

2017 Budget

- **Budget Message**
- **Budget Summary**
- **Personnel Summary**
- **Current Expense**
- **Special Revenue**
- **Debt Service**
- **Capital Improvement**
- **Enterprise**
- **Equipment Rental**

**2017 BUDGET PROPOSAL
TABLE OF CONTENTS**

			Page
BUDGET MESSAGE			1
BUDGET SUMMARY			16
PERSONNEL DETAILS			
Personnel Summary			17
FUNDS AND PROGRAMS			
Fund	Program		
No.	No.	Program	
001	CURRENT EXPENSE FUND		18
001	Legislative Services		23
002	Community Support Services		25
003	Municipal Court Services		27
006	General Management Services		29
008	Clerk Services		31
009	Accounting Services		33
013	Risk Management Services		35
015	Legal Services		37
020	Human Resource Services		39
025	General Facilities Services		41
030	Police Administrative Services		43
031	Police Investigation Services		45
032	Police Patrol Services		47
033	Police Community Programs		49
034	Police Correction Services		51
035	Police Communication Services		53
036	Graffiti Removal Services		56
037	Fire - Administrative Services		58
038	Fire - Suppression Services		60
040	Code Enforcement Services		64
055	Animal Control Services		66
058	Senior Citizen Services		68
060	Planning & Community Development Services		70
062	Economic Development Services		72
065	Inspection & Permitting Services		74
075	Library Services		76
080	Recreation Services		78
081	Aquatics Services		80
082	Parks Maintenance Services		82
085	Museum		84
087	Community Center		86
090	Operating Transfers Out & Ending Balance		88

105	EMERGENCY MEDICAL SERVICES FUND.....	90
106	LAW & JUSTICE TAX - .3% FUND.....	94
110	STREET FUND.....	98
	Road & Street Maintenance.....	102
	Storm Drainage.....	102
	Structures.....	103
	Sidewalks.....	103
	Street Lighting.....	103
	Traffic Control Devices.....	104
	Parking Facilities.....	104
	Snow & Ice Control.....	104
	Street Cleaning.....	104
	Roadside.....	105
	Maintenance Administration.....	105
	Street Construction.....	106
	Transportation Benefit District.....	106
130	CEMETERY FUND.....	107
205	SIED LOAN - EWC PLAZA DEBT SERVICE	111
210	SIED LOAN - EUCLID/WCR DEBT SERVICE	115
301	CAPITAL IMPROVEMENTS FUND	119
320	COMMUNITY DEVELOPMENT BLOCK GRAND FUND.....	123
325	EWC PLAZA.....	127
330	EUCLID/WCR IMPROVEMENTS FUND	131
410	WATER/SEWER FUND.....	135
	Water.....	137
	Sewer Collection.....	139
	Sewer Treatment.....	141
	W/S Debt Service & Transfers Out.....	144
420	IRRIGATION FUND.....	146
430	SOLID WASTE FUND.....	150
	Collection.....	152
	Neighborhood Clean-Up.....	154
	Landfill.....	156
456	REVENUE BOND REDEMPTION FUND.....	158
510	EQUIPMENT RENTAL FUND.....	162
630	TRANSPORTATION BENEFIT DISTRICT.....	166



207 West Second Street - Grandview, Washington 98930 – (509) 882-9200

November 14, 2016

Dear Councilmembers and the Citizens of Grandview:

It is a privilege to present the 2017 preliminary annual budget for your consideration. This budget was developed with Council's leadership in identifying the operating and capital priorities. This guidance provides the basis for the departments to submit their budget proposals and additional program requests for consideration as we develop the budget.

The development of the 2017 annual budget required some creative thinking in order to continue to provide a balanced budget as required by law. For example, staff will extend the vehicle and equipment replacement funding by one year. This approach will reduce expenditures approximately \$75,000 from the Current Expense Fund and increase the ending fund balance by 1.5%. City staff is committed in providing the citizens with a financially healthy budget with efficient service delivery within available resources.

The 2017 preliminary budget, for the most part, maintains our existing services, although there could be areas where lower priority programs could be eliminated and/or reduced. Reducing and/or eliminating lower priority programs will allow us the ability to continue to realign resources in order to maintain the current services. Maintaining priority services is possible because of the positive planning efforts that have continued to occur over the past years.

Some of this year's accomplishments are as follows:

- Community Rose Garden pruning party
- Forsell Road improvements from Euclid to Wallace Way
- Euclid/Wine Country Road intersection improvements
- Wine Country Road overlay from Ash to Fir Street
- Wallace Way overlay
- Ash Street overlay from East Second to East Third Street
- Alley overlay between Division and Ash Street
- Old Inland Empire Road water main improvements and overlay from Grandridge to Elm Street
- Speed display signs on West Wine Country Road and West Second Street
- Grandview Museum renovation
- Swim Pool Improvements – Phase 1

In this budget message, I will comment on each of the key components that are important to a comprehensive understanding of the proposed budget plan for the period of January 1, 2017 to December 31, 2017.

The key components are as follows:

- 2017 Budget Highlights
- Enterprise Funds
- Personnel
- Revenue Enhancements
- Capital Improvement Needs
- Vehicle Replacement
- Summary/Recommendations

2017 BUDGET HIGHLIGHTS

- The proposed budget includes 2017 expenditures of \$5,913,175 in the Current Expense Fund. This represents a 5.9% increase from the 2016 projected expenditures with an overall decrease of 1% from the adopted 2016 budget. The projected 12/31/17 Current Expense Fund balance is \$743,540, which represents a fund balance equal to approximately 12.6% of the proposed 2017 expenditures. At this time, this does not meet the City Council's direction to maintain a minimum 15% fund balance.
- The 2016/2017 Budget Summary displays, over a 24-month period, fund balances, revenues and expenditures for each fund. The purpose of this document is to provide the Council and the public with a snapshot of the financial conditions of our City over a period of time.
- We estimate that property tax revenue for 2017 will increase slightly from the 2016 level of \$1,435,000. This is due to an increase in property assessed value of about 1.4%. Property tax revenue represents about 28% of the Current Expense Fund revenues. The estimated annual tax payment to the City for a house assessed at \$100,000 would be \$333.61 or \$27.80 per month. **Attachment A** entitled "Where Does Your Tax Dollar Go" has been prepared to show how the total property taxes paid by the residents are distributed.
- We estimate that sales tax revenue in the Current Expense Fund will have an increase from \$569,500 in 2016 to \$615,000 in 2017. Actual sales taxes collected in 2015 were \$627,070. Sales tax revenue represents about 12% of the Current Expense Fund revenue in 2017.
- Property taxes, sales tax, private utility taxes and city utility taxes are the primary sources to pay for services in the Current Expense Fund and account for 78% of total Current Expense Fund revenue. **Attachment B** displays the various sources of revenue and their respective percentage allocations.
- The primary service costs in the Current Expense Fund are related to public safety services. **Attachment C** displays the various program service costs and their respective percentage allocations.

- The proposed 2017 budget provides full funding for the replacement of the Police Chief's vehicle.
- The proposed budget contains funding to support several community programs and/or organizations, including:
 1. Association of Washington Cities – \$7,100
 2. Yakima Valley Conference of Governments – \$7,500
 3. Yakima County Development Association – \$7,000
 4. Yakima Regional Clean Air Agency – \$4,480
 5. Yakima County Emergency Management – \$12,500
 6. D.R.Y.V.E – \$1,000
- The 2017 budget contains funding for a School Resource Officer with the costs being shared 50% by the School District and 50% by the City.
- As part of the budget process, Department Heads were asked to examine all current rates for fees and charges to determine if adjustments needed to be made. As a result of said review, the proposed budget does include a 1% rate increase for irrigation fees to account for the rate increase from Sunnyside Valley Irrigation District and a 1% rate increase for solid waste fees for tipping fee increase from Yakima County Solid Waste Department. There are **NO** proposed rate increases for water and sewer.
- The budget for 2017 is formatted into specific programs within each department. The purpose of this approach is to identify and segregate services provided by a department into program budgets, and to help understand the total costs of each service. A program statement has been prepared for each separate program budget to provide more detailed information.

ENTERPRISE FUNDS

Utility rate increases are needed to offset the increasing cost of labor, supplies, fuel, and outside utilities. The base rates listed below are for a typical single family residence. A water and sewer rate analysis was conducted by the City's engineering firm HLA Engineering and Land Surveying, Inc., in October 2016. This is done on an annual basis to make certain that the various utility rates are sufficient to support operation and maintenance and capital projects in the respective funds. The recommended 1% irrigation rate and 1% solid waste rate increases are needed in order to sustain rate increases from Sunnyside Valley Irrigation District and Yakima County Solid Waste Department. The 2016 rate review and analysis is included as **Attachment D**. Also included as **Attachment E** is a survey which shows 2016 and 2017 utility rates of similar sized cities in the area.

Utility	Proposed Rate Increase	Proposed % Rate Increase	2016 Rate	2017 Rate	Last Rate Increase	Additional Revenue
Solid Waste	\$0.16	1%	\$13.64	\$13.80	2016	\$7,500
Water	\$0.00	N/A	\$28.95	\$28.95	2015	\$0
Wastewater	\$0.00	N/A	\$32.01	\$32.01	2015	\$0
Irrigation	\$0.11	1%	\$11.17	\$11.28	2016	\$4,500
TOTAL	\$0.27		\$85.77	\$86.04		\$12,000

PERSONNEL

The proposed budget provides for 55 full-time and 8 part-time employees in 2017. Since 2006, the City has reduced the following 12 full time employee positions (FTE):

- 1 FTE – Wastewater Treatment Plant
- 3 FTE – Public Works Department
- 1 FTE – Animal Control Officer
- 1 FTE – City Attorney
- 1 FTE – City Hall Receptionist
- 1 FTE – City Hall Administrative Assistant
- 1 FTE – City Administrator
- 1 FTE – Municipal Court Clerk
- 1 FTE – Deputy Recreation Director
- 1 FTE – Police Administrative Assistant

As positions have become vacant, we have and will continue to evaluate and/or consider alternative staffing strategies. These include the use of seasonal labor, reduction/modification of services, or, in the case of animal control and legal/prosecution services, contracting out that service. Again this year, we will continue with the combination of the City Administrator/Public Works Director position.

The following general wage increases have been incorporated into the salary schedules:

- Public Works Union (settled) – 2.25% on 1/1/2017 & 2.25% on 7/1/2017
- Police Sergeants & Patrol Union (settled) – 3% on 1/1/2017
- Police Support Union (not settled) – proposed 2% 1/1/2017
- Non-Union (to be determined by Council) – proposed 2% 1/1/2017

The following health insurance premiums were increased in the 2017 budget estimates: Teamsters Plan Z medical insurance 8%. There were no projected rate increases for dental/ortho, vision and life insurance.

REVENUE ENHANCEMENTS

As was mentioned earlier, one of the challenges as a City is to maintain current services at their current level, particularly in the Current Expense Fund. Under current state law, cities are quite limited in terms of options available to raise additional general purpose revenue to fund services in the Current Expense Fund.

The information outlined below is meant to be for information purposes only:

<u>REVENUE SOURCE</u>	<u>APPROVING AUTHORITY</u>	<u>COMMENTS</u>
Utility tax on private utilities	Voters	1% increase = \$170,000
Utility tax on public utilities	City Council	1% increase = \$55,000
Vehicle license fee	Voters	\$100/year = \$640,000
Property tax lid lift	Voters	1% increase = \$11,000

CAPITAL IMPROVEMENT NEEDS

During the process of developing the proposed 2017 budget, a number of unfunded capital improvements were identified. The greatest challenge in this regard is in the areas of major fire apparatus, police station renovation/replacement, local transportation infrastructure and swimming pool upgrades. No financing mechanism is currently in place to make certain that we, as a community, are protecting these investments.

In the 2016 budget, Council agreed to begin setting aside funds for future replacement of self-contained breathing apparatus (SCBA) and fire equipment over a five-year period. The appropriated amount for 2016 was \$33,000 for SCBA replacement and \$20,000 for vehicle replacement. For 2017, \$33,000 will be appropriated for SCBA replacement and \$20,000 for vehicle replacement.

In March 2015, Council agreed to a five-year phasing for swim pool improvements. Phase 1 improvements consisting of bathhouse improvements and Westside Park parking lot lighting and surfacing improvements were completed in 2016. Phase 2 improvements consisting of deck lighting improvements, extending the fence to accommodate picnic areas and installing a commercial grade water slide would be completed in early 2017.

The Grandview Transportation Benefit District (TBD) established an annual vehicle license tab fee in the amount of \$20 which generates an estimated \$150,000 annually to be used only for transportation improvements and street maintenance.

I would identify the following areas of major unfunded potential capital needs:

- Street renovations/reconstruction – \$12,135,900
- Major fire apparatus – \$2,300,000
- Swimming pool upgrade – \$3,500,000
- Police station renovation/replacement – \$10,000,000

VEHICLE REPLACEMENT

The Police Chief's vehicle in the amount of \$50,000 is scheduled for replacement in 2017.

SUMMARY/RECOMMENDATIONS

In an effort to continue to reduce 2017 Current Expense Fund expenditures, only minimal proposed capital items are included in this fund. Additionally, capital replacements are either included in the EMS, Yakima County Law and Justice Tax Fund, the Capital Improvement Fund or not funded at all. Ideally, the Current Expense Fund should generate sufficient revenue so that capital outlay items needed to deliver services can be funded from that fund. Under ideal circumstances, the Capital Improvements Fund should only be used for major capital projects.

Property tax revenues in 2017 are expected to increase by \$20,000 or 1.4%. While the levy increase is capped at 1%, the cost of delivering services has increased approximately 3% per year. This reality has necessitated the steps taken over the last several years to reduce or modify services. Sales tax levels are established by the state legislature, or are approved by the voters for specific purposes, such as criminal justice or emergency medical services.

In summary, this year's budget is fiscally healthy and responsible and will provide staff with the means to deliver priority services.

As in past years, I want to thank the Department Head Team for carefully reviewing their budget submittals and for recognizing that we continue to see limited resources to be allocated to City-wide priorities. I would also like to recognize the employees who work diligently every day to implement the City-wide goals and objectives by being creative and innovative. This approach has and will continue to not only save the citizens money, but continue to improve programs. The Department Directors continue to approach this year's budget process as a "TEAM" effort and from the perspective of identifying the services citizens expect and deserve and not from their own departmental perspectives.

We will continue to make progress towards realizing the goal of building a more vibrant community for all of us to live, work and play. In addition, I would encourage Council to continue the efforts of improving the City by funding and participating in a community beautification project.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Norm Childress". The signature is fluid and cursive, with a large initial "N" and "C".

Mayor Norm Childress

ATTACHMENT A
2017 Budget

Where Does Your Property Tax Dollar Go?

For each \$1.00 paid in property taxes, following is the distribution to local and state agencies.

City of Grandview	\$ 0.255
Yakima County	\$ 0.154
Local & State School Total	\$ 0.558
Port of Grandview	\$ 0.033
TOTAL	\$ 1.000

Grandview School District \$.39

State Schools \$.17

City of Grandview \$.26

* Yakima County \$.15

Port of Grandview \$.03



* Yakima County general, Emergency Services & Flood Control

Below is an illustration of the distribution of property taxes paid on a \$100,000 valued parcel.

Assessed Value: \$ 100,000.00				
Tax Code Area 440 - City	2016			Total Tax
	Tax Levy Rates/\$1,000 AV *			
	Non-Voted	Voted	Total Rate	
City of Grandview	3.34	-	3.34	333.61
County Emergency Services	0.25	-	0.25	24.68
County Flood Control	0.09	-	0.09	8.98
Grandview Port District #2	0.43	-	0.43	42.83
Grandview School M&O	-	1.86	1.86	186.32
Grandview School Bonds	-	2.49	2.49	248.60
Grandview School Capital Project	-	0.69	0.69	69.45
State School Levy	2.26	-	2.26	225.50
Yakima County	1.68	-	1.68	168.15
Total	8.04	5.04	13.08	1,308.11

City Total	333.61	26%
County Total	201.80	15%
Local & State School Total	729.87	56%
Port Total	42.83	3%
Total	1,308.11	100%

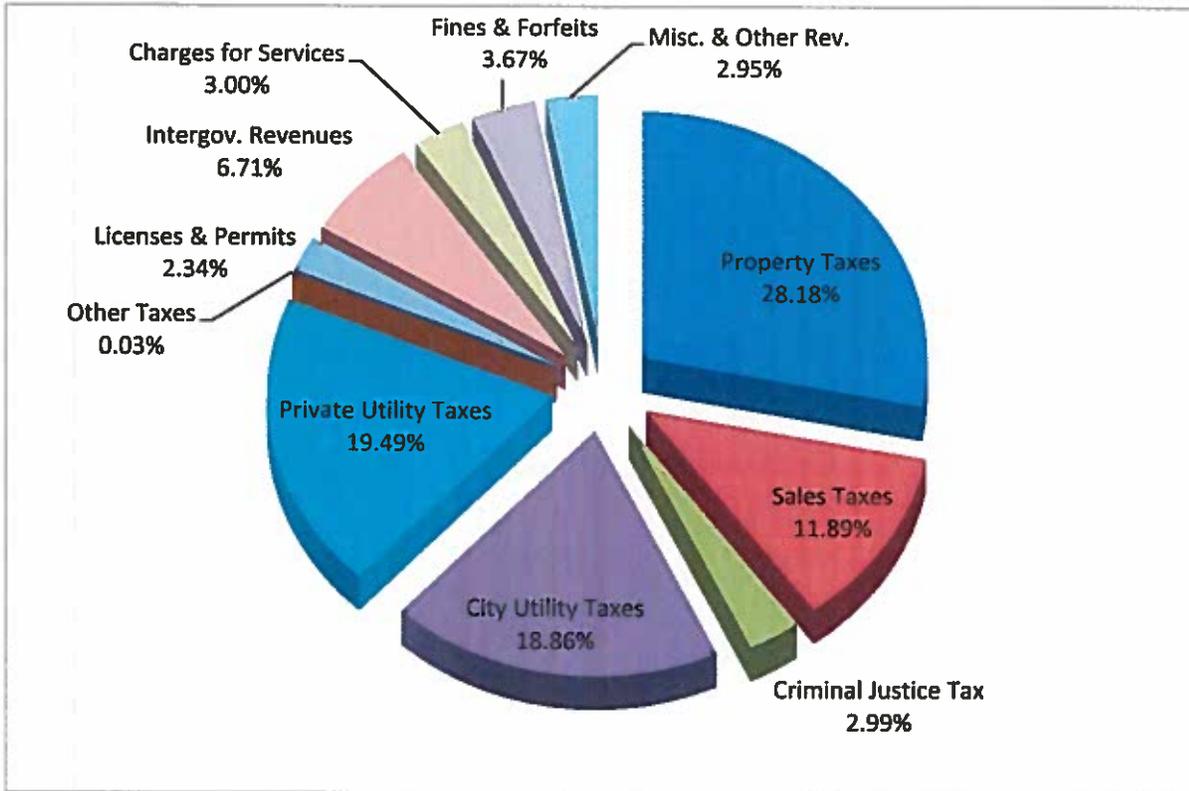
* Rates rounded to nearest cent

ATTACHMENT B

City of Grandview 2017 Budget

Current Expense Revenues

Revenue Type	Amount	Percentage
Property Taxes	\$ 1,455,000	28.07%
Sales Taxes	616,500	11.89%
Criminal Justice Tax	155,000	2.99%
City Utility Taxes	977,500	18.86%
Private Utility Taxes	1,010,000	19.49%
Other Taxes	1,300	0.03%
Licenses & Permits	121,250	2.34%
Intergov. Revenues	348,000	6.71%
Charges for Services	155,450	3.00%
Fines & Forfeits	190,100	3.67%
Misc. & Other Rev.	152,910	2.95%
Total Revenue	\$ 5,183,010	

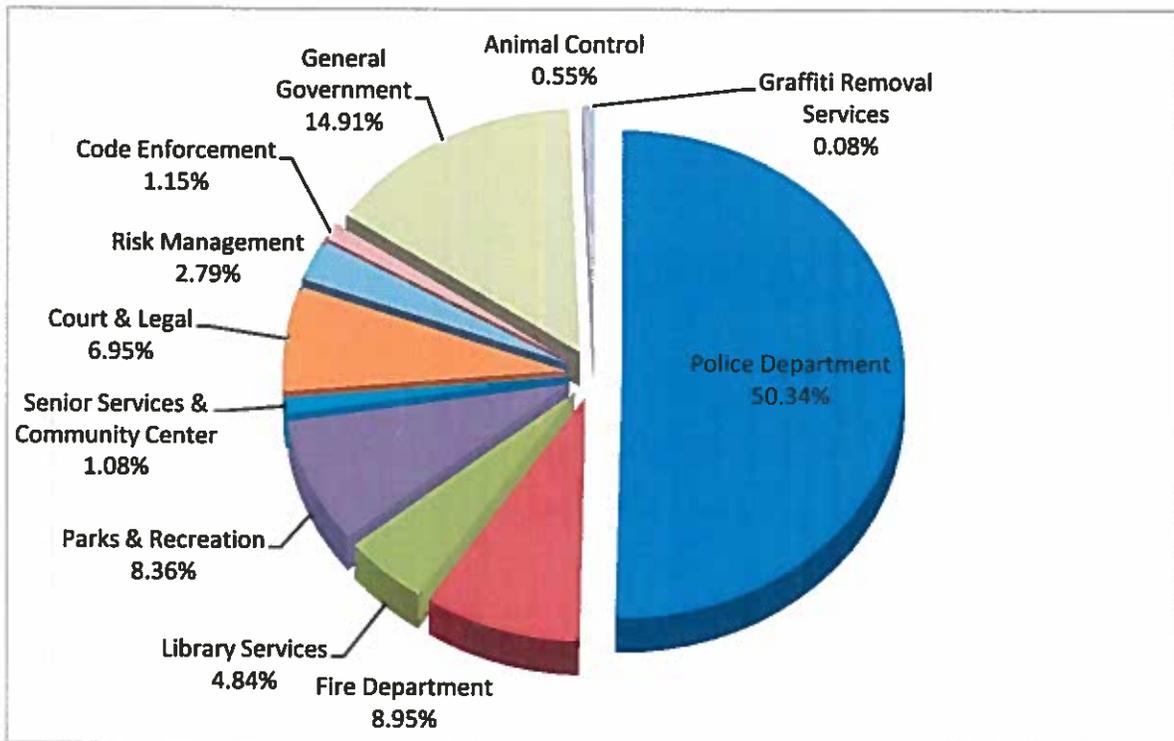


ATTACHMENT C

City of Grandview 2017 Budget Current Expense Expenditures

Department/Services	Amount	
Police Department	\$ 2,976,750	50.34%
Fire Department	529,270	8.95%
Library Services	286,180	4.84%
Parks & Recreation	494,560	8.36%
Senior Services & Community Center	63,610	1.08%
Court & Legal	410,720	6.95%
Risk Management	165,060	2.79%
Code Enforcement	68,000	1.15%
General Government	881,450	14.91%
Animal Control	32,760	0.55%
Graffiti Removal Services	4,815	0.08%
Total Expenditures	\$ 5,913,175	

See Note below *



*Note: General Government includes the following services: Legislative Services, Community Support Services, General Management Services, Clerk Services, Accounting Services, Human Resource Services, General Facilities Services, Planning Services, Economic Development Services, Inspection & Permitting Services, Museum Services and transfers out to the Street Fund.

ATTACHMENT D
2017 Budget

City of Grandview
2017 Water and Sewer Rate Analysis

RATE ANALYSIS REVIEW
October 14, 2016

Project Background

Revenues and expenditures for Grandview's water and sewer fund are reviewed annually as part of the budget planning process. The analysis process began in earnest in 2008 to evaluate the loss of revenue caused by the Wild River Foods fire. Had Wild River Foods remained in operation, they would have generated an estimated \$130,000 in annual water charge revenue and \$750,000 in annual sewer charge revenue. As a result of this significant loss of revenue, a long-term plan was developed to bring water and sewer revenues back to the level where each department is self-sufficient.

Over the ensuing years, annual rate increases were implemented. In 2014, the sewer department fund balance became positive, and the water department was no longer supporting cash flow in the sewer department. Significant increases in industrial wastewater discharges from 2012 through 2015 led to this favorable revenue picture in the sewer department. In 2015, increases of 2% for water and 1% for sewer were recommended by HLA and adopted by Council. With the improved revenues in both the water department and sewer department, no rate increases were necessary in 2016.

While increased revenues are noteworthy, the City's control of expenditures is also an important factor. In 2016 alone, year-end water department operating expenses are projected to be \$190,000 below budget, and sewer department operating expenses are projected to be \$290,000 below budget. This control of expenses, and the conservative approach to budgeting, has placed Grandview in a good financial position.

October 2016 Analysis

Our recent analysis included the following major work items:

- A review of 2016 revenues and expenses;
- Projection of 2016 year-end revenues and expenses using historical seasonal distribution of water consumption, sewer discharges, and expenditures;
- Examination of current and proposed capital improvements; and
- Preparation of a cash flow analysis to review projected revenue needs.

The cash flow analysis relies on reasonable revenue projections. Year-end 2015 revenues were in line with past revenue projections. However, we are seeing a downturn in revenues in 2016. This downturn is probably due to decreased water consumption and decreased industrial wastewater discharges. To be conservative, we used the lower revenues as the base to estimate future revenues. The cash flow analysis was then updated to reflect the revised revenue

projections and to account for adjustments in planned capital improvements. A few key items in the analysis are worth noting:

- The sewer department balance was negative through 2013, but in 2014 the year-end balance in the sewer department was positive for the first time since 2007, and sewer revenues continued to exceed expenses in 2015. Even though sewer revenues are down by approximately \$150,000, both the projected 2016 year-end balance and the 2017 budget show a positive balance. Therefore, no sewer rate increase is proposed for 2017.
- Upgrades to the wastewater pumping stations (Euclid Road and Primary Clarifier Pump Stations) are included as sewer expenses in 2014 and 2015 (project construction). Debt service for this improvement was included in 2015 (interim financing interest) with principal and interest payments beginning in 2016.
- The Department of Ecology requested an analysis and report to address groundwater concerns at the wastewater treatment facility. A draft report was prepared recommending improvements at the facility in 2020. The estimated cost of those improvements (\$14 million and the associated debt service) is included in the cash flow analysis.
- The sewer department will pay off the PWTF portion of the sewer debt in 2016, reducing annual expenses by about \$240,000. The revenue bond portion of the sewer debt will be paid off in 2019, further reducing sewer expenses by \$540,750 per year.
- Water department expenses include 2016 capital expenditures for the remaining portion of the Old Inland Empire (OIE) Road water system improvements, and rehabilitation of the Asahel Curtis Well (S17). In 2017, capital improvement expenses are included for telemetry system upgrades, water meters, and the remaining costs for rehabilitation of the Asahel Curtis Well.
- Future improvements outlined in the Water System Plan are considered in the future cash flow analysis. Major improvements in 2018 (\$1,425,000), 2020 (\$1,773,000), and 2021 (\$6,200,000) are proposed to be funded by DWSRF loans, with associated debt service in the following years.
- Ending fund balances are adequate to provide a typical minimum balance of at least 50% of annual expenditures, which provides more than six months of reserve.

Results

Water Department

- Future water system capital improvements are consistent with the recommendations found in the City's Water System Plan. Capital improvements should be re-examined each year as part of the budget process, and the long-term financial plan should be updated accordingly.
- Since projected water revenues and expenditures continue to show a positive Water Department fund balance, no water rate increase is recommended for 2017. Based on the current timing of future capital improvements, rate increases may not be needed for several years.

Sewer Department

- Our rate analysis includes future improvements to the wastewater treatment plant needed to address potential groundwater contamination. The report, required by the City's NPDES permit and outlining recommended improvements, has not been approved by the Department of Ecology, so timing of the future improvements may change. The current plan is to construct the future improvements after the existing debt is retired to minimize the impact to customers. The financing plan also includes building reserves to pay for a portion of the project cost to reduce future debt.
- Sewer revenues have decreased an estimated \$150,000 from 2015 to 2016, and sewer operating expenses are increasing about \$290,000 from 2016 to 2017. (A significant portion of this increase is offset by a reduction in debt service costs.) However, projected revenues are still expected to exceed expenses for the next several years, which will allow a reserve to grow and provide funding of future improvements. Therefore, no rate increase is required in 2017. However, the projected decrease in revenues and increase in expenditures should be monitored to see if the trend continues. Gradual adjustments to rates could then be made to pay for the proposed year 2020 treatment plant upgrades.

PROJECTED RATE INCREASES - October 2016 ANALYSIS

	2012	2013	2014	2015	2016	2017	2018
Water Department							
October 2011 Presentation	6%	6%	2%	2%	2%	2%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$33.82	\$35.85	\$36.56	\$37.30	\$38.04	\$38.80	\$39.58
Increase Over Previous Year		\$2.03	\$0.72	\$0.73	\$0.75	\$0.76	\$0.78
Proposed Rates	6%	2%	2%	2%	0%	0%	0%
September 2015 Review	Adopted by Council	Revised and Adopted	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$33.82	\$34.49	\$35.18	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year		\$0.68	\$0.69	\$0.70	\$0.00	\$0.00	\$0.00
Proposed Rates	6%	2%	2%	2%	0%	0%	0%
October 2016 Review	Adopted by Council	Revised and Adopted	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$33.82	\$34.49	\$35.18	\$35.89	\$35.89	\$35.89	\$35.89
Increase Over Previous Year		\$0.68	\$0.69	\$0.70	\$0.00	\$0.00	\$0.00
Sewer Department							
October 2011 Presentation	6% 7% Adopted by Council	6%	6%	6%	6%	2%	2%
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$42.91	\$45.49	\$48.22	\$51.11	\$54.18	\$55.26	\$56.37
Increase Over Previous Year		\$2.57	\$2.73	\$2.89	\$3.07	\$1.08	\$1.11
Proposed Rates	7%	6%	4%	1%	0%	0%	2%
September 2015 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council		
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$43.32	\$45.92	\$47.75	\$48.23	\$48.23	\$48.23	\$49.20
Increase Over Previous Year		\$2.60	\$1.84	\$0.48	\$0.00	\$0.00	\$0.96
Proposed Rates	7%	6%	4%	1%	0%	0%	2%
October 2016 Review	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Adopted by Council	Recommended	
Monthly Charge for "Typical" Residential User (8,200 gal/month)	\$43.32	\$45.92	\$47.75	\$48.23	\$48.23	\$48.23	\$49.20
Increase Over Previous Year		\$2.60	\$1.84	\$0.48	\$0.00	\$0.00	\$0.96

ATTACHMENT E
2017 Budget
Comparison of Water/Sewer/Garbage Billing - Similar Size, Local Communities

2016/Current Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total
Selah	20.77	21.0% 4.36	38.20	21.0% 8.02	14.28	21.0% 3.00	88.63
Union Gap	23.74	-	41.53	-	11.90	-	77.17
Toppenish	31.25	33.0% 10.31	62.04	33.0% 20.47	16.28	33.0% 5.37	145.72
Sunnyside	23.80	18.0% 4.28	41.46	18.0% 7.46	11.32	18.0% 2.04	90.36
Prosser	27.48	20.6% 5.66	40.77	22.1% 9.01	14.56	5% 0.73	98.21
West Richland	37.20	13.5% 5.02	40.00	13.5% 5.40	17.13	16.0% 2.74	107.49
Grandview	28.95	24.2% 7.01	32.01	6.0% 1.92	13.65	38.0% 5.19	88.73

2017 Adopted or Anticipated Rates

Water/Sewer billing for 5,000 gallons

	Water Charges	Water Tax	Sewer Charges	Sewer Tax	min. Garbage Charges	Garbage Tax	Total	Utility Tax Total	note/comment
Selah	21.60	21.0% 4.54	38.96	21.0% 8.18	14.85	21.0% 3.12	91.25	15.84	(1)
Union Gap	24.09	-	41.53	-	12.14	-	77.76	-	(2)
Toppenish	32.81	33.0% 10.83	63.90	33.0% 21.09	16.28	33.0% 5.37	150.28	37.29	(3)
Sunnyside	24.40	18.0% 4.39	41.46	18.0% 7.46	11.32	18.0% 2.04	91.07	13.89	(4)
Prosser	27.48	20.6% 5.66	40.77	22.1% 9.01	14.56	5% 0.73	98.21	15.40	(5)
West Richland	40.40	13.5% 5.45	40.00	13.5% 5.40	17.21	16.0% 2.75	111.21	13.60	(6)
Grandview	28.95	24.2% 7.01	32.01	6.0% 1.92	13.80	38.0% 5.24	88.93	14.17	(7)

- 1) Water +4%, sewer +2%, garbage +4%
- 2) 2017 rates are listed in their municipal code. Garbage is contracted with BDI, +2% increase
- 3) 2017 rates are listed in their municipal code. Garbage is contracted with BDI, +2% increase
- 4) Water +2.5%, garbage amount unknown
- 5) There will be increases. Amount unknown.
- 6) Fees are already established in their master fee schedule. Garbage is contracted with BDI.
- 7) Garbage & irrigation +1%

2017 Budget Summary Work
11/14/2016 8:03

Fund No.	Fund Program	Balance 1/1/2016	Projected	Projected	2016 Difference Rev/Exp	Est. Balance 12/31/2016	Est. 2017 Revenue	Mayer	2017 Difference Rev/Exp	Est. Ending Balance
			Est. 2016 Revenue	Est. 2016 Exp.				Recommended Est. 2017 Exp.		
001	CURRENT EXPENSE FUND	1,862,190	5,194,940	5,585,425	(388,485) -7.0%	1,473,705	5,183,010	5,913,175	(730,165) -12%	743,540 13%
	Legislative Services			54,960				56,450		
	Community Support Services			38,060				36,475		
	Court Services			256,170				272,600		
	Executive Services			93,960				101,070		
	Clerk Services			48,900				54,200		
	Accounting Services			109,965				111,135		
	Risk Management Services			140,050				165,060		
	Legal Services		budget ->	155,520				138,120		
	Human Resource Services			63,375				60,300		
	General Facilities Services			34,800				29,950		
	Police Administrative Services			275,580				283,800		
	Police Investigation Services			259,350				283,800		
	Police Patrol Services			1,612,685	2,848,145			1,621,200	2,976,750	
	Police Community Programs			15,250				16,350		
	Police Correction Services			131,780				160,400		
	Police Communication Services			506,600				581,500		
	Graffiti Removal Services			2,830				4,815		
	Fire - Administrative Services			153,545				162,990		
	Fire - Suppression Services			233,620	387,165			366,880	529,270	
	Code Enforcement Services			64,470				68,000		
	Animal Control Services			31,000				32,760		
	Senior Services			12,060				12,860		
	Planning Services			40,365				37,760		
	Economic Development Services			16,400				17,980		
	Inspection & Permitting Services			47,950				53,560		
	Library Services			274,140				286,180		
	Recreation Services			117,760				128,420		
	Aquatics Services			105,870	445,450			131,620	494,560	
	Parts Maintenance Services			221,820				234,520		
	Museum			25,870	38,190			30,240	32,570	
	Community Center			41,250				50,750		
	Taxes -> SI & Transfers Out			350,250				290,000		
	Police Res. Balance			46,900				29,700		
	Museum Res. Balance			2,320				2,330		
105	EMERGENCY MED. SERVICES FUND	189,890	127,940	142,525	(14,583)	175,905	130,700	149,970	(19,270) -13%	156,035 104%
106	LAW & JUSTICE TAX .3% FUND	132,775	287,050	280,200	6,850	139,625	275,300	339,000	(63,700) -19%	75,925 22%
110	STREET FUND	216,670	1,329,100	1,092,005	237,095	453,763	800,055	779,360	20,695 3%	474,460 61%
	Road & Street Maintenance			137,550				132,610		
	Storm Drainage			3,950				10,130		
	Structures			960				2,450		
	Sidewalks			10,180				28,450		
	Street Lighting			170,660				165,000		
	Traffic Control Devices			65,620				73,820		
	Parking Facilities			10				100		
	Snow & Ice Control			20,860				27,850		
	Street Cleaning			22,300				24,920		
	Roadside			104,530				107,620		
	Maintenance Administration			59,860				76,240		
	Construction Project			352,700				7,000		
	Transportation Benefit District			134,950				112,670		
	Transfers Out - SIED Loan			7,875				10,500		
130	CEMETERY FUND	77,535	156,500	150,760	5,740	83,275	141,050	167,900	(26,850) -16%	56,425 34%
205	SIED LOAN - EWC PLAZA	-	-	-	-	-	57,500	57,500	- 0%	- 0%
210	SIED LOAN - EUCLID/WCR FUND	-	23,300	23,300	-	-	23,300	23,300	- 0%	- 0%
301	CAPITAL IMPROVEMENTS FUND	347,720	110,700	351,890	(241,190)	106,530	175,500	279,690	(104,190) -37%	2,340 1%
320	CDBG - EAST 4TH STREET	3,505	37,500	41,005	(3,505)	-	-	-	#DIV/0!	#DIV/0!
325	EWC PLAZA - SIED LOAN	14,835	-	14,835	(14,835)	-	-	-	#DIV/0!	#DIV/0!
330	EUCLID/WCR IMPROVEMENTS - SIED	-	520,875	520,875	-	-	-	-	#DIV/0!	#DIV/0!
410	WATER/SEWER FUND	5,590,955	5,995,810	5,388,760	607,050	6,194,005	5,520,005	4,602,870	917,135 20%	7,115,140 155%
	Water			2,419,600				1,664,520		
	Sewer Collection			693,100				768,660		
	Sewer Treatment			1,252,920				1,384,800		
	W/S Debt Svc & Transfers Out			1,023,140				784,890		
420	IRRIGATION FUND	247,235	460,965	487,150	(26,185)	221,050	455,500	520,570	(65,070) -12%	155,980 30%
430	SOLID WASTE FUND	411,230	1,094,400	1,054,960	39,440	450,670	1,105,150	1,084,680	20,470 2%	471,140 43%
	Collection			1,042,070				1,068,910		
	Neighborhood Clean-Up			12,890				15,770		
	Landfill			-				-		
456	REVENUE BOND REDEMPTION FUND	141,400	2,493,505	2,481,305	12,200	153,600	435,500	420,700	14,800 4%	168,400 40%
510	EQUIPMENT RENTAL FUND	2,117,725	542,000	361,535	180,465	2,298,190	472,000	385,260	86,740 23%	2,384,930 619%
630	TRANS. BENEFIT DISTRICT FUND	120,880	(120,880)	-	(120,880)	-	-	-	#DIV/0!	#DIV/0!
		11,474,543	18,255,705	17,976,530	279,175	11,753,720	14,774,570	14,723,975	50,595	11,804,315
			29,730,250	29,730,250			26,528,290	26,528,290		

2017 BUDGET SUMMARY

11/14/2016 8:03

Fund No.	Fund	1/1/2016	Projected	Projected	2016	Projected	Estimated	Estimated	2017	Estimated
		Balance	Est. 2016 Revenue	Est. 2016 Expenditures	Difference Rev/Exp	Balance 1/1/2017	2017 Revenue	2017 Expenditures	Difference Rev/Exp	Ending Balance
001	CURRENT EXPENSE FUND	1,862,190	5,196,940	5,585,425	(388,485)	1,473,705	5,183,010	5,913,175	(730,165)	743,540
105	EMERGENCY MEDICAL SERVICES	189,890	127,940	142,525	(14,585)	175,305	130,700	149,970	(19,270)	156,035
106	LAW & JUSTICE TAX .3%	132,775	287,050	280,200	6,850	139,625	275,300	339,000	(63,700)	75,925
110	STREET	216,670	1,329,100	1,092,005	237,095	453,765	800,055	779,360	20,695	474,460
130	CEMETERY	77,535	156,500	150,760	5,740	83,275	141,050	167,900	(26,850)	56,425
205	SIED LOAN - EWC PLAZA FUND	-	-	-	-	-	57,500	57,500	-	-
210	SIED LOAN - EUCLIDWCR FUND	-	23,300	23,300	-	-	23,300	23,300	-	-
301	CAPITAL IMPROVEMENTS	347,720	110,700	351,890	(241,190)	106,530	175,500	279,690	(104,190)	2,340
320	CDBG - EAST 4TH STREET	3,505	37,500	41,005	(3,505)	-	-	-	-	-
325	EWC PLAZA	14,835	-	14,835	(14,835)	-	-	-	-	-
330	EUCLIDWCR IMPROVEMENTS	-	520,875	520,875	-	-	-	-	-	-
410	WATER/SEWER	5,590,955	5,995,810	5,389,760	607,050	6,199,005	5,520,005	4,602,870	917,135	7,115,140
420	IRRIGATION	247,235	460,965	487,150	(26,185)	221,050	455,500	520,570	(65,070)	155,980
430	SOLID WASTE	411,230	1,094,400	1,054,960	39,440	450,670	1,105,150	1,084,680	20,470	471,140
456	W/S REV. BOND REDEMPTION	141,400	2,493,505	2,481,305	12,200	153,600	435,500	420,700	14,800	169,400
510	EQUIPMENT RENTAL	2,117,725	542,000	361,535	180,465	2,298,190	472,000	385,260	86,740	2,384,930
630	TRANS. BENEFIT DISTRICT	120,880	(120,880)	-	(120,880)	-	-	-	-	-
		11,474,545	18,255,705	17,976,590	279,175	11,753,720	14,774,570	14,723,975	50,595	11,804,315

2017 PERSONNEL SUMMARY

The positions are shown as "Full-Time Equivalents" (FTE), which include all personnel, including full-time, part-time, and seasonal workers. This document displays our services provided, the number of employees dedicated to providing that service, revenue generated, and the annual cost.

FUND/ PROGRAM	DESCRIPTION	2017 FTE	2017 Projected Revenues (1)	2017 Projected Expenses
001	Legislative Services	0	\$ 0	\$ 56,450
002	Community Support Services	0.05	0	36,475
003	Municipal Court Services	0	194,000	272,600
006	General Management Services	0.40	0	101,070
008	Clerk Services	0.35	36,750	54,200
009	Accounting Services	0.80	130,000	111,135
013	Risk Management Services	0	0	165,060
015	Legal Services	0	0	138,120
020	Human Resource Services	0.35	0	60,300
025	General Facilities Services	0	15,890	29,950
030	Police Administration Services	2.00	0	283,800
031	Police Investigation Services	2.00	0	283,800
032	Police Patrol Services	11.90	0	1,621,200
033	Police Community Programs	.10	0	16,350
034	Police Correction Services	1.00	1,000	160,400
035	Police Communications Services	5.00	3,000	581,500
036	Graffiti Removal Services	0.20	0	4,815
037	Fire Administrative Services	1.00	0	162,390
038	Fire Suppression Services	0.75	3,500	366,880
040	Code Enforcement Services	0.625	0	68,000
055	Animal Control Services	0	4,500	32,760
058	Senior Center Programs	0.10	2,000	12,860
060	Planning & Community Development Services	0.20	2,000	37,760
062	Economic Development Services	0.10	0	17,980
065	Inspection and Permitting Services	0.50	56,000	53,560
075	Library Services	3.20	9,600	286,180
080	Recreation Services	1.25	36,000	128,420
081	Aquatics Services	2.275	25,500	131,620
082	Parks Maintenance Services	1.00	0	234,520
085	RE Powell Museum Services	.225	0	30,240
087	Community Center	0	7,300	50,750
Subtotal Current Expense Fund		35.38	\$ 527,040	\$ 5,591,145
105	Emergency Medical Services	0.25	130,200	149,970
106	Yakima County Law & Justice Tax	2.00	275,000	339,000
110	Street & Transportation Benefit District	2.10	397,500	772,360
130	Cemetery Services	1.175	69,500	167,900
410	Water Pumping, Treatment & Delivery	6.30	} 4,713,005	4,602,870
	Wastewater Collection Services	3.10		
	Wastewater Treatment Services	6.95		
420	Irrigation Water Delivery Services	1.35	455,000	520,570
430	Solid Waste	4.32	783,150	1,084,680
510	Equipment Rental	0.20	542,000	385,260
Grand Total		63.13	\$ 7,892,395	\$ 13,613,755

(1) This reflects those ongoing revenues that can be directly attributed to the existence of a particular city service. It does not include general revenues such as property taxes, sales tax, private utility taxes, and public utility taxes.

CURRENT EXPENSE FUND

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Beginning Fund Balance	1,765,415.77	1,863,025	1,862,190	1,473,705	1,473,705
Taxes					
Real & Personal Property Taxes	1,436,119.76	1,435,000	1,455,000	1,455,000	1,455,000
Local Sales Tax	627,070.83	569,500	615,000	596,300	615,000
Hotel/motel Tax	1,965.00	1,500	1,500	1,500	1,500
Brokered Natural Gas Use Tax	90,037.32	85,000	50,000	70,000	50,000
Criminal Justice Tax - 1/10%	153,996.96	145,000	160,000	155,000	155,000
Utility Tax - Electricity	626,813.03	570,000	615,000	615,000	615,000
City Water Utility Tax	468,368.75	470,000	455,000	450,000	455,000
Utility Tax - Natural Gas	133,169.92	115,000	130,000	120,000	130,000
City Sewer Utility Tax	188,830.56	195,000	175,000	175,000	175,000
Utility Tax - Garbage	59,415.17	60,000	60,000	55,000	60,000
City Garbage Utility Tax	290,597.34	295,000	295,000	295,000	297,500
Utility Tax - Cable T.V.	40,715.02	38,000	42,000	40,000	40,000
Utility Tax - Telephone	164,062.82	185,000	165,000	160,000	165,000
Leasehold Excise Taxes	1,276.98	1,500	1,300	1,200	1,300
Total Taxes	4,282,439.46	4,165,500	4,219,800	4,189,000	4,215,300
Licenses and Permits					
Amusement Licenses & Permits	4,125.00	4,000	4,600	4,000	4,250
Franchise Fees-Charter Cable	41,798.90	40,000	40,000	45,000	40,000
Business Licenses & Permits	31,124.15	25,000	25,000	25,000	25,000
Other Non-Bus License & Permit	6,745.00	10,000	7,500	7,500	7,500
Building Permits	62,597.15	55,000	35,000	40,000	40,000
Animal Licenses	5,527.00	4,500	4,500	4,500	4,500
Total Licenses and Permits	151,917.20	138,500	116,600	126,000	121,250
Intergovernmental Revenues					
Arbor Day Tree Planting Grant	500.00	500	500	500	500
L.E.A.D. Task Force Grant	42,961.76	36,000	20,000	0	15,000
Traffic Safety Comm. Grant	18,891.13	5,000	17,500	15,000	15,000
Bulletproof Vest Grant	0.00	0	0	22,400	11,200
P.U.D. Privilege Tax	45,383.41	40,000	40,360	40,000	40,000
City-County Assistance	113,852.57	100,000	110,000	100,000	100,000
Criminal Justice Tax - Pop.	2,984.73	3,000	3,085	3,400	3,400
Criminal Justice Tax - DCD	10,935.98	10,500	11,250	11,500	11,500
DUI Distribution	1,692.20	1,500	1,745	1,500	1,500
Liquor Excise Tax	30,410.84	45,000	52,265	50,000	50,000
Liquor Board Profits	97,874.96	95,000	95,000	95,000	95,000
In-Lieu of Taxes	1,018.48	850	1,145	1,000	1,000
In-Lieu of Taxes - G.F.H.L.P.	405.00	400	405	400	400
Intergov. Charges For Services	4,056.13	3,500	4,200	3,500	3,500
Total Intergovernmental Revenues	370,967.19	341,250	357,455	344,200	348,000

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Charges for Goods and Services					
Municipal Court Fees & Charges	18,045.75	6,000	7,000	7,000	7,000
Records Search	3,302.75	3,500	3,300	3,300	3,300
Photostating	3,067.52	2,500	3,000	3,000	3,000
Sales of Merchandise: T-Shirts	135.79	50	100	100	100
Sale of Maps & Publications	97.00	10	125	100	100
Library Photocopies	3,621.58	3,500	4,000	3,600	3,600
Election Candidate Filing Fees	180.00	0	0	0	0
PD SRO Services - School Dist.	45,730.92	51,500	51,500	53,000	53,000
Work Release Program	1,000.00	1,000	4,000	1,000	1,000
Detention and Correction Services	0.00	6,000	9,000	7,500	8,000
SSA Incentive Program	800.00	100	100	100	100
Abatement Charges-Property Clean	5,006.24	2,000	250	1,500	1,500
Zoning & Subdivision Fees	2,750.00	2,000	2,000	2,000	2,000
Plan Checking Fees	26,811.34	18,000	13,500	16,000	16,000
Library Use Fees	2,716.70	3,200	2,800	3,000	3,000
Swimming Pool Fees - **	11,407.43	15,390	14,060	17,500	17,500
Museum Receipts	0.00	250	0	250	250
Swimming Lesson Fees	7,570.00	7,500	7,700	8,000	8,000
Recreation Program Fees - **	23,862.20	26,000	20,000	20,000	20,000
School Recreation Programs	8,000.00	8,000	8,000	8,000	8,000
Total Charges for Goods and Services	164,105.22	156,500	150,435	154,950	155,450
Fines and Penalties					
Traffic Infraction Penalties	140,758.72	140,000	140,000	140,000	140,000
Civil Parking Inf. Penalties	469.77	500	1,000	1,000	1,000
DUI Fines	18,564.04	15,000	15,000	15,000	15,000
Other Criminal Traffic Misc.	15,524.82	15,000	15,000	15,000	15,000
DUI Investigative Fund	3,667.34	3,000	3,500	3,000	3,500
Other Crim Non-Traffic Fines	8,811.77	11,000	8,000	8,000	8,000
Public Defender Fees	0.00	3,000	4,500	4,500	4,500
Library Late Returns	4,065.51	4,000	3,800	3,000	3,000
Building Code Violation Fee	83.25	200	50	100	100
Total Fines and Penalties	191,945.22	191,700	190,850	189,600	190,100

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Miscellaneous Revenues					
Investment Interest	28,931.98	13,500	60,000	45,000	50,000
Interest On Taxes	622.29	500	800	700	700
Interest - Other - Gen. Acct.	10,882.54	8,500	12,000	10,000	11,000
Country Park Facilities Rental	2,122.00	2,000	3,300	3,000	3,000
Community Center Rental	2,400.00	2,500	2,200	2,200	2,200
Lease - Inspire Development Centers	13,472.01	13,550	13,550	13,550	13,550
Lease - Chamber of Commerce	2,200.00	2,640	2,640	2,640	2,640
Lease - AT&T - Tower Park	0.00	1,155	0	0	0
Lease - Verizon - Tower Park	10,725.00	11,700	11,700	11,700	11,700
Lease - Alba	10,233.54	10,200	10,230	10,250	10,250
Lease - Baker	9,757.60	10,625	10,630	10,650	10,650
Concession/jail Phone Proceeds	0.00	150	150	150	150
Concessions/Community Center	0.00	40	40	0	0
Contributions To Police Dept.	0.00	10	0	10	10
Contributions To Library	7.88	25	10	10	10
Contrib. - Friends of the Library	0.00	5	5	5	5
Contributions To Park	21,427.46	17,100	14,000	17,000	17,000
Contributions-Park - Trees	500.00	400	200	200	200
Contributions to Museum	0.00	2,500	3,000	2,500	5,500
Contributions to Community Center	4,800.00	4,800	4,800	4,800	4,800
Confiscated & Forfeited Property	(1,597.00)	500	2,500	500	500
Judgments And Settlements	1,996.82	1,000	2,000	1,000	1,000
Cashier's Overages & Shortages	311.26	20	20	20	20
Library Over & Short	9.20	20	25	25	25
Other Miscellaneous Revenue	2,515.56	1,000	2,000	1,000	2,000
Other Miscellaneous Revenue - Courts	0.00	0	6,000	5,000	6,000
Total Miscellaneous Revenues	121,318.14	104,440	161,800	141,910	152,910

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Nonrevenues					
Rental Property Damage Deposit	3,100.00	0	0	0	0
MVIP, CJT, JIS Fees, Etc.	211,024.59	0	0	0	0
State Gun Permit Fee	2,355.00	0	0	0	0
WSP/fingerprinting For CWP	1,194.00	0	0	0	0
Sales Taxes Collected	2,073.00	0	0	0	0
NSF Checks Receivable	4,193.36	0	0	0	0
State Building Code Fee	478.15	0	0	0	0
Bail Pass Through Money	54,020.63	0	0	0	0
Leasehold Tax	2,896.39	0	0	0	0
Total Nonrevenues	281,335.12	0	0	0	0
Other Financing Sources					
Sale of Fixed Assets	0.00	0	0	0	0
Operating Transfers-In	0.00	0	0	0	0
Transfers-In	0.00	0	0	0	0
Transfer-In Comm Cntr Const Fund	0.00	0	0	0	0
Total Other Financing Sources	0.00	0	0	0	0
Total Current Expense Fund	7,329,443.32	6,960,915	7,059,130	6,619,365	6,656,715

FUND: CURRENT EXPENSE

PROGRAM: LEGISLATIVE SERVICES

PROGRAM STATEMENT

This program provides for the salaries, governmental association memberships, training, and general operating expenses for the seven (7) elected city council members. The city council is the legislative body of the city government. The council determines the services to be provided by the city, the level of those services, and how they are to be provided.

Staffing Level – None

Overview of Ongoing and Present Activities

- Establishes legislative policy for the city government
- Determines services, service levels, and method of services provided by City of Grandview
- Adopts annual city budget
- Approves ordinances, resolutions, contracts, or agreements, as required by state law or city code

Notable Changes in 2017 –

- | | |
|------------------------|---------|
| - New Council Chairs | \$3,000 |
| - Travel Fund Increase | \$1,000 |

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Legislative Services - City Council					
Regular Salaries & Wages	24,600.00	28,000	25,500	28,000	26,000
Social Security	1,881.91	2,140	1,950	2,140	2,000
Workman's Compensation	80.85	200	340	370	350
Office & Operating Supplies	8,683.01	5,000	2,000	12,000	7,000
Professional Services	0.00	4,150	4,000	100	100
Advertising	137.73	200	100	200	200
Communications	871.45	2,000	2,000	2,000	1,500
Travel	834.71	3,000	3,200	4,000	3,000
Operating Rentals & Leases	1,380.00	1,800	1,000	1,700	1,200
Repairs & Maintenance	48.56	0	0	0	0
Miscellaneous	161.50	800	300	500	500
Misc. - Dues - AWC	6,974.00	7,070	7,070	7,100	7,100
Misc. - Dues - YVCOG	8,395.00	10,000	7,500	8,000	7,500
Total Legislative Services	54,048.72	64,360	54,960	66,110	56,450

FUND: CURRENT EXPENSE

PROGRAM: COMMUNITY SUPPORT SERVICES

PROGRAM STATEMENT

The primary purpose of the Community Support services program is to fund the City's share of expenses for services provided by agencies of Yakima County. These services include Elections, Emergency Management planning and response, Clean Air Authority monitoring and compliance and support of the county Health District's Alcoholism Program. The distribution of community information is included within this program. The modes of dissemination include the City's internet web site and an inventory of community information pamphlets and maps.

Staffing Level – Deputy City Clerk/Treasurer .05

Overview of Ongoing and Present Activities

- Participation by City departments in Emergency preparedness and response training.
- Remittance to Yakima County Health District of 2% of the City's share of State Liquor Control Board Taxes and Profits
- Update and maintenance of the City's internet web site
- Support of community Tourism activities through the remittance of Hotel/Motel taxes to the Grandview Chamber of Commerce
- Payment to Yakima County for local election support

Notable Changes in 2017

- None

Mandated Programs – Federal and State

- Federal Emergency Management Agency preparedness standards
- Washington State Emergency Management preparedness standards
- Dept. of Ecology – Clean Air standards and compliance

Revenue Generated – None

Equipment and Vehicles Assigned – Misc. Office Equipment (City Hall)

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Community Support Services					
Voter Registration Costs					
Election Services - County	5,611.46	10,000	11,900	10,000	10,000
Total Voter Registration Costs	5,611.46	10,000	11,900	10,000	10,000
Emergency Services					
Emergency Preparedness Service	12,544.00	12,700	12,545	12,700	12,500
Total Emergency Services	12,544.00	12,700	12,545	12,700	12,500
Pollution Control					
Intergovernmental Services	4,404.00	4,470	4,470	4,480	4,480
Total Pollution Control	4,404.00	4,470	4,470	4,480	4,480
Information Services					
Regular Salaries & Wages	2,621.41	2,710	2,900	3,000	3,000
Longevity	79.06	85	85	90	90
Social Security	206.85	220	230	250	250
Retirement	276.18	320	310	350	350
Workman's Compensation	10.87	15	15	15	15
Medical/life Insurance	707.35	680	700	750	750
Office & Operating Supplies	0.00	20	20	20	20
Professional Services	0.00	250	0	100	100
Communications	0.00	20	20	20	20
Misc Chamber of Comm - Tourism	1,503.01	2,000	1,965	2,000	2,000
Total Information Services	5,404.73	6,320	6,245	6,595	6,595
Mental and Physical Health					
Intergovernmental Services	2,565.28	2,600	2,900	2,900	2,900
Total Mental and Physical Health	2,565.28	2,600	2,900	2,900	2,900
Total Community Support Services	30,529.47	36,090	38,060	36,675	36,475

FUND: CURRENT EXPENSE

PROGRAM: MUNICIPAL COURT SERVICES

PROGRAM STATEMENT

The Yakima County District Court hears misdemeanor and gross misdemeanor criminal cases as well as hearings on mitigated and contested traffic and non-traffic infractions for the City of Grandview. Some parking infractions are also processed.

Staffing Level – None

Overview of Ongoing and Present Activities

- Monitor and process City traffic infractions, criminal and non-criminal matters pertaining to City ordinances and State statute.
- Monitor statewide filings and court statistical reports impacting Courts of Limited Jurisdiction. Provide ongoing court reports to the Administrative Office of the Courts in Olympia.
- Operate the Statewide DISCIS system for tracking court activity and revenues.
- Oversees service contract with indigent defense counsel.

Notable Changes in 2017 – Yakima County District Court costs increased from \$176,000 in 2016 to \$187,000 in 2017. District Court costs are based on filings over a four year period. Annual public defender costs with the Law Firm of Beck and Phillips, PLLC is \$73,000 in 2017 payable in equal monthly installments. The Public Defender Agreement reflects a caseload limit, the reimbursement of costs for investigators and experts, warranty of public defender and quarterly reporting requirements. The City also contracts with other defense attorneys in the case of public defender conflicts.

Mandated Programs – Federal and State

Various requirements under Washington State Criminal Code in regards to traffic offenses including driving while under the influence of alcohol and/or drugs.

Revenue Generated

Fees & Charges	\$ 7,000
Fines & Forfeitures	<u>\$187,000</u>
	\$194,000

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Municipal Court Services					
Professional Services	82,612.40	77,000	80,000	85,000	85,000
Advertising	797.55	100	100	500	500
Yakima County District Court	189,744.96	176,000	176,000	187,000	187,000
Communications	20.16	50	20	50	50
Travel	0.00	50	0	0	0
Misc - Witness Fees	0.00	50	50	50	50
Total Operating Expenses	273,175.07	253,250	256,170	272,600	272,600
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Municipal Court Services	273,175.07	253,250	256,170	272,600	272,600

FUND: CURRENT EXPENSE

PROGRAM: GENERAL MANAGEMENT SERVICES

PROGRAM STATEMENT

This program provides for the day to day management of the city government. Funding is provided to support the Mayor, the Chief Executive Officer of the City and the City Administrator, the Chief Administrator of the City. They provide direction and supervision to the city Attorney, City Clerk, City Treasurer, Parks and Recreation Director, Public Works Director, Library Director, Police Chief, and Fire Chief.

Staffing Level –

City Administrator	<u>.40</u>
Total	.40

Overview of Ongoing and Present Activities

- Overall administration and management of the City of Grandview
- Carry out policy direction of City Council
- Prepare and monitor city budget
- Serve as appointing authority for all city employees

Notable Changes in 2017 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – Ford Escape

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Executive Administration - Mayor/City Administrator					
Regular Salaries & Wages	59,931.21	68,750	69,000	72,000	72,000
Longevity	2,069.54	2,360	2,360	2,400	2,400
Social Security	4,589.87	5,420	5,200	5,690	5,690
Retirement	5,532.08	7,930	6,400	8,320	8,320
Workman's Compensation	737.29	990	800	990	990
Medical/life Insurance	6,369.11	7,260	6,500	7,770	7,770
Office & Operating Supplies	227.40	300	300	300	300
Professional Services	0.00	0	0	0	0
Advertising	0.00	250	0	0	0
Communications	1,011.34	1,500	1,000	1,300	1,300
Travel	368.77	950	1,000	1,000	800
Travel - Training	0.00	500	500	500	0
Operating Rentals & Leases	720.00	1,400	700	1,200	700
Repairs & Maintenance	0.00	100	0	100	100
Miscellaneous	100.00	800	200	700	500
Misc. - Training Registration	0.00	200	0	100	200
Total Operating Expenses	81,656.61	98,710	93,960	102,370	101,070
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total General Management	81,656.61	98,710	93,960	102,370	101,070

FUND: CURRENT EXPENSE

PROGRAM: CLERK SERVICES

PROGRAM STATEMENT

The City Clerk is the custodian for all official records and legal documents of the City. This office is responsible for managing municipal codes, City-wide records management program, business licenses, serving as Secretary to the Volunteer Firefighters and Reserve Officers Board of Trustees, processing various actions of the City Council, preparing minutes, and assuring that all legal requirements are met.

Staffing Level

City Clerk	.30
Deputy City Clerk/Treasurer	<u>.05</u>
Total	.35

Overview of Ongoing and Present Activities

- Attend Council and other miscellaneous meetings and prepare minutes.
- Process Ordinances and Resolutions; record Deeds and Agreements.
- Maintain official records.
- Conduct City-wide records management systems.
- Provide follow-up to Council actions.
- Issuance and renewal of various licenses and permits.
- Administrative services for LEOFF1 Retirees and Volunteer Firefighters and Reserve Officers Board of Trustees.
- Manage Municipal Code supplement services.
- Respond to public information requests.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

RCW 35.21.180 requires the publication of all ordinances passed by the City Council.

Revenue Generated

Amusement Licenses & Permits	\$ 4,250
Business Licenses & Permits	\$25,000
Non-Business Licenses & Permits	<u>\$ 7,500</u>
	\$36,750

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Records Services - City Clerk					
Regular Salaries & Wages	25,958.90	32,550	31,000	35,000	35,000
Longevity	1,017.16	1,200	1,200	1,350	1,350
Social Security	2,043.78	2,695	2,400	2,700	2,700
Retirement	2,761.52	3,585	3,200	3,950	3,950
Workman's Compensation	78.67	100	100	100	100
Medical/life Insurance	4,953.74	4,900	4,900	5,200	5,200
Office & Operating Supplies	1,855.07	2,500	2,300	2,500	2,200
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	2,180.83	2,500	2,200	2,500	2,200
Travel	20.00	100	100	100	0
Operating Rentals & Leases	1,320.00	1,500	1,100	1,500	1,100
Repairs & Maintenance	0.00	50	50	50	50
Miscellaneous	330.00	350	350	350	350
Total Operating Expenses	42,519.67	52,030	48,900	55,300	54,200
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Clerk Services	42,519.67	52,030	48,900	55,300	54,200

FUND: CURRENT EXPENSE

PROGRAM: ACCOUNTING SERVICES

PROGRAM STATEMENT

The Accounting Services program includes the City Treasurer's and Auditing departments. Responsibilities and functions include the following: Cash Management, Investment Operations, Banking Relationship Management, Accounting Operations to include Accounts Receivable and Accounts Payable, Financial Reporting, Debt Service Management, Internal Controls Oversight and Financial Systems Monitoring, Budget Preparation Support, Revenue Forecasting, Annual Independent Audit, Management and Support of the City Hall's computer network.

<u>Staffing Level</u> – City Treasurer	.40
Accounts Payable Clerk	.30
Deputy City Treasurer	.10
Total	.80

Overview of Ongoing and Present Activities

- Maintenance of the City's General Ledger.
- The City Treasurer serves as the custodian of City funds.
- Receipt and deposit monies paid to the City.
- Process vendor payments for goods and services.
- Manage the cash operations and investments of the City.
- Prepare monthly, quarterly and annual financial reports.
- Assist in annual budget preparation.
- Manage varied accounting systems to include Utility Billing, Fixed Assets and Equipment Rental and Replacement.
- Provide internal controls and audit functions in compliance with established accounting standards and audit recommendations.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

RCW 35.27.131 – Monthly Treasurer's Report

RCW 35.33.141 – Monthly Receipts and Expenditure Reports

RCW 35.27.220 – Quarterly Financial Reports and Funds in the Treasury

RCW 43.09.200 – Compliance w/ WA St. Auditor's Budgetary, Acctg. and Reporting System

RCW 39.44.210 – Annual Outstanding Debt Survey submitted to Dept. of CTED

Federal & State Statutes – Annual Street Report submitted to DOT/Secretary of Transportation

Federal – IRS – Arbitrage Rebate Regulations on City Issued Long Term Debt (Bonds)

Annual Financial Audit performed by the Washington State Auditor's Office

<u>Revenue Generated</u> – Interest on Investments, All Funds:	\$ 128,800 (2017 estimate)
Returned Items (NSF Checks) Fees:	\$ 1,200

Equipment and Vehicles Assigned – City Hall Computer Network – File Server and Workstations; Shared use of XEROX WorkCentre 7855 color printer/copier/scanner; Shared use of XEROX WorkCentre 6400 color laser printer/copier/scanner, Miscellaneous Office Machines

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Accounting Services - City Treasurer					
Regular Salaries & Wages	45,798.56	50,500	52,000	54,100	54,100
Longevity	588.60	625	625	1,000	1,000
Social Security	3,548.72	3,850	4,000	4,220	4,220
Retirement	4,690.16	5,715	5,200	6,175	6,175
Workman's Compensation	182.10	210	150	220	220
Medical/life Insurance	11,322.75	11,000	11,000	11,850	11,850
Office & Operating Supplies	510.83	600	800	600	600
Professional Services	0.00	250	50	200	50
Advertising	9.88	20	0	20	20
Communications	1,087.41	1,100	1,050	1,100	1,100
Travel	46.00	500	0	500	500
Operating Rentals & Leases	240.00	500	240	500	200
Miscellaneous	40.00	100	50	100	100
Misc - Bank Service Fees	4,257.68	4,500	4,000	4,500	4,500
Registration - Training	250.00	500	0	500	500
Total Operating Expenses	72,572.69	79,970	79,165	85,585	85,135
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Auditing					
Professional Services-S.A.O.	17,204.72	26,000	30,800	26,000	26,000
Total Auditing	17,204.72	26,000	30,800	26,000	26,000
Total Accounting Services	89,777.41	105,970	109,965	111,585	111,135

FUND: CURRENT EXPENSE

PROGRAM: RISK MANAGEMENT SERVICES

PROGRAM STATEMENT

The Risk Management program provides bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance. This program also provides for the payment of medical costs for active and retired Police and Fire Department employees qualified under the provisions of RCW 41.26 Law Enforcement Officers' and Firefighters' (LEOFF) Plan 1 Retirement System.

Staffing Level – None

Overview of Ongoing and Present Activities

- Oversee City-wide risk management programs.
- Manage bonds and insurance for City activities, including auto physical damage, boiler and machinery, crime/fidelity, liability, and property insurance.
- Oversee payment of medical claims and provide medical insurance in accordance with the LEOFF Plan 1 Retirement System and the Yakima County Disability Board. Currently, the City has seven LEOFF 1 retirees and one LEOFF 1 active member.

The City Clerk is the delegate to the Washington Cities Insurance Authority (WCIA) and the City Administrator serves as the alternate. The delegate works with WCIA to ensure all COMPACT requirements are met.

Notable Changes in 2017 – The City's liability assessment with WCIA increased from \$153,509 in 2016 to \$154,852 in 2017. The assessment formula is based on two factors: worker hours multiplied by the assessment rate. The assessment rate is determined by an actuarial review of the City's last five years loss history and successful completion of WCIA's COMPACT requirements. Property and boiler and machinery rates remained the same for 2017. Crime/fidelity rates increased 5% or \$36 for 2017.

Mandated Programs – Federal and State

All costs of provided medical benefits for qualified active and retired Police and Fire (LEOFF 1) employees under RCW 41.26 and Yakima County Disability Board.

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Risk Management Services					
Leoff 1 Med Benefits - Police	65,660.80	90,000	60,000	90,000	85,000
Leoff 1 Med. Benefits - Fire	8,096.81	10,000	9,000	10,000	9,500
Total Operating Expenses	73,757.61	100,000	69,000	100,000	94,500
Other Expenditures					
Insurance - Leg.	442.92	430	430	430	430
Insurance - Court	1,125.89	1,080	1,080	1,090	1,090
Insurance - Exec.	1,312.37	1,260	1,260	1,280	1,280
Insurance - Treas.	696.36	670	670	680	680
Insurance - Clerk	508.88	490	490	500	500
Insurance - Attorney	883.84	850	850	860	860
Insurance - H.R.	227.66	220	220	220	220
Insurance - Gen. Fac.	2,931.85	2,930	2,930	2,880	2,880
Insurance - PD Admin	7,112.83	6,840	6,840	6,890	6,890
Insurance - PD Investigation	10,030.40	9,770	9,770	9,770	9,770
Insurance - PD Patrol	7,583.83	7,310	7,310	7,330	7,330
Insurance - Fire Suppression	11,757.06	11,450	12,000	11,450	11,450
Insurance - PD Corrections	7,229.83	6,960	6,960	7,010	7,010
Insurance - Code Enforcement	402.75	390	390	390	390
Insurance - Animal Control	912.76	880	880	890	890
Insurance - Insp. & Permits	267.83	260	260	260	260
Insurance - Planning	133.92	130	130	130	130
Insurance - Sr. Center	220.96	220	220	220	220
Insurance - Library	8,108.33	7,980	7,980	7,930	7,930
Insurance - PK Admin.	214.26	210	210	210	210
Insurance - Recreation	1,459.68	1,410	1,410	1,420	1,420
Insurance - Museum	592.92	600	600	590	590
Insurance - Community Center	221.96	220	220	220	220
Insurance - Aquatics	4,428.53	4,320	4,320	4,320	4,320
Insurance - PK Maint.	3,664.85	3,620	3,620	3,590	3,590
Total Other Expenditure	72,472.47	70,500	71,050	70,560	70,560
Total Risk Management Services	146,230.08	170,500	140,050	170,560	165,060

FUND: CURRENT EXPENSE

PROGRAM: LEGAL SERVICES

PROGRAM STATEMENT

The primary purpose to the office of the City Attorney is to advise and support the Grandview City Council, City Administrator and City's operating Departments. The City Attorney provides legal opinion and reviews and prepares legal documents for the City Council and Staff.

The City contracts with Yakima County for prosecution services on behalf of the City in Grandview Municipal Court.

Staffing Level – None (contract for services)

Overview of Ongoing and Present Activities

- Provide legal opinion and advice to City Council and Staff.
- Represents the City in other necessary legal proceedings.
- Prosecution services provided by Yakima County in Grandview Municipal Court actions.
- Legal services provided by the law firm of Menke Jackson Beyer, LLP.

Notable Changes in 2017 – The Police Support Union contract expires December 31, 2016. \$10,000 was budgeted for City Attorney Services labor negotiations.

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Legal Services					
City Attorney Services-General	43,443.50	48,000	48,000	48,000	48,000
City Attorney Services-Other	7,057.50	10,000	5,000	7,500	7,500
City Attorney Services - Labor	29,109.88	25,000	30,000	10,000	10,000
Yakima County Prosecution Serv	72,000.00	72,000	72,000	72,000	72,000
Communications	437.28	500	400	500	500
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	180.00	200	120	200	120
Miscellaneous	0.00	0	0	0	0
Total Legal Services	152,228.16	155,700	155,520	138,200	138,120

FUND: CURRENT EXPENSE

PROGRAM: HUMAN RESOURCE SERVICES

PROGRAM STATEMENT

This program manages the recruitment, selection, and retention of City employees; processes payroll, payroll adjustments, salary increases, and benefit programs; assists in the administration of various employee committees, programs, and policies related to Human Resources; and labor relations activities. The City Clerk serves as the Human Resource Assistant and as the Secretary/Chief Examiner for the Civil Service Commission.

Staffing Level

City Clerk	.25
Deputy City Clerk/Treasurer	.10
Total	.35

Overview of Ongoing and Present Activities

- Implement the recruitment and selection process. Place advertisement of openings, schedule testing, notification to applicants, and interviews.
- Conduct employee orientations and exit interviews.
- Coordinate random drug & alcohol tests, commercial driver's license program, labor & industries forms, and maintain related files.
- Plan, direct and monitor City payroll, including pay adjustments/increases, employee benefits, employee health care benefits, and employee wellness program.
- Coordinate and administer Human Resources related programs and policies.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

- Department of Transportation (DOT) random commercial driver's license testing
- American with Disabilities Act
- Family & Medical Leave Act
- Whistleblower Act
- Equal Employment/Opportunity
- Civil Service
- Washington State Family Leave Act
- Military Family Leave Act
- Patient Protection and Affordable Care Act (1/1/2011)

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Human Resource Services					
Regular Salaries & Wages	24,691.14	30,250	30,250	32,000	32,000
Longevity	939.84	1,050	1,050	1,250	1,250
Social Security	1,969.13	2,375	2,375	2,550	2,550
Retirement	2,623.64	3,450	3,450	3,700	3,700
Workman's Compensation	82.74	100	100	100	100
Medical/life Insurance	4,953.94	4,900	4,900	5,200	5,200
Office & Operating Supplies	598.74	500	400	500	500
Employee Appreciation	150.00	400	0	400	400
Professional Services	11,932.27	12,000	16,000	10,000	10,000
Advertising	3,740.24	3,000	3,000	3,000	3,000
Communications	942.66	1,000	1,000	1,000	1,000
Travel	639.85	500	500	500	250
Operating Rentals & Leases	300.00	400	300	300	250
Miscellaneous	80.63	150	50	100	100
Total Operating Expenses	53,644.82	60,075	63,375	60,600	60,300
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Human Resource Services	53,644.82	60,075	63,375	60,600	60,300

FUND: CURRENT EXPENSE

PROGRAM: GENERAL FACILITIES SERVICES

PROGRAM STATEMENT

The City Clerk maintains and operates a facility management program to efficiently use City resources to purchase goods and services consumed by current expense departments.

Staffing Level – None

Overview of Ongoing and Present Activities

- Purchase of paper products and cleaning supplies.
- Improvements and maintenance for buildings managed by the General Fund departments, including City Hall, Alice Grant Learning Center and 303 West Wine Country Road currently rented to the Grandview Chamber of Commerce.

Notable Changes in 2017 – None

Mandated Programs – Federal and State – None

Revenue Generated

Learning Center Lease	\$13,550
Chamber of Commerce Lease	<u>\$ 2,340</u>
	\$15,890

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
General Facilities Service					
Regular Salaries & Wages	819.22	3,000	3,000	3,000	1,500
Overtime	0.00	100	0	0	0
Social Security	62.62	200	200	200	100
Retirement	16.51	155	150	150	75
Workman's Compensation	62.90	150	150	150	75
Medical/life Insurance	94.89	190	300	190	100
Office & Operating Supplies	2,913.98	3,000	2,500	3,000	3,000
Shirts/caps Purchased FR Resal	413.04	100	0	100	100
Small Tools & Minor Equipment	0.00	100	0	100	100
Professional Services	5,650.00	5,500	5,500	5,500	5,500
Advertising	0.00	0	0	0	0
Communications	2,375.36	2,500	2,300	2,500	2,500
Travel	0.00	0	0	0	0
Operating Rentals & Leases	360.00	500	400	500	400
Public Utility Services	11,307.56	12,000	12,000	12,000	12,000
Repairs & Maintenance	1,643.14	3,000	8,000	5,000	4,000
Miscellaneous	514.69	600	300	500	500
Total Operating Expenses	26,233.91	31,095	34,800	32,890	29,950
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements Other Than Bldgs	5,304.78	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	5,304.78	0	0	0	0
Total General Facilities Services	31,538.69	31,095	34,800	32,890	29,950

FUND: CURRENT EXPENSE

PROGRAM: POLICE ADMINISTRATION SERVICES

PROGRAM STATEMENT

For the purpose of providing professional management and administration of the Police Department, including accounting, budgeting, planning, organizing and directing the activities and resources to ensure the highest quality interaction, not only within the community served, but the entire justice system in our area. This program is to ensure that the values of a free society are maintained and laws are enforced in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all persons.

<u>Staffing Level</u>	Police Chief	1.0	(Current)
	Asst. Police Chief	1.0	(Current)
	Admin. Assistant	1.0	(Proposed)

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Police Department.
- Oversee budget management.
- Review and implement operational policy and procedures.
- Interact with community groups.
- Review and direct department goals and objectives.
- Maintain working relationships with the criminal justice system.
- Insure compliance with City policy and procedures.
- Insure compliance with state training requirements.
- Coordinate activities with other City departments.
- Evaluate needs and develop plans for future services.
- Review management and involvements in federal, state and local grants.
- Set standards and level of professionalism within the department
- Review and direct the delivery of police communications services.
- Maintain preventative maintenance for the department fleet and facility.
- Ensure compliance with federal and state guidelines for jail operations.
- Direct and review the delivery of corrections services.
- Direct and review the delivery of communication services.

Notable Changes in 2017 –

Filling the open Administrative Assistant position	\$81k (Wages/Benefits)
Replace Administration vehicle	\$50k (Equipment Rental)

Mandated Programs – Federal and State

- Maintain jail operations, medical treatment, and food service to meet or exceed Bureau of Prison, American Correction Association, and Washington Corrections Association guidelines on prisoner care and custody.
- Follow state mandated time limits for incarcerations of Domestic Violence and DUI/DWLS.

Revenue Generated – None

Equipment Assigned - 2010 Ford Expedition (ER-215)
2003 Ford Expedition (CE-203)

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Police Administration Services					
Regular Salaries & Wages	175,132.63	186,000	182,000	250,000	191,000
Overtime	1,681.40	3,500	2,500	4,000	4,000
Longevity	5,246.00	6,460	6,460	7,500	6,600
Social Security	13,927.65	15,310	15,310	20,000	16,000
Retirement	9,340.53	10,310	10,310	17,000	11,000
Workman's Compensation	3,246.16	3,700	3,700	6,500	4,500
Medical/life Insurance	28,277.81	27,100	28,100	55,100	30,000
Unemployment Compensation	0.00	2,500	0	2,500	0
Uniforms & Clothing	1,434.01	2,500	1,800	2,500	2,000
Office & Operating Supplies	633.49	1,000	1,000	1,000	1,000
Fuel Consumed	1,305.06	1,800	1,500	1,800	1,800
Small Tools & Minor Equipment	1,000.00	1,000	1,000	2,000	1,000
Advertising	0.00	100	100	100	100
Communications	1,308.98	4,500	4,500	4,500	1,500
Travel	4,169.01	5,000	3,000	5,000	4,000
Operating Rentals & Leases	7,680.00	8,800	8,800	8,800	4,800
Repairs & Maintenance	1,310.94	3,500	2,000	3,500	1,000
Miscellaneous	1,813.84	2,000	2,000	2,000	2,000
Miscellaneous - Training	998.09	1,500	1,500	1,500	1,500
Total Police Administration	258,505.60	286,580	275,580	395,300	283,800

FUND: CURRENT EXPENSE

PROGRAM: POLICE INVESTIGATIONS SERVICES

PROGRAM STATEMENT

Investigations provide follow-up criminal investigations for the community in support of the mission of the Police Department. This includes the investigation of crimes against persons and property and apprehending those involved in such crimes. Provide officer for active involvement in the LEAD Narcotics Task Force

Staffing Level

Police Detectives 2.0 (Currently; One GPD in-house, One LEAD)
(Proposed 2017; Two in-house, One LEAD)

Overview of Ongoing and present Activities

- Investigate major crime.
- Process crimes scenes and collect evidence.
- Interview suspects, witness and victims.
- Maintain case management.
- Maintain picture identification files.
- Maintain and file all pawn slips.
- Evidence/Property retention and destruction/auction.
- Maintain the property room/Police warehouse.
- Testify in court.
- Maintain the special Investigations/Drug account.
- Maintains major narcotics cases/DEA task force investigations
- Communicate with prosecutors on major cases.
- Maintain contact with victims of crime.
- Maintain all crime scene and photography supplies.
- Investigate gang activity.

Notable Changes in 2017 – Wage increase \$2,400

(This represents Specialty Pay of \$200 per month. This will allow the appointment of a currently employed Patrol Officer to Detective duties. Promotion of current employee, not an additional employee.)

Mandated Programs – Federal and State

- Blood borne and airborne pathogens management
- State mandates on property/evidence management

Revenue Generated – None

Equipment

- 2003 Ford Explorer
- 1996 Dodge SIRT Van
- Night Vision Equipment
- Thermal Imaging Unit
- Alarm Detection Equipment

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Police Investigation Services					
Regular Salaries & Wages	114,887.75	142,000	142,000	152,000	149,000
Overtime	25,075.73	37,200	29,000	40,000	35,000
Longevity	4,042.02	4,200	4,200	4,500	4,500
Social Security	10,990.03	14,100	13,000	15,000	14,000
Retirement	7,152.39	9,700	9,700	10,500	10,500
Workman's Compensation	2,967.74	3,700	4,000	4,500	4,500
Medical/life Insurance	45,822.53	37,600	37,600	40,500	38,100
Uniforms & Clothing	1,561.53	1,250	1,250	1,500	1,500
Office & Operating Supplies	2,108.64	1,500	1,500	1,500	1,500
Fuel Consumed	2,364.51	5,000	2,400	5,000	4,000
Small Tools & Minor Equipment	1,866.28	2,000	2,000	2,000	2,000
Professional Services	2,547.09	3,000	1,000	3,000	3,000
Advertising	0.00	0	0	0	0
Communications	2,064.50	1,700	1,700	1,700	1,700
Travel	2,991.68	3,500	3,000	3,500	3,500
Operating Rentals & Leases	142.97	0	0	0	0
Repairs & Maintenance	2,801.37	4,000	4,000	4,500	4,500
Lighting Upgrade	0.00	500	0	1,000	1,000
Miscellaneous	500.00	500	500	1,000	1,000
Misc. - Training	2,000.00	2,500	2,500	2,500	2,500
Misc - Investigative Expenses	391.16	2,000	0	2,000	1,000
Special Investigations Unit - YVSIU	0.00	1,000	0	1,000	1,000
Total Operating Expenses	232,277.92	276,950	259,350	297,200	283,800
Capital Expenditures					
High Risk Vest	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Police Investigation Services	232,277.92	276,950	259,350	297,200	283,800

FUND: CURRENT EXPENSE

PROGRAM: POLICE PATROL SERVICES

PROGRAM STATEMENT

Patrol Services provides for the daily, round the clock protection of the Citizens of Grandview. This program ensures that the streets and the neighborhoods are patrolled routinely as well as providing services as needed and requested by citizens of our community. The goal and mission of patrol is to keep the streets of Grandview safe and to make its citizens feel safe.

<u>Staffing Level</u>	Patrol Officers	8.0	(8 currently)
	Patrol Sergeants	3.0	
	School Officer	<u>.9</u>	
	Total	11.9	

Overview of Ongoing and Present Activities

- Provides a visible deterrent to crime.
- Responds to citizens request for service
- Investigates criminal complaints
- Testifies in Federal, county and Municipal courts.
- Assist in operations of jail.
- Arrest, transport and book prisoners.
- Assist LEAD Task Force.
- Investigates traffic accidents and enforce traffic laws.
- Performs community policing functions and programs.
- Helps direct reserve police officer program.
- Assist all other city departments.
- Assist all outside law enforcement agencies.
- Develops information on gang activity, and targets repeat offenders.
- Assist in Municipal Court security.

The patrol division will continue to focus on the enforcement of quality of life crimes, which has proven to help deter criminal activity and has had a positive impact on the community.

Notable Changes in 2017 –

1 Mobile Data Terminal replacement	\$2.5k	(Capital Replacement item)
6 Bullet Resistant Vests	\$5k	(Capital Replacement item)
2 TASER	\$2k	(Capital Replacement item)

Increase Misc Training for Ammunition	\$2,000
Uniforms (New Reserves/Officers)	\$1,500

Mandated Programs – Federal and State

- Washington State mandated arrest on Domestic Violence
- Enforcement of all Local, State and Federal Laws

Revenue Generated - See Municipal Court Services Program Statement

Equipment Assigned – 5-patrol fleet (Equipment Rental), 4 take home (Current Expense), 1 Detective (Equipment Rental), 1 Admin (Current Expense), 1 Admin (Equipment Rental)

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Police Patrol Services					
Regular Salaries & Wages	775,136.58	801,000	775,000	1,003,000	855,000
Overtime	173,983.67	194,000	219,000	179,000	179,000
Longevity	15,381.89	19,000	19,000	19,500	19,500
Social Security	70,720.36	78,000	78,000	90,000	87,700
Retirement	45,125.77	52,000	52,000	62,000	58,500
Workman's Compensation	19,575.36	22,000	25,000	29,500	30,000
Medical/life Insurance	216,102.56	219,000	219,000	280,500	225,000
Uniforms & Clothing	8,766.55	8,500	8,500	10,500	10,000
Reserves Pension Fund	1,750.00	2,000	2,000	4,000	1,800
Office & Operating Supplies	20,712.51	22,000	18,000	22,000	22,000
Fuel Consumed	4,069.23	13,000	3,000	13,000	6,000
Small Tools & Minor Equipment	636.91	1,000	1,000	1,500	1,500
Dui/impaired Driving Safety	1,609.31	1,500	1,500	1,500	1,500
Professional Services	979.02	1,000	1,000	1,000	1,000
Advertising	0.00	0	0	0	0
Communications	4,432.00	7,000	7,000	7,000	7,000
Travel	8,148.03	15,500	15,000	21,000	15,500
Operating Rentals & Leases	107,680.00	110,000	110,000	110,000	60,000
Repairs & Maintenance	6,075.24	11,000	6,000	11,000	8,000
Range Maintenance	2,639.71	4,000	3,500	5,000	4,000
Miscellaneous	4,485.10	6,000	5,000	6,000	6,000
Misc. - Training	12,872.87	10,000	10,000	12,000	12,000
EVOC Training	0.00	700	500	700	700
Total Operating Expenses	1,500,882.67	1,598,200	1,579,000	1,889,700	1,611,700
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improve. Other Than Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Radios, Portable	0.00	0	0	0	0
Vests	0.00	29,825	29,825	7,000	5,000
TASER	988.68	1,000	1,000	2,000	2,000
Rifles	3,909.60	0	0	2,500	0
MDT	0.00	2,500	2,860	2,500	2,500
Headsets - Walmart Grant	0.00	0	0	0	0
Total Capital Expenditures	4,898.28	33,325	33,685	14,000	9,500
Total Police Patrol Services	1,505,780.95	1,631,525	1,612,685	1,903,700	1,621,200

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNITY PROGRAMS

PROGRAM STATEMENT

This program utilizes all Departmental personnel when needed on a regular basis to organize, teach and lead in community Programs. This provides a positive approach to crime prevention within the City of Grandview. Efficient Police Reserve program to assist officers in the functions of their duties

Staffing Level

School Resource Officer .10

Overview of Ongoing and Present Activities

- Community – Block watch programs
- Teach crime prevention programs to schools, civic groups, churches, etc.
- Provide presentations on gang activity
- Provide security for community functions, eg: parades, dances, and events
- Assist schools with student and parent presentations or information

Notable Changes in 2017

Crime Prevention supplies \$500 increase School student/Halloween handouts

Mandated Programs – Federal and State - None

Revenue Generated - None

Equipment Assigned

- Speed monitoring Trailer
- 1999 Dodge Pickup
- Live View Camera system (cellular service)

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Police Community Programs					
Regular Salaries & Wages	7,095.35	6,950	7,200	7,500	7,500
Overtime	1,520.30	2,000	2,000	2,000	2,000
Longevity	196.10	250	250	250	250
Social Security	672.30	700	700	750	750
Retirement	447.31	500	500	500	500
Workman's Compensation	185.40	200	200	250	250
Medical/life Insurance	2,575.41	1,900	1,900	2,100	2,100
Uniforms & Clothing	0.00	0	0	0	0
Crime Prevention Supplies	2,010.83	2,000	2,000	2,500	2,500
Professional Services	0.00	400	0	500	0
Communications	0.00	500	500	500	500
Travel	0.00	0	0	0	0
Total Police Community Programs	14,703.00	15,400	15,250	16,850	16,350

FUND: CURRENT EXPENSE

PROGRAM: POLICE CORRECTION SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide and maintain secure custody of prisoners within the Grandview Jail facility. Also to provide a safe environment for offenders to be housed safely away from the general population, as well as to provide necessary care to those incarcerated and to treat them in a humane manner.

Staffing Level

Corrections Officer 1.0

Overview of Ongoing and Present Activities

- Maintain all care and custody of prisoners.
- Transport prisoners to and from court/court security.
- Transport prisoners to and from medical facilities.
- Transport prisoners to and from other jails.
- Maintain all jail supplies/food.
- Maintain custody of prisoner property.
- Maintain all prisoner medical supplies and prescriptions.
- Maintain building maintenance and care.
- Prepare all prisoners meals/special meals.
- Manage trustee/work crews.
- Monthly report.
- Testify in court.

Notable Changes in 2017 -

Purchase Video Conference System \$5,000
(For prisoner visitations)

Mandated Programs – Federal and State

- Comply with all Local, State and Federal Laws related to prisoner care
- Provide Mental Health and medical needs for inmates

Revenue Generated

Work Release \$1,000

Equipment Assigned

2002 Chevrolet Jail transport van (Unit 9992)
2015 Commercial Freezer

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Police Correction Services - Jail					
Regular Salaries & Wages	46,434.04	48,800	48,300	51,000	51,000
Overtime	1,988.58	3,000	3,000	3,500	3,500
Longevity	700.00	680	680	1,000	1,000
Social Security	3,669.27	4,050	4,050	4,300	4,300
Retirement	5,428.48	7,650	5,800	6,400	6,400
Workmans Compensation	1,602.20	1,900	2,000	2,200	2,200
Medical/life Insurance	12,941.99	12,950	12,950	13,000	13,000
Uniforms & Clothing	1,970.93	1,500	1,500	1,500	1,500
Office & Operating Supplies	19,334.69	22,000	16,000	22,000	21,000
Fuel Consumed - Transport Van	1,180.79	3,000	1,500	3,000	2,000
Professional Services	15,897.70	40,000	28,000	50,000	40,000
Communications	439.70	1,000	1,000	1,000	1,000
Repairs & Maintenance	2,848.73	5,000	5,000	8,000	5,000
Van - Repairs & Maintenance	228.05	3,500	500	4,500	1,500
Miscellaneous	1,000.00	1,500	1,500	1,500	1,500
Miscellaneous - Training	0.00	0	0	500	500
Total Operating Expenses	115,665.15	156,530	131,780	173,400	155,400
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Commercial Freezer	2,747.13	3,500	0	0	0
Video Conference System	0.00	5,000	0	5,000	5,000
Total Capital Expenditures	2,747.13	8,500	0	5,000	5,000
Total Police Correction Services	118,412.28	165,030	131,780	178,400	160,400

FUND: CURRENT EXPENSE

PROGRAM: POLICE COMMUNICATIONS

PROGRAM STATEMENT

Police Communications provides security and integrity of all police records information coming into the department, both manual and automated. The program involves the dissemination of information requested by the department staff and others according to laws that govern such dissemination, all department clerical duties, and statistical activities. Dispatcher/Clerks are responsible for the basic duties of receiving, storing, transferring and destruction of criminal history information. They provide immediate and accurate radio communications to the patrol officers on duty in the city and to all outside criminal justice agencies, state and county, as well as receive calls from the public on all matters relating to the Police Department.

Staffing Level - Dispatcher/Clerks 5.0

Overview of Ongoing and Present Activities

- Maintenance of an automated police record system.
- Provide timely statistical information for crime analysis.
- Answer incoming business telephone calls.
- Prepare monthly reports.
- Provide appropriate services to walk-in customers.
- Respond to mail requests for information.
- Provide reports and information to others within the criminal justice system.
- Conduct criminal history checks and other appropriate checks for department personnel.
- Keep current and proficient on all police records procedures & requirements.
- Maintain all jail arrest and release records.
- Maintain all custodial care files/court commit files.
- Maintain all office and operations supplies, and materials.
- Take bail and bonds and assist in prisoner release.
- Testify in court.
- Search prisoners.
- Assist in packing and mailing responsibilities within the department.
- Maintain all communications/computer supplies.
- Maintain all radio communications equipment, base, mobile and portable.

Notable Changes in 2017 –

Increase Uniforms (New employees)	\$1,000
Increase in Professional Services (IT Support)	\$1,500
Increase in Communications (in-house email hosting)	\$4,000
Increase in Travel/Training (New employees)	\$1,000
Increase in Repairs/Maintenance (3k Phone Maint contract)	\$1,000

Computer Replacements (3 computers) \$3,000 (Capital Replacement Item)

Mandated Programs – Federal and State - None

Revenue Generated - \$ 3,000

This division generates revenue from the following Sources: Fingerprinting, Weapons Permits, Booking Receipts/fees, Criminal History Record Checks, and Warrant Fees

Equipment Assigned

one (1) Motorola Base Radio; one (1) Repeater; one (1) Computer Aided Digital Recording System; one (1) Server with Spillman Records Management; ACCESS State Computer System; Fax and Copy Machines

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Police Communications Services					
Regular Salaries & Wages	196,130.50	200,000	182,000	240,000	240,000
Overtime	70,024.82	84,000	82,000	60,000	60,000
Longevity	2,968.01	3,800	3,800	3,200	3,200
Social Security	20,037.12	22,000	20,000	23,500	23,500
Retirement	26,164.31	31,500	27,000	32,700	32,700
Workman's Compensation	8,685.40	8,500	9,000	11,100	11,100
Medical/life Insurance	68,026.40	65,000	65,000	72,500	72,500
Unemployment Compensation	5,160.00	1,000	1,000	1,000	1,000
Uniforms & Clothing	3,185.08	3,000	2,500	4,000	4,000
Office & Operating Supplies	6,624.13	9,000	8,500	9,000	9,000
Professional Services	10,074.89	15,500	13,500	18,500	17,000
Communications	54,243.33	54,000	54,000	58,000	58,000
Travel	2,683.35	4,000	2,000	5,000	5,000
Operating Rentals & Leases	7,737.74	16,000	10,000	16,000	10,000
Public Utility Services	16,915.97	18,000	17,000	18,500	18,500
Repairs & Maintenance	4,206.31	10,000	4,700	13,000	11,000
Miscellaneous	906.75	1,600	1,600	2,000	2,000
Total Operating Expenses	503,774.11	546,900	503,600	588,000	578,500
Capital Expenditures					
Computers	2,995.14	3,000	3,000	3,000	3,000
Mirra Recorder	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	2,995.14	3,000	3,000	3,000	3,000
Total Police Communication Services	506,769.25	549,900	506,600	591,000	581,500
Reserve for Capital Replacement	0.00	46,900	46,900	26,475	29,700
Total Police Department	2,636,449.00	2,972,285	2,848,145	3,408,925	2,976,750

FUND: CURRENT EXPENSE

PROGRAM: GRAFFITI REMOVAL

PROGRAM STATEMENT

This department is responsible for all graffiti nuisance clean-up problems within the City. The process is to clean, wash and/or paint City property as well as private property for the removal of graffiti. This program is under the supervision of the Public Works Department.

Staffing Level

Maintenance Employee .20

Overview of Ongoing and Present Activities

Responsible for all graffiti clean-up which includes all private and public property.

Notable Changes in 2017 - None

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned –

- Pick-up
- Portable paint sprayer
- Portable pressure washer

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Graffiti Removal					
Regular Salaries & Wages	867.21	3,500	800	3,000	2,000
Overtime	16.84	250	60	200	100
Longevity	0.00	0	0	0	0
Social Security	67.10	290	70	250	175
Retirement	89.15	420	100	360	200
Workman's Compensation	31.93	130	30	120	50
Medical/life Insurance	348.87	270	270	290	290
Graffiti Removal Supplies	1,272.93	2,500	1,500	2,500	2,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Total Graffiti Removal	2,694.03	7,360	2,830	6,720	4,815

FUND: CURRENT EXPENSE

PROGRAM: FIRE ADMINISTRATIVE SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide professional management and administration of the Fire Department. This includes budgeting, accounting, planning, organizing and directing the activities and resources to insure the highest quality interaction within the community, as well as surrounding communities, in emergency and non-emergency situations.

Staffing Level - Fire Chief 1.0

Overview of Ongoing and Present Activities

- Liaison between City Administrator and the Fire Department
- Oversee budget management.
- Evaluate need for, implement and review operational policies and procedures.
- Develop and maintain programs that actively meet the recruitment and retention needs of the Department and develop and maintain training programs that meet the needs of the Volunteers to stay proficient in their areas of Professionalism.
- Interact with community groups.
- Set, review and direct Fire Department goals and objectives as identified by Mayor and City Council Vision 2021 guidelines and the City Administrator.
- Maintain working relationships with surrounding communities and jurisdictions.
- Insure compliance with City policies and procedures and State training requirements.
- Coordinate activities with other City Departments and Yakima County Fire District #5.
- Evaluate needs and develop plans to meet those future service needs.
- Review management and involvement in Federal, State and local grants.
- Set standards and level of professionalism within the Fire Department and hold all Volunteers accountable to those standards and levels.
- Maintain preventative maintenance for the Fire Department fleet and facilities.
- Coordinate needs with our facilities and equipment with Yakima County Fire District #5.
- Set staffing levels of Fire Department in conjunction with City Administrator, Mayor and City Council, and provide oversight to maintain said levels.

Notable Changes in 2017

- Salaries and associated line items including medical insurance are slightly increased to reflect changes made by the City Council in 2016.
- Small tools increased to provide for replacement of office computers.
- Miscellaneous increased \$2,800 to provide for member organization dues increases and Lexipol subscription.

Mandated Programs – Federal and State

Maintain compliance with Department of Labor and Industries Occupational Health & Safety Standards, Federal and State requirements for Blood borne and Airborne Pathogen control, and International Fire Code and applicable Washington Administrative Codes.

Revenue Generated

- Fees for reviewing sprinkler and alarm systems and copy fees (reports) – varies
- Fees for requesting copies of reports - varies

Equipment Assigned - 2015 Chevrolet Tahoe (Grandview 1)

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Fire Administration Services					
Regular Salaries & Wages	85,650.01	93,950	93,950	99,500	99,500
Longevity	1,290.99	1,930	1,930	1,950	1,950
Social Security	6,548.64	7,360	7,360	7,900	7,900
Retirement	4,547.00	5,030	5,030	5,400	5,400
Workman's Compensation	2,336.13	2,600	2,730	3,100	3,100
Medical/life Insurance	13,092.86	12,550	12,850	13,800	13,800
Uniforms & Clothing	776.74	880	880	880	880
Office & Operating Supplies	1,020.60	1,350	1,350	1,350	1,350
Public Education Supplies	1,850.61	2,000	2,000	2,100	2,100
Small Tools & Minor Equipment	2,316.75	2,100	2,100	3,000	3,000
Professional Services	0.00	0	0	0	0
Advertising	106.67	600	65	600	300
Communications	10,654.83	11,600	11,600	12,210	12,210
Travel	505.32	500	500	500	500
Operating Rentals & Leases	7,235.00	7,260	7,100	7,100	3,500
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	2,676.64	3,200	3,200	6,000	6,000
Misc - Training	895.00	900	900	900	900
Total Operating Expenses	141,503.79	153,810	153,545	166,290	162,390
Capital Expenditures					
Computer Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Fire Administrative Services	141,503.79	153,810	153,545	166,290	162,390

FUND: CURRENT EXPENSE

PROGRAM: FIRE SUPPRESSION SERVICES

PROGRAM STATEMENT

The purpose of the Fire Suppression Program is to prevent the loss of life and property from the ravages of fire, hazardous materials releases, accidents and other natural disasters by maintaining sufficient numbers of certified trained personnel available 24 hours a day and adequate apparatus with well-maintained equipment available for most types of emergency incidents.

<u>Staffing Level</u>	Fire Captain	.75
	Firefighters / Volunteers	<u>16.40</u>
	Total	17.15

Overview of Ongoing and Present Activities

- Respond to citizen requests for all fires, explosions, and hazardous materials releases to protect the life and property of all citizens and visitors.
- Investigate all suspicious and unknown caused fires.
- Work jointly with the Police Department on all criminal cases involving fire.
- Investigate all smoke and burning complaints.
- Perform fire prevention activities.
- Conduct annual flow testing of one-fifth of fire hydrants to complete all 310+ fire hydrants in a five year cycle and inspections of all fire hydrants.
- Annual testing of fire hoses, ladders, aerial ladder, pump testing fire engines and Self Contained Breathing Apparatus.
- Conduct annual Fire and Life Safety inspections of all businesses, schools, medical care facilities, and daycares as well as citizens that request home safety inspections.
- Conduct public education classes such as fire extinguisher operations and etc.
- Attend public functions as requested and appropriate.
- Perform cleaning and general maintenance to apparatus, equipment and the fire station.
- Collect and assemble data for hydrants, maps and pre-fire planning.
- Enter all incident data into our online "Emergency Reporting System" to maintain records and supply data for the Federal "National Fire Incident Reporting System."
- Conducts volunteer recruit training for new volunteer firefighters as needed.
- Coordinate and conduct ongoing training for all Volunteers.
- Track and maintain all training records of fire personnel.
- Assist other Fire Departments as requested and resources allow.
- Works with Washington State Survey and Rating Bureau to maintain our current ISO fire rating of a "5".

Notable Changes in 2017

- Salaries and associated line items are increased to reflect changes made by the City Council to Captain Saenz's wage in 2016.
- Pension and Disability Payment is increased to reflect an increased number of Volunteers on the department.
- Small tools increased for replacement of radio equipment.
- Increase of \$0.79 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression(25%) and EMS(75%).
- Increase in "Public Utility Services" to reflect possible rate increases.

- Increase of \$400 to Uniform and Clothing to cover increases in turnout gear costs.
- Increase of \$33,000 to Machinery & Equipment for Self-Contained Breathing Apparatuses.
- Increase of \$20,000 for future purchase of Fire Engine.

Mandated Programs – Federal and State

- Compliance with Department of Labor and Industries Occupational Health & Safety Standards
- Compliance with the National Fire Incident Reporting System to compile and submit data for all incidents the Fire Department responds to.
- Mandatory annual flow and pressure testing of all apparatus pumps.
- Mandatory annual testing of all fire hose.
- Mandatory annual testing of all ladders.
- Mandatory annual flow testing of SCBA's, hydro-testing of bottles every 5 years (2010, 2015) and replacement of complete pack and bottles every 15 years (2020).
- Mandatory annual testing of aerial ladders with extended testing every 5 years.

Revenue Generated

Intergovernmental Charges for Services	\$3,500.00
Equipment Rental (State Mobilization)	<u>Varies</u>
Total	\$3,500.00

Equipment Assigned

- 1995 E-One Fire Engine (Grandview 11)
- 1999 American La France Aerial (Grandview 18)
- 2004 American La France Fire Engine (Grandview 12)
- 2010 E-One Fire Engine (214)
- 2005 Ford Expedition (Grandview 6 / Training)
- 2009 Chevrolet Tahoe (Grandview 3 / Duty Officer)
- 24 Self Contained Breathing Apparatus

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Fire Suppression Services					
Regular Salaries & Wages	43,380.01	53,810	53,810	119,200	62,500
Volunteer Compensation	29,510.15	42,300	36,000	42,300	42,300
Overtime	9,282.56	11,610	10,700	30,100	16,000
Longevity	872.26	1,670	1,670	1,830	1,830
Social Security	4,198.05	5,120	5,120	11,850	6,500
Retirement	2,799.88	3,520	3,520	8,200	4,300
Workman's Compensation	1,897.96	2,300	2,300	6,300	2,700
Medical/life Insurance	10,614.96	10,200	10,500	26,200	11,100
Uniforms & Clothing	9,755.03	11,100	11,100	11,500	11,500
Pension And Disability Payment	1,035.00	1,900	2,400	2,400	2,400
Office & Operating Supplies	1,303.44	1,650	1,650	2,650	2,650
Fuel Consumed	2,580.16	4,000	3,500	3,000	3,000
Small Tools & Minor Equipment	8,770.46	8,750	8,750	9,500	9,500
Professional Services	2,396.34	3,900	1,000	3,900	3,900
Advertising	0.00	0	0	0	0
Communications	6,188.16	8,000	7,000	8,400	8,400
Travel	1,940.03	2,500	2,500	3,000	2,500
Operating Rentals & Leases	23,629.00	25,260	25,000	25,280	20,000
Repairs & Maintenance	8,630.77	8,000	8,000	8,000	8,000
Miscellaneous	1,467.71	2,000	2,000	2,000	2,000
Misc - Training	4,216.73	4,000	3,800	4,000	3,000
Total Operating Expenses	174,468.66	211,590	200,320	329,610	224,080

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Fire Suppression Services					
Facilities					
Office & Operating Supplies	659.32	600	600	600	600
Supplies For Repairs	3,816.54	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	453.24	600	600	600	600
Professional Services	2,765.08	2,900	2,600	2,900	2,900
Public Utility Services	13,474.72	16,000	13,500	16,700	16,700
Repairs & Maintenance	13,620.35	13,000	13,000	13,000	13,000
Total Facilities	34,789.25	36,100	33,300	36,800	36,800
Capital Expenditures					
Buildings	0.00	0	0	0	0
Fire Station Sprinklers	0.00	0	0	0	0
Machinery & Equipment	0.00	33,000	0	66,000	66,000
Construction Projects	0.00	0	0	0	0
Capitalized Rentals & Leases	0.00	20,000	0	40,000	40,000
Total Capital Expenditures	0.00	53,000	0	106,000	106,000
Total Fire Suppression Services	209,257.91	300,690	233,620	472,410	366,880
Total Fire Department	350,761.70	454,500	387,165	638,700	529,270

FUND: CURRENT EXPENSE

PROGRAM: CODE ENFORCEMENT SERVICES

PROGRAM STATEMENT

The responsibility of this program is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This program also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level

Code Enforcement Officer	.600
Public Works Office Clerk	<u>.025</u>
Total FTE	.625

Overview of Ongoing and Present Activities –

Receive and handle nuisance complaints (e.g. weed abatement, unsafe conditions, etc.)

Notable Changes in 2017 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-Free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated – None

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Code Enforcement Services					
Regular Salaries & Wages	33,968.99	36,500	36,350	36,600	36,600
Wages - Administration	1,079.19	1,150	1,120	1,200	1,200
Longevity	1,023.52	1,170	1,170	1,200	1,200
Social Security	2,760.00	2,970	2,960	2,980	2,980
Retirement	3,694.00	4,340	4,320	4,360	4,360
Workman's Compensation	938.08	1,230	1,180	1,190	1,190
Medical/life Insurance	9,402.40	10,020	9,920	10,720	10,720
Uniforms & Clothing	330.16	400	300	400	400
Office & Operating Supplies	558.42	1,000	600	1,000	1,000
Small Tools & Minor Equipment	0.00	500	0	250	250
Professional Services	1,450.50	3,030	1,600	2,500	2,500
Advertising	0.00	100	0	100	100
Communications	1,368.02	1,500	1,200	1,500	1,500
Travel	0.00	300	0	300	300
Operating Rentals & Leases	2,880.00	2,550	1,900	1,900	1,100
Public Utility Services	363.94	550	350	500	500
Repairs & Maintenance	599.09	400	300	400	400
Miscellaneous-Abatement	1,124.94	2,500	1,200	2,000	1,500
Misc - Training	0.00	200	0	200	200
Total Operating Expenses	61,541.25	70,410	64,470	69,300	68,000
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Code Enforcement Services	61,541.25	70,410	64,470	69,300	68,000

FUND: CURRENT EXPENSE

PROGRAM: ANIMAL CONTROL SERVICES

PROGRAM STATEMENT

The Animal Control Service has the responsibility to handle all animal-related problems in the City. They respond to and control animals running at large, as well as enforcement of all animal control ordinances and ensuring that citizens are in compliance with all laws and ordinances. They also promote public safety and education on understanding the responsibilities of pet ownership. They also provide adoption programs for animals.

Staffing Level – Contracted with Humane Society of Central Washington

Overview of Ongoing and Present Activities

- Respond to animal complaints
- Capture of neglected and/or abused animals.
- Enforcement of animal control ordinances.
- Provide information on animal control issues to the public & the department.
- Monitor animal quarantines and disposals.
- Maintain proficiency on animal related matters.
- Animal adoption program
- Licensing of all dogs within City limits

Notable Changes in 2017 – Contract for services with the Humane Society of Central Washington for animal control (15 hours a week) coverage. Rate for the next year of our 3 year contract are:

2016 rate 29,484

2017 rate 30,960

Mandated Programs – Federal and State

Comply with State, Federal and DEA requirements on usage, storage and disposal of drugs used with this department

Revenue Generated

Animal Licenses \$4,500

Equipment Assigned

All equipment provided by the Humane Society
Animal Control shelter

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Animal Control Services					
Office & Operating Supplies	598.29	900	900	1,200	1,200
Professional Services	28,080.00	29,500	29,500	30,960	30,960
Communications	166.56	300	300	300	300
Travel	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Operating Rentals & Leases	120.00	300	300	300	300
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Operating Expenses	28,964.85	31,000	31,000	32,760	32,760
Capital Expenditures					
Improve. Other Than Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Animal Control Services	28,964.85	31,000	31,000	32,760	32,760

FUND: CURRENT EXPENSE

PROGRAM: SENIOR CITIZEN SERVICES

PROGRAM STATEMENT

The Parks and Recreation Department offers a comprehensive menu of programs and activities for the benefit of area senior citizens at the Grandview Community Center. The department also builds partnerships and engages in networking to maximize program benefits.

Staffing Level Parks and Recreation Director .10

Overview of Ongoing and Present Activities

- Oversee operation and implementation of programs.
- Secure and set-up facility for lunch program, rentals, and special events.
- Coordinate special Holiday Events.
- Order program and event supplies for facility.
- Prepare monthly activity calendar.
- Attend Senior Citizen Club monthly meetings.
- Promote facility and programs through banners, flyers, and press releases.
- Work with seniors on fundraising events.
- Manage departmental budget.
- Partner with the Senior Network to offer quarterly events.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

- Health requirements for kitchen duty.

Revenue Generated –

United Way Contributions: \$ 2,000

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Senior Citizen Services					
Regular Salaries & Wages	7,667.31	7,960	7,960	8,220	8,220
Longevity	296.70	230	300	320	320
Social Security	609.25	620	620	660	660
Retirement	786.17	910	880	960	960
Workman's Compensation	160.37	180	180	200	200
Medical/life Insurance	1,415.40	1,480	1,450	1,480	1,480
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	509.94	1,100	650	1,000	1,000
Professional Services	0.00	0	0	0	0
Communications	0.48	20	20	20	20
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Senior Citizen Services	11,445.62	12,500	12,060	12,860	12,860

FUND: CURRENT EXPENSE

PROGRAM: PLANNING & COMMUNITY DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program covers expenditures for the Planning Commission, Hearing Examiner and the contract Planner.

Staffing Level

City Clerk .20

Overview of Ongoing and Present Activities

The Yakima Valley Conference of Governments (YVCOG) provides staff liaison services to the Planning Commission, Hearing Examiner and Board of Appeals.

YVCOG administers zoning ordinance and related land use codes, reviews appeals, land use applications, and conducts annual review of the Grandview Comprehensive Plan.

The Public Works Director reviews and approves short plat applications and assists developers with design of subdivision, multi-family housing developments within the city and provides technical assistance to developers of property within the Urban Growth Area (UGA) to ensure compliance with City development standards.

Inquiries, applications and proposals are initially fielded by the City Clerk.

Notable Changes in 2017 – The Growth Management Act requires that all cities review and update their planning documents including comprehensive plans and development regulations every eight years. These updates are due for the City of Grandview on June 30, 2017. In order to be in compliance, staff began the update process in 2015 with formal adoption anticipated in early 2017. Failure to meet the deadline could affect the City's ability to apply for state infrastructure funding. The City utilized the planning services of YVCOG to assist in the review and revision process.

Mandated Programs – Federal and State

- State statutory requirements for administration of current planning.
- State statutory requirements for Growth Management Act (GMA) long-range community development planning.

Revenue Generated

Fees for Permits and Applications \$2,000

Equipment and Vehicles Assigned – None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Planning & Community Development Services					
Regular Salaries & Wages	15,556.89	18,725	18,725	20,600	20,600
Longevity	625.39	680	680	850	850
Social Security	1,224.25	1,535	1,535	1,650	1,650
Retirement	1,656.44	2,195	2,195	2,400	2,400
Workman's Compensation	45.16	60	60	60	60
Medical Insurance	2,830.30	2,800	2,800	3,000	3,000
Office & Operating Supplies	150.68	200	400	200	200
Professional Services	4,521.54	5,000	2,000	5,000	5,000
Advertising	215.03	400	200	300	300
Comp Plan Update	8,381.85	10,000	10,000	2,000	2,000
Communications	1,015.03	1,000	1,000	1,000	1,000
Travel	742.59	500	220	500	250
Operating Rentals & Leases	480.00	500	500	500	400
Miscellaneous	205.00	50	50	50	50
Total Planning & Community Services	37,650.15	43,645	40,365	38,110	37,760

FUND: CURRENT EXPENSE

PROGRAM: ECONOMIC DEVELOPMENT SERVICES

PROGRAM STATEMENT

This program provides staff and financial support for the City's role in promoting the retention and expansion of employment opportunities and enhancing the economic health of the community.

Staffing Level –

City Administrator .10

Overview of Ongoing and Present Activities

- Respond to inquiries and provide appropriate information
- Work with Port of Grandview, Yakima County Development Association, Chamber of Commerce and Grandview's E.D.G.E.

Notable Changes in 2017 – None

Mandated Programs – Federal and State – None

Revenue Generated – None

Equipment and Vehicles Assigned – None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Economic Development Services					
Regular Salaries & Wages	5,937.86	6,900	6,550	6,900	6,900
Longevity	229.94	240	240	250	250
Social Security	454.58	500	520	550	550
Retirement	609.23	730	760	800	800
Workman's Compensation	76.68	100	90	100	100
Medical/life Insurance	707.41	810	720	780	780
Office & Operating Supplies	35.15	100	0	100	100
Professional Services	0.00	0	0	0	0
Advertising	302.83	350	300	350	350
Communications	8.66	250	100	250	250
Travel	116.91	300	0	300	300
Operating Rentals & Leases	300.00	300	280	300	250
Miscellaneous	0.00	300	300	350	350
Misc - Y.C.D.A.	6,240.00	7,000	6,540	7,000	7,000
Misc. - E.D.G.E.	0.00	55,000	0	10,000	0
Total Economic Development Services	15,019.25	72,880	16,400	28,030	17,980

FUND: CURRENT EXPENSE

PROGRAM: INSPECTION AND PERMITS

PROGRAM STATEMENT

The responsibility of this department is to enforce all City of Grandview ordinances pertaining to building, plumbing, and mechanical codes, uniform housing code, mobile homes, zoning, fire/life safety inspections, home occupation licenses, and the issuing of building permits. This department also enforces clean city ordinances pertaining to weed abatement and the codes pertaining to overcrowding and unsanitary living conditions.

Staffing Level –

Building Official/Code Enforcement Officer	.40
Public Works Office Clerk	<u>.10</u>
Total FTE	.50

Overview of Ongoing and Present Activities

This program is responsible for all building, energy, mechanical and plumbing code enforcement for the City. Provide uniform and coordination permitting and follow-up inspection services. Remain current on the cost of construction, labor and materials.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

- Administration of the International Codes as amended by the State, including the Residential, Building, Mechanical, Fire and Uniform Plumbing Codes.
- State Energy Code
- Ventilation and Indoor Air Quality Code
- Barrier-free Facilities Code
- International Property Maintenance Code (IPMC)

Revenue Generated –

- Building Permits	\$40,000
- Plan Review Fees	<u>\$16,000</u>
Total	\$56,000

Equipment and Vehicles Assigned –

1 – 2012 Ford Escape

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Inspection & Permitting Services					
Regular Salaries & Wages	20,455.19	23,000	22,000	23,500	23,500
Wages - Administration	4,315.16	4,550	4,480	4,550	4,550
Overtime	0.00	250	0	250	250
Longevity	790.09	1,000	800	1,000	1,000
Social Security	1,951.06	2,200	2,090	2,240	2,240
Retirement	2,616.23	3,220	3,050	3,280	3,280
Workman's Compensation	582.99	910	830	900	900
Medical/life Insurance	6,816.04	7,330	7,120	7,690	7,690
Uniforms & Clothing	330.18	400	300	400	400
Office & Operating Supplies	607.16	3,000	2,000	3,000	3,000
Small Tools & Minor Equipment	0.00	400	0	400	400
Professional Services	1,450.50	2,980	1,450	2,000	2,000
Advertising	0.00	100	0	100	100
Communications	229.43	500	250	500	500
Travel	378.94	550	400	550	550
Operating Rentals & Leases	2,880.00	2,600	2,000	2,600	1,400
Public Utility Services	325.56	600	300	600	600
Repairs & Maintenance	437.24	500	300	500	500
Miscellaneous	587.50	700	580	700	700
Total Operating Expenses	44,753.27	54,790	47,950	54,760	53,560
Capital Expenditures					
Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Total Inspection & Permitting Services	44,753.27	54,790	47,950	54,760	53,560

FUND: CURRENT EXPENSE

PROGRAM: LIBRARY SERVICES

PROGRAM STATEMENT

Grandview Library serves Grandview residents, YVC students, staff and faculty and other individuals in the area by acquiring, organizing, providing and promoting informational, educational, cultural and recreational materials in a variety of formats.

Staffing Level

Library Director	1.00	Library Page	.35
Assistant Librarian	1.00	Library Page	<u>.35</u>
Library Aide	.50	Total FTE	3.20

Overview of Ongoing and Present Activities

- Purchase, prepare and maintain books, periodicals, audio-visual materials and online resources, including e-books, e-audios and downloadable music.
- Provide information services and research assistance.
- Provide public access to the internet, word processing, e-reading materials, periodical database and other computer programs and assist in training patrons in their use.
- Provide reader's advisory and plan activities to promote literacy and library usage.
- Participate in civic organizations, school, college, library and city sponsored programs that promote awareness of library services.
- Interact with college personnel regarding building, IT, network and library needs.
- Interact with college students, staff and faculty regarding academic materials for addition to the collection.
- Maintain automated library system for accuracy in bibliographic and patron information.

Notable Changes in 2017

- Work study positions are difficult to fill each quarter.
- Federal funding has decreased for the on-line periodical database and for the OCLC bibliographic database and the e-books/e-audio subscription which makes our costs increase.
- YVC now contributes to our "out of pocket cost" for the OCLC bibliographic database.
- Depend on Friends of Grandview Library to pay for our four newspaper subscriptions.
- Revenue is not consistent year to year.
- Combined catalog with YVC will change workload dynamics. Go live July 2017.

Mandated Programs – Federal and State – Annual statistical report to qualify for state and federal assistance.

Revenue Generated

\$3,000 Library Late Returns
\$3,600 Library Photocopies
\$3,000 Library Use Fees

Equipment and Vehicles Assigned – None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Library Services					
Regular Salaries & Wages	106,020.01	112,500	112,000	118,000	117,500
Regular Wages - Part Time	27,496.65	29,200	29,700	36,430	30,000
Overtime	0.00	0	0	0	0
Longevity	2,431.99	3,030	2,900	2,900	2,900
Social Security	10,400.12	11,045	10,900	13,570	13,570
Retirement	12,352.34	14,360	14,000	17,400	14,700
Workman's Compensation	764.69	1,000	815	1,040	1,040
Medical/life Insurance	24,851.32	23,700	24,300	25,900	25,900
Office & Operating Supplies	3,956.02	4,000	3,900	4,000	4,000
Professional Services	174.66	200	200	200	200
Advertising	6.58	50	0	50	50
Communications	483.99	600	300	300	300
Travel	0.00	1,000	825	1,000	1,000
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	70	70	70	70
Total Operating Expenses	188,938.37	200,755	199,910	220,860	211,230
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Books	8,193.03	8,000	8,000	8,000	8,000
Periodicals	725.33	1,400	780	900	900
Other Media	1,668.05	1,700	1,750	1,800	1,800
Online Databases	2,215.95	2,300	2,400	2,600	2,600
e-media, e-books & e-audio	3,500.00	4,000	4,400	8,500	5,950
Total Capital Expenditures	16,302.36	17,400	17,330	21,800	19,250
Redemption Of Long-Term Debt					
Debt Service - St. Loan - Principal	25,000.00	30,000	30,000	30,000	30,000
Debt Service - St. Loan - Interest	27,650.00	26,900	26,900	25,700	25,700
Total Debt Service	52,650.00	56,900	56,900	55,700	55,700
Total Library Services	257,890.73	275,055	274,140	298,360	286,180

FUND: CURRENT EXPENSE

PROGRAM: RECREATION SERVICES

PROGRAM STATEMENT

The goal of the department is to provide quality, safe and comprehensive recreation programs to enhance the quality of life for the Grandview citizens. We strive to offer innovative activities to reflect the needs of our diverse community. We embrace partnerships that help enhance the quality of life for our patrons.

<u>Staffing Level</u>	Parks and Recreation Director	.80
	Part-Time Help	<u>.45</u>
	TOTAL	1.25

Overview of Ongoing and Present Activities

- Recruit and supervise recreation and volunteer staff.
- Manage departmental budget and United Way Community Fund.
- Attend meetings and prepare minutes/agendas for respective committees.
- Prepare correspondence, administer contracts, research materials, and maintain pertinent records for department files
- Manage timesheets and monitor employee volunteer L & I hours.
- Maintain true and accurate accounting of recreation fees collected.
- Conduct registration for special events, programs, classes, etc.
- Provide P.R. for all events; compile flyers and offer support to website updates.
- Host special events and programs, including set-up and clean-up of those events.
- Instruct specialty classes/camps and offer programs for the disabled.
- Coordinate/organize Frenzy Friday, Youth Drop-in Program, Fitness/Dance Courses and other recreational programming; plus special events.
- Process park usage permit forms for park reservations and communicate and coordinate with other city departments.
- Solicit sponsorships and head fundraising efforts to keep recreation fees at a minimum.
- Order and maintain recreation and administrative supplies as needed.

Notable Changes in 2017 – The regular wages – part time line item shows an allocation of \$10,000 to absorb the anticipated increase in minimum wage and to provide the Director more flexibility in scheduling appropriate staffing for site rentals and events.

Mandated Programs – Federal and State - n/a

<u>Revenue Generated</u> -	United Way Contributions:	\$ 8,000
	Recreation Fees:	\$ 10,000
	School District Programs:	<u>\$ 18,000</u>
	TOTAL:	\$ 36,000

Equipment and Vehicles Assigned - #437 2005 Ford Ranger. Vehicle #439 (Equipment Rental) 2012 Ford Escape.

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Recreational Services					
Regular Salaries & Wages	61,337.35	63,680	63,680	65,800	65,800
Regular Wages - Part Time	6,462.90	13,000	6,250	15,000	10,000
Overtime	0.00	0	0	0	0
Longevity	2,373.60	2,420	2,420	2,530	2,530
Social Security	5,368.34	6,000	5,750	6,370	6,250
Retirement	6,288.89	7,300	7,100	7,640	7,640
Workman's Compensation	1,996.89	2,500	2,400	2,820	2,820
Medical/life Insurance	11,322.62	11,800	11,500	11,780	11,780
Uniforms & Clothing	0.00	0	0	0	0
Office & Operating Supplies	5,354.12	8,000	5,500	8,000	7,000
Professional Services	32.00	200	50	50	50
Advertising	0.00	0	0	0	0
Rec. Program Instructor Fees	8,587.13	11,000	6,250	8,500	8,500
Communications	1,150.41	1,400	1,150	1,400	1,400
Travel	211.84	300	100	300	300
Operating Rentals & Leases	5,437.47	4,000	3,360	3,500	2,000
Repairs & Maintenance	134.88	500	250	250	250
Miscellaneous	3,235.59	2,200	2,000	2,100	2,100
Total Recreational Services	119,294.03	134,300	117,760	136,040	128,420

FUND: CURRENT EXPENSE

PROGRAM: AQUATICS

PROGRAM STATEMENT

The Aquatics program reflects the operation of one outdoor 40 yard pool during the summer months for public swimming, lessons, private pool rentals and swim team usage.

<u>Staffing Level</u>	Parks and Recreation Director	.075
	PW Maintenance Technician	.100
	Pool Manager	.150
	Asst. Pool Manager	.150
	Lifeguards (15)	<u>1.800</u>
	TOTAL	2.275

Overview of Ongoing and Present Activities

- Offer and instruct a swim lesson curriculum.
- Recruit and train qualified aquatic staff.
- Order and furnish administrative supplies.
- Order pool chemicals and maintain proper water chemistry.
- Open swim sessions, family swim, special events and other.
- Secure and prepare facility for swim team usage/weekly swim meets.
- Conduct registration for swim lessons, rentals and special classes.
- Daily deposit transactions and true accounting of fees.
- Manage pool party rentals, provide adequate staffing.
- Overall administration of swim pool facility.
- Work closely with staff to orchestrate pool maintenance.
- Manage departmental budget.
- Keep up-to-date and accurate pool operation records.

Notable Changes in 2017 – The regular salary and wages line item is up significantly to reflect the anticipated increase in minimum wage and additional staffing requirements for increase amenities and expanded supervisory area. The small tools and minor equipment line item reflects \$2000 for a defibrillator unit and life jackets. The capital line item includes \$5600 for the installation of an on- demand water heater to replace the 30 plus year old hot water heater.

Mandated Programs – Federal and State

- Yakima County Health District/Annual Inspections
- Safe Chemical Usage/Storage
- Applicable procedures for handling blood borne pathogens.
- Red Cross Lifeguard Certification.
- State Regulations regarding management of outdoor pool facilities.

Revenue Generated – Swimming Pool Revenues: \$ 25,500

Equipment and Vehicles Assigned - n/a

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Aquatics					
Regular Salaries - Admin.	5,750.50	5,900	5,900	6,170	6,170
Regular Salaries & Wages	25,361.73	35,000	30,660	51,300	51,300
Regular Sal & Wages -Maint.	1,652.75	4,200	2,500	4,800	4,800
Overtime	399.78	500	980	1,000	1,000
Longevity	222.54	230	230	240	240
Social Security	2,553.56	3,440	3,150	4,860	4,860
Retirement	803.50	1,080	1,080	1,370	1,370
Workman's Compensation	2,366.50	3,250	3,080	4,460	4,460
Medical/life Insurance	1,392.56	2,000	2,000	2,500	2,500
Uniforms & Clothing	291.97	350	390	500	500
Office & Operating Supplies	14,173.49	18,500	21,800	20,000	20,000
Small Tools & Minor Equipment	5,514.93	3,000	3,000	2,000	2,000
Professional Services	1,948.90	4,000	5,570	5,000	5,000
Advertising	31.60	150	110	200	200
Communications	283.54	300	300	320	320
Travel	0.00	200	100	200	200
Operating Rentals & Leases	573.08	600	820	600	600
Public Utility Services	8,723.52	11,500	10,000	11,500	11,500
Repairs & Maintenance	6,943.71	5,000	2,000	6,000	6,000
Miscellaneous	3,718.07	2,500	3,000	3,000	3,000
Total Operating Expenses	82,706.23	101,700	96,670	126,020	126,020
Capital Expenditures					
Machinery & Equipment	0.00	10,500	9,200	5,600	5,600
Total Capital Expenditures	0.00	10,500	9,200	5,600	5,600
Total Aquatics	82,706.23	112,200	105,870	131,620	131,620

FUND: CURRENT EXPENSE

PROGRAM: PARKS MAINTENANCE SERVICES

PROGRAM STATEMENT

Offer and maintain a quality parks system for the citizens of Grandview. Our goal is to enhance the overall beauty of our community.

Staffing Level

Public Works Maintenance Technicians	0.20
Part-time Seasonal Maintenance Employees	<u>0.80</u>
Total	1.00

Overview of Ongoing and Present Activities

- Maintain 65+ acres of park land
- Turf management including mowing, grooming and irrigation
- Manage and make repairs to irrigation systems as needed
- Conduct safety inspections throughout the park system
- Constant litter patrol of parks
- Conduct safety check on playground equipment, picnic tables, etc.
- Make timely repairs of park amenities as required
- Secure and prepare facilities for rentals and usage
- Maintain accurate records on inspections, inventory, vehicle maintenance, graffiti, equipment repairs, etc.
- Maintain/groom Museum, Library, Police and City Hall grounds
- Setup/cleanup for community events as needed
- Manage winterization program of park system
- Manage department budget
- Recruit and train staff and volunteers
- Supervise tree care program on an ongoing basis

Notable Changes in 2017 –

- Irrigation System for Dykstra Park (Phase 4)	\$10,000
- Playground Surfacing (chips)	\$ 7,000
- Country Park Irrigation Control Upgrades	<u>\$ 3,500</u>
Total	\$20,500

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned

1 – Ford Escape	3 – Full size truck	2 – 1 Ton Trucks
1 – Mixer	2 – Backhoes	3 – Tractors
1 – 4 Track	2 – Generators	
3 – Weed-eaters	4 – Mowers	
1 – Grass Sweeper		

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Parks Maintenance Services					
Regular Salaries & Wages	43,145.86	48,200	40,000	48,000	48,000
Regular Wages - Seasonal	189.98	250	200	250	250
Overtime	1,378.18	3,000	1,400	3,000	2,000
Longevity	2,530.98	2,000	2,000	2,760	2,760
Social Security	3,605.44	4,065	3,340	4,150	4,000
Retirement	4,718.49	5,935	4,870	6,040	5,900
Workman's Compensation	1,665.30	1,885	1,740	2,010	2,010
Medical/life Insurance	13,473.60	14,805	11,850	12,800	12,800
Unemployment Compensation	1,885.51	4,500	0	1,000	1,000
Uniforms & Clothing	1,463.70	1,500	1,200	1,500	1,500
Office & Operating Supplies	30,863.18	29,000	32,000	29,000	27,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	24,198.74	18,000	20,000	18,000	18,000
Advertising	6.76	400	30	400	400
Communications	1,229.77	1,100	1,000	1,200	1,200
Travel	14.07	750	600	800	800
Travel - Training	0.00	200	590	600	600
Operating Rentals & Leases	25,272.67	25,000	22,000	25,000	18,500
Public Utility Services	46,983.59	54,000	46,000	52,000	50,000
Repairs & Maintenance	19,932.93	17,000	10,000	16,000	16,000
Miscellaneous	239.29	1,000	1,000	1,200	1,200
Misc - Training	0.00	200	0	100	100
Total Operating Expenses	222,798.04	232,790	199,820	225,810	214,020
Capital Expenditures					
Improve. Other Than Buildings	0.00	43,700	22,000	27,000	17,000
Machinery & Equipment	0.00	0	0	3,500	3,500
Total Capital Expenditures	0.00	43,700	22,000	30,500	20,500
Total Parks Maintenance Services	222,798.04	276,490	221,820	256,310	234,520
Total Parks & Receptions	424,798.30	522,990	445,450	523,970	494,560

FUND: CURRENT EXPENSE

PROGRAM: R.E. POWELL MUSEUM

PROGRAM STATEMENT

The R.E. Powell Museum facility is open to the public upon tour arrangement with the Parks and Recreation Department. The facility has a variety of memorabilia that depicts the history of Grandview.

<u>Staffing Level</u>	Parks and Recreation Director	.025
	Part-Time Museum Staff	<u>.200</u>
	TOTAL	.225

Overview of Ongoing and Present Activities

- Manage day to day operation of museum facility.
- Conduct group tours.
- Provide historic information on artifacts and items to patrons.
- Maintain friendly and courteous atmosphere.
- Update inventory catalog as required/record all loaned and donated items.
- Manage Memorial Fund and donations
- Oversee ongoing maintenance and operation of facility.
- Attend Museum Board Meeting/distribute agendas and minutes.
- Recruitment and supervision of volunteers.
- Manage departmental budget.

Notable Changes in 2017 – In 2017 there are provisions to hire a part time caretaker for 8 hours per week. Under buildings within the museum capital fund, there are provisions to add a commercial gutter system at the back of the renovated facility for \$1,500. The facility renovation did not include a new roof. This budget includes the first allocation of \$5,000 for five years to install a new roof in 2021.

Mandated Programs – Federal and State - n/a

Revenue Generated - none

Equipment and Vehicles Assigned - n/a

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Museum					
Regular Salaries & Wages	2,093.46	9,470	9,470	2,060	2,060
Regular Wages - Part Time	0.00	500	500	4,580	4,580
Overtime	0.00	0	0	0	0
Longevity	74.17	80	80	80	80
Social Security	165.66	350	920	510	510
Retirement	216.12	230	1,070	240	240
Workman's Compensation	46.49	230	390	300	300
Medical/life Insurance	369.56	370	2,690	370	370
Office & Operating Supplies	86.85	1,500	1,000	1,500	1,500
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	0.00	1,500	1,200	1,400	1,400
Public Utility Services	1,731.51	7,500	7,300	3,500	3,500
Repairs & Maintenance	0.00	1,500	1,000	2,000	2,000
Miscellaneous	0.00	0	250	250	250
Total Operating Expenses	4,783.82	23,230	25,870	16,790	16,790
Capital Expenditures					
Buildings	0.00	0	0	6,500	6,500
Improve. Other Than Buildings	0.00	0	0	0	6,950
Total Capital Expenditures	0.00	0	0	6,500	13,450
Ending Fund Balance					
Ending Fund Bal. - Museum	0.00	2,320	2,320	2,320	2,330
Total Ending Fund Balance	0.00	2,320	2,320	2,320	2,330
Total Museum	4,783.82	25,550	28,190	25,610	32,570

FUND: CURRENT EXPENSE FUND

PROGRAM: COMMUNITY CENTER

PROGRAM STATEMENT

The Grandview Community Center continues to be an optimal facility to meet the leisure time needs of Grandview and beyond. The facility is available to the community for rentals.

Staffing Level - (See recreation and senior citizen services budgets)

Overview of Ongoing and Present Activities

- Manage departmental budget.
- Oversee ongoing maintenance and operation of facility.
- Perform troubleshooting duties as required.
- Coordinate maintenance with Public Works Department.

Notable Changes in 2017 – The professional service line item is increased by \$6,000 to add an additional day of custodial services. This is required due to increased usage of the facility. The improvements other than buildings capital line item includes \$1,500 to replace the old copy machine at the office site.

Mandated Programs – Federal and State

- Federal and State: meeting the needs of low to moderate income level patrons in terms of recreational, nutritional and social programming.
- Annual testing of fire control system, kitchen hood operation, security alarm system and monthly testing of exit lighting.

Revenue Generated – People for People utility reimbursement: \$4,800
Facilities Rental: \$2,500

Equipment and Vehicles Assigned – n/a

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Community Center					
Office & Operating Supplies	3,285.77	3,750	3,250	3,750	3,750
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	8,243.00	15,500	14,750	20,750	20,750
Advertising	0.00	0	0	0	0
Communications	3,958.45	4,250	4,250	4,000	4,000
Operating Rentals & Leases	0.00	0	0	0	0
Public Utility Services	12,688.55	14,750	14,000	14,750	14,250
Repairs & Maintenance	5,175.73	6,500	5,000	6,500	6,500
Total Operating Expenses	33,351.50	44,750	41,250	49,750	49,250
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements Other Than Buildings	0.00	0	0	2,700	1,500
Total Capital Expenditures	0.00	0	0	2,700	1,500
Total Community Center	33,351.50	44,750	41,250	52,450	50,750

FUND: CURRENT EXPENSE

PROGRAM: TRANSFERS OUT AND ENDING FUND BALANCE

PROGRAM STATEMENT

Occasionally there are operating transfers or equity transfers made from the Current Expense Fund. Often they are made in support of operations in other funds or the creation of a special revenue fund. Interfund loans (out) involving the Current Expense Fund would be noted and accounted for here.

Staffing Level – None

Overview of Ongoing and Present Activities

Notable Activities in 2017

- A \$150,000 transfer to the Street Fund is anticipated in 2017.
- A \$100,000 transfer to the Capital Improvement Fund is anticipated in 2017.

Mandated Programs – Federal and State - None

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Current Expense Fund					
Nonexpenditures					
Cntry Park Deposit Remitted	800.00	0	0	0	0
Community Center Deposit Remitted	2,300.00	0	0	0	0
Mvip, Cjr, Jis Fees Remitted	214,488.13	0	0	0	0
Gun Permit Fees Remitted	2,046.00	0	0	0	0
Wsp/fingerprints Remitted	1,530.25	0	0	0	0
State Tax on Utility Tax	44,880.55	40,000	40,000	40,000	40,000
Nsf Checks Remitted	3,907.05	0	0	0	0
Bldg Code Fee Remitted	522.00	0	0	0	0
Bail Pass Thru Remitted	54,020.63	0	0	0	0
Leasehold Tax Remitted	2,305.83	0	0	0	0
Forfeited Property 10% > State	0.00	0	0	0	0
Total Nonexpenditures	326,800.44	40,000	40,000	40,000	40,000
Transfers					
Transfer Out - Street Fund	270,000.00	176,600	176,600	200,000	150,000
Transfer Out - Cap. Improvment Fund	5,000.00	35,000	35,000	100,000	100,000
Transfer Out - Euclid/WCR Improvements	0.00	98,650	98,650	0	0
Total Transfers	275,000.00	310,250	310,250	300,000	250,000
Ending Fund Balance					
Ending Fund Balance - C.e.	1,862,190.71	995,170	1,473,705	41,920	743,540
Total Ending Fund Balance	1,862,190.71	995,170	1,473,705	41,920	743,540
Total Current Expense Fund	7,329,443.32	6,960,915	7,059,130	6,619,365	6,656,715

EMERGENCY MEDICAL SERVICES FUND

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Emergency Medical Services Fund					
Beginning Fund Balance - Reserved	55,000.00	65,000	65,000	75,000	75,000
Beginning Fund Balance	111,758.33	125,350	124,890	100,305	100,305
Total Beginning Cash Balance	166,758.33	190,350	189,890	175,305	175,305
Taxes					
Property Taxes-E.M.S.	120,105.52	120,000	120,000	123,000	123,000
Total Taxes	120,105.52	120,000	120,000	123,000	123,000
Intergovernmental Revenues					
Dept. of Health - E.M.S. Grant	1,341.00	1,200	1,290	1,200	1,200
Intergov. Charges-Fire Dist. #5	4,056.08	3,500	3,500	3,500	3,500
Intergov. Charges-P. Hospital	2,454.51	2,400	2,400	2,500	2,500
Total Intergovernmental Revenues	7,851.59	7,100	7,190	7,200	7,200
Miscellaneous Revenues					
Investment Interest	210.01	200	750	300	500
	210.01	200	750	300	500
Total Emergency Medical Services	294,925.45	317,650	317,830	305,805	306,005

FUND: EMERGENCY MEDICAL SERVICES

PROGRAM: EMERGENCY MEDICAL SERVICES

PROGRAM STATEMENT

The purpose of this program is to provide initial response Emergency Medical Care to the Residents and Visitors of the City of Grandview at the highest standard of care feasible at all times. Funds for this program are generated from a voter approved EMS tax levy. The formula is based on three factors; Population (from Census), EMS Calls (from Yakima County Fire District #5 Dispatch Center) and assessed valuation (from Yakima County Assessor's Office). Funds are available for the purchase of medical supplies and equipment, personnel training and supplies, personnel salaries and benefits, new vehicles, and other costs associated with providing Emergency Medical Services. Currently we are in the fourth year of a ten-year levy.

<u>Staffing Level</u>	Fire Captain	.25
	Firefighters / Volunteer	<u>24.60</u>
	Total	24.85

Overview of Ongoing and Present Activities

- Respond to all Emergency Medical calls with-in the City of Grandview.
- Continue receiving mandatory monthly medical training provided by Yakima County Department of Emergency Medical Services and the Washington State Department of Health
- Continue agreement with Yakima County Fire District #5 on the joint purchase of medical supplies and equipment and the sharing of purchase, maintenance and operating costs of Rescue 14.
- Interact with other health care providers in our area and assist them when requested.

Notable Changes in 2017

- Salaries and associated line items are increased to reflect changes made by the City Council in 2016.
- Pension and Disability Payment is increased to reflect an increased number of Volunteers on the department.
- Increase of \$0.79 per call dispatch fees as reflected in "Communications." Dispatch fees are split between Fire Suppression(25%) and EMS(75%).
- Increase of \$400 to Uniforms and Clothing to cover increases in turnout costs.

Mandated Programs – Federal, State and County

- Compliance with the Washington State Department of Health for training requirements, Washington State Department of Labor and Industries for Occupational Health and Safety Standards, Federal and State requirements for blood borne and airborne pathogen control, Federal HIPPA (Health Insurance Portability Privacy Act) standards on the release of patient's medical information, and Yakima County Medical Program Director.

<u>Revenue Generated</u>	EMS Tax	\$123,000
	Dept. of Health Grant	1,200
	Intergovernmental Charges	<u>6,000</u>
	Total	\$130,200

Equipment Assigned - 1997 Braun Heavy Rescue Truck (Rescue 14)
2009 Chevrolet Tahoe (Grandview 2)

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Emergency Medical Services Fund					
Regular Salaries & Wages	14,459.98	17,870	17,870	21,000	21,000
Volunteer Compensation	44,265.10	63,500	63,500	63,500	63,500
Overtime	3,094.18	3,900	4,200	5,500	5,500
Longevity	290.76	555	555	650	650
Social Security	1,518.96	1,710	1,710	2,400	2,400
Retirement	933.29	1,240	1,240	1,450	1,450
Pension & Disability Payments	1,035.00	1,900	2,400	2,400	2,400
Workman's Compensation	632.21	800	800	920	920
Medical/life Insurance	3,538.34	3,400	3,500	3,800	3,800
Uniforms & Clothing	5,427.43	10,300	10,300	10,700	10,700
Office & Operating Supplies	1,656.38	2,250	2,250	2,250	2,250
Fuel Consumed	245.68	1,000	600	1,000	1,000
Small Tools & Minor Equipment	1,575.33	2,000	2,000	2,000	2,000
Communications	18,500.74	21,000	21,000	21,800	21,800
Travel	446.45	1,000	1,000	1,000	1,000
Operating Rentals & Leases	6,300.00	6,300	6,600	6,600	6,600
Repairs & Maintenance	494.61	1,000	1,000	1,000	1,000
Miscellaneous	200.97	1,000	1,000	1,000	1,000
Miscellaneous - Training	420.00	1,000	1,000	1,000	1,000
Total Rescue And Emergency Aid	105,035.41	141,725	142,525	149,970	149,970
Capital Expenditures					
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	0	0	0	0
Ending Fund Balance					
Reserve - Capital Replacement	55,000.00	65,000	75,000	75,000	75,000
Ending Fund Balance - E.M.S.	134,890.04	110,925	100,305	80,835	81,035
Total Ending Fund Balance	189,890.04	175,925	175,305	155,835	156,035
Total E.M.S. Fund	294,925.45	317,650	317,830	305,805	306,005

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Yakima Cnty Law & Justice Tax Fund					
Beginning Fund Balance	154,352.22	132,825	132,775	139,625	139,625
Taxes					
Criminal Justice Tax - 3/10%	281,113.45	270,000	285,000	275,000	275,000
Total Taxes	281,113.45	270,000	285,000	275,000	275,000
Miscellaneous Revenues					
Investment Interest	200.14	150	500	300	300
Other Miscellaneous Revenue	0.00	0	1,550	0	0
Total Miscellaneous Revenue	200.14	150	2,050	300	300
Total Yakima Cnty Law & Justice Tax	435,665.81	402,975	419,825	414,925	414,925

FUND: CRIMINAL JUSTICE FUND

PROGRAM: CRIMINAL JUSTICE FUNDS

PROGRAM STATEMENT

The tax payers in the City of Grandview and Yakima County approved a 3/10ths of 1% Sales Tax Initiative in November 2004. It was renewed in 2010, and again in 2015, to make improvements to public safety and criminal justice services, and to hire county and city law enforcement officers. This initiative has a 6-year Sunset.

- Provide for more efficient coverage of patrol officers on the streets.
- Provide for two Patrol Officers
- Purchase needed equipment for the Police Department

Staffing Level

Patrol Officers 2.00

Overview of Ongoing and Present Activities

- Two patrol officer's salaries
- Police department capital items

Notable Changes in 2017 – purchase the following equipment

Mobile Car radios	\$13k
Lower Valley Repeater Project	\$6k
Crime Scene Investigations Equipment (Trailer supplies)	\$10k
Search and Rescue Equipment	\$6k
SWAT Vests (9 vests, 5 year expiration, \$3k each)	\$30k (Capital Replacement)
6 Portable Radios (New hires)	\$9k (Capital Replacement)
6 Pistols (New hires)	\$6k (Capital Replacement)

Mandated Programs – Federal and State - None

Revenue Generated - \$270,000 a year

Equipment Assigned –

MRAP Armored Vehicle

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Yakima County Law & Justice Tax Fund					
Regular Salaries & Wages	137,048.09	137,500	136,500	144,000	144,000
Overtime	33,061.52	26,000	29,000	30,000	30,000
Longevity	3,244.00	3,500	3,500	3,500	3,500
Social Security	13,178.22	12,800	12,800	14,000	14,000
Retirement	9,066.37	8,800	8,800	9,500	9,500
Workman's Compensation	3,771.03	3,700	3,700	4,500	4,500
Medical/life Insurance	52,442.11	36,900	36,900	39,000	39,000
Uniforms & Clothing	0.00	12,500	10,000	6,000	6,000
Office & Operating Supplies	2,897.12	3,000	3,000	3,000	3,000
Small Tools & Minor Equipment	1,079.00	1,000	1,000	1,500	1,500
Professional Services	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Miscellaneous - Training	998.66	2,000	2,000	4,000	4,000
Total Operating Expenses	256,786.12	247,700	247,200	259,000	259,000
Capital Expenditures					
Pistols	0.00	0	0	6,000	6,000
SWAT Equipment	0.00	0	0	0	0
Live View Camera	0.00	0	0	0	0
Vests	0.00	0	0	30,000	30,000
Headsets	0.00	0	0	0	0
Network Server Upgrade	0.00	5,000	5,000	0	0
Portable Radio	32,624.56	0	0	9,000	9,000
Radion Antennas	3,071.00	0	0	0	0
Radio Repeater	5,697.75	0	0	6,000	6,000
Base Station Radio	4,712.63	0	0	0	0
Radio Voter System	0.00	0	0	0	0
Mobile Car Radios	0.00	18,000	18,000	13,000	13,000
Crime Scene Investigations Equipment	0.00	10,000	10,000	10,000	10,000
Search and Rescue Equipment	0.00	0	0	0	6,000
Total Capital Expenditures	46,105.94	33,000	33,000	74,000	80,000
Ending Fund Balance					
Ending Fund Balance	132,773.75	122,275	139,625	81,925	75,925
Total Ending Fund Balance	132,773.75	122,275	139,625	81,925	75,925
Total Yak Cnty Law&Justice Tax Fund	435,665.81	402,975	419,825	414,925	414,925

STREET FUND

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Street Fund					
Beginning Fund Balance	133,148.48	217,340	216,670	453,765	453,765
Taxes					
Real & Personal Property Tax	0.00	0	500	0	0
Local Sales Tax	243,340.92	221,000	234,000	231,400	234,000
License Tab Fees	0.00	150,000	160,000	155,000	155,000
Total Taxes	243,340.92	371,000	394,500	386,400	389,000
Intergovernmental Revenues					
STP Grant - Bonnieview Road	1,730.70	0	0	0	0
STP Grant - OIE	16,696.02	8,650	3,460	6,055	6,055
TAP Grant - Forsell Rd Sidewalk Ext	258,219.13	0	0	0	0
TIB Grant - WCR Ash St. to Fir St.	0.00	406,500	346,500	0	0
TIB Grant - LED Streetlight Higgins	0.00	23,000	22,660	0	0
Multimodal Transportation	0.00	0	10,000	11,500	11,500
Motor Vehicle Fuel Tax	235,373.96	225,000	240,000	240,000	240,000
Total Intergovernmental Revenues	512,019.81	663,150	622,620	257,555	257,555
Miscellaneous Revenues					
Investment Interest	286.24	350	1,500	1,000	1,000
Contributions - Sidewalks	2,224.89	2,500	2,000	2,500	2,500
Contributions & Donations - St	0.00	0	3,500	0	0
Contributions - Wallace Way Striping	0.00	7,500	7,500	0	0
Special Item - City Assumption of TBD	0.00	120,880	120,880	0	0
Total Miscellaneous Revenues	2,511.13	131,230	135,380	3,500	3,500
Other Financing Sources					
Transfer from C.E. Fund	270,000.00	176,600	176,600	200,000	150,000
Total Other Financing Sources	270,000.00	176,600	176,600	200,000	150,000
Total Street Fund	1,161,020.34	1,559,320	1,545,770	1,301,220	1,253,820

FUND: STREET

PROGRAM: STREET

PROGRAM STATEMENT

This program is responsible for the repair and maintenance of approximately 46 miles of City streets. This program also maintains city sidewalks and storm drains. Other responsibilities within the Street program include snow and ice removal, street lighting, traffic control and the control of weeds, brush, and trees on City property and in City right-of-ways that create a safety problem. As of 2016, the Street Fund now includes the Transportation Benefit District which provides maintenance such as seal coats, grind and overlays and/or transportation related new construction.

Staffing Level

Public Works Director	0.150	City Clerk	0.050
City Treasurer	0.050	Assistant Public Works Director	0.050
Public Works Foreman	0.100	Public Works Maintenance Technician	1.000
Public Works Assistant	0.125	Seasonal Maintenance Technician	0.500
Accounting Clerk	0.050	Public Works Office Clerk	<u>0.025</u>
		Total FTE	2.100

Overview of Ongoing and Present Activities –

- Vegetation control of City right-of-ways
- Snow and ice control
- Pothole and seal-coat maintenance
- Street painting
- Maintenance of gravel roads and alleys

Notable Changes in 2017 –

- Speed Display Signs (West WCR)	\$ 8,000
- Beautification Projects Wine Country Road	\$20,000
- Sidewalk Repairs	<u>\$20,000</u>
Total	\$48,000

Mandated Programs – Federal and State

- All traffic control is in compliance with the Uniform Traffic Control Devices Manual.
- All road construction meets the Standard Specification for Road, Bridge, and Municipal Construction Manual.

Revenue Generated

- Fuel Taxes	\$230,000
- Sidewalk Contribution (donation)	<u>\$ 2,500</u>
Total	\$232,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape
1 – Road Grader
1 – Paint Striper
1 – Loader
1 – Forklift
1 – Backhoe
6 – Full size Pick-ups

1 – Ford Explorer
3 – Tractors
1 – 1 Ton Truck
3 – Weedeaters
2 – Flatbed Truck
2 – Riding Mowers
2 – Dump Trucks

1 – Generator
1 – Air Compressor
1 – Brush Hog
1 – Sweeper
1 – Sewer Rodder
1 – Water Truck

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Street Fund					
Roadway					
Regular Salaries & Wages	3,907.84	16,000	11,000	16,000	16,000
Overtime	1,348.00	1,600	1,600	900	900
Longevity	0.00	0	0	0	0
Social Security	388.54	1,290	910	1,290	1,290
Retirement	528.86	1,880	1,320	1,890	1,890
Workman's Compensation	174.39	590	440	630	630
Medical/life Insurance	1,651.25	1,900	2,360	2,550	2,550
Unemployment Compensation	0.00	100	100	100	100
Uniforms & Clothing	1,187.18	1,100	1,000	1,100	1,100
Office & Operating Supplies	12,302.74	12,000	10,000	12,000	12,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	16,796.65	29,000	25,000	26,000	22,000
Advertising	279.56	250	200	250	250
Communications	1,981.29	2,100	1,600	2,100	2,100
Travel	336.68	500	520	500	500
Operating Rentals & Leases	32,380.63	35,700	33,000	36,000	36,000
Repairs & Maintenance	5,099.85	5,000	2,000	5,000	5,000
Miscellaneous	1,481.57	2,000	2,000	2,300	2,300
Total Roadway	79,845.03	111,010	93,050	108,610	104,610
Capital Expenditures					
Improvements O/T Buildings	0.00	60,490	32,500	20,000	20,000
Machinery & Equipment	6,143.64	15,000	12,000	8,000	8,000
Total Capital Expenditures	6,143.64	75,490	44,500	28,000	28,000
Drainage					
Regular Salaries & Wages	850.98	5,000	2,000	5,000	5,000
Overtime	320.02	500	500	500	500
Longevity	0.00	0	0	0	0
Social Security	88.95	420	200	420	420
Retirement	121.16	610	300	610	610
Workman's Compensation	41.49	190	100	200	200
Medical/life Insurance	363.40	600	500	100	600
Office & Operating Supplies	339.87	800	100	800	800
Repairs & Maintenance	2,832.62	2,000	250	2,000	2,000
Total Drainage	4,958.49	10,120	3,950	9,630	10,130

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Street Fund					
Structures					
Regular Salaries & Wages	88.52	500	500	800	800
Overtime	101.07	0	0	0	0
Longevity	0.00	0	0	0	0
Social Security	14.25	40	40	60	60
Retirement	21.20	60	60	90	90
Workman's Compensation	6.97	20	20	30	30
Medical/life Insurance	16.88	350	340	370	370
Office & Operating Supplies	0.00	0	0	0	0
Professional Services	334.08	600	0	600	600
Repairs & Maintenance	0.00	0	0	500	500
Total Structures	582.97	1,570	960	2,450	2,450
Sidewalks					
Salaries & Wages	915.17	1,700	1,900	1,900	1,900
Overtime	0.00	200	200	0	0
Social Security	69.22	130	175	150	150
Retirement	95.62	190	250	210	210
Workmans Compensation	33.09	60	75	70	70
Medical/life Insurance	155.26	600	580	620	620
Office & Operating Supplies	0.00	3,500	3,500	3,500	3,500
Professional Services	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Repairs & Maintenance	1,348.75	3,560	3,500	2,000	2,000
Total Sidewalks	2,617.11	9,940	10,180	8,450	8,450
Capital Expenditures					
Improvements O/T Buildings	0.00	0	0	20,000	20,000
Total Capital Expenditures	0.00	0	0	20,000	20,000
Street Lighting					
Public Utility Services	149,995.82	160,000	148,000	160,000	160,000
Repairs & Maintenance	3,610.27	5,000	0	5,000	5,000
Total Street Lighting	153,606.09	165,000	148,000	165,000	165,000
Capital Expenditures					
Higgins Way Street Lighting	0.00	23,000	22,660	0	0
Total Capital Expenditures	0.00	23,000	22,660	0	0

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Street Fund					
Traffic Control Devices					
Regular Salaries & Wages	12,209.87	21,000	21,000	20,000	20,000
Overtime	572.72	900	900	500	500
Social Security	966.97	1,700	1,700	1,570	1,570
Retirement	1,250.57	2,440	2,420	2,290	2,290
Workman's Compensation	394.18	850	800	760	760
Medical/life Insurance	4,639.86	7,580	7,500	9,400	9,400
Uniforms & Clothing	0.00	400	100	400	400
Office & Operating Supplies	19,571.45	15,000	15,500	25,000	22,500
Professional Services	5,152.41	10,500	12,000	7,000	7,000
Travel	248.11	300	0	300	300
Operating Rentals & Leases	150.96	500	150	500	500
Repairs & Maintenance	8,598.51	4,000	3,550	8,000	8,000
Miscellaneous	505.00	600	0	600	600
Total Traffic Control Devices	54,260.61	65,770	65,620	76,320	73,820
Parking Facilities					
Miscellaneous	5.22	30	10	100	100
Snow And Ice Control					
Regular Salaries & Wages	4,727.40	7,000	7,000	10,000	10,000
Overtime	917.61	3,100	2,500	3,100	3,100
Social Security	428.32	770	730	1,000	1,000
Retirement	621.94	1,130	1,060	1,460	1,460
Workman's Compensation	158.38	350	350	490	490
Medical/life Insurance	2,439.95	1,700	2,590	2,800	2,800
Office & Operating Supplies	4,070.59	5,000	5,000	7,000	7,000
Repairs & Maintenance	2,924.32	1,500	1,630	2,000	2,000
Total Snow And Ice Control	16,288.51	20,550	20,860	27,850	27,850
Street Cleaning					
Regular Salaries & Wages	4,712.88	8,000	5,500	8,000	8,000
Overtime	299.71	500	800	600	600
Social Security	386.99	650	460	660	660
Retirement	513.67	950	670	960	960
Workman's Compensation	164.51	300	220	320	320
Medical/life Insurance	1,216.97	1,380	1,650	1,780	1,780
Uniforms & Clothing	0.00	500	100	500	500
Office & Operating Supplies	(84.00)	100	0	100	100
Operating Rentals & Leases	10,735.12	10,500	12,300	11,500	11,500
Public Utility Services	393.69	500	600	500	500
Total Street Cleaning	18,339.54	23,380	22,300	24,920	24,920

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Street Fund					
Roadside					
Regular Salaries & Wages	53,515.05	55,000	52,000	55,000	53,000
Overtime	2,802.97	3,300	3,300	3,000	3,000
Social Security	4,296.23	4,380	4,190	4,440	4,100
Retirement	5,487.40	6,410	6,130	6,480	6,200
Workman's Compensation	1,936.73	2,010	2,040	2,160	2,160
Medical/life Insurance	16,012.63	13,190	16,070	17,360	17,360
Uniforms & Clothing	0.00	600	400	600	600
Office & Operating Supplies	19,189.39	16,000	16,000	17,000	17,000
Small Tools & Minor Equipment	0.00	0	0	0	0
Repairs & Maintenance	3,844.54	3,500	4,000	3,500	3,500
Miscellaneous	143.51	700	400	700	700
Total Roadside	107,228.45	105,090	104,530	110,240	107,620
Maintenance Administration					
Regular Salaries & Wages	0.00	100	0	100	100
Wages - Supervision	15,491.87	15,200	16,000	22,000	22,000
Wages - Administration	17,207.63	20,500	21,000	27,000	27,000
Overtime	0.00	100	0	100	100
Longevity	0.00	0	0	0	0
Longevity	543.44	400	400	600	600
Longevity	524.12	600	550	700	700
Social Security	2,533.06	2,650	3,520	3,860	3,860
Retirement	3,424.92	4,130	5,140	5,650	5,650
Workman's Compensation	333.95	930	1,000	1,880	1,880
Medical/life Insurance	6,641.60	8,710	6,160	6,650	6,650
Supplies	0.00	500	0	500	500
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	85.39	200	100	200	200
Travel	0.00	0	0	0	0
Operating Rentals & Leases	0.00	0	0	0	0
Insurance	6,175.07	6,500	5,990	6,500	6,500
Repairs & Maintenance	0.00	0	0	0	0
Miscellaneous	0.00	500	0	500	500
Total Maintenance Administration	52,961.05	61,020	59,860	76,240	76,240

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Street Fund					
Street Construction					
OIE (Design)	19,301.76	10,000	4,000	7,000	7,000
East 4th Street - CDBG	153,910.00	6,500	2,200	0	0
Wine Country Rd. - Ash St. to Fir St.	0.00	406,500	346,500	0	0
Forsell Rd Sidewalk Ext	274,300.00	0	0	0	0
Total Streets Construction	447,511.76	423,000	352,700	7,000	7,000
Transportation Benefit District					
Regular Salaries & Wages	0.00	3,000	0	2,000	2,000
Social Security	0.00	230	0	150	150
Retirement	0.00	340	0	220	220
Workman's Compensation	0.00	110	0	70	70
Medical/life Insurance	0.00	230	0	230	230
Supplies	0.00	2,000	0	2,000	2,000
Professional Services	0.00	8,000	9,000	8,000	8,000
Repairs & Maintenance	0.00	69,500	69,500	100,000	100,000
300 Birch	0.00	17,000	16,950	0	0
Wine Country Rd. - Ash St. to Fir St.	0.00	45,500	39,500	0	0
Total Transportation Benefict District	0.00	145,910	134,950	112,670	112,670
Transfer Out to SIED Loan Euclid/WCR	0.00	7,875	7,875	0	10,500
Ending Fund Balance					
Ending Fund Balance	216,671.87	310,565	453,765	523,740	474,460
Total Ending Fund Balance	216,671.87	310,565	453,765	523,740	474,460
Total Street Fund	1,161,020.34	1,559,320	1,545,770	1,301,220	1,253,820

CEMETERY FUND

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Cemetery Fund					
Beginning Fund Balance	63,041.29	77,670	77,535	83,275	83,275
Taxes					
Local Sales Taxes	65,514.87	59,500	63,000	62,300	63,000
Total Taxes	65,514.87	59,500	63,000	62,300	63,000
Charges for Goods and Services					
Sale of Lots	19,557.00	18,000	20,000	18,000	18,000
Sale of Liners	19,935.00	18,000	17,000	18,000	18,000
Opening & Closing	34,844.19	25,000	34,000	25,000	25,000
Setting Markers	10,449.15	8,500	10,500	8,500	8,500
Total Charges for Goods and Services	84,785.34	69,500	81,500	69,500	69,500
Miscellaneous Revenues					
Investment Interest	8,622.28	8,500	8,500	8,500	8,500
Other Miscellaneous Revenue	1.00	50	0	50	50
Total Miscellaneous Revenues	8,623.28	8,550	8,500	8,550	8,550
Nonrevenues					
Sales Taxes Collected	1,725.02	0	0	0	0
Prepayment of Services	8,204.38	0	3,500	0	0
Total Nonrevenues	9,929.40	0	3,500	0	0
Total Cemetery Fund	231,894.18	215,220	234,035	223,625	224,325

FUND: CEMETERY

PROGRAM: CEMETERY SERVICES

PROGRAM STATEMENT

This program has the responsibility for the maintenance of the cemetery grounds and interments. It is also responsible for the proper setting of headstones and temporary markers.

Staffing Level

Public Works Director	.100
Public Works Foreman	.100
Public Works Assistant	.100
City Treasurer	.050
Accounting Clerk	.025
Public Works Maintenance Technician	<u>.800</u>
Total FTE	1.175

Overview of Ongoing and Present Activities

- Responsible for the irrigation and mowing maintenance of the eight-acres of cemetery grounds.
- Responsible for all new headstone settings.
- Responsible for opening/closing of funeral services.

Notable Changes in 2017 –

- Cemetery Expansion \$20,000

Mandated Programs – Federal and State

- Maintenance and Operations mandated by State Regulations

Revenue Generated

Sale of Lots	\$18,000
Sale of Liners	\$18,000
Opening & Closing	\$25,000
Headstone Setting	<u>\$ 8,500</u>
Total	\$69,500

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Full size truck
2 – 1 Ton Trucks	1 – Mixer
2 – Backhoes	2 – Tractors
3 – Weed eaters	4 – Mowers
1 – Grass Sweeper	1 – Mule

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Cemetery Fund					
Cemetery Services					
Regular Salaries & Wages	34,800.59	30,500	30,500	32,000	32,000
Wages - Supervision	5,939.07	6,950	7,500	6,900	6,900
Wages - Administration	9,698.26	11,200	10,000	11,000	11,000
Overtime	1,384.92	3,000	2,500	3,000	3,000
Longevity	229.95	410	410	400	400
Longevity	246.67	410	410	400	400
Social Security	3,950.25	4,450	4,450	4,110	4,110
Retirement	5,292.12	6,500	6,500	6,000	6,000
Workman's Compensation	1,377.88	1,840	1,840	2,000	2,000
Medical/life Insurance	13,552.44	15,050	15,050	11,490	11,490
Uniforms & Clothing	561.55	700	550	700	700
Office & Operating Supplies	13,797.55	10,000	11,000	10,000	10,000
Liners Purchased For Resale	7,579.20	6,000	7,000	7,000	7,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	23,196.09	22,500	25,000	21,000	21,000
Advertising	6.76	0	0	0	0
Niche Wall Engraving	95.00	500	200	500	500
Communications	744.64	800	650	800	800
Travel	27.98	100	50	100	100
Operating Rentals & Leases	13,317.74	12,500	11,500	12,500	12,500
Insurance	1,915.99	2,000	1,850	2,000	2,000
Public Utility Services	7,897.11	8,000	7,000	8,000	8,000
Repairs & Maintenance	6,621.68	6,000	6,000	6,500	6,500
Miscellaneous	398.75	1,000	800	1,000	1,000
Sales Taxes Remitted	1,725.02	0	0	0	0
Total Cemetery Services	154,357.21	150,910	150,760	147,900	147,900
Capital Expenditures					
Buildings	0.00	0	0	0	0
Improvements O/T Buildings	0.00	2,000	0	20,000	20,000
Machinery & Equipment	0.00	0	0	0	0
Total Capital Expenditures	0.00	2,000	0	20,000	20,000
Ending Fund Balance					
Ending Fund Balance	77,536.97	62,310	83,275	55,725	56,425
Total Ending Fund Balance	77,536.97	62,310	83,275	55,725	56,425
Total Cemetery Fund	231,894.18	215,220	234,035	223,625	224,325

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
SIED Loan - EWC Plaza Fund					
Beginning Fund Balance					
Beginning Fund Balance - Reserved	0.00	0	0	0	0
Beginning Fund Balance	0.00	0	0	0	0
Total Beginning Cash Balance	0.00	0	0	0	0
Non Revenues					
Loan Payment Rec - Grandview Lumber	0.00	0	0	0	57,500
Total Non Revenues	0.00	0	0	0	57,500
 Total SIED Loan - EWC Plaza Fund	 0.00	 0	 0	 0	 57,500

FUND: SIED LOAN – EWC PLAZA

PROGRAM: EWC PLAZA DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City will receive payment from Grandview Lumber and then make principal and interest payments of the same amount to Yakima County Infrastructure Fund for the next 10 years.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2017 – Project completed in 2016

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
SIED Loan - EWC Plaza Fund					
SIED Loan Principal	0.00	0	0	0	45,000
SIED Loan Interest	0.00	0	0	0	12,500
Ending Fund Balance	0.00	0	0	0	0
Total SIED Loan - EWC Plaza Fund	0.00	0	0	0	57,500

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
SIED Loan - Euclid/WCR Fund					
Beginning Fund Balance					
Beginning Fund Balance - Reserved	0.00	0	0	0	0
Beginning Fund Balance	0.00	0	0	0	0
Total Beginning Cash Balance	0.00	0	0	0	0
FruitSmart Contribution	0.00	12,800	12,800	0	12,800
Transfer In from Street Fund	0.00	7,875	7,875	0	10,500
Transfer In from Euclid/WCR Fund	0.00	2,625	2,625	0	0
Total Transfers In	0.00	10,500	10,500	0	10,500
Total SIED Loan - Euclid/WCR Fund	0.00	23,300	23,300	0	23,300

FUND: SIED LOAN – EUCLID/WCR IMPROVEMENTS

PROGRAM: EUCLID/WCR IMPROVEMENTS DEBT SERVICE

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for Euclid/Wine Country Road improvements. The project was constructed with a combination of City, Private and County Funds. This Fund is in place to satisfy the loan portion of the project. The City will be responsible for repayment of the loan over a period of ten years. For the first five years, the City will receive a contribution from FruitSmart Inc. to go towards the repayment of the loan.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2017 – Project completed in 2016

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
SIED Loan - Euclid/WCR Fund					
SIED Loan Principal	0.00	21,065	21,065	0	18,755
SIED Loan Interest	0.00	2,235	2,235	0	4,545
Ending Fund Balance	0.00	0	0	0	0
Total SIED Loan - Euclid/WCR Fund	0.00	23,300	23,300	0	23,300

CAPITAL IMPROVEMENT FUND

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Capital Improvements Fund					
Beginning Fund Balance					
Beginning Fund Balance - Reserved	121,110.00	0	121,110	0	0
Beginning Fund Balance	333,891.17	347,950	226,610	106,530	106,530
Total Beginning Cash Balance	455,001.17	347,950	347,720	106,530	106,530
Taxes					
Real Estate Excise Tax	112,990.16	70,000	75,000	75,000	75,000
Total Taxes	112,990.16	70,000	75,000	75,000	75,000
Miscellaneous Revenues					
Investment Interest	554.53	200	700	200	500
Contributions to New Museum Facility	3,000.00	0	0	0	0
Total Miscellaneous Revenues	3,554.53	200	700	200	500
Other Financing Sources					
Transfer In from Current Expense	5,000.00	35,000	35,000	100,000	100,000
Total Other Financing Sources	5,000.00	35,000	35,000	100,000	100,000
Total Capital Improvements Fund	576,545.86	453,150	458,420	281,730	282,030

FUND: CAPITAL IMPROVEMENTS

PROGRAM: CAPITAL IMPROVEMENTS

PROGRAM STATEMENT

The Capital Improvements Fund is required by RCW 82.46 when a municipality has chosen to impose the Real Estate Excise Tax. The purpose of the fund is to account for the Real Estate Excise Taxes collected at the time of sale of real property within the City. The use of the taxes is restricted to capital projects.

Staffing Level – None

Overview of Ongoing and Present Activities – None

Notable Changes in 2017

- Swimming Pool Construction & Design \$268,500

Mandated Programs – Federal and State

Authorized uses of these funds are for capital projects. Capital projects are public works projects of a local government that involve planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvements of the following: streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewers, parks,; recreational facilities, law enforcement facilities, fire protection facilities, trails, libraries, administrative and/or judicial facilities, and river and/or waterway flood control projects. These tax revenues can be used solely for financing capital projects specified in a capital facilities plan element of a comprehensive plan (RCW 36.70A.040) and housing relocation assistance under RCW 59.18.440 and 59.18.450.

Revenue Generated

Real Estate Excise Tax	\$75,000
Investment Interest	<u>\$ 500</u>
Total	\$75,500

Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Capital Improvement Fund					
Capital Expenditures					
Regular Salaries & Wages	4,629.68	5,000	0	0	5,000
Social Security	348.79	380	0	0	380
Retirement	475.97	560	0	0	560
Workman's Compensation	143.20	200	0	0	200
Medical/life Insurance	638.30	1,550	0	0	1,550
Heatpump - City Hall	6,797.70	0	0	0	0
Tile Restoration - City Hall	19,681.10	0	0	0	0
Architecture Study for PD	0.00	0	0	0	0
Museum Construction	110,490.32	252,310	251,390	0	0
Museum Design	14,529.80	7,000	6,500	0	0
Community Center Courtyard	0.00	3,000	0	0	0
Pool - Westside Parking Lot	1,605.70	0	0	0	0
Park Restrooms	30,965.00	0	0	0	0
Bath House Renovations	36,021.50	0	0	0	0
Swimming Pool Construction	0.00	116,500	35,000	171,000	252,500
Swimming Pool Design	0.00	55,500	55,500	16,000	16,000
Total Capital Expenditures	226,327.06	442,000	348,390	187,000	276,190
Roadside Development					
Trees	2,500.00	3,500	3,500	3,500	3,500
Total Roadside Development	2,500.00	3,500	3,500	3,500	3,500
Ending Cash Balance					
Ending Fund Balance - Reserved	121,110.00	0	0	0	0
Ending Fund Balance	226,608.80	7,650	106,530	91,230	2,340
Total Ending Cash Balance	347,718.80	7,650	106,530	91,230	2,340
Total Capital Improvements Fund	576,545.86	453,150	458,420	281,730	282,030

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
CDBG - East 4th Street					
Beginning Fund Balance	0.00	3,600	3,505	0	0
Intergovernmental Revenues					
CDBG - East 4th Street	712,500.00	37,500	37,500	0	0
Total Intergovernmental Revenues	712,500.00	37,500	37,500	0	0
Miscellaneous Revenues					
Investment Interest	0.00	0	0	0	0
Total Miscellaneous Revenues	0.00	0	0	0	0
Total CDBG Fund	712,500.00	41,100	41,005	0	0

FUND: COMMUNITY DEVELOPMENT BLOCK GRANT

PROGRAM: E. 4th Street

PROGRAM STATEMENT

The City of Grandview was awarded a \$750,000 CDBG General Purpose Grant for 2015 to construct street and sewer improvements in the East Fourth Street neighborhood. The project resulted in neighborhood improvements to the city sewer, water and transportation systems along East Fourth Street, from Ash to Elm Streets. Major project components included replacement of approximately 40 linear feet of water main, including valves, fittings and public water services; replacement of approximately 400 linear feet of sewer main and six public sewer connections; and reconstruction of existing roadway including new curb, gutter, sidewalks, storm drainage and street lighting. Total project costs were estimated at \$1,018,080 with funding from the city of \$268,080.

The project provided a citywide area benefit consisting of approximately 10,862 persons with 80.7 percent having low- and moderate-incomes based on a 2006 income survey, or 67.2 percent based on HUD's 2010 Census data.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2017 – Project completed in 2015

Mandated Programs – Federal and State

Revenue Generated

C.D.B.G. Funds	\$0
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Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
CDBG - East 4th Street					
Capital Expenditures					
E. 4th - Projection Administration	19,750.00	5,250	5,250	0	0
E. 4th - Environmental Review	10,000.00	0	0	0	0
E. 4th - Engineering Fees	55,480.00	0	0	0	0
E. 4th - Sewer Improvements	18,096.70	25	25	0	0
E. 4th - Street/Sidewalk Improvements	605,667.37	35,700	35,730	0	0
Total Capital Expenditures	708,994.07	40,975	41,005	0	0
Ending Fund Balance					
Ending Fund Balance	3,505.93	125	0	0	0
Total Ending Fund Balance	3,505.93	125	0	0	0
Total CDBG Fund	712,500.00	41,100	41,005	0	0

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
EWC Plaza Fund					
Beginning Fund Balance	0.00	15,250	14,835	0	0
Intergovernmental Revenues					
Yakima Co. SIED Grant	498,850.00	0	0	0	0
Total Intergovernmental Revenues	498,850.00	0	0	0	0
Miscellaneous Revenues					
Investment Interest	280.03	0	0	0	0
Total Miscellaneous Revenues	280.03	0	0	0	0
Other Financing Sources					
Yakima Co. SIED Loan	498,850.00	0	0	0	0
Total Other Financing Sources	498,850.00	0	0	0	0
 Total EWC Plaza Fund	 997,980.03	 15,250	 14,835	 0	 0

FUND: EWC PLAZA – SIED LOAN AND GRANT

PROGRAM: EWC PLAZA

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for East Wine Country Plaza infrastructure improvements. The project constructs water, sewer, irrigation and new roadway south of Wine Country Road between Fir Street and the SVID canal. The project also completes roadway improvements along the south side of Wine Country Road.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2017 – Project completed in 2016

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
EWC Plaza - SIED Loan					
Capital Expenditures					
EWC Water Improvements	177,308.59	0	0	0	0
EWC Sewer Improvements	101,433.20	0	0	0	0
EWC Irrigation Improvements	15,333.40	0	0	0	0
EWC Roadway Improvements	689,070.90	4,985	4,570	0	0
Total Capital Expenditures	983,146.09	4,985	4,570	0	0
Transfer Out - Irrigation Fund	0.00	10,265	10,265	0	0
Ending Net Cash And Investments					
Ending Fund Balance	14,833.94	0	0	0	0
Total Ending Net Cash And Investments	14,833.94	0	0	0	0
Total EWC Plaza Fund	997,980.03	15,250	14,835	0	0

EUCLID/WCR IMPROVEMENTS FUND

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Euclid/WCR Improvements Fund					
Beginning Fund Balance	0.00	0	0	0	0
Intergovernmental Revenues					
Yakima Co. SIED Grant	0.00	207,300	207,300	0	0
Total Intergovernmental Revenues	0.00	207,300	207,300	0	0
Miscellaneous Revenues					
Investment Interest	0.00	500	500	0	0
Port of Grandview Contribution	0.00	5,000	5,000	0	0
Other Miscellaneous Revenue	0.00	2,125	2,125	0	0
Total Miscellaneous Revenues	0.00	7,625	7,625	0	0
Other Financing Sources					
Yakima Co. SIED Loan	0.00	207,300	207,300	0	0
Transfer In from Current Expense	0.00	98,650	98,650	0	0
Total Other Financing Sources	0.00	305,950	305,950	0	0
 Total Euclid/WCR Fund	 0.00	 520,875	 520,875	 0	 0

FUND: EUCLID/WCR IMPROVEMENTS

PROGRAM: EUCLID/WCR IMPROVEMENTS – SIED LOAN & GRANT

PROGRAM STATEMENT

The City of Grandview and Yakima County entered into a Supporting Investments in Economic Diversification (SIED) contract for Euclid/Wine Country Road improvements. The project will improve the intersection by removing a section of the existing island at the intersection to accommodate the turning radius of large trucks heading northwest on Wine Country Road and turning south onto Euclid Road. This project will also widen the very narrow Forsell Road from Wallace Way to Euclid Road. It will further accommodate the expansion of FruitSmart Inc.'s facilities and improve access to Smucker's as well as the Port of Grandview's Wallace Way Business Park site.

Staffing Level – None budgeted

Overview of Ongoing and Present Activities – None

Notable Changes in 2017 – Project completed in 2016

Mandated Programs – Federal and State

Revenue Generated - None

Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Euclid/WCR Improvements					
Capital Expenditures					
Euclid/WCR Rd Intersection	0.00	498,100	498,100	0	0
Wallace Way Resurfacing	0.00	8,400	8,400	0	0
Forsell Sidewalk Repairs	0.00	11,750	11,750	0	0
Total Capital Expenditures	0.00	518,250	518,250	0	0
Transfer Out - SIED Loan Euclid/WCR	0.00	2,625	2,625	0	0
Ending Net Cash And Investments					
Ending Fund Balance	0.00	0	0	0	0
Total Ending Net Cash And Investments	0.00	0	0	0	0
Total EWC Plaza Fund	0.00	520,875	520,875	0	0

WATER/SEWER FUND

The City of Grandview operates a Combined Water/Sewer Fund. Within the fund there are three identified operating departments. Those departments are:

- Water Pumping, Treatment and Delivery see page 137
- Wastewater Collection see page 139
- Wastewater Treatment see page 141

As a combined utility fund the revenues from Water and Sewer departments are pledged to the utilities' debt service liabilities, see page 144. To satisfy conditions of a recent USDA loan the City has pledged to separate the current combined fund to independent Water Fund and Wastewater Fund by the year 2020.

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Water/Sewer Fund					
Beginning Fund Balance	4,349,393.45	5,591,670	5,590,955	6,198,005	6,198,005
Taxes					
City Utility Taxes - Water	516,797.95	510,000	475,000	500,000	500,000
City Utility Taxes - Sewer	298,326.62	290,000	260,000	280,000	280,000
Total Taxes	815,124.57	800,000	735,000	780,000	780,000
Charges for Goods and Services					
Sale of Pipe, etc.	12.00	5	0	5	5
Water Receipts	1,844,348.18	1,805,000	1,700,000	1,800,000	1,800,000
Sewer Receipts	3,064,717.46	3,075,000	2,700,000	2,900,000	2,900,000
Total Charges for Goods and Services	4,909,077.64	4,880,005	4,400,000	4,700,005	4,700,005
Miscellaneous Revenues					
Investment Interest	19,485.00	21,000	21,000	21,000	21,000
Rents & Leases	3,954.00	2,000	2,000	2,000	2,000
Lease - AT&T - Tower Park Res.	0.00	345	0	0	0
Lease - Verizon - Tower Park Res.	3,575.00	3,900	3,900	3,900	3,900
Miscellaneous Revenues	0.18	5	10,080	100	100
Total Miscellaneous Revenues	27,014.18	27,250	36,980	27,000	27,000
Capital Contributions					
Water Service Connections	10,656.00	10,000	5,500	8,000	8,000
Water Service - Capital Recovery	770.00	1,000	1,000	800	800
Sewer Service Connections	2,800.00	6,000	3,500	4,200	4,200
Total Capital Contributions	14,226.00	17,000	10,000	13,000	13,000
Nonrevenues					
Hydrant Rental Deposit	900.00	0	0	0	0
Total Nonrevenues	900.00	0	0	0	0
Other Financing Sources					
DWSRF Loan - OIE Water Improv	47,402.00	813,830	813,830	0	0
WWPF W/S Rev Bond 2015A	1,967,400.00	0	0	0	0
WWPF W/S Rev Bond 2015B	393,100.00	0	0	0	0
WWPF W/S Rev Bond 2015C	545,500.00	0	0	0	0
WWPF W/S Rev Bond 2015D	350,422.17	0	0	0	0
Total Other Financing Sources	3,303,824.17	813,830	813,830	0	0
Total Water/Sewer Fund	13,419,560.01	12,129,755	11,586,765	11,718,010	11,718,010

FUND: WATER/SEWER

PROGRAM: WATER PUMPING, TREATMENT & DELIVERY

PROGRAM STATEMENT

The primary function of this program is the maintenance of the domestic water system. Presently the water system has eight active wells pumping approximately 6,000,000 gallons of water per day. The water system serves approximately 2,500 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.30	Public Works Foreman	0.80
Public Works Assistant	0.25	Public Works Maintenance Technician	3.50
Public Works Office Clerk	0.25	City Clerk	0.05
City Treasurer	0.15	Utility Billing Clerk	0.30
Deputy City Clerk/Treasurer	0.20	Accounting Clerk	<u>0.10</u>
Assistant Public Works Director	0.40	Total FTE	<u>6.30</u>

Overview of Ongoing and Present Activities

- Water meter reading, installation and repairs.
- Operation and maintenance of the wells and pumping stations.
- Fire hydrant flushing and repairs.
- Cross-connection control program.
- Water main flushing repairs.

Notable Changes in 2017 –

- SCADA Well Computer up-grades	\$24,000
- Willoughby Property - Irrigation System	\$10,000
- Asahel Curtis Well (S17) Rehab	<u>\$35,000</u>
Total	\$69,000

Mandated Programs – Federal and State

- All of the water activities are mandated by state and federal requirements.

Revenue Generated

- Water receipts	\$1,800,000
- Water service connections	\$ 8,000
- Water Capital Recovery	<u>\$ 800</u>
Total	\$1,808,800

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – Flatbed	4 – Generators
2 – Air Compressors	2 – Dump Trucks	3 – K-saws
1 – Tractor	1 – 1 Ton Flatbed	1 – Pressure Washer
1 – Concrete Mixer	1 – 1 Ton Truck	2 – Trach Pumps
6 – Full size Pick-ups	1 – Forklift	2 – Backhoes
1 – Sweeper	1 – Mower	

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Water/Sewer Fund					
Water					
Regular Salaries & Wages	123,721.18	180,000	120,000	180,000	180,000
Wages - Supervision	70,480.32	80,000	75,000	85,000	85,000
Wages - Administration	67,146.56	76,500	70,000	80,000	80,000
Overtime	5,256.79	10,000	11,000	12,000	12,000
Longevity	438.01	800	490	800	800
Longevity	4,033.25	4,700	4,700	4,800	4,800
Social Security	20,459.77	26,920	21,360	27,740	27,740
Retirement	27,538.03	39,350	31,210	40,540	40,540
Workman's Compensation	6,014.54	9,270	6,190	8,030	8,030
Medical/life Insurance	69,168.01	74,110	68,620	74,110	74,110
Uniforms & Clothing	1,591.61	2,000	1,600	2,000	2,000
Office & Operating Supplies	71,985.94	73,900	73,000	90,000	90,000
Small Tools & Minor Equipment	0.00	1,000	1,000	1,000	1,000
Professional Services	89,054.94	60,000	40,000	60,000	60,000
Advertising	31.60	1,000	250	1,000	1,000
Communications	9,973.38	10,000	9,600	11,000	11,000
Travel	293.94	1,500	300	1,500	1,500
Operating Rentals & Leases	36,001.95	45,000	34,000	45,000	45,000
Insurance	17,050.64	18,000	16,540	18,000	18,000
Public Utility Services	200,307.23	195,000	195,000	220,000	220,000
Repairs & Maintenance	33,360.01	50,000	28,000	5,000	50,000
Miscellaneous	4,213.65	12,000	7,500	12,000	12,000
Misc - State Taxes	95,088.06	90,000	85,000	90,000	90,000
Misc - City Taxes	468,372.75	470,000	455,000	450,000	455,000
Misc - Permits	4,170.40	6,000	4,170	6,000	6,000
Total Operating Expenses	1,425,752.56	1,537,050	1,359,530	1,525,520	1,575,520
Water Meters	0.00	0	0	10,000	10,000
Insulated Pole Building	0.00	20,000	20,000	0	0
SCADA Well Computer Upgrades	30,143.53	50,000	26,000	24,000	24,000
Ashel Curtis Well (S17) Rehab	0.00	155,000	120,000	35,000	35,000
Machinery & Equipment	0.00	1,100	1,000	0	0
East 4th Street - CDBG	39,532.80	0	0	0	0
300 Birch	112,526.09	3,000	2,570	0	0
OIE Water Main - (Design)	47,402.00	14,385	15,500	14,390	0
OIE Water Main - (Construction)	0.00	932,015	875,000	0	0
Willoughby Property - Irrigation System	9,171.50	10,000	0	20,000	20,000
Total Capital Expenditures	238,775.92	1,185,500	1,060,070	103,390	89,000
Total Water	1,664,528.48	2,722,550	2,419,600	1,628,910	1,664,520

FUND: WATER/SEWER

PROGRAM: WASTEWATER COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the sewer collection system. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.250
Public Works Assistant	0.125	Public Works Foreman	0.400
Public Works Office Clerk	0.125	Public Works Maintenance Technician	1.500
City Clerk	0.025	City Treasurer	0.075
Utility Billing Clerk	0.150	Deputy City Clerk/Treasurer	<u>0.200</u>
Accounting Clerk	0.100	Total FTE	3.100

Overview of Ongoing and Present Activities

- Operations and maintenance of the collection system.
- Operations and maintenance of our lift stations.
- Respond to emergency situation involving the collection system.
- Inspection of new sewer line connections.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated –

- Sewer service connections	\$ 4,200
- Sewer Receipts	\$2,900,000
- Sale of Pipe	<u>\$ 5</u>
Total	\$2,904,205

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Water/Sewer Fund					
Sewer Collection					
Regular Salaries & Wages	37,628.53	46,000	42,000	46,000	46,000
Wages - Supervision	41,823.87	53,000	52,000	55,000	55,000
Wages - Administration	41,276.42	52,000	52,000	55,000	55,000
Overtime	2,837.27	6,000	5,000	6,000	6,000
Longevity	1,610.99	1,950	1,010	2,010	2,010
Longevity	1,337.44	1,700	1,960	2,000	2,000
Longevity	1,107.52	1,230	1,330	1,360	1,360
Social Security	9,644.79	12,300	11,770	12,800	12,800
Retirement	13,026.60	18,090	17,190	18,710	18,710
Workman's Compensation	2,422.66	4,240	3,410	3,720	3,720
Medical/life Insurance	31,856.37	32,520	32,000	34,560	34,560
Uniforms & Clothing	1,650.04	2,000	1,500	2,000	2,000
Office & Operating Supplies	19,672.97	23,900	23,900	25,000	25,000
Small Tools & Minor Equipment	0.00	2,000	0	2,000	2,000
Professional Services	7,148.87	15,000	3,000	15,000	15,000
Advertising	391.56	500	0	500	500
Communications	9,078.97	9,500	9,200	9,500	9,500
Travel	121.30	500	300	500	500
Operating Rentals & Leases	46,775.73	50,000	41,000	50,000	50,000
Insurance	97,226.65	100,000	93,820	100,000	100,000
Public Utility Services	17,402.15	30,000	17,000	30,000	25,000
Repairs & Maintenance	31,897.86	50,000	18,000	50,000	50,000
Miscellaneous	643.65	2,000	850	2,000	2,000
Misc - State Taxes	73,009.84	75,000	65,000	75,000	75,000
Misc - City Taxes	188,830.56	195,000	175,000	175,000	175,000
Total Sewer Collection	678,422.61	784,430	668,240	773,660	768,660
Insulated Pole Building	0.00	20,000	20,000	0	0
East 4th Street - CDBG	22,289.33	4,000	3,860	0	0
Machinery & Equipment	0.00	1,100	1,000	0	0
Total Capital Expenditures	22,289.33	25,100	24,860	0	0
Total Sewer Collection	700,711.94	809,530	693,100	773,660	768,660

FUND: WATER/SEWER

PROGRAM: WASTEWATER TREATMENT SERVICES

PROGRAM STATEMENT

This program is responsible for the construction, repair and maintenance of the wastewater treatment plant. The sewer system serves approximately 2,400 residential and commercial accounts and 25 industrial accounts.

Staffing Level

Public Works Director	0.150	Assistant Public Works Director	0.100
Public Works Assistant	0.250	Public Works Maintenance Technician	5.000
Public Works Office Clerk	0.125	Wastewater Superintendent	1.000
City Treasurer	0.075	City Clerk	<u>0.025</u>
Utility Billing Clerk	0.150	Total FTE	6.950
Accounting Clerk	0.075		

Overview of Ongoing and Present Activities

Operations and Maintenance of the wastewater treatment facility

Notable Changes in 2017 –

- Machinery & Equipment (Lift Pump Rail System) \$20,000

Mandated Programs – Federal and State

All operations are regulated by DOE, EPA, and the Health Department.

Revenue Generated – see Collection services.

Equipment and Vehicles Assigned – All equipment and vehicles are shared within the Public Works Department.

1 – Ford Explorer	2 – Air Compressor
1 – Road Grader	1 – Sewer Rodder
6 – Full size Pick-ups	2 – Forklift
2 – Dump Trucks	1 – Water Truck
1 – Loader	2 – Backhoes
1 – Pressure Washer	3 – Generators

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Water/Sewer Fund					
Sewer Treatment					
Regular Salaries & Wages	236,392.18	250,000	242,000	256,000	256,000
Wages - Supervision	91,566.18	102,500	103,000	105,000	105,000
Wages - Administration	36,109.03	44,600	45,000	48,500	48,500
Overtime	8,868.41	9,000	8,500	9,500	9,500
Overtime - Supervision	6,695.60	8,000	7,000	8,000	8,000
Overtime - Administration	0.00	500	0	500	500
Longevity	5,092.05	6,000	5,620	6,000	6,000
Longevity - Supervision	3,430.93	4,040	4,310	4,400	4,400
Longevity - Administration	1,018.95	1,260	1,220	1,240	1,240
Social Security	19,177.78	20,270	19,590	20,770	20,770
Social Security - Supervision	7,750.90	8,740	8,740	8,980	8,980
Social Security - Admin.	2,767.38	3,460	3,690	3,840	3,840
Retirement	25,680.78	29,630	28,630	30,350	30,350
Retirement - Supervision	10,103.01	12,770	12,780	13,130	13,130
Retirement - Administration	3,785.70	5,060	5,390	5,620	5,620
Workman's Compensation	7,799.49	9,290	8,930	9,260	9,260
Workman's Compensation-Superv.	2,147.53	2,290	2,270	2,330	2,330
Workman's Compensation - Admin	149.52	1,380	1,430	1,490	1,490
Medical/life Insurance	71,275.60	74,450	73,940	79,850	79,850
Medical/life Insurance -Super	16,964.12	18,520	16,880	18,230	18,230
Medical/life Insurance-Admin.	9,662.58	10,650	9,450	10,210	10,210
Unemployment Compensation	(1,185.32)	0	0	0	0
Uniforms & Clothing	3,479.12	3,600	2,800	3,600	3,600
Office & Operating Supplies	119,129.55	123,900	120,000	123,000	123,000
Small Tools & Minor Equipment	0.00	2,500	0	2,500	2,500
Professional Services	39,011.59	70,000	30,000	70,000	70,000
Advertising	0.00	1,000	250	1,000	1,000
Communications	9,866.27	10,000	9,600	10,000	10,000
Travel	604.03	1,000	400	1,000	1,000
Operating Rentals & Leases	8,941.68	25,000	8,500	15,000	15,000
Insurance	0.00	500	0	500	500
Public Utility Services	292,493.32	325,000	300,000	325,000	325,000
Repairs & Maintenance	65,746.97	50,000	70,000	50,000	50,000
Miscellaneous	5,050.56	15,000	10,000	15,000	15,000
Misc - Permits	12,353.04	15,000	13,000	15,000	15,000
Misc. - BioSolids Disposal	0.00	90,000	40,000	90,000	90,000
Total Utilities and Environment	1,121,928.53	1,354,910	1,212,920	1,364,800	1,364,800

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Capital Expenditures					
WWTP Pumping Facilities Improvements	9,500.00	0	0	0	0
Machinery And Equipment	8,316.55	45,100	40,000	20,000	20,000
Total Capital Expenditures	17,816.55	45,100	40,000	20,000	20,000
Total Sewer Treatment	1,139,745.08	1,400,010	1,252,920	1,384,800	1,384,800
Total Sewer Collection & Treatment	1,840,457.02	2,209,540	1,946,020	2,158,460	2,153,460

FUND: WATER/SEWER REVENUE

PROGRAM: WATER/SEWER DEBT SERVICE & OPERATING TRANSFERS

PROGRAM STATEMENT

This program represents the numerous loans entered into by the Water/Sewer Fund to finance capital improvements to the Water and Sewer systems. In addition to the loans within the revenue fund there are transfers out to the Water/Sewer Revenue Bond Redemption funds to meet those debt service requirements. One operating transfer from the Water/Sewer Fund is to the Current Expense Fund. This transfer represents the calculated cost of General Management, Human Resources and City Hall Facilities support of the utility.

Staffing Level – None

Overview of Ongoing and Present Activities

Following are the outstanding loans with their respective years of origin and maturity.

- Public Works Trust Fund Loan – Well Rehab Project
 - 1999 – 2019
- Public Works Board, Drinking Water State Revolving Fund Loan – Well Rehab
 - 2004 – 2023
- Yakima County S.I.E.D. Loan – Downtown Water Service Improvements
 - 2009 – 2019
- U.S.D.A. Note – Water System Improvements
 - 2009 – 2049
- U.S.D.A. Loan – Waste Water System Improvements
 - 2016 - 2056

Notable Changes in 2017 – The 1996 Public Works Trust Fund Loan - Water Treatment Plant Improvements was paid off in 2016 reducing annual Water/Sewer Fund debt obligations by \$240,000.

Mandated Programs – Federal and State

Terms of the multiple loan contracts.

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Water/Sewer Fund					
Long Term Debt & Transfers Out					
Principal					
Princ. Pwtf Loan Well Rehab	27,137.14	27,140	27,140	27,140	27,140
Principal Dwsrf Well Rehab	140,017.09	140,020	140,020	140,020	140,020
USDA Note-'09 & '10 Water Imp	6,771.32	7,000	7,000	7,240	7,240
Principal P/W TF Loan '96 Wwtp	237,505.27	237,510	237,510	0	0
Yakima Cnty-Sied Loan-Downtown	25,262.64	25,880	25,880	26,515	26,515
USDA Loan - '13 & '14 WWTP	0.00	47,000	46,475	47,000	47,000
WWPF Interim Financing Principal	3,256,422.17	0	0	0	0
Total Principal	3,693,115.63	484,550	484,025	247,915	247,915
Interest					
Interest P/W TF Loan '96 Wwtp	4,354.26	2,380	2,380	0	0
Int. Pwtf Loan Well Rehab	1,243.79	1,090	1,090	815	815
Interest Dwsrf Well Rehab	12,601.54	11,210	11,210	9,805	9,805
Yakima Cnty-Sied Loan-Downtown	3,236.16	2,620	2,620	1,990	1,990
USDA Note-'09 & '10 Water Imp	14,828.68	14,605	14,605	14,365	14,365
USDA Loan - '13 & '14 WWTP	0.00	90,000	87,210	90,000	90,000
WWPF Interim Financing Interest	65,341.58	0	0	0	0
Total Interest	101,606.01	121,905	119,115	116,975	116,975
Transfers Out					
Operating Transfer-Out C.E.	0.00	0	0	0	0
Operating Transfer-Out Bond Red.	528,000.00	420,000	420,000	420,000	420,000
Total Transfers Out	528,000.00	420,000	420,000	420,000	420,000
Nonexpenditures					
Hydrant Rental Deposit Return	900.00	0	0	0	0
Sales Taxes Remitted	0.00	0	0	0	0
Leasehold Tax Remitted	0.00	0	0	0	0
Total Nonexpenditures	900.00	0	0	0	0
Ending Fund Balance					
USDA Loan WW Loan Reserve	0.00	32,800	32,800	41,000	41,000
USDA Loan Short-Lived Assets Reserve	0.00	29,400	29,400	36,750	36,750
USDA Loan WW O & M	0.00	415,050	415,050	415,050	415,050
Ending Fund Balance	5,590,952.87	5,693,960	5,720,755	6,652,950	6,622,340
Total Water/Sewer Fund	13,419,560.01	12,129,755	11,586,765	11,718,010	11,718,010

IRRIGATION FUND

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Irrigation Fund					
Beginning Fund Balance	252,014.04	247,395	247,235	221,050	221,050
Charges for Goods and Services					
Irrigation Water Receipts	446,197.35	445,000	450,000	450,000	455,000
Total Charges for Goods and Services	446,197.35	445,000	450,000	450,000	455,000
Miscellaneous Revenues					
Investment Interest	251.74	200	700	300	500
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	251.74	200	700	300	500
Transfer In from EWC Plaza Fund	0.00	10,265	10,265	0	0
Total Irrigation Fund	698,463.13	702,860	708,200	671,350	676,550

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Irrigation					
Regular Salaries & Wages	19,892.15	26,000	18,000	24,000	24,000
Wages - Supervision	22,718.31	24,500	24,000	25,000	25,000
Wages - Administration	28,894.48	31,000	31,000	35,000	35,000
Overtime	2,484.14	4,000	4,000	2,400	2,400
Longevity	710.48	850	850	860	860
Longevity	765.25	860	860	870	870
Social Security	5,710.36	6,595	5,870	6,740	6,740
Retirement	7,625.14	9,750	8,580	9,850	9,850
Workman's Compensation	1,393.75	2,270	1,700	1,950	1,950
Medical/life Insurance	19,033.86	25,350	19,400	20,950	20,950
Uniforms And Clothing	605.44	700	600	700	700
Office & Operating Supplies	10,736.76	9,500	7,500	9,500	9,500
Water Purchased For Resale	249,051.72	264,600	262,000	278,000	278,000
Small Tools & Minor Equipment	0.00	1,000	0	1,000	1,000
Professional Services	0.00	10,565	10,365	300	300
Advertising	6.58	100	0	100	100
Communications	4,742.48	4,800	4,660	4,900	4,900
Travel	0.00	100	0	100	100
Operating Rentals & Leases	25,705.33	25,000	24,000	27,000	27,000
Insurance	2,788.01	3,000	2,690	3,000	3,000
Public Utility Services	23,812.44	25,000	25,000	25,000	25,000
Repairs & Maintenance	21,421.81	28,000	26,500	28,000	28,000
Miscellaneous	264.16	350	280	350	350
Total Irrigation	448,362.65	503,890	477,855	505,570	505,570
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	1,000	0	0	0
Improvements O/T Buildings	2,866.94	10,000	9,295	15,000	15,000
Machinery & Equipment	0.00	3,000	0	0	0
Total Capital Expenditures	2,866.94	14,000	9,295	15,000	15,000
Ending Fund Balance	247,233.54	184,970	221,050	150,780	155,980
Total Irrigation Fund	698,463.13	702,860	708,200	671,350	676,550

SOLID WASTE FUND

City of Grandview - 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Solid Waste Fund					
Beginning Fund Balance	380,782.36	412,140	411,230	450,670	450,670
Taxes					
City Utility Taxes-Solid Waste	309,342.75	310,000	315,000	315,000	318,000
Total Taxes	309,342.75	310,000	315,000	315,000	318,000
Charges for Goods and Services					
Collection Service Fees	762,653.15	765,000	775,000	775,000	782,750
Total Charges for Goods and Services	762,653.15	765,000	775,000	775,000	782,750
Miscellaneous Revenues					
Investment Interest	4,073.07	4,000	4,000	4,000	4,000
Scales Rental	366.22	400	400	400	400
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	4,439.29	4,400	4,400	4,400	4,400
Total Solid Waste Fund	1,457,217.55	1,491,540	1,505,630	1,545,070	1,555,820

FUND: SOLID WASTE

PROGRAM: COLLECTION SERVICES

PROGRAM STATEMENT

This program is responsible for the collection of refuse within the City limits and also maintains City owned refuse containers.

Staffing Level

Public Works Director	0.10	Assistant Public Works Director	0.05
Public Works Assistant	0.10	Public Works Foreman	0.10
City Treasurer	0.10	Public Works Maintenance Technician	2.60
City Clerk	0.05	Deputy City Clerk/Treasurer	0.20
Utility Billing Clerk	0.25	Accounting Clerk	<u>0.15</u>
Public Works Office Clerk	0.25	Total FTE	3.95

Overview of Ongoing and Present Activities

- Collection of refuse and yard waste and transport to the County Landfill.
- Maintain/replace refuse containers.
- Maintain records and accounts.
- Operate and maintenance of equipment.
- Maintain customer relations.
- Spring community clean-up.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated

- Collection services	\$782,750
- Scale Rental	<u>\$ 400</u>
Total	\$783,150

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Ford Escape	1 – 1 Ton Flatbed
3 – Garbage Compactors	2 – Backhoes
1 – Pick-up	

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Solid Waste Fund					
Collection					
Regular Salaries & Wages	110,481.49	116,000	118,000	120,000	120,000
Wages - Supervision	12,522.10	16,000	18,200	20,000	20,000
Wages - Administration	56,137.12	60,500	59,000	62,000	62,000
Overtime	2,388.38	3,000	3,500	3,000	3,000
Longevity	4,602.99	4,890	4,700	4,900	4,900
Longevity	428.46	490	450	500	500
Longevity	1,463.07	1,630	1,500	1,650	1,650
Social Security	14,125.96	15,415	15,630	16,220	16,220
Retirement	19,139.91	22,640	22,840	23,710	23,710
Workman's Compensation	4,098.28	5,370	7,600	7,890	7,890
Medical/life Insurance	50,852.43	61,410	54,340	58,690	58,690
Unemployment Compensation	0.00	2,000	0	1,000	1,000
Uniforms & Clothing	1,282.15	1,500	1,000	1,500	1,500
Office & Operating Supplies	33,796.11	38,900	38,900	38,000	38,000
Small Tools & Minor Equipment	0.00	500	0	500	500
Professional Services	483.00	300	320	500	500
Advertising	6.58	50	0	50	50
Communications	5,262.48	5,600	5,200	5,600	5,600
Travel	0.00	200	0	200	200
Operating Rentals & Leases	160,826.39	145,000	130,000	145,000	145,000
Insurance	13,017.21	15,000	12,640	15,000	15,000
Public Utility Services	4,008.87	4,500	4,000	4,500	4,500
Repairs & Maintenance	10,217.48	10,000	4,000	10,000	10,000
Miscellaneous	57.12	1,000	250	1,000	1,000
Miscellaneous - Tipping Fees	193,137.15	190,000	188,000	190,000	190,000
Miscellaneous - City Taxes	290,597.34	295,000	295,000	295,000	297,500
Miscellaneous - State Taxes	38,326.75	40,000	36,000	40,000	40,000
Total Collection	1,027,258.82	1,056,895	1,021,070	1,066,410	1,068,910
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Insulated Pole Buildin	0.00	20,000	20,000	0	0
Improvements O/T Buildings	0.00	0	0	0	0
Machinery & Equipment	0.00	1,100	1,000	0	0
Total Capital Expenditures	0.00	21,100	21,000	0	0
Total Collection	1,027,258.82	1,077,995	1,042,070	1,066,410	1,068,910

FUND: SOLID WASTE

PROGRAM: NEIGHBORHOOD CLEAN-UP SERVICES

PROGRAM STATEMENT

This program is responsible for the annual clean-up disposal services of miscellaneous household items to neighborhoods within the City limits. For two Saturdays in the spring, the Public Works Department provides personnel and solid waste dumpsters to receive and dispose of the citizen's refuse.

Staffing Level

Public Works Foreman	.10
Public Works Employees	<u>.27</u>
Total FTE	.37

Overview of Ongoing and Present Activities

Spring community clean-up.

Notable Changes in 2017 – None

Mandated Programs – Federal and State

- Solid Waste Management Plan.
- Comply with WSDOT requirements.

Revenue Generated – None

Equipment and Vehicles Assigned - All equipment and vehicles are shared within the Public Works Department.

1 – Backhoe

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Solid Waste Fund					
Neighborhood Cleanup					
Regular Salaries & Wages	793.35	400	0	200	200
Overtime	975.03	2,400	2,050	2,500	2,500
Social Security	133.19	140	160	210	210
Retirement	171.59	200	230	300	300
Workman's Compensation	51.55	60	80	100	100
Medical/life Insurance	489.45	490	150	160	160
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	400	240	400	400
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	0.00	0	0	0	0
Advertising	0.00	250	0	200	200
Communications	0.00	0	0	0	0
Operating Rentals	571.87	1,000	700	1,000	1,000
Repairs & Maintenance	421.69	1,000	0	1,000	1,000
Tipping Fees & Miscellaneous	7,067.04	9,500	9,280	9,700	9,700
Total Neighborhood Cleanup	10,674.76	15,840	12,890	15,770	15,770

FUND: SOLID WASTE

PROGRAM: LANDFILL SERVICES

PROGRAM STATEMENT

Closure/post closure activities of our landfill were completed in 2015 with no future monitoring requirements.

Staffing Level - None

Overview of Ongoing and Present Activities

Notable Changes in 2017 – None

Mandated Programs – Federal and State

Revenue Generated – None

Equipment and Vehicles Assigned - None

City of Grandview ~ 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Solid Waste Fund					
Landfill					
Regular Salaries & Wages	0.00	0	0	0	0
Overtime	0.00	0	0	0	0
Social Security	0.00	0	0	0	0
Retirement	0.00	0	0	0	0
Workman's Compensation	0.00	0	0	0	0
Medical/life Insurance	0.00	0	0	0	0
Unemployment Compensation	0.00	0	0	0	0
Office & Operating Supplies	0.00	0	0	0	0
Small Tools & Minor Equipment	0.00	0	0	0	0
Professional Services	4,260.46	0	0	0	0
Advertising	0.00	0	0	0	0
Communications	0.00	0	0	0	0
Insurance	0.00	0	0	0	0
Public Utility Services	0.00	0	0	0	0
Repairs & Maintenance	3,793.12	0	0	0	0
Miscellaneous	0.00	0	0	0	0
Total Landfill	8,053.58	0	0	0	0
Ending Fund Balance	411,230.39	397,705	450,670	462,890	471,140
Total Solid Waste Fund	1,457,217.55	1,491,540	1,505,630	1,545,070	1,555,820

WATER/SEWER BOND REDEMPTION FUND

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
2015 W/S Bond Redemption Fund					
Beginning Fund Balance	98,576.76	141,275	141,400	153,600	153,600
Investment Interest	15,616.57	15,500	15,500	15,500	15,500
Premium on Bond Issued	0.00	63,005	63,005	0	0
Refunding of Long Term Debt	0.00	1,995,000	1,995,000	0	0
Operating Transfers IN	528,000.00	420,000	420,000	420,000	420,000
Total 2015 W/S Bond Redemption Fund	642,193.33	2,634,780	2,634,905	589,100	589,100

FUND: 2015 W/S REVENUE BOND REDEMPTION FUND

PROGRAM: WATER/SEWER BOND DEBT SERVICE

PROGRAM STATEMENT

The Water/Sewer Fund currently has one outstanding bond issue. This program is in place to meet the requirement of bond principal and interest payments. Principal payments are made in November while interest is paid semi annually in May and November. The funding for this debt service comes from the Water/Sewer fund.

Staffing Level – None

Overview of Ongoing and Present Activities

Following is the outstanding bond issue and year of origin and maturity:

- 2015 W/S Revenue Bonds, Improvements to Water and Sewer systems.
Term: 2015 to 2019

Notable Changes in 2017 – None

Mandated Programs – Federal and State

Revenue Bonds carry with them a number of covenants. These are assurances to the bondholder that the issuer, the City, will be able to meet the annual payments for interest and principal. One of these covenants is called "Coverage". This requires the city to operate the water/sewer system in such a manner that income from operating revenues is 1.25 times greater than the annual bonded debt service after operating expenses are paid.

Revenue Generated

Operating Transfers-In	\$ 420,000
Investment Interest	\$ 15,500

Equipment and Vehicles Assigned - None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
2015 W/S Bond Redemption Fund					
Principal	425,000.00	380,000	380,000	385,000	385,000
Interest	75,791.12	43,300	43,300	35,700	35,700
Issuance Cost	0.00	17,600	17,600	0	0
Underwriter Discount	0.00	15,960	15,960	0	0
Underwriter Document Cost	0.00	2,800	2,800	0	0
Compensation for premium issued	0.00	23,860	23,860	0	0
Payment to Escrow	0.00	2,785	2,785	0	0
Payment to Refunded Debt Escrow	0.00	1,995,000	1,995,000	0	0
Ending Fund Balance	141,402.21	153,475	153,600	168,400	168,400
Total 2015 W/S Bond Redempt Fund	642,193.33	2,634,780	2,634,905	589,100	589,100

EQUIPMENT RENTAL FUND

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Equipment Rental Fund					
Beginning Fund Balance	2,188,119.18	2,118,185	2,117,725	2,298,190	2,298,190
Charges for Goods and Services					
Equipment Rental Services	523,450.00	510,000	510,000	510,000	440,000
Total Charges for Goods and Services	523,450.00	510,000	510,000	510,000	440,000
Miscellaneous Revenues					
Investment Interest	33,590.11	32,000	32,000	32,000	32,000
Other Miscellaneous Revenue	0.00	0	0	0	0
Total Miscellaneous Revenues	33,590.11	32,000	32,000	32,000	32,000
Total Equipment Rental Fund	2,745,159.29	2,660,185	2,659,725	2,840,190	2,770,190

FUND: EQUIPMENT RENTAL

PROGRAM: EQUIPMENT RENTAL AND REPLACEMENT

PROGRAM STATEMENT

The Equipment Rental Fund was created to provide a means to operate, maintain and then replace vehicles and equipment used by the numerous operating city departments. The operating department makes the original equipment purchase. Equipment placed within the fund is then "rented" back to the department at a monthly rate. The rates are set annually and cover the cost of operating, maintaining, insuring and replacing the equipment at the end of its estimated life. Currently there are 80 vehicles and pieces of equipment within the Equipment Rental Fund.

Staffing Level

Accounts Payable Clerk	.15
City Treasurer	<u>.05</u>
Total	.20

Overview of Ongoing and Present Activities

- Maintain the fleet of vehicles and numerous pieces of equipment used in the daily operations of multiple city programs.
- Replace vehicles and equipment as needed.

Notable Changes in 2017 –

The following equipment to purchase or replace:

One Administrator Vehicle for Police Department - \$50,000

Mandated Programs – Federal and State - None

Revenue Generated

Rental Fees from Operating Departments	\$ 440,000
Investment Interest	\$ 32,000

Equipment and Vehicles Assigned – 80 units used by the multiple city programs in the delivery of city services.

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Equipment Rental Fund					
Equipment Rental Services					
Regular Salaries & Wages	3,224.09	3,700	3,800	4,000	4,000
Wages - Administration	7,380.06	7,650	7,700	8,200	8,200
Overtime	33.67	0	0	0	0
Longevity	0.00	0	0	0	0
Longevity	215.24	225	230	300	300
Social Security	830.18	870	925	975	975
Retirement	1,085.00	1,275	1,375	1,400	1,400
Workman's Compensation	45.92	60	55	60	60
Medical/life Insurance	2,833.95	2,750	2,880	2,975	2,975
Office & Operating Supplies	33,497.47	30,000	25,000	30,000	30,000
Fuel Consumed	83,984.60	130,000	80,000	130,000	130,000
Small Tools & Equipment	0.00	1,000	200	500	500
Professional Services	0.00	500	200	500	500
Advertising	17.78	525	750	500	500
Communications	397.94	500	500	500	500
Travel	0.00	250	100	250	250
Insurance	13,352.64	15,000	13,720	15,000	15,000
Repairs & Maintenance	118,890.77	129,500	115,000	130,000	130,000
Miscellaneous	9,010.67	12,000	9,000	10,000	10,000
Misc - Training	0.00	100	100	100	100
Total Equipment Rental Services	274,799.98	335,905	261,535	335,260	335,260
Capital Expenditures					
Land	0.00	0	0	0	0
Buildings	0.00	0	0	0	0
Machinery & Equipment	352,633.68	100,000	100,000	50,000	50,000
Total Capital Expenditures	352,633.68	100,000	100,000	50,000	50,000
Ending Fund Balance	2,117,725.63	2,224,280	2,298,190	2,454,930	2,384,930
Total Equipment Rental Fund	2,745,159.29	2,660,185	2,659,725	2,840,190	2,770,190

TRANSPORTATION BENEFIT DISTRICT FUND

City of Grandview ~ 2017 Revenue Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Transportation Benefit District					
Beginning Cash Balance					
Beginning Fund Balance - Reserved	220,173.41	120,915	120,880	0	0
Beginning Fund Balance	0.00	0	0	0	0
Total Beginning Cash Balance	220,173.41	120,915	120,880	0	0
Taxes					
License Tab Fees	161,626.80	0	0	DO NOT USE	
Total Taxes	161,626.80	0	0	0	0
Miscellaneous Revenues					
Investment Interest	241.09	0	0		
Special Item - TBD Assumption by City	0.00	(120,880)	(120,880)	DO NOT USE	
Total Miscellaneous Revenues	241.09	(120,880)	(120,880)	0	0
Total Transportation Benefit District	382,041.30	35	0	0	0

FUND: TRANSPORTATION BENEFIT DISTRICT

PROGRAM: TRANSPORTATION BENEFIT DISTRICT

PROGRAM STATEMENT

The Grandview Transportation Benefit District(TBD) is a program which will provide maintenance such as seal coats, grind and overlays and/or transportation related new construction. The TBD was formed by the Grandview City Council in 2011. It is governed by the city council. The primary funding source for the TBD will be vehicle license tab fees paid at the time of license renewal. The district began collecting these fees in February 2012.

Staffing Level

City Clerk	Minimal and as needed
City Treasurer	Minimal and as needed

Overview of Ongoing and Present Activities - None

Notable Changes in 2017 – The City of Grandview assumed the rights of the Transportation Benefit District on December 31, 2015. The revenues and expenditures associated with the TBD have been moved to the Street Fund.

Mandated Programs – Federal and State

The operation of the Grandview Transportation Benefit District is according to Revised Code of Washington 36.73.

Revenue Generated

License Tab Fees	\$155,000
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Equipment and Vehicles Assigned – None

City of Grandview - 2017 Expenditure Estimates

Description	2015 Actual	2016 Budget	2016 Projected	2017 Estimate	2017 Proposed
Transportation Benefit District Fund					
Road and Street Maintenance					
Regular Salaries & Wages	0.00	0	0		
Overtime	0.00	0	0		
Longevity	0.00	0	0		
Social Security	0.00	0	0		
Retirement	0.00	0	0		
Workman's Compensation	0.00	0	0		
Medical/Life Insurance	0.00	0	0		
Unemployment Compensation	0.00	0	0		
Supplies	0.00	0	0	DO NOT USE	
Small Tools & Minor Equipment	0.00	0	0		
Professional Services	0.00	0	0		
Advertising	0.00	0	0		
Communications	0.00	0	0		
Travel	0.00	0	0		
Operating Rentals & Leases	0.00	0	0		
Insurance	2,500.00	0	0		
Public Utility Services	0.00	0	0		
Repairs & Maintenance	32,675.00	0	0		
Total Road and Street Maintenance	35,175.00	0	0	0	0
Transportation Const. Projects					
Bonnieview Rd Improvements	0.00	0	0		
300 Birch	139,741.07	0	0		
Forsell Road	24,180.66	0	0	DO NOT USE	
East 4th Street - CDBG	62,063.40	0	0		
Total Const. Projects	225,985.13	0	0	0	0
Ending Net Cash and Investments					
Ending Fund Balance	120,881.17	35	0	0	0
Total Ending Net Cash and Investments	120,881.17	35	0	0	0
Total Transportation Benefit District	382,041.30	35	0	0	0