | 8,000 | 12,400 | 12,400 |
| OVERTIME | 7,067.94 | 3,500 | 4,200 | 4,000 | 4,000 |
| LONGEVITY | 1,117.00 | 2,500 | 1,500 | 1,500 | 1,500 |
| TOTAL SALARIES | 111,911.42 | 119,800 | 86,700 | 101,350 | 101,350 |
| SOCIAL SECURITY | 8,558.31 | 10,500 | 6,640 | 7,780 | 7,780 |
| RETIREMENT | 6,224.94 | 9,000 | 7,230 | 8,430 | 8,430 |
| WORKMAN'S COMPENSATION | 4,257.97 | 5,050 | 3,790 | 3,050 | 3,050 |
| MEDICAL/LIFE INSURANCE | 28,138.26 | 25,000 | 30,960 | 35,600 | 35,600 |
| UNEMPLOYMENT COMPENSATION | - | 3,400 | 3,400 | 3,400 | 3,400 |
| UNIFORMS & CLOTHING | 1,191.35 | 1,100 | 1,150 | 1,200 | 1,200 |
| TOTAL BENEFITS | 48,370.83 | 54,050 | 53,170 | 59,460 | 59,460 |
| OFFICE & OPERATING SUPPLIES | 38,837.82 | 30,000 | 20,000 | 25,000 | 25,000 |
| SMALL TOOLS & MINOR EQPT | - | - | | | |
| TOTAL SUPPLIES | 38,837.82 | 30,000 | 20,000 | 25,000 | 25,000 |
| PROFESSIONAL SERVICES | 2,839.08 | 500 | 3,000 | 500 | 500 |
| COMMUNICATIONS | 1,058.11 | 600 | 750 | 800 | 800 |
| TRAVEL | 102.58 | - | - | - | - |
| TRAVEL - TRAINING | - | 800 | 400 | 600 | 600 |
| ADVERTISING | - | 100 | - | 100 | 100 |
| OPERATING RENTALS & LEASES | 36,864.99 | 8,480 | 26,100 | 27,000 | 27,000 |
| PUBLIC UTILITY SERVICES | 38,384.20 | 35,000 | 35,710 | 36,000 | 36,000 |
| REPAIRS & MAINTENANCE | 20,054.05 | 20,000 | 16,000 | 20,000 | 20,000 |
| MISCELLANEOUS | 732.00 | 1,000 | 200 | 200 | 200 |
| MISC - TRAINING | - | 600 | 200 | 200 | 200 |
| TOTAL OTHER | 100,035.01 | 67,080 | 82,360 | 85,400 | 85,400 |
| IMPROVE. OTHER THAN BUILDINGS | - | 38,000 | 30,000 | | |
| MACHINERY & EQUIPMENT | 5,114.78 | - | | | |
| TOTAL CAPITAL | 5,114.78 | 38,000 | 30,000 | - | - |
| TOTAL PARKS MAINTENANCE | 304,269.86 | 308,930 | 272,230 | 271,210 | 271,210 |
| TOTAL PARKS & RECREATION | 521,555.89 | 553,020 | 495,770 | 513,420 | 509,000 |

FUND: CURRENT EXPENSE

PROGRAM: R.E. POWELL MUSEUM

PROGRAM STATEMENT

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

| | | |
|------------------------------|-------------------------------|-------------|
| <u>Staffing Level</u> | Parks and Recreation Director | <u>.025</u> |
| | TOTAL | .025 |

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and GHS Trust.
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes.
- Submit PR to local media sources.
- Recruitment and supervision of part-time/seasonal staff and/or volunteers.
- Provide utilities and communication for facility.
- Manage departmental budget.

Notable Changes in 2009

Due to shortfalls within the Current Expense Fund, the museum budget is reduced significantly for 2009. The facility will be open for tours that are coordinated within the Parks and Recreation Department.

Mandated Programs – Federal and State - n/a

Revenue Generated - None

Equipment and Vehicles Assigned - n/a

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

MUSEUM SERVICES

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 6,495.74 | 6,670 | 6,000 | 1,700 | 1,700 |
| OVERTIME | - | - | | | |
| LONGEVITY | 79.95 | 100 | 100 | 50 | 50 |
| TOTAL SALARIES | 6,575.69 | 6,770 | 6,100 | 1,750 | 1,750 |
| SOCIAL SECURITY | 502.88 | 520 | 500 | 130 | 130 |
| RETIREMENT | 190.26 | 240 | 240 | 140 | 140 |
| WORKMAN'S COMPENSATION | 115.62 | 150 | 100 | 40 | 40 |
| MEDICAL/LIFE INSURANCE | 779.57 | 770 | 870 | 460 | 460 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 1,588.33 | 1,680 | 1,710 | 770 | 770 |
| OFFICE & OPERATING SUPPLIES | 115.49 | 260 | 350 | 50 | 50 |
| TOTAL SUPPLIES | 115.49 | 260 | 350 | 50 | 50 |
| PROFESSIONAL SERVICES | - | 200 | 50 | | |
| COMMUNICATIONS | 592.91 | 600 | 600 | 600 | 600 |
| ADVERTISING | - | - | | | |
| PUBLIC UTILITY SERVICES | 1,896.43 | 2,700 | 2,000 | 1,500 | 1,500 |
| REPAIRS & MAINTENANCE | 2,154.51 | 1,000 | 160 | 200 | 200 |
| MISCELLANEOUS | 72.22 | - | | | |
| TOTAL OTHER | 4,716.07 | 4,500 | 2,810 | 2,300 | 2,300 |
| TOTAL OPERATING EXPENSES | 12,995.58 | 13,210 | 10,970 | 4,870 | 4,870 |
| BUILDINGS | - | - | | | |
| IMPROVE. OTHER THAN BUILDINGS | 5,151.33 | - | | | |
| TOTAL CAPITAL | 5,151.33 | - | - | - | - |
| ENDING FUND BAL. - MUSEUM | 2,109.63 | 2,000 | 2,200 | 2,200 | 2,200 |
| TOTAL MUSEUM MEMORIAL FUND | 2,109.63 | 2,000 | 2,200 | 2,200 | 2,200 |
| TOTAL MUSEUM SERVICES | 20,256.54 | 15,210 | 13,170 | 7,070 | 7,070 |

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Changes in 2009 – There are no anticipated transfers out of the Current Expense fund in 2009.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CURRENT EXPENSE FUND

OTHER/TRANSFERS OUT & ENDING FUND BALANCE

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|---------------------|------------------|-------------------|---------------------------|------------------|
| EQUITY TRANSFER-OUT | 76,573.00 | 120,000 | 120,000 | - | 25,000 |
| INTERFUND LOAN TO SOLID WASTE | | | 25,000 | | |
| OPERATING TRANSFERS OUT | - | - | | | |
| TOTAL TRANSFERS OUT | 76,573.00 | 120,000 | 145,000 | - | 25,000 |
| ENDING FUND BALANCE - C.E. | 637,264.43 | 630,370 | 717,560 | 724,230 | 719,410 |
| TOTAL ENDING FUND BALANCE | 637,264.43 | 630,370 | 717,560 | 724,230 | 719,410 |
| TOTAL CURRENT EXPENSE FUND | 5,396,270.00 | 5,111,650 | 5,089,080 | 5,172,720 | 5,195,400 |

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EMERGENCY MEDICAL SERVICES FUND

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

EMERGENCY MEDICAL SERVICES FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | - | 81,130 | 91,750 | 102,450 | 102,450 |
| TAXES | | | | | |
| PROPERTY TAXES - E.M.S. | 79,801.44 | 76,000 | 85,000 | 87,000 | 87,000 |
| INTERGOVERNMENTAL REVENUES | | | | | |
| DEPT. OF HEALTH - E.M.S. GRANT | 1,439.00 | 1,400 | 1,640 | 1,600 | 1,600 |
| INTERGOV. CHARGES-FIRE DIST # | - | | 3,500 | 3,600 | 3,600 |
| MISC. REVENUE | | | | | |
| INVESTMENT INTEREST | 2,655.29 | 1,900 | 2,700 | 2,500 | 2,500 |
| TOTAL REVENUES | 83,895.73 | 79,300 | 92,840 | 94,700 | 94,700 |
| EQUITY TRANSFERS-IN FROM C.E. | 76,573.00 | | - | | |
| TOTAL E.M.S. FUND | 160,468.73 | 160,430 | 184,590 | 197,150 | 197,150 |

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are in the sixth year of the ten-year levy. The levy authorization will expire in 2013.

| | | |
|------------------------------|--------------------------|--------------|
| <u>Staffing Level</u> | Fire Captain | .20 |
| | Firefighters / Volunteer | <u>14.00</u> |
| | Total | 14.20 |

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Continue to interact with other health care providers in our area and assist them when requested.

Notable Changes in 2009

- Increase in payroll line item to reflect increase in Volunteer compensation rates and to reflect cost of adding duty coverage pay for Volunteer's Sunday through Thursday from 10:00 pm to 6:00 am.
- Replacement of command vehicle.

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

| | | |
|---------------------------------|--|-----------------|
| <u>Revenue Generated</u> | EMS Tax | \$87,000.00 |
| | Dept. of Health Grant | 1,600.00 |
| | Intergovernmental Charges for Services | <u>3,600.00</u> |
| | Total | \$92,200.00 |

Equipment Assigned 1997 Braun Heavy Rescue Truck; 1994 Jeep Cherokee

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

EMERGENCY MEDICAL SERVICES FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 9,095.20 | 9,900 | 9,800 | 10,640 | 10,640 |
| VOLUNTEER COMPENSATION | 21,800.48 | 27,250 | 27,000 | 36,160 | 36,160 |
| OVERTIME | 1,920.27 | 1,780 | 2,170 | 2,710 | 2,710 |
| LONGEVITY | 137.40 | 160 | 160 | 160 | 160 |
| TOTAL SALARIES | 32,953.35 | 39,090 | 39,130 | 49,670 | 49,670 |
| SOCIAL SECURITY | 848.05 | 900 | 930 | 1,040 | 1,040 |
| RETIREMENT | 573.00 | 650 | 700 | 740 | 740 |
| WORKSMAN'S COMPENSATION | 321.80 | 430 | 300 | 330 | 330 |
| MEDICAL/LIFE INSURANCE | 2,749.01 | 2,980 | 3,060 | 3,210 | 3,210 |
| EMPLOYER LIFE | - | - | - | - | - |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 3,045.50 | 3,130 | 3,100 | 3,200 | 3,200 |
| TOTAL BENEFITS | 7,537.36 | 8,090 | 8,090 | 8,520 | 8,520 |
| OFFICE & OPERATING SUPPLIES | 1,635.48 | 4,200 | 4,000 | 4,250 | 4,250 |
| SMALL TOOLS & MINOR EQPT | 5,132.67 | 7,250 | 7,000 | 5,000 | 5,000 |
| TOTAL SUPPLIES | 6,768.15 | 11,450 | 11,000 | 9,250 | 9,250 |
| COMMUNICATIONS | 14,492.91 | 17,000 | 16,500 | 17,500 | 17,500 |
| TRAVEL | - | 500 | 500 | 500 | 500 |
| OPERATING RENTALS & LEASES | 5,760.00 | 5,580 | 4,420 | 3,120 | 3,120 |
| REPAIRS & MAINTENANCE | 842.80 | 1,000 | 1,000 | 1,000 | 1,000 |
| MISCELLANEOUS | - | 1,000 | 1,000 | 1,000 | 1,000 |
| MISCELLANEOUS - TRAINING | 360.00 | 1,000 | 500 | 1,000 | 1,000 |
| TOTAL OTHER | 21,455.71 | 26,080 | 23,920 | 24,120 | 24,120 |
| TOTAL OPERATING EXPENSES | 68,714.57 | 84,710 | 82,140 | 91,560 | 91,560 |
| MACHINERY & EQUIPMENT | - | - | - | 45,000 | 45,000 |
| ENDING FUND BALANCE - E.M.S. | 91,754.16 | 75,720 | 102,450 | 60,590 | 60,590 |
| TOTAL E.M.S. FUND | 160,468.73 | 160,430 | 184,590 | 197,150 | 197,150 |

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

YAKIMA COUNTY LAW & JUSTICE TAX FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | | - | - | 87,900 | 87,900 |
| TAXES | | | | | |
| CRIMINAL JUSTICE TAX-3/10% | | 180,000 | 200,000 | 200,000 | 200,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | | 6,000 | 1,800 | 2,000 | 2,000 |
| TOTAL REVENUES | | 186,000 | 201,800 | 202,000 | 202,000 |
| EQUITY TRANSFERS-IN FROM C.E. | | 120,000 | 120,000 | - | |
| TOTAL NON-REVENUES | | 120,000 | 120,000 | - | - |
| TOTAL LAW & JUSTICE TAX FUND | | 306,000 | 321,800 | 289,900 | 289,900 |

FUND: YAKIMA COUNTY LAW & JUSTICE TAX FUND

PROGRAM: YAKIMA COUNTY LAW & JUSTICE TAX FUND

PROGRAM STATEMENT

The Tax payers in The City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004, to make improvements to public safety and criminal Justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for corrections officer for the jail
- Provide for court services
- Purchase needed equipment for the Police Department

Staffing Level

Patrol Officers 2.50

Overview of Ongoing and Present Activities

- Two and one-half patrol officers salaries
- Court process server
- Police department capital items (computers, recorder, tasers, etc)

Notable Changes in 2009

| | |
|------------------|----------------|
| High Entry Vest | \$2,000 |
| 1- Rifle | \$1,500 |
| Ballistic Shield | <u>\$3,000</u> |
| TOTAL | \$6,500 |

Mandated Programs – Federal and State

None

Revenue Generated

\$200,000 a year

Equipment Assigned

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

YAKIMA COUNTY LAW & JUSTICE TAX FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|----------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | - | 130,000 | 129,000 | 142,000 | 142,000 |
| OVERTIME | - | 30,000 | 28,000 | 28,000 | 28,000 |
| LONGEVITY | - | 1,000 | 1,000 | 1,000 | 1,000 |
| TOTAL SALARIES | - | 161,000 | 158,000 | 171,000 | 171,000 |
| SOCIAL SECURITY | - | 14,400 | 12,000 | 13,000 | 13,000 |
| RETIREMENT | - | 7,600 | 8,400 | 9,000 | 9,000 |
| WORKMAN'S COMPENSATION | - | 4,100 | 3,500 | 4,000 | 4,000 |
| MEDICAL/LIFE INSURANCE | - | 28,700 | 30,000 | 32,000 | 32,000 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | - | - | - | 1,000 | 1,000 |
| TOTAL BENEFITS | - | 54,800 | 53,900 | 59,000 | 59,000 |
| OFFICE & OPERATING SUPPLIES | - | - | - | - | - |
| SMALL TOOLS & MINOR EQPT | - | - | - | - | - |
| TOTAL SUPPLIES | - | - | - | - | - |
| PROFESSIONAL SERVICES | - | - | - | - | - |
| PROCESS SERVER | - | 2,000 | - | 250 | 250 |
| COMMUNICATIONS | - | - | - | - | - |
| TRAVEL | - | - | - | - | - |
| OPERATING RENTALS & LEASES | - | - | - | - | - |
| INSURANCE | - | - | - | - | - |
| REPAIRS & MAINTENANCE | - | - | - | - | - |
| MISCELLANEOUS | - | - | - | - | - |
| MISCELLANEOUS - TRAINING | - | - | - | - | - |
| TOTAL OTHER | - | 2,000 | - | 250 | 250 |
| MACHINERY & EQUIPMENT | - | 31,200 | 22,000 | 5,000 | 6,500 |
| CAPITALIZED RENTALS/LEASES | - | - | - | - | - |
| TOTAL EXPENDITURES | - | 249,000 | 233,900 | 235,250 | 236,750 |
| ENDING FUND BALANCE | - | 57,000 | 87,900 | 53,150 | 53,150 |
| TOTAL Y.C.L.&J. TAX FUND | - | 306,000 | 321,800 | 288,400 | 289,900 |

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STREET FUND

CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 67,492.85 | 26,220 | 26,950 | 61,070 | 61,070 |
| TOTAL BEGINNING FUND BALANCE | 67,492.85 | 26,220 | 26,950 | 61,070 | 61,070 |
| TAXES | | | | | |
| REAL & PERSONAL PROPERTY TAXES | 42.37 | | - | | |
| LOCAL SALES TAX | 199,370.77 | 197,900 | 205,000 | 197,900 | 197,900 |
| TOTAL TAXES | 199,413.14 | 197,900 | 205,000 | 197,900 | 197,900 |
| INTERGOVERNMENTAL REVENUE | | | | | |
| YAK CO-STP FUNDS-DOWNTOWN PRO | 1,547.00 | | - | | |
| MOTOR VEHICLE FUEL TAX | 214,337.52 | 229,500 | 204,000 | 218,000 | 218,000 |
| TOTAL INTERGOVERNMENTAL REVENUE | 215,884.52 | 229,500 | 204,000 | 218,000 | 218,000 |
| CHARGES FOR SERVICES | | | | | |
| UTILITY CHARGES-RESIDENTIAL | 3,130.72 | 3,200 | 3,000 | 3,000 | 3,000 |
| SEPA RELATED MITIGATION FEES | - | | | | |
| TOTAL CHARGES FOR SERVICES | 3,130.72 | 3,200 | 3,000 | 3,000 | 3,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 4,022.58 | 2,500 | 1,800 | 1,800 | 1,800 |
| INSURANCE CLAIM RECEIPTS | 10,892.86 | | | - | |
| JUDGMENTS AND SETTLEMENTS | - | 60,000 | 60,000 | - | |
| OTHER MISCELLANEOUS REVENUE | - | | | | |
| TOTAL MISCELLANEOUS REVENUE | 14,915.44 | 62,500 | 61,800 | 1,800 | 1,800 |
| TOTAL REVENUE | 433,343.82 | 493,100 | 473,800 | 420,700 | 420,700 |
| INTERFUND LOAN RECEIVED | - | | - | | |
| EQUITY TRANSFER-IN | - | | - | | 25,000 |
| SALE OF FIXED ASSETS | - | | - | | |
| OPERATING TRANSFER-IN | - | | - | | |
| TOTAL STREET FUND | 500,836.67 | 519,320 | 500,750 | 481,770 | 506,770 |

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem.

Staffing Level –

| | | | |
|------------------------|-------|-------------------------------------|--------------|
| Public Works Director | 0.150 | City Clerk | 0.050 |
| Public Works Foreman | 0.100 | City Treasurer | 0.050 |
| Public Works Assistant | 0.125 | Public Works Maintenance Technician | 1.000 |
| Accounting Clerk | 0.050 | Public Works Office Clerk | <u>0.025</u> |
| | | Total FTE | 1.550 |

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways.
- Snow and ice control.
- Pothole and seal-coat maintenance.
- Street painting.
- Maintenance of gravel roads and alleys.

Notable Changes in 2009 –none

Mandated Programs – Federal and State

- All traffic control is in compliance to the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated –

| | |
|----------------------------------|------------------|
| Fuel Taxes | \$218,000 |
| Sidewalk Contribution (donation) | <u>\$ 3,000</u> |
| Total | \$221,000 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – Ford Explorer
- 1 - Generator
- 1 – Road Grader
- 3 – Tractors
- 1 – Air Compressor
- 1 – Paint Striper
- 1 – 1 Ton Truck
- 1 – Brush Hog
- 2 – Small Pick-ups
- 1 – Loader
- 3 – Weed eaters
- 2 – Sweepers
- 1 – Forklift
- 2 – Flatbed Truck
- 1 – Sewer Rodder
- 1 – Backhoe
- 3 – Riding Mowers
- 1 – Water Truck
- 1 – Road Lazer System
- 5 – Full size Pick-ups
- 2 – Dump Trucks

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|-------------------|----------------|-------------------|---------------------------|-----------------|
| ROAD & STREET MAINTENANCE | | | | | |
| REGULAR SALARIES & WAGES | 11,614.83 | 13,000 | 12,000 | 10,000 | 10,000 |
| OVERTIME | 1,173.47 | 1,800 | 500 | 1,000 | 1,000 |
| LONGEVITY | 1,117.00 | 600 | 1,200 | 1,200 | 1,200 |
| TOTAL SALARIES | 13,905.30 | 15,400 | 13,700 | 12,200 | 12,200 |
| SOCIAL SECURITY | 1,062.26 | 1,200 | 1,050 | 940 | 940 |
| RETIREMENT | 812.96 | 1,300 | 1,150 | 1,030 | 1,030 |
| WORKMAN'S COMPENSATION | 508.45 | 700 | 600 | 370 | 370 |
| MEDICAL/LIFE INSURANCE | 4,189.22 | 6,100 | 4,610 | 5,300 | 5,300 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 1,031.81 | 750 | 750 | 800 | 800 |
| TOTAL BENEFITS | 7,604.70 | 10,050 | 8,160 | 8,440 | 8,440 |
| OFFICE & OPERATING SUPPLIES | 19,083.38 | 13,000 | 13,000 | 13,000 | 13,000 |
| SMALL TOOLS & MINOR EQPT | 695.93 | - | - | - | - |
| TOTAL SUPPLIES | 19,779.31 | 13,000 | 13,000 | 13,000 | 13,000 |
| PROFESSIONAL SERVICES | 8,275.02 | 2,500 | 2,500 | 2,500 | 2,500 |
| COMMUNICATIONS | 1,716.36 | 2,400 | 1,500 | 2,000 | 2,000 |
| TRAVEL | 83.88 | 400 | 150 | 400 | 400 |
| ADVERTISING | 149.50 | 250 | 100 | 250 | 250 |
| OPERATING RENTALS & LEASES | 31,073.55 | 27,000 | 31,000 | 31,000 | 31,000 |
| INSURANCE | - | - | - | - | - |
| REPAIRS & MAINTENANCE | 31,504.02 | 47,000 | 15,000 | 15,000 | 40,000 |
| MISCELLANEOUS | 797.52 | 1,000 | 250 | 1,000 | 1,000 |
| TOTAL OTHER | 73,599.85 | 80,550 | 50,500 | 52,150 | 77,150 |
| TOTAL OPERATING EXPENSES | 114,889.16 | 119,000 | 85,360 | 85,790 | 110,790 |
| IMPROVEMENTS O/T BUILDINGS | - | - | - | - | - |
| MACHINERY & EQUIPMENT | 1,192.71 | - | - | - | - |
| TOTAL CAPITAL | 1,192.71 | - | - | - | - |
| TOTAL ROAD & ST. MAINTENANCE | 116,081.87 | 119,000 | 85,360 | 85,790 | 110,790 |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------|----------------|----------------|-------------------|---------------------------|-----------------|
| STORM DRAINAGE | | | | | |
| REGULAR SALARIES & WAGES | 453.12 | 400 | 200 | 400 | 400 |
| OVERTIME | - | 250 | | | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 453.12 | 650 | 200 | 400 | 400 |
| SOCIAL SECURITY | 34.47 | 50 | 20 | 40 | 40 |
| RETIREMENT | 27.59 | 60 | 20 | 40 | 40 |
| WORKMAN'S COMPENSATION | 15.97 | 30 | 10 | 20 | 20 |
| MEDICAL/LIFE INSURANCE | 236.34 | 80 | 40 | 50 | 50 |
| TOTAL BENEFITS | 314.37 | 220 | 90 | 150 | 150 |
| OFFICE & OPERATING SUPPLIES | - | - | | | |
| TOTAL SUPPLIES | - | - | - | - | - |
| PROFESSIONAL SERVICES | - | - | | | |
| PUBLIC UTILITY SERVICES | - | - | | | |
| REPAIRS & MAINTENANCE | - | - | | | |
| TOTAL OTHER | - | - | - | - | - |
| TOTAL STORM DRAINAGE | 767.49 | 870 | 290 | 550 | 550 |

STRUCTURES

| | | | | | |
|-----------------------------|------------------|--------------|------------|--------------|--------------|
| REGULAR SALARIES & WAGES | - | 100 | 100 | 100 | 100 |
| OVERTIME | - | - | | | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | - | 100 | 100 | 100 | 100 |
| SOCIAL SECURITY | - | 10 | 10 | 10 | 10 |
| RETIREMENT | - | 10 | 10 | 10 | 10 |
| WORKMAN'S COMPENSATION | - | 10 | 10 | 10 | 10 |
| MEDICAL/LIFE INSURANCE | - | 10 | 10 | 10 | 10 |
| TOTAL BENEFITS | - | 40 | 40 | 40 | 40 |
| OFFICE & OPERATING SUPPLIES | - | - | | | |
| TOTAL SUPPLIES | - | - | - | - | - |
| PROFESSIONAL SERVICES | 825.69 | 1,000 | - | 1,000 | 1,000 |
| REPAIRS & MAINTENANCE | 9,270.10 | - | | | |
| TOTAL OTHER | 10,095.79 | 1,000 | - | 1,000 | 1,000 |
| TOTAL STRUCTURES | 10,095.79 | 1,140 | 140 | 1,140 | 1,140 |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| SIDEWALKS | | | | | |
| SALARIES & WAGES | 6,814.85 | 1,550 | 3,600 | 1,500 | 1,500 |
| OVERTIME | 1,150.11 | 1,400 | | | |
| TOTAL SALARIES | 7,964.96 | 2,950 | 3,600 | 1,500 | 1,500 |
| SOCIAL SECURITY | 607.72 | 250 | 280 | 120 | 120 |
| RETIREMENT | 417.76 | 250 | 300 | 130 | 130 |
| WORKMANS COMPENSATION | 345.01 | 150 | 160 | 50 | 50 |
| MEDICAL/LIFE INSURANCE | 2,941.35 | 200 | 3,240 | 3,720 | 3,720 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| TOTAL BENEFITS | 4,311.84 | 850 | 3,980 | 4,020 | 4,020 |
| OFFICE & OPERATING SUPPLIES | 2,489.66 | 500 | 250 | 500 | 500 |
| TOTAL SUPPLIES | 2,489.66 | 500 | 250 | 500 | 500 |
| PROFESSIONAL SERVICES | - | - | | | |
| REPAIRS & MAINTENANCE | - | 3,000 | 2,500 | 3,000 | 3,000 |
| TOTAL OTHER | - | 3,000 | 2,500 | 3,000 | 3,000 |
| TOTAL OPERATING EXPENSES | 14,766.46 | 7,300 | 10,330 | 9,020 | 9,020 |
| IMPROVEMENTS O/T BUILDINGS | - | - | | | |
| SIDEWALKS - ADA PROJECT | - | - | | | |
| TOTAL CAPITAL | - | - | - | - | - |
| TOTAL SIDEWALKS | 14,766.46 | 7,300 | 10,330 | 9,020 | 9,020 |

STREET LIGHTING

| | | | | | |
|-------------------------------|-------------------|----------------|----------------|----------------|----------------|
| PUBLIC UTILITY SERVICES | 121,519.92 | 112,000 | 116,000 | 127,600 | 116,000 |
| EAST WINE CNTRY ROAD LIGHTING | - | - | | | |
| STOVER/WOODALL STREET LIGHT | 178.23 | - | | | |
| TOTAL STREET LIGHTING | 121,698.15 | 112,000 | 116,000 | 127,600 | 116,000 |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| TRAFFIC CONTROL DEVICES | | | | | |
| REGULAR SALARIES & WAGES | 6,807.61 | 9,300 | 8,600 | 8,000 | 8,000 |
| OVERTIME | 568.57 | 500 | | | |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 7,376.18 | 9,800 | 8,600 | 8,000 | 8,000 |
| SOCIAL SECURITY | 563.88 | 750 | 660 | 750 | 750 |
| RETIREMENT | 340.44 | 850 | 720 | 800 | 800 |
| WORKMAN'S COMPENSATION | 321.84 | 450 | 380 | 300 | 300 |
| MEDICAL/LIFE INSURANCE | 1,544.75 | 500 | 1,700 | 1,960 | 1,960 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 252.21 | 500 | 500 | 550 | 550 |
| TOTAL BENEFITS | 3,023.12 | 3,050 | 3,960 | 4,360 | 4,360 |
| OFFICE & OPERATING SUPPLIES | 8,106.44 | 10,000 | 8,000 | 10,000 | 10,000 |
| SMALL TOOLS & MINOR EQUIPMEN | - | - | | | |
| TOTAL SUPPLIES | 8,106.44 | 10,000 | 8,000 | 10,000 | 10,000 |
| TRAVEL | 168.64 | 400 | 200 | 400 | 400 |
| OPERATING RENTALS & LEASES | 6,304.48 | 4,200 | 4,200 | 5,000 | 5,000 |
| REPAIRS & MAINTENANCE | 20,275.63 | 20,000 | 20,000 | 20,000 | 20,000 |
| MISCELLANEOUS | 403.69 | 200 | 200 | 200 | 200 |
| TOTAL OTHER | 27,152.44 | 24,800 | 24,600 | 25,600 | 25,600 |
| TOTAL TRAFFIC CONTROL DEVICES | 45,658.18 | 47,650 | 45,160 | 47,960 | 47,960 |

PARKING FACILITIES

| | | | | | |
|---------------------------------|----------|----------|----------|----------|----------|
| OFFICE & OPERATING SUPPLIES | - | - | | | |
| OPERATING RENTALS & LEASES | - | - | | | |
| TOTAL OTHER | - | - | - | - | - |
| LAND - STEGEMAN PROPERTY | - | - | | | |
| IMPROVEMENTS O/T BUILDINGS | - | - | | | |
| TOTAL CAPITAL | - | - | - | - | - |
| TOTAL PARKING FACILITIES | - | - | - | - | - |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|-----------------|----------------|-------------------|---------------------------|-----------------|
| SNOW & ICE CONTROL | | | | | |
| REGULAR SALARIES & WAGES | 1,756.68 | 6,000 | 6,000 | 6,000 | 6,000 |
| OVERTIME | 579.37 | 1,500 | 4,000 | 3,000 | 3,000 |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 2,336.05 | 7,500 | 10,000 | 9,000 | 9,000 |
| SOCIAL SECURITY | 178.13 | 600 | 770 | 710 | 710 |
| RETIREMENT | 138.89 | 630 | 840 | 780 | 780 |
| WORKMAN'S COMPENSATION | 90.56 | 400 | 440 | 280 | 280 |
| MEDICAL/LIFE INSURANCE | 934.67 | 450 | 1,030 | 1,190 | 1,190 |
| TOTAL BENEFITS | 1,342.25 | 2,080 | 3,080 | 2,960 | 2,960 |
| OFFICE & OPERATING SUPPLIES | 4,191.62 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL SUPPLIES | 4,191.62 | 5,000 | 5,000 | 5,000 | 5,000 |
| OPERATING RENTALS & LEASES | - | - | | | |
| REPAIRS & MAINTENANCE | 1,380.83 | - | 2,200 | 1,500 | 1,500 |
| TOTAL OTHER | 1,380.83 | - | 2,200 | 1,500 | 1,500 |
| TOTAL SNOW & ICE CONTROL | 9,250.75 | 14,580 | 20,280 | 18,460 | 18,460 |

STREET CLEANING

| | | | | | |
|------------------------------|------------------|---------------|---------------|---------------|---------------|
| REGULAR SALARIES & WAGES | 6,490.29 | 7,500 | 7,500 | 6,000 | 6,000 |
| OVERTIME | 2,347.83 | 2,200 | 1,000 | 2,000 | 2,000 |
| LONGEVITY | - | - | | | |
| TOTAL SALARIES | 8,838.12 | 9,700 | 8,500 | 8,000 | 8,000 |
| SOCIAL SECURITY | 669.46 | 750 | 650 | 630 | 630 |
| RETIREMENT | 517.23 | 800 | 710 | 670 | 670 |
| WORKMAN'S COMPENSATION | 364.42 | 450 | 380 | 250 | 250 |
| MEDICAL/LIFE INSURANCE | 2,994.12 | 5,000 | 3,300 | 3,790 | 3,790 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 252.21 | 480 | 480 | 550 | 550 |
| TOTAL BENEFITS | 4,797.44 | 7,480 | 5,520 | 5,890 | 5,890 |
| OFFICE & OPERATING SUPPLIES | - | 100 | 100 | 100 | 100 |
| SMALL TOOLS & MINOR EQUIPMEN | - | - | | | |
| TOTAL SUPPLIES | - | 100 | 100 | 100 | 100 |
| OPERATING RENTALS & LEASES | 15,960.00 | 21,000 | 15,000 | 10,000 | 10,000 |
| REPAIRS & MAINTENANCE | - | - | | | |
| TOTAL OTHER | 15,960.00 | 21,000 | 15,000 | 10,000 | 10,000 |
| TOTAL STREET CLEANING | 29,595.56 | 38,280 | 29,120 | 23,990 | 23,990 |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| ROADSIDE | | | | | |
| REGULAR SALARIES & WAGES | 36,231.55 | 33,000 | 36,000 | 33,000 | 33,000 |
| OVERTIME | 4,052.20 | 4,000 | 7,100 | 2,000 | 2,000 |
| LONGEVITY | 1,317.00 | - | | | |
| TOTAL SALARIES | 41,600.75 | 37,000 | 43,100 | 35,000 | 35,000 |
| SOCIAL SECURITY | 3,177.83 | 2,850 | 2,530 | 2,530 | 2,530 |
| RETIREMENT | 2,410.05 | 3,100 | 2,750 | 2,750 | 2,750 |
| WORKMAN'S COMPENSATION | 1,590.63 | 1,630 | 1,440 | 1,000 | 1,000 |
| MEDICAL/LIFE INSURANCE | 13,593.50 | 13,000 | 14,950 | 17,200 | 17,200 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS & CLOTHING | 380.97 | 600 | 600 | 650 | 650 |
| TOTAL BENEFITS | 21,152.98 | 21,180 | 22,270 | 24,130 | 24,130 |
| OFFICE & OPERATING SUPPLIES | 5,235.59 | 9,000 | 8,000 | 9,000 | 9,000 |
| SMALL TOOLS & MINOR EQUIPMEN | 1,543.00 | - | | | |
| TOTAL SUPPLIES | 6,778.59 | 9,000 | 8,000 | 9,000 | 9,000 |
| REPAIRS & MAINTENANCE | 3,969.01 | 3,000 | 3,000 | 3,500 | 3,500 |
| TOTAL OTHER | 3,969.01 | 3,000 | 3,000 | 3,500 | 3,500 |
| IMPROVEMENTS O/T BUILDINGS | - | - | | | |
| D.I.D. CANAL COVERING | - | - | | | |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL CAPITAL | - | - | - | - | - |
| TOTAL ROADSIDE | 73,501.33 | 70,180 | 76,370 | 71,630 | 71,630 |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

STREET FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| MAINTENANCE ADMINISTRATION | | | | | |
| REGULAR SALARIES & WAGES | 275.20 | 500 | 300 | 530 | 530 |
| WAGES - SUPERVISION | 18,160.94 | 19,000 | 19,000 | 20,600 | 20,600 |
| WAGES - ADMINISTRATION | 15,723.50 | 18,000 | 16,000 | 18,600 | 18,600 |
| OVERTIME | 233.67 | 300 | 300 | 400 | 400 |
| LONGEVITY | - | 600 | | | |
| LONGEVITY | 510.80 | 250 | 550 | 600 | 600 |
| LONGEVITY | 398.91 | 250 | 400 | 600 | 600 |
| TOTAL SALARIES | 35,303.02 | 38,900 | 36,550 | 41,330 | 41,330 |
| SOCIAL SECURITY | 2,679.31 | 3,000 | 2,800 | 3,180 | 3,180 |
| RETIREMENT | 2,421.75 | 3,300 | 3,050 | 3,450 | 3,450 |
| WORKMAN'S COMPENSATION | 437.61 | 1,700 | 1,600 | 1,250 | 1,250 |
| MEDICAL/LIFE INSURANCE | 7,734.98 | 8,600 | 8,510 | 9,790 | 9,790 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 13,273.65 | 16,600 | 15,960 | 17,670 | 17,670 |
| SUPPLIES | - | 200 | 200 | 500 | 500 |
| TOTAL SUPPLIES | - | 200 | 200 | 500 | 500 |
| PROFESSIONAL SERVICES | - | - | | | |
| COMMUNICATIONS | 121.73 | 150 | 120 | 150 | 150 |
| TRAVEL | - | - | | | |
| ADVERTISING | - | - | | | |
| OPERATING RENTALS & LEASES | - | - | | | |
| INSURANCE | 3,763.47 | 4,000 | 3,800 | 4,000 | 4,000 |
| PUBLIC UTILITY SERVICES | - | - | | | |
| REPAIRS & MAINTENANCE | - | - | | | |
| MISCELLANEOUS | - | - | | | |
| TOTAL OTHER | 3,885.20 | 4,150 | 3,920 | 4,150 | 4,150 |
| LAND | - | - | | | |
| BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL CAPITAL | - | - | - | - | - |
| TOTAL MAINTENANCE ADMIN. | 52,461.87 | 59,850 | 56,630 | 63,650 | 63,650 |
| TOTAL EXPENDITURES | 473,877.45 | 470,850 | 439,680 | 449,790 | 463,190 |
| ENDING FUND BALANCE | 26,959.22 | 48,470 | 61,070 | 43,580 | 43,580 |
| TOTAL STREET FUND | 500,836.67 | 519,320 | 500,750 | 493,370 | 506,770 |

CEMETERY FUND

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CITY OF GRANDVIEW

** 2009 REVENUE ESTIMATES **

CEMETERY FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 45,015.35 | 56,620 | 56,340 | 26,080 | 26,080 |
| TOTAL BEGINNING FUND BALANCE | 45,015.35 | 56,620 | 56,340 | 26,080 | 26,080 |
| TAXES | | | | | |
| REAL & PERSONAL PROPERTY TAXE | - | - | - | - | - |
| LOCAL SALES TAXES | 31,013.24 | 32,200 | 32,000 | 30,700 | 30,700 |
| TOTAL TAXES | 31,013.24 | 32,200 | 32,000 | 30,700 | 30,700 |
| CHARGES FOR SERVICES | | | | | |
| SALE OF LOTS | 22,979.25 | 21,000 | 15,000 | 15,000 | 15,000 |
| SALE OF LINERS | 19,790.00 | 24,000 | 21,900 | 21,000 | 21,900 |
| OPENING & CLOSING | 37,854.28 | 45,000 | 40,000 | 38,000 | 40,000 |
| SETTING MARKERS | 12,740.00 | 10,700 | 9,700 | 10,000 | 10,000 |
| TOTAL CHARGES FOR SERVICES | 93,363.53 | 100,700 | 86,600 | 84,000 | 86,900 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 17,621.36 | 19,000 | 19,000 | 19,000 | 19,000 |
| OTHER MISCELLANEOUS REVENUE | - | - | - | - | - |
| TOTAL MISCELLANEOUS REVENUE | 17,621.36 | 19,000 | 19,000 | 19,000 | 19,000 |
| TOTAL REVENUE | 141,998.13 | 151,900 | 137,600 | 133,700 | 136,600 |
| INTERFUND LOAN RECEIVED | - | - | - | - | - |
| EQUITY TRANSFER IN | - | - | - | - | - |
| PREPAYMENT OF SERVICES | - | - | - | - | - |
| TOTAL NON-REVENUE | - | - | - | - | - |
| SALE OF FIXED ASSETS | - | - | - | - | - |
| OPERATING TRANSFERS IN | - | - | - | - | - |
| TOTAL OTHER FINANCING SOURCES | - | - | - | - | - |
| TOTAL CEMETERY FUND | 187,013.48 | 208,520 | 193,940 | 159,780 | 162,680 |

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level –

| | |
|-------------------------------------|--------------|
| Public Works Director | .100 |
| Public Works Foreman | .100 |
| Public Works Assistant | .100 |
| City Treasurer | .050 |
| Accounting Clerk | .025 |
| Public Works Maintenance Technician | <u>.800</u> |
| Total FTE | 1.175 |

Overview of Ongoing and Present Activities –

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2009 –

- Continued expansion of Block 8 (Trees) \$ 2,000

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated –

| | |
|-------------------|-----------------|
| Sale of Lots | \$15,000 |
| Sale of Liners | \$21,900 |
| Opening & Closing | \$40,000 |
| Headstone Setting | <u>\$10,000</u> |
| Total | \$86,900 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- | | |
|-----------------------|---------------------|
| • 1 – Ford Escape | • 1 – 4 Trax |
| • 1 – Full size truck | • 2 – Generators |
| • 2 – 1 Ton Trucks | • 3 – Weed eaters |
| • 1 – Mixer | • 4 – Mowers |
| • 2 – Backhoes | • 1 – Grass Sweeper |
| • 2 – Tractors | • 1 – Kawasaki Mule |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CEMETERY FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 35,756.96 | 46,500 | 46,500 | 36,050 | 35,050 |
| WAGES - SUPERVISION | 5,983.28 | 14,300 | 14,300 | 12,360 | 12,360 |
| WAGES - ADMINISTRATION | 4,068.12 | 9,600 | 9,600 | 8,240 | 8,240 |
| OVERTIME | 1,939.83 | 3,700 | 3,700 | 3,000 | 3,000 |
| LONGEVITY | 56.80 | 250 | 100 | 100 | 100 |
| LONGEVITY | 151.00 | 250 | 200 | 200 | 200 |
| LONGEVITY | 104.87 | 250 | 100 | 150 | 150 |
| TOTAL SALARIES | 48,060.86 | 74,850 | 74,500 | 60,100 | 59,100 |
| SOCIAL SECURITY | 3,658.83 | 5,700 | 5,700 | 4,600 | 4,600 |
| RETIREMENT | 2,847.85 | 5,300 | 5,300 | 5,000 | 5,000 |
| WORKMAN'S COMPENSATION | 1,849.61 | 2,050 | 2,430 | 1,810 | 1,810 |
| MEDICAL/LIFE INSURANCE | 12,933.77 | 16,800 | 14,230 | 16,380 | 16,380 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 649.43 | 600 | 600 | 650 | 650 |
| TOTAL BENEFITS | 21,939.49 | 30,450 | 28,260 | 28,440 | 28,440 |
| OFFICE & OPERATING SUPPLIES | 11,054.09 | 12,000 | 12,000 | 9,000 | 8,000 |
| LINERS PURCHASED FOR RESALE | 5,850.00 | 8,800 | 8,800 | 6,500 | 6,500 |
| SMALL TOOLS & MINOR EQUIPMENT | - | - | - | - | - |
| TOTAL SUPPLIES | 16,904.09 | 20,800 | 20,800 | 15,500 | 14,500 |
| PROFESSIONAL SERVICES | 65.15 | 100 | 100 | 100 | 100 |
| NICHE WALL ENGRAVING | 170.00 | - | - | - | - |
| COMMUNICATIONS | 1,146.63 | 1,500 | 1,000 | 1,500 | 1,500 |
| TRAVEL | 14.10 | - | - | - | - |
| ADVERTISING | 10.00 | - | - | - | - |
| OPERATING RENTALS & LEASES | 17,286.72 | 21,000 | 21,000 | 16,000 | 16,000 |
| INSURANCE | 1,829.34 | 2,100 | 1,900 | 2,100 | 2,100 |
| PUBLIC UTILITY SERVICES | 4,836.01 | 5,700 | 5,000 | 5,700 | 5,700 |
| REPAIRS & MAINTENANCE | 6,332.90 | 7,000 | 7,000 | 3,500 | 3,500 |
| MISCELLANEOUS | 1,479.47 | 3,200 | 1,800 | 2,000 | 2,000 |
| TOTAL OTHER SERVICES & CHARGES | 33,170.32 | 40,600 | 37,800 | 30,900 | 30,900 |
| TOTAL OPERATING EXPENSES | 120,074.76 | 166,700 | 161,360 | 134,940 | 132,940 |
| BUILDINGS | - | - | - | - | - |
| IMPROVEMENTS O/T BUILDINGS | 7,098.20 | 5,000 | 3,000 | 2,000 | - |
| MACHINERY & EQUIPMENT | - | - | - | - | - |
| TOTAL CAPITAL | 7,098.20 | 5,000 | 3,000 | 2,000 | - |
| OPERATING TRANSFER OUT | 3,500.00 | 3,500 | 3,500 | 3,500 | 3,500 |
| ENDING FUND BALANCE | 56,340.52 | 33,320 | 26,080 | 26,240 | 26,240 |
| TOTAL CEMETERY FUND | 187,013.48 | 208,520 | 193,940 | 166,680 | 162,680 |

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G.O. BOND REDEMPTION FUND

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CITY OF GRANDVIEW

** 2009 REVENUE ESTIMATES **

GENERAL OBLIGATION BOND REDEMPTION FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 5,496.22 | 6,070 | 6,150 | 3,890 | 3,890 |
| TAXES | | | | | |
| PROPERTY TAXES - EXCESS | 85,000.00 | 85,000 | 85,000 | 85,000 | 85,000 |
| TOTAL TAXES | 85,000.00 | 85,000 | 85,000 | 85,000 | 85,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 1,577.42 | 1,500 | 800 | 800 | 800 |
| TOTAL MISC. REVENUE | 1,577.42 | 1,500 | 800 | 800 | 800 |
| NON-REVENUES | | | | | |
| ACCRUED INTEREST | - | - | - | - | - |
| TOTAL NON REVENUES | - | - | - | - | - |
| PROCEEDS OF LONG TERM DEBT | - | - | - | - | - |
| TOTAL G.O. BOND REDEMPTION | 92,073.64 | 92,570 | 91,950 | 89,690 | 89,690 |

FUND: GENERAL OBLIGATION BOND REDEMPTION

PROGRAM: G.O. BOND REDEMPTION

PROGRAM STATEMENT

This fund was established upon the issuance of the 1992 General Obligation Bonds. The bonds were issued with the support of Grandview voters to construct a new Fire Station and remodel the existing Police Department facilities. The purpose of the fund is to redeem bond principal and make semiannual interest payments on the outstanding bonds. In 2001 qualifying bonds were refunded and refunding bonds were issued at a lower interest rate. The bonds will be fully redeemed by the end of 2012.

Staffing Level – None

Overview of Ongoing and Present Activities

- Annual levy of property taxes to meet debt service schedule.
- Remit debt service payments to bond paying agent, Bank of New York.

Notable Changes in 2009 – None

Mandated Programs – Federal and State – None

Revenue Generated

| | |
|---------------------|----------|
| Property Taxes | \$85,000 |
| Investment Interest | \$800 |

Equipment and Vehicles Assigned – None

CITY OF GRANDVIEW

** 2009 EXPENDITURE ESTIMATES **

GENERAL OBLIGATION BOND REDEMPTION FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--|------------------|----------------|-------------------|---------------------------|-----------------|
| 2001 G.O. BOND PRINCIPAL | 65,000.00 | 70,000 | 70,000 | 70,000 | 70,000 |
| 2001 G.O. BOND INTEREST | 20,915.00 | 18,060 | 18,060 | 14,910 | 14,910 |
| ENDING FUND BALANCE | 6,158.64 | 4,510 | 3,890 | 4,780 | 4,780 |
| TOTAL G.O. BOND REDEMPTION FUND | <u>92,073.64</u> | <u>92,570</u> | <u>91,950</u> | <u>89,690</u> | <u>89,690</u> |

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CAPITAL IMPROVEMENTS FUND

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

CAPITAL IMPROVEMENTS FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 46,189.62 | 96,390 | 96,400 | 109,410 | 109,410 |
| TAXES | | | | | |
| LOCAL REAL ESTATE EXCISE TAX | 60,902.12 | 50,000 | 50,000 | 40,000 | 40,000 |
| TOTAL TAXES | 60,902.12 | 50,000 | 50,000 | 40,000 | 40,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 3,794.27 | 2,000 | 2,700 | 2,000 | 2,000 |
| R.E.C. GRANT - INFRASTRUCTURE | - | | - | | |
| CONTRIBUTIONS TO LIBRARY | - | 2,000 | 2,000 | - | |
| CONTRIBUTIONS TO PK PATHWAY | | | | 10,000 | 10,000 |
| G.E.D. REGIONAL STP MATCH | - | | - | | |
| S.I.E.D. REGIONAL STP MATCH | - | | | | |
| TOTAL MISCELLANEOUS REVENUE | 3,794.27 | 4,000 | 4,700 | 12,000 | 12,000 |
| TOTAL CAPITAL IMPROVEMENT FUND | 110,886.01 | 150,390 | 151,100 | 161,410 | 161,410 |

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2009

The capital and maintenance items anticipated for 2009:

| | |
|--|-----------------|
| Improvements to the G.Young Building at Country Park | \$20,000 |
| Country Park pathway improvements | \$20,000 |
| Purchase of Fire Department staff/equipment vehicle | <u>\$45,000</u> |
| Total | <u>\$85,000</u> |

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

| | |
|----------------------------------|----------|
| Real Estate Excise Tax | \$40,000 |
| Investment Interest | 2,000 |
| Contributions from Local Sources | 10,000 |

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

CAPITAL IMPROVEMENTS FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | - | - | | | |
| OVERTIME | - | - | | | |
| TOTAL SALARIES | - | - | - | - | - |
| SOCIAL SECURITY | - | - | | | |
| RETIREMENT | - | - | | | |
| WORKMAN'S COMPENSATION | - | - | | | |
| MEDICAL/LIFE INSURANCE | - | - | | | |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | - | - | - | - | - |
| LAND | 14,471.11 | - | | | |
| CAPITAL EXPENDITURES | - | - | | | |
| LIBRARY - RESERVATION SYSTEM | - | 5,500 | 5,500 | | |
| HVAC UNIT - MUSEUM | - | 5,750 | 8,400 | | |
| DYKSTRA PARK RESTROOMS | - | 15,000 | 14,900 | | |
| DYKSTRA PARK IRRIGATION | - | 60,000 | | - | |
| SWIMMING POOL UPGRADE | - | 20,000 | | - | |
| COUNTRY PARK IMPROVEMENTS | | | | 20,000 | 20,000 |
| READER INFORMATION BOARD | - | 20,000 | | - | |
| EAST ENTRANCE IMPROVEMENTS | | | | 20,000 | 20,000 |
| MOWER DECK - PARKS | - | 15,000 | 12,900 | | |
| FIRE DEPT. STAFF VEHICLE | | | | 45,000 | 45,000 |
| TOTAL CAPITAL | 14,471.11 | 141,250 | 41,700 | 85,000 | 85,000 |
| OPERATING TRANSFER OUT | - | - | | | |
| ENDING FUND BALANCE | 96,414.90 | 9,140 | 109,410 | 76,410 | 76,410 |
| TOTAL CAPITAL IMPROVEMENTS | 110,886.01 | 150,390 | 151,110 | 161,410 | 161,410 |

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COMMUNITY DEVELOPMENT BLOCK GRANT FUND

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CITY OF GRANDVIEW
**** 2009 REVENUE ESTIMATES ****

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|----------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | - | | | - | - |
| INTERGOVERNMENTAL REVENUE | | | | | |
| COMMUNITY DEVLPMT BLOCK GRANT | - | 50,000 | 50,000 | 660,000 | 660,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | - | | - | - | |
| LOCAL CONTRIBUTIONS | | | | 10,000 | 10,000 |
| TRANSFERS-IN - W/S Fund | - | 50,000 | 50,000 | 384,200 | 384,200 |
| TOTAL C.D.B.G. FUND | - | 100,000 | 100,000 | 1,054,200 | 1,054,200 |

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM: NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENT PROJECT

PROGRAM STATEMENT

In 2008 the city was awarded a Community Development Block Grant in the amount of \$660,000. The approved project is to replace approximately 1,800 linear feet of water main; install a new storm drainage system; widen streets; and install sidewalks, streetlights, curbs and gutters. The project will provide a benefit to 66 households in the Grandridge area, a small low-income neighborhood that suffers from deteriorating infrastructure. According to a 2006 income survey, 94 percent of the 188 people, and 91 percent of the households, living in the area have incomes that meet Low- and Moderate-Income (LMI) criteria. The estimated cost of the entire project is \$1,054,200 with a contribution of \$384,200 from local government and \$10,000 from local businesses.

Staffing Level – none

Overview of Ongoing and Present Activities – The application, planning and design phases of the project began in 2008. Additional engineering and construction will take place in 2009.

Notable Changes in 2009 – Construction activities.

Mandated Programs – Federal and State

Numerous Federal and State guidelines established for the award, execution and administration of CDBG project grants. Available in the CDBG contract files.

Revenue Generated –

| | |
|-----------------------------|-----------|
| CDBG award | \$660,000 |
| City Water/Sewer funds | \$384,200 |
| Local Business Contribution | \$ 10,000 |

Equipment and Vehicles Assigned - none

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS PROJECT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|----------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | - | - | | | |
| OVERTIME | - | - | | | |
| TOTAL SALARIES & WAGES | - | - | - | - | - |
| SOCIAL SECURITY | - | - | | | |
| RETIREMENT | - | - | | | |
| WORKMAN'S COMPENSATION | - | - | | | |
| UNEMPLOYMENT COMPENSATIO | - | - | | | |
| TOTAL BENEFITS | - | - | - | - | - |
| CONST. PROJ. - WATER | - | 40,000 | 40,000 | 335,000 | 379,800 |
| CONST. PROJ. - SEWER | | | | | |
| CONST. PROJ. - STREETS | | 60,000 | 60,000 | 660,000 | 674,400 |
| CONST. PROJ. - SIDEWALKS | | | | | |
| TOTAL CAPITAL | | 100,000 | 100,000 | 995,000 | 1,054,200 |
| TOTAL EXPENDITURES | - | 100,000 | 100,000 | 995,000 | 1,054,200 |
| ENDING FUND BALANCE | - | - | - | - | - |
| TOTAL C.D.B.G. FUND | - | 100,000 | 100,000 | 995,000 | 1,054,200 |

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WATER/SEWER FUND

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

WATER/SEWER REVENUE FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 3,099,418.34 | 2,333,020 | 2,332,850 | 1,690,560 | 1,690,560 |
| TOTAL BEGINNING FUND BALANCE | 3,099,418.34 | 2,333,020 | 2,332,850 | 1,690,560 | 1,690,560 |
| INTERGOVERNMENTAL REVENUES | | | | | |
| E.D.A. GRANT - W.W.T.P. | - | - | - | - | - |
| C.D.B.G. - PLANNING ONLY-WATER | - | - | - | - | - |
| D.O.E. GRANT - WATER QUALITY | - | - | - | - | - |
| EMERGENCY DROUGHT GRANT | - | - | - | - | - |
| TOTAL GRANTS | - | - | - | - | - |
| CHARGES FOR SERVICES | | | | | |
| WATER RECEIPTS | 1,608,411.75 | 1,270,000 | 1,245,000 | 1,200,000 | 1,270,000 |
| STANDPIPE WATER | 512.09 | 600 | 200 | - | - |
| TURN-ON FEES | 10.75 | - | - | - | - |
| SEWER RECEIPTS | 2,557,442.43 | 2,151,180 | 1,900,000 | 1,500,000 | 1,950,000 |
| TOTAL CHARGES FOR SERVICES | 4,166,377.02 | 3,421,780 | 3,145,200 | 2,700,000 | 3,220,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 151,871.11 | 135,000 | 75,000 | 75,000 | 75,000 |
| INV. INTEREST P.W.T.F. LOAN | - | - | - | - | - |
| INVESTMNT INTEREST '99 W/S BN | - | - | - | - | - |
| RENTS & LEASES | 11,514.52 | 12,000 | 11,000 | 11,400 | 11,400 |
| FUTURENET LEASE | - | - | - | - | - |
| INSURANCE CLAIM RECEIPTS | - | - | - | - | - |
| SALE OF PIPE, ETC. | 856.50 | 500 | - | - | - |
| TOTAL MISCELLANEOUS REVENUE | 164,242.13 | 147,500 | 86,000 | 86,400 | 86,400 |
| CAPITAL CONTRIBUTIONS | | | | | |
| WATER SERVICE CONNECTIONS | 34,434.00 | 25,000 | 17,000 | 15,000 | 15,000 |
| WATER SVC - CPTL RECOVERY | 5,280.00 | 5,000 | 2,000 | 1,500 | 1,500 |
| SEWER SERVICE CONNECTIONS | 26,600.00 | 30,000 | 12,000 | 10,000 | 10,000 |
| TOTAL CAPITAL CONTRIBUTIONS | 66,314.00 | 60,000 | 31,000 | 26,500 | 26,500 |
| TOTAL REVENUE | 4,396,933.15 | 3,629,280 | 3,262,200 | 2,812,900 | 3,332,900 |
| NON-REVENUE | | | | | |
| DEPT. HEALTH-DRNKING WTR LOAN | 370,194.87 | 399,000 | 399,500 | - | - |
| P.W. TRUST LOAN - W.W.T.P. | - | - | - | - | - |
| HYDRANT RENTAL DEPOSIT | 505.61 | - | - | - | - |
| LEASEHOLD TAXES COLLECTED | 1,313.07 | - | - | - | - |
| CITY UTILITY TAXES COLLECTED | - | 438,000 | 400,000 | 380,400 | 424,340 |
| TOTAL NON-REVENUE | 372,013.55 | 837,000 | 799,500 | 380,400 | 424,340 |
| OTHER FINANCING SOURCES | | | | | |
| OPERATING TRANSFERS IN | - | - | - | - | - |
| TOTAL WATER/SEWER REVENUE FUND | 7,868,365.04 | 6,799,300 | 6,394,550 | 4,883,860 | 5,447,800 |

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level –

| | | | |
|---------------------------|------|-------------------------------------|-------------|
| Public Works Director | 0.30 | Public Works Maintenance Technician | 3.50 |
| Public Works Assistant | 0.25 | City Treasurer | 0.15 |
| Public Works Foreman | 0.80 | City Clerk | 0.05 |
| Public Works Office Clerk | 0.25 | Deputy City Clerk/Treasurer | 0.10 |
| Utility Billing Clerk | 0.30 | Accounting Clerk | <u>0.10</u> |
| Clerk Receptionist | 0.40 | Total FTE | 6.20 |

Overview of Ongoing and Present Activities –

- Water meter reading, installation and repairs
- Operation and maintenance of the wells and pumping stations.
- Water main and Fire hydrant flushing and repairs.
- Cross-connection control program.

Notable Changes in 2009 –

| | |
|-------------------------------------|------------|
| • CDBG water improvements | \$ 335,000 |
| • Water Meter, Auto Read Conversion | \$ 100,000 |
| • (5) Chlorinator Packages | \$ 20,000 |
| • (2) Gas Leak Detectors | \$ 5,000 |
| • (2) Pipe Locators | \$ 4,000 |
| • Balcom & Moe Roof Repair | \$ 4,000 |

Mandated Programs – Federal and State - All of the water activities are mandated by state and federal requirements.

| | | |
|-----------------------------------|---------------------------|--------------------|
| <u>Revenue Generated</u> – | Water receipts | \$1,270,000 |
| | Standpipe water | \$ 0 |
| | Water service connections | \$ 15,000 |
| | Water CPTL Recovery | <u>\$ 1,500</u> |
| | Total | \$1,286,500 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- | | | |
|----------------------|-----------------------|--------------------------|
| • 1 – Ford Escape | • 3 – K-saws | • 4 – Full size Pick-ups |
| • 1 – Ford Explorer | • 1 – Concrete Mixer | • 2 – Trach Pumps |
| • 2 – Air Compressor | • 1 – 1 Ton Truck | • 2 – Backhoes |
| • 2 – Dump Trucks | • 1 – Pressure Washer | • 1 – Sweeper |
| • 4 – Generators | • 3 – Small Pick-ups | • 1 – Forklift |
| • 1 – Tractor | | • 1 – Mower |
| • 1 – 1 Ton Flatbed | | |

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

WATER/SEWER REVENUE FUND

WATER DEPARTMENT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-----------------------------------|---------------------|------------------|-------------------|---------------------------|------------------|
| REGULAR SALARIES & WAGES | 143,105.93 | 160,000 | 160,000 | 165,000 | 165,000 |
| WAGES - SUPERVISION | 70,185.78 | 67,900 | 80,000 | 87,550 | 87,550 |
| WAGES - ADMINISTRATION | 76,265.52 | 78,000 | 86,000 | 92,700 | 92,700 |
| OVERTIME | 13,723.63 | 18,500 | 18,000 | 20,000 | 20,000 |
| LONGEVITY | 4,213.20 | 1,700 | 4,300 | 4,500 | 4,500 |
| LONGEVITY | 1,540.58 | 350 | 1,600 | 2,000 | 2,000 |
| TOTAL SALARIES | 309,034.64 | 326,450 | 349,900 | 371,750 | 371,750 |
| SOCIAL SECURITY | 23,469.78 | 25,000 | 26,770 | 29,230 | 29,230 |
| RETIREMENT | 18,165.30 | 27,200 | 29,150 | 31,750 | 31,750 |
| WORKMAN'S COMPENSATION | 7,763.47 | 14,250 | 15,270 | 11,500 | 11,500 |
| MEDICAL/LIFE INSURANCE | 83,146.67 | 95,500 | 91,470 | 105,190 | 105,190 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 1,840.67 | 1,400 | 1,400 | 1,450 | 1,450 |
| TOTAL BENEFITS | 134,385.89 | 163,350 | 164,060 | 179,120 | 179,120 |
| OFFICE & OPERATING SUPPLIES | 54,719.99 | 39,300 | 42,000 | 45,000 | 45,000 |
| SMALL TOOLS & MINOR EQUIPMENT | 1,310.58 | 2,700 | - | - | - |
| TOTAL SUPPLIES | 56,030.57 | 42,000 | 42,000 | 45,000 | 45,000 |
| PROFESSIONAL SERVICES | 48,768.66 | 80,000 | 130,000 | 80,000 | 80,000 |
| CDBG - GRANDRIDGE IMPROVEMENT | - | - | 2,000 | - | - |
| COMMUNICATIONS | 9,220.99 | 8,000 | 8,600 | 9,500 | 9,500 |
| TRAVEL | 1,312.21 | 1,600 | 500 | 1,600 | 1,600 |
| ADVERTISING | 29.00 | 500 | 500 | 500 | 500 |
| OPERATING RENTALS & LEASES | 30,012.29 | 26,000 | 38,000 | 40,000 | 40,000 |
| INSURANCE | 15,742.64 | 17,000 | 16,000 | 17,000 | 17,000 |
| PUBLIC UTILITY SERVICES | 146,368.16 | 180,000 | 157,000 | 180,000 | 180,000 |
| REPAIRS & MAINTENANCE | 68,603.52 | 50,000 | 65,000 | 50,000 | 50,000 |
| MISCELLANEOUS | 22,259.67 | 21,000 | 17,800 | 21,000 | 21,000 |
| MISC - STATE TAXES | 67,785.27 | 60,000 | 61,000 | 65,000 | 65,000 |
| MISC - CITY TAXES | 239,317.68 | 308,000 | 325,000 | 330,000 | 307,340 |
| MISC - PERMITS | - | 5,000 | - | 5,000 | 5,000 |
| TOTAL OTHER | 649,420.09 | 757,100 | 821,400 | 799,600 | 776,940 |
| LAND - Downtown Project | - | - | - | 1,110,000 | - |
| BUILDINGS - Balcom & Moe Roof | - | - | - | 4,000 | 4,000 |
| IMPROVEMENTS O/T BUILDINGS - CDBG | - | - | - | - | - |
| WELL #3 PUMP REPLACEMENT | 7,172.03 | - | - | - | - |
| WELL #4 REPLACEMENT | - | - | - | - | - |
| WELL #2 IMPROVEMENTS | 312.30 | - | - | - | - |
| WILLOUGHBY #13 | 861,785.06 | - | 20,000 | - | - |
| 0.5 MG RESERVOIR REPAINTING | 295,451.89 | - | - | - | - |
| WELL #12 REDRILLING | 1,306.67 | - | - | - | - |
| YVCC 8" LINE RELOCATION | 8,500.00 | - | - | - | - |
| MACHINERY & EQUIPMENT | 2,271.39 | 160,000 | 85,700 | 29,000 | 29,000 |
| AERATION - WELL #3 | - | - | 12,070 | - | - |
| WATER METER-AUTO READ CONVERS | 158,516.81 | 200,000 | 221,000 | 100,000 | 100,000 |
| WELL REHAB PROJECT - #7,10,12 | - | - | - | - | - |
| TOTAL CAPITAL | 1,335,316.15 | 360,000 | 338,770 | 1,243,000 | 133,000 |
| TOTAL WATER DEPARTMENT | 2,484,187.34 | 1,648,900 | 1,716,130 | 2,638,470 | 1,505,810 |

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level –

| | | | |
|---------------------------|--------|-----------------------------|---------------|
| Public Works Director | 0.1500 | City Treasurer | 0.0750 |
| Public Works Foreman | 0.4000 | City Clerk | 0.0250 |
| PW Maintenance Technician | 1.5000 | Deputy City Clerk/Treasurer | 0.1000 |
| Public Works Assistant | 0.1250 | Accounting Clerk | 0.1000 |
| Public Works Office Clerk | 0.1250 | Clerk-Receptionist | <u>0.2000</u> |
| Utility Billing Clerk | 0.1500 | Total FTE | 2.9500 |

Overview of Ongoing and Present Activities –

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line.

Notable Changes in 2009 - Video Camera for sewer jet truck \$20,000

Mandated Programs – Federal and State - All operations are regulated by DOE, EPA, and the Health Department.

| | | |
|---------------------------------|---------------------------|-------------|
| <u>Revenue Generated</u> | Lease of property | \$ 11,400 |
| | Sewer service connections | \$ 10,000 |
| | Sewer Receipts | \$1,950,000 |
| | Sale of Pipe | <u>0</u> |
| | Total | \$1,971,400 |

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 2 – Air Compressor
- 1 – Road Grader
- 3 – Small Pick-ups
- 1 – Sewer Rodder
- 6 – Full size Pick-ups
- 2– Forklift
- 2 – Dump Trucks
- 1 – Water Truck
- 1 – Tractor/Loader
- 1 – Loader
- 2 – Backhoes
- 1 – 4 TRX-200
- 1 – Pressure Washer
- 3 – Generators

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

WATER/SEWER REVENUE FUND

SEWER COLLECTION DEPARTMENT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 44,416.77 | 41,500 | 46,400 | 48,430 | 48,430 |
| WAGES - SUPERVISION | 33,260.94 | 34,500 | 33,000 | 36,050 | 36,050 |
| WAGES - ADMINISTRATION | 43,237.96 | 44,100 | 44,100 | 46,350 | 46,350 |
| OVERTIME | 5,235.85 | 5,250 | 4,500 | 6,000 | 6,000 |
| LONGEVITY | 931.00 | 1,500 | 1,000 | 1,000 | 1,000 |
| LONGEVITY | 886.70 | 1,100 | 1,000 | 1,000 | 1,000 |
| LONGEVITY | 910.98 | 230 | 1,000 | 1,000 | 1,000 |
| TOTAL SALARIES & WAGES | 128,880.20 | 128,180 | 131,000 | 139,830 | 139,830 |
| SOCIAL SECURITY | 9,796.81 | 9,800 | 10,030 | 10,700 | 10,700 |
| RETIREMENT | 7,854.62 | 10,700 | 10,930 | 11,630 | 11,630 |
| WORKMAN'S COMPENSATION | 2,726.47 | 5,600 | 5,730 | 4,210 | 4,210 |
| MEDICAL/LIFE INSURANCE | 36,866.14 | 40,600 | 40,560 | 46,650 | 46,650 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 1,308.93 | 1,900 | 1,900 | 1,950 | 1,950 |
| TOTAL BENEFITS | 58,552.97 | 68,600 | 69,150 | 75,140 | 75,140 |
| OFFICE & OPERATING SUPPLIES | 16,070.28 | 18,650 | 20,000 | 25,000 | 25,000 |
| SMALL TOOLS & MINOR EQUIPMENT | - | 1,350 | - | - | - |
| TOTAL SUPPLIES | 16,070.28 | 20,000 | 20,000 | 25,000 | 25,000 |
| PROFESSIONAL SERVICES | 2,627.14 | 52,500 | 52,500 | 10,000 | 10,000 |
| CDBG - GRANDRIDGE IMPROVEMENT | - | - | 1,800 | - | - |
| COMMUNICATIONS | 6,315.64 | 6,000 | 6,100 | 6,500 | 6,500 |
| TRAVEL | 11.08 | 800 | 200 | 800 | 800 |
| ADVERTISING | 69.50 | 500 | - | 500 | 500 |
| OPERATING RENTALS & LEASES | 33,463.56 | 35,000 | 40,000 | 45,000 | 45,000 |
| INSURANCE | 83,538.03 | 85,800 | 84,100 | 86,000 | 86,000 |
| PUBLIC UTILITY SERVICES | 26,707.27 | 33,000 | 28,000 | 33,000 | 33,000 |
| REPAIRS & MAINTENANCE | 24,980.27 | 30,000 | 15,000 | 30,000 | 30,000 |
| RIVER FORCE MAIN EMERGENCY RE | - | - | - | - | - |
| MISCELLANEOUS | 967.17 | 3,000 | 1,000 | 3,000 | 3,000 |
| MISC - STATE TAXES | 55,963.14 | 45,000 | 59,000 | 60,000 | 60,000 |
| MISC - CITY TAXES | 144,764.42 | 135,700 | 121,000 | 140,000 | 117,000 |
| MISC - PERMITS | - | - | - | - | - |
| TOTAL OTHER | 379,407.22 | 427,300 | 408,700 | 414,800 | 391,800 |
| LAND | - | - | - | - | - |
| BUILDINGS | - | - | - | - | - |
| EAST 4TH SEWER MAIN IMPROVMNT | - | - | - | - | - |
| E. THIRD-SEWER MAIN IMPROVMNT | - | - | - | - | - |
| STOVER LIFT STN & FORCE MAIN | - | - | - | - | - |
| MACHINERY AND EQUIPMENT | 3,093.29 | 100,000 | 85,610 | 20,000 | 20,000 |
| PUMP FORREST LIFT | - | - | - | - | - |
| PUBLIC WORKS ADMIN. VEHICLE | - | - | - | - | - |
| SEWER RODDER - TRUCK MOUNT | - | - | - | - | - |
| TOTAL CAPITAL | 3,093.29 | 100,000 | 85,610 | 20,000 | 20,000 |
| TOTAL SEWER COLLECTION DEPT. | 586,003.96 | 744,080 | 714,460 | 674,770 | 651,770 |

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level –

| | | | |
|---------------------------|-------|-------------------------------------|---------------------|
| Public Works Director | 0.150 | Public Works Assistant | 0.250 |
| Public Works Office Clerk | 0.125 | Public Works Maintenance Technician | 5.000 |
| City Treasurer | 0.075 | Wastewater Superintendent | 1.000 |
| Utility Billing Clerk | 0.150 | City Clerk | 0.025 |
| Accounting Clerk | 0.075 | Clerk-Receptionist | <u>0.150</u> |
| | | Total FTE | <u>7.000</u> |

Overview of Ongoing and Present Activities –

- Operations and Maintenance of the wastewater treatment plant.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

- All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 2 – Air Compressor
- 1 – Road Grader
- 3 – Small Pick-ups
- 1 – Sewer Rodder
- 6 – Full size Pick-ups
- 2– Forklift
- 2 – Dump Trucks
- 1 – Water Truck
- 1 – Tractor/Loader
- 1 – Loader
- 2 – Backhoe
- 1 – 4 TRX-200
- 1 – Pressure Washer
- 3 – Generators

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

WATER/SEWER REVENUE FUND

SEWER TREATMENT DEPARTMENT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------------|---------------------|------------------|-------------------|---------------------------|------------------|
| REGULAR SALARIES & WAGES | 216,184.83 | 217,000 | 265,000 | 226,600 | 226,600 |
| WAGES - SUPERVISION | 78,984.20 | 95,000 | 34,000 | 92,700 | 92,700 |
| WAGES - ADMINISTRATION | 46,808.20 | 47,700 | 40,000 | 49,450 | 49,450 |
| OVERTIME | 8,306.33 | 7,700 | 9,000 | 10,000 | 10,000 |
| OVERTIME - SUPERVISION | 6,050.29 | 8,100 | 2,000 | 8,000 | 8,000 |
| OVERTIME - ADMINISTRATION | 155.72 | 500 | 100 | 500 | 500 |
| LONGEVITY | 4,152.00 | 3,000 | 4,200 | 4,500 | 4,500 |
| LONGEVITY - SUPERVISION | 893.10 | 2,500 | 1,000 | 1,200 | 1,200 |
| LONGEVITY - ADMINISTRATION | 1,030.75 | 400 | 1,200 | 1,500 | 1,500 |
| TOTAL SALARIES & WAGES | 362,565.42 | 381,900 | 356,500 | 394,450 | 394,450 |
| SOCIAL SECURITY | 17,489.82 | 17,500 | 21,290 | 18,450 | 18,450 |
| SOCIAL SECURITY - SUPERVISION | 6,556.86 | 8,100 | 2,840 | 7,800 | 7,800 |
| SOCIAL SECURITY - ADMIN. | 3,631.85 | 3,730 | 3,160 | 3,950 | 3,950 |
| RETIREMENT | 13,248.98 | 19,000 | 23,180 | 20,050 | 20,050 |
| RETIREMENT - SUPERVISION | 4,840.98 | 8,800 | 3,090 | 8,480 | 8,480 |
| RETIREMENT - ADMINISTRATION | 2,773.53 | 4,050 | 3,440 | 4,280 | 4,280 |
| WORKMAN'S COMPENSATION | 7,904.16 | 9,950 | 12,140 | 7,250 | 7,250 |
| WORKMAN'S COMPENSATION-SUPERV | 1,995.65 | 3,250 | 1,430 | 2,800 | 2,800 |
| WORKMAN'S COMPENSATION - ADMIN | 213.13 | 2,100 | 1,590 | 1,550 | 1,550 |
| MEDICAL/LIFE INSURANCE | 62,747.19 | 68,000 | 69,030 | 79,380 | 79,380 |
| MEDICAL/LIFE INSURANCE -SUPER | 13,630.12 | 16,500 | 15,000 | 17,250 | 17,250 |
| MEDICAL/LIFE INSURANCE-ADMIN. | 12,355.10 | 14,000 | 13,590 | 15,650 | 15,650 |
| UNEMPLOYMENT COMPENSATION | - | 1,000 | 1,000 | 1,000 | 1,000 |
| UNEMPLOYMENT COMPENSATION-SUP | - | - | - | - | - |
| UNEMPLOYMENT COMPENSATION-ADM | - | - | - | - | - |
| UNIFORMS & CLOTHING | 2,338.81 | 2,000 | 2,000 | 2,050 | 2,050 |
| TOTAL BENEFITS | 149,726.18 | 177,980 | 172,780 | 189,940 | 189,940 |
| OFFICE & OPERATING SUPPLIES | 117,221.99 | 100,000 | 105,000 | 100,000 | 100,000 |
| SMALL TOOLS & MINOR EQUIPMENT | 854.75 | - | - | - | - |
| TOTAL SUPPLIES | 118,076.74 | 100,000 | 105,000 | 100,000 | 100,000 |
| PROFESSIONAL SERVICES | 43,072.10 | 90,000 | 30,000 | 40,000 | 40,000 |
| COMMUNICATIONS | 9,425.11 | 10,000 | 7,000 | 10,000 | 10,000 |
| TRAVEL | 989.92 | 1,000 | 1,000 | 1,000 | 1,000 |
| ADVERTISING | 125.92 | 1,000 | 200 | 1,000 | 1,000 |
| OPERATING RENTALS & LEASES | 13,784.67 | 10,000 | 15,000 | 15,000 | 15,000 |
| INSURANCE | 89.00 | 500 | 100 | 500 | 500 |
| PUBLIC UTILITY SERVICES | 215,525.56 | 185,000 | 185,000 | 200,000 | 200,000 |
| REPAIRS & MAINTENANCE | 37,515.16 | 50,000 | 25,000 | 50,000 | 50,000 |
| MISCELLANEOUS | 5,574.80 | 3,200 | 10,000 | 10,000 | 10,000 |
| MISC - PERMITS | 13,746.57 | 10,000 | - | - | - |
| TOTAL OTHER | 339,848.81 | 360,700 | 273,300 | 327,500 | 327,500 |
| ASPHALT DRYING BEDS | 206,561.74 | - | - | 500,000 | - |
| SCREENING @ R.LIFT&PRIM CLARI | 8,462.16 | 160,000 | 160,000 | - | - |
| MACHINERY AND EQUIPMENT | 125,986.08 | 81,000 | 56,000 | - | - |
| AUGER PUMPS - PHASE I | - | - | - | 160,000 | - |
| CONST PROJ WASTE WATER PLANT | - | - | - | - | - |
| TOTAL CAPITAL | 341,009.98 | 241,000 | 216,000 | 660,000 | - |
| TOTAL SEWER TREATMENT DEPT. | 1,311,227.13 | 1,261,580 | 1,123,580 | 1,671,890 | 1,011,890 |

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding loans with their respective years of origin and maturity.

D.O.E. Loan – Sewer Force Main

1981 – 2011

Public Works Trust Fund Loan – W.W.T.P. Improvements

1989 – 2008 *Matured*

Public Works Trust Fund Loan – Well 15 Improvements

1989 – 2009

Public Works Trust Fund Loan – W.W.T.P. Improvements

1996 – 2016

Public Works Trust Fund Loan – Well Rehab Project

1999 – 2019

Yakima County S.I.E.D. Loan – Distribution Center Infrastructure Improvements

2004 – 2013

Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab

2004 – 2023

Notable Changes in 2009 – 1989 PWTF Loan matured in 2008

Mandated Programs – Federal and State

- Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

WATER/SEWER REVENUE FUND

W/S FUND DEBT SERVICE & OTHER

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------|---------------------|------------------|-------------------|---------------------------|------------------|
| INTERFUND LOAN - IRRIGATION | - | - | | | |
| PRINCIPAL DOE LOAN SWR FRCMAIN | 7,764.64 | 8,370 | 8,370 | 9,020 | 9,020 |
| PRINCIPAL P/W TF LOAN W.W.T.P | 56,372.54 | 56,380 | 56,380 | | |
| PRINCIPAL P/W TF LOAN WELL 15 | 35,233.06 | 35,240 | 35,240 | 35,240 | 35,240 |
| PRINCIPAL P/W TF LOAN '96 WWTP | 237,505.26 | 237,510 | 237,510 | 237,510 | 237,510 |
| PRINC. PWTF LOAN WELL REHAB | 27,137.15 | 27,140 | 27,140 | 27,140 | 27,140 |
| PRINCIPAL PWTF D.C.-PRE DESIGN | 17,625.00 | - | | | |
| YAKIMA CNTY-SIED LOAN-DIST CNTR | 34,616.08 | 35,260 | 35,260 | 35,910 | 35,910 |
| PRINCIPAL DWSRF WELL REHAB | 115,046.55 | 139,000 | 140,020 | 140,100 | 140,100 |
| TOTAL PRINCIPAL | 531,300.28 | 538,900 | 539,920 | 484,920 | 484,920 |
| INTEREST PWTF D.C.-PRE DESIGN | 88.11 | - | | | |
| INTEREST P/W TF LOAN - WELL 15 | 3,170.97 | 2,120 | 2,120 | 1,060 | 1,060 |
| INT. PWTF LOAN WELL REHAB | 3,527.82 | 3,260 | 3,260 | 2,990 | 2,990 |
| YAKIMA CNTY-SIED LOAN-DIST CN | 4,739.39 | 4,100 | 4,100 | 3,450 | 3,450 |
| INTEREST DWSRF WELL REHAB | 17,614.36 | 22,200 | 20,750 | 21,100 | 21,100 |
| INTEREST DOE LOAN SWR FRCMAIN | 2,980.84 | 2,400 | 2,400 | 1,780 | 1,780 |
| INTEREST P/W T.F. LOAN W.W.T. | 1,127.46 | 570 | 570 | matured `08 | |
| INTEREST P/W T.F. LOAN '96 WWTP | 23,750.53 | 21,380 | 21,380 | 19,000 | 19,000 |
| TOTAL INTEREST | 56,999.48 | 56,030 | 54,580 | 49,380 | 49,380 |
| OPERATING TRANSFER-OUT REDEMP | 504,000.00 | 492,000 | 492,000 | 504,000 | 504,000 |
| OPERATING TRANSFER-OUT C.D.B.G. | | | | 335,000 | 335,000 |
| OPERATING TRANSFER-OUT C.E. | 60,300.00 | 63,320 | 63,320 | 66,500 | 66,500 |
| TOTAL TRANSFERS | 564,300.00 | 555,320 | 555,320 | 905,500 | 905,500 |
| ENDING FUND BALANCE | 2,332,850.80 | 1,994,490 | 1,690,560 | 838,530 | 838,530 |
| TOTAL WATER/SEWER FUND | 7,866,868.99 | 6,799,300 | 6,394,550 | 7,263,460 | 5,447,800 |

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IRRIGATION FUND

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

IRRIGATION FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|-------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 302,663.72 | 259,540 | 259,100 | 223,100 | 223,100 |
| TOTAL BEGINNING FUND BALANCE | 302,663.72 | 259,540 | 259,100 | 223,100 | 223,100 |
| CHARGES FOR SERVICES | | | | | |
| IRRIGATION WATER RECEIPTS | 304,847.40 | 330,000 | 320,000 | 380,000 | 380,000 |
| CONNECTIONS & MISC. | 193.72 | | | | |
| TOTAL CHARGES FOR SERVICES | 305,041.12 | 330,000 | 320,000 | 380,000 | 380,000 |
| INVESTMENT INTEREST | 10,035.98 | 8,000 | 6,000 | 4,000 | 4,000 |
| OTHER MISCELLANEOUS REVENUE | - | | - | | |
| INTERFUND LOAN RECEIVED | - | | - | | |
| TOTAL IRRIGATION FUND | 617,740.82 | 597,540 | 585,100 | 607,100 | 607,100 |

FUND: IRRIGATION

PROGRAM: IRRIGATION WATER DELIVERY SERVICES

PROGRAM STATEMENT

This program was established to provide an adequate irrigation water supply for the City's citizens. Maintenance of pumps and major delivery lines is the responsibility of this program, as well as the updating of the system to meet present and future needs. The Sunnyside Valley Irrigation District is the supply district for the City's irrigation water. The system serves approximately 2,400 accounts that are billed monthly.

Staffing Level –

| | |
|-------------------------------------|-------------|
| Public Works Director | .05 |
| Public Works Foreman | .30 |
| Public Works Assistant | .05 |
| Public Works Office Clerk | .10 |
| Public Works Maintenance Technician | .30 |
| Accounting Clerk | .05 |
| City Treasurer | .05 |
| City Clerk | .05 |
| Deputy City Clerk/Treasurer | .05 |
| Utility Billing Clerk | .15 |
| Clerk Receptionist | .10 |
| Total FTE | 1.25 |

Overview of Ongoing and Present Activities

- Responsible for the maintenance of all irrigation pump stations and equipment.
- Responsible for all of the irrigation distribution system.
- Responsible for addressing daily customer complaints.

Notable Changes in 2009 - 20% rate increase

Mandated Programs – Federal and State - none

Revenue Generated - Irrigation water receipts \$380,000

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – Ford Explorer
- 1 – Forklift
- 4 – Full size pick-ups
- 1 – Air Compressor
- 3 – K-saws
- 2 – Dump trucks
- 1 – Sewer Rodder
- 1 – Pressure Washer
- 3 – 1-Ton Trucks
- 1 – Concrete Mixer
- 2 - Generators
- 2 – Backhoes
- 1 – Sweeper
- 2 – Upright Plate Whackers
- 3 – Small pick-ups
- 2 – Trach pumps
- 1 – Air Compressor

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

IRRIGATION FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 14,486.80 | 14,000 | 22,000 | 15,450 | 15,450 |
| WAGES - SUPERVISION | 19,551.78 | 17,500 | 17,500 | 21,650 | 21,650 |
| WAGES - ADMINISTRATION | 30,831.68 | 32,000 | 24,000 | 32,980 | 32,980 |
| OVERTIME | 1,995.93 | 2,000 | 2,000 | 2,000 | 2,000 |
| LONGEVITY | - | 380 | | | |
| LONGEVITY | 504.40 | 200 | 500 | 550 | 550 |
| LONGEVITY | 645.80 | 400 | 650 | 650 | 650 |
| TOTAL SALARIES | 68,016.39 | 66,480 | 66,650 | 73,280 | 73,280 |
| SOCIAL SECURITY | 5,162.50 | 5,100 | 9,100 | 5,600 | 5,600 |
| RETIREMENT | 4,300.73 | 5,500 | 5,560 | 6,100 | 6,100 |
| WORKMAN'S COMPENSATION | 1,300.01 | 2,900 | 2,910 | 2,200 | 2,200 |
| MEDICAL/LIFE INSURANCE | 17,206.48 | 19,000 | 18,930 | 21,780 | 21,780 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| UNIFORMS AND CLOTHING | 515.49 | 250 | 250 | 300 | 300 |
| TOTAL BENEFITS | 28,485.21 | 32,750 | 36,750 | 35,980 | 35,980 |
| OFFICE & OPERATING SUPPLIES | 8,302.39 | 9,000 | 7,000 | 9,000 | 9,000 |
| WATER PURCHASED FOR RESALE | 172,893.32 | 185,000 | 186,600 | 190,000 | 201,000 |
| SMALL TOOLS & MINOR EQPT | - | - | | | |
| TOTAL SUPPLIES | 181,195.71 | 194,000 | 193,600 | 199,000 | 210,000 |
| PROFESSIONAL SERVICES | 1,226.54 | - | | | |
| COMMUNICATIONS | 3,614.91 | 3,500 | 3,500 | 3,800 | 3,800 |
| TRAVEL | 11.08 | 50 | 50 | 100 | 100 |
| ADVERTISING | 9.50 | - | | | |
| OPERATING RENTALS & LEASES | 15,372.00 | 13,500 | 15,500 | 16,000 | 16,000 |
| INSURANCE | 2,693.16 | 2,800 | 2,750 | 2,800 | 2,800 |
| PUBLIC UTILITY SERVICES | 21,127.89 | 13,000 | 15,600 | 18,000 | 18,000 |
| REPAIRS & MAINTENANCE | 31,358.29 | 30,000 | 22,000 | 30,000 | 30,000 |
| MISCELLANEOUS | 316.26 | 250 | 200 | 250 | 250 |
| TOTAL OTHER | 75,729.63 | 63,100 | 59,600 | 70,950 | 70,950 |
| TOTAL OPERATING EXPENSES | 353,426.94 | 356,330 | 356,600 | 379,210 | 390,210 |
| LAND | - | - | | | |
| BUILDINGS | - | - | | | |
| IMPROVEMENTS O/T BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | - | - | | | |
| TOTAL CAPITAL | - | - | - | - | - |
| OPERATING TRANSFERS-OUT | 5,200.00 | 5,460 | 5,400 | 5,500 | 5,500 |
| INTERFUND LOAN REPAYMENT | - | - | | | |
| INTERFUND LOAN - INTEREST | - | - | | | |
| TOTAL IRRIGATION DEBT SERVICE | - | - | - | - | - |
| ENDING FUND BALANCE | 259,113.88 | 235,750 | 223,100 | 211,390 | 211,390 |
| TOTAL IRRIGATION FUND | 617,740.82 | 597,540 | 585,100 | 596,100 | 607,100 |

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SOLID WASTE FUND

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

SOLID WASTE FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 132,497.20 | 72,500 | 72,300 | 780 | 780 |
| CHARGES FOR SERVICES | | | | | |
| COLLECTION SERVICE | 637,152.69 | 556,000 | 560,000 | 616,000 | 756,000 |
| TOTAL CHARGES FOR SERVICES | 637,152.69 | 556,000 | 560,000 | 616,000 | 756,000 |
| MISCELLANEOUS REVENUE | | | | | |
| INVESTMENT INTEREST | 6,138.85 | 5,000 | 3,500 | 1,500 | 1,500 |
| SCALES RENTAL | 369.85 | 400 | 350 | 400 | 400 |
| OTHER MISCELLANEOUS REVENUE | - | | | | |
| TOTAL MISCELLANEOUS REVENUE | 6,508.70 | 5,400 | 3,850 | 1,900 | 1,900 |
| NON-REVENUES | | | | | |
| LOAN RECEIVED | - | | 25,000 | | |
| RENTAL SECURITY DEPOSIT | - | | - | | |
| CITY UTILITY TAXES COLLECTED | - | 222,000 | 182,400 | 246,400 | 302,400 |
| TOTAL NON-REVENUES | - | 222,000 | 207,400 | 246,400 | 302,400 |
| OTHER FINANCING SOURCES | | | | | |
| PROCEEDS FROM SALE OF LAND | - | | | | |
| TOTAL OTHER SOURCES | - | - | - | - | - |
| TOTAL SOLID WASTE FUND | 776,158.59 | 855,900 | 843,550 | 865,080 | 1,061,080 |

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level –

| | | | |
|-------------------------------------|------|-----------------------|-------------|
| Public Works Director | 0.10 | Public Works Foreman | 0.10 |
| Public Works Assistant | 0.10 | City Treasurer | 0.10 |
| Public Works Maintenance Technician | 2.60 | City Clerk | 0.05 |
| Deputy City Clerk/Treasurer | 0.05 | Utility Billing Clerk | 0.25 |
| Accounting Clerk | 0.15 | Clerk Receptionist | 0.15 |
| Public Works Office Clerk | 0.25 | Total FTE | 3.90 |

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2009– none

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated –

| | |
|---------------------|------------------|
| Collection services | \$756,000 |
| Scale Rental | \$ 400 |
| Total | \$756,400 |

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

- 1 – Ford Escape
- 1 – 1Ton Flatbed
- 3 – Garbage Compactors
- 1 – 1Ton Truck
- 2 – Backhoes
- 2 – Pick ups

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

SOLID WASTE FUND

COLLECTION DEPARTMENT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|-------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | 91,213.97 | 94,000 | 94,000 | 99,900 | 99,900 |
| WAGES - SUPERVISION | 9,428.18 | 10,000 | 14,000 | 13,400 | 13,400 |
| WAGES - ADMINISTRATION | 56,466.78 | 57,100 | 59,500 | 54,600 | 54,600 |
| OVERTIME | 2,481.27 | 2,000 | 2,000 | 3,000 | 3,000 |
| LONGEVITY | 2,419.00 | 1,500 | 1,500 | 2,500 | 2,500 |
| LONGEVITY | 253.80 | 160 | 160 | 300 | 300 |
| LONGEVITY | 1,188.40 | 330 | 330 | 1,200 | 1,200 |
| TOTAL SALARIES | 163,451.40 | 165,090 | 171,490 | 174,900 | 174,900 |
| SOCIAL SECURITY | 12,454.33 | 12,700 | 13,120 | 13,400 | 13,400 |
| RETIREMENT | 9,865.66 | 13,800 | 14,290 | 14,450 | 14,450 |
| WORKMAN'S COMPENSATION | 4,069.64 | 7,200 | 7,480 | 5,280 | 5,280 |
| MEDICAL/LIFE INSURANCE | 41,641.47 | 47,350 | 45,810 | 52,680 | 52,680 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| UNIFORMS & CLOTHING | 1,311.13 | 1,500 | 1,500 | 1,550 | 1,550 |
| TOTAL BENEFITS | 69,342.23 | 82,550 | 82,200 | 87,360 | 87,360 |
| OFFICE & OPERATING SUPPLIES | 21,768.52 | 15,000 | 15,000 | 20,000 | 20,000 |
| SMALL TOOLS & MINOR EQUIPMEN | - | - | - | - | - |
| TOTAL SUPPLIES | 21,768.52 | 15,000 | 15,000 | 20,000 | 20,000 |
| PROFESSIONAL SERVICES | 160.14 | 250 | - | 200 | 200 |
| COMMUNICATIONS | 4,380.47 | 4,300 | 4,300 | 4,600 | 4,600 |
| TRAVEL | 88.18 | 400 | 200 | 200 | 200 |
| ADVERTISING | 24.50 | - | - | - | - |
| OPERATING RENTALS & LEASES | 139,661.00 | 116,000 | 133,000 | 150,000 | 150,000 |
| INSURANCE | 11,725.84 | 15,000 | 12,000 | 15,000 | 15,000 |
| PUBLIC UTILITY SERVICES | 2,152.10 | 3,000 | 3,000 | 3,500 | 3,500 |
| REPAIRS & MAINTENANCE | 6,885.26 | 2,000 | 6,500 | 8,000 | 8,000 |
| MISCELLANEOUS | 252.26 | 1,000 | 500 | 1,000 | 1,000 |
| MISCELLANEOUS - TIPPING FEES | 133,616.27 | 130,000 | 158,000 | 160,000 | 185,000 |
| MISCELLANEOUS - CITY TAXES | 94,739.39 | 222,000 | 200,000 | 220,000 | 302,400 |
| MISCELLANEOUS - STATE TAXES | 27,110.07 | 24,000 | 28,500 | 30,000 | 30,000 |
| TOTAL OTHER SERVICES & CHARG | 420,795.48 | 517,950 | 546,000 | 592,500 | 699,900 |
| TOTAL OPERATING EXPENSES | 675,357.63 | 780,590 | 814,690 | 874,760 | 982,160 |
| LAND | - | - | - | - | - |
| BUILDINGS | - | - | - | - | - |
| IMPROVEMENTS O/T BUILDINGS | - | - | - | - | - |
| PIPE RELOCATION - D.C. | - | - | - | - | - |
| MACHINERY & EQUIPMENT | - | - | - | - | - |
| TOTAL CAPITAL | - | - | - | - | - |
| TOTAL COLLECTION DEPARTMENT | 675,357.63 | 780,590 | 814,690 | 874,760 | 982,160 |

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual pick-up services of miscellaneous household items to neighborhoods within the City limits.

Staffing Level –

| | |
|------------------------|------------|
| Public Works Foreman | .10 |
| Public Works Employees | <u>.27</u> |
| Total FTE | .37 |

Overview of Ongoing and Present Activities –

- Spring community clean-up.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

- 2 – 1 Ton Flatbed
- 1 – Full size pick-up

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

SOLID WASTE FUND

NEIGHBORHOOD CLEAN-UP

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------------|------------------|----------------|-------------------|---------------------------|-----------------|
| REGULAR SALARIES & WAGES | - | 500 | 100 | 500 | 500 |
| OVERTIME | 247.64 | 1,000 | 500 | 1,000 | 1,000 |
| TOTAL SALARIES & WAGES | 247.64 | 1,500 | 600 | 1,500 | 1,500 |
| SOCIAL SECURITY | 18.78 | 120 | 50 | 120 | 120 |
| RETIREMENT | 13.52 | 130 | 50 | 130 | 130 |
| WORKMAN'S COMPENSATION | 7.10 | 80 | 30 | 50 | 50 |
| MEDICAL/LIFE INSURANCE | - | - | | 50 | 50 |
| UNEMPLOYMENT COMPENSATION | - | - | | | |
| TOTAL BENEFITS | 39.40 | 330 | 130 | 350 | 350 |
| OFFICE & OPERATING SUPPLIES | - | 500 | 100 | 500 | 500 |
| SMALL TOOLS & MINOR EQPT | - | - | | | |
| TOTAL SUPPLIES | - | 500 | 100 | 500 | 500 |
| PROFESSIONAL SERVICES | 327.15 | 1,000 | 100 | 500 | 500 |
| COMMUNICATIONS | - | - | | | |
| ADVERTISING | - | 500 | 100 | 500 | 500 |
| OPERATING RENTALS | - | 5,000 | 500 | 1,000 | 1,000 |
| INSURANCE | - | - | | | |
| REPAIRS & MAINTENANCE | 3,711.76 | 4,000 | | 2,000 | 2,000 |
| TIPPING FEES & MISCELLANEOUS | 11,321.45 | 9,900 | 15,500 | 14,000 | 14,000 |
| TOTAL OTHER | 15,360.36 | 20,400 | 16,200 | 18,000 | 18,000 |
| TOTAL OPERATING EXPENSES | 15,647.40 | 22,730 | 17,030 | 20,350 | 20,350 |
| TOTAL NEIGHBORHOOD CLEAN-UP | 15,647.40 | 22,730 | 17,030 | 20,350 | 20,350 |

FUND: SOLID WASTE

PROGRAM: LANDFILL SERVICES

PROGRAM STATEMENT

This program is responsible for the closure/post closure activities of our landfill.

Staffing Level –

| | |
|------------------|-------------|
| Public Employee | <u>0.01</u> |
| Total FTE | 0.01 |

Overview of Ongoing and Present Activities –

- Responsible for quarterly monitoring well samples.
- Responsible for additional soil cover for area II.

Notable Changes in 2009 – None

Mandated Programs – Federal and State

- Closure/post closure is mandated by DOE and the Yakima Health Department.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

- 1 – Full size pick-up

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

SOLID WASTE FUND

LANDFILL DEPARTMENT

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|-------------------|----------------|-------------------|---------------------------|------------------|
| REGULAR SALARIES & WAGES | - | 100 | 100 | 100 | 100 |
| OVERTIME | - | - | - | - | - |
| TOTAL SALARIES | - | 100 | 100 | 100 | 100 |
| SOCIAL SECURITY | - | 10 | 10 | 10 | 10 |
| RETIREMENT | - | 10 | 10 | 10 | 10 |
| WORKMAN'S COMPENSATION | - | 10 | 10 | 10 | 10 |
| MEDICAL/LIFE INSURANCE | - | 30 | 30 | 30 | 30 |
| UNEMPLOYMENT COMPENSATION | - | - | - | - | - |
| TOTAL BENEFITS | - | 60 | 60 | 60 | 60 |
| OFFICE & OPERATING SUPPLIES | - | 100 | 100 | 100 | 100 |
| SMALL TOOLS & MINOR EQPT | - | - | - | - | - |
| TOTAL SUPPLIES | - | 100 | 100 | 100 | 100 |
| PROFESSIONAL SERVICES | 3,041.77 | 200 | 500 | 500 | 500 |
| COMMUNICATIONS | - | - | - | - | - |
| ADVERTISING | - | - | - | - | - |
| INSURANCE | - | - | - | - | - |
| PUBLIC UTILITY SERVICES | - | - | - | - | - |
| REPAIRS & MAINTENANCE | - | - | - | - | - |
| MISCELLANEOUS | - | - | - | - | - |
| TOTAL OTHER | 3,041.77 | 200 | 500 | 500 | 500 |
| TOTAL OPERATING EXPENSES | 3,041.77 | 460 | 760 | 760 | 760 |
| INTERFUND LOAN - INTEREST | - | - | - | - | 500 |
| INTERFUND LOAN - PRINCIPAL | - | - | - | - | 25,000 |
| EQUITY TRANSFER-OUT | - | - | - | - | - |
| LANDFILL COVER PROJECT | - | - | - | - | - |
| CONSTRUCTION PROJECTS | - | - | - | - | - |
| TOTAL DEBT SERVICE & CAPITAL | - | - | - | - | 25,500 |
| OPERATING TRANSFERS OUT | 9,800.00 | 10,290 | 10,290 | 10,290 | 10,290 |
| TOTAL TRANSFERS | 9,800.00 | 10,290 | 10,290 | 10,290 | 10,290 |
| TOTAL LANDFILL DEPARTMENT | 12,841.77 | 10,750 | 11,050 | 11,050 | 36,550 |
| ENDING FUND BALANCE | 72,311.79 | 41,830 | 780 | 22,020 | 22,020 |
| TOTAL SOLID WASTE FUND | 776,158.59 | 855,900 | 843,550 | 928,180 | 1,061,080 |

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

WATER/SEWER REVENUE BOND REDEMPTION FUNDS

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|--------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| 1999 W/S BOND REDEMPTION FUND | | | | | |
| BEGINNING FUND BALANCE | 44,382.89 | 26,560 | 34,900 | 32,490 | 32,490 |
| INVESTMENT INTEREST | 32,037.92 | 25,000 | 25,000 | 17,000 | 17,000 |
| OPERATING TRANSFERS IN | 288,000.00 | 298,000 | 298,000 | 288,000 | 288,000 |
| TOTAL '99 W/S BOND RED. FUND | 364,420.81 | 349,560 | 357,900 | 337,490 | 337,490 |
| 2005 W/S BOND REDEMPTION FUND | | | | | |
| BEGINNING FUND BALANCE | 37,830.99 | 41,130 | 41,630 | 44,960 | 44,960 |
| INVESTMENT INTEREST | 3,096.74 | 3,000 | 1,700 | 1,400 | 1,400 |
| OPERATING TRANSFERS IN | 216,000.00 | 216,000 | 216,000 | 216,000 | 216,000 |
| TOTAL 2005 W/S BOND RED. FUND | 256,927.73 | 260,130 | 259,330 | 262,360 | 262,360 |
| 1994 W/S BOND REDEMPTION FUND | | | | | |
| BEGINNING FUND BALANCE | 3,358.99 | 17,790 | 17,690 | - | - |
| INVESTMENT INTEREST | 13,010.37 | 210 | 240 | - | - |
| EQUITY TRANSFER - IN | 233,210.00 | | | - | - |
| OPERATING TRANSFERS IN | - | | | - | - |
| TOTAL '94 W/S BOND REDEM FUND | 249,579.36 | 18,000 | 17,930 | - | - |

FUND: W/S REVENUE BOND REDEMPTION FUNDS

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has two outstanding bond issues. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in December while interest is paid semi annually in June and December. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding bond issues and their respective years of origin and maturity:

1999 W/S Revenue Bonds, Improvements to Waste Water Treatment Plant
1999 to 2009

2005 W/S Revenue Bonds, Improvements to Water and Sewer systems.
2005 to 2019

Notable Changes in 2009 - None

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called “Coverage”. This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

| | |
|------------------------|------------|
| Operating Transfers-In | \$ 504,000 |
| Investment Interest | \$ 18,400 |

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

WATER/SEWER REVENUE BOND REDEMPTION FUNDS

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---------------------------------------|-------------------|----------------|-------------------|---------------------------|-----------------|
| 1999 W/S BOND REDEMPTION FUND | | | | | |
| PRINCIPAL | 285,000.00 | 295,000 | 295,000 | 310,000 | 310,000 |
| EQUITY TRANSFER OUT | - | - | | | |
| ACCRUED INTEREST PAID | - | - | | | |
| INTEREST | 44,512.50 | 30,410 | 30,410 | 15,660 | 15,660 |
| ENDING FUND BALANCE | 34,908.31 | 24,150 | 32,490 | 7,770 | 7,770 |
| TOTAL 1999 W/S BOND REDEM FUND | 364,420.81 | 349,560 | 357,900 | 333,430 | 333,430 |
| 2005 W/S BOND REDEMPTION FUND | | | | | |
| PRINCIPAL | 30,000.00 | 30,000 | 30,000 | 30,000 | 30,000 |
| EQUITY TRANSFER - OUT | - | - | | | |
| INTEREST | 185,295.00 | 184,370 | 184,370 | 183,420 | 183,420 |
| ENDING FUND BALANCE | 41,632.73 | 45,760 | 44,960 | 53,000 | 53,000 |
| TOTAL 2005 W/S BOND REDEM FUND | 256,927.73 | 260,130 | 259,330 | 266,420 | 266,420 |
| 1994 W/S BOND REDEMPTION FUND | | | | | |
| PRINCIPAL | 220,000.00 | - | | - | |
| INTEREST | 11,880.00 | - | | - | |
| TRANSFER OUT-TO CLOSE FUND | - | 18,000 | 17,930 | - | |
| ENDING FUND BALANCE | 17,699.36 | - | | | |
| TOTAL 1994 W/S BOND REDEM FUND | 249,579.36 | 18,000 | 17,930 | - | - |

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EQUIPMENT RENTAL FUND

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CITY OF GRANDVIEW

**** 2009 REVENUE ESTIMATES ****

EQUIPMENT RENTAL FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|------------------------------------|------------------------|------------------------|---------------------------|------------------------------------|-------------------------|
| BEGINNING FUND BALANCE | 1,510,854.29 | 1,334,970 | 1,344,790 | 1,293,490 | 1,293,490 |
| EQUIPMENT RENTAL SERVICES | 481,525.00 | 400,000 | 458,000 | 460,000 | 460,000 |
| INVESTMENT INTEREST | 64,163.93 | 70,000 | 49,000 | 42,250 | 42,250 |
| INSURANCE CLAIM RECEIPTS | - | - | - | - | - |
| INTERFUND LOAN INTEREST | - | - | - | - | - |
| OTHER MISCELLANEOUS REVENUE | - | - | - | - | - |
| TOTAL MISCELLANEOUS REVENUE | 64,163.93 | 70,000 | 49,000 | 42,250 | 42,250 |
| INTERFUND LOAN REPAYMENT | - | - | - | - | - |
| SALE OF FIXED ASSETS | 11,023.35 | 5,000 | - | - | - |
| TOTAL EQUIPMENT RENTAL FUND | 2,067,566.57 | 1,809,970 | 1,851,790 | 1,795,740 | 1,795,740 |

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then “rented” back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 89 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

| | |
|------------------------|------------|
| Accounts Payable Clerk | .15 |
| City Treasurer | <u>.05</u> |
| Total | .20 |

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment.
- Replace vehicles and equipment as needed.

Notable Changes in 2009

Following are those vehicles and equipment determined necessary to replace:

911 - Computer Network, Printer, Laser, Color

911 - Computer Network, Network Workstations (x2)

Mandated Programs – Federal and State - None

Revenue Generated

| | |
|--|------------|
| Rental Fees from Operating Departments | \$ 460,000 |
| Investment Interest | 42,250 |

Equipment and Vehicles Assigned - None

CITY OF GRANDVIEW

**** 2009 EXPENDITURE ESTIMATES ****

EQUIPMENT RENTAL FUND

| DESCRIPTION | 2007 ACTUAL | 2008 BUDGET | 2008 PROJECTED | 2009 DEPT. ESTIMATE | 2009 ADOPTED |
|---|---------------------|------------------|-------------------|---------------------------|------------------|
| REGULAR SALARIES & WAGES | 4,574.98 | 5,000 | 3,900 | 4,000 | 4,000 |
| WAGES - SUPERVISION | - | - | | | |
| WAGES - ADMINISTRATION | 6,234.96 | 7,000 | 6,400 | 6,700 | 6,700 |
| OVERTIME | 54.00 | - | | | |
| LONGEVITY | 111.35 | - | | | |
| LONGEVITY | 154.80 | 300 | 300 | 300 | 300 |
| TOTAL SALARIES | 11,130.09 | 12,300 | 10,600 | 11,000 | 11,000 |
| SOCIAL SECURITY | 846.12 | 960 | 800 | 850 | 850 |
| RETIREMENT | 636.03 | 900 | 900 | 950 | 950 |
| WORKMAN'S COMPENSATION | 125.06 | 150 | 50 | 60 | 60 |
| MEDICAL/LIFE INSURANCE | 2,670.63 | 2,950 | 2,900 | 3,100 | 3,100 |
| TOTAL BENEFITS | 4,277.84 | 4,960 | 4,650 | 4,960 | 4,960 |
| OFFICE & OPERATING SUPPLIES | 140,270.16 | 130,000 | 175,000 | 200,000 | 200,000 |
| SMALL TOOLS & EQUIPMENT | 1,510.59 | 1,000 | | 1,000 | 1,000 |
| TOTAL SUPPLIES | 141,780.75 | 131,000 | 175,000 | 201,000 | 201,000 |
| PROFESSIONAL SERVICES | 958.13 | 1,200 | | 1,200 | 1,200 |
| COMMUNICATIONS | 1,191.56 | 1,500 | 1,100 | 1,200 | 1,200 |
| TRAVEL | 38.80 | 100 | | 100 | 100 |
| TRAVEL - TRAINING | - | 400 | 200 | 400 | 400 |
| ADVERTISING | 197.99 | 400 | 600 | 600 | 600 |
| OPERATING RENTALS & LEASES | - | - | | | |
| INSURANCE | 15,269.31 | 19,100 | 17,400 | 19,000 | 19,000 |
| REPAIRS & MAINTENANCE | 102,474.14 | 100,000 | 100,000 | 110,000 | 110,000 |
| MISCELLANEOUS | 3,965.50 | 13,500 | 13,500 | 13,500 | 13,500 |
| MISC - TRAINING | - | 400 | 150 | 400 | 400 |
| TOTAL OTHER | 124,095.43 | 136,600 | 132,950 | 146,400 | 146,400 |
| TOTAL OPERATING EXPENSES | 281,284.11 | 284,860 | 323,200 | 363,360 | 363,360 |
| LOAN ISSUED TO CURRENT EXPENSE | - | - | | | |
| LAND | - | - | | | |
| BUILDINGS | - | - | | | |
| MACHINERY & EQUIPMENT | 441,490.07 | 177,500 | 235,100 | 11,000 | 11,000 |
| CAPITAL LEASES | - | - | | | |
| TOTAL CAPITAL & DEBT SERVICE | 441,490.07 | 177,500 | 235,100 | 11,000 | 11,000 |
| TOTAL O & M AND CAPITAL | 722,774.18 | 462,360 | 558,300 | 374,360 | 374,360 |
| ENDING FUND BALANCE | 1,344,792.39 | 1,347,610 | 1,293,490 | 1,421,380 | 1,421,380 |
| TOTAL EQUIPMENT RENTAL FUND | 2,067,566.57 | 1,809,970 | 1,851,790 | 1,795,740 | 1,795,740 |

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